

COUNCIL AGENDA

May 9, 2016
Council Chamber

5:00 P.M. COMMITTEE OF THE WHOLE MEETING

ROLL CALL:

REPORTS FROM MANAGER:

Management Update:

1. Overview of the Fiscal Year 2016-2017 Proposed Budget.

ADJOURN:

6:30 P.M. REGULAR MEETING

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Official oath of office of Dominic Vasquez, Deshawn Harris, Terrance Moore, Kyle Kaylor to the Saginaw Police Department.
2. Proclamation presented to Tim Ninemire, Director of Recipient Rights and Customer Service, of the Saginaw County Community Mental Health Authority designating May 2016 as "Mental Health Month."
3. Proclamation presented to Eric Maher, St. Mary's of Michigan Stroke Program Coordinator, designating May 2016 as "Stroke Awareness Month."

PUBLIC HEARINGS:

1. Hearing regarding the City of Saginaw Parks, Recreation, and Open Space Plan for the period of 2016 through 2021.
2. Request from Hi-Tech Steel Treating, Inc. for an Industrial Facilities Tax Exemption Certificate at 2720 Roberts Street, Saginaw, Michigan.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

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REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the April 25, 2016 regular Council meeting minutes.
2. Approve Petition #16-09 to approve the capital expenditure items for the 2016-2017 Budget for Operations, Capital Improvement, and Debt Service for the Saginaw-Midland Municipal Water Supply Corporation.
3. Approve the Cyber and Privacy Liability insurance coverage with BCS Insurance Company effective May 9, 2016 to May 9, 2017, for \$6,567.
4. Approve a purchase order to Jet Graphics for \$792.75 for FY 2016 for graphics for the Saginaw Police Department patrol vehicles; and pending approval of the FY 2017 and FY 2018 budgets, approve a purchase order to Jet Graphics for \$792.75 each year for the same services.
5. Approve a purchase order to GOHM Insurance Restoration for \$3,552 for weekly carpet mat cleaning service for carpets at City Hall.
6. Resolution authorizing the sale and consumption of alcoholic beverages at the Children's Zoo during the annual "Brew at the Zoo" event on June 16, 2016 from 4:00 p.m. to 9:00 p.m.
7. Approve a purchase order to 3M at the State bid price of \$10,334.60 for vinyl sheeting and sign faces for the Traffic Maintenance Section of the Right of Way Division.
8. Approve a purchase order to PK Contracting, Inc. for \$30,178 for the installation of long-line thermoplastic pavement markings for FY 2016 for the Traffic Maintenance Section of the Right of Way Division; and pending approval of the FY 2017, FY 2018, and FY 2019 budgets, approve the bid from PK Contracting, Inc. for \$30,810 for FY 2017, \$30,942 for FY 2018, and \$32,175 for FY 2019 for the same services.
9. Approve a purchase order to MTF Equipment Sales, at HGACBuy contract pricing, for \$8,500 for a 2016 Ammco 4100-B Brake Lathe system for the Motor Pool Division.

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10. Approve ratification of emergency purchase order no. 498469 to Hammond Drives for \$3,222 for a replacement gear reducer for the screenings grinder at the Wastewater Treatment Division.
11. Approve a purchase order to Hach Company \$4,550.47 for the purchase of a turbidimeter system for the Water Treatment Division.
12. Approve a purchase order to Bierlein Companies for \$65,050 for the demolition of the Firestone Building located at 132, 134 South Water Street.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayor's appointment of Floyd Kloc to the Riverfront Development Commission with a term to expire October 10, 2016.
2. Approve the Mayor's reappointment of Charles Shelley to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2019.
3. Approve the Mayor's reappointment of William Ewald to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2019.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to Amend §92.15, "Fire Cost Reimbursement," of Chapter 92, "Fire Protection And Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to Amend §12.14, "Housing Board of Appeals," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-1.

RESOLUTIONS:

1. Resolution adopting the 5-year Parks, Recreation, and Open Space Plan.
2. Resolution authorizing the Industrial Facilities Tax Exemption Certificate for 2720 Roberts Street.
3. Resolution in support of House Bill 5578.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

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ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental illness will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments and families has grown to \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim May 2016 as

“Mental Health Month”

in the City of Saginaw. I urge all citizens, government agencies, public and private institutions, businesses and schools in our community to commit to increasing awareness and the understanding of mental health, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 9th day of May in the year of our Lord two thousand sixteen.



Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Brenda F. Moore, and Demond L. Tibbs*



May 9, 2016

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, more than 400,000 Americans die from strokes each year, making it the nation's fifth leading cause of death. Stroke is the leading cause of adult disability in the United States; and

WHEREAS, stroke prevalence is projected to increase by 24.9% through 2030 and the direct medical costs for treating strokes are expected to increase by 238% to \$95.6 billion by 2030; and

WHEREAS, there are more than 6 million stroke survivors in the United States, with many of these survivors living with moderate to severe disabilities; and

WHEREAS, new and effective treatments are being utilized to treat and minimize the severity and damaging effect of strokes. These treatments, if administered immediately by medical professionals, can be instrumental in lessening the devastating effects of a stroke and producing better outcomes for stroke survivors; and

WHEREAS, the efforts of various organizations in our community, including the St. Mary's of Michigan Stroke Prevention Program, have made major contributions to increase community awareness on the signs and symptoms of stroke and how to respond to this emergency through outreach, education, and screening programs; and

WHEREAS, stroke prevention and community awareness is an opportunity to unite all citizens of Saginaw in an effort to prevent stroke deaths through increased education and regular health screenings;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim the month of May, as

“Stroke Awareness Month”

in the City of Saginaw and urge all citizens in the City of Saginaw to familiarize themselves with the risk factors associated with a stroke; recognize the warning signs and symptoms; and on first signs of a stroke, dial 911 immediately so that we might begin to reduce the devastating effects of stroke on our population.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 9th day of May in the year of our Lord two thousand sixteen.



Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Brenda F. Moore, and Demond L. Tibbs*

Timothy Morales, City Manager



May 9, 2016

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Saginaw City Council will conduct a public hearing regarding the City of Saginaw Parks, Recreation, and Open Space Plan for the period of 2016 through 2021. The 5-Year Parks, Recreation, and Open Space Plan will be reviewed by the City of Saginaw City Council and may be adopted by the Council at this meeting.

The public hearing will be conducted on Monday, May 9, 2016 at 6:30 p.m. in Council Chambers, Room 205 of the City Hall, located at 1315 South Washington Avenue, Saginaw.

The plan is available for public inspection in the Public Services Building office at 1435 South Washington Avenue, or at the City Clerk's Office at City Hall, Room 102, during regular office hours. The plan is also available for review on the city's website at: www.saginaw-mi.com

Public comments and participation are encouraged either in person at the public meeting, or in writing to:

Bruce Caradine
Saginaw Public Services
1435 South Washington Avenue
Saginaw, MI 48601

or by calling 989.759.1675.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

Posted: April 6, 2016

By: ___jks_____

CITY OF SAGINAW

NOTICE OF **PUBLIC HEARING**

In compliance with requirements of Act 168, P.A. 1974, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request from Hi-Tech Steel Treating, Inc. for an Industrial Facilities Exemption Certificate at 2720 Roberts Street, Saginaw, Michigan.

The public hearing will be held Monday, May 9, 2016, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Ave., Saginaw, MI. The application and legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 759-1480.

Posted: April 18, 2016

By: __jks_____



March 17, 2016

RECEIVED
CITY CLERK
CITY OF SAGINAW

MAR 17 2016

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington Ave.
Saginaw, MI 48601

Dear Ms. Santos:

Hi-Tech Steel Treating, Inc. is requesting a 50%, 12 year Personal Property Tax Abatement in the amount of \$477,043 for new and used equipment purchases to be located at 2720 Roberts St., Saginaw, MI 48601. The 2 micro hardness testers, 2 fork trucks and the equipment we purchased from our Tennessee plant have been installed and running within the last 6 months. The Induction Scanner has been purchased and should be working within the next 2 months.

Please date stamp receipt of this letter and copy back to my attention at 2720 Roberts St., Saginaw, MI 48601.

Thank you in advance for your consideration and please contact me at 753-1455 if you are in need of any further information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chris Muscott".

Chris Muscott
Controller

Encl.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Janet Santos</i>	Date received by Local Unit 3.17.16
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) HI-TECH STEEL TREATING, INC.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3398	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 2720 ROBERTS ST., SAGINAW, MI 48601		1d. City/Township/Village (indicate which) CITY	1e. County SAGINAW
2. Type of Approval Requested ☒ New (Sec. 2(4)) ☐ Transfer (1 copy only) ☐ Speculative Building (Sec. 3(8)) ☐ Rehabilitation (Sec. 3(1)) ☐ Research and Development (Sec. 2(9))		3a. School District where facility is located CITY OF SAGINAW	3b. School Code 73010
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

This exemption is sought for a new induction scanner for \$325,000, 2 new micro hardness testers totaling \$36,856, a new fork truck for \$23,465 and a used fork truck for \$8,950. We also purchased used equipment for \$82,772 that we brought here from out of state. This will help us become more efficient, attract new business and replace old equipment.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$0.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$477,043.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$477,043.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	_____	_____	▶ ☐ Owned ☐ Leased
Personal Property Improvements	11/1/15	4/30/16	▶ ☒ Owned ☐ Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 2	10. No. of new jobs at this facility expected to create within 2 years of completion. 2
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11. Rehabilitation applications only. Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District	
12b. Date district was established by local government unit (contact local unit) 10/25/93	12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name CHRIS MUSCOTT	13b. Telephone Number (989) 753-1455	13c. Fax Number (989) 753-2368	13d. E-mail Address CHRIS@HITECHSTEEL.COM
14a. Name of Contact Person CHRIS MUSCOTT	14b. Telephone Number (989) 753-1455	14c. Fax Number (989) 753-2368	14d. E-mail Address CHRIS@HITECHSTEEL.COM
▶ 15a. Name of Company Officer (No Authorized Agents) KEVIN STONE			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (989) 753-2368	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 2720 ROBERTS ST, SAGINAW, MI 48601		15f. Telephone Number (989) 753-1455	15g. E-mail Address N/A

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



EQUIPMENT LISTING

1. Description: 1 – New Dual Spindle Induction Hardening System w/ separate modular power supply and quench cooling systems and manually operated access door.
Model: InductoScan & Unicoool 125 EX
Acquired: 12/28/15
Cost: \$325,000
2. Description: 2 – New Wilson Micro Hardness Testers.
Model: RB2002
Acquired: 12/16/15
Cost: \$36,856
3. Description: 1 – New Hyster Fork Truck
Model: H30FT
Acquired: 10/15/15
Cost: \$23,465
4. Description: 1 – Used Yale Fork Truck
Model: GLC050VX
Acquired: 11/9/15
Cost: \$8,950
5. Description: 1 – Lot Of Used Equipment From Our Sister Plant Located In Greeneville, Tennessee:

	<u>Cost</u>
(1) Surface Furnace	\$56,051
(1) Eitel press	\$ 2,250
(1) Tumblast/dust collector	\$ 1,278
(1) Draw Furnace	\$ 7,868
(1) Draw Furnace	\$ 7,429
(1) CHXS Heat Exchanger	\$ 7,896

Acquired: 11/17/15

TOTAL COST: \$477,043

HI-TECH STEEL TREATING, INC.

2720 Roberts Street • Saginaw, MI 48601-3133 • 989-753-1455 • 800-835-8294 • Fax 989-753-2368

www.hitechsteel.com

ISO 9001:2000

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, APRIL 25, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Amos O'Neal offered a prayer, and the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning: 7. Council Members absent: Dan Fitzpatrick: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- City Council will conduct a Committee of the Whole meeting at 5:00 p.m. on Monday, May 9 regarding the 2017 Fiscal Year Budget followed by the regular meeting at 6:30 p.m.
- The Saginaw City Police Department will hold their Awards and Memorial Ceremony, Thursday, May 5 at 10:00 am in the Temple Theatre Ballroom.
- Application forms for the City Council vacancy are available at the City Clerk's Office and must be filed with the City Clerk by Friday May 6.
- The Saginaw Fire Department will be performing free car safety seat checks on Saturday, April 30th at 10:00 am to 4:00 p.m. at the Central Fire Station, located at 801 Federal Ave. No appointments are necessary. Citizens can stop in and our certified car seat technician will ensure that your seat is properly installed.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Piper Lumsden, Stevie Medel, and John Milne.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Kloc, Balls, Moore, Coulouris, Boensch, Tibbs, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Morales provided informational updates on meetings, and departmental projects.

City Manager Tim Morales introduced Public Services Director, Phil Karwat. Mr. Karwat informed Council of the intent to issue bonds for the Water System Improvements - Davis Road Project. Mr. Karwat introduced Water System Superintendent, Paul Reinsch and Darrick Huff of Spicer Engineering. Mr. Reinsch presented the 100 year history of the City's water system. Mr. Huff presented the considerations given regarding the raw water and the finished water transmission mains. Mr. Reinsch concluded the presentation stating that the intent to issue bonds for the project has been part of the project plan in an amount not to exceed \$19 million.

*Council Member Coulouris left the meeting at 7:45 p.m. and returned at 7:50 p.m.
Council Member Kloc left the meeting at 8:02 p.m. and returned at 8:04 p.m.*

Consent Agenda

1. Approve the minutes from the April 11, 2016 regular Council meeting.
2. Approve Petition 16-06 from MacDonald Broadcasting/WKCQ to erect a banner at Court Street from June 9 through June 20, 2016 to promote the KCQ Country Music Fest Concert on June 18, 2016.
3. Approve Petition 16-07 for the Light Up the City Committee to erect a banner located at East Genesee Avenue from May 2 through June 2, 2016 to promote Light Up the City Community Event.
4. Approve Petition 16-08 for the Light Up the City Committee to erect banners located at Court Street and East Genesee Avenue from July 5 through August 4, 2016 to promote Light Up the City Community Event.
5. Approve the second amendment to the Water Service Agreement with Albee Township.
6. Approve the amendments to the FY 2016 Approved Budget to recognize any changes that have occurred during the February and March periods.
7. Approve the City Planning Commission's recommendation to deny the request to vacate the alley bounded by Oakley Street on the west, Hayes Street on the north, Bond Street on the east and Monroe Street on the south.
8. Approve the Amendment to the HOME Sub recipient Agreement with Saginaw Habitat for Humanity for an additional \$161,055, for a new total contract amount of \$212,900.
9. Approve the Amendment to the Community Development Block Grant Sub recipient Agreement with Youth Protection Council/Innerlink for an additional \$7,500, for a new total contract amount of \$21,500.
10. Approve the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan.
11. Approve a purchase order to Ricoh USA for a five-year lease for two multi-function printers for the Water Treatment and Maintenance and Service Divisions; and one large format plotter/scanner for the Engineering Division, with \$9,712.20 in annual payments, for a total amount of \$48,561.
12. Approve a purchase order to Vulcan Aluminum for \$2,941.60 for various street sign aluminum blanks for the Traffic Maintenance Section of the Right of Way Division.
13. Approve the Ojibway Island User Agreement with Israel G. Vargas for the "Saginaw Island Bully and Car Show" event scheduled for June 4, 2016 on Ojibway Island.

14. Approve the Resolution authorizing the use of amplifying equipment at Ojibway Island during the "Saginaw Island Bully and Car Show" event on June 4, 2016 from 10:00 a.m. to 7:00 p.m.
15. Approve a purchase order to R.B. Satkowiak's City Sewer Cleaners, Inc. for \$2,500 for the repair of the Celebration Park splash pad feature line.
16. Approve ratification for emergency purchase order no. 0498597 to A.T. Frank Floor Covering for \$2,721.10 for the purchase and installation of carpet in the administrative offices and the Hall of Fame room at the Andersen Enrichment Center.
17. Approve to modify blanket purchase orders no. 497195 and no. 497028 issued to two of the City's primary suppliers for the Maintenance and Service Division for FY 2016 for a net change of \$0.00.
18. Approve a purchase order to Visual Inspection Systems, LLC in an amount not to exceed \$900 for FY 2016 for Pump and Motor Set Vibration Analysis for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the Vibration Analysis Service from Visual Inspection Systems, LLC for an amount not to exceed \$900 for FY 2017 and not to exceed \$900 for FY 2018.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda items 1 through 18 as presented. 7 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Kloc, seconded by Council Member Moore to approve the City Manager's reappointment of JoAnn Crary to the Brownfield Redevelopment Authority with a term to expire December 31, 2019. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve the City Manager's appointment of John Milne to the Brownfield Redevelopment Authority with a term to expire December 31, 2019. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the Council reappointment of Evelyn Mudd to the Historic District Commission with a term to expire May 21, 2019. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the Council reappointment of Thomas Mudd to the Historic District Commission with a term to expire May 21, 2019. 7 ayes, 0 nays, 1 absent. Motion approved.

INTRODUCTION OF ORDINANCES

Moved by Council Member Kloc, seconded by Council Member Moore to introduce an ordinance to amend §12.14 "Housing Board of Appeals," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-1. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to introduce an ordinance to amend the official city map to vacate Federal Avenue from the east line of Water Street to the west line of south Washington Avenue in the City of Saginaw. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to introduce an ordinance to amend the official city map to vacate an alley running north and south through the center of Block 33 of Saginaw Improvement Company's Addition B in the City of Saginaw. 7 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Kloc, seconded by Council Member Moore to adopt a resolution declaring official intent to reimburse project expenditures with bond proceeds and authorizing publication of the notice of intent to issue bonds for water supply system improvements. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt a resolution to seek FY 2019 Local Bridge Program Funds from the Michigan Department of Transportation for preventative maintenance on the Court Street, Holland Avenue, Johnson Street, and Norman Street Bridges. 7 ayes, 0 nays, 1 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Mayor Browning opened nominations for Mayor Pro Tem. Council Member Boensch nominated Council Member Kloc, which he accepted. Council Member Kloc nominated Council Member Boensch, which she accepted. Council Member Moore nominated herself. Mayor Browning called for nominations two more times and hearing no additional nomination, he closed the nominations. City Clerk Santos conducted a roll call vote as follows:

Council Member Balls	Kloc
Council Member Boensch	Boensch
Council Member Coulouris	Kloc
Council Member Kloc	Kloc
Council Member Moore	Moore
Council Member Tibbs	Boensch
Mayor Browning	Boensch

Council Member Moore having received the lowest number of votes is eliminated from the nominations. City Clerk conducted a roll call vote as follows:

Council Member Balls	Kloc
Council Member Boensch	Boensch
Council Member Coulouris	Kloc
Council Member Kloc	Kloc
Council Member Moore	Kloc
Council Member Tibbs	Boensch
Mayor Browning	Boensch

Council Member Kloc having received the majority of votes was announced as the Mayor Pro Tem. City Clerk administered the Oath of Office and Mayor Pro Tem Kloc took the seat next to Mayor Browning.

MOTIONS AND MISCELLANEOUS

Moved by Council Member Balls, seconded by Council Member Moore to tear down the house at 633 S. Washington Avenue. Discussion was held.

Moved by Council Member Tibbs, seconded by Council Member Kloc to postpone and refer to the City Manager to report on options regarding the house at 633 S. Washington Avenue. Discussion was held. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Tibbs, Boensch, Mayor Pro Tem Kloc
Nays: Coulouris, Moore, Balls, Mayor Browning
Absent: Fitzpatrick
Motion denied.

Discussion was held. Council Member Balls called for the question. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Moore, Coulouris, Mayor Browning
Nays: Mayor Pro Tem Kloc, Boensch, Tibbs
Absent: Fitzpatrick
Motion approved.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Moore to adjourn the meeting at 9:05 p.m. 7 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk



4678 S. THREE MILE ROAD • BAY CITY, MI 48706 • PH. 989-684-2220 • FAX 989-684-7741

April 22, 2016

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601

RECEIVED
CITY CLERK
CITY OF SAGINAW

APR 25 2016

Dear Ms. Santos:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the 2016-2017 Operating, Capital Improvement, and Debt Service Budgets for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of \$192,000 for the 2016-2017 budget year, with a fund income allocation set at \$.015 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible in order to meet our June 30, 2016, budget deadline. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael Quinnell".

Michael Quinnell,
Manager

MQ:kj

Enc.

#10-09

**SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
2016-2017 FISCAL YEAR**

BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

#16-09

I.	Projected I&ER Fund Ending Balance (June 30, 2016)		\$ 1,298,135
II.	Proposed Improvement Expenses for 2016-2017 Fiscal Year		
a.	Replacement of one (1) valve on 48" pipeline - AuGres Area (Carryover from 2015-2016)	\$65,000	
b.	Replace corroded Whitestone well house lintel and tuck/grout mortar joints (Carryover from 2015-2016)	\$35,000	
c.	Install 24" access manhole on 60" pipe to allow for repair/ adjustments of butterfly valves at Kaiser/Anderson Roads (Carryover from 2015-2016)	\$28,000	
d.	Hire Soloman Diving to replace rubber o-rings on three 48" butterfly valves	\$20,000	
e.	New Louver/Fan control-cabinet in North end of Whitestone Plant	\$6,000	
f.	New electrical cables from substation to main panel at Pinconning	<u>\$38,000</u>	
			(\$192,000)
III.	Projected Improvement Income for the 2015-2016 Fiscal Year		
a.	Income forecasted (\$0.015 per 1000 gallons)	\$214,500	
b.	Projected interest income	<u>\$2,000</u>	
			<u>\$216,500</u>
IV.	Projected I&ER Fund Ending Balance (June 30, 2017)		<u>\$ 1,322,635</u>

From: Timothy Morales, City Manager
Subject: Cyber and Privacy Liability Insurance
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the Cyber and Privacy Liability insurance coverage with BCS Insurance Company effective May 9, 2016 to May 9, 2017, for \$6,567.00 and that I, or my designee, be authorized to execute any and all necessary insurance documents under the plan.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Justification:

At the request of City staff, Saginaw Bay Underwriters in conjunction with Arthur J. Gallagher submitted requests to several insurance markets that specialize in Cyber and Privacy Liability coverage. The request was submitted to protect the City from cyber theft of personally identifiable information of City residents and employees. They found that the quote with BCS Insurance Company is broad in scope with a very competitive premium.

The vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted and available in the Self Insurance Fund's Insurance Account No. (677-1762-806.000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Jet Graphics Annual Purchase Order
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommended that the bid from Jet Graphics of Freeland, MI be accepted and a purchase order be issued to them in the amount of \$792.75 for FY 2016 for graphics for the Saginaw Police Department patrol vehicles; and pending approval of the FY 2017 and FY 2018 budgets, approve a purchase order to Jet Graphics for \$792.75 each year for the same services.

Justification:

On April 19, 2016, one (1) qualified vendor submitted a bid in response to the City of Saginaw's request for Proposal 1378-16 for Saginaw Police vehicle decals. The following is a tabulation of the bid received:

	UNIT OF MEASUREMENT PER EACH	JET GRAPHICS FREELAND, MI
DOOR SEAL DECAL	1	\$33.00
FENDER/TRUCK BADGE DECAL	1	\$13.25
BUMPER NUMBER DECAL	1	\$24.75
"CALL 911" DECAL	1	\$12.25
ROOF NUMBER	1	\$30.00
TOTAL		\$113.25
TOTAL COST PER YEAR		\$792.75 (\$113.25 x 7 VEHICLES)
TOTAL COST FOR 3 YEARS		\$2,378.25

This purchase order is necessary to outfit all vehicles with the proper graphics that will properly identify them. All patrol cars have numbers placed on top of the vehicle, which can be seen by the MSP helicopter and ensures the safety of all officers. The Police Department estimates that it will need approximately 7 vehicles serviced per year.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Drug Forfeiture Fund's Parts & Supplies Account No. 264-3040-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: City Hall Carpet Mat Cleaning – Facilities Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the low bid from GOHM Insurance Restoration, Saginaw, MI be accepted and a purchase order be approved and issued to them in the amount of \$3,552 for the purchase of weekly carpet mat cleaning service for carpets located in the City Hall Building.

Justification:

On March 15, 2016, the City received bids for weekly cleaning of the carpet mats used at City Hall. It was recommended by all vendors that the carpet mats be cleaned on a weekly basis. The new carpet mats', purchased in early 2016, bid packet had the option for vendors to submit a weekly cleaning bid to keep the surface dirt from getting ground into the matting which would cause deterioration of the carpet fibers. Conserv Flag Co., low bid for the purchase of the mats was accepted in the amount of \$3,966.70, but they did not submit a bid that included the mats weekly cleaning. Cintas, the second vendor submitted a higher bid totaling \$5,610, plus an additional \$5,538 for the mats weekly cleaning. Cintas also refused to clean another vendor's mats.

The Facilities Division received better pricing for the mats weekly cleaning by issuing a separate bid packet rather than receiving the Cintas bid. The City's overall net savings from Conserv Flag Co. and GOHM Insurance Restoration's bids totaled \$3,629.30. The Facilities Maintenance Division does not have sufficient staffing, physical space or equipment to clean 12 mats weekly. The bids were evaluated on a lump sum price basis.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
GOHM Insurance Restoration Saginaw, MI (Out of City)	\$3,552
Stanley Steemer Saginaw, MI (Out of City)	\$3,840

GOHM Insurance Restoration meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund – Department of Public Services – Facilities Division’s Operating Services Account No. 101-7575-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Authorization to Allow the Sale of Alcoholic Beverages the Children's Zoo at Celebration Square

Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend adoption of the attached Resolution authorizing the consumption and sale of alcoholic beverages at the Children's Zoo at Celebration Square, a public property, during the annual Brew at the Zoo to be held on June 16, 2016.

Justification:

On June 16, 2016, Saginaw Valley Zoological Society (SVZS) will host its annual Brew at the Zoo at the Children's Zoo, a public property. SVZS has requested that the City allow for alcoholic beverages to be served to participants for consumption during this event. Title XIII, Chapter 132, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the consumption and sale of alcoholic beverages on public property, if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the State of Michigan;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

Approval to sell alcoholic beverages for this event is contingent upon the applicable vendors providing the proper required documents to the appropriate City department by June 2, 2016. The City has set the insurance requirements and all insurance

certificates must be reviewed and approved by the City. Furthermore, the vendor has been advised of the insurance requirements and the deadline for submitting insurance certificates to the City.

Council Action:

This Council Communication is for explanation purposes only of the resolution to be adopted.

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES AT THE CHILDREN'S ZOO AT CELEBRATION SQUARE ON PUBLIC PROPERTY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Children's Zoo at Celebration Square plans to host its annual event to be held on June 16, 2016 from 4:00 p.m. until 9:00 p.m.; and

WHEREAS, the Saginaw Valley Zoological Society requests that they be allowed to serve alcoholic beverages at the annual event to its guests at the Children's Zoo on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, Saginaw Valley Zoological Society must provide certain documents prior to the event; and

WHEREAS, if the Saginaw Valley Zoological Society does not provide the documents by the stated date, they will not be allowed to consume and sell alcoholic beverages during the event on June 16, 2016; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual Brew at the Zoo event at the Children's Zoo located at 1720 S. Washington Avenue provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than June 2, 2016.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Traffic Sign Supplies – ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the quote from 3M of St. Paul, MN be accepted at the State of Michigan bid price, and that a purchase order be approved and issued to them in the amount of \$10,334.60 for the purchase of vinyl sheeting and sign faces.

Justification:

On April 22, 2016, a quote was received for various sign faces such as stop and yield signs and vinyl sheeting used to produce street signs and construction signs. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace (as needed) approximately 25,000 street signs within the City of Saginaw. The vinyl sheeting and sign faces are used to replace signs that have been damaged, vandalized, or need to be replaced or upgraded because of age.

3M meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Streets Fund - Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Pavement Marking – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the low bid from PK Contracting, Inc. of Troy, Michigan be accepted and a purchase order be issued to them in the amount of \$30,178.00 for the installation of long-line thermoplastic pavement markings for FY 2016. I also recommend, pending Council approval of the FY 2017, FY 2018 and FY 2019 budgets, acceptance of PK Contracting Inc.'s bid for FY 2017 in the amount of \$30,810.00, FY 2018 in the amount of \$30,942.00 and FY 2019 in the amount of \$32,175.0, for the installation of long-line thermoplastic pavement markings.

Justification:

The Traffic Maintenance Section of the Right of Way Division is required to maintain 386,000 Linear Feet of pavement markings within the City of Saginaw. On April 12, 2016, the City received three bids for the installation of long-line thermoplastic pavement markings. One bid was disqualified for not including a bid bond with their bid. A third bidder submitted an alternate bid for water borne paint, which the City chose not to accept. The following is a tabulation of the acceptable bid received:

<u>Vendor</u>	<u>Fiscal Year</u>	<u>Location</u>	<u>Cost</u>
PK Contracting, Inc. Troy, Michigan	FY 2016	East Side	\$30,178.00
	FY 2017	West Side	\$30,810.00
	FY 2018	East Side	\$30,942.00
	FY 2019	West Side	\$32,175.00

PK Contracting Inc. meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the FY 2016 purchase are available in the Major Streets Fund - Traffic Engineering Division's Operating Services Account No. 202-4621-805.000. The remaining funds will be made available in the same account, in FY 2017, FY 2018 and FY 2019 budgets, pending Council approval.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Brake Lathe System Replacement – Motor Pool
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend a purchase order be approved and issued to MTF Equipment Sales of Houston, TX, at HGACBuy contract pricing, in the amount of \$8,500 for the purchase of a 2016 Ammco 4100-B Brake Lathe system installed for the Motor Pool Division.

Justification:

On November 25, 2013, Council authorized the City Manager or his designee to execute the Inter-local Contract allowing the City's initial HGACBuy contract purchase, which allows municipalities to use the purchasing power of national bids to expedite procurement, receive volume-purchasing discounts, and many other significant benefits.

The Motor Pool Division is replacing a 37 year old Brake Lathe system which due to the automotive braking systems becoming obsolete for our fleet. The current brake lathe is unable to service many of the newer model rotors and drums and is affecting motor pool productivity. Fleet maintenance and motor pool productivity are the major factors necessitating the replacement of this Brake Lathe system.

MTF Equipment Sales meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Operations Division's, Shop Equipment Account No. 661-4481-979.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Gear Reducer
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend ratification of emergency purchase order no. 498469 issued on March 15, 2016 to Hammond Drives of Freeland, MI, in the amount of \$3,222.00 for the purchase of a replacement gear reducer for the screenings grinder at the Wastewater Treatment Division.

Justification:

On February 29, 2016, plant operators noticed that the screenings grinder was making an unfamiliar noise. Upon inspection of the equipment, it was determined that the noise was coming from the gear reducer which is between the motor and the screenings grinder. Because this equipment is critical and we have no redundancy, we decided to keep the unit running and issue an emergency purchase order to expedite delivery of a new gear reducer. The new gear reducer has been installed and the damaged one removed from service to determine the extent of the damage and complete repairs. Going forward we will have a spare unit. In order to insure cost effectiveness, we received three quotes for a direct replacement for the gear box. We then had a vendor (the low bidder) visit the plant and take a look at the unit. He recommended a similar unit by the same manufacturer for less than half the cost of the original unit. Following is a summary of the quotes received:

Hammond Drives Freeland, MI	\$3,222.00
JWC Environmental Santa Ana, CA	\$6,125.54
Applied Ind. Tech Saginaw, MI	\$7,081.55
Motion Industries Saginaw, MI	\$8,750.77

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000 for Fiscal Year 2016.

Council Action:

Moved by Council Member_____, seconded by Council Member _____to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Turbidimeter System Purchase
Prepared by: Amanda Kiel, Water & Wastewater

Manager's Recommendation:

I recommend that the bid from Hach Company be accepted and a purchase order be approved and issued to them in the amount of \$4,550.47 for the purchase of a turbidimeter system for the Water Treatment Division.

Justification:

On March 29, 2016, the City received bids for a Hach 1720E turbidimeter system with sc200 controller. The system includes equipment to perform continuous turbidity monitoring at two locations. The system will be used to measure the clarity of water at the filters. Continuous monitoring of turbidity at the filters is required for regulatory compliance. Results are included in the monthly operations report submitted to the Michigan Department of Environmental Quality. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Hach Company Loveland, CO	\$4,550.47
HD Supply Facilities Maintenance (dba) USA Bluebook Gurnee, IL	\$5,081.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund – Treatment and Pumping Division's Capital Outlay/Less than \$5,000.00 Account No. 591-4730-971.000 for Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Demolition of the Firestone Building
Prepared by: Jim Nichols, Purchasing Officer

Manager's Recommendation:

I recommend the low bid from Bierlein Companies of Midland, MI be accepted and a purchase order be issued to them in the amount of \$65,050, for the demolition of the Firestone Building located at 132, 134 South Water Street. The general cost of the low bid is \$59,450. There is the potential for alternate costs for non-hazardous waste removal in the amount of \$5,600 that may be incurred. The addition of the alternate costs results in a total cost of \$65,050.

Justification:

The City of Saginaw is the fiduciary for the Downtown Development Authority (DDA). The DDA owns the Firestone Building. On July 6, 2015, the City Council approved a resolution authorizing submittal of Michigan Department of Environmental Quality (MDEQ) Brownfield Redevelopment Grant and, if awarded, its acceptance in the amount of \$1,000,000. This MDEQ grant is for the SVRC Marketplace Project, which includes the Firestone Building demolition. The MDEQ grant was awarded to the DDA.

On February 23, 2016, the City received bids for the demolition of the Firestone Building located at 132,134 South Water Street in Saginaw. Alternate costs may be incurred due to the potential discovery of gas/diesel and/or other non-hazardous wastes, but will not be known until the project is started. The following is a tabulation of the bids received and reviewed by AKT Peerless.

	GENERAL COST	PLUS ALTERNATES	TOTAL COST
Bierlein Companies Midland, MI	\$59,450.00	\$5,600.00	\$65,050.00
E.T. Mackenzie Co. Grand Ledge, MI	\$99,127.00	\$9,700.00	\$108,827.00
Rohde Brothers Excav. Saginaw, MI	\$106,048.00	\$4,950.00	\$110,998.00
Dore & Associates Cont. Bay City, MI	\$138,300.00	\$17,400.00	\$155,700.00
STE Construction Serv. Mt. Clemens, MI	\$183,013.00	\$22,608.00	\$205,627.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Downtown Development Authority Fund Redevelopment Grant Division's Demolition Account No. 243-6050-816.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Fire Cost Reimbursement Ordinance Amendment
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval to amend §92.15 "Fire Cost Reimbursement," of Chapter 92, "Fire Protection And Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1.

Justification:

This amendment is a result of legal review of the current ordinance. Upon the review it was determined that the ordinance required reorganization, clarity of language, and updating to match current procedures as allowed by law.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according the City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §92.15, "FIRE COST REIMBURSEMENT," OF CHAPTER 92, "FIRE PROTECTION AND PUBLIC SAFETY," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced April 25, 2016, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §92.15, "FIRE COST REIMBURSEMENT," OF CHAPTER 92, "FIRE PROTECTION AND PUBLIC SAFETY," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

§92.15, "Fire Cost Reimbursement," of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1, is hereby amended and to read as follows:

§ 92.15 FIRE COST REIMBURSEMENT.

(A) *Authority.* This section is authorized pursuant to MCL 41.806a and MCL 117.4j, **which provide for the collection of fees for emergency response services.**

(B) *Purpose.* The purpose of this section is to authorize the City to seek reimbursement for the ~~reasonable~~ **actual** costs of emergency response services ~~for utility interruptions~~, either directly or through a third party provider, and to recover the costs of such services.

(C) *Definitions.* The following words, terms and phrases, when used in this section shall have these meanings ascribed to them:

(1) ~~**EMERGENCY RESPONSE SERVICES.**~~ **Emergency response services** shall include all services and equipment which are used by the City, or by a private individual or corporation operating at the request of the City or state, including, but not limited to, services provided by another governmental entity, in response to a utility interruption **or other situation necessitating a response of fire services.**

(2) ~~**RESPONSIBLE PARTY.**~~ **Responsible party** shall include any individual, firm, corporation, association, partnership, government entity or other legal entity which is either:

- (a) Responsible for a utility interruption,
- (b) Is an owner, tenant, occupant or party in control of property in which there has been a utility interruption, or
- (c) Receives, requires or otherwise necessitates or causes the use of emergency response services.

(3) ~~UTILITY INTERRUPTION.~~ *Utility interruption includes* a downed power line, a broken gas line, a downed electronic or telephone cable, or any other similar condition to which an emergency response service is needed.

(D) *Recovery of costs.* The City is entitled to recovery the costs of emergency response services from a responsible party. These costs shall include, but are not limited to, use of any emergency fire and/or rescue personnel ~~hours~~, tools, equipment, materials and vehicles.

(E) *Determination of costs.* The reimbursement rates for the recoverable costs shall be established by the City.

This ordinance shall become effective June 2, 2016.

Enacted: May 23, 2016.

Yeas:

Nays:

Absent:

Abstain:

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 23, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced April 25, 2016, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND § 12.14, "HOUSING BOARD OF APPEALS," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

Section 1. § 12.14, "Housing Board of Appeals," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-1 is hereby amended to read as follows:

§ 12.14 HOUSING BOARD OF APPEALS.

- (A) The Housing Board of Appeals having been created pursuant to Ord. D-443 is hereby continued. This Board shall consist of five (5) members appointed by Council. Membership on the Board shall consist of a building contractor, a registered architect or engineer, two members of the general public, and an individual registered as a building official, plan reviewer, or inspector under State law. The latter member may be a City employee. The term of each member shall be three (3) years, the terms of two (2) members expiring in the even-numbered years and the terms of three (3) members expiring in the odd-numbered years.
- (B) Council may appoint not more than two (2) alternate members to the Board, said alternate members to have the same term as regular members of the Board, with one (1) alternate member's term expiring in even-numbered years and one (1) alternate member's term expiring in the odd-numbered years, and to be subject to the same qualifications and other provisions contained herein applicable to regular members of the Board.
- (C) The Chairperson of the Board may call upon either or both of the alternate members on a rotating basis to sit as regular members of the Board in the absence of one (1) or two (2) regular members; or where a regular member has abstained for reasons of a conflict of interest.
- (D) Once appointed to hear a case, an alternate member shall serve in the case and shall have the same voting rights as a regular member of the Board until a decision has been made.

(E) The Board annually shall elect a chairperson, vice-chairperson, and other officers that the Board considers necessary. The Chief Inspector, or his or her designated representative, shall serve as the Secretary of the Board.

(F) A majority of the Board appointed and serving constitutes a quorum. Final action of the Board shall be only by affirmative vote of a majority of the Board members appointed and serving.

(G) Meetings of the Board shall be held pursuant to Michigan's Open Meetings Act, Public Act 267 of 1976, as amended.

This ordinance shall become effective May 19, 2016.

Enacted: May 9, 2016.

Ayes:

Nays:

Absent:

Abstain:

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

ADOPTION OF THE PARKS, RECREATION, AND OPEN SPACE PLAN

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2016 through 2021; and

WHEREAS: the City of Saginaw began the process of developing a parks, recreation and open space plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS: residents of the City of Saginaw were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan; and

WHEREAS: the public was given a well-advertised opportunity and reasonable accommodations to review the final plan for a period of at least 30 days for plan; and

WHEREAS: a public hearing was held on May 9, 2016 at the Council Chambers, City Hall in the City of Saginaw to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the City of Saginaw, Parks, Recreation and Open Space Plan; and

WHEREAS: the City of Saginaw has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Saginaw; and

WHEREAS: after the public hearing, the City of Saginaw voted to adopt said City of Saginaw Parks, Recreation and Open Space Plan.

NOW, THEREFORE BE IT RESOLVED the City of Saginaw hereby adopts the City of Saginaw Parks, Recreation and Open Space Plan.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR HI-TECH STEEL TREATING, INC. 2720 ROBERTS STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Hi-Tech Steel Treating, Inc. did on March 17, 2016, submit an application for an Industrial Facilities Tax Exemption Certificate as provided by Act 198, P.A. of 1974, as amended, hereinafter referred to as the Act, receipt of said application having been reported to City Council on May 9, 2016, and said application being on file in City Clerk's Office; and

WHEREAS: the Council has carefully considered said application and all information pertinent thereto.

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby finds and determines as follows:

1. The Council of the City of Saginaw on October 15, 1993, on the request of Hi-Tech Steel Treating, Inc. and on the initiative by the City Council of the City of Saginaw did lawfully establish in the City of Saginaw, an Industrial Development District pursuant to the Act, said district comprising of certain parcels of land in the State of Michigan, County of Saginaw and City of Saginaw of which is on file in the City Clerk's Office.

2. Upon receipt of the above-mentioned application for an Industrial Facilities Tax Exemption Certificate from Hi-Tech Steel Treating, Inc., the City Clerk did notify in writing the Assessor of the City of Saginaw and the legislative body of each taxing unit which levies ad valorem property taxes in the City of Saginaw, this being the governmental unit in which the facility for an Industrial Facilities Tax Exemption Certificate is sought to be located, said taxing units being the Public Libraries of Saginaw, Delta College, Saginaw Intermediate School District, Saginaw Board of Education, Saginaw County Board of Commissioners and Saginaw Transit Authority Regional Services, enclosing a copy of the above-described application for Industrial Facilities Tax Exemption Certificate and notifying each that it would be given an opportunity to be heard on this matter by the Council at its regular meeting on Monday, May 9, 2016 at 6:30 p.m. in the City Hall Council Chamber, 1315 S. Washington, Saginaw, Michigan.

3. The Council has on this date and earlier in this meeting afforded Hi-Tech Steel Treating, Inc., the Assessor of the City of Saginaw, and a representative of each affected taxing unit an opportunity for a hearing on the above-mentioned application for Industrial Facilities Tax Exemption Certificate, and the Council has given due consideration to all information presented at said hearing.

4. The City Assessor has heretofore determined and furnished to the Council the value of the property to which the above-mentioned application pertains, the aggregate state equalized valuation of real and personal property which would be exempt from ad valorem taxes under the Act in the City of Saginaw after granting the above-petitioned Industrial Facilities Tax Exemption Certificate and the sum of the state equalized valuation of the City of Saginaw and the aggregate state equalized valuation of real and personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

5. Construction of the facility or installation of machine and equipment, which is the subject of the above-mentioned application, was not begun earlier than six (6) months before the filing of the application for the Industrial Facilities Tax Exemption Certificate.

6. The application filed for the certificate indicates two (2) new jobs will be created, and two (2) current jobs will be retained, in the City of Saginaw, this being the community in which the facility is situated.

7. The aggregate state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw after granting the Industrial Facilities Tax Exemption Certificate applied for will not exceed 5 percent of an amount equal to the sum of the state equalized valuation of real and/or personal property exempt from ad valorem taxes under the Act in the City of Saginaw.

8. Granting of the Industrial Facilities Tax Exemption Certificate considered with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act. No. 255 of the Public Acts of 1978 shall not have the effect of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government.

9. The aforementioned application complies in all respects with the applicable provisions of the Act, and all actions and proceedings necessary for the approval of said application by the Council of the City of Saginaw have been accomplished as required by said public act.

10. As part of the aforementioned application, Hi-Tech Steel Treating, Inc. has entered into an Industrial Facilities Tax Abatement Agreement with the City of Saginaw setting forth the terms and requirements of the company as part of the City's approval of the certificate.

BE IT FURTHER RESOLVED, that the Council of the City of Saginaw does hereby approve the above-described application of Hi-Tech Steel Treating, Inc., 2720 Roberts Street, Saginaw, Michigan, for an Industrial Facilities Tax Exemption Certificate for a period of twelve (12) years.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

SUPPORT OF HOUSE BILL 5578 - DARK STORE BILL

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Big Box Stores are taking advantage of loopholes in the taxable value appraisal process by having their stores compared to closed, vacant properties for the purposes of establishing their value, known as the “Dark Store Tax Loophole”; and

WHEREAS: this loophole has cost more than \$75 million in local taxes that cities, counties, townships and school districts would have otherwise been used to provide essential government services and public education, according to the Michigan Association of County Treasurers; and

WHEREAS: the City Council for the City of Saginaw recognizes that, in addition to blowing holes in Michigan local government and local school district budgets, the “Dark Store assessments” are creating tax advantages for big retailers over other businesses; and

WHEREAS: leveraging common sense and fairness, the property value of a store that is open for business should not be influenced by a store that is closed for business and is vacant; and

WHEREAS: the City of Saginaw, and every municipality in the State of Michigan relies heavily on property tax revenue to fund local government services; and

WHEREAS: it is vital that the loophole that exists for Big Box Stores or Dark Stores, be closed to ensure equitable taxes for all uses.

NOW, THEREFORE BE IT RESOLVED, that the City of Saginaw Council members support House Bill 5578 in its efforts to work towards applying universally accepted appraisal standards when deciding larger property tax appeal cases; and that the City Clerk submit this resolution on behalf of the City Council to the Governor of Michigan and the appropriate parties in the Michigan legislature.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk