

Council Agenda

September 22, 2014 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating September 25, 2014 “Day of Remembrance for Murder Victims.”

PUBLIC HEARINGS:

1. Request from Duperon Corporation for an Industrial Facilities Tax Exemption Certificate at 1200 Leon Scott Court.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Chris Van Loo, Fire Chief, and Robert Ruth, Interim Police Chief, update on Youth Engagement Programs in Public Safety.

CONSENT AGENDA:

1. Approve the September 8, 2014 regular Council meeting minutes.
2. Approve Petition 14-12 from Saginaw Arts and Enrichment Commission to erect banner located at Court Street from November 4 through December 3, 2014 to promote annual “Hollyday Fair.”
3. Approve Petition 14-13 from Saginaw County Community Mental Health to erect banners located at Court Street and South Michigan Avenue from October 1 through October 31, 2014 to promote October as “National Disability Awareness Month.”
4. Approve the amendments to the 2014/2015 Approved Budget to recognize any changes that have occurred during the 2nd period.

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5. Approve the Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) for reimbursement of costs incurred by the Police Department while providing assistance to the ATF.
6. Approve a purchase order to Joseph M. Day Company for \$2,100 for annual CSD-1 Boiler Inspection Services for FY 2015; and pending approval of the FY 2016 and 2017 budgets, approve the bid from Joseph M. Day Company for \$2,100 for the same services for FY 2016 and FY 2017.
7. Approve the State Trunkline Maintenance Contract with the Michigan Department of Transportation for a five-year period, ending on September 30, 2019; and adopt the Resolution authorizing this agreement.
8. Adopt the Resolution authorizing Family Youth Initiative Communities that Care Coalition the use of amplifying equipment during the National Prescription Drug Take Back Day event at the front entrance of City Hall on September 27, 2014 from 9 a.m. to 11 a.m.
9. Adopt the Resolution authorizing Candy Cork the use of amplifying equipment during the October Tamale Down cooking competition event at Bliss Park on October 4 and 5, 2014 from 11 a.m. to 7 p.m.
10. Adopt the Resolution authorizing Preliminary Engineering Agreement #135650/S1 with Rowe Professional Services Company, Inc. for the Williamson Street Improvements from Thayer Street to Treanor Street.
11. Approve a purchase order to One Supply Group, LLC for \$8,040 for FY 2015 for an annual supply of manhole blocks for the Maintenance and Service Division.
12. Approve a purchase order to Continental Linen Services for \$4,100 FY 2015 for the rental of linens and floor mats used at the Andersen Enrichment Center; and pending approval of the FY 2016 budget, approve the bid from Continental Linen Services for \$4,100 for the same services for FY 2016.
13. Approve a purchase order to Republic Services for annual trash pick-up service at various City properties for \$20,740.80 for FY 2015; and pending approval of the FY 2016 and FY 2017 budgets, approve the bids from Republic Services for \$21,642.60 for FY 2016 and \$22,104.60 for FY 2017 for annual trash pick-up services.
14. Approve a purchase order to Detroit Diamond Drilling for \$2,465 for FY 2015 for a Tsurumi 3 inch Trash Pump and one STIHL TS 700 Cut Quick Saw-14 inch for the Maintenance and Service Division.

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15. Approve the Michigan Forestry and Park Associations Community Tree Planting Grant Agreement with Consumers Energy Company and approve a budget adjustment in the amount of \$2,000.
16. Approve a purchase order to Landscape Supply, Inc. for \$8,498 for the purchase of 50 various trees to be planted along Court Street for the Streets Division.
17. Approve a purchase order to Neopost USA for \$3,224 for an Ovation IM-2112 High Speed Letter Opener for the Fiscal Services Department.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend the official City map by vacating Miller Street between the south line of Niagara Street and the Saginaw River being between blocks 50 and 55, City of Saginaw in division north of Cass and reserve an easement for public utilities, cable TV and telecommunications; an easement for a bicycle and walking path; and no structure shall be erected thereon without the prior consent of the City.

RESOLUTIONS:

1. Approving an Industrial Facilities Tax Exemption Certificate for Duperon Corporation 1200 Leon Scott Court.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to go into closed session to discuss pending litigation per MCL 15.268 Section 8.

ADJOURN:

Tim Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, losing a loved one to homicide is both devastating and life-changing. Family members of these innocent victims are counted among the victims as well, with heartbreak and emotional scars that are often permanent; and

WHEREAS, the National Organization of Parents of Murdered Children, Inc. began in 1978 from the humble beginning of five families who had lost children to senseless and horrific acts of violence. Together, these families developed POMC with a mission to make a difference through on-going emotional support, education, prevention, advocacy, and awareness; and

WHEREAS, the vision of POMC is to provide support and assistance to all survivors of homicide victims while working to create a world free of murder. POMC provides the support needed to help parents and other survivors facilitate the reconstruction of a "new life" and to promote a healthy "resolution" after suffering such a loss; and

WHEREAS, POMC not only works to help survivors deal with their acute grief, but also helps with the criminal justice system. The staff of the National Headquarters of POMC will assist families in such fields as law enforcement, criminal justice and advocacy; and

WHEREAS, POMC now has over 200 Chapters and contact people nationwide. In 2013, a local chapter of POMC was established in Saginaw County, formed by individuals working in the criminal justice field, mental health professionals, and survivors; and

WHEREAS, in 2007, the U.S. Senate and House of Representatives established September 25 as the National Day of Remembrance for Murder Victims. This date is set aside to honor and remember the victims who have lost their lives to senseless violence and to offer support to the families and communities of these victims. It is a day to promote awareness throughout our community of the impact of such violent crimes;

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim September 25, 2014 as a

Day of Remembrance for Murder Victims

In the City of Saginaw and urge all citizens to observe this day by supporting the families of victims; and participating in community efforts to create a world that is free of violence and homicide.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 22nd day of September in the year of our Lord two thousand fourteen.



September 22, 2014

Dennis D. Browning, Mayor

Councilpersons

*Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc,
Brenda F. Moore, and Demond L. Tibbs*

Timothy Morales, City Manager

CITY OF SAGINAW

NOTICE OF

PUBLIC HEARING

In compliance with requirements of Act 168, P.A. 1974, the following notice is posted:

Notice is hereby given that the Saginaw City Council will conduct a public hearing on the request from Duperon Corporation for an Industrial Facilities Tax Exemption Certificate at 1200 Leon Scott Court, Saginaw, Michigan.

The public hearing will be held Monday, September 22, 2014, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Avenue, Saginaw, Michigan. The application and legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

Posted: September 9, 2014
By: ___jks_____



August 28, 2014

Ms. Santos, Clerk
City of Saginaw
1315 South Washington
Saginaw MI, 48607

Re: Request for PA198 Real & Personal Property Tax Abatement

Dear Ms. Santos:

Duperon Corporation is requesting a 50%, 12 year personal property tax abatement in the amount of \$214,100 for real property improvements.

Below are the tax id numbers and legal descriptions:

The building location: 1200 Leon Scott Ct, Saginaw

Tax ID# 21-0875D50200

Tax Description: LOT 502 EDDY URBAN RENEWAL REPLAT NO. 3
INCLUDING S ½ OF ADJ VACATED NEEDHAM ST
5.496 Acres

Thank you in advance for your consideration and please contact me at 989-401-7157 for further information. Also, please date stamp receipt of this letter and return copy to me at Duperon Corporation, 1200 Leon Scott Ct, Saginaw, MI 48601.

Sincerely,



Tammy L. Bernier
CEO/President

INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees", "payments in lieu of taxes", "donations", or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

Municipality

Signed: _____
Print Name: _____
Title: _____
Dated: _____

Applicant:

Signed: Tammy L. Bernier
Print Name: TAMMY L. BERNIER
Title: CEO / PRESIDENT
Dated: 8/28/2014

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Duperon Corporation		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3569 Water Filtration Equipment	
1c. Address of Facility (real property or personal property location) 1200 Leon Scott Ct, Saginaw, MI 48601		1d. City/Township/Village (indicate which) Saginaw	1e. County Saginaw
2. Type of Approval Requested ☒ New (Sec. 2(4)) ☐ Transfer (1 copy only) ☐ Speculative Building (Sec. 3(8)) ☐ Rehabilitation (Sec. 3(1)) ☐ Research and Development (Sec. 2(9))		3a. School District where facility is located Saginaw City	3b. School Code 73010
		4. Amount of years requested for exemption (1-12 Years) 12 Years	

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

Duperon Corporation manufactures mechanically cleaned bar screens, self-cleaning trashracks and complementary products used for screening water and/or managing solids. The real property improvements include a new roof, repairs to the parking lots - cement and asphalt.

6a. Cost of land and building improvements (excluding cost of land).....	\$214,100.00
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures.....	
* Attach itemized listing with month, day and year of beginning of installation plus total costs	
6c. Total Project Costs	\$214,100.00
* Round Costs to Nearest Dollar	
	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	6/16/14	11/30/14	☐ Owned ☒ Leased
Personal Property Improvements			☐ Owned ☐ Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 58	10. No. of new jobs at this facility expected to create within 2 years of completion. 4-6
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

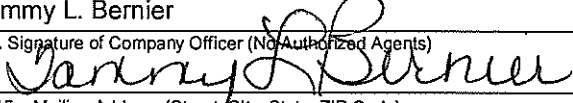
a. SEV of Real Property (excluding land)	
b. SEV of Personal Property (excluding inventory)	
c. Total SEV	

12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District	
12b. Date district was established by local government unit (contact local unit) 2/20/12	12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Sandy Thompson	13b. Telephone Number (989) 401-7157	13c. Fax Number (989) 754-2175	13d. E-mail Address sthompson@duperon.com
14a. Name of Contact Person Sandy Thompson	14b. Telephone Number (989) 401-7157	14c. Fax Number (989) 754-2175	14d. E-mail Address sthompson@duperon.com
▶ 15a. Name of Company Officer (No Authorized Agents) Tammy L. Bernier			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (989) 754-2175	15d. Date 8-28-14
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1200 Leon Scott Ct, Saginaw, MI 48601		15f. Telephone Number (989) 754-8800	15g. E-mail Address tbernier@duperon.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Years (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Property Number: 21-0875D50200

Tax Description

LOT 502 EDDY URBAN RENEWAL REPLAT NO. 3 INCLUDING
S ½ OF ADJ VACATED NEEDHAM ST

5.496 Acres

Duperon Corporation			
City of Saginaw			
Tax Abatement Request - Improvement Listing			
8/28/2014			
Location	1200 Leon Scott Ct, Saginaw, MI 48601		
<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Date</u>
Buchinger Roofing, Inc	186,500.00	New Roof	Aug-14
Yeagher Asphalt, Inc	21,900.00	Concrete Work at Shipping Door/Testing Area	Aug-14
Yeagher Asphalt, Inc	5,700.00	Asphalt Paving/Repair/Crack Fill for Front Parking Lot	Jul-14
	214,100.00		

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, SEPTEMBER 8, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 9. Council Members absent: None - 0.

ANNOUNCEMENTS

Mayor Browning read and presented certificates of recognition to the law enforcement agencies that assisted with the May 2014 pre-prom event on Ojibway Island for Saginaw and Arthur Hill High Schools.

Mayor Browning read and presented a certificate of recognition to Police Chief Brian Lipe for his years of service to the community.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing for an Industrial Facilities Tax Exemption Certificate at 1300 Leon Scott Street. Mayor Browning called for comments. Tom Miller, Jr. spoke in favor of the request. Mayor Browning called again for comments. John Holifield, Vice President of Al-Fe Heat Treating – Michigan, Inc. spoke in favor of the request. Mayor Browning called for comments. No additional comments were made.

Moved by Council Member Moore, seconded by Council Member Balls to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The following persons addressed the Council: Shanelle Johnson, Catherine Goodman, Yoko Mossner, Terry Pruitt and Charles Sledge.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Mayor Pro Tem O'Neal, Boensch, Tibbs, Fitzpatrick, Kloc, Balls, Moore, Coulouris and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Updates

City Manager Tim Morales provided informational updates on various City activities, meetings and events. Manager Morales introduced Tom Miller, Jr. of Saginaw Future, Inc. Mr. Miller presented an update on the Riverfront Trail project and the phases for a loop connection with Bay City and Midland.

Council Member Mayor Pro Tem O' Neal left the meeting at 8:05 p.m. and returned at 8:10 p.m. Council Member Kloc left the meeting at 8:13 p.m. and returned at 8:16 p.m. Council Member Moore left the meeting at 8:20 p.m. and returned at 8:22 p.m.

Consent Agenda

1. Approve the minutes from the August 25, 2014 regular council meeting.
2. Approve the Polling Place Agreement with the Saginaw Public School District.
3. Approve the contract agreement with the International Association of Fire Fighters to provide Fire Ground Survival Training to the Saginaw Fire Department.
4. Approve the FY 2015 budget adjustment to increase the General Fund's Revenue FEMA account by \$64,026 to recognize the FEMA AFG Fire Ground Survival Training Grant. This increase in revenues will be offset by an increase to the Community Public Safety – Fire, Fire Training Operations Equipment account by \$23,526 and an increase to the Professional Services account for the remaining \$40,500. Further, approve a purchase order to International Association of Fire Fighters, a sole source, for \$71,140 for a Fire Ground Survival Trailer with training props and Fire Ground Survival Training.
5. Approve the FY 2015 budget adjustment to increase the General Fund Revenues - Use of Fund Equity account to \$46,223. These revenues were received in FY 2014 from the State Fire Protection Grant to be used for fire services. This increase in revenues will be offset by an increase to the Community Public Safety - Fire, Fire Training Division's Clothing Supplies account by the same amount.
6. Approve ratification of a payment to Pro-Tech Cabling Systems, Inc. for \$4,997.58 for the emergency repair of the fiber optical communication line to the Saginaw Fire Station on State Street.
7. Approve a purchase order to Bentley Systems, Inc. for \$6,090 to renew Water GEMS hydraulic water modeling software for the Water Treatment Plant and the Maintenance and Services Division.
8. Approve to receive grant funds from the Saginaw Bay Watershed Initiative Network for \$1,000 for the upgrade of existing lighting at Otto Roeser Park to LED lighting. Further, approve the FY 2015 budget adjustment to increase the General Fund – Donations account by \$1,000 to receive funds. This increase in revenues will be offset by an increase to the General Fund, Department of Public Services - Facilities Division's, Parts and Supplies account by the same amount. Further, approve the FY 2015 budget adjustment to increase the General Fund – Use of Fund Equity account by \$2,280 to approve a donation from the Heritage Square Neighborhood in FY 2014 for \$2,280 for the purchase of LED lighting retrofit kits at Otto Roeser Park. This increase in revenue will be offset by an increase in the General Fund, Department of Public Services - Facilities Division's, Parts and Supplies account by the same amount.
9. Approve a purchase order to Kendall Electric, Inc. for \$3,467.20 for eight LED lighting retrofit kits for the street lights at Otto Roeser Park for the Right of Way Division.

10. Approve to increase annual purchase order #494959 with Rock Products by \$43,000 for the purchase of ready-mix concrete for the Right of Way Division.
11. Approve a purchase order to Wieland Truck Center, a sole source, for \$2,935.33 for repairs to dump truck 53-0439 for the Public Services Department.
12. Approve the FY 2015 budget adjustment to increase the Celebration Park Fund's Celebration Park Grants account by \$16,163. This represents the remaining balance of the grant per the Michigan Natural Resources Trust Fund grant agreement. This increase in grant revenues will be offset by a decrease in the Operating Transfer In from Other Fund's account by the same amount. Further, approve a FY 2015 budget adjustment to increase the Celebration Park Fund's Use of Fund Equity account by \$27,400. This amount represents the remaining funds from FY 2014 and will cover the cost of design and construction as outlined in the grant agreement. This increase in revenues will be offset by an increase to the Celebration Park Fund's Engineering Services account by the same amount.
13. Approve a purchase order to North American Salt Company for \$185,825 for 2,500 tons of salt for early delivery for the Streets Section of the Right of Way Division.
14. Approve the agreements with Tyco Integrated Security, a sole source, for \$74,789.22 for maintenance of access security systems at City Hall, Public Works, Maintenance and Service, the Police Station and the Water Treatment Plant for a term of five years.

Council Action:

Moved by Council Member Moore, seconded by Council Member Boensch to approve consent agenda items 1 through 5, 7 and 8, and 10 through 14 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda item 6 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Browning, seconded by Council Member Moore to approve consent agenda item 9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Mayor Pro Tem O'Neal reminded Council that the City of Saginaw is hosting the Michigan Municipal League's scholarship fund raising event at the Horizon Conference Center on October 25, 2014.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to appoint Randall Schantz to the Human Planning Commission with a term to expire September 8, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to approve the Mayoral appointment of Helayne Brown to the Saginaw Arts and Enrichment

Commission with a term to expire June 30, 2017. 9 ayes, 0 nays, 0 absent. Motion approved.

The Council acknowledged the City Manager appointment of Ralph Martin to the Board of Building Code of Appeals and the Board of Fire Code of Appeals for an indefinite term.

RESOLUTIONS

Moved by Council Member Coulouris, seconded by Council Member Balls to adopt a resolution approving an Industrial Facilities Tax Exemption Certificate at 1300 Leon Scott Street. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to adjourn the meeting at 8:46 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMC/MMC
City Clerk

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW
SEP 08 2014

PLEASE NOTE: PETITION WILL NOT BE ACCEPTED PRIOR TO SIX (6) MONTHS BEFORE YOUR EVENT.

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition your Honorable Body to give favorable consideration to the erection of a banner at not more than two (2) of the locations listed below. We are aware of the \$150.00 banner fee and understand that the fee must be paid to the Department of Engineering prior to hanging the banner. (Note: Fee set by Resolution of Council at a regularly scheduled meeting held 6/7/04.)

- 14-12
- ☒ 500 Block of Court Street
 - ☐ 200 Block of West Genesee
 - ☐ 300 Block of South Michigan
 - ☐ 1000 Block of East Genesee Avenue

For: Saginaw Arts & Enrichment Commission
(Organization)

Promotion for annual Hollyday Art Fair
Purpose of Banner

MESSAGE ON BANNER Hollyday Fair - Andersen Enrichment Center
December 3

Time Period Requested: November 4, 2014 to December 3, 2014
(Not to exceed 30 days)

PETITIONERS

Marsha Braun - SAEC

NAME, ADDRESS AND TELEPHONE NUMBER OF CONTACT PERSON:

NAME Marsha Braun PHONE 759-1363 ext 223
Andersen Enrichment Center
ADDRESS: 120 Ezra Rust Dr Saginaw MI 48601

-----FOR OFFICE USE ONLY-----

DATE APPROVED BY COUNCIL: _____

CITY CLERK

14-13

Petition for Banner

PLEASE NOTE: PETITION WILL NOT BE ACCEPTED PRIOR TO SIX (6) MONTHS BEFORE YOUR EVENT.

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition your Honorable Body to give favorable consideration to the erection of a banner at not more than two (2) of the locations listed below. We are aware of the \$150.00 banner fee and understand that the fee must be paid to the Department of Engineering prior to hanging the banner. (Note: Fee set by Resolution of Council at a regularly scheduled meeting held 6/7/04.)

- ☒ 500 Block of Court Street
- ☐ 200 Block of West Genesee
- ☒ 300 Block of South Michigan
- ☐ 1000 Block of East Genesee Avenue

For: Saginaw County Community Mental Health Authority
(Organization)

October is National Disability Awareness Month
Purpose of Banner

MESSAGE ON BANNER SCCMHA Celebrates Disability
Awareness Month - not 100% sure on wording yet

Time Period Requested: 10/1/14 to 10/31/14
(Not to exceed 30 days)

PETITIONERS

Melissa Lee Sandra Lindsey, CEO

NAME, ADDRESS AND TELEPHONE NUMBER OF CONTACT PERSON:

NAME Melissa Lee PHONE 989-272-7209

ADDRESS: 500 Hancock St., Saginaw, MI

-----FOR OFFICE USE ONLY-----

DATE APPROVED BY COUNCIL: _____

CITY CLERK

From: Timothy Morales, City Manager
Subject: 2014/2015 2nd Period Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2014/2015 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the 2nd period.

Justification:

The 2014/2015 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as a needed. As a result of the City Manager's 2nd period (August) analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The Major Streets Fund (202) should be increased from \$4,953,956 to \$5,181,494. This represents an increase of \$227,538 to the Major Street Fund Revenues' Gas and Weight Tax Account No (202-0000-574.008). Recently, the State Legislation approved the transportation budget with an additional \$144.5 million dollars of one-time appropriation for streets and roads. These funds represent the City of Saginaw's allocation for Major Streets for nine months. The remaining three months will be recognized in the 2016 budget. The increase in revenues will be offset by an increase in the Major Street Fund – Routine Maintenance Division's Street and Road Material Account No (202-4651-743.000) by the same amount.

The Local Streets Fund (203) should be increased from \$1,291,353 to \$1,363,207. This represents an increase of \$71,854 to the Local Street Fund Revenues' Gas and Weight Tax Account No (203-0000-574.008). Recently, the State Legislation approved the transportation budget with an additional \$144.5 million dollars of one-time appropriation for streets and roads. These funds represent the City of Saginaw's allocation for Local Streets for nine months. The remaining three months will be recognized in the 2016 budget. The increase in revenues will be offset by an increase in the Local Street Fund – Routine Maintenance Division's Street and Road Material Account No (202-4651-743.000) by the same amount.

The TARP Blight Elimination Grant Fund (274) should be increased from \$130,000 to \$188,881, which equates to a \$58,881 increase. In July, City Council approved the purchase of two lawn mowers and a trailer to abate weeds. These funds represent the

agreed on amount from the Saginaw County Land Bank to assist and managing their properties.

The Sewer Operations and Maintenance Fund (590) should be increased from \$26,317,521 to \$26,517,521. This represents a \$200,000 increase the fund. These funds are to be received from the RACER Trust Fund as outlined on the consent order and resolution between the City of Saginaw and RACER as approved by Council on July 7, 2014. The approval of this consent order and resolution resulted in a project to be completed by the City and paid for by RACER for the bulk heading, abandonment and sealing off of the SMI connections to the City's sewer system. When the project is complete, the City will rescind the sewer use permit, as the property will no longer be connected to the City's sewer system.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Department of Justice ATF Task Force Agreement
Prepared by: Sienna Rendon, Community Public Safety - Police

Manager's Recommendation:

It is recommended that the Memorandum of Agreement (MOA) between the U.S. Department of Justice – Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the Saginaw Police Department (SPD) be approved. In addition, I recommend that City Council authorize the City Manager or his designee to execute this and all similar MOAs through September 30, 2019 in accordance with the MOA's terms and conditions. The MOA has been approved by me as to substance and the City Attorney as to form.

Justification:

The purpose of the MOA is to establish the procedures and responsibilities of both the Saginaw Police Department and the ATF for the purpose of reimbursement of overtime salary costs and other costs, with prior ATF approval, including but not limited to travel, fuel, training and equipment, incurred by the Saginaw Police Department in providing resources to assist ATF. The Saginaw Police Department shall assign officer(s) to assist ATF in investigations of Federal, State, and local laws. This MOA is to ultimately regulate the relationship between the ATF and the SPD with regard to their joint law enforcement activities. It is the standard format used by the ATF when cooperating with local law enforcement agencies.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual CSD-1 Boiler Inspection Services – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Joseph M. Day Company of Saginaw, MI be accepted and a purchase order issued to them in the amount of \$2,100 for annual CSD-1 Boiler Inspection Services for FY 2015. I also recommend, pending approval of the FY 2016 and 2017 budgets, to accept the bid from Joseph M. Day Company for \$2,100 for the same services for FY 2016 and FY 2017.

Justification:

On June 3, 2014, five (5) bids were received for an annual CSD-1 Boiler Inspection Services at various City properties. This service requires that all boilers at designated City properties be inspected annually according to the State of Michigan CSD-1, Rule 27, Testing and Documentation of the boiler controls and safety devices. The City properties that will receive these inspections include the Andersen Center, City Hall, Public Services, Police Department, Forest Lawn Cemetery, Greenpoint Nature Center, Hoyt Park, and Merrill Park. The Facilities Division provides the oversight for these services of various City properties annually October through April to keep boiler equipment operational.

The following is a tabulation of the bids received as follows:

<u>Vendor</u>		<u>Cost</u>
Joseph M. Day Company Saginaw, MI (out City)	FY15	\$ 2,100
	FY16	\$ 2,100
	FY17	<u>\$ 2,100</u>
	Total	\$ 6,300
Johnson Controls Saginaw, MI (out City)	FY15	\$ 6,828
	FY16	\$ 6,948
	FY17	<u>\$ 7,080</u>
	Total	\$20,856
Holt Combustion Service Saginaw, MI (out City)	FY15	\$11,895
	FY16	\$11,895
	FY17	<u>\$11,895</u>
	Total	\$35,685

Hayes Mechanical	FY15	\$16,595
Saginaw, MI (out City)	FY16	\$16,595
	FY17	<u>\$16,595</u>
Total		\$49,785

Remer P.H. & AC	FY15	\$ 99,150
Saginaw, MI (out City)	FY16	\$104,265
	FY17	<u>\$109,485</u>
Total		\$312,900

Joseph M. Day Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund - Department of Public Services – Facilities Division's, Operating Services Account No. 101-7575-805.000, and pending approval, will be budgeted in the same amount and account number for FY 2016 and 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MDOT State Trunkline Maintenance Contract
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of the State Trunkline Maintenance Contract between the Michigan Department of Transportation and the City of Saginaw for the period commencing October 1, 2014 through September 30, 2019. The Contract has been approved by the City Manager as to substance and the City Attorney as to form.

It is further recommended that the resolution approving the Contract be adopted. Moreover, MDOT requires that the resolution contain language designating a City employee as Maintenance Supervisor for the State Trunkline Highways and that the person be designated to sign the annual Letter of Understanding. The resolution designates the City Engineer as the Maintenance Supervisor and the person authorized to sign the annual Letter of Understanding.

Justification:

The City provides routine maintenance such as street patching and sweeping, snow and ice control, right-of-way fencing and guardrail maintenance on the State trunklines within the City limits. In addition, the City maintains the traffic signals, signs and drainage fixtures. Furthermore, the City performs tree trimming and grass cutting duties within the State trunkline right-of-ways. The City will be reimbursed by MDOT for the aforementioned work under the five year Contract. Pursuant to the terms of the Contract, the City will maintain the following State trunklines within the City limits: M-13, M-46, M-58, M-81 and M-84.

Council Action:

This council communication is for information purposes only of the Resolution to be adopted.

**A RESOLUTION TO APPROVE THE MICHIGAN DEPARTMENT OF
TRANSPORTATION STATE TRUNKLINE MAINTENANCE CONTRACT
(M-13, M-46, M-58, M-81 and M-84)**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The Maintenance Contract has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to maintain the State Trunklines: M-13, M-46, M-58, M-81 and M-84; and

WHEREAS: The future maintenance of the State Trunklines will be performed by the City of Saginaw for the duration of the Contract; and

WHEREAS: The participation by the City of Saginaw will help keep vehicular traffic safe on the State Trunklines; and

WHEREAS: The City of Saginaw's City Engineer is designated as Maintenance Superintendent on the sections of State Trunkline Highways within the City limits; and

WHEREAS: The City of Saginaw's City Engineer is designated as the representative to sign the annual Letter of Understanding; and

WHEREAS: the Contract has been approved by the City Manager as to substance and the City Attorney as to form.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor or his designee be authorized to execute the Michigan Department of Transportation State Trunkline Maintenance Contract (M-13, M-46, M-58, M-81, and M-84) on behalf of the City of Saginaw.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

**RESOLUTION TO AUTHORIZE
FAMILY YOUTH INITIATIVE COMMUNITIES THAT CARE COALITION
TO USE AMPLIFYING EQUIPMENT
SEPTEMBER 27, 2014 LOCATED AT CITY HALL (FRONT ENTRANCE)**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The Family Youth Initiative Communities That Care Coalition and the Drug Enforcement Administration (DEA) will give the public its 9th opportunity in four years to prevent pill abuse by disposing of dangerous expired, unused, and unwanted prescription drugs on September 27, 2014; and

WHEREAS: The Family Youth Initiative Communities That Care Coalition has requested permission to use amplifying equipment between the hours of 9:00 a.m. and 11:00 a.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the National Prescription Drug Take Back Day special event to be held on September 27, 2014 between the hours of 9:00 a.m. and 11:00 a.m. located at City Hall (front entrance).

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

**RESOLUTION TO AUTHORIZE
OCTOBER TAMALES DOWN
TO USE AMPLIFYING EQUIPMENT
OCTOBER 4 and 5, 2014 LOCATED AT BLISS PARK**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The Special Event sponsor Candy Cork plans to have an event "October Tamale Down" cooking competition for the community to be held at Bliss Park on October 4 and 5, 2014; and

WHEREAS: The sponsor of this event has requested permission to use amplifying equipment between the hours of 11:00 a.m. and 7:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the October Tamale Down special event to be held on October 4 and 5, 2014 between the hours of 11:00 a.m. and 7:00 p.m. located at Bliss Park.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Preliminary Engineering Agreement for Williamson Street
(No.13-5650/S1)

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Preliminary Engineering Agreement, Number 13-5650/S1 with Rowe Professional Services Company, Inc., for the Williamson Street Improvements from Thayer Street to Treanor Street be approved. It is further recommended that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The City solicited proposals from the four (4) engineering firms pre-qualified to provide road and water main design services for the City on federally funded projects. The design work is to include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications necessary for the Williamson Street road and water service and water main improvements from Thayer Street to Treanor Street, including all necessary related work. The total cost of Rowe's proposal is \$94,956.65.

On October 23, 2013, Council approved a cost agreement with the Michigan Department of Transportation ("MDOT") for preliminary engineering design services for the participating road portion of the project. This Cost Agreement allows the City to be reimbursed for 81.85% of the preliminary engineering cost for the road portion of the project with Federal Surface Transportation Urban Local (STUL) funds up to a maximum of \$57,300. The City is now required to enter into an MDOT Third Party Agreement with Rowe for the preliminary engineering services for the road.

Requested design services include non-participating water main and service replacements. Per the requirements of MDOT, water main and service replacement design costs have been kept separate from this agreement. Design services for the replacement of the water main and services will be performed utilizing the City's existing General Engineering Services Agreement with Rowe, which was approved by Council on June 23, 2014, for a period of four (4) years.

Selection of the design firm was based on a Quality Based Selection (QBS) process per the requirements of MDOT. Rowe's proposal was scored the highest based on the QBS process.

The preliminary engineering cost of the participating road portion of the project is \$80,724.85. The City will be reimbursed for \$57,300 of these costs. The City is responsible for 100% of the preliminary engineering cost of the non-participating water service and water main work, which is \$14,231.80. Any road design cost overruns in excess of \$80,724.85 will be the responsibility of the City.

Rowe Professional Services Company, Inc., meets all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the preliminary engineering services are available in the Major Streets Fund – Streets Projects Division's, Engineering Services Account No. 202-4614-802.000 (\$80,724.85), and Water Operations and Maintenance Fund – Surplus Division's, Engineering Services Account No. 591-4740-802.000 (\$14,231.80).

Council Action:

This council communication is for information purposes only of the Resolution to be adopted.

MDOT Preliminary Engineering Agreement No. 13-5650/S1

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The City has entered into an Agreement with Rowe Professional Services Company, Inc. for preliminary engineering services for the Williamson Street Improvements from Thayer Street to Treanor Street that will include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications; and

WHEREAS: On October 23, 2013, Council approved Cost Agreement Number 13-5650 with the Michigan Department of Transportation ("MDOT"), for preliminary engineering services for the Williamson Street Improvements from Thayer Street to Treanor Street; and

WHEREAS: Cost Agreement Number 13-5650 allows the City to be reimbursed with Federal Surface Transportation Urban Local (STUL) funds for 81.85% of the preliminary engineering services for the road design up to \$57,300; and

WHEREAS: The City is now required to enter into an MDOT Third Party Agreement with Rowe Professional Services Company, Inc. for preliminary engineering services for the road improvements; and

WHEREAS: The preliminary engineering cost of the road design is \$80,724.85, of which STUL funds will pay \$57,300 and the City will pay for \$23,424.85. The City is also responsible for the non-participating preliminary engineering cost for the water main and service replacements of \$14,231.80; and

WHEREAS: Preliminary Engineering Services Agreement Number 13-5650/S1 has been approved by the City Manager as to substance and the City Attorney as to form;

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Preliminary Engineering Services Agreement Number 13-5650/S1 submitted by the Michigan Department of Transportation and the Mayor or his designee is authorized to execute this agreement on behalf of the City of Saginaw.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Annual Supply of Manhole Blocks – Maintenance & Service Division

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend that the low bid from One Supply Group, LLC, Auburn Hills, MI, be accepted and that a purchase order be issued to them in the amount of \$8,040 for FY 2015 for an annual supply of manhole blocks for the Maintenance and Service Division.

Justification:

On September 2, 2014, three (3) bids were received for an annual supply of 6,000 manhole blocks. The manhole blocks will be used by the Maintenance and Service Division for the construction and repairs to the Sewage Collection System throughout the City. A cost comparison shows a 25% decrease for the same amount of manhole blocks from the previous year's bid. Per the bid specifications, all manhole blocks are required to meet the ASTM C-140 standard and be free from defects.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Total</u>
One Supply Group, LLC Auburn Hills, MI	\$ 8,040.00
Michigan Pipe and Valve Saginaw, MI (out-city)	\$12,000.00
The Home Depot Saginaw, MI (out-city)	\$17,763.48

One Supply Group, LLC meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division's, Parts and Supplies Account No. 590-4821-742.000, and will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager

Subject: Rental of Mats & Linens Purchase Order to Continental Linen Services
FY 2015

Prepared by: Nancy Koepke, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Continental Linen Services, Kalamazoo, MI be accepted and a purchase order be issued to them in the amount of \$4,100 for the rental of linens and mats at the Andersen Enrichment Center for FY 2015. I also recommend, pending approval of FY 2016 budget, to accept the bid from Continental Linen Services for \$4,100 for the same services for 2016. This is a two year bid with a possible one year extension.

Justification:

On May 20, 2014, bids were received for the rental services of floor mats and linens for the Andersen Enrichment Center. The bid consisted of 26 categories and 127 items. Continental Linen was the only bid that quoted all categories and items. Maruer's Textiles bid on only 17 categories (partially) and 52 of the 127 total items. Sohn Linen Services bid on only 24 categories (partially) and 78 of the 127 total items. The Request For Sealed Bid Proposal did not include estimated quantities as they vary from year to year and are based on the types of events. In an effort to increase efficiencies and eliminate potential purchasing issues, I recommend Continental Linen Services be issued the purchase order for all items of which they bid on.

Although the City reserved the right to split the items, in the analytical process it was determined that the number of items proposed from Mauer's was more costly due to the additional service and delivery fees, which are attached to every order. This is not an increase from last year's purchase order for the same amount totaling \$4,100 for floor mats and linens. The Andersen Enrichment Center holds approximately 220 events per year. The floor mats are exchanged inside the building every two (2) weeks. This service is necessary to meet the needs of the Andersen Enrichment Center customers that rent and pay for linens upon rental of the facility.

Continental Linen Services meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Andersen Center Fund's Operating Services Account No. 236-7540-805-000.

Council Action:

Moved by Council Member _____, seconded by Council Member to _____
approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Trash Pick-Up Services – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase order to Republic Services of Pinconning, MI for annual trash pick-up service at various City properties for \$20,740.80 for FY 2015. I also recommend, pending approval of the FY 2016 and FY 2017 budgets, approval of the bid from Republic for \$21,642.60 for FY 2016 and \$22,104.60 for FY 2017 for annual trash pick-up services.

Justification:

On July 15, 2014, bids were received for annual city-wide trash pick-up services at select City properties. This service requires Republic to deliver and pick-up trash containers to designated City-owned properties. The City properties that will receive these services are Maintenance & Services, Police Department, Traffic Engineering, Water Treatment, Public Services, Celebration Park, Andersen Center, and Fire Stations #1 – 4.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Fiscal Year</u>	<u>Total</u>
Republic Services Pinconning, MI (out city)	FY 2015	\$20,740.80
	FY 2016	\$21,642.60
	FY 2017	\$22,104.60
Billy's Contracting Saginaw, MI (out city)	FY 2015	\$22,032.00
	FY 2016	\$22,032.00
	FY 2017	\$22,968.00

Republic Services meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the following: General Fund - Community Public Safety - Police, Building Management Division's Operating Services Account No 101-3514-805.000 (\$2,286), Community Public Safety - Fire, Fire Suppression Division's Operating Services Account No 101-3551-805.000 (\$2,184), Department of Public Services - Japanese Cultural Center Division's Operating Service Account No 101-7534-805.000 (\$576), and Facilities Division's Operating Services Account 101-7575-805.000 (\$12,960), Major Street Fund - Traffic Engineering Division's

Operating Services Account No 202-4621-805.000 (\$540), Celebration Park Fund's Operating Services Account No 508-7580-805.000 (\$857.40), Sewer Operations and Maintenance Fund - Maintenance and Service Division's Operating Services Account 590-4821-805.000 (\$857.40) and the Water Operations and Maintenance Fund - Treatment and Pumping Division's Operating Services 591-4730-805.000 (\$480).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement Tsurumi Pump and Cut-Off Saw – Maintenance & Services

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the low bid from Detroit Diamond Drilling of Detroit, Michigan be approved and a purchase order be issued to them in the amount of \$2,465 for FY 2015 for the purchase of one Tsurumi 3 inch Trash Pump and one STIHL TS 700 Cut Quick Saw–14 inch for the Maintenance and Service Division.

Justification:

On August 19, 2014, bids were received for one 3 inch Tsurumi Trash Pump and for one STIHL TS 700 Cut Quick Saw 14 inch, for use by the Maintenance and Service Division crews to de-water meter pits, air relief manholes, blowoff standpipes and excavation sites and also for cutting of various materials that are used daily in the distribution and collection systems. These pumps and saws are used year round in the worst possible conditions that subject them to abrasive liquids that accelerate the wear on the internal components and constant cutting of ductile iron, plastic, concrete and copper pipes. Given these circumstances this pump and saw are needed to replace existing equipment that is worn out and in need of replacement.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Pump</u>	<u>Saw</u>	<u>Total</u>
Detroit Diamond Drilling Detroit, Michigan	\$1,440.00	\$1,025.00	\$2,465.00
Fasteners, Inc. Saginaw Twp, Michigan	\$1,595.00	\$1,299.00	\$2,894.00
Shannon Supply Freeland, Michigan	\$1,581.00	\$1,049.00	\$2,630.00
Detroit Pump & Manufacturing Co. Ferndale, Michigan	\$1,854.00	\$1,413.00	\$3,267.00
Fluid Process Kalamazoo, Michigan	\$1,519.00	No Bid \$75 Shipping	\$1,594.00

<u>Vendor</u>	<u>Pump</u>	<u>Saw</u>	<u>Total</u>
Wohlfeil's Hardware Saginaw Twp, Michigan	No Bid	\$1,053.88	\$1,053.88
Tri County Equipment Sandusky, Michigan	No Bid	\$1,200.00	\$1,200.00

Detroit Diamond Drilling meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$1,232.50), and the Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$1,232.50)

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Consumers Energy Company Tree Planting Agreement
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Agreement with Consumer Energy Company for their Michigan Forestry and Park Associations Community Tree Planting Grant Program be approved. I further recommend that the City Engineer or designee be authorized to sign the agreement. I have approved the agreement as to substance and the City Attorney as to form.

It is also recommended that the Approved FY 2015 Major Street Fund's Local Grants Account No (202-0000-580.004) be increased from \$0 to \$2,000. This increase is due to the City receiving the Community Tree Planting Grant from Consumers Energy. To offset the increase in revenues, the Major Street Fund - Routine Maintenance Division's Nursery Supplies Account No (202-4651-738.000) should be increase by the same.

Justification:

The City of Saginaw recently applied for and was approved by Consumer Energy Company to receive \$2,000 for the planting of up to a maximum of 20 trees. Consumers Energy Company – Forestry Operations Department has established a Community Tree Planting Program. The purpose of this program is to assist local municipalities with tree planting projects that focus on appropriate selection of tree species and planting locations on lands open to the public. Administration of the grant process and review is being conducted by the Michigan Forestry and Park Association (MFPA). This is a reimbursement grant and grant monies awarded will be paid for by Consumer Energy upon evidence of successful completion of the project. This tree planting must be completed by November 14, 2014 to permit time for verification and issuance of grant monies.

The City of Saginaw anticipates planting fifty (50) trees from six (6) different species – Lilac, Redbud, Ornamental Pear, Serviceberry, Nyssa Sylvatica Forum and Acer Plat Crimson King. Based on the recent tree bids received, it is estimated that the Consumer's grant will pay for approximately ten to fourteen trees. The remaining trees to be planted will be paid for with Major Streets Routine Maintenance Funds. Each of these tree species will be planted in predetermined intervals in an eleven-block region within the boulevard area on Court Street between State Street and Lockwood Street. The purpose of diversifying the species to be planted is to avoid future wide spread infected trees and required removal of all trees due to infections. The majority of the trees to be removed are Ash trees, which have been infected by the Emerald Ash Borer and are dying or are completely dead.

The City shall indemnify and hold Consumers Energy Company and the Michigan Forestry & Park Association, Inc. harmless, from and against, any and all claims, losses, liability and damage as a result of the services provided under this contract. The total liability of Consumers Energy Company, including the Michigan Forestry & Park Association, Inc. with respect to any and all claims arising out of this contract shall not exceed \$5,000 and shall in no event include incidental or consequential damages of any nature.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Tree Bid for Court Street Project – ROW Division
Prepared By: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Landscape Supply, Inc., Taylor, MI be accepted and a purchase order be issued to them in an amount of \$8,498 for fifty trees for the Court Street project.

Justification:

On September 2, 2014, the City received two bids for the tree species as listed below. The bid from Schichtel's Nursery was disqualified because it did not include a one year tree warranty as required. Landscape Supply, Inc. submitted the only bid that met all the required specifications.

The City of Saginaw anticipates planting fifty (50) trees from six (6) different species – Lilac, Redbud, Ornamental Pear, Serviceberry, Nyssa Sylvatica Forum and Acer Plat Crimson King. Based on the recent tree bids received, it is estimated that the Consumer's grant will pay for approximately ten to fourteen trees. The remaining trees to be planted will be paid for with Major Streets Routine Maintenance Funds. Each of these tree species will be planted in predetermined intervals in an eleven-block region within the boulevard area on Court Street between State Street and Lockwood Street. The purpose of diversifying the species to be planted is to avoid future wide spread infected trees and required removal of all trees due to infections. The majority of the trees to be removed are Ash trees, which have been infected by the Emerald Ash Borer and are dying or are completely dead.

The following is a tabulation of the bid received:

<u>Vendor</u>	<u>Species</u>	<u>Unit Price</u>	<u>Cost</u>
Landscape Supply, Inc. Taylor, MI	Lilac (9)	\$185 / tree	\$1,665
	Redbud (9)	\$156 / tree	\$1,404
	Ornamental Pear (8)	\$120 / tree	\$ 960
	Serviceberry (8)	\$165 / tree	\$1,320
	Tupelo (8)	\$190 / tree	\$1,520
	Acer Plat Crimson King (8)	\$168 / tree	<u>\$1,344</u>
			\$8,213
	Shipping Cost		<u>\$ 285</u>
	Total Bid		\$8,498

Landscape Supply, Inc., meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provision" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Streets Fund – Routine Maintenance Division's, Nursery Supplies Account No. 202-4651-738.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: High Speed Letter Opener
Prepared by: Janice Zuhlke, Deputy Treasurer – Fiscal Services

Manager's Recommendation:

I recommend the approval of a purchase order to Neopost USA, Southfield, MI, for \$3,224 for the purchase of an Omaton IM-2112 High Speed Letter Opener for the Fiscal Services Department.

Justification:

Bids were opened on September 10, 2014. Five bids were presented for the purchase of a High Speed Letter Opener which is used daily to open incoming mail to be processed in treasury. This includes income tax, property tax, special assessments, water bills and miscellaneous bills created by departments within the City.

Pitney Bowes Neehah, WI	Innovative Mailing Solutions Warren, MI	Innovative Mailing Solutions Warren, MI	Neopost USA Southfield, MI	Pitney Bowes Ithaca, MI
DL-400	Omaton 2112	Postmark 3056	Omaton 2112	DL-400
5,455.00	4,519.00	3,820.00	3,224.00	4,447.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund - Department of Fiscal Services - Treasury Division's Operating Service Account No 101-1743-805.000 (\$806), and Income Tax Division's Operating Services Account No 101-1745-805.000 (\$806), the Sewer Operations and Maintenance Fund - Customer Accounting Division's Operating Service Account No 590-5311-805.000 (\$806), and the Water Operations and Maintenance Fund - Customer Accounting Division's Operating Service Account No 591-5310-805.000 (\$806).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on August 25, 2014, be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP BY VACATING MILLER STREET BETWEEN THE SOUTH LINE OF NIAGARA STREET AND THE SAGINAW RIVER BEING BETWEEN BLOCKS 50 AND 55, CITY OF SAGINAW IN DIVISION NORTH OF CASS AND RESERVED AN EASEMENT FOR PUBLIC UTILITIES, CABLE TV AND TELECOMMUNICATIONS AND AN EASEMENT FOR A BICYCLE AND WALKING PATH AND NO STRUCTURE SHALL BE ERECTED THEREON WITHOUT THE PRIOR CONSENT OF THE CITY.

The City of Saginaw Ordains:

Section 1. That the portion of Miller Street between the south line of Niagara Street and the Saginaw River abutting Blocks 50 and 55, City of Saginaw in Division North of Cass, City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there is hereby reserved in the street vacated an easement for public utilities, cable TV, and telecommunications and an easement for a bicycle and walking path to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective October 2, 2014

Enacted: September 22, 2014

Yeas:

Nays:

Absent:

Abstain:

Motion Approved

Dennis D. Browning
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014 the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR DUPERON CORPORATION, 1200 LEON SCOTT COURT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Duperon Corporation did on September 2, 2014, submit an application for an Industrial Facilities Tax Exemption Certificate as provided by Act 198, P.A. of 1974, as amended, hereinafter referred to as the Act; and

WHEREAS: the Council has carefully considered said application and all information pertinent thereto.

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby finds and determines as follows:

1. The Council of the City of Saginaw on February 20, 2012, on the request of Bombay Group, LLC and on the initiative by the City Council of the City of Saginaw did lawfully establish in the City of Saginaw, an Industrial Development District pursuant to the Act, said district comprising that certain parcels of land in the State of Michigan, County of Saginaw and City of Saginaw of which is on file in the City Clerk's Office.

2. Upon receipt of the above-mentioned application for an Industrial Facilities Tax Exemption Certificate from Duperon Corporation, the City Clerk did notify in writing the Assessor of the City of Saginaw and the legislative body of each taxing unit which levies ad valorem property taxes in the City of Saginaw, this being the governmental unit in which the facility for an Industrial Facilities Tax Exemption Certificate is sought to be located, said taxing units being the Public Libraries of Saginaw, Delta College, Saginaw Intermediate School District, Saginaw Board of Education, Saginaw County Board of Commissioners and Saginaw Transit Authority Regional Services, enclosing a copy of the above-described application for Industrial Facilities Tax Exemption Certificate and notifying each that it would be given an opportunity to be heard on this matter by the Council at its regular meeting on Monday, September 22, 2014 at 6:30 p.m. in the City Hall Council Chamber, 1315 S. Washington, Saginaw, Michigan.

3. The Council has on this date and earlier in this meeting afforded Duperon Corporation, the Assessor of the City of Saginaw, and a representative of each affected taxing unit an opportunity for a hearing on the above-mentioned application for Industrial Facilities Tax Exemption Certificate, and the Council has given due consideration to all information presented at said hearing.

4. The City Assessor has heretofore determined and furnished to the Council the value of the property to which the above-mentioned application pertains, the aggregate state equalized valuation of real and personal property which would be exempt from ad valorem taxes under the Act in the City of Saginaw after granting the above-petitioned

Industrial Facilities Tax Exemption Certificate and the sum of the state equalized valuation of the City of Saginaw and the aggregate state equalized valuation of real and personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

5. Construction of the facility or installation of machine and equipment, which is the subject of the above-mentioned application, was not begun earlier than 6 months before the filing of the application for the Industrial Facilities Tax Exemption Certificate.

6. The application filed for the certificate indicates that 4 to 6 new jobs will be created, and 58 current jobs will be retained, in the City of Saginaw, this being the community in which the facility is situated.

7. The aggregate state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw after granting the Industrial Facilities Tax Exemption Certificate applied for will not exceed 5 percent of an amount equal to the sum of the state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

8. Granting of the Industrial Facilities Tax Exemption Certificate considered with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act. No. 255 of the Public Acts of 1978 shall not have the effect of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government.

9. The aforementioned application complies in all respects with the applicable provisions of the Act, and all actions and proceedings necessary for the approval of said application by the Council of the City of Saginaw have been accomplished as required by said public act.

10. As part of the aforementioned application, Duperon Corporation has entered into an Industrial Facilities Tax Abatement Agreement with the City of Saginaw setting forth the terms and requirements of the company as part of the City's approval of the certificate.

BE IT FURTHER RESOLVED, that the Council of the City of Saginaw does hereby approve the above-described application of Duperon Corporation, 1200 Leon Scott Court, Saginaw, Michigan, for an Industrial Facilities Tax Exemption Certificate for a period of 12 years.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 22, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk