

Council Agenda

January 6, 2014
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation in memory of Charles E. Dunn.

PUBLIC HEARINGS:

1. Request from Fullerton Tool Company, Inc., for an Industrial Facilities Tax Exemption Certificate at 121 Perry Street.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Tom Begin and Darlene Kusterer, Consumers Energy, presentation on energy efficiency programs for commercial and residential customers.
2. Cherrie Benchley, United Way, presentation on United Way's Financial Planning Education Program and general updates.

CONSENT AGENDA:

1. Approve the December 16, 2013 regular Council meeting minutes.
2. Approve a purchase order to Environmental Systems Research Institute for \$2,000 for annual software renewal for maintenance and support for the GIS Division.
3. Approve a purchase order to KAR Laboratories, Inc., for \$12,000 for disinfection analysis for the Water Treatment Plant for Fiscal Year 2014.
4. Approve the FEMA DR-4121-MI Grant Agreement Package with Federal Emergency Management Agency.
5. Approve an annual purchase order for Fiscal Year 2014 to Old Dominion Brush Co. in the amount of \$18,170 for an annual supply of sweeper brooms for the Right of Way Division.

Council Agenda

January 6, 2014
Council Chamber

6. Approve a purchase order to Tri County International Trucks at the State bid price of \$152,377 for the purchase of a 2015 International 7400 SFA equipped with plows and salter for the Streets Section Right of Way Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBER

1. Consideration of reappointing Wasyl F. Czerewko to the City Planning Commission with a term to expire December 31, 2016.
2. Consideration of reappointing David Small to the Electrical Appeals Board with a term to expire December 31, 2016.
3. Consideration of reappointing Karen Courneya to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2016.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to rezone certain property described at Lot 1, Popp & Wolfs Subdivision of a portion of the West ½ of the NW ¼ of Section 32, T12N R5E, commonly known as 2811 E. Genesee and Record the Change in Table III, "Zoning Map Changes" of the Table of Special Ordinances, of the Saginaw Code of Ordinances O-1.

RESOLUTIONS:

1. Approving an Industrial Facilities Tax Exemption Certificate for Fullerton Tool Company, Inc., 121 Perry Street.
2. Endorsing the creation of Saginaw Central City Local Historic District.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
Interim City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION IN MEMORY OF CHARLES E. DUNN

WHEREAS, On behalf of the Saginaw City Council, we offer our warmest condolences and heartfelt sympathy to the family of Mr. Charles E. Dunn, whose life came to a close on December 18, 2013; and

WHEREAS, Charles began his career with the United States Postal Service as a substitute postal clerk in 1948, and worked his way up the ranks, becoming the first African American MSC Director in the City of Saginaw, where he was responsible for processing and transporting all incoming and outgoing mail for Saginaw, 94 other post offices of the Sectional Center, as well as the management of all of those offices until his retirement; and

WHEREAS, During his tenure and after his retirement, he served on many boards too numerous to list herein, but which would include in part the United Way, First Ward Community Center, Boy Scouts, Lions Club, the Literacy Program, as well as a mentor to many young people; and

WHEREAS, Charles Dunn demonstrated a dedication to the best interests of the community, and he justly earned the respect, admiration and high regard of all with whom he came into contact; and

WHEREAS, He was a faithful member of Bethel A.M.E. Church, where he served as both a trustee and a steward. Charles was an avid gardener, masterful culinary artist, and enjoyed reading and photography. He will be remembered by family and friends as a man with absolute integrity, a man of humility and a role model to all.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw City Council, speaking on behalf of all our citizens, hereby goes on record as recognizing and honoring the great outstanding achievement and contributions made by Charles E. Dunn to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 6th day of January in the year of our Lord two thousand fourteen.



Dennis D. Browning, Mayor

Councilpersons

Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Norman Braddock
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc
Brenda Moore

Timothy Morales, Interim City Manager

January 6, 2014

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, DECEMBER 16, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem O'Neal offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Daniel Fitzpatrick, Norman Braddock, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning – 9. Council Members absent – 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced City Hall closure dates for the Holiday Season.

PERSONAL APPEARANCES

There were no personal appearances.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Moore, Coulouris, Mayor Pro Tem O'Neal, Boensch, Braddock, Fitzpatrick, Kloc, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

Interim City Manager Tim Morales provided an informative update of staff projects.

City Manager Morales introduced City Attorney Andre Borrello. Mr. Borrello gave a presentation on parliamentary procedures.

City Manager Morales introduced Director of Public Services Phil Karwat. Mr. Karwat provided Council with history details of the 2008 FEMA Underrun funds and the appropriate expenditure of the funds.

