

REVISED COUNCIL AGENDA

April 25, 2016 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation to recognize Amos O'Neal for his service and contributions to the City of Saginaw.
2. Proclamation to the Saginaw Police Department designating May 5, 2016 as "Police Memorial Day."
3. Proclamation to recognize 2016 Saginaw Police Officer of the Year, Detective Pat Busch.
4. Proclamation designating May 8-14, 2016 as "Economic Development Week."

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Water System Project Update, Paul Reinsch, Water System Superintendent, and Darrick Huff, P.E., Spicer Engineering.

CONSENT AGENDA:

1. Approve the minutes from the April 11, 2016 regular Council meeting.
2. Approve Petition 16-06 from MacDonald Broadcasting/WKQCQ to erect a banner at Court Street from June 9 through June 20, 2016 to promote the KCQ Country Music Fest Concert on June 18, 2016.
3. Approve Petition 16-07 for the Light Up the City Committee to erect a banner located at East Genesee Avenue from May 2 through June 2, 2016 to promote Light Up the City Community Event.

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April 25, 2016 6:30 p.m.

Council Chamber

4. Approve Petition 16-08 for the Light Up the City Committee to erect banners located at Court Street and East Genesee Avenue from July 5 through August 4, 2016 to promote Light Up the City Community Event.
5. Approve the second amendment to the Water Service Agreement with Albee Township.
6. Approve the amendments to the FY 2016 Approved Budget to recognize any changes that have occurred during the February and March periods.
7. Approve the City Planning Commission's recommendation to deny the request to vacate the alley bounded by Oakley Street on the west, Hayes Street on the north, Bond Street on the east and Monroe Street on the south.
8. Approve the Amendment to the HOME Subrecipient Agreement with Saginaw Habitat for Humanity for an additional \$161,055, for a new total contract amount of \$212,900.
9. Approve the Amendment to the Community Development Block Grant Subrecipient Agreement with Youth Protection Council/Innerlink for an additional \$7,500, for a new total contract amount of \$21,500.
10. Approve the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan.
11. Approve a purchase order to Ricoh USA for a five-year lease for two multi-function printers for the Water Treatment and Maintenance and Service Divisions; and one large format plotter/scanner for the Engineering Division, with \$9,712.20 in annual payments, for a total amount of \$48,561.
12. Approve a purchase order to Vulcan Aluminum for \$2,941.60 for various street sign aluminum blanks for the Traffic Maintenance Section of the Right of Way Division.
13. Approve the Ojibway Island User Agreement with Israel G. Vargas for the "Saginaw Island Bully and Car Show" event scheduled for June 4, 2016 on Ojibway Island.
14. Approve the Resolution authorizing the use of amplifying equipment at Ojibway Island during the "Saginaw Island Bully and Car Show" event on June 4, 2016 from 10:00 a.m. to 7:00 p.m.
15. Approve a purchase order to R.B. Satkowiak's City Sewer Cleaners, Inc. for \$2,500 for the repair of the Celebration Park splash pad feature line.

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Council Chamber

16. Approve ratification for emergency purchase order no. 0498597 to A.T. Frank Floor Covering for \$2,721.10 for the purchase and installation of carpet in the administrative offices and the Hall of Fame room at the Andersen Enrichment Center.
17. Approve to modify blanket purchase orders no. 497195 and no. 497028 issued to two of the City's primary suppliers for the Maintenance and Service Division for FY 2016 for a net change of \$0.00.
18. Approve a purchase order to Visual Inspection Systems, LLC in an amount not to exceed \$900 for FY 2016 for Pump and Motor Set Vibration Analysis for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the Vibration Analysis Service from Visual Inspection Systems, LLC for an amount not to exceed \$900 for FY 2017 and not to exceed \$900 for FY 2018.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the City Manager's reappointment of JoAnn Crary to the Brownfield Redevelopment Authority with a term to expire December 31, 2019.
2. Approve the City Manager's appointment of John Milne to the Brownfield Redevelopment Authority with a term to expire December 31, 2019.
3. Approve the Council reappointment of Evelyn Mudd to the Historic District Commission with a term to expire May 21, 2019.
4. Approve the Council reappointment of Thomas Mudd to the Historic District Commission with a term to expire May 21, 2019.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to Amend §12.14, "Housing Board of Appeals," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-1.
2. An Ordinance to amend the official city map to vacate Federal Avenue from the east line of Water Street to the west line of south Washington Avenue in the City Of Saginaw.
3. An Ordinance to amend the official city map to vacate an alley running north and south through the center of Block 33 of Saginaw Improvement Company's Addition B in the City of Saginaw.

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Council Chamber

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution declaring official intent to reimburse project expenditures with bond proceeds and authorizing publication of the notice of intent to issue bonds for water supply system improvements.
2. Adopt the Resolution to seek FY 2019 Local Bridge Program Funds from the Michigan Department of Transportation for preventative maintenance on the Court Street, Holland Avenue, Johnson Street, and Norman Street Bridges.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Election of Mayor Pro Tem

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, The Saginaw City Council is proud to recognize Amos O'Neal for his commitment, dedication, and passion for our city and the many contributions he has made in the lives of families and individuals throughout the Saginaw community; and

WHEREAS, Mr. O'Neal was elected to Saginaw City Council in 2003 and has faithfully served the citizens of Saginaw for the past 13 years. His fellow Council Members acknowledged his fine leadership qualities and elected him to serve as Mayor Pro Tem from 2009 to 2011, and again in November 2013; and

WHEREAS, Amos O'Neal is a lifelong resident of Saginaw and holds a Bachelor of Arts Degree in Business Administration from Northwood University. Mr. O'Neal is also an honorable graduate of the Saginaw County Vision 2020's One Thousand Leaders Initiative Program; the Michigan Leadership Development Institute at Saginaw Valley State University; and the Saginaw Chamber of Commerce Leadership Saginaw Program; and

WHEREAS, Amos O'Neal has been employed in many key leadership positions throughout the Saginaw area, including the Boy Scouts of America Great Lakes Field Service Council, Bannum, Inc., Cherry Health, United Way, First Ward Community Center, and the Saginaw Public School District; and

WHEREAS, Amos O'Neal is a truly dedicated leader, working actively in many areas throughout the community including the Saginaw County HIV/AIDS Task Force, Region 7 Area Agency on Aging, Michigan Municipal League Board of Directors and Governance Committee, Elected Officials Academy, and the Michigan Black Caucus of Elected Officials. Mr. O'Neal was the co-founder of Parishioners on Patrol, and served as a Good Neighbor's Mission Board Member; and

WHEREAS, Mr. O'Neal has been honored with many distinguished awards such as the Whitney M. Young Jr. Service Award from the Boy Scouts, and the President's Award (Image Alliance) from the Saginaw Chamber of Commerce. Mr. O'Neal was also the recipient of the Who's Who's in the City of Saginaw Award; and

WHEREAS, Amos O'Neal has set the example for others as an exemplary Councilmember and citizen whose enthusiasm and dedication have helped to improve the quality of life for many in the City of Saginaw. We give honor and recognition this day for the deep commitment of Amos O'Neal to empower, enlighten and encourage others;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers and the citizens of this community, do hereby extend this expression of our esteem, appreciation, and gratitude to Mr. Amos O'Neal for serving over the past 13 years as a member and leader on the Saginaw City Council, and for the positive impact he has made in our community. We honor Mr. O'Neal and extend our very best wishes for continued success in all of his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of April in the year of our Lord two thousand sixteen.



April 25, 2016

Dennis D. Browning, Mayor

Councilpersons

*Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore and
Demond L. Tibbs*

Timothy Morales, City Manager

CITY OF SAGINAW PROCLAMATION

WHEREAS, the courageous men and women of the Saginaw City Police Department should be honored for the discipline and distinction they show in preserving the rights, freedom, and safety of all citizens of Saginaw; and

WHEREAS, it is important that all citizens know and understand the duties, hazards, responsibilities and sacrifices of these brave officers as they serve our community; and

WHEREAS, it is difficult to completely show our true appreciation for the services the men and women provide for the community. These brave officers often put their lives on the line to protect our citizens, sometimes making the ultimate sacrifice; and

WHEREAS, the President of the United States and Congress have designated May 15-21, 2016 as "National Police Week" to salute the men and women who do the difficult, dangerous, and often thankless work of safeguarding our communities. During this time we celebrate those who protect and serve us every minute of every day; and

WHEREAS, on Thursday May 5, 2016, the City of Saginaw will recognize the members of our police force and pay tribute to those officers who have laid down their lives in the performance of their duties. On this day, we will honor law enforcement officers both past and present who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the residents of the City of Saginaw.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, on behalf of my fellow councilmembers, do hereby proclaim May 5, 2016, as

"Police Memorial Day"

in the City of Saginaw and urge all citizens to observe this day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice to their community or have become disabled in the performance of duty. I further encourage schools, businesses, religious institutions, service organizations and the community as a whole to recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of April in the year of our Lord two thousand sixteen.



April 25, 2016

Dennis D. Browning, Mayor

Councilpersons

*Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore and
Demond L. Tibbs*

Timothy Morales, City Manager

CITY OF SAGINAW PROCLAMATION

WHEREAS, Law enforcement officers of the City of Saginaw carry a tremendous responsibility to protect our citizens. They fulfill this responsibility diligently, with courage and commitment, often placing themselves in harm's way; and

WHEREAS, each year, one exemplary individual from the Saginaw Police Department is honored for the courage, discipline, and distinction they show in preserving the rights, freedom, and safety of the citizens of Saginaw; and

WHEREAS, Detective Pat Busch has earned the honor of **2016 Police Officer of the Year** for his thorough and proactive approach to policing and investigations. Detective Busch is known for "going the extra mile," to ensure the innocent are protected and the City of Saginaw is safe for our citizens; and

WHEREAS, through the perseverance of Detective Busch and others like him in the Saginaw Police Department, we are experiencing a drastic reduction in violent crimes in the City of Saginaw. Detective Pat Busch demonstrates hard work and dedication every day. He truly is an asset to the Saginaw Police Department and the citizens he serves;

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding achievements and contributions that Saginaw Police Detective Pat Busch has made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of April in the year of our Lord two thousand sixteen.



April 25, 2016

Dennis D. Browning, Mayor

Councilpersons

*Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore and
Demond L. Tibbs*

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, the International Economic Development Council (IEDC) is the largest professional economic development organization dedicated to serving economic developers. The IEDC is celebrating its 90th anniversary from May 8- May 14, 2016; and

WHEREAS, economic development can be a very complex, challenging and rewarding component of a community. Economic Development Week is an event created by the IEDC to celebrate the many achievements within the economic development profession; and

WHEREAS, Saginaw Future, Inc. has been a long time member of the IEDC including serving as Chair of the Board of Directors in 2015. The City of Saginaw has an Agreement for Services with Saginaw Future to assist with economic development in the City of Saginaw; and

WHEREAS, Economic developers, like Saginaw Future, successfully stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy; and

WHEREAS, economic developers collaborate with a wide variety of organizations including local, state, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions. They work diligently to attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions;

NOW THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim 2016 as "The Year of the Economic Developer" and the week of May 8-14, 2016 as

Economic Development Week

in the City of Saginaw and salute the valuable contributions of economic developers in our community. Further, I remind all citizens of the importance of this profession in expanding career opportunities and improving the quality of life in the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of April in the year of our Lord two thousand sixteen.



April 25, 2016

Dennis D. Browning, Mayor

Councilpersons

*Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc,
Brenda F. Moore and Demond Tibbs,*

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, APRIL 11, 2016, AT 12:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Amos O'Neal offered a prayer, and the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced that consent agenda item #14 was removed prior to the meeting and that no action is requested at this time.

PUBLIC HEARINGS

City Clerk Santos announced the public hearing regarding an Obsolete Property Rehabilitation Certificate at 203 S. Washington Avenue. Tom Miller Jr. spoke in favor of the request. Dean Emerson, CEO of SVRC spoke in favor and provided project details. Mayor Browning called for public comments two more times. No additional comments were presented.

Moved by Council Member Coulouris, seconded by Council Member Moore to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: John Acklin, and Debra Melkonian.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Fitzpatrick, Kloc, Balls, Moore, Coulouris, O'Neal, Boensch, Tibbs, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales introduced Renee Johnston, President and CEO of the Saginaw Community Foundation. Ms. Johnston presented information regarding the Project Safe Neighborhood grant program and its success.

City Manager Morales introduced former Mayor Joyce Seals and Deborah Sanchez, Board Chair and Director, respectively, for Saginaw Promise. They provided an update regarding the Saginaw Promise Scholarship Program.

Mayor Pro Tem O'Neal left the meeting at 1:29 p.m.

Manager Morales provided informational updates on meetings, and departmental projects.

Consent Agenda

1. Approve the minutes from the March 28, 2016 regular Council meeting.
2. Approve the Amendment to the Community Development Block Grant Sub-recipient Agreement with Restoration Community Outreach for an additional \$7,100, for a new total of \$17,100.
3. Approve the one-year telephone equipment maintenance agreements with I.T.I., Inc. and issue a purchase order for \$20,167.08 for the maintenance of telephone equipment at City Hall, Public Services, the Police Department, Maintenance and Services, the Water and Sewer Division, and the Water and Waste Water Treatment Plants.
4. Approve a purchase order to Answer Heating and Cooling, Inc. for \$3,884 to replace an air conditioning condenser unit at City Hall for the Technical Services Information Services Department.
5. Approve the Participation Agreement with Office Depot for office supplies for all City departments through June 30, 2018.
6. Approve a purchase order to O'Connor's Carpet One for \$16,629.02 for flooring in various areas of the Saginaw Police Department.
7. Approve the grant award of \$3,271 from the 2014 State Homeland Security Grant for a DataWorks Plus Fingerprint Identification System for the Police Department. Further, approve a budget adjustment for FY 2016 to recognize these funds.
8. Approve to increase blanket purchase order no. 496764 to Kay Communications by \$1,000, for a new total of \$11,000, for additional in-car camera repairs and replacements for the Police Department.
9. Approve to increase purchase order no. 498300 to Engel's Auto Body by \$1,060.70, for a new total of \$3,408.64, for repairs to Maintenance and Service Truck No. 57-0642.
10. Approve to increase blanket purchase orders issued to various vendors by a total of \$43,000, for a new total of \$134,000, for additional purchases of various vehicle parts and supplies for the Garage Division.
11. Approve the Ojibway Island User Agreement with La Union Civica Mexicana for the Cinco de Mayo Parade Festival on May 7, 2016.
12. Adopt the Resolution to approve Cost Agreement No. 16-5084 with the Michigan Department of Transportation for road reconstruction work on South Warren Avenue from Millard Street to Genesee Avenue.
13. Approve the Agreement to Transfer Ownership of the Jefferson Avenue Tower and related facilities from Saginaw County and the Mosquito Abatement Commission to the City of Saginaw.

14. **REMOVED:** ~~Approve the easement agreement for 612 Federal Avenue with Consumers Energy.~~

15. Approve the Agreement with Dixon Engineering, Inc. for \$1,850 for inspection services for a 120,000 gallon legged elevated tank for the Water Treatment Division.

16. Approve a purchase order to Carry Manufacturing, Inc., a sole source, for \$3,260 for a variable frequency drive pump motor controller for the Water Treatment Division.

Moved by Council Member Boensch, seconded by Council Member Fitzpatrick to approve consent agenda items 1 through 13, 15 and 16, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to approve the City Manager's appointment of Ashley Jacqmain to the Brownfield Redevelopment Authority with a term to expire December 31, 2019. 8 ayes, 0 nays, 1 absent. Motion approved.

Council acknowledged the City Manager's appointment of Jennifer Miller to the Riverfront Development Commission – City staff position for an indefinite term.

Mayor Browning announced that there is a member vacancy on the Riverfront Development Commission and that a Council Member representative should be appointed. An application must be submitted to the City Clerk's Office.

RESOLUTIONS

Moved by Council Member Coulouris, seconded by Council Member Fitzpatrick to adopt a resolution authorizing an Obsolete Property Rehabilitation Certificate for 203 S. Washington Avenue. 8 ayes, 0 nays, 1 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Council consented to name Council Member Balls as Council representative for Saginaw Promise.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Balls to adjourn the meeting at 1:48 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

MAR 21 2016

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

☒ 500 Block of Court Street

☐ 300 Block of South Michigan

☐ 200 Block of West Genesee

☐ 1000 Block of East Genesee Avenue

MacDonald Broadcasting / 98FM KCQ

Organization Name

Country Music Fest promotional tool

Purpose of Banner

MESSAGE ON BANNER: KCQ COUNTRY MUSIC FEST FREE CONCERT JUNE 18, 2016

Display Dates Requested: 06/09/2016 to 06/18/2016
Not to exceed 30 days

PETITIONERS

1 Mary Younker

2 Kati Kretz

3 Sarah Hillenland

4 Greg LaMartini

CONTACT PERSON INFORMATION:

NAME Kati Kretz PHONE (989) 752-8161

ADDRESS 2000 Whittier St Saginaw, MI 48605

EMAIL salesassistant@98fmkcq.com

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____ BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

Ord §96.18 5/2015

#16-06

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

APR 12 2016

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

☐ 500 Block of Court Street

☐ 300 Block of South Michigan

☐ 200 Block of West Genesee



1000 Block of East Genesee Avenue

Light up the City Saginaw
Organization Name

To Promote Free community events
Purpose of Banner

MESSAGE ON BANNER: L.U.T.C logo / Free community event sponsored by logo's

Display Dates Requested: 5/2/16 to 6/2/16
First and Last Dates can NOT be a Weekend. Dates span can NOT exceed 30 days.

PETITIONERS

1 _____

2 _____

3 _____

4 _____

CONTACT PERSON INFORMATION:

NAME Tpr William Smith PHONE 989-390-0498

ADDRESS 2402 Salzburg Rd Freeland MI 48623

EMAIL Smithw22@Michigan.gov

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____

BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

#16-07

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW
APR 12 2016

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

☒ 500 Block of Court Street

☐ 300 Block of South Michigan

☐ 200 Block of West Genesee

☒ 1000 Block of East Genesee Avenue

Light up the City
Organization Name

To promote free community events
Purpose of Banner

MESSAGE ON BANNER: L.C.T.C. logo / Free Community event sponsored by logo's

Display Dates Requested: 7/1/16 to 8/4/16
First and Last Dates can NOT be a Weekend. Dates span can NOT exceed 30 days.

PETITIONERS

1 _____

2 _____

3 _____

4 _____

CONTACT PERSON INFORMATION:

NAME Tpr William Smith PHONE 989-390-0498

ADDRESS 2402 Salzburg Rd Freeland MI 48623

EMAIL Smithw22@Michigan.gov

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____ BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

#16-08

From: Timothy Morales, City Manager

Subject: Extension of Water Service Agreement with Albee Township

Prepared by: Kimberly Mason, Director of Water/Wastewater Treatment Services

Manager's Recommendation:

I recommend approval of an extension to the Water Service Agreement between the City of Saginaw and Albee Township and that the City Manager be authorized to execute same. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City of Saginaw and Albee Township executed a Water Service Agreement in 2010 and revised in 2013, which is set to expire in 2053. Albee Township has since planned an expansion to its water distribution system, which is being financed by the United States Department of Agriculture Office of Rural Development. As a condition to financing, Rural Development requires that the term of Albee's Water Service Agreement be co-extensive with the financing term of forty (40) years.

Therefore, the proposed extension will change the term of the Agreement to be a period of forty (40) years from the date on which Albee Township receives disbursement on its 2016 water main construction loan with Rural Development. All other provisions of the original Water Service Agreement remain unaffected by this extension.

Council Action:

Moved by Council Member_____, seconded by Council Member _____to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: 2015/2016 February/March Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2015/2016 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the month of February/March.

Justification:

The 2015/2016 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's February/March analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that the follow amendments should be made that will result in a net zero change of the fund. The total fund equates to \$31,171,996.

- With the transfer of the Fire Department from the Police and Fire Pension system to the Municipal Employee Retirement System, the city will no longer provide administrative services for this fund. Therefore, the indirect charge will no longer be assessed against the Police and Fire Pension Fund as of January 31, 2016. Therefore, the General Fund Revenues Indirect Cost Account No (101-0000-676.001) should be reduced by \$18,730.
- In review of the budget to actual report for March, OMB recognized the city is no longer collecting revenues to the Parking Ramp #1 Receipts Account No (101-0000-610.001). This is due to the loss of parking customers for that ramp. Therefore, the 2016 budget must be reduced by \$35,000.
- To offset the reductions in the Indirect Cost and Parking Ramp #1 Receipts revenues, the city will recognize the additional revenues from Blue Cross Blue Shield that is recorded in the Reimbursement/Medicare Account No (101-0000-502.003) in the amount of \$53,730.

The Saginaw Arts and Enrichment Commission (SAEC) Fund (237) should be increased from \$190,300 to \$200,300. This is an increase of \$10,000. This increase is

a result of a donation made to the SAEC. This increase in revenues will be offset by an increase in the following expenditure accounts – Subgrantees (\$6,500), General Repairs (\$2,500) and Office Supplies (\$1,000).

The Drug Forfeiture Fund (264) should be increased from \$146,473 to \$167,564. This is an increase of \$21,091. This increase is primarily associated with reimbursements for the sale of property items (\$5,039), LexisNexis for software maintenance fees of (\$12,652), and recognition of other revenues – forfeited property – state (\$2,400) and insurance proceeds (\$1,000). To offset the increase in revenues will be an increase to Drug Forfeiture Fund's Parts and Supplies Account No. (264-3040-742.000) by the same amount.

The Information Management Fund (658) should be decreased from \$1,364,392 to \$1,362,902. This equates to a \$1,490 reduction. The Information Management Fund's Contribution From Other Funds Account No. (658-0000-675.000) will be decreased by \$1,490. This reduction is due to the decrease in the information management charge to the Police and Fire Pension Fund. To offset this reduction in revenues will be a reduction in the Information Management Fund's Operating Services Account No (658-1720-805.000) by \$322 as well as the recognition of new revenues in the Sale of Junk Account No (658-0000-642.007) of \$1,168.

The Police and Fire Pension Fund (732) should be decreased from \$7,805,950 to \$7,785,730. This represents a \$20,220 reduction. This decrease is attributable to the transfer of the IAFF from the Police and Fire Pension system to the Municipal Employee Retirement System. Because the city will no longer provide administrative services for this fund, this fund can no longer be charged for information management charges (\$1,490) or indirect cost (\$18,730). This decrease in expenditures will be offset by a reduction in the fund reserves by the same amount.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Vacation of alley bounded by Oakley Street on the west, Hayes Street on the north, Bond Street on the east and Monroe Street on the south.

Prepared by: Michael Foust

Manager's Recommendation:

I recommend that City Council approve the City Planning Commission's recommendation to deny the request to vacate the alley bounded by Oakley Street on the west, Hayes Street on the north, Bond Street on the east and Monroe Street on the south.

Justification:

One of the property owners on the north end of the alley circulated petitions to have the alley vacated. When the petitions were turned in, the circulator told staff that she was unable to reach several of the property owners in this block and that everyone else did not oppose the closing of the alley. Public hearing notices were sent out to all property owners in Block 202. The public hearing was held on February 23, 2016.

Three residents of the block made calls to staff voicing their opposition to vacating the alley. These three residents also appeared at the public hearing. Two of those residents stated that the alley was the only way to their garage or parking spots. One of the residents stated that he had told the circulator of the petition that he would fight it because it was his only access to his garage, that he was the only person who cleared the snow out of the alley in the winter, and that he had been using the alley for 23 years. If staff had known about the opposition and that it was the only access for some residents, the circulator of the petition would have been told that it was not possible to vacate the alley at this time. The Planning Commission members voted unanimously to oppose the vacation of the alley and make a recommendation to the City Council that the alley not be vacated.

Council Action:

Moved by Council Member_____, seconded by Council Member _____to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Amendment to the HOME Agreement with Saginaw Habitat for Humanity for Funding FY 2015-2016

Prepared by: Leticia C. Trevino, CDBG Specialist

Manager's Recommendation:

I recommend an Amendment to the HOME Subrecipient Agreement with Saginaw Habitat for Humanity (Habitat) in the amount of \$161,055. This Amendment has been approved as to substance by the City Manager and form by the City Attorney. It is further recommended that the Mayor or his designee be authorized to execute this Amendment on behalf of the City.

Justification

The original Agreement was approved by City Council on June 22, 2015 in the amount of \$51,845 for the Housing Purchase/Rehab/Resell Program. During the ongoing efforts of the Demolition program, a lot has been cleared in the designated NSP area that is the perfect location for a new home build. The funds are available and will be transferred from two sources. The first source is from CAC in the amount \$34,788.97. This amount was the balance remaining in their Purchase/Rehab/Resell Program. The second funding source is the City's Homeowner Rehab Program in the amount of \$126,266.03. The additional funds will bring the total contract amount to \$212,900. The project must be completed by September 30, 2016. All other terms and conditions of the contract remain in full force and effect.

Council Action:

Moved by Council Member_____, seconded by Council Member _____to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Amendment to the CDBG Agreement with Youth Protection Council/Innerlink for Funding FY 2015-2016

Prepared by: Leticia C. Trevino, CDBG Specialist

Manager's Recommendation:

I recommend an Amendment to the Community Development Block Grant (CDBG) Subrecipient Agreement with Youth Protection Council/Innerlink (Innerlink) in the amount of \$7,500. This Amendment has been approved as to substance by the City Manager and form by the City Attorney. It is further recommended that the Mayor or his designee be authorized to execute this Amendment on behalf of the City.

Justification

The original Agreement was approved by City Council on June 22, 2015 in the amount of \$14,000 for repaving the parking lot at Innerlink located at 1110 Howard Street. The parking lot drain is 2-3 inches higher than the rest of the lot. In order to get the water to drain, the lot must be raised including the concrete pad. The original bid did not take into consideration the Prevailing Wage requirements under the Davis Bacon "Act". All HUD funded construction projects are required to pay wages pursuant to the guidelines of the Act. The project must be completed by June 30, 2016. The additional funds will bring the total contract amount to \$21,500. All other terms and conditions of the original contract remain in full force and effect.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: BSBC Administrative Services Contract
Prepared by: Dennis Jordan, Director of Human Resources

Manager's Recommendation:

I recommend approval of a contract between the City of Saginaw and Blue Cross and Blue Shield of Michigan. This contract has been approved by me as to substance and the City Attorney as to form. It is also recommended that the City Council authorize the City Manager or his designee to sign all documents related to this amendment.

Justification:

The City of Saginaw provides Health Care Benefits for all eligible employees and retirees through Blue Cross and Blue Shield of Michigan on a Self Insured basis. The City has a current Administrative Service Contract with Blue Cross and Blue Shield to manage the administration of claims and provide excess stop loss coverage. We are recommending that council approve a new similar Administrative Service Contract that incorporates updated BCBS compliance modifications. These modifications have been reviewed and approved by the City and City legal counsel.

The City complies with Public Act 106 which requires the City to place the Health Care Program out for Bid once every three years.

This vendor meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances 0-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Ricoh Multi-Function Copy Machine Lease for Water Treatment, Maintenance and Service and Engineering.

Prepared by: Jeff Klopchic, Technical Services Department

Manager's Recommendation:

I recommend that the bid from the State of Michigan Mi DEAL, be accepted and that a purchase order be approved and issued to Ricoh USA in the amount of \$48,561.00. This amount consists of two multi-function copiers and a large format scanner/plotter, with \$9,712.20 in annual payments due on a five-year lease.

Justification:

The Technical Services Department conducted a copy/print study in 2011. Concluding the City would see a dramatic decrease in print related cost if it were to remove all personal desktop printers from employee's desks and replace them with multi-function printers that were shared by a group of employees.

The Water Treatment and Maintenance and Services Divisions will be replacing owned copiers that are no longer able to manage the printing/copying demands. The Engineering Division will be replacing an end of lease large format plotter/scanner, which will be utilized for construction drawings, blueprints and aerial photography.

This vendor meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the yearly lease are budgeted and available in the General Fund – Engineering Division, Operating Services Account No. 101-4611-805.000 (\$3,166.20), Sewer Fund – Maintenance and Service Division, Operating Service Account No. 590-4821-805.000 (\$1,636.50). Water Fund – Maintenance and Service Division, Operating Services Account No. 591-4721-805.000 (\$1,636.50). Water Fund – Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000 (\$3,273.00).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Street Sign Aluminum Blanks – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the low bid from Vulcan Aluminum, of Foley Alabama be accepted and a purchase order be issued to them in the amount of \$2,941.60 for various street sign aluminum blanks.

Justification:

On April 5, 2016, the City received five (5) bids for various street sign aluminum blanks for the repair and installation of street signs. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary, approximately 25,000 street signs within the City of Saginaw.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Vulcan Aluminum Foley, AL	\$2,941.60
Dornbos Sign and Safety Charlotte, MI	\$3,157.80
M D Solutions Plain City, OH	\$3,444.00
Garden State Highway Products Vineland, NJ	\$3,608.90
Lightle Enterprise of Ohio Frankfort, OH	\$3,968.80

Vulcan Aluminum meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Major Streets Fund - Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Israel G. Vargas – Ojibway Island User Agreement
Prepared by: Evelyn McGovern, Public Service Department

Manager's Recommendation:

I recommend approval of the Ojibway Island User Agreement with Israel G. Vargas (IGV) for the Saginaw Island Bully & Car Show scheduled on June 4, 2016. The Agreement is approved by the City Manager as to substance and the City Attorney as to form.

Justification:

On June 4, 2016, IGV will host its first annual Saginaw Island Bully & Car Show on Ojibway Island (Ojibway). IGV will pay the City a flat fee of Seven Hundred Dollars and 00/100 (\$700.00), for the rental of Ojibway, due and payable 14 days before the event. The parties have further agreed that IGV will pay the City a minimum service fee of Two Hundred and Fifty Dollars and 00/100 (\$250.00) for ticket sales. Payment for this fee must be remitted to the City within fourteen (14) days before the event.

IGV has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

AUTHORIZE SAGINAW ISLAND BULLY & CAR SHOW TO USE AMPLIFYING EQUIPMENT JUNE 4, 2016 AT OJIBWAY ISLAND

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Israel G. Vargas plans to have an event, the Saginaw Island Bully & Car Show, a multi-breed dog show and car show on June 4, 2016; and

WHEREAS: Israel G. Vargas has requested permission to use amplifying equipment between the hours of 10:00 a.m. and 7:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the "Saginaw Island Bully & Car Show" event to be held on June 4, 2016 between the hours of 10:00 a.m. and 7:00 p.m. located on Ojibway Island.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 25, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Celebration Park Repair

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the sole quote from R.B. Satkowiak's City Sewer Cleaners, Inc. of Saginaw, MI be accepted and a purchase order be approved and issued to them in the amount of \$2,500 for the repair of the Celebration Park splash pad feature line.

Justification:

In the summer of 2015, Facilities Maintenance found a leak in a 1.5 inch diameter water line that serves one of the features to the splash pad. Due to the leak and crack in the feature pipe, this feature is currently non-operational. The cracked pipe is located beneath 15" of concrete and steel, and to open cut this area for repair would be extremely time consuming and costly. The Public Services Department has been working with multiple vendors in an attempt to find a non-destructive repair method for this cracked pipe. To date, the only viable possible solution is being provided by R.B. Satkowiak's City Sewer.

R.B. Satkowiak's City Sewer Cleaners, Inc. is proposing to install approximately 6 feet of epoxy coating liner to seal the crack in the pipe. The total amount includes equipment, materials and labor necessary to complete the work.

R.B. Satkowiak's City Sewer Cleaners, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Celebration Parks Fund - Professional Services Account No. 508-7580-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Ratification of Emergency Purchase for Carpet – Andersen Enrichment Center

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend ratification for emergency purchase be made to A.T. Frank Floor Covering of Saginaw, MI in the amount of \$2,721.10 for emergency purchase order no. 0498597 issued on April 15, 2016, for the purchase and installation of carpeting services at the Andersen Enrichment Center.

Justification:

On March 11, 2016, the Andersen Enrichment Commission received a private donation to be used specifically to replace the carpet in the administrative offices and the Hall of Fame room. The donor requested that the carpet be purchased and installed prior to their busy season. The carpet was installed by A.T. Frank on April 19, 2016.

The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
A.T. Frank Floor Covering Saginaw, MI (out-city)	\$2,721.10
O'Connor's Decorating Center	\$4,413.00

A.T. Frank Floor Covering meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Saginaw Arts and Enrichment Commission Fund – General Repairs Account No. 237-7541-930.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order Adjustments – M & S Division
Prepared by: Paul Reinsch, Public Services Department

Manager's Recommendation:

I recommend that the blanket purchase orders approved by Council for Fiscal Year 2016 and issued to each vendor listed below totaling \$200,400 be modified as shown in each PO by \$30,000 for a net change of \$0.00 for the Maintenance & Service Division.

Justification:

On June 9 and 23, 2014, the purchase orders below were approved to the respective vendors in various amounts as indicated. The Division has determined that it has plenty of stockpiled sand on hand to meet its needs for the remainder of this fiscal year. The Division also estimates a shortfall in the amount of hot and cold asphalt. This is mostly due to the efforts we are making to address the number of temporary patches in our service area. We are shifting funds from one Annual Blanket PO to another. Since this adjustment will change the total amount PO Number 497028, by more than 10%, Council approval is required. The original blanket purchase orders including the purchase order numbers, vendors, amounts, and the recommended increase/decrease are as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Original PO Amount</u>	<u>Recommended Increase/(Decrease)</u>	<u>New Total PO Amount</u>
497195	Doc Heinz Contracting Bay City, MI (out-city)	\$ 125,400	\$ (30,000)	\$ 95,400
497028	Ace-Saginaw Paving Co. Saginaw, MI (out-city)	<u>\$ 75,000</u>	<u>\$ 30,000</u>	<u>\$ 105,000</u>
Total		<u>\$ 200,400</u>	<u>\$----0----</u>	<u>\$ 134,000</u>
Total Increase Requested			<u>\$----0----</u>	\$200,400

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds adjusted for these purchases are budgeted in the Water and Sewer Operation Fund – Maintenance and Service Operations Division's, Parts and Supplies Account Nos., 591-4721-742.000 (\$100,200) and 590-4821-742.000 (\$100,200). Approved increase and decrease will be split 50/50, and will be accounted for in the Water and Sewer Operations Fund – Maintenance and Service Division's - Inventory Account No. 591-0000-110.001.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Pump Vibration Analysis
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Visual Inspection Systems, LLC of Cranberry Township, PA be accepted and that a purchase order be approved and issued to them in an amount not to exceed \$900.00 for FY 2016 for Pump and Motor Set Vibration Analysis for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the Vibration Analysis Service from Visual Inspection Systems, LLC for an amount not to exceed \$900.00 in FY 2017 and not to exceed \$900.00 in FY 2018.

Justification:

The Water Treatment Plant has 15 pump and motor sets used to pump raw water, process water at the Water Treatment Plant and to deliver potable water to the City's customers. Potential failures to these pump and motor sets may be anticipated based on vibration analysis. Greater than normal vibration typically indicates failure of components/parts or misalignment of the pump and motor sets. Increased or greater than normal vibration may cause premature failure and damage to the unit or components of the unit. Repair or replacement of these high volume pumps and components cost thousands to tens of thousands of dollars.

The professional service specified in the bid package is for annual vibration analysis, including a comprehensive report of results. This service has been performed annually for several years establishing baseline and continuing results for performance comparisons. On March 15, 2016, the City opened sealed bids. Following is a tabulation of the bids received:

	<u>Total Bid</u>
Visual Inspection Systems Cranberry Township, PA	\$2,700.00
Menezil Engineering Stuart, FL	\$7,500.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are available in the Water Operations and Maintenance Fund, Treatment and Pumping Division's, Professional Services Account Number 591-4730-801.000 for FY 2016. Funds will be budgeted in the same account for subsequent fiscal years, as approved, pending approval of future year budgets.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager

Subject: Housing Board of Appeals §12.14 Ordinance Amendment

Prepared by: Scott Crofoot, Dangerous Buildings Inspector

Manager's Recommendation:

I recommend enacting the amendment of §12.14, Housing Board of Appeals," of Chapter 12, "Boards and Commissions," Title I "Administrative Code," of the City of Saginaw Code of Ordinances, O-1.

Justification:

These amendments are to bring the current City of Saginaw code of ordinances into alignment with the State code as well as to clarify the requirements for membership on the board. Each change referenced in this communication is clearly reflected in the strikethrough version of the ordinance included with this communication.

Council Action:

This communication is for explanation purposes only for the separate ordinance to be introduced.

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

O-

AN ORDINANCE TO AMEND §12.14, "HOUSING BOARD OF APPEALS," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced April 25, 2016, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND § 12.14, "HOUSING BOARD OF APPEALS," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

Section 1. § 12.14, "Housing Board of Appeals," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-1 is hereby amended to read as follows:

§ 12.14 HOUSING BOARD OF APPEALS.

- (A) The Housing Board of Appeals having been created pursuant to Ord. D-443 is hereby continued. This Board shall consist of five (5) members appointed by the Mayor ~~subject to the approval of Council. Each member shall have such qualifications as the Mayor shall consider essential to enable him or her to act intelligently in matters relating to buildings and to housing conditions.~~ Membership on the Board shall consist of a building contractor, a registered architect or engineer, two members of the general public, and an individual registered as a building official, plan reviewer, or inspector under State law. The latter member may be a City employee. The term of each member shall be ~~three~~ **two (3 2)** years, the terms of two (2) members expiring in the even-numbered years and the terms of three (3) members expiring in the odd-numbered years.
- (B) ~~The Mayor may, with Council~~ **may** ~~approval,~~ appoint not more than two (2) alternate members to the Board, said alternate members to have the same term as regular members of the Board, with one (1) alternate member's term expiring in even-numbered years and one (1) alternate member's term expiring in the odd-numbered years, and to be subject to the same qualifications and other provisions contained herein applicable to regular members of the Board.
- (C) The Chairperson of the Board may call upon either or both of the alternate members on a rotating basis to sit as regular members of the Board in the absence of one (1) or two (2) regular members; or where a regular member has abstained for reasons of a conflict of interest.
- (D) Once appointed to hear a case, an alternate member shall serve in the case **and shall have the same voting rights as a regular member of the Board** until a

decision has been made ~~and shall have the same voting rights as a regular member of the Board.~~

(E) The Board annually shall elect a chairperson, vice-chairperson, and other officers that the Board considers necessary. The Chief Inspector, or his or her designated representative, shall serve as the Secretary of the Board.

(F) A majority of the Board appointed and serving constitutes a quorum. Final action of the Board shall be only by affirmative vote of a majority of the Board members appointed and serving.

(G) Meetings of the Board shall be held pursuant to Michigan's Open Meetings Act, Public Act 267 of 1976, as amended.

This ordinance shall become effective May 19, 2016.

Enacted: May 9, 2016.

Ayes:

Nays:

Absent:

Abstain:

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 9, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Federal Avenue Vacation

Prepared by: Michael Foust

Planning Commission Recommendation:

The Planning Commission recommends that the official City map be amended by vacating Federal Avenue from the east line of Water Street to the west line of South Washington Avenue.

Justification:

The Engineering Department has reviewed this request and requires an easement be retained for public utilities and that nothing be built on the vacated avenue without written permission from the City. This language is included in the proposed ordinance. The petition signed by all property owners abutting the section of Federal Avenue to be vacated was referred to the City Planning Commission (PC) for investigation and to report recommendations. The PC held a public hearing on February 23, 2016 and all interested parties were given the opportunity to be heard. The PC found in favor of the petition to vacate the above referenced avenue.

This section of Federal Avenue runs between the Bancroft Apartments to the north and the old Saginaw News building, now owned by SVRC to the south. The SVRC building, 205 S Washington, will be the site of the new indoor/outdoor farmers market. The site plan for the farmers market that was approved on February 23, 2016 by the Planning Commission has pavilions along the sides of the proposed vacated Federal Avenue. This design will allow for work to be done on the utilities under the street with minimal damage to any of the structures within the right-of-way. There will be an awning that runs over the street that can be removed with minimal work, if necessary.

The eastern half of this block will still be used as access to the parking lots for the Bancroft Apartments and will be maintained by SVRC. Traffic disruption should be minimal as Federal Avenue to the east of Washington Avenue will remain open. Washington Avenue, a State highway, can handle any increase of traffic without difficulty.

Council Action:

This communication is for explanation purpose only of the ordinance to be introduced.

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE FEDERAL AVENUE FROM THE EAST LINE OF WATER STREET TO THE WEST LINE OF SOUTH WASHINGTON AVENUE IN THE CITY OF SAGINAW.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on April 25, 2016 be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE FEDERAL AVENUE FROM THE EAST LINE OF WATER STREET TO THE WEST LINE OF SOUTH WASHINGTON AVENUE IN THE CITY OF SAGINAW.

The City of Saginaw Ordains:

Section 1. That the portion of Federal Avenue from the east line of Water Street to the west line of South Washington Avenue, City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there is hereby reserved in the avenue vacated an easement for public utilities, cable TV, and telecommunications to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective June 2, 2016.

Enacted: May 23, 2016.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 23, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk



From: Timothy Morales, City Manager

Subject: Vacation of alley bound by Hiland Street on the north, Owen Street on the east, Morris Street on the south and Jefferson Avenue on the west.

Prepared by: Michael Foust

Planning Commission Recommendation:

The Planning Commission recommends that the official City map be amended by vacating an alley bordered by Hiland Street on the north, Owen Street on the east, Morris Street on the south and Jefferson Avenue on the west.

Justification:

This alley runs north and south through the center of Block 33, Saginaw Improvement Company's Addition B. The Engineering Department has reviewed this request and requires an easement be retained for public utilities and that nothing be built on the vacated alley without written permission from the City. This language is included in the proposed ordinance. The petition signed by most property owners abutting the alley to be vacated was referred to the City Planning Commission (PC) for investigation and to report recommendations. Notices of a public hearing were mailed to all property owners and residents that abut the alley. The PC held a public hearing on July 28, 2015 and all interested parties were given the opportunity to be heard. The PC found in favor of the petition to vacate the above referenced street.

This alley, with the exception of the north end has not been used in years. It is overgrown, one resident has built his fence into the alley right-of-way and a garage on the south end appears to encroach into the alley. We were approached by one of the residents whose property abuts the alley. He wanted the alley vacated so that he can buy some additional property from the Saginaw County Land Bank. The Land Bank has a policy of not selling property as a side lot unless the property is adjacent to the prospective buyer's property. The alley breaks the continuity just as a street would between properties and therefore the Land Bank will not sell this resident the lots behind him until the alley is vacated. To vacate the alley would give the resident the opportunity to purchase the additional lots and thereby adding them to the assessment roll. The alleys in the blocks to the north and south of this block have already been vacated. There was no opposition to vacating the alley from anyone communicating with the City or at the public hearing.

Council Action:

This communication is for explanation purpose only of the ordinance to be introduced.

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE AN ALLEY RUNNING NORTH AND SOUTH THROUGH THE CENTER OF BLOCK 33 OF SAGINAW IMPROVEMENT COMPANY'S ADDITION B IN THE CITY OF SAGINAW.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on April 25, 2016 be taken up and enacted, entitled and reading as follows:
O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE AN ALLEY RUNNING NORTH AND SOUTH IN THE CENTER OF BLOCK 33, SAGINAW IMPROVEMENT COMPANY'S ADDITION B IN THE CITY OF SAGINAW.

The City of Saginaw Ordains:

Section 1. That the portion of an alley from the south edge of Hiland Street to the north edge of Morris Street, Block 33 of Saginaw Improvement Company's Addition B, City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there is hereby reserved in the street vacated an easement for public utilities, cable TV, and telecommunications to the same extent as though said alley had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective June 2, 2016.

Enacted: May 23, 2016.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 23, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk



BLK 8

Hiland

Hiland St

Owen

S Jefferson Ave

Jefferson

Lamson St

BLK 33

BLK 32

BLK 16

Morris St

Morris

BLK 17

VACATED 02-01-2001
ORDINANCE D-1888

DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw (the "City") proposes to issue its tax-exempt revenue bonds (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance water supply system improvements as hereinafter described (the "Project"); and

WHEREAS: it is anticipated that the City will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS: Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City, as follows:

1. The Project shall consist of water supply system improvements including but not limited to the following:

The replacement of a raw water transmission main along Davis Road from Pierce Road to Trautner Road; the replacement of finished water transmission mains along Davis Road from Pierce Road to Trautner Road; the abandonment of existing water transmission mains along Davis Road from Pierce Road to Tittabawassee Road; and the construction of improvements to the reservoir and pump station in Kochville Township.

2. The maximum principal amount of the Bonds expected to be issued for the Project is \$19,000,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as anticipated by this resolution.

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The City Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in *The Saginaw News*, a newspaper of general circulation in the City.
6. The Mayor or the City Manager is authorized, if necessary, to file with the Michigan Department of Treasury an application for permission to issue the Bonds.
7. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 25, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF SAGINAW, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Saginaw, Saginaw County, Michigan, intends to issue revenue bonds in the principal amount of not to exceed \$19,000,000 for the purpose of defraying all or part of the cost of acquiring, constructing and installing improvements to the City's water supply system (the "System"). The improvements shall include but shall not be limited to the following:

The replacement of a raw water transmission main along Davis Road from Pierce Road to Trautner Road; the replacement of finished water transmission mains along Davis Road from Pierce Road to Trautner Road; the abandonment of existing water transmission mains along Davis Road from Pierce Road to Tittabawassee Road; and the construction of improvements to the reservoir and pump station in Kochville Township.

The bonds will be payable in annual principal installments not to exceed thirty (30) in number and bear interest from their date at a rate or rates to be determined at the time of sale but in no event to exceed the maximum rate permitted by law. Certain of the bonds may be subject to redemption prior to maturity.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by the resolution. The City of Saginaw will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due, to create a bond and interest reserve account and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Saginaw, to and for the benefit of the electors and taxpayers of the City of Saginaw in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice, a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Saginaw, whichever is less, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Saginaw qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Saginaw, 1315 S. Washington Avenue, Saginaw, Michigan 48601.

This notice is given pursuant to the provisions of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Janet Santos, CMMC/CMC/MMC
City Clerk
City of Saginaw

Dated: April 25, 2016

Troy 9052-113 1603351v1

From: Timothy Morales, City Manager
Subject: Application for Local Bridge Program Funds – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the City of Saginaw actively seek FY 2019 Local Bridge Program Funds for preventative maintenance on the Court Street, Holland Avenue, Johnson Street and Norman Street Bridges. The application amount for each bridge varies and is based on the needs of each individual bridge.

The Michigan Department of Transportation (MDOT) requires as part of the Local Bridge Program Fund Application process, that a resolution be adopted by City Council indicating that the application has been reviewed and that the City is actively seeking these funds for the projects as stated above. This resolution appears under the regular order of business.

Justification:

The Local Bridge Program was enacted in 2004 and is the federal legislation that provides funds for local agency bridges. MDOT has called for project applications from eligible communities who wish to participate in this program. The applications have to meet certain criteria and because of funding limitations, the applications are evaluated by MDOT and ranked against these criteria.

Per the MDOT Local Bridge Program Guidelines, the total number of applications from any local agency is limited to five. The preventative maintenance projects are eligible for a maximum of 95 percent participation from federal and/or state funds. The City is responsible for the 5 percent match and all right-of-way, design engineering and construction engineering costs. Per the City of Saginaw's most recent bi-annual bridge inspection reports, it is apparent that all of the City of Saginaw's six vehicular bridges are in need of preventative maintenance.

Funds for the City's share of the construction costs will be made available in FY 2019 and FY 2020 Major Streets Fund – Bridge Projects Division's, Construction Projects Account No. 202-4616-822.000. Funds for design and construction engineering costs will be made available in FY 2018, FY 2019 and FY 2020 Major Streets Fund – Bridge Projects Division's, Engineering Services Account No. 202-4616-802.000.

Council Action:

This council communication is for explanation purposes only of the Resolution to be adopted.

AUTHORIZING THE CITY OF SAGINAW TO ACTIVELY SEEK FY 2019 LOCAL BRIDGE PROGRAM FUNDS

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The Local Bridge Program Fund provides funding for repair, preventative maintenance and rehabilitation of local bridges; and

WHEREAS: A need for preventative maintenance for the Court Street, Holland Avenue, Johnson Street and Norman Street Bridges has been determined by recent engineering and bridge inspection reports done by Spicer Group, the City's structural bridge consultant; and

WHEREAS: The cost of such rehabilitation has yet to be determined, and will be once engineering estimates are prepared; and

WHEREAS: The deadline for submission of new funding applications for the State of Michigan and FY 2019 Federal Local Bridge Program is May 2, 2016; and

WHEREAS: The application will be prepared and reviewed for the purpose of procuring State and Federal Local Bridge Program Funds for such rehabilitation.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw is actively seeking Local Bridge Program Funds for preventative maintenance, as needed, for the Court Street, Holland Avenue, Johnson Street and Norman Street Bridges, and is willing to participate in project cost and implementation.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 25, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk