

Council Agenda

September 28, 2009, 6:30 p.m., Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

- May 18, 2009 and
- June 1, 2009 regular Council meetings,
- June 8, 2009 special Council meeting, and
- June 15, 2009 and
- June 29, 2009 regular Council meetings.

ANNOUNCEMENTS:

E. Dean Holland, Fire Chief, to accept proclamation designating October 4 – 10, 2009 as Fire Prevention Week in the City of Saginaw.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

REMARKS OF COUNCIL:

PETITIONS:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

From the Council Boards and Committee:

1. Consideration of appointing Yolanda Jones to the City Planning Commission to fill an administrative vacancy with an indefinite term.

REPORTS FROM MANAGER:

Management Update:

1. Recreation update by Sheilda Braddock, First Ward Community Center.
2. Update on State Shared Revenue by Darnell Earley, City Manager.
3. Representative from United Way will discuss the Homelessness Prevention and Rapid Re-housing Program.

Recommended Actions:

1. Recommending approval of the year-end citywide budget adjustment.
2. Recommending approval of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) Subgrantee Fund Agreement (Agreement) with the United Way of Saginaw County. The term of the Agreement is two years. In addition, the amount of the Agreement is \$1,022,177.00. Pursuant to the terms of the Agreement, the City can enter into a Subgrantee Agreement with a local nonprofit agency to carry out HPRP activities. The City has determined that United Way is the best agency to carry out the HPRP activities using a consortium of providers that currently service the homeless community. This agreement has been approved by the City Manager as to substance and the City Attorney as to form.
3. Recommending approval of the Fifth Amendment to the Purchase and Development Agreement with Wolgast Corporation.
4. Recommending approval of the First Ward Community Center Year Round Recreation Program Agreement. The year round recreation program will be held at the Civitan Recreation Center for grades 9 – 12. In addition, the program includes a ten-week summer day camp at the Cathedral District Youth Center at the Warren Avenue Presbyterian Church for grades K – 8. The Michigan State Housing Development Authority and the Dow Chemical Company, each donated \$10,000. The monies will be used to pay for the cost of utilities at the Civitan. Funds for this Agreement are available in the Recreation Administration Professional Services Account, No. 101 7550 831 8001.
5. Recommending acceptance of the Congressionally Selected Award Grant from the Department of Justice Office of Justice Programs (OJP) in the amount of \$200,000. Further recommend that the City Manager or his designee be authorized to execute and update any documents required by OJP at this time and throughout the grant process. The City proposes to use this grant for the purchase of crime fighting technology.
6. Recommending approval of the American Red Cross of Saginaw County Contract to provide training to staff of the Water Treatment Plant. The training includes first aid, Adult Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillator (AED) training. The amount of the contract is \$1,600.00. Funds are budgeted in the Water Treatment Operation Professional Services Account, No. 591 4730 861 8001.
7. Recommending acceptance of the quote and issuance of a purchase order to Waterworks Systems, Inc. of Lakeland, MI in the amount of \$3,030.00 for a five (5) replacement leak detection sensors for the Water Treatment Plant at a cost of \$591.00 each plus \$75.00 shipping and handling. Waterworks Systems, Inc. is the sole source distributor for the replacement sensors. Funds are budgeted in the Water Treatment Operations and Maintenance Parts and Supplies Account, No. 591 4730 861 7330.
8. Recommending acceptance of the low bid and issuance of a purchase order to Fluid Process Equipment, Inc. in the amount of \$4,432.00 for a replacement de-watering pump for the Emerson retention basin which is used to pump out the influent wet well of the basin after a storm event. Funds are available in the Sewer Operation and Maintenance Account, No. 590 4835 861 9705.
9. Recommending that a purchase order be approved and issued to Bentley Systems, Inc. in the amount of \$6,000.00 for the Bentley Water GEMS annual renewal maintenance fee. An annual renewal maintenance fee is required to receive all new upgrades for the

software licenses and the right to call the Bentley help desk for all software related questions and/or problems. Funds are budgeted in the GIS Operating Services Account, No. 650 1730 781 8005.

10. Recommending acceptance of the only bid and issuance of a purchase order to Detroit Pump, Inc. in the amount of \$7,876.10 for the purchase of pump parts. Parts are stocked to rebuild one pump in the event of a failure. Funds are available in the Sewer Operation and Maintenance Parts and Supplies Account, No. 590 4835 861 7330.
11. Recommending acceptance of the low bid and issuance of a purchase order to Kendall Electric, Inc. in the amount of \$8,928.00 for the purchase of Allen Bradley Analog input cards, which are used for the SCADA systems at both the plant and remote facilities. Funds are available in the Sewer Operation and Maintenance Parts and Supplies Account No. 590 4830 861 7330 (\$4,464.00) and Remote Facilities Parts and Supplies Account, No. 590 4835 861 7330 (\$4,464.00).
12. Recommending acceptance of the low bid from Allen Contracting, Inc. in the amount of \$31,845.00 and that a contract be awarded to them in that amount for the installation of ADA compliant sidewalk ramps in various locations within the city. Funds are available in the Block Grant Services Construction Fund Account, No. 275 6511 761 8330.
13. Recommending acceptance of the low bid from DSP Excavating in the amount of \$54,654.00 and that a contract be awarded to them in that amount for the removal and replacement of defective sidewalk in various locations within the city. Funds are available in the Engineering Division Major Streets Construction Projects Fund Account, No. 202 4614 781 8047.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend “Exhibit A” of Low Income Housing Tax Exemption for Saginaw Shelter for the Homeless Nonprofit Housing Corporation,” of the Table of Special Ordinances, VIII.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Approving the Homelessness Prevention and Rapid-Rehousing Program Subgrantee Agreement.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: First Ward Community Center Year Round Recreation Program Agreement

Manager's Recommendation:

I recommend approval of the First Ward Community Center ("FWCC") Year Round Recreation Program Agreement ("Agreement"). The Agreement has been approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions," of the Saginaw Code of Ordinances O-1.

Funds for this Agreement are available in the Recreation Administration Professional Services Account, No. 101-7550-831-8001.

Justification:

FWCC submitted a proposal to operate a Year Round Recreation Program for the City of Saginaw from September 1, 2009 through August 31, 2010. The Year Round Recreation Program will be held at the Civitan Recreation Center for grades 9-12. Students will participate in a variety of activities including, organized basketball leagues, table tennis, chess, field trips, character education, softball, skating, swimming, academic enrichment, substance abuse prevention and violence prevention education. During the summer, students will participate in a multi-gender basketball development league.

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In addition, the Year Round Recreation Program includes a ten week summer day camp program at the Cathedral District Youth Center located at the Warren Avenue Presbyterian Church. The summer day camp at the Cathedral District Youth Center is for grades K-8, Monday through Friday. Students will participate in a variety of activities including, basketball, soccer, table tennis, billiards, board games, health and fitness activities, art and cultural classes, drug and violence prevention classes, Boy Scouts, Girl Scouts, summer reading programs and library and field trips. Students will be provided daily a free lunch and snack.

The Michigan State Housing Development Authority (MSHDA) and the Dow Chemical Company, each donated \$10,000.00. The monies will be used to pay for the cost of utilities at the Civitan. City Council approved the 2009 Summer Recreation Agreement on June 1, 2009. Pursuant to the terms of that agreement, it is scheduled to end on September 30, 2009. That Agreement will be terminated once the Year Round Agreement is approved by Council.

Council Action:

Council _____ move that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Fifth Amendment to Development Agreement with Wolgast Corporation

Manager's Recommendation:

I recommend that the Fifth Amendment to the Purchase and Development Agreement with Wolgast Corporation be approved and that the City Manager or his designee be authorized to execute all documents necessary. This Fifth Amendment to the Purchase and Development Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

On December 5, 2005, the City of Saginaw entered into a Purchase and Development Agreement with Wolgast Corporation for property located in the 3200, 3300, 3400, 3500, and 3600 block of Douglass St. on the southeast side of the City. Due to the initial lack of success in obtaining tax credits, the project was delayed, and the agreement amended. The Michigan State Housing Development Authority ("MSHDA") approved Wolgast's application, but the process took longer than expected, and the Agreement was amended three more times, with the closing date to have occurred by September 30, 2009.

MSHDA is now in the process of converting the original tax credits to federal equity funds to finance this project. This requires a time extension for the closing until December 2009. Construction can commence within 30 days after that.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Amendment of Ordinance for Housing Tax Exemption

Manager's Recommendation:

I recommend that the ordinance for Low Income Housing Tax Exemption be amended. This will modify a PILOT for scattered site single family housing to remove one property and substitute a different property.

Justification:

The City enacted a Payment in Lieu of Taxes ("PILOT") Ordinance on March 23, 2009 for the following five properties:

1. 1519 Delaware;
2. 1625 Johnson;
3. 416 S. 7th;
4. 515 S. 11th; and
5. 429 S. 10th.

The Saginaw Shelter for the Homeless Non-Profit Housing Corporation has requested that the ordinance be amended to delete 1519 Delaware and substitute in place of it the property located at 523 S. 11th Street. All other provisions would remain the same. The actual amendment would be to Exhibit A of the ordinance, the list of scattered site properties involved.

Council Action:

This Council Communication is for explanation of the ordinance and requires no separate approval.

COUNCIL COMMUNICATION

Council _____ introduced an amended ordinance entitled and reading
as follows:

AN ORDINANCE TO AMEND "EXHIBIT A" OF "LOW INCOME
HOUSING TAX EXEMPTION FOR SAGINAW SHELTER FOR
THE HOMELESS NON PROFIT HOUSING CORPORATION," OF
THE TABLE OF SPECIAL ORDINANCES, VIII.

Laid over under the Charter provision.

COUNCIL COMMUNICATION

Council _____ moved that an ordinance amendment introduced September 28, 2009, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND 'EXHIBIT A' OF "LOW INCOME HOUSING TAX EXEMPTION FOR SAGINAW SHELTER FOR THE HOMELESS NON PROFIT HOUSING CORPORATION," OF THE TABLE OF SPECIAL ORDINANCES, VIII.

The City of Saginaw ordains:

Section 1. Exhibit A of "Low Income Housing Tax Exemption for Saginaw Shelter for the Homeless Non Profit Housing Corporation," is hereby amended to read as follows:

EXHIBIT A

Low income Housing Tax Exemption for Saginaw Shelter for the Homeless Non Profit Housing Corporation

523 S. 11th

LOT 4 ON S 11TH ST, OUTLOT 21, WM. LLOYDS SUBDIVISION OF OUTLOT 21 AND EAST FOUR FIFTHS OF OUT LOT 20 GLASBY GALLAGHER & LITTLES ADDITION

1625 JOHNSON

LOT 5, BLK.1, HENRY REICHENBACHS SUBDIVISION OF W. ½ OF OUT LOT 51, GLASBY & GALLAGHERS ADDITION

416 S. 7TH

S. 15 FT OF LOT 3, LOT 4, N 13FT OF LOT 5, NEWTONS SUBDIVISION OF OUT LOT 16, GLASBY, GALLAGHER AND LITTLE'S ADDITION

515 S. 11TH

LOT 3 ON S 11TH ST, OUTLOT 21, WM. LLOYDS SUBDIVISION OF OUTLOT 21 AND EAST FOUR FIFTHS OF OUT LOT 20 GLASBY GALLAGHER & LITTLES ADDITION

429 S. 10TH

LOT 16 EXC. S 11FT, LOT 17 EXC N 49FT, BLK 15, SMITH, JONES, GLASBY AND LITTLES ADDITION COMB FOR 2001

Section 2. This ordinance shall become effective October 22, 2009.

Enacted: October 12, 2009.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Gorman Rupp Pump Parts

Manager's Recommendation:

I recommend that the only bid received from Detroit Pump, Inc. be accepted and that a purchase order be approved and issued to them in the amount of \$7,876.10 for the purchase of pump parts.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operation and Maintenance Parts and Supplies Account, No. 590-4835-861.73-30.

Justification:

The City has four (4) Gorman Rupp pumps; two at the Drake St. lift station, and two at the Douglas St. lift station. Parts are stocked to rebuild one pump in the event of a failure. One pump was recently rebuilt and restock parts are needed. Bids were opened on August 18th and Detroit Pump was the sole bidder.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Allen Bradley Analog Input Cards

Manager's Recommendation:

I recommend that the low bid from Kendall Electric, Inc. be accepted and that a purchase order be approved and issued to them in the amount of \$8,928.00 for the purchase of Allen Bradley Analog input cards.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operation and Maintenance Parts and Supplies Account No. 590-4830-861.73-30 (\$4,464.00) and Remote Facilities Parts and Supplies Account No. 590-4835-861.73-30 (\$4,464.00).

Justification:

Allen Bradley Analog Input Cards are used for the SCADA systems at both the plant and remote facilities. We keep them in stock so that repairs can be made in a timely manner. Recently, our stock was exhausted and we need to replenish it. Bids were opened on 9/15/2009 with the following results:

	Cost / Unit	Total Cost
Kendall Electric Saginaw, MI	\$2,232.00	\$8,928.00
Fluid Process Equipment Co. Kalamazoo, MI	\$2,411.00	\$9,644.00

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Replacement De-Watering Pump

Manager's Recommendation:

I recommend that the low bid from Fluid Process Equipment, Inc. be accepted and that a purchase order be approved and issued to them in the amount of \$4,432.00 for a replacement de-watering pump.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operation and Maintenance Account, No. 590-4835-861.97-05.

Justification:

These bids are for a de-watering pump for the Emerson retention basin, one of the city's seven retention basins. The de-watering pump is used to pump out the influent wet well of the basin after a storm event. The pump is worn beyond repair and needs to be replaced. Below are the bids that were received:

Fluid Process Equipment, Inc. Kalamazoo, MI	\$4,432.00
HydroDynamics, Inc. Waterford, MI	\$6,176.00

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Bentley Water GEMS Annual GIS Software Maintenance Fee

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Bentley Systems, Inc. in the amount of \$6,000.00 for the Bentley Water GEMS annual renewal maintenance fee.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the GIS Operating Services Account, No 650-1738-781.80-05.

Justification:

Water GEMS software will provide capabilities ranging from analysis and design to management function such as fire flow assessment, pump scheduling, water quality improvement, emergency planning, leakage reduction and security enhancement. In addition to purchasing the software, an annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the Bentley help desk for all software related questions and/or problems.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Authorization to Receive the Congressionally Selected Award Grant

Manager's Recommendation:

I recommend that the City accept the Congressionally Selected Award Grant from the Department of Justice Office of Justice Programs (OJP). Further, it is recommended that the City Manager or his designee be authorized to execute and update any documents required by OJP at this time and throughout the grant process.

Justification:

The City has applied for a Congressionally Selected Award Grant as part of the OJP program and was notified on September 10, 2009 that it was approved for funding in the amount of \$200,000.00. The City proposes to use this grant for the purchase of crime fighting technology. The OJP requires the City to agree to standard conditions in the use of these funds. The conditions were reviewed by the City Attorney's Office and determined not to be detrimental to the City's interest.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: WTP Leak Detection System Sensors

Manager's Recommendation:

I recommend that the quote from Waterworks Systems, Inc. of Lakeland, MI be accepted and that a purchase order be approved and issued to them in the amount of \$3,030.00 for the purchase of leak detection system sensors.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Treatment Operations and Maintenance Parts and Supplies Account, No. 591-4730-861.73-30.

Justification:

A quote for five (5) replacement leak detection sensors for the Water Treatment Plant (WTP) gaseous chlorine leak detection system was received on 08/17/09 from Waterworks Systems, Inc. at \$591.00 each, plus a \$75.00 shipping and handling charge, totaling \$3,030.00. The WTP Process Safety Management Plan requires periodic replacement of the sensors. The MIOSHA Process Safety Management Plan of Highly Hazardous Chemicals Standard requires the plan. The gaseous chlorine system supplies chlorine to the chlorinators. The chlorinators are used to apply chlorine to the raw water supplied to the plant, which disinfects and protects the potable water supply from bacterial contamination. The leak detection system functions to detect a leak in the system and allows for quick and safe response to mitigate any leaks that may occur. A letter was supplied stating that Waterworks Systems, Inc. is the sole source distributor in Michigan for the replacement sensors from Capital Controls/Severn Trent Services.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: American Red Cross of Saginaw County Contract

Manager's Recommendation:

I recommend that the American Red Cross of Saginaw County (Red Cross) Contract be approved. The amount of the Contract is \$1,600.00. The Contract has been approved by me as to substance and the City Attorney as to form. It is further recommended that Council authorize me or my designee to sign the Contract.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are budgeted in the Water Treatment Operation Professional Services Account, No. 591-4730-861-8001.

Justification:

On September 14, 2009, the City of Saginaw Water Treatment Plant (WTP) received a contract from the Red Cross to provide training to staff. The training includes First Aid, Adult Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillator (AED) training. The WTP Process Safety Management Plan requires periodic training of plant staff in first aid and CPR. In addition, the MIOSHA Process Safety Management Plan of Highly Hazardous Chemicals Standard requires the training. Also, the plant recently purchased an AED to be used by WTP staff in the event of an emergency. Training in the proper use of this device is required. The WTP is receiving a \$10.00 per person discount due to our recent purchase of the AED.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: 2009-2010 Sidewalk Replacement

Manager's Recommendation:

I recommend that the low bid from DSP Excavating in the amount of \$54,654.00 be accepted and a contract awarded them in that amount be approved. Contract documents forwarded herein (City Clerk's File _____), have been signed by the contractor. The contract is subject to approval by me as to substance and the City Attorney as to form.

Funds for this contract are available in the Engineering Division Major Streets Construction Projects Fund, Account No. 202-4614-781.80-47 in fiscal year 2010.

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Justification:

On Sept 8, 2009, the City received bids for the 2009-2010 Sidewalk Replacement. The work includes the removal and replacement of defective sidewalk in various locations within the City of Saginaw.

Public Act 51 of 1951 created the Michigan transportation fund (MTF). Revenues collected through highway user fees, state motor fuel taxes, vehicle registration taxes and other miscellaneous related automobile taxes are deposited into the MTF. These funds are then distributed throughout the State to various governmental organizations, including the City of Saginaw.

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The City of Saginaw, on average, annually receives between four and five million dollars of MTF Funds. In order to continue to receive these funds and stay in compliance with ACT 51 requirements, the City of Saginaw must expend at a minimum 1% of its MTF monies annually on non-motorized improvements. Sidewalk construction and repair is considered as a non-motorized improvement. Therefore, this contract will keep the City of Saginaw compliant with this Act.

Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

DSP Excavating Ovid, MI	\$ 54,654.00
Hilario Martinez dba Tri-City Contracting Saginaw, MI	\$ 58,845.00
Wobig Construction Saginaw, MI	\$ 66,108.00
Jarmco Corporation St. Charles, MI	\$ 93,900.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: 2009-2010 CDBG Sidewalk Ramps

Manager's Recommendation:

I recommend that the low bid from Allen Contracting Inc. in the amount of \$31,845.00 be accepted and a contract awarded them in that amount be approved. Contract documents forwarded herein (City Clerk's File _____), have been signed by the contractor. The contract is subject to approval by me as to substance and the City Attorney as to form.

Funds for this contract are available in the Block Grant Services Construction Fund Account, No. 275-6511-761-83.30 (\$31,845.00).

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Justification:

On Sept 8, 2009, the City received bids for the 2009-2010 CDBG Sidewalk Ramps. Work includes the installation of ADA compliant sidewalk ramps in various locations within the City of Saginaw.

Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Allen Contracting Saginaw, MI	\$ 31,845.00
Wobig Construction Saginaw, MI	\$ 34,180.00
Jarmco Corporation St. Charles, MI	\$ 73,065.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Homelessness Prevention and Rapid Re-Housing Program Subgrantee Funding Agreement

Manager's Recommendation:

I recommend approval of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) Subgrantee Funding Agreement (Agreement) with the United Way of Saginaw County (United Way). The term of the Agreement is two years. In addition, the amount of the Agreement is \$1,022,177.00. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the Agreement appears under the regular order of business.

Justification:

Recently, the Department of Development applied for funding under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) sponsored by the U.S. Department of Housing and Urban Development (HUD). This program is intended to assist the chronically homeless with housing needs and various support services. The program is funded pursuant to the American Recovery Re-Investment Act. The request was for \$1,022,177.00.

The City was recently notified by (HUD) that it would receive funds for the HPRP Program. Pursuant to the terms of the Agreement, the City can enter into a Subgrantee Agreement with a local nonprofit agency to carry out HPRP activities. The City has determined that the United Way is the best agency to carry out the HPRP activities using a consortium of providers that currently service the homeless community. HPRP activities include providing financial assistance, rental assistance, payment for security and utility deposits, moving expenses, motel and hotel vouchers and housing relocation and stabilization services. United Way will work with local homeless shelters to provide the services to City residents that are homeless or about to become homeless.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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Manager's Recommendation: Approval of the resolution as follows:

RESOLUTION TO APPROVE THE HOMELESSNESS PREVENTION AND RAPID-REHOUSING PROGRAM SUBGRANTEE AGREEMENT

Council _____ offered and moved adoption of the following resolution:

WHEREAS, the Department of Housing and Urban Development notified the City that is was the recipient of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in the amount of \$1,022,177.00; and

WHEREAS, the funds are to be used to assist City residents that are homeless or about to become homeless; and

WHEREAS, pursuant to the terms of the Subgrantee Agreement, the City can enter into a Subgrantee Agreement with a nonprofit agency to carry out the HPRP activities; and

WHEREAS, the City has decided to enter into a Subgrantee Agreement with the United Way of Saginaw County to carry out HPRP activities. HPRP activities include providing financial assistance, rental assistance, pay security and utility deposits, moving expenses, motel and hotel vouchers and housing relocation and stabilization services; and

WHEREAS, United Way will work with local homeless shelters to provide the services to City residents that are homeless or about to become homeless; now

THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby approves the Homelessness Prevention and Rapid Re-Housing program Subgrantee Agreement.

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From: The City Manager

Subject: Year-End Citywide Budget Adjustment

Manager's Recommendation:

It is recommended that the 2009/2010 Approved Budget for the following funds be amended:

The General Fund's (101) total expenditures will be increased by \$333,565.00. This increase in expenditures will be offset by available fund balance, which increases the Fund Equity Account No. (101-0000-680.00-00) from \$818,000.00 to \$1,151,565.00.

Major Street Fund's (202) total expenditures will be increased by \$37,003.00. This increase in expenditures will be offset by available and unrestricted fund balance, which increases Fund Equity Account No. (202-000-680.00-00) from \$73,740.00 to \$110,743.00.

Baker Perkins, LDFA Fund's (250) – Tax Increment Payments Account No. (250-1775-761.81-01) should be increased from \$18,603.00 to \$105,865.00. Available unrestricted and undesignated Fund Balance will offset the increase.

The Community Policing Fund (260) will be increased by \$106,983.00 from \$434,006.00, to \$540,506.00. This increase in expenditures will be offset by the carry-forward of grant monies from the previous fiscal year as well as the use of available unrestricted and undesignated fund balance.

Community Development Block Grant – Residential Loans (276) Fund will be increased by \$23,604.00 from \$513,212.00 to \$536,816.00. The carryover of funds from the previous fiscal years entitlement will offset the increase.

The Community Development Block Grant – Home Program (278) Fund will be increased by \$8,335.00 from \$980,768.00 to \$989,103.00. The carryover of funds from the previous fiscal years entitlement will offset the increase.

The Celebration Park Fund (508) will be increased by \$55,226.00 from \$780,000.00 to \$835,226.00. An available appropriation of retained earnings will offset the increase.

The Sewer Operations and Maintenance Fund's (590) Use of Fund Equity Account No. (590-0000-680.00-00) will be increased by \$815,414.00, from

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\$26,288,844.00 to \$27,104,258.00. An available appropriation of retained earnings will offset the increase in the fund.

The Water Operations and Maintenance Fund's (591) Use of Fund Equity Account No. (591-0000-680.00-00) will be increased from \$42,224,612.00 to \$44,195,164.00, which equates to an increase of \$1,970,552.00. An available appropriation of retained earnings will offset the fund's increase.

The Geographical Information Systems Fund (650) should be increase from \$509,179.00 to \$526,282.00. This is a \$17,103.00 increase. The increase in expenditures will be offset by available undesignated and unrestricted fund balance.

The Motor Pool Operations (661) Fund's Transfer to Other Funds Account No. (661-9660-771.87-17) will be decreased by \$328,087.00 from \$2,845,671.00 to \$2,517,584.00. The decrease in the fund will be offset by a decrease in the use of retained earnings.

Justification:

In accordance with the City Charter and the approved 2010 Budget Resolution, the City Manager must provide annual purchase order carry forward as well as quarterly budget adjustments to City Council as a result of an analysis of the budget to actual. As part of this process, the City Manager recommends the fore-mentioned budget adjustments.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.