City Manager Morales introduced Chief Inspector John Stemple. Mr. Stemple updated Council on the City of Zilwaukee Urban Cooperation Agreement.

City Clerk Janet Santos informed Council that Consent Agenda item #6 has been removed and that no action is being requested at this time.

Consent Agenda

1. Approve the November 25, 2013 closed session minutes and the December 9, 2013 regular Council meeting minutes.
2. Approve the Urban Cooperation Agreement with the City of Zilwaukee.
3. Approve the phone equipment maintenance agreements and purchase order to I.T.I. in the amount of \$2,236.56 for telephone equipment at the City Maintenance & Service, Water & Sewer Division and the Water Treatment Division for a one-year period.

4. Approve the vendor name change on the purchase order authorized by City Council on November 25, 2013, from Dave Ray & Associates to Insite Instrumentation Group, in the amount of \$2,260 for the purchase of two replacement probes for the Wastewater Treatment Plant.
5. Approve the increase of purchase order #0493238 to Kennedy Industries, sole source, from \$2,578 to \$3,085 to reline and repair a 20" Dezurik valve for the Wastewater Treatment Division.
6. **REMOVED:** *Approve the purchase order to KAR Laboratories, Inc. in the amount of \$12,000 for laboratory analysis for the Water Treatment Division for Fiscal Year 2014.*
7. Approve payment for emergency purchase order to Pumford Construction, Inc. in the amount of \$15,520 for emergency repairs to the security fence for the Water Treatment Division.
8. Approve the annual membership and education fee for 2014 to the MISS DIG System Inc., in the amount of \$2,059.36 for the identification of underground utilities.
9. Approve a purchase order to Vulcan Aluminum in the amount of \$4,706.30 for the purchase of 850 aluminum sign blanks for the Traffic Maintenance Section of the Right of Way Division.
10. Approve purchase orders to Marshall Campbell in the amount of \$300, and Standard Electric in the amount of \$5,225.40, for a total of \$5,525.40, for various street lights, bulbs and repair parts for the Traffic Maintenance Section of the Right of Way Division.
11. Approve a purchase order to Red Holman Buick GMC in the amount of \$33,687 for a 2014 GMC Sierra pickup truck with a plow and spreader package for the Maintenance Service Division.
12. Approve the purchase order to Red Holman Buick GMC in the amount of \$45,378.40 for a 2014 GMC Sierra dump truck with a plow and spreader package for the Streets Section of the Right of Way Division.
13. Approve a purchase order to Signature Ford Lincoln Mercury in the amount of \$54,819 for the purchase of a 2014 Ford F350 super cab for the Maintenance and Service Division.
14. Approve a purchase order to Red Holman Buick GMC in the amount of \$59,260 for the purchase of two 2015 GMC Sierra extended cap pick-ups for the Maintenance and Service Division.
15. Approve a purchase order to Bandit Industries, Inc. in the amount of \$114,420 for the purchase of two 2014 Model 990XP 12" drum style brush chippers and one 2014 Model 280XP 18" brush bandit chipper for the Streets Section.

16. Approve a purchase order to Michigan Cat in the amount of \$148,075 for a 2014 Caterpillar excavator with trailer and equipped for the Maintenance & Service Division.

Council Action:

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve consent agenda items 1 through 5 and 8 through 16. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Braddock to approve consent agenda item 7 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Council Member Braddock to reappoint Hazel M. Moore to the Human Planning Commission with a term to expire December 16, 2015. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Braddock to reappoint John Strzynski to the Board of Examiners of Stationary Boiler Operators and Stationary Engineers with a term to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Braddock to reappoint James Doane to the City Planning Commission with a term to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Braddock to reappoint Susanne Smokoska to the Human Planning Commission with a term to expire December 16, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Braddock to reappoint Charles Sproul to the Zoning Board of Appeals with a term to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

INTRODUCTION OF ORDINANCES

Moved by Council Member Braddock, seconded by Council Member Boensch to introduce an Ordinance to rezone certain property described at Lot 1, Popp & Wolfs Subdivision of a portion of the West ½ of the NW ¼ of Section 32, T12N R5E, commonly known as 2811 E. Genesee and Record the Change in Table III, "Zoning Map Changes" of the Table of Special Ordinances, of the Saginaw Code of Ordinances O-1. 9 ayes, 0 nays, 0 absent. Motion approved. City Clerk Santos announced that the ordinance is laid over under Charter provision.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Coulouris to adjourn the meeting at 8:00 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, Interim City Manager

Subject: Environmental Systems Research Institute Annual GIS Software Maintenance Fee

Prepared by: Jeff Klopchic, Technical Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Environmental Systems Research Institute (ESRI), in the amount of \$2,000 for annual software renewal for maintenance and support. ESRI is the provider of software for the City of Saginaw's GIS Division.

Justification:

Personnel from GIS, Engineering, Inspections, Public Services, Assessing, Police and Fire utilize GIS software on a daily basis. Software utilization includes the Weed Abatement program, Saginaw Fire View, Police Crime View, and Public Utilities viewer. In addition to purchasing the software, an additional annual renewal maintenance fee is required to receive all new upgrades for the software licenses and phone support.

The maintenance fee was \$6,200 in fiscal year 2012. There has been a \$4,200 decrease in fees, due to the removal of software licensing.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, GIS Operating Services, Account No. 650-1738-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Tim Morales, Interim City Manager
Subject: Disinfection Byproduct Analysis
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend that a purchase order be approved and issued to KAR Laboratories, Inc. in the amount of \$12,000 for disinfection analysis for Fiscal Year 2014.

Justification:

The Water Treatment Plant is currently performing trihalomethane and haloacetic acid analysis under the Stage 2 Disinfectants/Disinfection Byproduct Rule. One year of data has been gathered with participation by each wholesale customer of the water system. Additional testing is needed to determine the best options for controlling the formation of disinfection byproducts. The water treatment plant will perform additional trihalomethane analysis through KAR Laboratories, Inc. to monitor the formation of this disinfection byproduct throughout the pumping and treatment process. Samples will be collected at Junction Pumping Station, Plant Raw and Plant Tap locations. Data collected will be used to develop a model that predicts disinfection byproduct levels at various pumping and treatment process stages and will allow for operational changes to minimize formation of disinfection byproducts and assure future regulatory compliance.

Three quotes were compared to standard Michigan Department of Environmental Quality (MDEQ) pricing. All the labs listed are certified by the MDEQ. KAR Laboratories, Inc. is the low quote at a price of \$45 per sample plus \$12 per week shipping. The samples will be shipped weekly in one package, thus the maximum amount of shipping costs per week is \$12. If we went to the next lowest quote with shipping included, we would be paying for shipping on each sample even if they were all shipped in one package, for example – the cost to ship 3 samples to KAR Laboratories would be \$147.00 (\$135.00 for the analysis plus \$12.00 for the shipping) versus the cost to ship 3 samples in one package to Underwriters Laboratories would be \$150.00. Following is a tabulation of the quotes received:

KAR Laboratories, Inc. Kalamazoo, MI	\$45/sample + \$12/week shipping
Underwriters Laboratories, Inc. South Bend, IN	\$50/sample Shipping Included
National Testing Laboratories Cleveland, OH	\$58/sample \$10-25/week shipping

MDEQ Drinking Water Lab
Lansing, MI

\$65/sample
Shipping Not Included

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund, Treatment and Pumping Divisions Operating Services Account No. 591-4730-861.805-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager

Subject: Facilities Division - FEMA – DR-4121-MI Grant Agreement

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the FEMA DR-4121-MI Grant Agreement Package ("Agreement") with Federal Emergency Management Agency ("FEMA") be approved. The Agreement will terminate on December 31, 2014. The Agreement has been approved by me as to substance and the City Attorney as to form. I further recommend that the Director of Public Services or his designee be authorized to sign the Agreement and any other related documents.

Justification:

The purpose of this grant agreement is to provide supplementary financial assistance for disaster relief in the eligible areas within the state including funds for emergency and permanent work for the replacement of a west side riverfront dock ramp.

The President of the United States declared a disaster for certain areas of the State of Michigan on June 18, 2013. This disaster declaration is a result of damage from flooding during the period of April 16 through May 14, 2013. The President declared the impact of the flooding to be of sufficient severity and magnitude that is beyond the combined capabilities of state and local government to respond.

The proposed Agreement with FEMA is for the purpose of the City of Saginaw's project being approved by FEMA under disaster DR-4121-MI, declared June 18, 2013. Disaster recovery work for which federal funds have been approved is subject to a December 31, 2014 completion date.

The City of Saginaw will be reimbursed 75 percent of the total eligible project by the Federal Government upon successful completion and verification of the ramp replacement.

Reimbursement and close-out procedures will be followed as required and shown within the Agreement.

The grant agreement and all required documentation must be completed, signed and returned to FEMA no later than January 14, 2014.

FEMA Project Work application ID for the City of Saginaw is: 145-70520-00 in the amount of \$23,620 for using contract labor and equipment to furnish and install one of the west side dock aluminum gangway dock ramps that was destroyed during the flood in the spring of 2013.

Project cost shall be met in part by the contributions from the federal government. FEMA funds shall be applied to eligible items of the project cost at the established federal participation ratio equal to 75%. The balance of the project cost, after deduction of the federal funds will be the sole responsibility of the City of Saginaw. FEMA Funds will pay \$17,715 and the City's estimated share is \$5,905. The City is responsible for any cost overruns in excess of \$23,620.

FEMA meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the City's share are budgeted in the General Fund – Department of Public Services – Facilities Divisions, Repairs and Replacements Account No. 101-7575-974-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Right of Way Division - Annual Supply of Sweeper Brooms
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that an annual purchase order for Fiscal Year 2014 be approved and issued to Old Dominion Brush Co. (ODB) in the amount of \$18,170 for an annual supply of sweeper brooms for the Right of Way Division. This same amount will be budgeted in Fiscal Year 2015.

Justification:

On August 6, 2013, bids were received from six vendors for two-year supplies of replacement gutter and main brooms that will be used on the sweeper fleet to maintain City streets. Through in-use testing of requested samples, we have determined the ODB brooms, gutter and main, to have an extended wear life when compared to the samples provided by M-B Companies. The extended wear life reduces the equipment downtime and the labor associated with more frequent broom changes. These brooms are being purchased for inventory as replacements when needed. A cost comparison shows a 1.6% increase from the previous purchase in Fiscal Year 2012.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>2-Year Total</u>
M-B Companies New Holstein, WI	\$17,710.00	\$17,710.00	\$35,420.00
ODB Co. Richmond, VA	\$18,170.00	\$18,170.00	\$36,340.00
Bell Equipment Co. Lake Orion, MI	\$18,700.00	\$18,700.00	\$37,400.00
Newark Brush Co. Springfield, NJ	\$21,200.00	\$21,200.00	\$42,400.00
Jack Doheny Co. Northville, MI	\$24,100.20	\$25,025.00	\$49,125.20
Lacal Equipment Jackson Center, OH	\$28,335.40	\$30,224.60	\$58,560.00

ODB Co. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Fund – Motor Vehicle Supplies Account No. 661-4480-742.000, and will be accounted for in the Motor Pool Operation – Parts Inventory Account No. 661-0000-110.001. Funds will be budgeted in the same accounts for the Fiscal Year 2015 budget.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Right of Way Division - Replacement Plow Truck with Salter
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Tri County International Trucks, Dearborn, MI at the state bid price of \$152,377 for the purchase of a 2015 International 7400 SFA equipped with plows and salter as specified.

Justification:

The Streets Section of the Right of Way Division is replacing a 2000 GMC 8500 forward control plow truck with salter that has over 47,000 miles and was scheduled for replacement in 2010. This is one of twelve front line plow and salt trucks, which must be maintained in a ready condition as it is relied upon during snow events to maintain the City's over 300 lane miles of paved streets and state highways. Further uses include hauling and pulling various materials and support equipment. It has extensive wear, rust, and fatigue to the body, frame, and driveline, along with mechanical issues that make this unit expensive to maintain in a daily use condition. Operating efficiency, operator safety, and loss of productivity due to down time contributes to the need to replace this piece of equipment. This purchase will be made using state bid pricing.

Tri County International Trucks meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Routine Maintenance Divisions, Vehicles Account No. 202-4651-982.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on December 16, 2013 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO REZONE CERTAIN PROPERTY DESCRIBED AS LOT 1, POPP & WOLFS SUBDIVISION OF A PORTION OF THE WEST ½ OF THE NW ¼ OF SECTION 32, T12N R5E, COMMONLY KNOWN AS 2811 E. GENESEE AND RECORD THE CHANGE IN TABLE III, "ZONING MAP CHANGES" OF THE TABLE OF SPECIAL ORDINANCES, OF THE SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw Ordains:

Section 1. That the zoning classification of certain property described as Lot 1 Popp & Wolfs Subdivision of a portion of the W ½ of the NW ¼ of Section 32, T12N R5E, commonly known as 2811 E. Genesee, be and the same is hereby changed from R-1A, Residential/Agricultural, to B-1, Local Business.

Section 2. That the Zoning Map of the City of Saginaw is hereby amended accordingly.

Section 3. That this ordinance shall take effect on January 16, 2014

Enacted: January 6, 2014

Yeas:

Nays:

Absent:

Abstain:

Motion Approved.

Dennis D. Browning
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR
FULLERTON TOOL COMPANY, INC., 121 PERRY STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, Fullerton Tool Company, Inc. did on December 3, 2013, submit an application for an Industrial Facilities Tax Exemption Certificate as provided by Act 198, P.A. of 1974, as amended, hereinafter referred to as the Act; and

WHEREAS, the Council has carefully considered said application and all information pertinent thereto.

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby finds and determines as follows:

1. The Council of the City of Saginaw on June 18, 1990, on the request of Fullerton Tool Company, Inc., and on the initiative by the City Council of the City of Saginaw did lawfully establish in the City of Saginaw, an Industrial Development District pursuant to the Act, said district comprising that certain parcels of land in the State of Michigan, County of Saginaw and City of Saginaw of which is on file in the City Clerk's Office.

2. Upon receipt of the above-mentioned application for an Industrial Facilities Tax Exemption Certificate from Fullerton Tool Company, Inc., the City Clerk did notify in writing the Assessor of the City of Saginaw and the legislative body of each taxing unit which levies ad valorem property taxes in the City of Saginaw, this being the governmental unit in which the facility for an Industrial Facilities Tax Exemption Certificate is sought to be located, said taxing units being the Public Libraries of Saginaw, Delta College, Saginaw Intermediate School District, Saginaw Board of Education, Saginaw County Board of Commissioners and Saginaw Transit Authority Regional Services, enclosing a copy of the above-described application for Industrial Facilities Tax Exemption Certificate and notifying each that it would be given an opportunity to be heard on this matter by the Council at its regular meeting on Monday, January 6, 2014 at 6:30 p.m. in the City Hall Council Chamber, 1315 S. Washington, Saginaw, Michigan.

3. The Council has on this date and earlier in this meeting afforded Fullerton Tool Company, Inc., the Assessor of the City of Saginaw, and a representative of each affected taxing unit an opportunity for a hearing on the above-mentioned application for Industrial Facilities Tax Exemption Certificate, and the Council has given due consideration to all information presented at said hearing.

4. The City Assessor has heretofore determined and furnished to the Council the value of the property to which the above-mentioned application pertains, the aggregate state equalized valuation of real and personal property which would be exempt from ad valorem taxes under the Act in the City of Saginaw after granting the above-petitioned Industrial Facilities Tax Exemption Certificate and the sum of the state equalized valuation of the City of Saginaw and the aggregate state equalized valuation of real and personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

5. Construction of the facility or installation of machine and equipment, which is the subject of the above-mentioned application, was not begun earlier than 6 months before the filing of the application for the Industrial Facilities Tax Exemption Certificate.

6. The application filed for the certificate indicates that ten new jobs will be created, and 150 current jobs will be retained, in the City of Saginaw, this being the community in which the facility is situated.

7. The aggregate state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw after granting the Industrial Facilities Tax Exemption Certificate applied for will not exceed 5 percent of an amount equal to the sum of the state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

8. Granting of the Industrial Facilities Tax Exemption Certificate considered with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act. No. 255 of the Public Acts of 1978 shall not have the effect of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government.

9. The aforementioned application complies in all respects with the applicable provisions of the Act, and all actions and proceedings necessary for the approval of said application by the Council of the City of Saginaw have been accomplished as required by said public act.

10. As part of the aforementioned application, Fullerton Tool Company, Inc. has entered into an Industrial Facilities Tax Abatement Agreement with the City of Saginaw setting forth the terms and requirements of the company as part of the City's approval of the certificate.

BE IT FURTHER RESOLVED, that the Council of the City of Saginaw does hereby approve the above-described application of Fullerton Tool Company, Inc., 121 Perry Street, Saginaw, Michigan, for an Industrial Facilities Tax Exemption Certificate for a period of 12 years.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, Interim City Manager
Subject: Endorsement of the Central City Local Historic District
Prepared by: Bill Ernat, Development of Community Services

Manager's Recommendation:

I recommend support for the Historic District Commission in their pursuit of creating the Central City Local Historic District. Adopting this resolution is the first step in their efforts to create this district.

Justification:

The Michigan State Housing Development Authority ("MSHDA") and the State Historic Preservation Office ("SHPO") commissioned ICF International to conduct a study in the Saginaw City Central Historic District as part of the Neighborhood Stabilization Program (NSP2). The study was completed to evaluate the District by determining the status of the buildings in the district, and whether or not any of the buildings could be demolished or rehabilitated as part of NSP2. MSHDA also requested that once the study was completed, the City would begin the process to create a local historic district. The purpose of creating a local historic district is to provide the historic district commission with design review authority to protect designated resources. A map of the proposed district is attached.

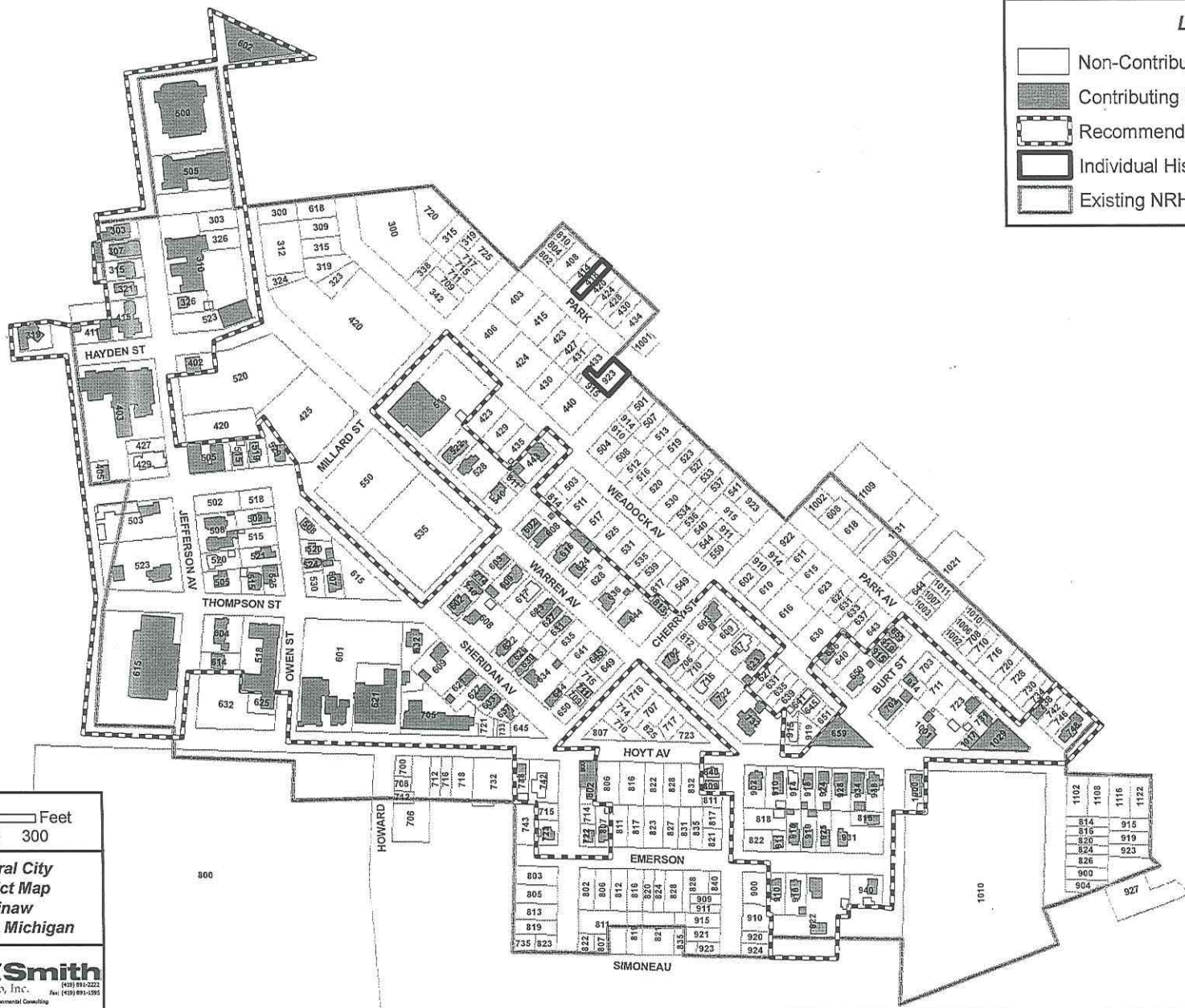
The creation of a local historic district is a nine step process, with the adoption of the resolution to approve the study being the first step in the process. This resolution will also satisfy step two by identifying the study committee for this district. This study group will also be used as the study group for future local historic districts. For your review, attached is an outline that identifies this process. It should be noted, that while this is the first step in the process, steps 3-5 have been completed by ICF International as part of their research for MSHDA. However, before this process can proceed further, the City Council must adopt this resolution to support the creation of the local historic district.

Should the City Council adopt the resolution to create a local historic district, notification to state and local boards and agencies will be issued. This will be followed by a public hearing, in which all the property owners within the proposed district will be notified by mail. Ultimately, the property owners will have to vote to approve the creation of the local historic district. After that occurs, the City Council will adopt an ordinance to create the district.

Adopting this resolution is the first step of many to create the local historic district, which will include public notices, public hearings, and a vote of support by the property owners of the proposed district.

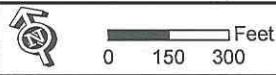
Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.



Legend

-  Non-Contributing Resource
-  Contributing Resource
-  Recommended Local District Boundary
-  Individual Historic District
-  Existing NRHP District Boundary



**Saginaw Central City
Historic District Map**
City of Saginaw
Saginaw County, Michigan

Mannik & Smith
The Group, Inc.
3800 Indian Wood Circle
Norton, Ohio 44207
(419) 891-2222
Fax: (419) 891-1295
Civil Engineering, Surveying and Environmental Consulting



PROCESS FOR ESTABLISHING A LOCAL HISTORIC DISTRICT

- I. Obtain resolution from local unit of government to conduct a historic district study
Achieved with this resolution.
- II. Appointment of a historic district study committee
Achieved with this resolution.
- III. Complete a historic resource survey: Photographic inventory and historic research
Completed by ICF International as part of NSP2.
- IV. Evaluate the resources in the proposed district
Completed by ICF International as part of NSP2.
- V. Prepare a preliminary historic district study committee report
Completed by ICF International as part of NSP2.
- VI. Transmittal and review of the preliminary study committee report
Copies of the document must be sent to: City Planning Commission, State Historic Preservation Office, the Michigan Historical Commission, and State Historic Preservation Review, which will be completed after the resolution has been adopted.
- VII. Public Hearing
Public hearing is held at least 60 days after the reports are submitted to the above agencies. Property owners within the district must be notified at least 14 days prior to the public hearing. Explanation of the historic district as well as the benefits and drawbacks of the district are explained.
- VIII. Prepare the final historic district study committee report and draft historic district ordinance
Within one year of the date of the public hearing, the historic study district committee shall prepare a final report that incorporates all the comments from the public and four agencies to which the report was officially transmitted.
- IX. Adoption of the historic district ordinance and appointment of the historic district commission
Not less than 60 days after a majority of the property owners within the proposed historic district, as listed on the tax rolls, have approved the establishment of the historic district pursuant to a written petition, the City Council shall pass an ordinance establishing a contiguous historic district.

RESOLUTION ENDORSING CREATION OF SAGINAW CENTRAL CITY LOCAL HISTORIC DISTRICT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has, within its boundaries, a number of historic districts and resources which reflect its cultural, social, economic, political, and architectural history; and there is great value in recognizing and preserving these resources for future generations; and

WHEREAS: designation of a local historic district is an important tool in preserving those resources by stabilizing and improving property values within the district, and fostering civic pride and beauty, strengthening the local economy and promoting the use of historic resources for the education, pleasure and welfare of the citizens of the City; and

WHEREAS: in accordance with Section 2507 of Ordinance No. 1418, "Zoning Code," and Sections 3 and 14 of Michigan Public Act 169 of 1970, "Local Historic Districts Act," the City Council has appointed a Historic District Study Committee to research and report on the proposed Saginaw Central City Local Historic District; and

WHEREAS: the Historic District Study Committee for this and future proposed districts shall be: Kevin Rooker, William Ostash, Tom Mudd, Evelyn Mudd, and Jane Fitzpatrick; and

WHEREAS: the proposed district under study includes: Commencing at the intersection of the centerlines of Hoyt Avenue and South Baum Streets; Thence Northward along the centerline of South Baum Street to the intersection of the centerlines of South Baum Street and Hayden Street; Thence Westward to the intersection of said centerline and the west property line of 319 Hayden Street; Thence Northward to the north property line of 319 Hayden Street; Thence Eastward to the northeast corner of the property line of 411 Hayden Street; Thence Northward to the centerline of Janes Avenue; Thence Eastward to the intersection of the centerlines of Janes Avenue and South Jefferson Avenue; Thence Northward to the intersection of the centerlines of South Jefferson Avenue and Federal Avenue; Thence Eastward to the intersection of the centerlines of Federal Avenue and South Warren Avenue; Thence Northward to the intersection of the centerlines of South Warren Avenue and East Genesee Avenue; Thence Southeastward to the intersection of the centerline of East Genesee Avenue and the south property line of 602 East Genesee Avenue; Thence Westward to the intersection of 602 East Genesee Avenue and the centerline of South Warren Avenue; Thence Southward to the intersection of the centerlines of South Warren Avenue and Hayden Street; Thence Westward to the intersection of the centerline of Hayden Street and the east property line of 402 South Jefferson Avenue; Thence Southward to the intersection of the east property line of 402 South Jefferson Avenue and the south property line of 402 South Jefferson Avenue; Thence Westward to the intersection of South Jefferson Avenue; Thence Southward to the intersection of the centerline of South Jefferson Avenue and the north property line of 505 Millard Street; Thence Eastward to the east property line of 529 Millard Street; Thence Southward to the centerline of Millard Street; Thence Westward to the intersection of the centerlines of Millard Street and Sheridan Avenue; Thence Southward to the intersection of the centerlines of Sheridan Avenue and Thompson Street;

Thence Eastward to the intersection of the centerlines of Thompson Street and South Warren Avenue; Thence Northward to the intersection of the centerlines of South Warren Avenue and Millard Street; Thence Eastward to the intersection of the centerlines of Millard Street and South Weadock Avenue; Thence Southward to the intersection of South Weadock Avenue and the north property line of 423 South Weadock Avenue; Thence Westward to the intersection of the north property line of 423 South Weadock Avenue and the west property lines of 423 South Weadock Avenue; Thence Southward to the north property line of 443 South Weadock Avenue; Thence Eastward to the centerline of South Weadock Avenue; Thence Southward to the intersection of the centerlines of South Weadock Avenue and Thompson Street; Thence Westward to the west property line of 814 Thompson Street; Thence Southward to the centerline of Cherry Street; Thence Eastward to the intersection of the centerlines of Cherry Street and South Weadock Avenue; Thence Southward to the south property line of 623 South Weadock Avenue; Thence Westward to the west property line of 627 South Weadock Avenue; Thence Southward to the centerline of Hoyt Avenue; Thence Southeastward to the north property line of 659 South Weadock Avenue; Thence Eastward to the centerline of South Weadock Avenue; Thence Northward to the north property line of 636 South Weadock Avenue; Thence Eastward to the east property line of 636 South Weadock Avenue; Thence Southward to the north property line of 915 Burt Street; Thence Eastward to the centerline of South Park Avenue; Thence Southward to the north property line of 738 Park Avenue; Thence Eastward along the north property line of 738 Park Avenue; Thence Southward to the centerline of Walnut Street; Thence Westward to the intersection of the centerlines of Walnut Street and Hoyt Avenue; Thence Northwestward to the east property line of 1000 Hoyt Avenue; Thence Southward to the south property line of 1000 Hoyt Avenue; Thence Westward to the centerline of South Weadock Avenue; Thence Southward to the south property line of 940 Emerson Street; Thence Westward to the east property line of 922 Emerson Street; Thence Southward to the centerline of Simoneau Street; Thence Westward to the west property line of 922 Emerson Street; Thence Northward along the west property lines of 922 Emerson Street and 910 Emerson Street; Thence Westward along the centerline of Emerson Street to the intersection of Emerson Street and Warren Avenue; Thence Northward to the northern property line of 811 South Warren Avenue; Thence Westward along the northern property line of 811 South Warren Avenue; Thence Northward to the centerline of Hoyt Avenue; Thence to the intersection of Hoyt Avenue and South Warren Avenue; Thence Northward to the intersection of South Warren Avenue and Cherry Street; Thence Westward to the intersection of Cherry Street and Hoyt Avenue; Thence Eastward to the west property line of 806 Hoyt Avenue; Thence Southward to the south property line of 806 Hoyt Avenue; Thence Eastward to the east property line of 807 Emerson Street; Thence Southward to the centerline of Emerson Street; Thence Westward to the west property line of 723 Sheridan Avenue; Thence Northward to the south property line of 742 Hoyt Avenue; Thence Westward to the west property line of 738 Hoyt Avenue; Thence Northward to the centerline of Hoyt Avenue; Thence Westward to the intersection of Hoyt Avenue and Owen Street; Thence Northward to the south property line of 518 Thompson Street; Thence Westward to the west property line of 518 Thompson Street; Thence Northward to the south property line of 614 South Jefferson Avenue; Thence Westward to the centerline of South Jefferson Avenue; Thence Southward to the intersection of South Jefferson Avenue and Hoyt Avenue; Thence Westward to the point of beginning; and

WHEREAS: the Study Committee has collected considerable evidence of the historic and architectural significance of the proposed district, which contains over 120 contributing properties to the Saginaw Central City Historic District, which has been included on the National Register of Historic Places; and

WHEREAS: it is important for economic development activity to occur within the proposed district; but development activity that is insensitive to the historic character of the area and its resources may irreparably damage that character, contribute to a destabilization or decline in its property values and render it ineligible for status as a historic district.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Section 14, Subsection 3 of Michigan Public Act 169 of 1970, "Local Historic District Acts" all applications for permits within the proposed historic district as described above be referred to the Historic District Commission as prescribed in Section 2504 of Ordinance No. D-1418, "Zoning Code," and in Sections 5 and 9 of Michigan Public Act 169 of 1970, "Local Historic Districts Act." The Commission shall review permit applications with the same powers that would apply if the proposed historic district was an established historic district. The review may continue in the proposed historic district for not more than one year from the date of this resolution, or until such time City Council approves or rejects the establishment of the historic district by ordinance, whichever comes first.

NOW, THEREFORE BE IT FURTHER RESOLVED, a Historic District Study Committee is hereby appointed and charged with the responsibilities set forth herein.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk