

COUNCIL AGENDA
June 23, 2014 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Hearing to create an Obsolete Property Rehabilitation Act District at 2302 State Street.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Pastor Robert Davis, Chair, Citizen's Advisory Committee Update
2. Tom Miller, Jr., Saginaw Future, Inc., presentation on "A Sustainable Approach to Property Management."

CONSENT AGENDA:

1. Approve the June 9, 2014 regular Council meeting minutes.
2. Approve the amendments to the FY 2014 Approved Budget to recognize any errors, omissions, or changes that have occurred during the 4th quarter.
3. Approve the Insurance Renewal for the City's General Liability, Automobile Liability, Michigan No Fault, Law Enforcement Liability, and Public Officials Liability for a total cost of \$469,192.
4. Approve to relocate the polling location for Precinct 19 from Jerome Elementary School to Handley Elementary School at 224 N. Elm Street.
5. Approve to receive the Michigan State Police/Emergency Management Homeland Security Division Grant to the Saginaw Fire Department for \$6,316. Further, approve a budget adjustment for FY 2014 to increase the General Fund Revenue State Grants Account No. 101-0000-539.000 by \$6,316 to recognize this grant. The increase in revenue will be offset by an increase to the Community Public Safety-Fire, Fire Operations Division Parts and Supplies Account No. 101-3551-742.000 by the same amount.

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6. Approve a purchase order to West Shore Fire for \$4,769 for the purchase of 19 pairs of structural firefighting boots for the Fire Department.
7. Approve a purchase order to Accurate Safety for \$5,532 for the purchase of 6 Level “A” Tyvek Haz Mat suits for the Fire Department.
8. Approve the option year contract prices from Legal Services of Eastern Michigan and issue a purchase order for \$21,895 for FY 2014/2015 for continued services of the Community Development Block Grant program.
9. Approve a purchase order to Ferguson Enterprises, a sole source, for \$2,345.50 for a pressure pump for the Maintenance and Service Division for FY 2015.
10. Approve a purchase order to Hotsy of Mid-Michigan for \$10,500 for a power washer for the Street Division.
11. Approve a purchase order to E.H. Wachs Company, a sole source, for \$14,000 for a used valve-turner reconditioned, upgraded, and installed in the city inspector’s truck for FY 2015.
12. Approve a purchase order to Ace-Saginaw Paving Company for \$200,000 for hot and cold asphalt for the Maintenance and Service Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Ace-Saginaw Paving Company for \$200,000 for hot and cold asphalt for 2016.
13. Approve the payment to Wohlfeil Hardware and Tool for \$8,990 for the emergency purchase of two Gravely Zero-Turn mowers for the Facilities Division.
14. Approve a purchase order to The Home Depot for \$6,020 for mason, sand, and gravel for the Maintenance and Service Division for FY 2015.
15. Approve a blanket purchase order to the City’s primary suppliers of electrical parts and supplies for a total cost of \$8,000 for the Traffic Maintenance Section of the Right of Way Division for FY 2015.
16. Approve a blanket purchase order to Carrier and Gable, Inc. for \$6,000 for traffic signal repair costs for the Right of Way Division.
17. Approve a purchase order to Bay Outboard Marine for \$7,635.65 for the purchase and installation of a 65 HP boat motor for the Right of Way Division’s pontoon boat.
18. Approve a purchase order to D.S. Power Service for \$10,000 for pole setting services for the Right of Way Division for FY 2015; and pending approval of the FY 2016 and 2017 budgets, accept the bid from D.S. Power Service for \$10,000 each year for the same services.

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19. Approve a purchase order to Rock Products Company for \$13,000 for ready-mix concrete for the Right of Way Division for FY 2015; and pending approval of FY 2016 budget, accept the bid from Rock Products Company for \$13,000 for ready-mix concrete for FY 2016.
20. Approve a purchase order to Rock Products Company for \$150,000 for ready-mix concrete for the Maintenance and Service Division for FY 2015; and pending approval of FY 2016 budget, accept the bid from Rock Products Company for \$150,000 for ready-mix concrete for FY 2016.
21. Approve the payment to Jack Doheny Companies, a sole source, for \$21,868.94 for emergency repairs to a 2007 Vector Jet for the Maintenance and Services Division.
22. Approve a purchase order to Ace-Saginaw Paving Company for \$45,000 for hot and cold asphalt for the Right of Way Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Ace-Saginaw Paving Company for \$45,000 for hot and cold asphalt for FY 2016.
23. Approve the payment to Beck's Trailer Superstore for \$2,565 for the emergency purchase of a double-axle trailer for the Facilities Division for FY 2014.
24. Approve the Professional Service Agreements with six engineering firms in amounts not to exceed the annual amount of \$500,000 to provide engineering assistance on various projects for the Engineering Division.
25. Approve the River Bank Sampling Access Agreement with the Dow Chemical Company to evaluate the banks along the Tittabawasee River.
26. Approve the agreement with Saginaw County Mosquito Abatement Commission, and issue a purchase order for \$10,000 for routine vehicle maintenance service from July 1, 2014 through June 30, 2015 for the Motor Pool Operations Garage Division.
27. Approve the FY 2014 budget adjustment to increase the Andersen Enrichment Center Fund – Andersen Center Revenue Account No. 236-0000-580.001 by \$12,500 to cover the costs of emergency furnace and roof repairs at the Andersen Enrichment Center. This increase in revenues will be offset by an increase to the Andersen Enrichment Center Division's General Repairs Account No. 236-7540-930.000 for the same amount.
28. Approve the payment to GW Heating and Air Conditioning Company, Inc. for \$2,546 for the emergency replacement of a furnace at the Andersen Enrichment Center; and payment to Beyer Roofing Company for \$10,000 for the emergency replacement of a section of the roof at the Andersen Enrichment Center.

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29. Adopt the Resolution authorizing the sale and consumption of alcoholic beverages at Morley Plaza during “Friday Night Live” outdoor concert events scheduled on July 11, 18, 25, 2014 and August 1, 8, 15, 2014 from 5:30 p.m. to 9:00 p.m.
30. Approve the Ojibway Island User Agreement with the Rock The Island Committee for “Rock The Island Event” on July 19, 2014, with setup on July 18, 2014.
31. Approve the payment to Wohlfeil Hardware and Tool for \$7,352 for the emergency purchase of power equipment for the Facilities Division.
32. Approve blanket purchase orders to ten of the City's primary suppliers of parts and supplies for various amounts for the Wastewater Treatment Division for FY 2015.
33. Approve a purchase order to Norkan, Inc. for \$3,415 for Devtar Epoxy Coating for the Wastewater Treatment Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Norkan, Inc. for \$3,675 for Devtar Epoxy Coating for FY 2016.
34. Approve a purchase order to Synagro Central, LLC in an amount not to exceed \$594,500 for biosolids land application services for the Wastewater Treatment Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Synagro Central, LLC in an amount not to exceed \$604,750 for the same services; and pending approval of the FY 2017 budget, approve the bid from Synagro Central, LLC in an amount not to exceed \$615,000 for the same services.
35. Approve a purchase order to Glidden Professional Paint for \$10,584.30 for paint products for the Wastewater Treatment Division for FY 2015; and pending approval of the FY 2016 budget, accept the bid from Glidden Professional Paint for \$11,094.30 for paint products for FY 2016.
36. Approve a purchase order to Airgas for \$1,464 for lab gasses for the Wastewater Treatment Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Airgas for \$1,464 for lab gases for the Wastewater Treatment Division for FY 2016.
37. Approve Petition 14-07 from Saginaw Area Fireworks Committee to display fireworks at the north end of Ojibway Island on Friday, July 4, 2014 at 10:15 p.m., or as an alternate rain date, on Saturday, July 5, 2014 at 10:15 p.m.
38. Approve a purchase order to TBF Graphics for \$70,750 for the printing and mailing of the water/sewer bills for FY 2015; and pending approval of the FY 2016 budget, accept the bid from TBF Graphics for \$70,750 for the printing and mailing of the water/sewer bills for FY 2016.
39. Approve the Workers Compensation Insurance Renewal with Safety National Casualty Company from July 1, 2014 through June 30, 2015, for \$72,387.

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REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval of City Council appointment of Diana Gutierrez to the Saginaw Transit Authority Regional Services with a term to expire May 21, 2015.
2. Approval of Mayoral reappointment of JoAnn Crary to the Hospital Finance Authority with a term to expire June 30, 2019.
3. Approval of Mayoral reappointment of Kristin Karwat to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2017.
4. Approval of Mayoral reappointment of William Scharffe to the Saginaw Economic Development Corporation with a term to expire June 30, 2017.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution establishing an Obsolete Property Rehabilitation District, located at 2302 State Street.
2. Adopt the Resolution to seek Transportation Economic Development Fund - Category F funds for FY 2016 for road rehabilitation.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Consideration of motion to go into a closed session under MCL 15.268(c) for a strategy session connected with the negotiation of collective bargaining agreements.

ADJOURN:

Tim Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

CITY OF SAGINAW

NOTICE OF

PUBLIC HEARING

In compliance with requirements of Act 146, P.A. 2000, the following notice is posted:

Notice is hereby given that the Saginaw City Council will conduct a public hearing on the request from WWJD, LLC for an Obsolete Property Rehabilitation District at 2302 State Street.

The public hearing will be held Monday, June 23, 2014, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Ave., Saginaw, MI. The request and legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 759-1480.

Posted: June 12, 2014
By: _____

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by P.A. 146 of 2000. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption.

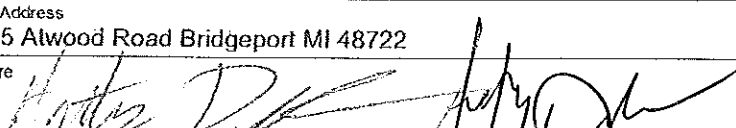
Applicant (Company) Name (applicant must be the OWNER of the facility) WWJD LLC								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP code) 4135 ATWOOD ROAD, BRIDGEPORT, MI 48722								
Location of obsolete facility (No. and street, P.O. Box, City, State, ZIP Code) 2302 State Street, Saginaw MI 48602								
City, Township, Village (indicate which) City of Saginaw		County Saginaw						
Date of Commencement of Rehabilitation 3-1-2014	Planned date of Completion of Rehabilitation 6-1-2014	School District where facility is located (include school code) 73010						
Estimated Cost of Rehabilitation \$80,000.00	Number of years exemption requested 10	Attach Legal description of Obsolete Property on separate sheet						
Expected project likelihood (check all that apply): <table border="0"><tr><td>☒ Increase Commercial activity</td><td>☒ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☒ Create employment</td><td>☒ Prevent a loss of employment</td><td>☒ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 20			☒ Increase Commercial activity	☒ Retain employment	☒ Revitalize urban areas	☒ Create employment	☒ Prevent a loss of employment	☒ Increase number of residents in the community in which the facility is situated
☒ Increase Commercial activity	☒ Retain employment	☒ Revitalize urban areas						
☒ Create employment	☒ Prevent a loss of employment	☒ Increase number of residents in the community in which the facility is situated						
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion ☒								

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by P.A. 146 of 2000 may be in jeopardy.

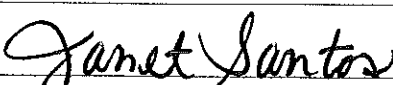
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by P.A. 146 of 2000 and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of P.A. 146 of 2000, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) Anthony Denha	Telephone Number (989) 737-5125	Fax Number
Mailing Address 4135 Atwood Road Bridgeport MI 48722		Email Address ADENHA9@YAHOO.COM
Signature 		Title Managing member

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 to be completed by the assessor.

Signature 	Date application received 6.9.14
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FOR STATE TAX COMMISSION USE

Application Number	Date Received
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LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____

☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)

☐ Denied
PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit.

A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of P.A. 146 of 2000.

A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under P.A. 146 of 2000 and under P.A. 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.

A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.

A statement that the application was approved at a public hearing as provided by section 4(2) of P.A. 146 of 2000 including the date of the hearing.

A statement that the applicant is not delinquent in any taxes related to the facility.

If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.

A statement that all of the items described on line 9 under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.

A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.

A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.

A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of P.A. 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under P.A. 146 of 2000 to establish such a district.

A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.

A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of P.A. 146 of 2000.

A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.

PART 3: ASSESSOR RECOMMENDATIONS

Current Taxable Value and State Equalized Value of obsolete properties

	Taxable Value	State Equalized Value (SEV)
Land		
Buildings		
Buildings on Leased Land		
Other Personal Property		
Prior Year Values		

Name of Local Government Body

Date of Action on application

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by P.A. 146 of 2000 may be in jeopardy.

Name of Clerk Janet Santos	Clerk Signature	Date	
Clerk's Mailing Address 1315 S Washington Ave	City Saginaw	State MT	ZIP Code 48601
	Telephone Number 989.759.1480	Fax Number 989.759.1447	Email Address jsantos@saginaw-mi.com

Mail completed application and attachments to: State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, Michigan 48209-7971

If you have any questions, call (517) 373-3272.

February 5, 2014

City Clerk Office

Janet Santos
1315 S. Washington
Room 102
Saginaw, MI 48601

RE: Request to form OPRA district AT 2302 State Street. SAGINAW, MI 48602

Dear: Janet Santos

Attached to this letter is our application to file for an OPRA at the following address; 2302 State Street, Saginaw, MI 48602. I am asking that a district be established to warrant an OPRA for the subject property. The property condition will warrant that it is obsolete. The current condition is in dire shape with all the plumbing, heating, kitchen fixtures, appliances, ceilings, walls, and flooring being all ripped out or damaged beyond repair. We are requesting this OPRA as we are investing \$60,000 not including what we purchased the property for. In addition, when this project is complete it will make the neighborhood and property more appealing as we plan on new landscaping for curb appeal and making what is currently an obsolete property new again. In addition to property rehab, the project will result in a creation of approximately 20 jobs. Please work with us to pass on this request as having an OPRA would help in the success of our project.

Respectfully,

Robert Denha
989-737-5174

February 06, 2014

Janet Santos
1315 S. Washington
Room 102
Saginaw, MI 48601

RE: Property information for OPRA application regarding 2302 State St. Saginaw, MI 48602

Dear: Janet Santos

- A) The property is located at 2302 State St. Saginaw, MI 48602. The year this property was built was in 1968; the original use was a multi family and has always been used for this purpose. The building is two stories with four apartments all of which will be completely remodeled. The total square footage is 3526 sq ft.
- B) The property will be completely remodeled with energy efficient lighting, furnaces and appliances. Each unit will have a brand new kitchen, bathroom, and flooring and will be completely painted to look brand new.
- C) New doors, new carpet, new vinyl, new bath tubs, toilets, sinks, flooring, heating and cooling, laundry room, paved parking. Approximately \$20,000 per unit will be spent. With a total investment of approx. \$80,000.
- D) Total of 4 Units, basement with laundry facility. All units will have brand new lighting fixtures, entry doors, bathrooms doors, room doors, new toilets, tubs, sinks, sink bases. Four kitchens will have brand new counter tops, cupboards, sinks, faucets, stoves, refrigerators. Laundry room will have brand new washer and dryer and two 50 gallon commercial water heaters.
- E) The approximate time of work completion is scheduled for May 31st2014.
- F) The economic advantage of this project has many facets. These advantages include creation of new jobs, brand new affordable housing, and an increase in residency. With the complete rehabilitation of this apartment complex will improve the quality of the surrounding area by transforming an obsolete property to a fully remodeled property eliminating blight and abandonment. Furthermore, professional landscaping of the area with flowers and trees will improve the overall neighborhood environment.

Sincerely,

Robert Denha

2302 State St. Saginaw MI 48603 Project Expense Report
Parcel ID # 13 1067 00000

<u>Item Descriptions</u>	<u>Projected Cost</u>	<u>Estimated Completion Date</u>
Parking	\$ 2,500.00	Summer 2014
Interior/ Exterior Doors	\$ 2,000.00	Summer 2014
Carpet and vinyl cost	\$ 4,131.00	Feb-March
Carpet and Vinyl Labor	\$ 2,000.00	Feb-March
Flooring Common Area	\$ 1,145.00	Feb-March
Flooring Common Area Labor	\$ 624.00	Feb-March
Kitchen Cabinets	\$ 8,000.00	Feb-March
Kitchen Cabinets Labor	\$ 1,500.00	Feb-March
Bathroom Fixtures	\$ 1,500.00	Feb-March
Bathrom Labor	\$ 1,000.00	Feb-March
Bathroom Tile	\$ 1,500.00	Feb-March
Bathroom Labor	\$ 1,000.00	Feb-March
Plumbing Fixtures	\$ 10,400.00	Feb-March
Plumbing Labor	\$ 2,000.00	Feb-March
Lighting Fixtures	\$ 1,950.00	Feb-March
Parking Lot Lights	\$ 900.00	Summer 2014
Parking Lot Lights Labor	\$ 350.00	Summer 2014
Lighting Labor	\$ 500.00	Summer 2014
Painting Interior/Exterior	\$ 2,000.00	Summer 2014
Painting Interior/Exterior Labor	\$ 1,500.00	Summer 2014
Kitchen Appliances	\$ 3,500.00	Mar-14
Kitchen Appliances Labor	\$ 650.00	Mar-14
Tree Removal	\$ 850.00	Summer 2014
Drywall	\$ 1,500.00	Feb-March
Windows	\$ 1,500.00	Feb-March
Windows Labor	\$ 2,500.00	Feb-March
Labor	\$ 3,000.00	Feb-March
	\$ 60,000.00	
Cost of Property	\$ 20,000.00	
	\$ -	
	\$ 80,000.00	

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471



Lori D. Brown, CMAE III, PPE
City Assessor

June 11, 2014

Michigan Department of Treasury
State Tax Commission
Treasury Building
Lansing, MI 48922

Re: 2302 State St – Obsolete Property Rehabilitation Certificate Application

To Whom It May Concern:

Please allow this letter to serve as finding by the Assessor that the residential building used as commercial housing located at 2302 State St is functionally obsolete.

The property is a two story, four unit apartment built in 1968. The building has been largely vacant over the past year. The building suffers from significant loss in value due to lack of maintenance and modernization. A considerable investment is needed to allow the property to be occupied and rented.

The building will need to undergo significant rehab including new boilers, central air, windows, plumbing and fixtures, flooring, parking lot resurfacing and kitchen and bathroom remodeling. The plumbing was recently stripped while the property was vacant. The cost to improve and repair the building exceeds its current market value.

If you have any questions please feel free to contact me.

Thank you,

A handwritten signature in black ink that reads "Lori D. Brown".

Lori D. Brown, MAAO (3), R-7649
City of Saginaw
City Assessor

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JUNE 9, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced that the City's Waste Convenience Station will be open Saturday, June 14th from 10:00 a.m. to 2:00 p.m. at the Public Works building.

Mayor Browning read and presented a proclamation to Saginaw Fire Lieutenant Eric Krenz, Engineer Todd Dittenber and Firefighter Dan Maldonado in recognition of their acts of heroism and bravery on May 15, 2013.

PERSONAL APPEARANCES

The following persons addressed the Council: John Acklin, Leffie Walker, Joel Tanner, Chris Lauckner, Char Davenport, Cathy Wagner, Debra Melkonian and Leo Romo.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Fitzpatrick, Kloc, Balls, Moore, Coulouris, Mayor Pro Tem O'Neal, Boensch and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Updates

City Manager Tim Morales provided informational updates on various City activities and events.

Consent Agenda

1. Approve the May 19, 2014 regular Council meeting minutes.
2. Approve Petition 14-05 from American G.I. Forum of Saginaw to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve Petition 14-06 to approve capital expenditure items for the 2014-2015 Budget for Operations, Capital Improvement, and Debt Service for the Saginaw-Midland Municipal Water Supply Corporation.
4. Approve the amendments to the FY 2013/2014 Approved Budget to recognize any errors, omissions, or changes occurred during the 4th quarter.

5. Approve a purchase order to Creditron Corporation for \$6,124.22 for the annual maintenance of software and hardware used in the Fiscal Services Department, Treasurer's Division.
6. Approve a purchase order to Douglass Safety Systems, Inc., a sole source, for \$38,928.24 for the purchase of 24 sets of protective turnout gear for the Fire Department.
7. Approve the Interlocal Agreement with Saginaw County for administration of the 2014 Byrne Justice Assistance Grant.
8. Approve the purchase of property located at 625 S. Washington Avenue from Rosalinda Perez for \$45,000 to assist in assembling a lot for development projects.
9. Approve receiving the donation of a pool wheelchair, with chest belt, harness and seatbelt from the Saginaw Society for Crippled Children, for use at the Frank N. Andersen Celebration Park, Splash Park facility.
10. Approve separate purchase orders to Etna Supply Company for \$105,115.35 and to Michigan Pipe and Valve for \$127,860 for a one-year supply of Water Main Appurtenances for the Maintenance and Service Division for FY 2015.
11. Approve a purchase order to Etna Supply Company for \$61,421.90 for various brass water parts for the Maintenance and Service Division for FY 2015.
12. Approve a purchase order to Stephens Tile, LLC. for \$6,780 for copper tubing for the Maintenance and Service Division for FY 2015.
13. Approve a purchase order to Etna Supply Company \$40,027.42 for PVC sewer pipes and fittings for the Maintenance and Service Division for FY 2015.
14. Approve separate purchase orders to Doc Heinz Contracting for \$121,400 and Bourdow Trucking for \$38,454 for a one-year supply of topsoil and sand for the Maintenance and Service Division for FY 2015; and pending approval of the FY 2016 budget, approve the bid from Doc Heinz Contracting for \$125,400 and to Bourdow Trucking Company for \$39,962 for topsoil and sand.
15. Approve a purchase order to Waste Management of MI, Inc. for \$95,625 for the hauling and disposal of 4,500 cubic yards of street sweeping debris for the Streets Section of the Right of Way Division; and pending approval of the FY 2016 budget, approve the bid from Waste Management of MI, Inc. for \$100,575, for these services.
16. Approve the payment to Hoffman's Power Equipment, Inc. for \$27,838 for the emergency purchase of two Ex-Mark Zero-Turn Mowers for the Facilities Division.
17. Approve separate purchase orders to Champagne and Marx for \$33,690; Burroughs Material North for \$18,150; and to Eggers Excavating for \$16,000 for gravel, sand, stone, spoil removal and spoil dumping for the Maintenance and

Service Division for FY 2015; and pending approval of the FY 2016 budget, approve the bids from Champagne and Marx in the amount of \$34,435, Burroughs Materials for \$18,650, and Eggers Excavating for \$16,000, for gravel, sand, stone, spoil removal and dumping.

18. Approve extending the purchase agreement and a purchase order with JCI Jones Chemical, Inc. for \$23,100 for 30 tons of sulfur dioxide for the Wastewater Treatment Division for FY 2015.
19. Approve extending the purchase agreement and a purchase order with JCI Jones Chemical, Inc. for \$18,060 for 60 tons of chlorine for the Wastewater Treatment Division for FY 2015.
20. Approve the payment of \$17,000 to TBF Graphics, Inc. for printing, assembling, and mailing of the 2013 Saginaw Regional Consumer Confidence Report for the Water Treatment Division.
21. Approve a purchase order to Polydyne, Inc. for \$11,300 for 20,000 pounds of Liquid PolyDMDAAC for the Water Treatment Division for FY 2015.
22. Approve separate purchase orders to JCI Jones Chemical, Inc. for \$45,560 for 68,000 gallons of Sodium Hypochlorite for the Water Treatment Division and \$110,250 for 175,000 gallons of Sodium Hypochlorite for the Wastewater Treatment Division for FY 2015.
23. Approve a purchase order to PVS Nolwood Chemicals, Inc. for \$105,924 for 182 tons of Hydrofluosilicic Acid for the Water Treatment Division for FY 2015.
24. Approve separate purchase orders to Carmeuse Lime and Stone for \$57,022 for 350 tons of Calcium Oxide for the Water Treatment Plant; and \$260,672 for 1,600 tons of Calcium Oxide for the Wastewater Treatment Division for FY 2015.
25. Approve a purchase order to Kemira Water Solutions, Inc. for \$95,750 for 250 tons of Ferric Chloride for the Water Treatment Division for FY 2015.

Council Action:

Moved by Council Member Balls, seconded by Council Member Moore to approve the consent agenda items 1, 2, 5 through 7, 9 through 13 and 15 through 25. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Mayor Pro Tem O'Neal to approve consent agenda item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Council Member Moore to approve consent agenda item 4. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Council Member Kloc to approve consent agenda item 8. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to approve consent agenda item 14. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Coulouris reported on Planning Commission activity from the May 27, 2014 meeting.

Council Member Tibbs stated that the Crime Free ordinance team will meet June 11, 2014 at 1:00 p.m.

Mayor Browning encouraged all Boards and Commissions to forward their meeting minutes to the Clerk's office.

Moved by Council Member Coulouris, seconded by Council Member Moore to appoint Jack W. Nash to the City Planning Commission with a term to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Kloc to appoint Gregory Branch to the Historic District Commission with a term to expire June 9, 2017. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Boensch to appoint Rebekah Potts to the Historic District Commission with a term to expire June 9, 2018.

Moved by Council Member Kloc, seconded by Council Member Moore to amend the motion to "with a term to expire June 9, 2017." 9 ayes, 0 nays, 0 absent. Motion to amend the main motion approved.

Vote on the main motion. 9 ayes, 0 nays, 0 absent. Main motion approved.

Moved by Mayor Browning, seconded by Council Member Coulouris to appoint Robert M. Coates to the Housing Board of Appeals with a term to expire December 31, 2014. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Kloc to appoint Myron Shinkel to the Housing Board of Appeals with a term to expire December 31, 2015. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Coulouris to appoint Thomas A. Webb to the Human Planning Commission with a term to expire June 9, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Moore to appoint Jack W. Nash to the Zoning Board of Appeals with a term to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Kloc to adopt a resolution recognizing American G.I. Forum of Saginaw as a non-profit organization for the purpose of obtaining a charitable gaming license. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Council Member Moore to adopt a resolution to transfer the Renaissance Zone benefit from Midwest Surgical Associates to Central Michigan University Medical Education Partners. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Kloc to adjourn the meeting at 9:01 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: 2013/2014 4th Quarter Budget Adjustment, Part II
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2013/2014 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the 4th quarter.

Justification:

The 2013/2014 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2014 Budget Resolution, which states that the City Manager must provide quarterly budget adjustments to City Council as a result of budget-to-actual analysis. As a result of the City Manager's 4th quarter analysis, the below-mentioned budget adjustments continue to take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In the 4th quarter of FY 2014, the General Fund (101) will realize a net increase of \$307,484 from \$31,471,543 to \$31,779,027.

- It is also recommended that the \$306,284 of unrealized revenues should be recognized. These unrealized revenues include additional EVIP revenues, fire false alarm fees, hazmat clean up fees, special events services, sales of property for the fire department, board ups, and insurance premiums. These revenues will be offset by budgeted revenues that will not be received such as Andersen loan, and contributions. Correspondingly, on the expenditure side, the General Fund's fleet and insurance charges should be increased by the same. This affects all departments of the general fund. This increase was determined during the reconciliation of the internal service funds.
- Furthermore, the General Fund Revenues Riverfront Commission Donations Account No (101-0000-674.006) should be increased \$1,200 for the donations received for the riverfront clean up that occurred on May 31. To offset the increase in revenues the Inspections and Neighborhood Services – Planning and Zoning Division's Riverfront Commission Account No (101-3863-827.003) should be increased by the same.
- In addition, the General Fund – Inspections and Neighborhood Services - Inspections Division's Demolition Account No (101-3865-816.000) should be decreased \$24,000. This amount will be reallocated to the General Fund –

Department of Public Services, Facilities Division's Employment Agency Account No (101-7575-804.000) by \$6,000 and Maintenance Equipment Account No (101-7575-978.000) by \$18,000. This increase in the Facilities division will assist in grass cutting throughout the city.

The Community Development Block Grant Fund (275) Stewart McKinney Homeless Program Account No 275-0000-501.011 should be increased from \$104,627 to \$197,273. This equates to a \$92,646 increase from the approved budgeted levels. An increase to revenues will be offset by the same increase to the Subgrantee Account No 275-6585-965.011. This adjustment is required in order to recognize the carryover from the Homeless Prevention and Rapid Rehousing funds.

The Self Insurance Fund (677) should be increased by \$105,516 from \$1,255,920 to \$1,361,436. This is an increase in the Charge for Services Account No (677-0000-675.000). Revenues will be offset by an increased to the Claims and Judgment Account No (677-1762-827.001) by the same amount.

The Police and Fire Pension Fund (732) should be increased by a net \$5,518,269 from \$14,874,143 to \$21,867,313. This net increase is primarily attributed to gains on the investment of the Police and Fire Pension system. Revenues will be slightly offset by higher than expected payments for Police Pension Account No (732-1766-703.000) by \$750,000, Fire Pension (732-1767-703.000) by \$709,556, new Custodial Fees – Harbert Account No (732-1765-812.008) by \$5,345 and Service Fees Account No (732-1765-824.000) by \$10,000. The remaining will be reinvested into the fund and recognized as fund balance.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Insurance Policy Renewal for July 1, 2014 to June 30, 2015

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Lloyd's of London and RSUI Indemnity Company for the City's General Liability, Automobile Liability, Michigan No Fault, Employees Benefits Liability, Law Enforcement Liability, Public Officials Liability (Employment Practices Liability, Errors & Omissions, EEOC, Administrative Hearings and Sexual Harassment); with Lloyd's of London for Automobile Physical Damage; and with Torus National Insurance Company for an Excess (Umbrella) Liability Policy. Each policy is effective July 1, 2014 through June 30, 2015, and that I, and/or my designee, be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers and other insurance providers for the City's policies expiring on July 1, 2014. Saginaw Bay Underwriters seek quotes from multiple companies every two to three years.

After review and consideration, I am recommending the following carriers and policies with coverage, premiums and deductibles:

Lloyd's of London & RSUI Indemnity Company: The City will retain the same carriers for its Public Officials, Liability and Automobile Physical Damage coverage. RSUI Indemnity Insurance paired with Lloyd's of London premium was \$421,000. This is for liability limits of \$10,000,000 including the self-insured retention of \$250,000, which is the same as last year. For the automobile physical damage the deductible remains at \$25,000 with a \$2,000,000 dollar limit.

Torus National Insurance Company. This is the Umbrella Liability Policy, providing an additional \$10,000,000 in liability coverage for General Liability, Law Enforcement Liability, Public Officials Liability, Employers Liability and Auto Liability. The premium quoted is \$48,192, an increase of \$124.

Comparison between last year's premium and those proposed for FY2014-2015 is as follows:

<i>Description of Coverage</i>	<i>Expiring Premium 2013-2014</i>	<i>Renewal Premium 2014-2015</i>
General Liability, Law Enforcement Liability, Public Officials Liability and Automobile Liability	<u>Lloyd's & RSUI</u> <u>Indemnity</u> \$ 366,840 \$ 250,000 SIR	<u>Lloyd's & RSUI</u> <u>Indemnity</u> \$ 414,000 \$ 250,000 SIR
Surplus Lines Tax	\$ 5,875	\$ 7,000
Automobile Physical Damage	\$ included - 230 vehicles \$25,000 deductible for all accidents	\$ included - 230 vehicles \$25,000 deductible for all accidents
Umbrella	Torus National \$ 48,068 (\$10 mil limit)	Torus National \$ 48,192 (\$10 mil limit)
Total Estimated Premium	\$420,783	\$469,192

Overall the City will see an increase of \$48,409 in insurance costs for FY2014-2015. Quotes received were comparable to those of the industry standards and all insurance carriers have excellent ratings according to the Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the "act of terrorism" only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds for these payments are available in the Self-Insurance Fund, Insurance Account Number 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Polling Location Change for Precinct 19

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend that the polling location for Precinct 19 be relocated from Jerome Elementary School to Handley Elementary School at 224 N. Elm Street.

Justification:

In 2014, the Saginaw Public School District (SPSD) reorganized and reduced the number of school buildings. This change resulted in the closing of Jerome Elementary School which was utilized by the City as a polling location for Precinct 19. The SPSD has since leased the facility to Saginaw Intermediate School District for their Head Start Program. Election law (MCL 168.662) provides that the legislative body approve the location of polling places.

The City Clerk's Office held discussions with SPSD personnel and it was agreed to utilize Handley Elementary School, 224 N. Elm Street, for Precinct 19. Effective August 5, 2014, this change will place two precincts at this polling location. This is the current polling location for Precinct 16. This location meets polling location requirements and can properly accommodate both precincts.

On June 5, 2014, the Election Commission, as established by City Charter, met and approved the recommendation that Precinct 19 be relocated from Jerome Elementary School to Handley Elementary School, as agreed to with SPSD.

This change is being made in accordance with Election Law and any required notices will be posted and Precinct 19 registered voters will receive new voter registration cards.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Acceptance of Michigan State Police/Emergency Management
Homeland Security Division Grant and Budget Adjustment

Prepared by: Christopher Van Loo, Acting Fire Chief

Manager's Recommendation:

I recommend that the City of Saginaw accept the Michigan State Police / Emergency Management Homeland Security Division Grant in the amount of \$6,316.

I also recommend that a budget adjustment be completed to increase the General Fund Revenue State Grants account number 101-0000-539.000 in the amount of \$6,316 to recognize this grant. To offset the increase in revenues, the Community Public Safety – Fire, Fire Operations Division Parts and Supplies account number 101-3551-742.000 should be increased by the same amount.

Justification:

The Michigan State Police Office of Homeland Security offers grant funding to communities throughout the State to help purchase specialized protective equipment and provide training for responders to Hazardous Materials and Weapons of Mass Destruction Incidents. Periodically, there are remaining grant funds available from previous grant years which are re-distributed to organizations that have equipment needs and projects ready to go. Unused funds recently became available from the 2012 grant year. Working with the Saginaw County Office of Emergency Management, the Saginaw Fire Department requested and received funding approval for the purchase of six (6) level “A” fully encapsulated Haz Mat suits and sixteen (16) CBRNE filter canisters for 3M breathing air respirators. The items requested in this grant will replace outdated items and improve the Saginaw Fire Department's ability to respond to and mitigate Hazardous Materials and Weapons of Mass Destruction incidents. The total amount granted was \$6,316 with no matching fund requirement for the City of Saginaw.

Council Action:

Moved by Council Member _____ seconded by Council Member
_____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Structural Firefighting Boots
Prepared by: Christopher Van Loo, Acting Fire Chief

Manager's Recommendation:

I recommend that a purchase order be approved and issued to West Shore Fire in the amount of \$4,769 for the purchase of 19 pairs of structural firefighting boots for the Fire Department for FY 2014.

Justification:

This purchase will replace worn, damaged and expired fire boots that no longer meet NFPA Standard 1851 Protective Ensembles. Funding for this purchase will come from a State of Michigan Fire Protection Grant which has been accepted by the City of Saginaw, totaling \$46,223.53. There will be no cost to the City for this purchase. Following is a tabulation of the bids received for fire boots:

West Shore Fire Allendale, MI	\$4,769.00
Frontline Services Freeland, MI	\$4,921.00
W.S. Darley Itasca, IL	\$4,940.00
Circle K Service Midland, MI	\$5,148.20
Airgas Saginaw, MI	\$5,871.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund Community Public Safety-Fire, Fire Suppression Clothing Supplies Fund, Account No. 101-3552-728.000 for Fiscal Year 2014.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Michigan State Police/Emergency Management Homeland Security Division Grant – Haz Mat Equipment Purchase

Prepared by: Christopher Van Loo, Acting Fire Chief

Manager's Recommendation:

I recommend the acceptance of the low bid for, and issuance of a purchase order to Accurate Safety in the amount of \$5,532 for the purchase of six Level "A" Tyvek Haz Mat suits. Funding for this purchase will come from a Michigan State Police/Emergency Management Homeland Security Division Grant totaling \$6,316. The remaining grant funds, \$784, will be used to purchase 16 CBRNE filter canisters for 3M breathing air respirators.

Justification:

As a member of the Emergency Management team in Saginaw County, the Saginaw Fire Department is allowed to obtain specialized equipment and personal protective equipment to provide protection from possible chemical, biological, radiological, nuclear and explosive exposure during hazardous materials emergency response procedures.

The Saginaw County Office of Emergency Management graciously assists with equipment and training needs acquisition through administration of regional grants. Periodically there are remaining funds that need to be expended from previous year grants, set to imminently expire.

The program objective of Michigan State Police /Emergency Management Homeland Security Division Grant Program is to provide equipment inventories based on prioritized need, for closing existing gaps and enhancing emergency response capabilities.

The bids for the Level "A" Tyvek Haz Mat suits are as follows:

Accurate Safety Freeland, MI	\$922 Each or \$5532
American Safety Associates Miami, FL	\$1089 Each or \$6534
Grainger Northbrook, IL	\$1808.80 Each or \$10,852

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Community Public Safety Fire – Fire Operations Division Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Legal Services of Eastern Michigan Fair Housing Education/Outreach and Testing Referral Services

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend approval of the option year contract prices from Legal Services of Eastern Michigan ("LSEM") for Fiscal Year 2014/2015 for education/outreach services and testing/referral services to address fair housing requirements of the CDBG program. It is further recommended that a purchase order be issued to LSEM in the amount of \$21,895.

Justification:

The Community Development Block Grant ("CDBG") Program requires the City to administer all CDBG programs and activities to meet the Fair Housing requirements to further fair housing. Under 24 CFR 100 and the Civil Rights Act of 1968, the City is required to take steps to identify and address housing discrimination throughout the community. These contracts will satisfy the requirements of the Act.

In the spring of 2011, the Department of Development solicited proposals for education/outreach services and testing/referral services to address all fair housing requirements of the CDBG program. Only one vendor, Legal Services of Eastern Michigan, submitted proposals for these activities. As part of the bid process, two (2) option years were included with the original bids. In addition, the bids stated that at the end of each fiscal year, Development staff would review the vendor's performance to determine if it should exercise the option year. On April 23, 2012, City Council approved the original education/outreach and testing/referral services agreements in the amount of \$18,240.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this contract are available in the CDBG Fund Administration Division, Professional Services Fees Account No. 275-6510-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement Pressure Pump for Water Main Testing –
Maintenance and Service Division

Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that a purchase order in the amount of \$2,345.50 be approved and issued to Ferguson Enterprises, Saginaw, MI (in city), a sole source vendor, for a pressure pump for the Maintenance and Service Division for Fiscal Year 2015.

Justification:

On May 21, 2014, the City received a sole source quote for a Rice Hydrostatic pressure pump. The existing hydrostatic pressure pump is 22 years old and incapable of pressurizing water mains or equipment that need to be hydrostatically tested. The requirement for having a hydrostatic pressure tester is to determine if a water main or fitting is water tight without having to expose every joint and fitting on a water main when inspecting for leaks.

Ferguson Enterprises meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's, Parts & Supplies Account No. 591-4721-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Power Washer Purchase - ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the bid from Hotsy of Mid-Michigan, Saginaw, MI be accepted and that a purchase order be approved in the amount of \$10,500 for the purchase of a power washer for the Streets Division.

Justification:

On June 3, 2014, the Streets Division received four (4) bids for a power washer. The power washer is primarily used to clean the tops of bridges to remove salt residue and build-up, underbody cleaning of equipment used for snow removal, and for day to day cleaning of machinery. Hotsy of Mid-Michigan of Saginaw, MI bid met all of the required specifications and the other three vendors did not meet the required specifications

Hotsy of Mid-Michigan meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Bridge Maintenance Division's, Maintenance Equipment Account No. 202-4654-978-000.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Recondition an Existing Wachs Valve Turner
– Maintenance & Service Division

Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to E. H. Wachs Company, Harvard, IL, a sole source, in the amount of \$14,000, including shipping, to have a used valve-turner reconditioned, upgraded, and installed in the city inspector's truck for Fiscal Year 2015.

Justification:

E. H. Wachs Company is a sole source vendor for the used valve-turner to be reconditioned, upgraded, and installed in a city inspector truck to be delivered in Fiscal Year 2015. The new inspector's truck was to be fitted with a new valve turning machine used in the Water Distribution and Transmission System to turn valves from 8" to 48" in size requiring torque from 400 ft lbs to 2,500 ft lbs to operate. The size of the new machine will not fit into the area designed for it. One older valve turner was found that would fit and could be re-conditioned to like new status for \$14,000. A new valve turner would cost \$21,000 and will not fit without heavy truck body modifications that would be cost prohibitive. This tool is used on a daily basis to close and open valves on the City's water system.

E. H. Wachs Company meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Water Operation and Maintenance Fund – Surplus Division's, Repairs and Replacements Account No. 591-4740-974.000 (\$14,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Hot and Cold Asphalt – Maintenance & Service
Prepared By: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the sole bid from Ace-Saginaw Paving Company, Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$200,000 for hot and cold asphalt for the Maintenance and Services Division for Fiscal Year 2015. I also recommend, pending approval of the Fiscal Year 2016 budget, to accept the bid from Ace-Saginaw Paving Company in the amount of \$200,000 for hot and cold asphalt for FY 2016.

Justification:

On May 27, 2014, Ace-Saginaw Paving Company submitted the only bid for hot and cold asphalt. The Maintenance and Services Division requires hot and cold asphalt for temporary and permanent repairs to City streets, water, and sewer excavations.

The following is a tabulation of the bid received:

<u>Ace-Saginaw Paving Saginaw, MI (out city)</u>	<u>FY 2015</u>	<u>FY 2016</u>
Hot Mix 13A/Ton	\$50.00 /ton	\$51.00 /ton
Hot Mix 36A/Ton	\$52.00 /ton	\$53.00 /ton
Cold Patch CP-5/Ton	\$84.75 /ton	\$86.00 /ton

These prices represent a decrease in unit bid prices from FY 2014 as listed below:

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Hot Mix 13A/Ton	\$55.00 /ton	9% Decrease	7% Decrease
Hot Mix 36A/Ton	\$55.00 /ton	5% Decrease	4% Decrease
Cold Patch CP-5/Ton	\$87.50 /ton	3% Decrease	2% Decrease

Ace-Saginaw Paving Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provision" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund – Maintenance & Service Division's, Street and Road Materials Account No. 591-4721-743.000 (\$150,000), and Sewer Operation and Maintenance Fund – Maintenance & Service Division's, Street and Road Materials Account No. 590-4821-743.000 (\$50,000) for FY 2015, and the same amounts will be budgeted in the same account numbers pending approval of Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

BC - Boards & Commissions
CC - Council Communication
R - Resolution
O - Ordinance

June 23, 2014
Page 1 of 1

From: Timothy Morales, City Manager
Subject: Emergency Purchase – Gravely Zero-Turn Mowers
Prepared by: Bruce Caradine, Public Service Department

Manager's Recommendation:

I recommend that the low quote from Wohlfeil Hardware and Tool, Saginaw, MI be accepted and an emergency purchased order no. 494299 issued on June 9, 2014 be approved in the amount of \$8,990 for the two Gravely Zero-Turn mowers that will be used to cut grass throughout the City of Saginaw.

Justification:

On June 6, 2014, the City received three quotes for two Gravely Zero-Turn mowers. Several volunteer groups are volunteering to assist in cutting grass in and around the City. The City met with representatives from the Sheriff's Department and TRI-CAP to discuss ways that they could assist with maintenance throughout the City. TRI-CAP has committed to provide 6 to 8 individuals on a daily basis with supervision by TRI-CAP employees to cut and cleanup various City properties. The City will provide the volunteers with the proper tools and equipment. These volunteers are willing to provide services to cut and maintain various areas that the City Maintenance Division assigns to them.

The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Wohlfeil Hardare & Tool Saginaw, MI (Out-City)	\$8,990
Paul's Tractor Sales & Service Clio, MI (Out-City)	\$8,998
The Power Barn Saginaw, MI (Out-City)	\$9,100

Wohlfeil Hardware and Tools meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund, Department of Public Services – Facilities Division's, Maintenance Equipment Account No. 101-7575-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Annual Supply of Portland Cement – Maintenance & Service

Prepared By: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the low bid from The Home Depot, Kochville, MI be approved and a purchase order be issued to them in the amount of \$6,020 for mason, sand and gravel to make cement for the Maintenance and Service Division for Fiscal Year 2015.

Justification:

On May 27, 2014, three bids were received for Mason Sand and Gravel to make cement for repairs and to build structures for the water distribution and sewage collection system in various City service areas. The Maintenance and Service Division uses the Portland Cement to reset and rebuild manholes, catch basin, castings, and rebuild air relief manholes on the water transmission system. This cement will also restrain hydrants with a cement foundation and provide support for the hydrant's break away design when struck during an accident. A comparison to last year's cost shows no increase over previous year's cost. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
The Home Depot Saginaw, MI (out-city)	\$6,020
HD Supply Waterworks Canton, MI (out city)	\$6,125
Sabiston Builders Supply Warren, MI (out city)	\$6,300

The Home Depot meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinance O-1.

Funds are budgeted in the Water Operation and Maintenance Fund – Maintenance and Services Division's, Parts and Supplies Account No. 591-4721-742.000 (\$3,010), and the Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Parts and Supplies Account No. 590-4821-742.000 (\$3,010), and will be accounted for in the Water Inventory Account No. 591-0000-110.002.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Electric Parts - ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that a blanket purchase order for Fiscal Year 2015 be approved and issued to Marshall E. Campbell Company and Standard Electric Company, the City's primary suppliers of electrical parts and supplies, in the amounts of \$4,000 each from July 1, 2014, through June 30, 2015 for the Traffic Maintenance Section of the Right of Way Division.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Engineering Section. Traffic Maintenance requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic Section personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of City to continue this procedure from July 1, 2014 through June 30, 2015, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

<u>Vendor</u>	<u>Cost</u>
Marshall E. Campbell Company Saginaw, MI (in-city)	\$4,000
Standard Electric Company Saginaw, MI (out-city)	\$4,000

Marshall E. Campbell Company and Standard Electric Company, meet all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Major Streets Fund - Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000 (\$3,000), the Local Streets Fund – Traffic Engineering Division's, Parts and Supplies Account No. 203-

4621-742.000 (\$3,000.00), and the General Fund – Street Lighting Division's, Parts and Supplies Account No. 101-4620-742.000 (\$2,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order with Carrier & Gable - ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that a blanket purchase order be approved and issued to Carrier & Gable, Inc., Farmington Hills, MI., in the amount of \$6,000 to cover repair costs of traffic signal equipment from July 1, 2014 through June 30, 2015.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. After sufficient experience with repairing these devices, City staff estimates annual cost for such services is \$6,000. Since this service is necessary to properly maintain the City's traffic signal system, and because Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure from July 1, 2014 through June 30, 2015.

Carrier & Gable, Inc. meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Major Streets Fund - Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 (\$3,000) and the Local Streets Fund - Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000 (\$3,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Boat Motor Purchase – ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the low quote from Bay Outboard Marine, Saginaw, MI be accepted and a purchase order for Fiscal Year 2014 be approved and issued to them in the amount of \$7,635.65 for the purchase and installation of a 65 HP boat motor for the Right of Way Division's pontoon boat.

Justification:

The Right of Way Division has a pontoon boat that is used to routinely wash the underside of the bridges over the Saginaw River. The pontoon boat is also used to remove trees, tree limbs and miscellaneous debris that collects in the river at the bridge abutments and piers, creating navigational hazards and deterioration to the bridges. The boat motor that was used on the pontoon in the past belonged to the State of Michigan, and the City and the State jointly used the pontoon boat. Last fall, the State purchased their own boat and retrieved their motor leaving the City with a pontoon boat and no motor. After discussions with the State of Michigan, the Right of Way Division has determined that it would be more time efficient for the City to purchase their own boat motor to respond to emergency situations after storm events that require the removal of logs and debris that have accumulated at the bridge abutments and piers.

Quotes were solicited from three boat equipment vendors on May 23, 2014. Two quotes meeting the specifications were received and are listed below. The third vendor was not willing to provide a quote that included installation without delivery of the boat to their facility in Fairgrove, Michigan.

<u>Vendor</u>	<u>Cost</u>
Bay Outboard Marine Saginaw, MI (In-City)	\$7,635.65
Chapman's Lapeer, MI (Out of City)	\$9,615.00

Bay Outboard Marine meet all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund - Bridge Projects Division's Repairs and Replacements Account No. 202-4616-974-000 in Fiscal Year 2014.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Pole Setting Annual Purchase Order – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that an annual purchase order be approved and issued to D.S. Power Services, Saginaw, MI in the amount of \$10,000 for pole setting for the Traffic Maintenance Section of the Right of Way Division for Fiscal Year 2015. I further recommend, pending approval of the FY 2016 and FY 2017 budgets, approval of the bid from D.S. Power Services in the same amount for the same services for FY 2016 and FY 2017.

Justification:

On May 20, 2014, the Right of Way Division received two (2) bids for pole setting for a three (3) year period (July 1, 2014 to June 30, 2017). These services are provided on an as needed basis for the Traffic Maintenance Section to replace streetlights and traffic signal poles damaged during storms or by vehicular accidents and other incidents. The pole setting costs include the cost to transport the pole from the Traffic Maintenance yard, digging the hole, and setting the pole. Some of these costs will be reimbursed through successful claims against City property damage offenders.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Fiscal Year</u>	<u>Cost</u>
D. S. Power Services Saginaw, MI (out city)	FY 2015	\$24,390
	FY 2016	\$25,620
	FY 2017	\$26,925
J. Ranck Electric Mt. Pleasant, MI (out city)	FY 2015	\$29,115
	FY 2016	\$29,115
	FY 2017	\$29,115

D.S. Power Services meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in FY 2015 in the General Fund – Street Lighting Division's, Operating Services Account No. 101-4620-805.000 (\$2,000), the Major Streets Fund – Traffic Engineering Division's, Operating Services Account No. 202-4621- 805.000 (\$6,000), and the Local Streets Fund – Traffic Engineering Division's, Operating Services Account No. 203-4621-805.000 (\$2,000), and the same amounts

will be budgeted in the same account numbers pending approval of FY 2016 and FY 2017.

Council Action:

Moved by Council Member _____ seconded by Council Member _____
_____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ready-Mix Concrete – ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the sole bid from Rock Products Company, Saginaw, MI be accepted and a purchase order be approved and issued to them in the amount of \$13,000 for ready-mix concrete for the Right of Way Division for FY 2015. I also recommend, pending approval of FY 2016 budget, acceptance of the bid from Rock Products Company in the amount of \$13,000 for ready-mix concrete for FY 2016.

Justification:

On June 5, 2014, the Right of Away Division received the sole bid for Ready-Mix concrete for FY 2015 and FY 2016. The Right of Way Division requires ready-mix concrete to make repairs to concrete roadways, curbs, and gutters. Rock Products' bid is listed below. The FY 2015 unit bid prices represent a 4% increase from the FY 2014 unit bid prices and the FY 2016 unit bid prices represent a 7% increase from the FY 2015 unit bid prices.

The following is a tabulation of the bid received:

<u>Rock Products Company</u> <u>Saginaw, MI (out-city)</u>	<u>FY 2015</u>	<u>FY 2016</u>
35 S per yard (6 sack)	\$ 87.80	\$ 90.80
35 HE per yard (7 sack)	\$ 93.80	\$ 96.80
35 HE per yard (9 sack)	\$105.80	\$108.80
P-FS per yard	\$ 87.80	\$ 90.80
Delivery Charges		
1 yd per load	\$ 40.00	\$ 40.00
2 yd per load	\$ 40.00	\$ 40.00
3 yd per load	\$ 40.00	\$ 40.00
4 yd per load	\$ 40.00	\$ 40.00

Rock Products Company meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in Water Operations and Maintenance Fund – Maintenance and Service Division's, Street and Road Materials Account No. 591-4721-743.000 (\$75,000), and Sewer Operation and Maintenance Fund – Maintenance and

Service Division's, Street and Road Materials Account No. 590-4821-743.000 (\$75,000) for FY 2015. Funds will be budgeted for FY 2016, pending budget approval, with funds not to exceed budgeted amount in the Water Operations and Maintenance Fund – Maintenance and Service Division's Street, and Road Materials Account No. 591-4721-743.000 (\$75,000), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Street and Road Materials Account No. 590-4821-743-000 (\$75,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Ready-Mix Concrete – Maintenance & Service Division

Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the sole bid from Rock Products Company, Saginaw, MI be accepted and a purchase order be approved and issued to them in the amount of \$150,000 for ready-mix concrete for the Maintenance and Service Division for FY 2015. I also recommend that, pending approval of the FY 2016 budget, acceptance of the bid from Rock Products Company in the amount of \$150,000 for ready-mix concrete for FY 2016.

Justification:

On June 5, 2014, the Maintenance and Service Division received a two year bid from one vendor for Ready-Mix concrete that will be used for utility cut repairs throughout the City's water distribution, transmission system, and the sewage collection system. The Maintenance and Service Division (Water Shop) excavates approximately 900 water and sewer repairs annually requiring restoration of any paved surfaces removed to access the utilities, which amounts to approximately 600 repairs to sidewalks, driveways, and roadways each year. The FY 2015 unit bid prices represent a 4% increase from the FY 2014 unit bid prices and the FY 2016 unit bid prices represent a 7% increase from the FY 2015 unit bid prices.

The following is a tabulation of the bid received:

<u>Rock Products Company Saginaw, MI (out-city)</u>	<u>FY 2015</u>	<u>FY 2016</u>
35 S per yard (6 sack)	\$ 87.80	\$ 90.80
35 HE per yard (7 sack)	\$ 93.80	\$ 96.80
35 HE per yard (9 sack)	\$105.80	\$108.80
P-FS per yard	\$ 87.80	\$ 90.80
Delivery Charges		
1 yd per load	\$ 40.00	\$ 40.00
2 yd per load	\$ 40.00	\$ 40.00
3 yd per load	\$ 40.00	\$ 40.00
4 yd per load	\$ 40.00	\$ 40.00

Rock Products Company meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in Water Operations and Maintenance Fund – Maintenance and Service Division's, Street and Road Materials Account No. 591-4721-743.000 (\$75,000), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Street and Road Materials Account No. 590-4821-743.000 (\$75,000) for FY 2015. Funds will be budgeted for FY 2016, pending budget approval, with funds not to exceed budgeted amount in the Water Operations and Maintenance Fund – Maintenance and Service Division's Street, and Road Materials Account No. 591-4721-743.000 (\$75,000), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Street and Road Materials Account No. 590-4821-743-000 (\$75,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Emergency Repairs to 2007 Vactor Jet – Maintenance & Service Division

Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend the quote from Jack Doheny Companies, Northville, MI, a sole source, be accepted and the emergency purchase order no. 494318 issued on June 9, 2014 be approved and payment issued in the amount of \$21,868.94 for Fiscal Year 2014 for emergency repairs to a 2007 Vactor Jet for the Maintenance and Service Division.

Justification:

On June 10, 2014, a quote was received from Jack Doheny Companies, the sole source vendor, for Vactor Jet equipment in the State of Michigan for repairs to the Maintenance and Service 2007 Vactor Jet. This unit is one of two front line machines used in cleaning sewers, catch basins and vacuum excavation. The need to have two machines available is due to the severity of work that they are subject to during operations. For every hour spent jetting and vacuuming another hour is spent maintaining the entire truck. It is of the utmost need due to heavy use to always have a unit available. The Hydraulic High Pressure pump develops over 2,500 psi of water pressure at 60 GPM, and without it the City cannot use the unit. As a comparison of repair vs. purchasing in 2012, the City paid \$389,000 for the newest unit to replace a unit purchased in 1997.

Jack Doheny Companies meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Operating Services Account No. 590-4821-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Hot and Cold Asphalt – ROW Division
Prepared By: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the sole bid from Ace-Saginaw Paving Company, Saginaw, MI be accepted and that a separate annual purchase order be issued to them in the amount of \$45,000 for hot and cold asphalt for the Right of Way Division for Fiscal Year 2015. I further recommend upon approval of the Fiscal Year 2016 budget, acceptance of the bid from Ace-Saginaw Paving Company for \$45,000 for hot and cold asphalt for FY 2016.

Justification:

On May 27, 2014, Ace-Saginaw Paving Company submitted the only bid for asphalt materials for FY 2015 and FY 2016. The Right of Way Division requires hot and cold asphalt for temporary and permanent repairs to City streets.

The following is a tabulation of the bid received:

<u>Ace-Saginaw Paving Saginaw, MI (out city)</u>	<u>FY 2015</u>	<u>FY 2016</u>
Hot Mix 13A/Ton	\$50.00 /ton	\$51.00 /ton
Hot Mix 36A/Ton	\$52.00 /ton	\$53.00 /ton
Cold Patch CP-5/Ton	\$84.75 /ton	\$86.00 /ton

These prices represent a decrease in unit bid prices from FY 2014 as listed below:

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Hot Mix 13A/Ton	\$55.00 /ton	9% Decrease	7% Decrease
Hot Mix 36A/Ton	\$55.00 /ton	5% Decrease	4% Decrease
Cold Patch CP-5/Ton	\$87.50 /ton	3% Decrease	2% Decrease

Ace-Saginaw Paving Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provision" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the FY 2015 Major Streets Fund – Routine Maintenance Division's, Street and Road Materials Account No. 202-4651-743.000 (\$25,000), and the Local Streets Fund – Routine Maintenance Division's, Street and Road Material Account No. 203-4651-743.000 (\$20,000), and will be budgeted for the same amounts and in the same accounts pending approval of FY 2016.

Council Action:

Moved by Council Member _____ seconded by Council Member _____
to approve the recommendation from the City Manager.

BC - Boards & Commissions
CC - Council Communication
R - Resolution
O - Ordinance

June 23, 2014
Page 1 of 1

From: Timothy Morales, City Manager
Subject: Emergency Purchase – Double-Axle Trailer – Facilities Division
Prepared by: Bruce Caradine, Public Service Department

Manager's Recommendation:

I recommend that the low quote from Beck's Trailer Superstore, St. Johns, MI be accepted and the emergency purchase order no. 0494296 issued on June 10, 2014 be approved for payment in the amount of \$2,565 for the purchase of one double-axle trailer to transport two zero turn mowers for cutting grass throughout the City of Saginaw.

Justification:

On June 6, 2014, purchase order no. 0494296 was issued to Beck's Trailer Superstore for the Facilities Division to purchase one double-axle trailer that is needed to haul the recently purchased Gravely zero turn mowers.

The City of Saginaw is working with several volunteer groups to assist in keeping grass cut in and around the City. The City recently met with representatives from the Sheriff's Department and from TRI-CAP to discuss how they might be able to assist with maintenance throughout the City. TRI-CAP has committed on a daily basis to provide individuals that will be supervised by TRI-CAP employees to cut and cleanup around the City. The City agreed to provide the proper tools and equipment for their services. These volunteers are willing to provide their free labor to cut and maintain areas the City Maintenance Division assigns to them.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Beck's Trailer Superstore St. Johns, MI	\$2,565.00
US27 Motorsports & Trailers St. Johns, MI	\$3,065.50

Beck's Trailer Superstore meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund, Department of Public Services – Facilities Division's, Maintenance Equipment Account No. 101-7575-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Engineering Services Agreements – ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Professional Engineering Services Agreements with the following six firms be approved, and the City Engineer be authorized to approve and issue to them, individual purchase orders of various amounts up to the total yearly maximum amount of \$500,000: Orchard, Hiltz and McCliment Advisors, Inc. (OHM) of Saginaw, MI (Out City); ROWE Professional Services Company (Rowe) of Flint, MI; Spicer Group of Saginaw, MI (In City); Surveying Solutions Incorporated (SSI) of Saginaw, MI (Out City); Wade Trim of Bay City and William A Kibbie and Associates (Kibbie) of Saginaw, MI (In City). These agreements have been approved by me as to substance and the City Attorney as to form.

Justification:

The services of the firms are necessary to support City Engineering staff to carry out the duties and responsibilities of the Engineering Division whenever workload demands additional staff consultant's expertise. The City Engineer will distribute work between the six (6) firms on a rotational basis for small projects and distribute work on a competitive basis for larger projects. The terms of the agreements are for 5 years, commencing on July 1, 2014 and ending on June 30, 2019.

On June 21, 2010, the City approved agreements between the City and four previously prequalified firms to perform Engineering Services for the City: Rowe, Spicer, Kibbie, and Wade Trim. These agreements expire on June 30, 2014.

On April 3, 2014, the City solicited proposals from OHM and SSI for general engineering services in order to add them to our list of prequalified engineering firms, bringing six (6) the total of consulting firms prequalified to perform engineering services for the City.

Rowe, Spicer, Kibbie, Wade Trim, OHM and SSI meet all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services will be budgeted in the upcoming Fiscal Years in various departmental professional accounts.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: River Bank Sampling Access Agreement – ROW Division
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend that the River Bank Sampling Access Agreement between the City of Saginaw and The Dow Chemical Company be approved. The Agreement has been approved by me as to substance and the City Attorney as to form. I further recommend that the Director of Public Services or his designee be authorized to sign the Agreement and any other related documents.

Justification:

Dow, in accordance with a 2010 Administrative Settlement Agreement and Order on Consent ("AOC") is required to evaluate the banks along the Tittabawassee River to determine if remedy actions are required. The City owns a parcel of land along this area that has been sampled or requires further sampling. The parcel of land owned by the City is located at 3100 Maple Street, Tax Id #19 2250 00000. The purpose of this Agreement is to allow Dow and its contractors authorization to access the property to sample the soil as part of the evaluation process to determine if additional remedy action is required. As part of this Agreement, Dow will notify the City before accessing the property, repair any damage caused to the property by these activities, and is responsible for proper disposal of all samples taken from this property. Dow also agrees to indemnify and hold harmless the City from any claims arising out of its access to and activities on the City property.

The Agreement begins upon signature and expires on December 31, 2015. Either party may terminate this Agreement at any time with 30 days written notice.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw County Mosquito Abatement Commission Agreement
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend that the Agreement between the City of Saginaw and the Saginaw County Mosquito Abatement Commission ("SCMAC") be approved and that a purchase order be issued to them in the amount of \$10,000 to provide routine vehicle maintenance services from July 1, 2014 through June 30, 2015. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The City of Saginaw's Garage Division is responsible for the daily operation and maintenance of the entire City fleet, excluding the Fire Department, which is comprised of over 339 pieces of vehicles and equipment or 740 vehicle equivalent units (VEU's). The Garage Division's current staffing levels are one Garage Foreman, six full time mechanics, one stock room clerk and one part time skills clerk. The proposed operational budget for Fiscal Year 2015 is approximately \$1,600,000. As part of an ongoing effort to review current efficiencies and operational costs for services, the City is interested in determining actual costs associated and possible issues or benefits with outsourcing services for passenger vehicles. In order to gain a better knowledge of these actual costs and issues/concerns related to outsourcing maintenance services, the City recommends contracting with SCMAC for providing routine maintenance services on a trial basis for five of the City's vehicle's. The vehicles to be serviced are all police department patrol vehicles and vary in age with the average age being four years.

SCMAC currently services approximately 145 countywide vehicles, which also includes the Saginaw County Sheriff's Department. Current staffing levels for SCMAC fleet operations include one operations supervisor, two foreman and two full time mechanics. Information provided by SCMAC shows estimated costs per vehicle for SCMAC to provide routine maintenance varying from \$1,500 to \$2,000 per year per vehicle. During this trial basis, the City will budget a total of \$2,000 per vehicle or \$10,000 total for the five (5) vehicles that the City is recommending the maintenance be completed on.

Saginaw County Mosquito Abatement Commission meets all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the Routine Vehicle Maintenance Services are budgeted and available in the Motor Pool Operation Fund – Garage Division's, Motor Vehicle Repairs Account No. 661-4480-931.000 (\$10,000) in FY 2015.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Andersen Enrichment Center Budget Adjustment – ROW Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

It is recommended that the 2014 Approved Budget be amended to increase the Andersen Enrichment Center Fund – Andersen Center Revenue Account No. 236-0000-580.001 from \$36,939 to \$49,439, which is a \$12,500 increase. This increase in revenues will be offset by an increase to the Andersen Enrichment Center Division's General Repairs Account No. 236-7540-930.000 for the same amount.

Justification:

In the Mid 1990's, the Saginaw Community Enrichment Commission, today known as the Saginaw Arts and Enrichment Commission ("SAEC"), through a memorandum of understanding ("MOU") recommended to City Council that the Andersen Pool building be utilized for meetings, educational and social events. City Council directed the City Manager to implement the recommendation. The Andersen Enrichment Center operation reports directly to the City Manager or his authorized representative. Based on this MOU, the Commission will encompass the following: Fundraising, Marketing, Premises, Finance, etc. All funds received and disbursed in connection with the Andersen Enrichment Center shall be handled and according to current City policies and procedures. All funds shall be deposited in City accounts. Funds raised by the Commission members which may be used for specific purposes only shall be placed into a special account and may be used for those purposes for which they were intended. As part of this MOU and its responsibilities, the Commission is providing the City of Saginaw with two checks that combined are in the amount of \$12,500 for the purpose of replacing the existing HVAC system and making repairs to the roof at the Andersen Enrichment Center. This budget adjustment accounts for those funds and the replacement of the HVAC system and roof repairs.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendations from the City Manager.

From: Timothy Morales, City Manager

Subject: Emergency Purchase – Andersen Center Furnace Replacement & Roof Repairs

Prepared by: Bruce Caradine, Public Service Department

Manager's Recommendation:

I recommend that the low quote be accepted and the emergency purchase order no. 494303 issued on June 10, 2014 be approved and payment issued to G W Heating & Air Conditioning Company, Inc., Saginaw, MI in the amount of \$2,546 for the cost of an emergency replacement of a furnace at the Andersen Enrichment Center.

I also recommend that the low quote be accepted and the emergency purchase order no. 494304 issued on June 10, 2014 be approved and payment issued to Beyer Roofing Company, Saginaw, MI in the amount of \$10,000 for a partial roof replacement at the Andersen Enrichment Center.

Justification:

In the mid 1990's, the Andersen Enrichment Center was established with an agreement between the Saginaw Community & Enrichment Commission and the City of Saginaw for the purpose of utilizing the Andersen Pool building for meetings, educational and social events.

It was most recently noted that the existing roof top HVAC system was malfunctioning and in need of replacement and that the roof was leaking in several areas and required repair. In order to allow continued services and minimize damage to the existing facility, immediate repairs were necessary.

The following is a tabulation of the quotes received for the furnace replacement:

<u>Vendor</u>	<u>Cost</u>
G W Heating & Air Conditioning Co., Inc. Saginaw, MI (In-City)	\$2,546
A. C. Klopff Heating & Cooling Saginaw, MI (In-City)	\$2,956
Allied Heating & Cooling Hemlock, MI	\$3,500

The following is a tabulation of the quotes received for the partial roof replacement is as follows:

<u>Vendor</u>	<u>Cost</u>
Beyer Roofing Co., Inc. Saginaw, MI (In-City)	\$10,000
A. Herbert Roofing & Insulation Co Saginaw, MI (In-City)	\$10,194

G W Heating & Air Conditioning Company, Inc. and Beyer Roofing Company meet all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are available in the Andersen Center Operation Fund – Andersen Enrichment Center Division's, General Repairs Account No. 236-7540-930.000.

Council Action:

Moved by Council Member_____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Authorization to Allow the Sale and Consumption of Alcoholic Beverages at Morley Plaza

Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend adoption of the attached Resolution authorizing the sale and consumption of alcoholic beverages at Morley Plaza during "Friday Night Live" outdoor concert events scheduled to be held on July 11, 18, 25 and August 1, 8, 15, 2014 from 5:30 p.m. to 9:00 p.m.

Justification:

On July 11, 18, 25 and August 1, 8, 15, 2014, PRIDE in Saginaw, Inc. will host the annual "Friday Night Live" outdoor concerts at Morley Plaza, a public property. PRIDE has requested that the City allow them to sell alcoholic beverages for consumption during these events. Title XIII, Chapter 132, and Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the sale of alcoholic beverages on public property, if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the State of Michigan;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

Approval to sell alcoholic beverages for these events is contingent upon the applicable vendors providing the proper required documents to the appropriate City departments by June 24, 2014. The City has set the insurance requirements and all insurance certificates must be reviewed and approved by the City. Furthermore, the event sponsor has been advised of the insurance requirements and the deadline for submitting insurance certificates to the City.

Council Action:

This council communication is for explanation purposes only of the Resolution to be adopted.

RESOLUTION TO PERMIT THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AT MORLEY PLAZA ON PUBLIC PROPERTY

Moved by Council Member _____ seconded by Council Member _____ to adopt the following resolution:

WHEREAS: PRIDE in Saginaw, Inc. ("PRIDE") plans to host the annual "Friday Night Live," outdoor concert events on July 11, 18, 25 and August 1, 8, 15, 2014 between the hours of 5:30 p.m. until 9:00 p.m.; and

WHEREAS: PRIDE requests that they be allowed to consume and sell alcoholic beverages to participants at Morley Plaza on public property; and

WHEREAS: City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS: PRIDE must provide certain documents prior to these events; and

WHEREAS: if PRIDE does not provide the documents by the stated date, they will not be allowed to sell alcoholic beverages for consumption during these events scheduled on July 11, 18, 25 and August 1, 8 & 15, 2014; and

WHEREAS: the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual "Friday Night Live," outdoor concert events to be held on July 11, 18, 25 and August 1, 8, & 15, 2014 at Morley Plaza provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided to proper City Departments no later than June 24, 2014.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 23, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: "Rock The Island" Ojibway Island User Agreement
Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend approval of the Ojibway Island User Agreement between the City of Saginaw and the Rock The Island Committee for the annual "Rock The Island" event on July 19, 2014. The Agreement is approved by me as to substance and the City Attorney as to form.

Justification:

On Saturday, July 19, 2014, the RTIC will host its annual "Rock The Island" event on Ojibway Island, setup will occur on Friday, July 18, 2014. RTIC will pay the City a flat fee of \$700 each day for the rental of Ojibway, due and payable 14 days before the event. The parties have further agreed that RTIC will pay the City a flat service fee of \$1,000 based on ticket sales for the event. Payment for this fee must be remitted to the City within 14 days after the event.

RTIC has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Purchase – Wohlfeil for Power Equipment on Rover Trailer
Facilities Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low quote from Wohlfeil Hardware and Tool, Saginaw, MI be accepted and the emergency purchase order no. 494303 issued on June 13, 2014 be approved and payment issued to them in the amount of \$7,352 for power equipment to be used on a Rover crew trailer for the Facilities Division.

Justification:

On June 6, 2016, the City received three quotes for power equipment and only two of the quotes met the specifications requested. The City is working with several volunteer groups to assist in cutting grass in and around the City. Representatives from the Sheriff's Department and from TRI-CAP met with staff in the Facilities Division to discuss ways that they could assist with maintenance throughout the City. TRI-CAP has committed to providing individuals that will be supervised by TRI-CAP employees to cut and cleanup around the City on a daily basis. The City agreed to provide the proper tools and equipment for the services that they provide. These volunteers will provide free labor to cut and maintain areas assigned to them by the City's Maintenance Division. One vendor did not meet the required specifications. The tools consist of six weed wackers, two push mowers, and three blowers, etc.

The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Wohlfeil Hardware and Tool Saginaw, MI (Out-City)	\$7,352.00
Tri County Equipment Saginaw, MI (In-City)	\$8,923.75

Wohlfeil Hardware and Tool meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the - General Fund, Department of Public Services, Facilities Division's, Maintenance Equipment Account No. 101-7575-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for FY2015
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that a purchase order be issued to each of the vendors listed below for the purchase of various parts and supplies that will be needed to operate and maintain the Wastewater Treatment Division during the 2015 Fiscal Year.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include; pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, etc. Wastewater personnel always have and will continue to solicit quotes for items purchased, to insure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

MSC Industrial Livonia, MI	\$4,500.00
Motion Industries Saginaw, MI	\$3,500.00
The Malcomb Group Sterling Heights, MI	\$7,000.00
Grainger Linconshire, IL	\$7,000.00
Applied Industrial Saginaw, MI	\$7,000.00
Standard Electric Saginaw, MI	\$4,000.00
Alro Steel Saginaw, MI	\$5,000.00

McMaster Carr Aurora, OH	\$6,000.00
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Lansing Supply Lansing, MI	\$5,000.00
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AirGas Great Lakes Saginaw, MI	\$3,000.00
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These vendors meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases have been budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.00 in the amount of \$37,600.00, the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Cleaning Supplies Acct. No. 590-4830-735.000 in the amount of \$5,000.00 and the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000 in the amount of \$9,400.00.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Devtar Epoxy Coating
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Norkan, Inc. of Flint, MI be accepted and that a purchase order be issued to them in the amount of \$3,415 for the annual purchase of Devtar Epoxy Coating for the Wastewater Treatment Division for Fiscal Year 2015. I also recommend, pending the approval of the budget for Fiscal Year 2016, acceptance of their bid in the amount of \$3,675 for these same products for FY 2016.

Justification:

Devtar Epoxy Coating is a two part coating used throughout the Wastewater Treatment Plant on equipment subjected to moist conditions, to prevent corrosion. Devtar Epoxy Coating is ordered on an as needed basis throughout the course of the year. On June 3, 2014, sealed bids were opened for two hundred gallons of Devtar Epoxy Coating. Norkan Inc. of Flint, MI was the low bidder. Following is a summary of the bids received:

	FY2015	FY2016
Nokan Inc. Flint, MI	\$3,415.00	\$3,675.00
West Side Decorating Center Saginaw, MI	\$4,399.00	\$4,399.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 for Fiscal Year 2015 and will be budgeted in the same account for Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Biosolids Land Application
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid for biosolids land application services with Synagro Central, LLC for the Wastewater Treatment Division be approved and that a purchase order be issued to them in an amount not to exceed \$594,500 for Fiscal Year 2015. I also recommend, pending approval of the budget for Fiscal Year 2016, acceptance of their not to exceed bid of \$604,750 and, pending approval of the budget for Fiscal Year 2017, acceptance of their not to exceed bid of \$615,000, for these same services.

Justification:

On May 27, 2014, the City received bids for the removal and land application of the Wastewater Treatment Division's biosolids for the next three years. Synagro Central, LLC submitted the lowest bid to provide all agronomic services and land apply the biosolids generated by the Wastewater Treatment Division.

Biosolids are the residual materials removed from the wastewater during the treatment process and, after treatment and stabilization, are recycled as farm fertilizer. It is estimated that the process of land application will recycle 20.5 million gallons of biosolids each year. The FY2015 bid represents a 5.45% increase over the FY2014 annual cost. Increases in FY2016 and FY2017 are 1.7% and 1.7% respectively. Following is a tabulation of the bids received:

Synagro Central, LLC Baltimore, MD	FY2015	\$594,500.00 (\$0.0290/gallon)
	FY2016	\$604,750.00 (\$0.0295/gallon)
	FY2017	\$615,000.00 (\$0.0300/gallon)
Gro America, Inc. Grand Rapids, MI	FY2015	\$664,200.00 (\$0.0324/gallon)
	FY2016	\$678,500.00 (\$0.0331/gallon)
	FY2017	\$690,850.00 (\$0.0337/gallon)
Biotech Agronomics, Inc. Beulah, MI	FY2015	\$670,350.00 (\$0.0327/gallon)
	FY2016	\$688,800.00 (\$0.0336/gallon)
	FY2017	\$705,200.00 (\$0.0344/gallon)

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 590-4830-805.000 for Fiscal Year 2015 and will be budgeted in the same account for Fiscal Year's 2016 and 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Paint Purchase
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Glidden Professional Paints of Saginaw be accepted and a purchase order be issued to them in the amount of \$10,584.30 for Fiscal Year 2015 for the purchase of paint products for the Wastewater Treatment Division. I also recommend, pending the approval of the budget for Fiscal Year 2016, acceptance of their bid in the amount of \$11,094.30 for these same products for FY 2016.

Justification:

On June 10, 2014, the City received bids for the purchase of paint products to be used as needed throughout each fiscal year for the Wastewater Treatment Division. Following is a tabulation of the bids received:

	FY2015	FY2016
Glidden Professional Paint Saginaw, MI	\$10,584.30	\$11,094.30
West Side Decorating Center Saginaw, MI	\$16,905.90	\$17,593.90

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 in the amount of \$8,467.44 and the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000 in the amount of \$2,116.96 for Fiscal Year 2015 and will be budgeted in the same accounts for Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Lab Gasses
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the sole bid from Airgas be accepted and that a purchase order be issued to them in the amount of \$1,464 for Fiscal Year 2015 for lab gasses for the Wastewater Treatment Division. I also recommend, pending the approval of the budget for Fiscal Year 2016, acceptance of their bid in the amount of \$1,464 for these same services for FY 2016.

Justification:

The Wastewater Treatment Division's laboratory uses different gasses as carrier gasses in the atomic absorption spectrophotometer, which is used in metals analysis. Sealed bids were opened June 10, 2014 and Airgas was the sole bidder.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases have been budgeted for Fiscal Year 2015 in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Lab Supplies Account No. 590-4830-734.000 and will be budgeted in the same account number for Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

14-07

2013
2014

Permit for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing MI 48909
(517) 241-8847

Authority: 2011 PA 256	The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
Compliance: Voluntary	
Penalty: Permit will not be issued	

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

Public Display		
ISSUED TO	SAGINAW AREA FIREWORKS (WOLVERINE -	AGE (18 or over) 37
ADDRESS	205 W. SEIDLERS RD, KAWKAWIN MI 48631 JAMES LAMBERT	
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION	SAGINAW AREA FIREWORKS, INC.	
ADDRESS	P.O. BOX 1923 SAGINAW MI 48605	
NUMBER AND TYPES OF FIREWORKS (SEE ATTACHED)		
EXACT LOCATION OF DISPLAY OR USE NORTH END OF OSIBWAY ISLAND		
CITY, VILLAGE, TOWNSHIP	DATE 7-4-2014 Rain date 7-5-2014	TIME 10:15 PM
BOND OR INSURANCE FILED ☒ YES ☐ NO (ATTACHED)		AMOUNT

Issued by action of the Legislative Body of a	
☒ City	☐ Village ☐ Township of SAGINAW on the _____ day of _____
_____ (Signature and Title of Legislative Body Representative)	

THIS FORM IS VALID FOR THE YEAR SHOWN ONLY

2014

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing MI 48909
(517) 241-8847

Authority: 2011 PA 256 Compliance: Voluntary Penalty: Permit will not be issued		The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	
☐ Agricultural or wildlife fireworks ☐ Special effects manufactured for outdoor pest control or agricultural purposes		☐ Articles Pyrotechnic ☒ Public Display ☒ Display Fireworks ☐ Private Display	
NAME OF APPLICANT Wolverine Fireworks Display, Inc		ADDRESS 205 W. Seidlers Rd., Kawkawlin, MI 48631	AGE (18 or over) N/A
IF A CORPORATION, NAME OF PRESIDENT James Lambert		ADDRESS Same	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		ADDRESS	TELEPHONE NUMBER 989-662-0121
NAME OF PYROTECHNIC OPERATOR Joshua Carter		ADDRESS Saginaw, MI	AGE (18 or over) 37
NO. YEARS EXPERIENCE 15	NO. DISPLAYS 100+	WHERE throughout Michigan	
NAME OF ASSISTANT John Campau		ADDRESS Bay City, MI	AGE 35
NAME OF OTHER ASSISTANT Shawn Kosecki		ADDRESS Bay City, MI	AGE over 21
EXACT LOCATION OF PROPOSED DISPLAY North end of Ojibway Island & Holland Street bridge			
DATE OF PROPOSED DISPLAY 07/04/2014 with 07/05/2014 for a rain date		TIME OF PROPOSED DISPLAY 10:15 pm +/-	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
Security to be provided by Saginaw Police Department through Saginaw Fireworks Committee. Meeting provisions of ATF ruling 2007-2			
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$5,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Professional Program Insurance Brokerage	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 371 Bel Marin Keys Blvd., Suite 220, Novato, CA 94949-5662			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED		
	See proposal.		
SIGNATURE OF APPLICANT			DATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/6/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE 371 BEL MARIN KEYS BLVD., SUITE 220 NOVATO CA, 94949-5662	CONTACT NAME:	
	PHONE (A/C, No, Ext): (415) 475-4300 FAX (A/C, No): (415) 475-4303	
INSURED Wolverine Fireworks Display, Inc. 205 W. Seidlers Road Kawkawlin, MI 48631	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: LLOYD'S OF LONDON	
	INSURER B: RLI INSURANCE CO.	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

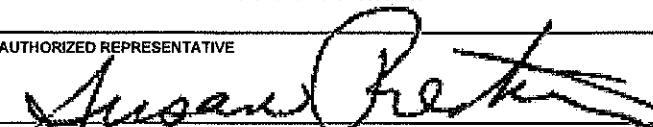
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		PY/14-0013	02/01/2014	02/01/2015	EACH OCCURRENCE \$ 5,000,000
	☒ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	☒ CLAIMS-MADE ☐ OCCUR					MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 5,000,000
	☐ POLICY ☒ PROJECT ☐ LOC					PRODUCTS - COMP/OP AGG \$ 5,000,000
B	AUTOMOBILE LIABILITY		SFT0029852	12/02/2013	12/02/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☒ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Saginaw; Saginaw Area Fireworks; and Linear Motion, LLC/Meggitt are Additional Insured as respects the 07/04/2014 (RD:07/05/2014) aerial fireworks display located at North end of Ojibway Island and Holland Avenue Bridge, Saginaw, MI. Project specific limit applies. Limit of \$5,000,000 annual aggregate applies specifically to the City of Saginaw Fourth of July Show at of Ojibway Island and Holland Avenue Bridge, Saginaw, MI on 07/04/2014. This policy extends coverage to the special event and its participants. Revised 06/09/2014.

CERTIFICATE HOLDER Saginaw Area Fireworks Jodi Ezop PO Box 1923 Saginaw, MI 48605	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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WORKERS COMPENSATION AND EMPLOYERS LIABILITY
INSURANCE POLICY



AR

INFORMATION PAGE

175 Berkeley Street Boston, MA 02116

Issued by **LM INSURANCE CORPORATION**

27243

Policy Number **WC5-34S-319949-024**

Issuing Office **0354**

RENEWAL OF: **WC5-34S-319949-023**

Issue Date **12-20-13**

Account Number **4-319949**

Sub Account **0000**

1. Insured and Mailing Address

**WOLVERINE FIREWORKS DISPLAY CO INC JART
LEASING LLC**

205 W SEIDLERS RD

MI RISK ID 2402220A

KAWKAWLIN, MI 48631

Status **03 - CORPORATION**

Other workplaces not shown above: SEE ITEM 4. PREMIUM - EXTENSION OF INFORMATION PAGE

2. Policy Period: The policy period is from **01-02-2014** to **01-02-2015** 12:01 A.M. standard time at the Insured's mailing address.

3. Coverage

A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: **MI**

B. Employers Liability Insurance: Part Two of the policy applies to work in each state listed in Item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$	1,000,000	each accident
Bodily Injury by Disease	\$	1,000,000	policy limit
Bodily Injury by Disease	\$	1,000,000	each employee

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:

REFER TO RESIDUAL MARKET LIMITED OTHER STATES INSURANCE ENDORSEMENT WC 00 03 26A

D. This policy includes these endorsements and schedules: SEE EXTENSION OF INFORMATION PAGE

4. Premium: The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classifications	Code Number	Premium Basis Total Estimated Annual Remuneration	Rate per \$100 of Remuneration	Estimated Annual Premium
See Extension of Information Page				
Minimum Premium	\$	(MI)	Total Estimated Annual Premium \$	
Premium will be billed	ANNUAL			

Producer **0004-022079**

**MICHAEL HAYES AGENCY LLC
505 S EUCLID AVE
BAY CITY MI 48706**

From: Timothy Morales, City Manager

Subject: Printing of water/sewer bills

Prepared by: Joe Finazzi, Fiscal Services

Manager's Recommendation:

I recommend that a purchase order be approved and issued to TBF Graphics for \$70,750 to print and mail the water/sewer bills for FY 2015; and pending approval of the FY 2016 budget, accept the bid from TBF Graphics for \$70,750 to print and mail the water/sewer bills for FY 2016.

Justification:

Original bids for the printing of water bills were opened on April 30, 2014. TBF Graphics was the lowest bidder. A tabulation of the bids received are as follows:

	1 st YEAR COST	2 ND YEAR COST	TOTAL
TBF Graphics Saginaw, MI (In-City)	\$70,750	\$70,750	\$141,500
Lasercom LLC Troy, MI	\$113,650	\$113,650	\$227,300
Source Link Miamisburg, OH	\$82,281	\$84,112	\$166,403
Centron Data Services, Inc. Norton Shores, MI	\$75,780	\$75,780	\$151,560
A.B. Data, Ltd. Milwaukee, WI	\$79,392.50	\$79,485.74	\$158,878.74
Matrix Imaging Solutions Boeme, TX	\$71,500	\$71,500	\$143,000
Dove Mailing, Inc.	\$136,700	\$137,200	\$273,900

**It should also be noted that because postage should be relatively equal in each case, the main focus regarding cost is on the printing portion of which TBF Graphics submitted lower cost for each respective year. Therefore, TBF Graphics is the low bidder for this service.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer and Water Operations and Maintenance Funds Operating Service Account No.'s 590-5311-805.000 and 591-5310-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Workers Compensation Insurance Renewal

Prepared by: Dennis Jordan, Human Resources Director

Manager's Recommendation:

I recommend approval of the Workers Compensation Insurance Renewal with Safety National Casualty Company for the term of July 1, 2014 through June 30, 2015.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance, and the City Attorney's approval as to form.

It is also recommended that the City Council authorize the City Manager or his designee to sign all documents related to this insurance renewal.

Justification:

The City is self-insured for workers compensation illnesses and injuries for indemnity, medical and legal claims up to a specific dollar limit per claim. At such time a claim reaches a specified dollar amount established by the terms agreed to by the City and the excess insurance company, those claims then become the liability of the excess insurance company.

The City obtained quotes from multiple workers compensation excess insurance companies, including our current company Safety National. The incumbent company, Safety National, provided the most favorable pricing and terms.

Comparison between last year's premium and those proposed for FY 2014-2015 are as follows:

	<u>Expiring</u>	<u>Renewal</u>
Specific Retention Limit	\$650,000	\$750,000
Annual Excess Premium	\$50,193	\$72,387

The other quotes provided were over \$90,000 in renewal premiums and included a higher self-insured retention than \$750,000.

The reason for the increase is due to the City experiencing a higher than average number of claims, increasingly higher cost claims, and higher average cost per claims as compared to other municipalities.

In an effort to manage those costs better, last month City Council approved the City Manager's recommendation to change our claims handling provider from Sedgwick to CMI. We feel confident that this change will provide the City with more favorable claims results.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title I, "General Provisions" of the Saginaw Code of Ordinances 0-1.

The funds are budgeted in the Workers Compensation Fund – Employee Health Division's Insurance Account No 678-1751-806.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

ESTABLISHMENT OF AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 2302 STATE STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 2302 State Street, TAX ID #13 1067 00000, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has met guidelines established by the City of Saginaw and has submitted an application for an Obsolete Property Exemption Certificate; and

WHEREAS: the owner of the property has been notified by certified mail that a public meeting will be conducted on June 23, 2014, in accordance with P.A. 146 of 2000.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

2302 STATE STREET

ASSESSOR'S FILE #: 13 1067 00000

S'LY 89 FT OF E 2/3 OF LOT 23 EXC E 33 FT TAKEN FOR CAROLINA ST, JOHN MOORE'S ADDITION - EASEMENT: 15 FT N & S OF N LN OF ABOVE DESC PROPERTY *SPLIT ADDED PARCEL 13-1067-001 FOR 2000 ROLL

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 23, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

AUTHORIZING THE CITY OF SAGINAW TO SEEK FY 2016 TRANSPORTATION ECONOMIC DEVELOPMENT FUND - CATEGORY F

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The Transportation Economic Development Fund - Category F provides funding for rehabilitation of roadways based on critical all-season system continuity, commercial traffic flow, road condition, and safety; and

WHEREAS: Road rehabilitation of Veterans Memorial Parkway between Lapeer Avenue and Washington Avenue is severely needed; and

WHEREAS: The total estimated construction cost is \$500,000 and the grant award is limited to a maximum amount of \$375,000, which will require a City match of \$125,000; and

WHEREAS: The deadline for submission of new funding applications for the State of Michigan and FY 2016 Transportation Economic Development Fund Category F is June 30, 2014; and

WHEREAS: The application will be prepared and reviewed for the purpose of procuring State Transportation Economic Development Fund Category F for such rehabilitation;

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw is actively seeking Transportation Economic Development Fund - Category F funds for road rehabilitation as needed, for the Veterans Memorial Parkway between Lapeer Avenue and Washington Avenue.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 23, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk, CMC/MMC