

REVISED COUNCIL AGENDA

October 10, 2016 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating October 11th as “Henry Marsh Day” in the City of Saginaw.
2. Proclamation presented to the Saginaw Fire Department designating October 9-15, 2016 as “Fire Prevention Week.”

PUBLIC HEARINGS:

1. Request from U.S. Graphite, for an Industrial Facilities Tax Exemption Certificate at 1620 E. Holland Avenue.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Jody Wilk, Executive Director of the Saginaw Valley Police Canine Association, K-9 unit update.
2. Suzanne Greenberg, President and CEO of the Child Abuse and Neglect Council, update on collaborative efforts with the Saginaw Police Department.

CONSENT AGENDA:

1. Approve the minutes from the September 26, 2016 regular Council meeting.
2. Approve the Professional Services Contract Agreement with the Child Abuse and Neglect Council for \$50,000 annually for a two-year period, for a total of \$100,000, for a Victim's Services Coordinator at the Police Department.
3. Approve the donation of a police canine at no cost to the Saginaw Police Department from the Saginaw Valley Police Canine Association.

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Council Chamber

4. Approve the Saginaw County Community Mental Health Authority/Mid-State Health Network Treatment and Prevention Services Grant in the total amount of \$117,180, to be divided between FY 2017 in the amount of \$87,885 and FY 2018 in the amount of \$29,295. Further, approve a budget adjustment for FY 2017 to recognize these funds.
5. Approve the Troubled Asset Relief Program Hardest Hit Grant Memorandum of Understanding with the Saginaw County Land Bank Authority and the Michigan Homeowner Assistance Nonprofit Housing Corporation.
6. Approve a purchase order to Rugged Depot for \$17,150 for five Panasonic Toughbook computers for the Maintenance and Service Division.
7. Approve a purchase order to Kluck Nursery, Inc. for \$12,041 for 72 various trees to be planted in right-of-ways throughout the City for the Streets Division.
8. Approve a purchase order to Blue Restoration for \$43,000 for labor installation services of stone aggregate at Forest Lawn and Oakwood cemeteries.
9. Approve a purchase order to TDE Enterprises, Inc, for \$29,812.50 for FY 2017 for handling and grinding up to 13,250 cubic yards of yard waste at the City Compost Site.
10. Approve a purchase order to Joseph M. Day Company for \$5,184 for annual CSD-1 Boiler Inspection Services for FY 2017; and pending approval of the FY 2018 and 2019 budgets, approve a purchase order to Joseph M. Day Company for \$5,328 for FY2018 and \$5,472 for FY 2019 for the same services.
11. Approve the technical support services agreement with Optimization Solutions Environmental, LLC for \$7,500 for FY 2017 for the Water Treatment Plant; and pending approval of the FY 2018 budget, approve the agreement for \$10,000 for the same services for FY 2018.
12. Approve a purchase order to A/C Service and Repair, Inc. for \$9,500 to rebuild two Allis Chalmers butterfly valves for the Water Treatment Division.
13. Approve a purchase order to Beyer Roofing for \$16,850 to replace the roofs on the three buildings at the 14th St. Retention and Treatment Basin for the Remote Facilities Division.
14. Approve a purchase order to Performance Battery Group for \$3,684.80 for eight 12 volt, high amperes, deep cycle batteries used to start the raw sewage pumps at the Wastewater Treatment Division.

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October 10, 2016 – 6:30 p.m.

Council Chamber

15. Approve a purchase order to SW Controls, Inc., a sole source, for \$3,453.30 for two radar level detection units for the Remote Facilities Division.
16. Approve a purchase order to Kendall Electric, a sole source, for \$25,417.49 for two Variable Frequency Drives for the Wastewater Treatment Division.
17. Approve a purchase order to quote from York Electric for \$3,737.36 to repair a Motortronics Variable Frequency Drive for the Wastewater Treatment Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Acknowledgement of the Mayoral appointment of Bridgett Townsend to the Saginaw Housing Commission with a term to expire September 8, 2018.
2. Council approval to appoint Cornelius Phelps to the Saginaw Transit Authority Regional Services with a term to expire September 30, 2018.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Approving an Industrial Facilities Tax Exemption Certificate for U.S. Graphite, 1620 E. Holland Avenue.
2. Approving the Amended Agreement with the Michigan Mutual Aid Box Alarm System.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

PROCLAMATION

WHEREAS, Henry G. Marsh, Saginaw's first black mayor and reportedly one of the first three black mayors in the United States, died May 11, 2011 at the age of 89; and

WHEREAS, Mr. Marsh was born October 11, 1921 in Knoxville, Tennessee, and attended Camden Academy (Alabama), a private school for blacks supported by the United Presbyterian Church and Knoxville College in Knoxville, TN where Mr. Marsh met Ruth Eleanor Claytor, also a student, who became his wife; and

WHEREAS, On September 1, 1942, Mr. Marsh was drafted into the U.S. Army for World War II. He served with the 380th Quartermaster Service Company. After basic training, he was sent to North Africa then to Sicily and arrived at Anzio Beachhead in Italy three days before the Allied Invasion; and

WHEREAS, Mr. Marsh returned to Knoxville College and was a founding member of a chapter of Alpha Phi Alpha Fraternity on campus and served as president. He graduated with a Bachelor's degree in June 1947 and entered law school at the University of Michigan. He graduated from law school in June of 1950, passed the State Bar exam, and was sworn into the practice of law in January 1951. In April of 1954, he moved to Saginaw to open a law practice; and

WHEREAS, Mr. Marsh, a longtime Saginaw attorney, became a community leader when he joined the Saginaw City Council in 1961. He became the first black to be elected to the City Council and received the highest vote total of the candidates. According to City Council tradition, as councilman with the most votes Mr. Marsh was due for affirmation as mayor. After initial difficulties, he was eventually named mayor in 1967; and

WHEREAS, Mr. Marsh was a co-founder of the original First State Bank in 1974 and served as a founder and chairman of the Board of Trustees for the bank for several years before and after the bank was acquired by National Bank of Detroit. The bank went through numerous mergers before becoming a branch of J. P. Morgan Chase Bank; and

WHEREAS, During his career, Mr. Marsh served on the Board of 13 prestigious organizations both local and national, as chairman of the board of six other esteemed organizations, was appointed to three governor's commissions, two presidential commissions, and was a member of many community organizations. He co-chaired Vision 20/20 and co-founded Leadership Saginaw County.

NOW THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim October 11th, as

"HENRY G. MARSH DAY"

in the City of Saginaw and urge all citizens of Saginaw to recognize and celebrate in his remarkable career, outstanding achievements, and contributions to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 10th day of October in the year of our Lord two thousand sixteen.



Dennis D. Browning, Mayor

Councilpersons

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch,

Clint Bryant, Daniel Fitzpatrick, John Humphreys,

Brenda F. Moore and Demond L. Tibbs

October 10, 2016

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, the City of Saginaw is committed to ensuring the safety and security of all those living in and visiting our city. Members of the Saginaw Fire Department are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally. Homes are the locations where people are at the greatest risk for a fire. According to the National Fire Protection Association, In fires considered large enough to activate the smoke alarm, hardwired alarms operated 94% of the time, while battery powered alarms operated 80% of the time. When smoke alarms fail to operate, it is usually because batteries are missing, disconnected, or dead; and

WHEREAS, three out of five home fire deaths resulted from fires in properties without working smoke alarms. Statistics show that working smoke alarms cut the risk of death in home fires by fifty percent; and

WHEREAS, the National Fire Protection Association has established "Fire Prevention Week" to create greater awareness and innovation in fire protection and prevention. As a result, countless lives have been saved each year; and

WHEREAS, the 2016 Fire Prevention Week theme, "**Don't Wait Check the Date: Replace Smoke Alarms Every 10 Years**" effectively serves to remind us all of the importance of installing smoke alarms throughout our homes and testing these devices every month;

NOW THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim the week of October 9-15, 2016 as

"FIRE PREVENTION WEEK"

throughout the City of Saginaw, and I urge all residents of this city to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2016, and to support the many public safety activities and efforts of the City of Saginaw Fire Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 10th day of October in the year of our Lord two thousand sixteen.



October 10, 2016

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
Daniel Fitzpatrick, John Humphreys,
Brenda F. Moore, and Demond L. Tibbs*

Timothy Morales, City Manager



NOTICE OF PUBLIC HEARING

In compliance with requirements of Act 198, P.A. 1974, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request from U.S. Graphite regarding an Industrial Facilities Tax Exemption Certificate at 1620 E. Holland Avenue.

The public hearing will be held Monday, October 10, 2016, at 6:30 p.m. in the Council Chamber of City Hall, 1315 S. Washington Avenue, Saginaw, MI. The application and legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

Posted: September 30, 2016

By: __jks_____



1620 East Holland Avenue
Saginaw, MI 48601
(989) 755-0441 Fax: (989) 755-0445

September 29, 2016

Ms. Janet Santos, Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601-2599

Re: Request for P.A. 198 Real Property Abatement

Dear Ms. Santos:

U.S. Graphite located at 1620 E. Holland Ave. is making real property improvements in the amount of \$200,148 in the city of Saginaw. We would like to request a 50%, 12 year abatement on these improvements. An industrial development has already been established by the city at this location Also enclosed is the tax abatement application and the required attachments.

Please date stamp receipt of this letter and copy back to me at 1620 E. Holland. Saginaw, MI 48601.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rodger New', with a large, stylized flourish extending to the left.

Rodger New
CEO/VP Sales and Marketing

cc. Steve Jonas
Saginaw Future Inc.

RECEIVED
CITY CLERK
CITY OF SAGINAW
SEP 30 2016

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Janet Santos</i>	Date Received by Local Unit <i>9.30.16</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

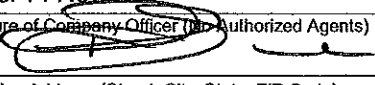
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) U.S. Graphite, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3624													
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1620 E Holland Saginaw, MI 48602		1d. City/Township/Village (indicate which) Saginaw	1e. County Saginaw												
2. Type of Approval Requested ☒ New (Sec. 2(5)) ☐ Speculative Building (Sec. 3(8)) ☐ Research and Development (Sec. 2(10))		3a. School District where facility is located Saginaw	3b. School Code 73010												
☐ Transfer ☐ Rehabilitation (Sec. 3(6)) ☐ Increase/Amendment		4. Amount of years requested for exemption (1-12 Years) 12 Years													
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. USG is a manufacturer of proprietary mechanical carbon components for OEM mechanical device companies. The use of the facility will remain the same. Real improvements to include building resurfacing of exterior walls, roofs, lighting, and heating/ventilation.															
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		200,148.00 Real Property Costs													
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		Personal Property Costs													
6c. Total Project Costs * Round Costs to Nearest Dollar		200,148.00 Total of Real & Personal Costs													
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC. <table border="0"><thead><tr><th></th><th>Begin Date (M/D/Y)</th><th>End Date (M/D/Y)</th><th></th></tr></thead><tbody><tr><td>Real Property Improvements</td><td>04/05/16</td><td>12/31/17</td><td>☒ Owned ☐ Leased</td></tr><tr><td>Personal Property Improvements</td><td></td><td></td><td>☐ Owned ☐ Leased</td></tr></tbody></table>					Begin Date (M/D/Y)	End Date (M/D/Y)		Real Property Improvements	04/05/16	12/31/17	☒ Owned ☐ Leased	Personal Property Improvements			☐ Owned ☐ Leased
	Begin Date (M/D/Y)	End Date (M/D/Y)													
Real Property Improvements	04/05/16	12/31/17	☒ Owned ☐ Leased												
Personal Property Improvements			☐ Owned ☐ Leased												
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No															
9. No. of existing jobs at this facility that will be retained as a result of this project. 44		10. No. of new jobs at this facility expected to create within 2 years of completion. 2													
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation. <table border="0"><tbody><tr><td>a. TV of Real Property (excluding land)</td><td></td></tr><tr><td>b. TV of Personal Property (excluding inventory)</td><td></td></tr><tr><td>c. Total TV</td><td></td></tr></tbody></table>				a. TV of Real Property (excluding land)		b. TV of Personal Property (excluding inventory)		c. Total TV							
a. TV of Real Property (excluding land)															
b. TV of Personal Property (excluding inventory)															
c. Total TV															
12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District															
12b. Date district was established by local government unit (contact local unit)		12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No													

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Sarah M. Witgen	13b. Telephone Number 989-755-0441	13c. Fax Number 989-755-0445	13d. E-mail Address sarah@usgraphite.net
14a. Name of Contact Person Sarah Witgen	14b. Telephone Number 989-755-0441	14c. Fax Number 989-755-0445	14d. E-mail Address sarah@usgraphite.net
▶ 15a. Name of Company Officer (No Authorized Agents) Rodger F. New			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 989-755-0445	15d. Date 9/29/16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1620 E Holland Saginaw, MI 48601		15f. Telephone Number 989-755-0441	15g. E-mail Address rodger@usgraphite.net

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

US Graphite
1620 E. Holland Ave.
Saginaw, MI 48601

Economic Development Report

PROJECT DESCRIPTION:

U.S. Graphite Inc. located at 1620 E. Holland Ave. requests an Industrial Facilities Exemption Certificate for a twelve year 50% tax abatement for \$200,148.00 in real property improvements. The proposed use of the facility will remain the same, i.e., to manufacture proprietary mechanical carbon components for OEM mechanical device companies.

SUMMARY:

U.S. Graphite's 1620 E. Holland Ave. location is located in an IFT District. Due to the tax cap it is in the best fiscal interests of the City of Saginaw to approve an IFT request. This investment will result in "new" revenue for all jurisdictions levying taxes upon the facility.

BACKGROUND:

Issue 1: Impact of IFT abatements upon the City.

Due to tax cap imposed by local referendum in 1979, Ad Valorem property tax collections are limited to \$3.82 Million per year. IFT and other tax rolls, which by law are "specific taxes" and not part of the Ad Valorem Roll, provide new revenue to the city. The granting of an Industrial Facilities Tax Exemption Certificate creates new revenue generation for the City of Saginaw.

Issue 2: Effect upon established Tax Increment Funding Districts.

This property lies outside of the city Downtown Development Authority (DDA) and any designated Local Development Finance Authority (LDFA). This property does lie inside a Brownfield Redevelopment area with an active plan, however, the plan has met its capture and no further capture is anticipated.

Issue 3: Job Creation and Job Retention.

The application that has been filed for the industrial facilities exemption certificate indicates that 44 jobs will be retained and 2 new jobs will be created as a result of the project.

Issue 4: Other considerations.

This firm has been part of our community for many years. The company has invested several hundred thousand dollars in the business in the past several years continuing to upgrade equipment and making building improvements so they can remain competitive.

Property Number: 09-1058-00000
1620 E. Holland Ave.

Tax Description

ALL THAT PART OF N.E. 1/4 OF S. W. 1/4 OF SEC. 30, T. 12, N. R. 5, E.
LYING S. OF E. HOLLAND AVE., N. OF C. S. & M. R. R. RIGHT OF
WAY, E. OF M. C. R. R. RIGHT OF WAY & W. OF E. LINE OF VACATED
ALGER ST.

U.S. Graphite, Inc
Industrial Facilities Exemption Application

Date of Council action: October 10, 2016

In compliance with Section 10, of Act 198, Public Acts of 1974, as amended, I herewith submit the following information concerning the Industrial Facilities Exemption application for U.S. Graphite, Inc.:

1. This application is for facilities within an established Industrial Development District located at 1620 E Holland Ave.
2. This is the fourth exemption application for this location, and is a 50.0% property tax exemption on real property in the amount of \$200,148.
3. There are presently 46 active exemption certificates on the 2016 IFT assessment roll(s) with a total State Equalized Value (SEV) of \$3,688,550.
4. Based on estimated 2017 - 2028 years taxable values, and an IFT Tax real property rate of 35.0591, the taxing units will receive revenues of \$42,102 over the twelve year period of the abatement. Tax amounts are calculated at 50% of the ad valorem millage rate over the next twelve years as follows:

Personal Property

Year	Calendar	Application Amount	STC Depreciation	Taxable	IFT Rate	Estimated Taxes
1st	2017	0	89%	-	16.2938	\$ -
2nd	2018	0	76%	-	16.2938	\$ -
3rd	2019	0	67%	-	16.2938	\$ -
4th	2020	0	60%	-	16.2938	\$ -
5th	2021	0	54%	-	16.2938	\$ -
6th	2022	0	49%	-	16.2938	\$ -
7th	2023	0	45%	-	16.2938	\$ -
8th	2024	0	42%	-	16.2938	\$ -
9th	2025	0	38%	-	16.2938	\$ -
10th	2026	0	36%	-	16.2938	\$ -
11th	2027	0	33%	-	16.2938	\$ -
12th	2028	0	31%	-	16.2938	\$ -
						\$ -

Personal \$ -

Real Property:

Application Amount	Taxable	IFT Rate	Estimated Taxes for 12 years
200,148	100,074	35.0591	\$ 42,102.05

Real \$ 42,102.05
\$ 42,102.05

5. Breakdown of total revenue generated by unit of Government:

IFT Rate	Taxing Unit	Estimated Taxes by Entity
3.6915	City of Saginaw Operating	\$ 4,433.08
3.7500	City of Saginaw Police & Fire - Real Only	\$ 4,503.33
2.6500	School Debt	\$ 3,182.35
9.0000	School Operating - Real Only	\$ 10,807.99
1.0435	Saginaw ISD School	\$ 1,253.13
1.0213	Delta College	\$ 1,226.47
1.9973	Saginaw Public Library	\$ 2,398.53
1.5000	Saginaw Transit	\$ 1,801.33
6.0000	State Education - Real Only	\$ 7,205.33
4.4055	County Government	\$ 5,290.51
Real	35.0591	\$ 42,102.05
Personal	16.3091	

U.S. Graphite, Inc

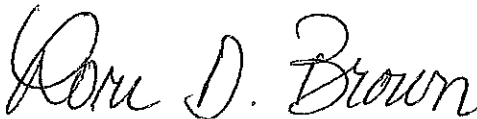
October 10, 2016

Application Amount

\$ 200,148

6. In compliance with Section 9, of Act 198, the ratio of total state equalized valuation to the aggregate total of all industrial facilities exemption certificates previously granted and currently in force is as follows:

A. Previous IFT New SEV Exempt (on 2016 Tax Roll)	3,688,550	
Previous IFT Rehab SEV Exempt (50% of Application)	0	
Previous IFT New SEV Exempt (Not installed)	0	
SEV Exemptions Pending 2017 (50% of Application)	238,522	
Estimate SEV this Application (50% of Application)	100,074	
Total A	4,027,146	
B. 2016 Total Ad Valorem Taxable Value of City Tax Roll	459,777,299	
Previous IFT New SEV Exempt on 2016 Tax Rolls	3,688,550	
Previous IFT Rehab SEV Exempt (50% of Application)	0	
Previous IFT New SEV Exempt (Not Installed)	0	
SEV Exempt Pending 2017 (50% of Application)	238,522	
Estimate SEV this Application (50% of Application)	100,074	
Total B	\$463,804,445	
Ratio A to B	0.87%	



Lori D. Brown, MAAO (3), #R-7649, PPE
City Assessor
City of Saginaw, Assessors Office

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, SEPTEMBER 26, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Mayor Dennis Browning: 8. Council Members absent: Dan Fitzpatrick: 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- The City Clerk's Office is accepting Election Inspector applications to work on Election Day. Appointed workers are paid and training is provided. 16 & 17 year olds are eligible to work 10 hours. Those 18 years and older must be a registered voter in the State of MI. The deadline for consideration to work the November 8 Election is October 12th. Applications are on the City's website at: [Saginaw-mi.com/city clerk](http://Saginaw-mi.com/city-clerk), or call the Clerk's office at 759.1480.
- For the November 8 Election, the last day to register to vote, or update your address or name is Tuesday, October 11th.
- Absentee ballot applications are available at the City Clerk's Office during regular business hours or by calling 759.1480.
- The Council agenda has been revised by adding a resolution regarding the MI Natural Resources Trust Fund Grant for Ojibway Island.

Mayor Browning read a proclamation honoring the life and service of Larry Coulouris. Family members Andrew and James Coulouris, and Joann and Randy Terrian accepted the proclamation.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Liz Carlton, Judith Andersen, Chris Traverse, Jim Doane, Deanna Virciglio, Maria McCarville, Barbara Wiese, Pam Clark, Alex Mixter, and Monique Silvia.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Bryant, Moore, Mayor Pro Tem Kloc, Boensch, Tibbs, Humphreys, Balls, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided informational updates on meetings and departmental projects.

CONSENT AGENDA:

1. Approve the minutes from the September 12, 2016 special meeting, closed session, and regular Council meeting.

2. Approve Petition 16-18 from Saginaw Arts and Enrichment Commission to erect a banner located at Court Street from November 9 through December 7, 2016 to promote the annual "Hollyday Fair."
3. Approve the agreement with Public Financial Management, Inc. for filing assistance services for \$1,000 for the filing of the Annual Disclosure Document.
4. Approve individual purchase orders to various vendors for a cumulative total of \$184,826 for FY 2017 for demolition work.
5. Approve a purchase order to Servpro for \$36,000 for hazardous material abatement services for FY 2017.
6. Approve a purchase order to AKT Peerless for \$30,000 for inspection of environmentally hazardous materials for residential and commercial demolitions for FY 2017.
7. Approve a purchase order to Bierlein Companies, Inc. for \$30,000 for grading, seeding, and landscaping of vacant lots in the City for FY 2017.
8. Approve to increase the purchase orders to SMAC Testing, Inc. by \$54,500 for FY 2017, for a new total of \$84,442.50, to provide road resurfacing testing services.
9. Approve a purchase order to Detroit Salt Company for \$43,400 for early delivery of 1,000 tons of salt for FY 2017 for the Streets Section of the Right of Way Division.

Moved by Council Member Balls, seconded by Council Member Bryant to approve consent agenda items 1 through 9 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Mayor Browning reported that the STARS Board has approved to reinstate service on Saturdays, effective October 1, 2016.

RESOLUTION

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to adopt the resolution to approve the application for the Michigan Natural Resources Trust Fund grant to create improvements at Ojibway Island. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to adjourn the meeting at 7:53 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

From: Timothy Morales, City Manager
Subject: CAN Council Agreement for Professional Services
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of the Professional Services Contract Agreement with the Child Abuse & Neglect Council (CAN) and the Saginaw Police Department in the amount of \$50,000 annually for a two-year period for a total of \$100,000. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor or his designee be authorized to sign the agreement.

Justification:

The CAN Council has been heavily involved with the development of the Saginaw Police Department's Enhanced Law Enforcement Response to Victims (ELERV) Grant Initiative since it was originally approved by council in December 2015. With the approval of this professional services contract the CAN Council will place one of their trained Victim's Advocates at the Police Department, as a contracted employee, for the term of the ELERV Grant, at the rate of \$50,000.00 per year. The advocate will work as the Victim's Services Coordinator to working with detectives, officers and victims of crime to better serve the citizens of the City of Saginaw. The ELERV Grant ends September 30, 2018. All costs associated with this contract position will be reimbursed through the grant award. No city funds will be used on this grant initiative.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw Valley Police Canine Assoc. Donation
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend the City of Saginaw accept the donation of a highly trained police canine at zero cost to the Saginaw Police Department. This canine is being donated on behalf of the Saginaw Valley Police Canine Association (SVPCA). In addition, the SVPCA has also pledged to cover any and all expenses related to feeding, temporary lodging and medical care of this canine as they have for the SPD's current three police canines.

Justification:

The SPD currently has three police canine units that are utilized in the patrol division. These units have been highly effective in the discovery and removal of dangerous narcotics in the community, the tracking of lost children and other vulnerable adults who wander away from their homes. Most importantly, our canine units have proved invaluable in providing a pathway to establishing a foundation to stronger relationships within the community, more specifically, the youth in our community. The City of Saginaw and the Saginaw Police Officer's Association of Michigan have completed a Letter of Understanding that would provide for the assignment of a canine unit to each of the four patrol shifts, which will give us 24/7 coverage. This will significantly enhance the services available to the citizens of Saginaw.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Saginaw County Treatment and Prevention Services (TAPS) Grant and Budget Adjustment

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend the City Council approve the Saginaw County Community Mental Health Authority (SCCMHA) / Mid-State Health Network (MSHN) Treatment and Prevention Services (TAPS) Grant in the amount of \$117,180.00. In addition, these funds will be allocated 75% in FY 2017 and 25% in FY 2018, which is \$87,885 and \$29,295, respectively. This grant agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor or his designee be authorized to sign the agreement.

It is also recommended that a budget adjustment be completed to increase the Saginaw (TAPS) Fund's Saginaw County Revenue Account No (265-0000-674.003) from \$87,206 to \$109,135, which is a \$21,929 increase. To offset this increase in revenues will be an increase to the Saginaw TAPS Overtime Account No (265-3325-704.000) by \$21,929.

Justification:

This agreement between the City of Saginaw, on behalf of the Saginaw Police Department, and SCCMHA/MSHN to receive funds under the Treatment and Prevention Services Grant will be used to cover the salary, benefits, and overtime costs of two Youth Prevention Officers at 50% of wage for each officer and to provide educational and outreach activities that prevent and reduce substance abuse in high risk and underserved populations. All prevention services carried out by these officers will be done primarily in the Saginaw School District, churches and youth organizations in the City of Saginaw. Overtime costs will also be paid for any additional officers that are qualified in Prevention Services who partake in outreach activities. The total amount of the agreement is for \$117,180 in which \$87,885 will be designated and effective for FY 2017 (October 1, 2016 through June 30, 2017) and the remaining \$29,295 for FY 2018 (July 1, 2017 through September 30, 2017).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Troubled Asset Relief Program Memorandum of Understanding Between the City of Saginaw, the Saginaw County Landbank Authority, the Michigan Homeowner Assistance Nonprofit Housing Corporation.

Prepared by: John Stemple, Chief Inspector

Manager's Recommendation:

I recommend approval of the Troubled Asset Relief Program ("TARP") Memorandum of Understanding ("MOU") between the City of Saginaw, the Saginaw County Landbank Authority ("SCLBA") and the Michigan Homeowner Assistance Nonprofit Housing Corporation ("MHA"). The term of the MOU shall be in effect for the term of the grant. The MOU has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the City Council authorize the City Manager and/or his designee to sign the MOU and any other documents related to the administration of the grant on behalf of the City.

Justification:

The City of Saginaw and the Saginaw County Landbank Authority secured TARP funds provided by the Michigan State Housing and Development Authority ("MSHDA") for blight elimination. Specifically, the City and SCLBA secured funds in the amount of \$2,220,790.00. The parties acting in partnership, will demolish up to 200 blighted residential properties in various neighborhoods throughout the City.

The parties were advised by MSHDA that there must be an MOU, which sets forth the responsibilities of the City and SCLBA. Pursuant to the terms of the MOU, the City, SCLBA, and MHA shall cooperate to expend available funds for the purposes of the elimination of blight and further that the parties shall use their best efforts to expend the funds within eighteen (18) months upon signing the agreement.

This program is a continuation of the previous TARP program whereby the City and the SCLBA successfully administered an \$11,753,788 award.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Panasonic Mobile Toughbook Computer Purchase
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to the low bidder Rugged Depot, Magnolia, TX, in the amount of \$17,150 for the purchase of five Panasonic Toughbook computers to be utilized by the Maintenance & Service Division.

Justification:

On September 20, 2016, the City received bids for five Panasonic Toughbook computers that will be utilized in field operations for the Water & Sewer Maintenance & Service Division. The Toughbooks will contain the water and sewer geographic information systems (GIS) water distribution and sewer collection data layers used for field verification and work order tracking. The following is a tabulation of the bids that were received.

	<u>Total</u>
Rugged Depot Magnolia, TX	\$17,150.00
CDWG Vernon Hills, IL	\$17,869.95
PCMG, Global Goved Dayton, OH	\$20,100.00
Office Depot Bristol, PA	\$20,194.68
Howard Technology Solutions Laurel, MS	\$21,210.00
Comsource NC Plymouth, MI	\$21,240.00
Bizco Technologies Lincoln, NE	Disqualified

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Sewer Operations and Maintenance Fund, Instrumentation and Controls Division, Capital Less Than \$5,000, Account No. 590-4815-971.000 (\$8,575.00) and Water Operations and Maintenance Fund, Instrumentation and Controls Division, Capital Less Than \$5,000, Account No. 591-4715-971.000 (\$8,575.00).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Tree Bid – ROW Division
Prepared By: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Kluck Nursery, Inc., Saginaw, MI be accepted and a purchase order be approved and issued to them in an amount of \$12,041 for seventy-two (72) various types of trees to be planted throughout the right-of-way, within the City of Saginaw.

Justification:

On Tuesday, September 27, 2016, the City received four (4) bids for six (6) specified types of trees. Bidders were allowed to substitute one of four (4) listed alternate trees if any of the six (6) specified trees were unavailable. The six (6) specified trees were: Hawthorn, Redbud, Lilac, Ornamental Pear, Crimson King Maple, and Flowering Dogwood. The four (4) alternate trees were Tupelo Black, Prairiefire Crabapple, Black Gum and Honeylocust. Kluck Nursery was the low bidder with a bid of \$12,041 that included the Prairie Crabapple as an alternate for the Flowering Dogwood.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Species</u>	<u>Unit Price</u>	<u>Cost</u>
Kluck Nursery, Inc. Saginaw, MI (out-city)	Hawthorns (12)	\$148	\$ 1,776
	Redbuds (12)	\$160	\$ 1,920
	Lilac (12)	\$220	\$ 2,640
	Ornamental Pear (12)	\$165	\$ 1,980
	Crimson King Maple (12)	\$165	\$ 1,980
	Flowering Dogwood (12)	No Bid	-----
	Prairiefire Crabapple (12)*	\$135	\$ 1,620
	Shipping		<u>\$ 125</u>
	Total		\$12,041
Bay Landscaping Essexville, MI	Hawthorn (12)	\$140	\$ 1,680
	Redbud (12)	No Bid	-----
	Lilac (12)	\$200	\$ 2,400
	Ornamental Pear (12)	\$180	\$ 2,160
	Crimson King Maple (12)	\$185	\$ 2,220
	Flowering Dogwood (12)	No Bid	-----
	Prairiefire Crabapple (12)*	\$120	\$ 1,440
	Skyline Honeylocust (12)*	\$165	\$ 1,980
	Shipping		<u>\$ 490</u>
	Total		\$12,370

Schichtel's Nursery. Springville, NY	Hawthorn (12)	No Bid	-----
	Redbud (12)	No Bid	-----
	Lilac (12)	\$217	\$ 2,604
	Ornamental Pear (12)	\$197	\$ 2,364
	Crimson King Maple (12)	\$160	\$ 1,920
	Flowering Dogwood (12)	No Bid	-----
	Prairiefire Crabapple (12)*	\$160	\$ 1,920
	Honeylocust (12)*	\$160	\$ 1,920
	Tupelo Black (12) *	\$285	\$ 3,420
	Shipping		<u>\$ 0</u>
Total			\$14,148
Agroscaping Swartz Creek, MI	Hawthorn (12)	\$265	\$ 3,180
	Redbud (12)	\$325	\$ 3,900
	Lilac (12)	\$295	\$ 3,540
	Ornamental Pear (12)	\$235	\$ 2,820
	Crimson King Maple (12)	\$315	\$ 3,780
	Flowering Dogwood (12)	\$315	\$ 3,780
	Shipping		<u>\$ 725</u>
Total			\$21,725

These trees will be placed in the median of Hartsuff Street and in various right-of-way locations throughout the City, where diseased or dead trees have been removed.

Kluck Nursery, meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provision" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Streets Fund – Routine Maintenance Division's Nursery Account No. 202-4651-738.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____
to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Cemetery Stone Grading Services – Cemeteries Division
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low alternative bid from Blue Restoration of Millington, MI be accepted and a purchase order issued to them in the amount of \$43,000 for labor installation services of stone aggregate at Forest Lawn and Oakwood cemeteries.

Justification:

On September 13, 2016, six (6) bids were received for equipment and labor for placement of stone aggregate provided by the City grade and install a new gravel road in Section 5. This service is needed to develop a new service road in Section 5 at Forest Lawn where the expansion of new burials plots is taking place and access is needed to these plots.

Currently the City of Saginaw has 2,500 ton of 23A crushed concrete to the east of the existing maintenance building at Forest Lawn. Contractor is to appropriately grade and compact the proposed subgrade after topsoil stripping/excavation, haul and place the 23A crushed concrete from the stockpile (12" thick aggregate base), and compact and grade appropriately.

At Oakwood, there currently is 995 ton of 23A crushed concrete stockpiled to the west of the existing maintenance building. Contractor is asked to grub and remove up to 4" of existing sod, mixed topsoil and stone, etc.; proof roll, and place 6" of the stockpiled 23A crushed concrete (average of 10' wide) in areas requiring improvements beginning at areas requiring the greatest need until all 995 ton is placed.

This service will greatly enhance the appearance and condition of the roadways of these two cemeteries and potentially reduce complaints the City receives over their condition.

The following is a tabulation of the bids received as follows:

<u>Vendor</u>		<u>Cost</u>
Blue Restoration	Forest Lawn	\$39,500
Millington, MI	Oakwood	\$13,500
	Vol. Alternate	<u>-\$10,000</u>
Total		\$43,000

American Excavating Saginaw, MI (out City)	Forest Lawn Oakwood		\$32,350 <u>\$20,895</u> Total \$53,245
Rhode Brothers Excavating Saginaw, MI (out City)	Forest Lawn Oakwood		\$29,510 <u>\$26,792</u> Total \$53,302
Bourdow Contracting Saginaw, MI (out City)	Forest Lawn Oakwood		\$48,440 <u>\$27,970</u> Total \$76,410
Rodney Woods Builder Saginaw, MI (out City)	Forest Lawn Oakwood		\$40,000 <u>\$45,000</u> Total \$85,000
G-6 Infrastructure Maumee, OH	Forest Lawn Oakwood		\$55,150 <u>\$31,250</u> Total \$86,400

Blue Restoration meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund - Department of Public Services – Cemetery Division's, Construction Projects Account No. 101-1747-822.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Compost Grinding Services - ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the low alternate bid from TDE Enterprises, Inc. be accepted and a purchase order be approved and issued to them in the amount of \$29,812.50 for handling and grinding up to 13,250 cubic yards of yard waste at the City Compost Site for FY 2017.

Justification:

Sealed bids were received on May 17, 2016, for grinding up to 35,000 cubic yards of material at the City's Compost Site. The green and brown compost material must be mixed and ground in order to provide a finished compost product and prevent compost fires. The City no longer owns equipment that is necessary to perform this work. Alternate bids were also requested for the handling and grinding of yard waste inclusive of all labor and equipment required to load, grind, and efficiently pile at the compost site.

TDE Enterprises is the lowest alternate bid at \$2.25 per cubic yard. To maximize staffing productivity, it is in the City's best interest to accept the alternate bid for full services of handling, grinding, and piling the yard waste. Due to only accepting City of Saginaw and independent local contractor yard waste, the volume of waste has significantly decreased and is estimated to be only 13,250 cyds per year. The total cost for grinding in previous years has been \$42,000; therefore, the City is realizing a 29 percent savings on grinding services, not including the internal equipment, fuel, and labor savings for choosing the alternative bid. The city reserves the right to extend the bid for one year for FY18, if the vendor agrees to hold their price. The following is a tabulation of the bids received:

		<u>Unit Price</u>	<u>Total Cost</u>
I.E., Inc.	Base Bid	\$1.20 / cyd	\$15,900
Flint, MI (out city)	Alternate Bid	No Bid	No Bid
TDE Enterprises	Base Bid	\$1.75 / cyd	\$23,187.50
Commerce, MI (out city)	Alternate Bid	\$2.25 / cyd	\$29,812.50

TDE Enterprises., meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Rubbish Collection Fund - Composting Division's Operating Services Account Number 226-4587-805.000 for Fiscal Year 2017 and will be budgeted in the same account for Fiscal Year 2018.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual CSD-1 and Monthly Boiler Inspection Services – Facilities Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Joseph M. Day Company of Saginaw, MI be accepted and a purchase order issued to them in the amount of \$5,184 for annual CSD-1 Boiler Inspection Services and monthly boiler inspections during the months of operation, from October through April for FY 2017. I also recommend, pending approval of the FY 2018 and 2019 budgets, to accept the bid from Joseph M. Day Company for \$5,328 in FY 2018 and \$5,472 in FY 2019. This is a three year savings of \$2,916 versus the current three year contract with Day Company.

Justification:

On September 13, 2016, four (4) bids were received for an annual CSD-1 Boiler and monthly Inspection Services at various City properties. This service requires that all boilers at designated City properties be inspected annually according to the State of Michigan CSD-1, Rule 27, Testing and Documentation of the boiler controls and safety devices. The City properties that will receive these inspections include the City Hall, Public Services, Police Department, Forest Lawn Cemetery, Greenpoint Nature Center, Hoyt Park, and Merrill Park. The Facilities Division provides the oversight for these services at various City properties annually October through April to keep boiler equipment operational and in compliance.

The following is a tabulation of the bids received as follows:

<u>Vendor</u>	<u>Cost</u>
Joseph M. Day Company	FY17 \$ 5,184
Saginaw, MI (out City)	FY18 \$ 5,328
	FY19 \$ 5,472
Total	\$15,984
Johnson Controls	FY17 \$ 5,310
Saginaw, MI (out City)	FY18 \$ 5,463
	FY19 \$ 5,616
Total	\$16,389

Johnson and Wood, Inc.	FY17	\$ 7,425
Saginaw, MI (out City)	FY18	\$ 7,425
	FY19	\$ 7,425
Total		\$22,275

Holtz Combustion Service	FY17	\$10,080
Saginaw, MI (out City)	FY18	\$10,080
	FY19	\$10,080
Total		\$30,240

Joseph M. Day Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund - Department of Public Services – Facilities Division's, Operating Services Account No. 101-7575-805.000, and pending approval, will be budgeted in the same amount and account number for FY 2018 and 2019.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Optimization Solutions Environmental, LLC Maintenance Agreement
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend that the technical support services agreement with Optimization Solutions Environmental, LLC ("OSE"), be accepted and that a purchase order be approved and issued to them in the amount of \$7,500 for Fiscal Year 2017 and, pending approval of the FY 2018 budget, approve the agreement for the same services in the amount of \$10,000 for Fiscal Year 2018. The agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

In 2007 OSE developed a customized computer model to assist the Water Treatment Plant in optimization of the treatment process. Optimization of the process helps control coagulant feed rates, increase plant performance and increase operator awareness of factors affecting plant performance. Since the initial model development, the City has continued technical support services with OSE that include database management, upgrades to the customized coagulation computer model and ongoing consulting services related to coagulation and treatment.

The optimization of chemical feed rates and plant performance continue to be important with chemical additive costs fluctuating, source water quality changes and increased regulatory requirements. This agreement extends the technical support services through fiscal year 2018. OSE created the model specifically for the City's source water and associated treatment processes; therefore, OSE is a sole source vendor.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Engineering Services Account No. 591-4730-802.000 for Fiscal Year 2017. Funds will be budgeted in the same account for Fiscal Year 2018, as approved, pending approval of future year budgets.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

-From: Timothy Morales, City Manager
Subject: 16" & 20" Rebuilt Discharge Butterfly Valves
Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend that the sole source quote be accepted and a purchase order issued to A/C Service and Repair, Inc. of York, PA, in the amount of \$9,500 to rebuild one 16" (\$4,100) and one 20" (\$5400) valve for the Water Treatment Division.

Justification:

A quote was received on September 23, 2016 in the amount of \$9,500 for the rebuild of two Allis Chalmers butterfly valves. The valves were removed from existing pump discharge lines and replaced. The valves are used to control discharge flow and pressure. The company will first evaluate them for condition prior to rebuild. If not in sufficient condition to warrant the rebuild, they will be returned. After they are rebuilt we plan to keep them as spares. There are various pumps with these valves on both the High Service and Low Service Headers. A/C Service and Repair, Inc. is the sole supplier of the rebuilt Allis Chalmers valves, which are no longer in production. Purchasing valves by a different manufacturer would require some retrofitting and additional cost.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Repairs and Replacements Account No. 591-4730-974.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: 14th St. Retention and Treatment Facility Roof Replacement

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Beyer Roofing of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$16,850 to replace the roofs on the three buildings at the 14th St. Retention and Treatment Basin for the Remote Facilities Division.

Justification:

The 14th St. Retention and Treatment Basin was built in 1994 to contain and treat water during wet weather events. During an inspection last summer, it was noted that roofs at all three of the buildings at the facility were in need of replacement. On September 27, 2016, we received sealed bids and the results were as follows:

Beyer Roofing Co. Saginaw, MI	\$16,850.00
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Mid Michigan Roofing Saginaw, MI	\$21,500.00
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This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Exciter Batteries
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Performance Battery Group of West Chicago, IL be accepted and that a purchase order be issued to them in the amount of \$3,684.80 for the purchase of eight 12 volt, high amperes, deep cycle batteries used to start the raw sewage pumps at the Wastewater Treatment Division.

Justification:

The Wastewater Plant has a bank of 20 batteries which power the exciters that provide the extra current required to start our six raw sewage pumps. We were having trouble getting pumps to start and upon investigation found eight batteries that were weak. The system is now working; however the criticality of this system warrants the replacement of the weak batteries. We estimate that these batteries have been in service for at least ten years. On September 6, 2016 sealed bid were opened for eight replacement batteries and Performance Battery Group was the low bidder. Bid results were as follows:

Performance Battery Group West Chicago, IL	\$3,684.80
Alpine Power Systems Wyoming, MI.	\$4,235.00
Summit Power Co. Kansas City, MO	\$4,527.90
Power Plus Engineering Novi, MI	\$4,700.00

This vendor meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repair and Replacements Account No. 590-4830-974.000 for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Radar Level Meters
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from SW Controls, Inc. of Farmington Hills, MI, a sole source, be accepted and that a purchase order be issued to them in the amount of \$3,453.30 for the purchase of two radar level detection units for the Remote Facilities Division.

Justification:

The City operates seven Retention and Treatment Basins and six sewage pumping stations. Each one of these locations requires some form of level monitoring and control; many of the locations have multiple level monitors. Over the last few years radar meters have been the preferred technology for level measurement due to their accuracy and durability. Experience has proven that two particular brands have worked best for us, Magnitrol and Vega. The Magnitrol meters are less expensive and work well in a controlled environment (not exposed to severe conditions). The Vega meters have proven to be the most robust in harsher environments. Due to the conditions of these two installations Vega Meters were specified. One is a replacement for one that failed at the Webber Facility; the other is a new installation to provide better level control for the Hoyt Park lift station. On September 15, 2016, we received a quote from SW Controls Inc., the manufacturer's representative for Vega in our area and the sole source for their products.

This vendor meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000 for FY2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Variable Frequency Drives
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Kendall Electric of Saginaw, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$25,417.49 for the purchase of two Variable Frequency Drives (VFD's) for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant has over time equipped many of our pumps with variable frequency drives. Variable frequency drives reduce pump wear and provide substantial energy savings. Allen Bradley has become our drive of choice because we recently installed twenty of them as part of the aeration basin improvement project completed in 2012. Standardizing drives allows us to stock fewer repair parts and provides for more options in case of equipment failure. We have also developed a relationship with technical support at Kendall Electric, which has proven invaluable in maintaining and troubleshooting these drives. The quote is for the replacement for one thirteen year old drive on our 60 horse power return active sludge pump, which has failed. The second is a new installation for our 75 horse power process water pump. Adding a VFD to this pump will reduce electrical costs and extend pump life. A quote was received from Kendall Electric on June 22, 2016 in the amount of \$25,417.49. Kendall Electric is the manufacturer's representative for Allen Bradley in our area and the sole source for their products.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000 for FY2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Variable Frequency Drive Repair
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from York Electric of Bay City, MI, be accepted and a purchase order be issued to them in the amount of \$3,737.36 for the repair of one Motortronics Variable Frequency Drive (VFD) for the Wastewater Treatment Division.

Justification:

When river levels and plant flows are high, the Wastewater Treatment Plant is forced to pump effluent water to the river rather than relying on gravity flow. The plant has four effluent pumps for this purpose. During their last use the VFD on one of these pumps failed. This is one of only three Motortronics VFD's remaining in service. The unit which failed was taken to York Electric for evaluation and they provided a quote of \$3,737.36 to repair the existing unit. Quotes for a replacement unit were around \$12,000.00. Based on these costs we recommend repairing the existing unit. York Electric is the only facility in our area that we know of that does this type of work. York Electric has done this type of work for us in the past and we are confident that they do quality work and stand behind the work they do.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of "Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's parts and Supplies Account No. 590-4830-742.000 for FY2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR
U.S. GRAPHITE, INC., 1620 E. HOLLAND AVENUE, SAGINAW, MICHIGAN

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: U.S. Graphite, Inc. did on September 30, 2016, submit an application for an Industrial Facilities Tax Exemption Certificate as provided by Act 198, P.A. of 1974, as amended, hereinafter referred to as the Act; and

WHEREAS: the Council has carefully considered said application and all information pertinent thereto.

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby finds and determines as follows:

1. The Council of the City of Saginaw on July 23, 1984, on the request of U.S. Graphite, Inc. and on the initiative by the City Council of the City of Saginaw did lawfully establish in the City of Saginaw, an Industrial Development District pursuant to the Act, said district comprising that certain parcels of land in the State of Michigan, County of Saginaw and City of Saginaw of which is on file in the City Clerk's Office.

2. Upon receipt of the above-mentioned application for an Industrial Facilities Tax Exemption Certificate from U.S. Graphite, Inc., the City Clerk did notify in writing the Assessor of the City of Saginaw and the legislative body of each taxing unit which levies ad valorem property taxes in the City of Saginaw, this being the governmental unit in which the facility for an Industrial Facilities Tax Exemption Certificate is sought to be located, said taxing units being the Public Libraries of Saginaw, Delta College, Saginaw Intermediate School District, Saginaw Board of Education, Saginaw County Board of Commissioners and Saginaw Transit Authority Regional Services, enclosing a copy of the above-described application for Industrial Facilities Tax Exemption Certificate and notifying each that it would be given an opportunity to be heard on this matter by the Council at its regular meeting on Monday, October 10, 2016 at 6:30 p.m. in the City Hall Council Chamber, 1315 S. Washington, Saginaw, Michigan.

3. The Council has on this date and earlier in this meeting afforded U.S. Graphite, Inc., the Assessor of the City of Saginaw, and a representative of each affected taxing unit an opportunity for a hearing on the above-mentioned application for Industrial Facilities Tax Exemption Certificate, and the Council has given due consideration to all information presented at said hearing.

4. The City Assessor has heretofore determined and furnished to the Council the value of the property to which the above-mentioned application pertains, the aggregate state equalized valuation of real and personal property which would be exempt from ad valorem taxes under the Act in the City of Saginaw after granting the above-petitioned

Industrial Facilities Tax Exemption Certificate and the sum of the state equalized valuation of the City of Saginaw and the aggregate state equalized valuation of real and personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

5. Construction of the facility or installation of machine and equipment, which is the subject of the above-mentioned application, was not begun earlier than 6 months before the filing of the application for the Industrial Facilities Tax Exemption Certificate.

6. The application filed for the certificate indicates that two new jobs will be created, and 44 current jobs will be retained, in the City of Saginaw, this being the community in which the facility is situated.

7. The aggregate state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw after granting the Industrial Facilities Tax Exemption Certificate applied for will not exceed 5 percent of an amount equal to the sum of the state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

8. Granting of the Industrial Facilities Tax Exemption Certificate considered with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act. No. 255 of the Public Acts of 1978 shall not have the effect of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government.

9. The aforementioned application complies in all respects with the applicable provisions of the Act, and all actions and proceedings necessary for the approval of said application by the Council of the City of Saginaw have been accomplished as required by said public act.

10. As part of the aforementioned application, U.S. Graphite, Inc. has entered into an Industrial Facilities Tax Abatement Agreement with the City of Saginaw setting forth the terms and requirements of the company as part of the City's approval of the certificate.

BE IT FURTHER RESOLVED, that the Council of the City of Saginaw does hereby approve the above-described application of U.S. Graphite, Inc., 1620 E. Holland Avenue, Saginaw, Michigan, for an Industrial Facilities Tax Exemption Certificate for a period of 12 years.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 10, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Amendment to Michigan – MABAS Association Agreement
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend that the Amended Agreement with the Michigan – MABAS (Mutual Aid Box Alarm System) be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement on behalf of the City appears under the regular order of business.

Justification:

Michigan – MABAS is a user-driven system designed to streamline the requesting and providing of emergency and fire services resources across Michigan for day to day mutual aid and for large scale events such as major fires, train derailments, tornadoes, wild fires, domestic or foreign terrorism and other events that may overwhelm local resources. The Saginaw Fire Department is a member of Saginaw County, Michigan – MABAS Division 3302. City Council approved the original Michigan – MABAS Association Agreement by resolution on May 27, 2010.

The Michigan – MABAS Association has introduced amendments to the original agreement and has asked that participating organizations adopt the new amended agreement.

The purpose of the new Michigan - MABAS Agreement is to add a provision for cost recovery regarding Special Operations Teams. The provision now states that Michigan – MABAS Special Operations Teams may collect full cost recovery for any response. The provision allows the respective Michigan – MABAS Special Operations Teams the ability to invoice for full cost recovery for any response. Due to the expensive nature of creating and sustaining a Special Operations Team, such as advanced training, specialized equipment, increased number of exercises, it has been recognized that it may be cost prohibitive to allow the first eight hours of a response to be at no cost as it is with normal mutual aid requests.

Council Action:

This Council Communication is for information purposes only in support of the resolution to approve the Amended Michigan – Mutual Aid Box Alarm System Association Agreement.

APPROVING AN AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION AGREEMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS: Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS: the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS: the Mutual Aid Box Alarm System (MABAS), is a mechanism that is used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS: on May 27, 2010, the City of Saginaw approved an Interlocal agreement, pursuant to the Act, to continue to provide improved Fire Services; and

WHEREAS: as a result of entering into the Interlocal agreement to continue to improve Fire Services, the Parties created the Saginaw County MABAS Division; and

WHEREAS: the City of Saginaw desires to amend the Interlocal agreement and has the authority to execute this Agreement amendment pursuant to resolution of its governing body; and

WHEREAS: the Michigan Mutual Aid Box Alarm System recognizes Special Operations Teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response, including Strike Teams and Michigan Task Force and Incident Management Teams; and

WHEREAS: the Amended Michigan Mutual Aid Box Alarm System Association Agreement adds a provision that provides for full cost recovery of expenses incurred by recognized MABAS Special Operations Teams.

NOW, THEREFORE BE IT RESOLVED: the City of Saginaw finds it is the best interest of its citizens from a safety and fiscal standpoint to amend the Interlocal Agreement which will supersede any and all prior agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 10, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk