

# Council Agenda

**December 22, 2008 6:30 p.m. Council Chamber**

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

- *(A list will be provided on Monday after 1:00 p.m.)*

REMARKS OF COUNCIL:

PETITIONS:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of reappointing Paul Wendler to the Saginaw-Midland Water Supply Corporation with a term to expire December 31, 2014.

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending that a purchase order be approved and issued to Art Sample Furniture in the amount of \$4,119.00, for the purchase of twelve sets of mattress and box springs for Fire Station One. This vendor meets all requirements of the contract compliance provisions. Funds for this purchase are budgeted and available in the Saginaw Fire Department Capital Outlay Account No. 101 3751 751 97 05.
2. Recommending approval of the one (1) year contract between the City and Sprint Solutions/Nextel for the purchase and service of ten (10) cell phones for one of the Saginaw Police Department's special units. The cell phones will cost \$39.99 each (a total of \$399.90) and the monthly contract for service will cost \$239.98 per month (a total of \$2,879.76 a year), for a total of \$3,279.66. There is no activation or shipping fees. The contract has been approved by the City Manager as to substance and the City Attorney as

to form. This vendor meets all requirements of the contract compliance provisions. Funds for this service are available in the Drug Forfeiture Cell Phone Account No. 264 30 40 731 80 32.

3. Recommending approval of the Proposal and Software License, Annual Support and Maintenance and General terms and Conditions Agreements with ShotSpotter, Inc., for a gunshot detection system to be utilized by the Saginaw Police Department in reducing gunfire and gun violence crimes. The cost for the system will not exceed \$280,590.00. It is also recommended that a budget adjustment be completed to increase the General Fund Federal Grants Account No. 101 0000 513 5835 by \$280,590.00; as well as the Police Department's Technical Division's Operating Services Account No. 101 3015 721 80 05 by the same amount. The proposal and agreements have been approved by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions.
4. Recommending that the Second Addendum to the Purchase and Development Agreement with Wolgast Corporation be approved and that the City Manager or his designee be authorized to execute all documents necessary. This second purchase and development agreement addendum has been approved by the City Manager as to substance and the City Attorney as to form. The City of Saginaw entered into a purchase and development agreement with Wolgast Corporation on December 5, 2005, for property located in the 3200, 3300, 3400, 3500, and 3600 block of Douglass Street. Due to the initial lack of success in obtaining credits, the project was delayed, and the agreement amended.
5. Recommending that purchase order number 37472 issued from an emergency quote from Choice Office Products be accepted and issued to them in the amount of \$2,256.00 for the purchase of office chairs for the Treasurer's Department. This vendor meets all requirements of the contract compliance provisions. Funds for this purchase are budgeted in the City Treasurer's Capital Outlay Account No. 101 1743 711 97 05 (\$1,490.00) and the Worker's Compensation Fund Capital Outlay Account No. 678 1750 701 9705 (\$766.00).
6. Recommending that a purchase order be approved and issued to Communications Professionals, Inc., in the amount of \$3,099.07 for the purchase of Symantec Antivirus Software maintenance for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses. The cost covers software maintenance and license fees. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted and available in the Information Services Operating Services Account No. 658 1720 711 80 05.
7. Recommending that a purchase order be approved and issued to the Miss Dig System for the City's annual membership fee in the amount of \$3,918.72. The City of Saginaw participates in a one-call staking center for underground excavating. The Miss Dig System notifies others of our intent to dig, and the City when other utilities intend to dig in the vicinity of our utilities. This vendor meets all requirements of the contract compliance provisions. Funds for this membership are available in the Water & Sewer Operation Operating Service Account Nos. 591 4721 861 80 05 (\$979.68), 590 4821 861 80 05 (\$979.68), and Information Services Operating Services Account No. 658 1720 711 80 67 (\$1,959.36).
8. Recommending acceptance of the low quote from Shoop & Sons and issuance of a purchase order to them in the amount of \$6,161.00 for the purchase of woven wire mesh

for use by the Water Treatment Plant. The wire mesh is needed for the traveling screens at the Water Plant that are used to capture debris and fish that may enter the treatment process. This vendor meets all requirements of the contract compliance provisions. Funds for this purchase are budgeted in the Water Treatment Operations Capital Outlay Repairs and Replacements Account No. 591 4730 861 97 20.

9. Recommending approval of the low bid from Fedewa Inc., in the amount of \$318,400.00 and that a contract be awarded to them in that amount. This project will refurbish existing exterior coatings on metal infrastructure in the Water Treatment Plant including the filter influent, effluent, and wash water as well as other miscellaneous piping located in various rooms in the basement and sub-basement. The contract is subject to approval by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions. Funds for the contract are available in the Fiscal Year 2009 Water Bond Construction Projects Fund Account No. 598 4741 881 80 47.

#### INTRODUCTION OF ORDINANCES:

#### CONSIDERATION AND PASSING OF ORDINANCES:

#### RESOLUTIONS:

#### UNFINISHED BUSINESS:

#### MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley  
City Manager

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Miss Dig System Annual Membership Fee

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to the Miss Dig System for the City's annual membership fee in the amount of \$3,918.72.

This vendor meets all requirements of the Contract Compliance Provisions Title 1, Chapter 14 §14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this membership fee are available in the Water and Sewer Operation Operating Services Account Nos. 591-4721-861.80-05 (\$979.68) and 590-4821-861.80-05 (\$979.68), and Information Services Operating Services Account 658-1720-711.80.67 (\$1,959.36).

**Justification:**

The City of Saginaw participates in a one-call staking center for underground excavating, hereinafter referred to as the Miss Dig System. The Miss Dig System notifies other utilities of our intent to dig, and the City when other utilities intend to dig in the vicinity of our utilities, thereby requiring the owner to stake/flag the location of their utility for others, and preventing damage to the utility.

The annual membership fee for this service is \$3,918.72, which is split equally between the Right of Way Division and Information Services.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Second Addendum to Development Agreement with Wolgast Corporation

**Manager's Recommendation:**

I recommend that the Second Addendum to the Purchase and Development Agreement with Wolgast Corporation be approved and that the City Manager or his designee be authorized to execute all documents necessary. This second purchase and development agreement addendum has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

On December 5, 2005, the City of Saginaw entered into a purchase and development agreement with Wolgast Corporation for property located in the 3200, 3300, 3400, 3500, and 3600 block of Douglass St. on the southeast side of the City. Due to the initial lack of success in obtaining tax credits, the project was delayed, and the agreement amended. The Michigan State Housing Development Authority ("MSHDA") has now approved Wolgast's application, but the process has taken longer than expected. MSHDA did not process the Summer 2007 applications until January 2008. For that reason, the time requirements for the start and completion of construction need to be changed to a corresponding amount of time.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager  
**Subject:** Replacement of Saginaw Fire Department Bedding

**Manager’s Recommendation:**

I recommend that a purchase order be approved and issued to Art Sample Furniture in the amount of \$4,119.00 for the purchase of twelve sets of mattress and box springs for Fire Station One.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Saginaw Fire Department Capital Outlay Account No. 101-3751-751.97-05.

**Justification:**

Fire station mattresses and box springs are replaced on a regularly scheduled basis due to normal usage. Following is a tabulation of verbal bids received:

|                                     |                  |
|-------------------------------------|------------------|
| Sam’s Club<br>Saginaw, MI           | \$200.00 per set |
| Sanitary Mattress<br>Saginaw, MI    | \$320.00 per set |
| Art Sample Furniture<br>Saginaw, MI | \$349.00 per set |

Station personnel inspected these sets and determined that Art Sample Furniture was the best price for the quality received. Also considered was the determination that they are located within the city limits, items were readily available in stock and delivery could be immediate.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** WTP 2009 Phase 2 Pipe Painting Project

**Manager's Recommendation:**

I recommend approval of the low bid from Fedewa Inc., in the amount of \$318,400.00 and that a contract be awarded to them in that amount. Contract documents forwarded herein (City Clerk's File \_\_\_\_\_), have been signed by the contractor. The contract is subject to approval by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this contract are available in the fiscal year 2009 Water Bond Construction Projects Fund Account No. 598-4741-881.80-47.

**Justification:**

On December 9, 2008, the City received bids for the Water Treatment Plant 2009 Phase 2 Pipe Painting Project. This project will refurbish existing exterior coatings on metal infrastructure in the Water Treatment Plant including the filter influent, effluent, and wash water as well as other miscellaneous piping located in various rooms in the basement and sub-basement. Examples include the Operators Tool Room, Oil Room, Washington Venturi Vault and Filter Gallery. The existing metal infrastructure coatings are old and in a deteriorated condition. Coatings on the metal infrastructure protect it from damaging corrosion which increases it's expected life and reduces overall costs by preserving the existing materials. Please also note that there is pricing included for replacement of deteriorated bolts in the areas indicated.

# COUNCIL COMMUNICATION

Following is a tabulation of the bids, including alternates, received and reviewed  
by the Purchasing Committee:

|                                             |              |
|---------------------------------------------|--------------|
| Fedewa Inc.<br>Nashville, MI                | \$318,400.00 |
| Dave Cole Decorators, Inc.<br>Sparta, MI    | \$352,020.00 |
| V & T Painting, LLC<br>Farmington Hills, MI | \$467,000.00 |
| Detail Painting<br>Grant, MI                | \$479,420.00 |
| Seaway Painting<br>Livonia, MI              | \$483,069.00 |
| A & S Industrial Coating<br>Warren, MI      | \$585,500.00 |

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the  
City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Sprint Solutions/Nextel Cell Phone Contract

**Manager's Recommendation:**

I recommend approval of the one (1) year Contract between the City and Sprint Solutions/Nextel for the purchase and service of ten (10) cell phones for one of the Saginaw Police Department's special units. The contract is approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are available in the Drug Forfeiture Cell Phone Account No. 264-3040-731.80-32.

**Justification:**

The Saginaw Police Department would like to supply one of its special units with cell phones that are equipped with special features that will greatly assist the members during most operations and investigations, which will help with the ultimate goal of reaching successful conclusions.

The ten (10) cell phones will cost \$39.99 each for a total cost of \$399.90. The monthly contract for service will cost \$239.98 per month, for a total of \$2,879.76 a year. Total cost for the phones and service is \$3,279.66. There is no activation or shipping fees. The City is participating in the contract pursuant to a state bid. Specifically, it is receiving a discount for the cell phones pursuant to the contract the State of Michigan has with Sprint Solutions.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** ShotSpotter Inc. Proposal and Agreements

**Manager's Recommendation:**

I recommend approval of the Proposal and Software License, Annual Support and Maintenance and General Terms and Conditions Agreements with ShotSpotter Inc., for a gunshot detection system to be utilized by the Saginaw Police Department in reducing gunfire and gun violence crimes. The cost for the system will not exceed Two Hundred and Eighty Thousand Five Hundred and Ninety Dollars and 00/100 (\$280,590.00). In addition, it is recommended that a budget adjustment be completed to increase the General Fund's Federal Grants Account No. (101-0000-513.58-35) by \$280,590.00; as well as the Police Department's Technical Divisions Operating Services Account No. (101-3015-721.80-05) by the same amount.

The Proposal and Agreements have been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

**Justification:**

On July 21, 2005, City Council approved a resolution authorizing the Saginaw Police Department ("Police Department") to apply for a federal grant to obtain funds to purchase a gunshot detection and location system. The Police Department, through the Federal Government's COPS-Othertech Fiscal Year 2008 Grant, was awarded \$280,590.00 for implementation of a Gunshot Detection and Location System. The ShotSpotter Gunshot Detection and Location System ("ShotSpotter System") is the premier tool used by public safety agencies in 29 cities nationwide to reduce gunfire and gun violence in communities.

The ShotSpotter System consistently helps produce arrests, weapons confiscations, and assists in making better prosecution cases by producing detailed forensics. The Police Department reported over 140 shootings in 2007 and is currently looking for alternatives through technology to address its current crime situation. The ShotSpotter System includes hardware, software, equipment, installation and training required to operate the system.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation from the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Traveling Screen Wire Mesh

**Manager's Recommendation:**

I recommend that the low quote from Shoop & Sons be accepted and a purchase order be approved and issued to them in the amount of \$6,161.00 for the purchase of woven wire mesh to be used by the Water Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Water Treatment Operations Capital Outlay Repairs and Replacements Account No. 591-4730-861.97-20.

**Justification:**

On December 9, 2008, the City received five bids for the purchase of woven wire mesh. The wire mesh is needed for the traveling screens at the Water Plant that are used to capture debris and fish that may enter the treatment process when the Low Service pumps are used to draw water from Lake Linton. The maintenance staff has been making major repairs to rehabilitate the two traveling screens and many of the current wire mesh screens have large holes and need to be replaced. There is no cost comparison available for this item. Following is a tabulation of the quotes received:

|                                                        |              |
|--------------------------------------------------------|--------------|
| Shoop & Sons<br>Decatur, IL                            | \$ 6,161.00  |
| Phoenix Wire Cloth, Inc.<br>Troy, MI                   | \$ 6,230.00  |
| Wire Cloth Manufacturers, Inc.<br>Tulsa, OK            | \$ 6,420.00  |
| Janeice Products Co., Inc.<br>Aiken, SC                | \$ 6,530.40  |
| Metal Finishing Acquisition Corp.<br>Grand Prairie, TX | \$ 17,164.74 |

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase of Office Chairs

**Manager's Recommendation:**

I recommend that purchase order number 37472 issued from an emergency quote from Choice Office Products be accepted and issued to them in the amount of \$2,256.00 for the purchase of office chairs for the Treasurer's Department.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the City Treasurer's Capital Outlay Account No. 101-1743-711-9705 (\$1,490.00) and the Worker's Compensation Fund Capital Outlay Account No. 678-1750-701-9705 (\$766.00).

**Justification:**

During the months of August and September 2008, Covenant conducted an analysis of the workstations for the three (3) Customer Service Representatives and the two (2) Office Assistant III positions in the Treasurer's Office and determined that the current chairs being used by these employees were causing occupational health issues that required physical therapy. It was recommended that the purchase of new ergonomically correct chairs be purchased immediately. Following is a tabulation of the quotes received.

|                                       |            |
|---------------------------------------|------------|
| Choice Office Products<br>Saginaw, MI | \$2,256.00 |
|---------------------------------------|------------|

|                                          |            |
|------------------------------------------|------------|
| Consumer Office Furniture<br>Saginaw, MI | \$2,299.83 |
|------------------------------------------|------------|

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Symantec Antivirus Software for Lotus Notes

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Communications Professionals Inc., in the amount of \$3,099.07 for the purchase of Symantec Antivirus Software for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Operating Services Account No. 658-1720-711.80-05.

**Justification:**

On December 9, 2008, the City received bids for the purchase of Symantec Antivirus Software for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses. Following is a tabulation of the bids received:

|                                                      | <u>Totals</u> |
|------------------------------------------------------|---------------|
| Communications Professionals, Inc.<br>Southfield, MI | \$3,099.07    |
| Carahsoft Technology<br>Reston, VA                   | \$3,802.95    |
| Smart Solutions, Inc.<br>Southfield, MI              | \$3,830.00    |
| Custom Computer Specialist<br>Hauppauge, NY          | \$6,713.98    |

# COUNCIL COMMUNICATION

|                             |            |
|-----------------------------|------------|
| EDC System<br>Lafayette, CA | \$7,168.16 |
|-----------------------------|------------|

|                                       |            |
|---------------------------------------|------------|
| C-3 Computer Consultants<br>Miami, FL | \$8,052.26 |
|---------------------------------------|------------|

|                                     |            |
|-------------------------------------|------------|
| MA Laboratories, Inc.<br>Edison, NJ | \$8,463.00 |
|-------------------------------------|------------|

The annual subscription provides support, updates and license coverage.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.