

Council Agenda

October 6, 2014 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to Rotary Club of Saginaw recognizing 100 years of service and commitment to the City of Saginaw.
2. Proclamation presented to the Saginaw Fire Department designating October 5 - 11, 2014 as "Fire Prevention Week."
3. Proclamation presented to Mission in the City recognizing their accomplishments and commitment to the City of Saginaw.

PUBLIC HEARINGS:

1. Regarding the Urban Cooperation Agreement with Spaulding Township to provide building inspection, planning and zoning services.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Lori Rittenberry, Andersen Center Director, update on Andersen Enrichment Center.

CONSENT AGENDA:

1. Approve the minutes from the September 22, 2014 regular council meeting and closed session.
2. Approve Petition 14-14 from American GI Forum of Saginaw - Women to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application submittal to the U.S. Department of Housing and Urban Development.

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4. Approve the Amendment to the Emergency Solutions Grant Subrecipient Contract with United Way of Saginaw County to include an additional \$60,375.81 for homelessness prevention and rapid re-housing, bringing the total allocation for FY 2015 to \$79,070.81.
5. Approve the Urban Cooperation Agreement with Spaulding Township to provide building inspection, planning, and zoning services for a term of three years.
6. Approve a blanket purchase order to Kay Communications for \$4,000 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles.
7. Approve the Memorandum of Agreement between the Michigan State Police and the Saginaw Police Department in support of the Statewide Records Management System application from the Michigan State Police.
8. Approve a purchase order to Red Holman Buick GMC for \$81,504 for two 2015 GMC Sierra 3500HD dump trucks, for \$40,752 each, for the Maintenance and Service Division.
9. Approve the reconstruction contract agreement with Lois Kay Contracting Company for \$365,145.80 for the FY 2015 CDBG Reconstruction Contract for work on Lapeer Avenue between 19th Street to the City limits.
10. Approve a purchase order to JWC Environmental, a sole source, for \$3,700.72 for parts to rebuild two sludge grinders for the Wastewater Treatment Division.
11. Approve a purchase order to Beyer Roofing for \$13,765 to replace the roof at the Wickes Park pumping station for the Wastewater Treatment Division.
12. Approve a purchase order to Harold Beck and Sons, Inc., a sole source, for \$5,890 for two Beck Rotary Electronic Control Drives and hardware at the Gratiot Road pumping station for the Water Treatment Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval of City Council reappointment of Timothy Morales (Administrative Officer) to the MBS International Airport Commission with a term to expire October 15, 2018.
2. Approval of City Council reappointment of Dennis Browning (Legislative Body) to the MBS International Airport Commission with a term to expire October 15, 2018.

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3. Approval of City Council reappointment of Greg Branch (Resident) to the MBS International Airport Commission with a term to expire October 15, 2018.
4. Acknowledgement of City Manager appointment of Paul Reinsch to the Plumbing Board of Appeals for an indefinite term.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Approving the Resolution recognizing American GI Forum of Saginaw - Women as a non-profit organization for the purpose of obtaining a charitable gaming license.
2. Approving the Resolution for the City of Saginaw apportionment of \$5,812.50 for the Saginaw Area Storm Water Authority Annual Budget.
3. Approving the Resolution appointing Jason Casteel as trustee and Paul Reinsch as alternate trustee to the Saginaw Area Storm Water Authority Board of Trustees.
4. Approving the Resolution designating Beth D. London, City Engineer, as the Street Administrator in all transactions with the Michigan Department of Transportation.
5. Approving the Resolution for the City's participation in the Michigan Economic Development Corporation's Redevelopment Ready Communities Program and the Memorandum of Understanding.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Tim Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, the Rotary Club of Saginaw was chartered in 1914 by local business and professional leaders as one of Saginaw's first service organizations. The Rotary Club of Saginaw was the 93rd club founded among approximately 34,500 Rotary Clubs around the world today; and

WHEREAS, the Rotary Club of Saginaw began as a place where professionals with diverse backgrounds could exchange ideas and form meaningful, lifelong friendships. From that day until now, the goal of the Rotary Club of Saginaw has always been to provide community and humanitarian service, encourage high ethical standards in all vocations, and help to build peace and goodwill throughout the world; and

WHEREAS, the Rotary Club of Saginaw has played a key role in shaping the history of our city. Among the many accomplishments of the Rotary Club of Saginaw is: overseeing the city-wide organization of the Boy Scouts in 1919, combining three separate library systems to form the Public Libraries of Saginaw in 1920, building the first Chamber of Commerce building, and organizing the Saginaw Welfare League in 1919 which is now known as The United Way; and

WHEREAS, in 1925, the Rotary Club of Saginaw purchased Beebe Lake and the surrounding property located in Clare County. This property, which consists of over 1,000 acres of land and a 30-acre spring fed lake, is now leased to the Boy Scouts and is known today as Camp Rotary; and

WHEREAS, the Rotary Club of Saginaw has had humanitarian projects in Japan, South Korea, Brazil, India, Haiti and the Dominican Republic. A sister club relationship exists with the Tokushima West Japan Rotary Club. As a token of friendship to our sister city, Tokushima, Rotary Saginaw participated in the building and funding of the exquisite gazebo located at Saginaw's Japanese Tea House; and

WHEREAS, the Rotary Club of Saginaw is also responsible for several vocational and academic scholarships for local youth, and the Rotary exchange programs to help train the leaders of tomorrow to be active builders of a more peaceful world; and

WHEREAS, to commemorate its centennial anniversary, the Rotary Club of Saginaw has commissioned a 30-foot mural depicting the history of Saginaw to be unveiled this month and displayed in the atrium of the Dow Event Center;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby pay tribute to the **Rotary Club of Saginaw** for 100 years of service and accomplishments in the Saginaw community. We celebrate the impact the Rotary Club of Saginaw has made in the City and express our sincere gratitude to all local Rotarians for the example they set in carrying out the true spirit of the Rotary Motto: "**Service Above Self.**"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 6TH day of October in the year of our Lord two thousand fourteen.



October 6, 2014

Dennis D. Browning, Mayor

Councilpersons

Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore, and
Demond L. Tibbs

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, the City of Saginaw is committed to ensuring the safety and security of all those living in and visiting our city. Members of the Saginaw Fire Department are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally. Homes are the locations where people are at the greatest risk for a fire. According to the National Fire Protection Association, home fires killed more than 2,700 people in the United States in 2013, and fire departments in the United States responded to 369,500 home fires; and

WHEREAS, three out of five home fire deaths resulted from fires in properties without working smoke alarms. Statistics show that working smoke alarms cut the risk of death in home fires by fifty percent; and

WHEREAS, the National Fire Protection Association has established "Fire Prevention Week" to create greater awareness and innovation in fire protection and prevention. As a result, countless lives have been saved each year; and

WHEREAS, the 2014 Fire Prevention Week theme, "Working Smoke Alarms Save Lives: Test Yours Every Month" effectively serves to remind us all of the importance of installing smoke alarms throughout our homes and testing these devices every month;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim the week of October 5-11, 2014 as

"FIRE PREVENTION WEEK"

throughout the City of Saginaw, and I urge all residents of this city to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2014, and to support the many public safety activities and efforts of the City of Saginaw Fire Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 6th day of October in the year of our Lord two thousand fourteen.



Dennis D. Browning, Mayor

Councilpersons

Amos O'Neal, Mayor Pro Tem

*Michael D. Balls, Annie Boensch, Larry Coulouris,
Daniel Fitzpatrick, Floyd Kloc, Brenda F. Moore,
and Demond L. Tibbs*

October 6, 2014

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, on behalf of the Saginaw City Council, it is a privilege to extend this proclamation to Mission in the City in honor of their dedication and commitment to the City of Saginaw and its residents; restoring stability to an at-risk neighborhood community; and

WHEREAS, Mission in the City is a faith based community development organization created to make Saginaw a better place to live by offering hope and ministering to the suffering; and

WHEREAS, Mission in the City has been instrumental in restoring strength and stability in Saginaw through the implementation of progressive programs and uplifting changes that bring hope to the adults and youth of our City; and

WHEREAS, Mission in the City has created community programs to help families, adults, youth, and children find a life changing balance. These programs include a 12-step Bible-based Community Recovery Program, Family Life Health Clinic, Community Garden, Sports and Fitness Park, and Summer Youth Camp; and

WHEREAS, we commend Mission in the City and their vision "To make life better for the people in Saginaw County." The positive impact and restorative efforts that Mission in the City have made in our community are greatly appreciated;

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and commend the commitment and outstanding contributions that Mission in the City has made to the City of Saginaw. We extend our deepest appreciation and gratitude for their efforts and mission to "Restoring our communities, one person, one block at a time."

IN WITNESS WHEREOF, I, Dennis D. Browning, Mayor of the City of Saginaw, have hereunto set my hand and caused the seal of Saginaw to be affixed this 6th day of October in the year of our Lord two thousand fourteen.



Dennis D. Browning, Mayor

Councilpersons

*Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore, and
Demond L. Tibbs*

October 6, 2014

Timothy Morales, City Manager

**CITY OF SAGINAW
SAGINAW COUNTY, MICHIGAN**

**NOTICE OF
PUBLIC HEARING**

**URBAN COOPERATION AGREEMENT
BETWEEN
CITY OF SAGINAW
AND SPAULDING TOWNSHIP**

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the proposed Urban Cooperation Agreement between the City of Saginaw and Spaulding Township to provide inspection and planning and zoning services to Spaulding Township.

The public hearing will be held **October 6, 2014 at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 9-30-14
By: jks

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, SEPTEMBER 22, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Pro Tem O'Neal called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls and Floyd Kloc - 7. Council Members absent: Dan Fitzpatrick and Mayor Dennis Browning - 2.

ANNOUNCEMENTS

City Clerk Janet Santos announced that consent agenda item #6 was removed by the City Manager and that no action is being requested at this time.

City Clerk Janet Santos announced that October 6th is the last day to register to vote in the November 4, 2014 General Election.

Council Member Kloc read and presented a proclamation designating September 25, 2014 "Day of Remembrance for Murder Victims."

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing for an Industrial Facilities Tax Exemption Certificate at 1200 Leon Scott Court. Mayor Pro Tem O'Neal called for comments. Tom Miller, Jr. and Sandra Thompson spoke in favor of the request. Mayor Pro Tem O'Neal called two more times for comments. No additional comments were made.

Moved by Council Member Coulouris, seconded by Council Member Boensch to close the public hearing. 7 ayes, 0 nays, 2 absent. Motion approved.

PERSONAL APPEARANCES

The following persons addressed the Council: Barbara Wiese, Debra Melkonian and Larry Campbell.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Boensch, Tibbs, Kloc, Balls, Moore, Coulouris and Mayor Pro Tem O'Neal.

REPORTS FROM CITY MANAGER

Management Updates

City Manager Tim Morales provided informational updates on various City activities, meetings and events. Manager Morales introduced Jennifer Rigerink, Manager, and Nate Scramlin Community Assistance Team Specialist of the Michigan Economic Development Corporation. They presented information regarding the Redevelopment Ready Communities program and the benefits of participating.

Council Member Coulouris left the meeting at 8:44 p.m. and returned at 8:49 p.m.

Consent Agenda

1. Approve the September 8, 2014 regular Council meeting minutes.
2. Approve Petition 14-12 from Saginaw Arts and Enrichment Commission to erect banner located at Court Street from November 4 through December 3, 2014 to promote annual "Hollyday Fair."
3. Approve Petition 14-13 from Saginaw County Community Mental Health to erect banners located at Court Street and South Michigan Avenue from October 1 through October 31, 2014 to promote October as "National Disability Awareness Month."
4. Approve the amendments to the 2014/2015 Approved Budget to recognize any changes that have occurred during the 2nd period.
5. Approve the Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) for reimbursement of costs incurred by the Police Department while providing assistance to the ATF.
6. REMOVED: ~~Approve a purchase order to Joseph M. Day Company for \$2,100 for annual GSD-1 Boiler Inspection Services for FY 2015; and pending approval of the FY 2016 and 2017 budgets, approve the bid from Joseph M. Day Company for \$2,100 for the same services for FY 2016 and FY 2017.~~
7. Approve the State Trunkline Maintenance Contract with the Michigan Department of Transportation for a five-year period, ending on September 30, 2019; and adopt the Resolution authorizing this agreement.
8. Adopt the Resolution authorizing Family Youth Initiative Communities that Care Coalition the use of amplifying equipment during the National Prescription Drug Take Back Day event at the front entrance of City Hall on September 27, 2014 from 9 a.m. to 11 a.m.
9. Adopt the Resolution authorizing Candy Cork the use of amplifying equipment during the October Tamale Down cooking competition event at Bliss Park on October 4 and 5, 2014 from 11 a.m. to 7 p.m.
10. Adopt the Resolution authorizing Preliminary Engineering Agreement #135650/S1 with Rowe Professional Services Company, Inc. for the Williamson Street Improvements from Thayer Street to Treanor Street.
11. Approve a purchase order to One Supply Group, LLC for \$8,040 for FY 2015 for an annual supply of manhole blocks for the Maintenance and Service Division.
12. Approve a purchase order to Continental Linen Services for \$4,100 FY 2015 for the rental of linens and floor mats used at the Andersen Enrichment Center; and pending approval of the FY 2016 budget, approve the bid from Continental Linen Services for \$4,100 for the same services for FY 2016.

13. Approve a purchase order to Republic Services for annual trash pick-up service at various City properties for \$20,740.80 for FY 2015; and pending approval of the FY 2016 and FY 2017 budgets, approve the bids from Republic Services for \$21,642.60 for FY 2016 and \$22,104.60 for FY 2017 for annual trash pick-up services.
14. Approve a purchase order to Detroit Diamond Drilling for \$2,465 for FY 2015 for a Tsurumi 3 inch Trash Pump and one STIHL TS 700 Cut Quick Saw-14 inch for the Maintenance and Service Division.
15. Approve the Michigan Forestry and Park Associations Community Tree Planting Grant Agreement with Consumers Energy Company and approve a budget adjustment in the amount of \$2,000.
16. Approve a purchase order to Landscape Supply, Inc. for \$8,498 for the purchase of 50 various trees to be planted along Court Street for the Streets Division.
17. Approve a purchase order to Neopost USA for \$3,224 for an Omaton IM-2112 High Speed Letter Opener for the Fiscal Services Department.

Council Action:

Moved by Council Member Kloc, seconded by Council Member Boensch to approve consent agenda items 1 through 5 and 7 through 17 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Mayor Pro Tem O'Neal reminded Council that the City of Saginaw is hosting the Michigan Black Caucus of Local Elected Officials for the Michigan Municipal League's scholarship fund raising event at the Horizon Conference Center on October 25, 2014.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Moore, to adopt the Ordinance to amend the official City map by vacating Miller Street between the south line of Niagara Street and the Saginaw River being between blocks 50 and 55, City of Saginaw in division north of Cass and reserve an easement for public utilities, cable TV and telecommunications; an easement for a bicycle and walking path; and no structure shall be erected thereon without the prior consent of the City. 7 ayes, 0 nays, 2 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Moore to adopt a resolution approving an Industrial Facilities Tax Exemption Certificate at 1200 Leon Scott Court. 7 ayes, 0 nays, 2 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Kloc, seconded by Council Member Boensch to go into closed session to discuss pending litigation per MCL 15.268 Section 8. Mayor Pro Tem O'Neal asked the Clerk to conduct a roll call vote.

Ayes: Boensch, Mayor Pro Tem O'Neal, Coulouris, Moore, Balls, Kloc, Tibbs

Nays: None

Absent: Fitzpatrick and Mayor Browning

Abstain: None

Motion Approved at 9:23 p.m.

Moved by Council Member Kloc, seconded by Council Member Moore to return to regular session at 10:13 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve the recommendation of legal counsel regarding the first subject as discussed in closed session. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the recommendation of legal counsel regarding the second subject as discussed in closed session. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Boensch to adjourn the meeting at 10:14 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk



14-14

AMERICAN GI FORUM OF SAGINAW
NATIONAL VETERANS FAMILY ORGANIZATION
604 Oak Street, Saginaw, Michigan 48602 • agifsaginaw@att.net
Phone: (989) 754-2131 • Fax: (989) 754-3960

April 21, 2014

Saginaw City Council,

We have submitted documents for approval for a Charitable Gaming License. The purpose for this is because we are a nonprofit organization 501(c)(3). If approved for this License we will be using this money for scholarships and to repair our building as we do not have any other funds that we can depend on. Thank you for your support.

Vice Chairperson,

Juanita Guzman

From: Timothy Morales, City Manager

Subject: Saginaw County Consortium of Homeless Assistance Providers

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

It is recommended that the City Council approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application submittal to the U.S. Department of Housing and Urban Development. It is further recommended that the Mayor or his designee be authorized to sign the Certificate on behalf of the City.

Justification:

The Saginaw County Consortium of Homeless Assistance Providers (SC-CHAP) annually submits an application to the U.S. Department of Housing and Urban Development (HUD) for homeless assistance funds. Included with this application is a Certificate of Consistency signed by the Mayor verifying that the proposed projects are consistent with the City of Saginaw's Consolidated Plan. This is critical, as it affirms the collaboration between the City of Saginaw and SC-CHAP in our efforts to end homelessness in the City, and supports our efforts to not duplicate projects with the City's CDBG or ESG funds.

In 2011, the City of Saginaw adopted its current five-year Consolidated Plan, which was submitted to HUD who approved it. A key component of that plan was to work towards ending homelessness in the City. This grant application being submitted by SC-CHAP addresses the issue of homelessness and is consistent with the Consolidated Plan goals and actions to assist the homeless in regaining a stable, healthy living environment. The application from the SC-CHAP is for \$1,808,602, which if approved would fund 26 programs within the City/County.

The signing of the Certificate of Consistency does not have any fiscal impact to the City of Saginaw, nor does the application have any impact on the City's Emergency Solutions Grant (ESG) funds, as these funds are not awarded from the Entitlement Funds, the source of the City's grant funds.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: HUD Emergency Solutions Grant (ESG) Subrecipients Contracts
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend that the City Council approve the Amendment to the contract with United Way of Saginaw County to include additional dollars for homelessness prevention and rapid re-housing (HPRP) in the amount of \$60,375.81, bringing their total allocation for FY 2015 to \$79,070.81. This action includes the rollover of Emergency Solutions Grant (ESG) funds from FY 2014 that were approved by Council on January 22, 2013 and the award of additional funds for FY 2015 that were approved on February 3, 2014. The contract is approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor or his designee be authorized to sign the contracts.

Justification:

The following information outlines the scope of activity and funding level for the project under the Emergency Solutions Grant contract between the United Way of Saginaw County, the Subrecipient, and the City:

United Way of Saginaw Co. HPRP \$79,070.81

This activity is administered through the United Way of Saginaw County. This activity will provide and promote affordable housing, along with improving health and stability in order to increase economic security. They will also work with other agencies in collaborating efforts in homelessness prevention and rapid re-housing which is a requirement of HUD for grantees to receive ESG funds.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on two separate dates January 22, 2013 and February 3, 2014.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Spaulding Township Agreement
Prepared by: John Stemple, Chief Inspector

Manager's Recommendation:

I recommend the approval of the Urban Cooperation Agreement with Spaulding Township. The total amount of the Agreement is \$24,750. The term of Agreement is for three years, with an annual price for these services of \$8,250 per year. The parties have negotiated this Agreement, pursuant to the Urban Cooperation Act, MCL 124.501, et.seq. I have approved the Agreement as to substance and the City Attorney as to form.

Justification:

The City of Saginaw has provided these services to Spaulding Township over the last twelve months. The Township is pleased with the services that have been provided and wishes to extend the agreement for an additional three years. The price for these services has been renegotiated from \$11,000 to \$8,250 per year. This lesser amount is due to the fact that the amount of work and time spent to provide the service is much less than anticipated, as only 22 permits have been issued over the last twelve months. The charge for these services will be \$8,250 per year for the next three years, for a total amount of \$24,750.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Kay Communications--In-Car Camera Repairs & Replacements
Prepared by: Sienna Rendon, Community Public Safety- Police

Manager's Recommendation:

It is recommended that a blanket purchase order be issued to Kay Communications of Saginaw, MI, in the amount of \$4,000 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles.

Justification:

The Saginaw Police Department patrol vehicles are equipped with in-car cameras that need service and repair, often unexpectedly. These cameras are a vital component of our officers' policing efforts and it is important that they are in working order and down time is limited when being serviced.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Drug Forfeiture Fund's Repairs & Replacements Account No. 264-3040-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: SRMS Memorandum of Agreement
Prepared by: Sienna Rendon, Community Public Safety - Police

Manager's Recommendation:

It is recommended that the Memorandum of Agreement (MOA) between Department of Michigan State Police (MSP) and the Saginaw Police Department (SPD) be approved in support of the Statewide Records Management System (SRMS) application from the MSP. In addition, I recommend that the City Manager or his designee be authorized to execute this and all similar MOAs in accordance with the MOA's terms and conditions. The MOA has been approved by me as to substance and the City Attorney as to form.

Justification:

The current Saginaw Area Records and Jail Records Management (ARMS/JRMS) system is a method of sharing regional law enforcement information among local, county, and tribal agencies and has been in production for more than 10 years, as a successful program. Recognizing the need to offer a statewide solution, the Saginaw County Sheriff's Department and the Michigan State Police (MSP) have collaborated in order to offer the program as a viable, low cost solution to all our law enforcement partners.

The ARMS/JRMS model has transitioned to the MSP and is now referred to as the Statewide Records Management System (SRMS) application. This initiative will continue to consolidate law enforcement correctional data, information, and intelligence using the SRMS. It is requested that a MOA with MSP be signed to recognize the transition of the system and its support. Deadline to submit all necessary documents, including the MOA, is October 15, 2014. System transition is expected to take place around January 1, 2015.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement Two 1 Ton Dump Trucks – Maintenance & Service

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Buick GMC of Westland, MI at the State bid price of \$81,504 to purchase two 2015 GMC Sierra 3500HD dump trucks equipped as specified at \$40,752 each for a total amount of \$81,504 for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division is replacing two 2000 Chevrolet 1 Ton Dump trucks with 61,000 and 65,000 miles that were scheduled for replacement in 2010. It is expensive to maintain these trucks on a daily use condition due to extensive rust and fatigue to the bodies, frames, and drivelines, along with mechanical issues. These trucks are used daily in the maintenance and repairs of utilities in the City on approximately 600 miles of water and sewer main and out City approximately 110 miles of transmission mains that serve Saginaw, parts of Bay, and Tuscola Counties. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace these two pieces of equipment. This purchase will be made using State bid pricing.

Red Holman Buick GMC meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Fund – Surplus Division's, Capital Outlay/Vehicles Account #591-4740-982.000 (\$40,752) and Sewer Fund - Surplus Division's, Vehicles Account # 590-4840-982.000 (\$40,752).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Contract with Lois Kay Contracting Co. (C-1624) - ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Lois Kay Contracting Company, Saginaw, for the FY 2015 CDBG Lapeer Avenue Reconstruction Contract, C-1624, be accepted and a contract awarded to them in the amount of \$365,145.80. The contract has been approved by me as to substance and the City Attorney as to form.

Justification:

On September 23, 2014, the City received bids for the FY2015 CDBG Lapeer Avenue Reconstruction. The following is a tabulation of the bids received:

Lois Kay Contracting Co. Saginaw, MI (Out-City)	\$365,145.80
Rohde Brothers Excavating Saginaw, MI (Out-City)	\$401,324.00

The FY 2015 CDBG Lapeer Avenue Reconstruction includes new pavement, curb and gutter, drive approaches, catch basins, ADA sidewalk ramps, pavements markings and permanent signing on Lapeer Avenue between 19th Street and the City Limits (approximately 23rd Street).

Lois Kay Contracting Company meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Community Development Block Grant Fund - Special Projects Division's Street Resurfacing Account No. 275-6511-821.000 (\$213,804.18) and in the Major Streets Fund – Streets Projects Division's Street Resurfacing Account No. 202-4614-821.000 (\$151,341.62).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: JWC Sludge Grinder Rebuilds
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from JWC Environmental of Buford, GA, a sole source, be accepted and a purchase order be issued to them in the amount of \$3,700.72 for parts to rebuild two sludge grinders for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant has eight sludge grinders which are located on the suction piping of each of the eight sludge pumps. These units grind up the incoming sludge to remove large debris which can damage the sludge pumps. One of these grinders has failed. On August 18, 2014, we received a quote from JWC Environmental for the parts needed to rebuild two sludge grinders. One set of parts will remain in inventory. JWC Environmental is the manufacturer of these sludge grinders and the sole source for spare parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Pump Station Roof Replacement
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the sole bid from Beyer Roofing of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$13,765 to replace the roof at the Wickes Park pumping station for the Wastewater Treatment Division.

Justification:

The Wickes Park pumping station consists of three large pumps which relieve the storm sewer in the event of flood conditions, such as those that occurred in April of 2013. The bid is to replace the 1970's ballast style roof with a new Duro-last roof. On September 16, 2014, Beyer Roofing was the sole bidder for the roof replacement.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund's Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Gratiot Pumping Station Discharge Valve Actuators
Prepared by: Mike McGill, Water and Wastewater

Manager's Recommendation:

I recommend acceptance of the quote and issuance of a purchase order to Harold Beck and Sons, Inc., Newtown, PA, a sole source, in the amount of \$5,890 for the purchase of two Beck Rotary Electronic Control Drives and hardware for the Water Treatment Division.

Justification:

The Gratiot Road Pumping Station is an unmanned station supplying water to the communities of Thomas Township, Swan Creek Township, and the Village of St. Charles. Currently, two manually operated butterfly valves regulate the flow of water to the elevated towers of these wholesale customers. Due to the erection of a 1.5 million gallon elevated tank in Thomas Township and lower flow rates, the Water Treatment Division is seeking a more efficient means of controlling the flow. It is recommended that the purchase of (2) Model 11-153 Beck Rotary Electronic Control Drives for the 12" Dezurik Butterfly Valves. The Beck actuators have a 40 second timing for full stroke thus minimizing the possibility of pressure spikes in the distribution system, have no torque switches to adjust, no use of worm gears and have better terms of purchase. The automatic control of the actuators through the Supervisory Control And Data Acquisition system will enable Water Treatment Staff to regulate tower levels at any time of day or night. The remote control will also allow staff better flow control at the Water Treatment Plant to maximize the efficiency of pumps running near their designed flows.

On August 14, 2014, we received a quote from Harold Beck & Sons, Inc. in the amount of \$5,890. Harold Beck & Sons, Inc. is the manufacturer and sole source for these valve actuators. Harold Beck & Sons will provide a 6 month, no-risk trial for the Beck Actuators and their hardware, which will allow the City to evaluate the reliability of the actuators before making the purchase. The City of Saginaw is responsible for the \$400 freight charge, which is included in the quoted price. The invoice for the Beck Actuator and hardware will be held for six months from shipment. If the City is not satisfied at the end of six months, the actuators and hardware can be returned and the invoice will be cancelled. If the drives are retained beyond the 6 month trial period, it will be billed as quoted with net 30 day terms. In summary, the Beck Actuators are lower priced, cycle longer, have better terms for purchase and are easier to maintain.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund, Treatment and Pumping Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSE FOR AMERICAN GI FORUM OF SAGINAW-WOMEN

Moved by Council Member _____, seconded by Council Member _____ to offer and adopt the following resolution:

WHEREAS: American GI Forum of Saginaw-Women has submitted a request, Petition #14-14, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS: the Michigan Bureau of State Lottery, pursuant to MCL 432.103, requires a Resolution be adopted by the local governing body approving this recognition.

NOW THEREFORE BE IT RESOLVED that the request from American GI Forum of Saginaw-Women of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered approved.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk



RESET

PRINT



QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. If this form does not accompany the qualification documents, documents will be returned to contact person. This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain.				Application(s) and fee(s) enclosed?	
☒ Millionaire Party ☐ Bingo ☐ Raffle ☐ Charity Game Ticket				☐ Yes ☒ No	
1. Name of Organization American G.I. Forum Women of Saginaw					
2. Doing Business As (DBA) (if applicable)				3. US Federal Employer Identification Number 38-6146305	
4. Organization Physical Address 604 Oak Street					
City Saginaw		State MI.	Zip 48602	County Saginaw	
5. Organization Mailing Address ☒ Same as Physical Address					
City		State	Zip	County	
6. Telephone Number (989) 754-3960		7. Fax Number		8. Date Organization Established March 31, 1958	
9. Briefly describe the purpose of the organization The purpose of organization shall be to create a greater educational opportunity for young men , women and youth of any race or origin.					

10. Name of Authorized Contact Person Juanita Guzman		11. Authorized contact person's position or role with organization Vice Chairperson			
12. Mailing Address 7635 North River Road					
City Freeland		State MI.	Zip 48623	County Saginaw	
13. Email Address Guzman428@aol.com		14. Telephone Number (989) 714-7080		15. Fax Number	

The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete to the best of the undersigned's knowledge. *The undersigned understands that failure to answer truthfully, completely and accurately could preclude the organization from receiving an approval to obtain a gaming license.*

Authorized Contact Signature 	Date 04/17/2014
Print Name and Title Juanita Guzman / Vice Chairperson	

PLEASE READ CAREFULLY

If you are qualifying for a millionaire party license, mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

If you are qualifying for a raffle, bingo, or charity game ticket license, mail this completed form and the required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909.

If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit copies of this form and all qualification documents to BOTH agencies.



From: Tim Morales, City Manager
Subject: Saginaw Area Storm Water Authority Apportionment
Prepared by: Brian Baldwin, Water and Wastewater Services Department

Manager's Recommendation:

I recommend that the adoption of the apportionment be approved for the City of Saginaw as a Member of the Saginaw Area Storm Water Authority (SASWA). This FY 2015 apportionment is \$5,812.50, to be paid in quarterly amounts of \$1,453.13.

Justification:

On September 17, 2014 at the SASWA general board meeting, a FY 2015 proposed budget and apportionment was submitted for each member to present to their governing body for approval. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet storm water requirements, a cost that was once estimated at \$50,000 annually per community.

For FY 2015, apportionments for all members have remained at 6.25% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The fiscal year 2015 SASWA budget is proposed in the amount of \$93,000, which amounts to \$5,812.50 per member and invoiced quarterly. This is in contrast to the fiscal year 2014 budget, which was set in the amount of \$90,000. The City of Saginaw's apportionment for the fiscal year 2014 budget was 6.25% or \$5,625.

Funds are budgeted in the FY 2015 Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000.

Council Action:

This communication is for explanation purposes only of the Resolution to be adopted.

**APPROVING THE APPORTIONMENT OF OPERATIONAL COSTS
AND ACCEPTING THE FISCAL YEAR 2015 BUDGET
OF THE SAGINAW AREA STORM WATER AUTHORITY**

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS, the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority," and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS, two-third (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS, the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority;

NOW, THEREFORE, BE IT RESOLVED,

1. The City of Saginaw apportionment of the 2015 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw 2015 annual budget, for the Authority is accepted and approved as presented, in the amount of \$5,812.50.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

**APPROVING THE RESOLUTION APPOINTING THE TRUSTEE
AND ALTERNATE TRUSTEE TO THE
SAGINAW AREA STORM WATER AUTHORITY BOARD OF TRUSTEES**

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS, the City of Saginaw has previously joined the Saginaw Area Storm Water Authority Board of Trustees, hereafter “Authority,” and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS, each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED,

1. The following are hereby appointed as constituent member and alternate constituent member, respectively, of this City:

Constituent Member: Jason Casteel

Alternate Member: Paul Reinsch

2. The above appointed trustee and alternate trustee will serve a term beginning October 7, 2014 through December 31, 2017, or until otherwise replaced by the Saginaw City Council.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Designation of Street Administrator – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend approval of the resolution that designates Beth D. London, City Engineer, as the single Street Administrator in all transactions with the Michigan Department of Transportation.

Justification:

The Michigan Department of Transportation (MDOT) requires that all cities that receive funds from ACT 51 have a single designated administrator that is responsible for street improvements, maintenance, and traffic operations work; the development, construction, and repair of off-street parking facilities; construction and repair of street lighting; and shall represent the City in all transactions with MDOT.

Currently, Phillip Karwat is the designated MDOT Street Administrator. However, Beth London, City Engineer, is to be designated as the single MDOT Street Administrator in all transactions.

Council Action:

The communication is for informational purposes only of the Resolution to be adopted.

RESOLUTION TO DESIGNATE A STREET ADMINISTRATOR

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provision of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

NOW, THEREFORE, BE IT RESOLVED, that this Honorable body designate Beth D. London, City Engineer, as the single Street Administrator for the City of Saginaw in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

**AUTHORIZE THE CITY OF SAGINAW TO APPROVE AND PARTICIPATE IN
THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
REDEVELOPMENT READY COMMUNITIES PROGRAM AND APPROVE THE
MEMORANDUM OF UNDERSTANDING**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Michigan Economic Development Corporation (MEDC), selected the City of Saginaw as one of 31 communities to participate in the Redevelopment Ready Communities Program; and

WHEREAS, the expectation of the program is to complete a comprehensive review of the City of Saginaw development processes as established by the City of Saginaw, to make improvements in transparency and effective communication; and

WHEREAS, the program includes evaluating the strong partnerships with the City Committees related to development, including the Downtown Development Authority, Saginaw Economic Development Corporation, Planning Commission, Saginaw Future, Inc. and the Historic District Commission;

NOW, THEREFORE, BE IT RESOLVED:

1. The Saginaw City Council is willing to participate in the MEDC Redevelopment Ready Communities Program, which will involve interaction with the Downtown Development Authority, Saginaw Economic Development Corporation, Planning Commission, Saginaw Future, Inc. and the Historic District Commission.
2. The Saginaw City Council authorizes Timothy Morales, City Manager, to sign the Memorandum of Understanding, and all other documentation related to the program as provided by the MEDC, in order to fully participate in the program.
3. This resolution shall take effect upon authorization by the Saginaw City Council.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 6, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk



Redevelopment Ready Communities® Joint Memorandum of Understanding

This Memorandum of Understanding ("MOU") by and between the Michigan Economic Development Corporation ("MEDC"), 300 North Washington Square, Lansing, Michigan and City of Saginaw ("Community"), 1315 South Washington Avenue, Saginaw, Michigan, jointly referred to as the "Parties" and individually as the "Party" is effective as of November 3, 2014 ("Effective Date").

The Community is interested in applying to the MEDC under the Redevelopment Ready Communities® Program ("Program") to become certified as a Redevelopment Ready Community ("RRC") and receive assistance from the Program in promoting sites within the Community.

The MEDC is interested in evaluating the Community and making recommendations for the Community to become certified as a RRC under the Program and help market the Community to the public for redevelopment purposes.

Therefore, the above entities have come together in a strategic collaboration to achieve the above stated goals. This collaboration is based on the following understandings:

Community Responsibilities

1. Identifying a primary Program contact who will serve as the lead contact and provide overall technical support for all aspects of this project on behalf of the Community.
2. Provide adequate staff personnel to attend trainings, perform research collection and assessment of current practices of the Community, respond in a timely manner to MEDC questions, and to implement the needed strategies to achieve certification of the Program after the evaluation.
3. Within thirty (30) days of this MOU, complete the Pre-Evaluation document and provide supporting information as required by the MEDC.
4. Provide monthly updates to the Community's elected governing body on status of Program progress.
5. Within fourteen (14) days of receiving the draft Community Assessment Report and Evaluation Findings, provide comments and any additional documentation, and schedule the report out presentation for the Community's elected governing body.
6. Within thirty (30) days of the Community Assessment Report and Evaluation Findings presentation, provide a resolution adopted by the Community's elected governing body that supports the Community's intent to implement the needed strategies to achieve certification if necessary to meet the Program best practices.
7. Within one hundred eighty (180) days, complete implementation of the needed strategies to achieve certification, if necessary, to meet the Program best practices.

8. Provide documentation that the Community meets the Program best practices as determined by the MEDC prior to being awarded certification.

MEDC Responsibilities

1. Provide general training on the Program.
2. Provide general technical support to the primary Program contact of the Community in collecting the information necessary to complete the Pre-Evaluation document and implementation of the best practices.
3. Evaluate the information from the Pre-Evaluation documents.
4. If necessary, make recommendations of steps to meet the best practices as identified by the MEDC.
5. Once the Program evaluation is completed, the MEDC will coordinate with the RRC Advisory Council to receive input in certifying the Community as a RRC.
6. If certified as a RRC, assist the Community in marketing to the public up to three sites as redevelopment ready.
7. Prepare a license agreement between the Community and the MEDC for Community's use of the RRC logo.

This MOU sets forth the intent of the Parties only and does not, and is not intended to, impose any binding obligations on the Parties nor shall it be the basis for any legal claims or liabilities by or among the Parties. Any liability of the Parties, whether in contract, tort or under any other legal or equitable theory, arising out of or in connection with this MOU shall be explicitly excluded. Neither Party shall be entitled to claim compensation for any expenses or losses incurred in bad faith if the intention of this MOU cannot be reached entirely or in part.

This MOU constitutes the entire agreement between the Parties hereto. This MOU may be modified, altered, revised, extended or renewed by mutual written consent of all Parties, by the issuance of a written amendment, signed and dated by all the Parties.

This MOU may be signed in multiple copies and in counterparts which, when taken together, shall constitute the executed MOU. Faxed or scanned copies shall be considered an original.

This MOU is effective until the three year anniversary of the date the Community is certified as a RRC, unless terminated earlier. However, either Party may terminate the MOU by providing notice in writing to the other Party thirty (30) days in advance of the termination.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their respective authorized representatives.

Timothy Morales, City Manager
City of Saginaw

Date

Jennifer Nelson, Senior VP & General Counsel
Michigan Economic Development Corporation

Date