

Council Agenda

March 14, 2016 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Hearing to submit a grant through the Michigan Natural Resources Trust Fund to create improvements at Ojibway Island.
2. 2016-17 Community Development Block Grant Program, Emergency Solutions Grant (ESG) Program, and HOME Investment Partnership Program.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Sarah Traxler, Vice President, McKenna Associates, Inc., update on the Five Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program.
2. Hazel Moore, Chairperson, Human Planning Commission (HPC), on HPC's recommendations for Community Development Block Grant, ESG, and HOME programs for 2016-2017.

CONSENT AGENDA:

1. Approve the minutes from the February 22, 2016 regular Council meeting.
2. Approve Petition 16-02 for the Light Up the City Committee to erect banners located at Court Street and at East Genesee Avenue from June 1 through June 8, 2016 to promote Light Up the City Community Event.
3. Approve Petition 16-03 for the Light Up the City Committee to erect banners located at Court Street and at East Genesee Avenue from August 2 through August 9, 2016 to promote Light Up the City Community Event.

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4. Approve the amendments to the FY 2016 Approved Budget to recognize any changes that have occurred during the January and February periods.
5. Approve the recommendations for the 2016 Single Lot Special Lot Assessment Tax Roll.
6. Approve a purchase order to Asset Protection Specialists for \$2,223.75 for Milestone Enterprise Video Management Software.
7. Approve the donation of a light bar from Burt Watson Chevrolet valued at \$2,570 for the Fire Department's rescue boat.
8. Approve to increase a blanket purchase order to M&R Electronics by \$3,800, for a new total of \$13,800, for electrical system maintenance and emergency repairs to meet the needs of the Fire Department's six pumpers, two aerial apparatus, and staff emergency response vehicles.
9. Approve ratification of a purchase order to Apollo Fire Apparatus for \$12,386.45 for the emergency repair of the emergency brake and chassis to Engine 1 for the Fire Department.
10. Approve a purchase order to Taser International, a sole source, for \$4,045.86 for 10 Axon Body Camera Systems for the Saginaw Police Department.
11. Approve the contract agreement with Interstate Gas Supply, Inc. to provide natural gas to 45 service accounts for City facilities utilizing natural gas at set fixed rates through March 31, 2019.
12. Adopt the resolution authorizing the sale and consumption of alcoholic beverages on Ojibway Island during the annual WKCQ Country Music Fest Free Concert to be held on June 18, 2016.
13. Approve the request from WKCQ for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest Free Concert scheduled for June 18, 2016 on Ojibway Island.
14. Approve Ojibway Island User Agreement with MacDonald Broadcasting Company WKCQ-FM for the Country Music Fest Free Concert scheduled for June 18, 2016 on Ojibway Island.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Abraham Allen to the Riverfront Development Commission with a term to expire April 1, 2021.

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INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend §12.33, "Saginaw Human Planning Commission" of Chapter 12, "Boards And Commissions" of Title I, "Administrative Code" of the City Of Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend the official city map to rezone Lots 3 and 4, Block 21, City of Saginaw in Division North of Cass Street from R-2, Two Family Residential to RO-1, Restricted Office.

RESOLUTIONS:

1. Resolution in support of restoring Snap Food Benefits to persons affected by Michigan's Decision To Discontinue "Heat & Eat" Program.
2. Resolution certifying the 2016 Single Lot Assessment Tax Roll.
3. Resolution to approve the HOME Program Submission Program for 2016-2017.
4. Resolution to approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2016-2017.
5. Resolution to approve the Community Development Block Grant Program Submission Program Year for 2016-2017.
6. Resolution to approve the application for the Michigan Natural Resources Trust Fund Grant to create improvements at Ojibway Island.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to discuss survey from Saginaw County Road Millage Steering Committee regarding the proposed Saginaw County Road Millage.

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the submittal of a Grant through the Michigan Natural Resources Trust Fund to create improvements at Ojibway Island.

The public hearing will be held **Monday, March 14, 2016, at 6:30 p.m.** in the Council Chamber of the City Hall, located at 1315 S. Washington Avenue, Saginaw, Michigan. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

Posted: March 4, 2016

By:___jks_____

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

Community Development Block Grant (CDBG) Program,
Emergency Solutions Grant (ESG) Program, and the HOME
Investment Partnership (HOME) Program

NOTICE IS HEREBY GIVEN that a public hearing will be held on Monday, March 14, 2016, in the Council Chambers, 1315 S Washington, Saginaw, Michigan, commencing at 6:30 p.m., to give local citizens the opportunity to comment on the proposed projects for fiscal year 2016-2017. This is the second of two public hearings in association with the fiscal year 2016-2017 funding cycle. The Human Planning Commission has reviewed applications and set forth recommendations for the Council for funding decision. Projects must primarily serve low and moderate income residents in the City of Saginaw, aid in the prevention and elimination of slums and blight, or meet other community development needs that are eligible for federal funds.

Janet Santos, CMMC/CMC/MMC

City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: March 8, 2016

By: lct

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, FEBRUARY 22, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a moment of silence for the victims of the Kalamazoo shooting incident, offered a prayer, and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Floyd Kloc, and Mayor Dennis Browning: 8. Council Members absent: Michael Balls: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced that absentee ballot applications for ballots are available at the City Clerk's Office during regular business hours for the March 8, 2016 Presidential Primary.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing regarding the 2016 Single Lot Special Assessment Tax Roll. Mayor Browning called for public comments three times. No public comments were presented.

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PERSONAL APPEARANCES

There were no personal appearances.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Mayor Pro Tem O'Neal, Boensch, Tibbs, Fitzpatrick, Kloc, Moore, Coulouris, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales introduced Police Chief Robert Ruth. Chief Ruth presented "Best Practices When Pulled Over," public safety announcement videos that were created as a collaborative effort by the Saginaw Police Department, the NAACP, and WNEM TV-5. The videos have been aired on WNEM TV-5 and are being aired on the Saginaw Government Television (SGTV) channel, the City's YouTube channel, and the City's website. Chief Ruth stated that the videos have been used in the local schools and he encouraged all community groups to use them.

Manager Morales provided informational updates on meetings, departmental projects, and recent legislation changes.

Consent Agenda

1. Approve the February 8, 2016 closed session, committee of the whole and regular council meeting minutes.
2. Approve the revised Professional Services Agreement for legal services with Gilbert, Smith and Borrello, P.C. naming Amy Lusk in the capacity of City Attorney through June 30, 2017.
3. Approve a purchase order to Creditron Corporation for \$6,238.56 for the annual maintenance of software and hardware used in the Fiscal Services Department, Treasurer's Division.
4. Approve to receive a wheeled armored vehicle from the U.S. Department of Defense to be used by the Saginaw Police Emergency Services Team.
5. Approve a purchase order to Compass Minerals America, Inc. at the State bid price of \$105,070 for 1,750 tons of back-up salt delivery for FY 2016 for the Public Services Department.
6. Approve a purchase order to Michigan Cat at the State bid price of \$129,779 for a 2015 Caterpillar 430 F2 Backhoe with Hammer, with the trade-in of \$34,000 for a used Caterpillar 430E Backhoe, for a net price of \$95,779 for the Maintenance and Service Division.
7. Adopt the Resolution to approve Cost Agreement No. 15-5596 with the Michigan Department of Transportation for road reconstruction work on Mason Street from Davenport Avenue (M-58) to Weiss Street.
8. Approve ratification for emergency purchase order no. 498247 to O'Connor's Carpet One for \$3,376 for the purchase and installation of carpet at the Andersen Enrichment Center.
9. Approve ratification for emergency purchase order no. 498244 to ServPro for \$3,551.61 for cleanup services at the Andersen Enrichment Center.
10. Approve the General Services Agreement with Soil and Materials Engineers, Inc. in an amount not to exceed \$8,000 for professional services associated with preparing the required remediation action plan to address contamination at the Weiss Street combined sewer overflow retention basin.
11. Approve the Memorandum of Understanding with DNV GL, an authorized representative of Consumers Energy Company, to provide Municipal Facilities Pilot program funding for a Building and/or Wastewater/Water Facility Assessment.
12. Approve the agreement with Siemens Industries, Inc., a sole source, and issue a purchase order for \$1,260 for annual maintenance and calibration of the Fire Safety System at the Wastewater Treatment Plant for FY 2016; and pending approval of the FY 2017 and 2018 budgets, approve the agreement with Siemens for \$1,260 each year for the same services.

13. Approve a purchase order to Standard Electric for \$21,136.90 for the fixtures and fittings needed to convert 69 overhead lighting units from high pressure sodium to L.E.D. at the Wastewater Treatment Plant.
14. Approve a purchase order to Corrosion Fluid Products, a sole source, for \$2,794.00 for parts to rebuild an Ansimag hypochlorite mixing pump for the Remote Facilities Division for FY 2016.
15. Approve the quit claim conveyance of the City's interest in an abandoned sewer easement originally owned by the MBS International Airport Commission.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda items 1 through 3, 5 through 10, and 12 through 15 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to approve consent agenda item 4 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve consent agenda item 11 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

No reports were presented.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate North Second Street from the south line of Kirk Street to the north line of Sears Street in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate North First Street from the south line of Kirk Street to the north line of Sears Street in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate Kirk Street from the east line of North First Street to the southerly line of redirected Kirk Street in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate Franklin Street from the north line of Potter Street to the easterly line of North Washington Avenue in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate an unnamed street from the easterly line of North Washington Avenue to the westerly line of Franklin Street in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend the official city map to vacate Sears Street from the easterly line of

North Washington Avenue to the west line of North Third Street in the City of Saginaw. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Boensch to adopt the resolution in support of the citizens of Flint, Michigan. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Moore to adopt the resolution authorizing the implementation of necessary recommendations to receive Redevelopment Ready Communities Certification from the Michigan Economic Development Corporation. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Moore to adjourn the meeting at 7:36 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

FEB 26 2016

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

- ☒ 500 Block of Court Street ☐ 300 Block of South Michigan
☐ 200 Block of West Genesee ☒ 1000 Block of East Genesee Avenue

Light up the City Saginaw
Organization Name

To Promote Free Community events
Purpose of Banner

MESSAGE ON BANNER: L.A.T.C logo / Free community event sponsored by logos

Display Dates Requested: 06/01/2016 to 06/08/2016
First and Last Dates can NOT be a Weekend. Dates span can NOT exceed 30 days.

PETITIONERS

1 _____ 2 _____
3 _____ 4 _____

CONTACT PERSON INFORMATION:

NAME Mr William Smith PHONE 989 390 0498
ADDRESS 2402 Salzburg Rd Freeland MI 48623
EMAIL Smithw22@Michigan.gov

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____ BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW

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- ☒ 500 Block of Court Street ☐ 300 Block of South Michigan
☐ 200 Block of West Genesee ☒ 1000 Block of East Genesee Avenue

Light Up the City Saginaw
Organization Name

To promote free community events
Purpose of Banner

MESSAGE ON BANNER: L.C.T.C. logo / free community event sponsored by logo's

~~more info sent to City Clerk~~

Display Dates Requested: 08/02/16 to 08/09/16
First and Last Dates can NOT be a Weekend. Dates span can NOT exceed 30 days.

PETITIONERS

- 1 _____ 2 _____
3 _____ 4 _____

CONTACT PERSON INFORMATION:

NAME Mr William Smith PHONE 989 390 0498

ADDRESS 2402 Salzburg Rd Freeland MI 48523

EMAIL Smithw22@l-michigan.gov

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____ BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

#16-03

From: Timothy Morales, City Manager
Subject: 2015/2016 January/February Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2015/2016 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the month of January/February.

Justification:

The 2015/2016 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's January/February analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The General Fund (101) should be increased from \$31,154,926 to \$31,168,695. This represents a net increase of \$13,769. This increase is represented by the following budgetary changes:

- During FY 2015, the Department of Public Services – Engineering Division completed the Department of Veteran's Affairs Parking lot project. The Engineering division is in the process of closing out this project and needs to issue the final payment to Rohde Brothers Excavating, Inc. in the amount of \$2,710. This adjustment will recognize the final amount of the funds issued by the Department of Veteran's Affairs
- During the month of January, Community Public Safety- Police received several payments for Bullet Proof Vests Grant. This adjustment recognizes the purchase of these vests from the Community Public Safety – Police, Police Building Management Division's Clothing Supplies Account No (101-3514-728.000) in the amount of \$3,390. This expenditure will be offset by an increase to the General Fund Revenues' Other Federal Grant Account No. (101-0000-501.027) by the same amount.
- It is recommended that a budget adjustment be completed to increase the General Fund Revenues' Fire Department – Cost Recoveries Account No (101-0000-628.002) by \$7,669. These additional revenues received from services provided by the Community Public Safety – Fire for utilities services. The

increased revenues will be offset by a similar increase to the Community Public Safety – Fire – Fire Operations Operating Services Account (101-3551-805.000) by the same amount.

- With the adoption of the 2015/2016 budget, city council approved the appropriation of \$4,032 for standby pay in the Community Policing Fund. These funds will not be utilized. Community Public Safety – Police will utilize these funds instead in the General Fund. Therefore a budget adjustment should be completed to increase the Community Public Safety – Police, Police Investigation Division's Standby Pay Account No (101-3513-707.000) by \$4,032. This increase in expenditures will be offset by a reduction, in the same amount, in the Other General Fund Expenditures – Operating Transfers Out – Police Grant Local Match's Account No (101-9660-999.004) by the same amount for funds are allocated to the Community Policing Fund from the General Fund.

The Community Policing Fund (260) should be decreased \$4,032, from \$546,307 to \$542,275. This reduction in Community Policing Fund Standby Pay Account No (260-3320-707.000) is due to a reallocation of funds to the General Fund Community Public Safety – Police, Police Investigation Division. With this reduction in expenditures, the Community Policing Fund Revenues' General Fund Operating Transfer In Account No (260-3320-707.000) should be decreased by the same.

The Drug Forfeiture Fund (264) should be increased from \$137,956 to \$146,473. This is an increase of \$8,517. This increase is primarily associated reimbursements for the sale of property items (\$1,517) and LexisNexis for software maintenance fees of (\$7,000). Funds will be recognized in the Drug Forfeitures Fund Revenues' Reimbursement Account No (264-0000-676.000). To offset the increase in revenues will be an increase to Drug Forfeiture Fund's Parts and Supplies Account No. (264-3040-742.000) by the same amount.

The Motor Pool Operations Fund (661) should be increased from \$1,791,492 to \$1,967,517. This is an increase of \$176,025. This increase is largely due to the omission of additional funds that were built into the user department's approved budget but were not recognized until a recent budget to actual meeting. Additionally, the department has been utilizing Govdeals to clean up inventory. This budget adjustment will recognize the unrealized revenues. These additional funds will be recognized in the Motor Pool Operation Fund Sale of Property Items Account No (661-0000-673.003) \$31,414 and Contribution from Other Funds Account No (661-0000-675.000) \$144,611. The increase in revenues will be offset by an increase to expenditures in the Garage Operation Division's Motor Vehicle Repairs Account No (661-4481-737.000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: 2016 Single Lot Special Assessment Tax Roll
Prepared by: Janet Santos, City Clerk
Manager's Recommendation:

It is recommended that Council consideration be given to the responses provided for all objections received prior to the closing of the public hearing held on February 22, 2016 and that the recommendations be approved and Council consider the resolution confirming the 2016 Single Lot Special Assessment Tax Roll.

Justification:

City Council conducted a public hearing on February 22, 2016 on the Single Lot Special Assessment Tax Roll for: Sewer Connections, Water Connections, Nuisances of Trash Removal/Weed Cutting/Board-Ups/Junk Vehicles, Fire False Alarms, and Police False Alarms. Notice of the hearing was mailed to approximately 379 owners of property affected by the assessments as shown on the City Assessor records. These assessments represent fees and expenses incurred by the City for improvements constructed, false alarms, alarm system registration, and for abatement of nuisances of which expenses are charged against individual properties.

The recommendation of the City Manager is based upon review of the appropriate department research and response. A recap of the written objections filed with the City Clerk's Office and the oral objections presented to City Council up to the close of the public hearing is as follows:

Written objections received and filed with the City Clerk for Council consideration

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
19 0891 00000	2045 Vermont St	Daniel & Penny Beierschmitt	\$280.67	Board-Up

Objection: Claims that the property was surrendered as part of a bankruptcy that was discharged in October 2010 and that the City was contacted about the matter.

Department Reply: Assessor's office does not have any record of bankruptcy and they are the current property owners.

Recommendation: The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
18 1046 00000	107 Lee St	City of Saginaw	\$164.79	Board-Up

Objection: The City is exempt of property taxes and fees for property it owns.

Department Reply: City ordered the Board Up and the invoice has been paid.

Recommendation: The single lot special assessments should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
19 0989 00000	2112 Emerick St	Placido & Molly Silva	\$92.66	Trash

Objection: On April 29 they received a 72-hour notice dated April 27. Unfair notification deadline.

Department Reply: Notice posted on property on April 27 and mailed the same day.

Recommendation: The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
18 0550 00000	408 Ardussi	Anthony Crachiola	\$44.75	Trash

Objection: Fee is for previous owners. He did not gain occupancy until February 28, 2015, which was after the violation had been corrected.

Department Reply: Violation not applicable to new owner.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
14 1088 00000	1813 Delaware St	John Hudson	\$44.75	Trash

Objection: Items were tagged for too many carpet rolls. Contacted Waste Management and the City and told one carpet roll per week was allowed.

Department Reply: Items cannot remain on curb until next trash pickup.

Recommendation: The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
15 0363 00000	607 N Porter St	Tiffanie Vanhollan	\$44.75	Trash

Objection: Claims she moved the leaves and that her regular trash was picked up.

Department Reply: Violation sited for yard waste not trash.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
21 0009 00000	4034 Fulton	Stacy E. Oakes	\$44.75	Trash

Objection: Property is vacant and no trash is set out. Property at 4030 Fulton had trash at curb for over a week.

Department Reply: Vacant property. Items were at property next door.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
21 4244 00000	3322 Webber St	Eddie Gaiter, Jr.	\$44.75	Trash

Objection: Claims carpet and wall panels were tagged. He removed the items the next day and disposed of them at the City Waste Convenience Center.

Department Reply: City removed the Carpet and walls panels on December 8, 2014.

Recommendation: The single lot special assessment should remain on the tax roll.

There were no public comments made during the Public Hearing on February 22, 2016

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Milestone Video Management Software Purchase
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to the low bidder Asset Protection Specialists (Freeland, MI), in the amount of \$2,223.75 for the purchase of Milestone Enterprise Video Management Software.

Justification:

The City's Police Department has 36 video surveillance cameras located in two geographic regions within the City of Saginaw. Currently the cameras send the video recordings to the RAPTOR center located at Celebration Park for storage and viewing. The Technical Service Department recently built a virtual server dedicated for the storage and retrieval of the surveillance video. The Milestone Enterprise Management software will allow the video to be routed through the City's fiber optics back to the virtual server located in City Hall. With the video residing in the City's server room, we will now be able to store a larger amount of video for a longer time period.

	<u>Total</u>
Asset Protection Specialists Freeland, MI	\$2,223.75
AREN Protection Services Los Angeles, CA	\$9,928.25
Securecom Midland, MI	\$10,376.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, Information Services, Computer Software, Account No. 658-1720-741.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Donation of Rescue Boat Light Bar from Burt Watson Chevrolet
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the acceptance and approval of the donation of a light bar for the Fire Department's rescue boat from Burt Watson Chevrolet, Freeland, MI. This light bar is valued at \$2,570.00 and it will be added to the Fire Department's rescue boat to improve nighttime water rescue and recovery operations.

Justification:

Wanting to improve firefighter safety and enhance water rescue operations on the Saginaw River and the Saginaw area, Burt Watson Chevrolet of Freeland, MI, has graciously offered to purchase and provide a light bar for the Fire Department's rescue boat. The light bar which includes; a red overhead warning light, two side mounted LED search lights, and all required mounting hardware will significantly improve nighttime and low-visibility rescue operations on the Saginaw River. Water rescue operations are inherently challenging in normal daylight conditions, nighttime operations present additional challenges due to limited visibility. The light bar, which is constructed of aluminum and mounts directly to the boat is designed to be light weight and easily removable to allow valuable flexibility for the firefighters responding to and operating on the water. The addition of this light bar to the fire department's rescue boat will enhance water rescue capabilities and improve firefighter safety by providing valuable scene lighting during nighttime and low-visibility emergency operations on the river.

The City Attorney has reviewed the donation, and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: M & R Electronics Blanket PO Increase
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

It is recommended that the blanket purchase order to M&R Electronics, Saginaw Twp., MI, be increased by \$3,800 for a total of \$13,800 for electrical system maintenance and emergency repairs to meet the needs of the department's six pumpers, two aerial apparatus, and Staff emergency response vehicles.

Justification:

On July 6, 2015, City Council approved purchase order # 496894 to M&R Electronics for \$10,000. The additional funds requested in M&R Electronics' blanket purchase order are the result of additional services that they will provide to outfit our new Battalion Chief / Command Vehicle for service as well as continued electrical and warning device repairs for our fleet.

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. M&R Electronics possesses the expertise necessary for fire apparatus emergency lighting and electrical systems repairs. They are a local company that has the ability to provide timely emergency repairs and maintenance of the Fire Department's apparatus' emergency warning and electrical systems.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Community Public Safety – Fire, Fire Apparatus and Maintenance Division's Motor Vehicle Repairs Account No. 101 3554 931.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Repairs to Engine 1
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the ratification of emergency repairs and that a purchase order is issued to Apollo Fire Apparatus of Romeo, Michigan in the amount of \$12,386.45 for emergency brake and chassis repairs to Engine 1. The bid process was not utilized for these repairs due to the emergency nature of these repairs and the specialized nature of the work performed by Apollo Fire Apparatus.

Justification:

On February 2, 2016 the on-duty Engineer assigned to E-1 reported problems with the brakes on Engine 1. Engine 1 was removed from service for safety and a technician from Apollo Fire Apparatus performed a preliminary inspection of the apparatus at Station 1. It was determined that the apparatus could not be driven and had to be transported by wrecker to Apollo Fire Apparatus' northern workshop in Thomas Twp., MI. After a thorough inspection, which was witnessed by a fire department representative, a multitude of needed repairs to the apparatus' braking system were identified. The brake system repairs included replacing the front rotors and pads, the replacement of 4 air brake supply lines, and the replacement of 4 brake chambers. In addition to the brake system repairs, several chassis related issues were also discovered that required immediate attention. Some of the chassis items included defective rear motor mounts, defective transmission support hanger bushings, an inoperable rear air bag controller, and a worn steering assist cylinder. The repairs needed for Engine 1 are the result of the age of the apparatus, the condition of the roads, and the number of emergency calls it responds to. Engine 1 is a 1997 Spartan pumper that has been in frontline service for over 19 years.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this repair are budgeted for and available in the Community Public Safety - Fire, Fire Apparatus Operations and Maintenance, Motor Vehicle Repairs, Account No 101-3554-931.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Axon 2 Body Cameras
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

It is recommended that a purchase order be issued to TASER International of Scottsdale, Arizona, a sole source, in the amount of \$4,045.86 for the purchase of ten (10) Axon 2 Body Camera Systems.

Justification:

The Saginaw Police Department purchased twelve (12) Axon Body Cameras in February 2015 and they have been worn and tested by all sworn personnel over the past year. Purchasing an additional ten (10) body cameras, for a total of twenty-two (22), will ensure that all on-duty police officers are properly equipped. Cameras take eight hours to fully charge and to download all data so while half of the cameras are being charged, the other half are in use by officers on the road. The Axon 2 camera systems are compatible with our current software for data storage. Wearing body cameras allows for more thorough information sharing, on-scene security and protection. In order to remain consistent with the equipment that is currently being used, TASER International is the recommended vendor and a sole source provider.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Community Public Safety - Police– Police Technical Services Division's Capital Outlay Less Than \$5,000 Account No. 101-3515-971.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION

REVISED CC- 11

From: Timothy Morales, City Manager

Subject: Natural Gas Choice Program

Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend the contract with Interstate Gas Supply, Inc. (IGS) be approved to provide natural gas for a period of three years, from April 1, 2016 through March 31, 2017 at a fixed rate of \$2.69 per thousand cubic feet (Mcf); and at a fixed rate of \$3.15 per Mcf from April 1, 2017 through March 31, 2018; and at a fixed rate of \$3.28 per Mcf from April 1, 2018 through March 31, 2019. The fixed rate will apply to 45 service accounts for City facilities utilizing natural gas.

The contract has been approved by me as to substance and the City Attorney as to form. It is also recommended that City Council authorize the City Manager or his designee to execute all related documents.

Justification:

In early February 2016, quotes were received for the City's natural gas needs. The Michigan Public Service Commission and Consumers Energy allow natural gas customers to select third party gas suppliers in lieu of Consumers Energy as a gas provider. The Natural Gas Choice program will allow customers to select a licensed gas supplier in Consumers Energy's service territory to purchase natural gas and utilize Consumers Energy's infrastructure and metering system to deliver and meter natural gas. Delivery and meter billing charges assessed by Consumers Energy still apply.

In an effort to minimize City expenditures related to natural gas prices, the City received quotes from two licensed natural gas providers in the Consumers Energy service territory for natural gas for 45 service accounts for municipal buildings. The City of Saginaw on average uses 43,000 Mcf per year. One Mcf unit is equivalent to 1000 cubic feet. A low fixed price of \$2.69 per Mcf from April 1, 2016 to March 31, 2017, \$3.15 per Mcf from April 1, 2017 to March 31, 2018 and \$3.28 per Mcf from April 1, 2018 to March 31, 2019 was received from Interstate Gas Supply, Inc. In comparison, Consumers Energy's current variable gas cost recovery fee is \$3.1981 per Mcf. Accepting the low quote from IGS may result in annual savings and reduce risks related to fluctuating monthly gas recovery charges as it relates to Consumer Energy ability to request rate increases with the Michigan Public Service Commission. The City began using the natural gas choice program in June 2012 and to date estimates its overall savings greater than \$43,000.

Two companies provided quotes to provide the City's natural gas. The City's Purchasing Committee reviewed the quotes and recommended IGS to provide the

COUNCIL COMMUNICATION

REVISED CC- 11

service at their low bid price. However, it must be understood we are dealing with a very volatile market where pricing may change several times a day and the bidders cannot lock in their prices until a contract or purchase order is approved, guaranteeing them a contract. Therefore, we recommend approval of the lowest bidder at the time of the final inquiry, which will allow the City to take advantage of the best possible pricing over the next fiscal year. Quotes will again be obtained from bidders by noon on March 14th, and an updated communication will be presented to Council. The following is a tabulation of the quotes received:

<u>Company</u>	<u>Cost per Mcf</u> <u>(4-16 to 3-17)</u>	<u>Cost per Mcf</u> <u>(4-17 to 3-18)</u>	<u>Cost per Mcf</u> <u>(4-18 to 3-19)</u>
Interstate Gas Supply, Inc. Dublin, Ohio	\$2.69	\$3.15	\$3.28
Constellation Energy Gas Choice, Inc. Fort Gratiot, Michigan	\$2.89	\$3.15	\$3.25

Interstate Gas Supply, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedures," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Natural gas services are paid for separately from each division's operating service accounts. Therefore, each division's funds may realize savings generated by the reduction in operating expenses.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Authorization to Allow the Sale of Alcoholic Beverages on Ojibway Island

Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend adoption of the attached Resolution authorizing the consumption and sale of alcoholic beverages on Ojibway Island, a public property, during the annual WKCQ Country Music Fest Free Concert to be held on June 18, 2016.

Justification:

On June 18, 2016, MacDonald Broadcasting Company WKCQ-FM (WKCQ) will host its annual Country Music Fest Free Concert on Ojibway Island, a public property. WKCQ has requested that the City allow for alcoholic beverages to be served to participants for consumption during this event. Title XIII, Chapter 132, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the consumption and sale of alcoholic beverages on public property, if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the State of Michigan;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

Approval to sell alcoholic beverages for this event is contingent upon the applicable vendors providing the proper required documents to the appropriate City department by June 3, 2016. The City has set the insurance requirements and all insurance certificates must be reviewed and approved by the City. Furthermore, the vendor has been advised of the insurance requirements and the deadline for submitting insurance certificates to the City.

Council Action:

This Council Communication is for explanation purposes only of the resolution to be adopted.

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES ON OJIBWAY ISLAND

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the MacDonald Broadcasting Company WKCQ-FM plans to host its annual festival at Ojibway Island on June 18, 2016; and

WHEREAS, the MacDonald Broadcasting Company WKCQ-FM requests that they be allowed to sell alcoholic beverages to participants for consumption at Ojibway Island on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, MacDonald Broadcasting Company WKCQ-FM must provide certain documents prior to the event; and

WHEREAS, if MacDonald Broadcasting Company WKCQ-FM does not provide the documents by the stated date, they will not be allowed to sell alcoholic beverages for consumption during the event on June 18, 2016; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual WKCQ Country Music Fest Free Concert to be held on June 18, 2016 at Ojibway Island, provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than June 3, 2016.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MacDonald Broadcasting Company – In-Kind Service
Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend approval of the request by WKCQ for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest scheduled for June 18, 2016 on Ojibway Island.

Justification:

On February 2, 2016, the Public Services Department received a special event application from WKCQ for the annual WKCQ Country Music Fest to be held on June 18, 2016. WKCQ has requested that we extend payment terms of half cash and half in-kind advertising for payment of City services and facility use fees.

An Ordinance became effective on August 19, 2004 to add Chapter 99, "Special Events Regulations" to Title IX, General Regulations of the City of Saginaw Code of Ordinances O-1. Section §99.5 of this ordinance states that fees and insurance will not be waived under any circumstances. The fees would not be waived in this instance, but another form of payment would be accepted.

Last year's actual cost for services totaled \$18,974.96, of which in-kind services totaled \$9,487.48. In 2015, the City utilized \$26,878.00 of advertisement from MacDonald Broadcasting Company. The current remaining balance of in-kind services from McDonald Broadcasting Company WKCQ – FM totals \$22,204.89.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: MacDonald Broadcasting Company WKCQ–FM Island User Agreement

Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend approval of the Ojibway Island User Agreement with MacDonald Broadcasting Company WKCQ-FM for the Country Music Fest scheduled for June 18, 2016 on Ojibway Island. The Agreement is approved by me as to substance and the City Attorney as to form.

Justification:

On June 18, 2016, WKCQ will host its annual WKCQ Country Music Festival Free Concert on Ojibway Island. WKCQ will pay the City a flat fee of \$700 for the rental of Ojibway. This is the fifth year that WKCQ-FM will charge a limited number of participants for tickets to a special seating area at the festival and sell alcoholic beverages.

Therefore, the parties have agreed that WKCQ will pay the City a minimum service fee of \$2,000. In lieu of payment, one-half of the service fees will be in-kind services. Moreover, WKCQ will pay the City, fifty cents (\$0.50) per ticket for ticket sales over 500, of which one-half of total sales will be applied to City in-kind services. Furthermore, WKCQ must provide an insurance certificate and liquor liability license to the City. WKCQ must provide a liquor liability license to the City because it plans to sell alcoholic beverages to participants.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager be approved.

From: Timothy Morales, City Manager

Subject: Human Planning Commission Ordinance Amendment

Prepared By: Leticia C. Trevino, Community Development Block Grant Specialist

Manager's Recommendation:

An Ordinance is listed for introduction under the regular order of business, which amends §12.33 "Saginaw Human Planning Commission" of Chapter 12, "Boards and Commissions" of Title 1, "Administrative Code" of the Saginaw Code of Ordinances.

Justification:

This amendment is making significant changes to how the Human Planning Commission members are seated and the geographical locations that they will represent and serve. Any reference to polling locations or voting precincts have been eliminated in their entirety and a new geographical map was created to reflect the new Human Planning Commission Districts. In addition, the names of the Districts have been changed from Neighborhood Representatives to Neighborhood District Representatives. We have moved from twenty (20) Districts to twenty-one and each of the twenty-one districts provides fair representation of all citizens of the City of Saginaw. The last term change is from Neighborhood Districts to Human Planning Commission Districts. Each change referenced in this communication is clearly reflected in the strikethrough version of the ordinance.

Council Action:

This communication is for explanation purposes only for the separate ordinance to be introduced.

ORDINANCE INTRODUCTION

INTRO O-1

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance, entitled and reading as follows:

O-

AN ORDINANCE TO AMEND §12.33, "SAGINAW HUMAN PLANNING COMMISSION" OF CHAPTER 12, "BOARDS AND COMMISSIONS" OF TITLE I, "ADMINISTRATIVE CODE" OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

ORDINANCE INTRODUCTION

O-1

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced March 14, 2016, entitled and reading as follows, be taken up and enacted:

O-

AN ORDINANCE TO AMEND §12.33, "SAGINAW HUMAN PLANNING COMMISSION" OF CHAPTER 12, "BOARDS AND COMMISSIONS" OF TITLE I, "ADMINISTRATIVE CODE" OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

§ 12.33, "Saginaw Human Planning Commission" of Chapter 12, "Boards and Commissions" of Title I, "Administrative Code" of the City of Saginaw Code of Ordinances, O-1, is hereby amended to read as follows:

§ 12.33 SAGINAW HUMAN PLANNING COMMISSION.

(A) Creation and Membership.

(1) The Saginaw Human Planning Commission is hereby created to provide effective citizen participation in an advisory capacity only to aid the City Council in solving the social and physical problems of the City.

(2) There shall be ~~twenty-(20)~~ **twenty-one** ~~Neighborhood Representatives~~ **Neighborhood District Representatives** on the Commission, one (1) to be appointed by City Council (hereinafter in this section referred to as "Council") from the ~~geographical area constituting each voting precinct in the City as established at the time of the adoption of this section and as subsequently altered~~ **Neighborhood Districts adopted by City Council at the time this ordinance becomes effective and any subsequent amendments.**

(3) A map clearly indicating the geographical area of each of the ~~voting precincts~~ **Neighborhood Districts** in the City (~~hereinafter in this section referred to as "neighborhood districts" or "election precincts"~~) shall be maintained in the City Clerk's office for public examination.

- (B) ~~Neighborhood districts~~ Human Planning Commission Neighborhood Districts.

The Human Planning Commission Neighborhood Districts are as follows:

(1) ~~St. Joseph Education Center, 936 N. Sixth~~ Human Planning Commission Neighborhood District One;

(2) ~~Arthur Eddy Academy, 1000 Cathay~~ Human Planning Commission Neighborhood District Two;

(3) ~~Heavenrich School, 2435 Perkins~~ Human Planning Commission Neighborhood District Three;

(4) ~~Central Fire Station, 801 Federal~~ Human Planning Commission Neighborhood District Four;

(4B) ~~Maplewood Manor, 535 S. Warren~~ Human Planning Commission Neighborhood District Four B;

(5) ~~Ruben Daniels Middle School, 1010 Hoyt~~ Human Planning Commission Neighborhood District Five;

(6) ~~Saginaw High School A, 3100 Webber~~ Human Planning Commission Neighborhood District Six;

(7) ~~St. George Church, 3121 Sheridan~~ Human Planning Commission Neighborhood District Seven;

(8) ~~Saginaw High School B, 3100 Webber~~ Human Planning Commission Neighborhood District Eight;

(9) ~~YMCA, 1915 Fordney~~ Human Planning Commission Neighborhood District Nine;

(10) ~~New Mount Calvary Missionary Baptist, 3610 Russell~~ Human Planning Commission Neighborhood District Ten;

(11) ~~Thompson Middle School, 3021 Court~~ Human Planning Commission Neighborhood District Eleven;

(12) ~~Kempton School, 3040 Davenport~~ Human Planning Commission Neighborhood District Twelve

~~(13) Saginaw Career Complex, 2101 Weiss~~ Human Planning Commission
Neighborhood District Thirteen;

~~(14) Saginaw Art Museum, 1126 N. Michigan~~ Human Planning Commission
Neighborhood District Fourteen;

~~(15) Herig Elementary, 1905 Houghton~~ Human Planning Commission
Neighborhood District Fifteen;

~~(16) Handley School, 224 N. Elm~~ Human Planning Commission
Neighborhood District Sixteen;

~~(17) St. Stephen's School, 1300 Malzahn~~ Human Planning Commission
Neighborhood District Seventeen;

~~(18) Rosien Towers, 310 S. Harrison~~ Human Planning Commission
Neighborhood District Eighteen;

~~(18B) Butman Fish Library, 1716 Hancock~~ Human Planning Commission
Neighborhood District Eighteen B;

~~(19) Jerome School, 1515 Sweet~~ Human Planning Commission
Neighborhood District Nineteen;

~~(20) Merrill Park School, 1800 Grout~~ Human Planning Commission
Neighborhood District Twenty;

~~(21) Human Planning Commission Neighborhood District~~
Twenty-One.

(C) ~~Qualification of representatives~~ Neighborhood District Representative's
Qualifications.

~~A Neighborhood Representative on the Commission must be a citizen of the United States, at least eighteen (18) years of age and a registered voter on the date of appointment. No Neighborhood Representative can hold any board membership, remunerative office, employment, or subcontracting relationship with any Community Development Block Grant funded agency or any organization which has applied to the City for Community Development Block Grant funds at the time the Representative is serving on the Human Planning Commission.~~

A Neighborhood District Representative must meet the following qualifications prior to appointment:

- (1) United States citizenship;
- (2) Eighteen (18) years old; and
- (3) Registered voter of the City.

During the Neighborhood District Representative's tenure, the individual cannot hold any board membership, employment or subcontracting relationship with any agency currently being funded with or applying for Community Development Block Grant funds while the person is serving on the Human Planning Commission.

(D) Term of office **Office.**

~~The term of office of Neighborhood Representatives shall be two (2) years from the date of appointment except that the initial appointments under this section for those appointed in even-numbered districts shall be for one (1) year.~~ The term of office of the Neighborhood District Representative shall be two (2) years from the date of appointment.

(E) Vacancy in office **Office.**

~~The office of Neighborhood Representative of a district shall be declared to be vacant by the Saginaw Human Planning Commission when the Neighborhood Representative has died, resigned, or when the Commission determines that the Neighborhood Representative no longer occupies as a principle residence a dwelling in the district from which the Representative was appointed, or that the Representative has been convicted of a felony or has been judicially declared to be mentally incompetent. The office of Neighborhood Representative of a district shall be automatically vacant if the Representative holds any board membership, remunerative office, employment, or subcontracting relationship with any Community Development Block Grant funded agency or any organization which has applied to the City for Community Development Block Grant funds at the time the Representative is serving on the Human Planning Commission.~~

The office of Neighborhood District Representative shall be declared to be automatically vacant due to one of the following circumstances:

- (1) Death;
- (2) Resignation;
- (3) The Neighborhood District Representative no longer occupies as a principle residence, a dwelling in the Neighborhood District from which the person was appointed;
- (4) The Neighborhood District Representative has been convicted of a felony;
- (5) The Neighborhood District Representative has been judicially declared mentally incompetent; and

(6) The Neighborhood District Representative holds any board membership or obtains employment or a subcontracting relationship with any agency currently being funded with or applying for Community Development Block Grant funds while the individual is serving on the Human Planning Commission.

(F) ~~Filling vacancy in office~~ Filling of Vacant Office.

~~A vacancy in the office of Neighborhood Representative shall be filled by appointment by the Council for the unexpired term.~~ City Council shall fill a vacancy by appointment. The individual will complete the remainder of the former Neighborhood District Representative's term.

(G) Organization of Commission.

The Saginaw Human Planning Commission shall select its own Chairperson, Vice-Chairperson, Secretary, and any other officers it may deem necessary. The Commission shall establish its own rules of procedure.

(H) ~~General duties and powers~~ Duties and Powers.

The Saginaw Human Planning Commission shall address itself to the social and physical problems of the City. Nothing in this section is intended to or shall be construed to conflict with the provisions of MCL ~~125.31 through 125.45~~ 125.3801 through 125.3885, as amended, vesting certain powers and duties concerning a program for public structures and improvements in the City Planning Commission. The Commission will establish program priorities by direct communication with the citizens in the respective neighborhood districts. The Commission shall have authority to plan and research social programs and review and recommend programs and action proposed by others in the area of social programming proposed for the City.

(I) ~~Staff.~~ Personnel

~~Staff~~ Personnel to assist the Commission will be assigned from the ~~appropriate division of the City~~ City's Community Development Block Grant Division. The ~~head of the division~~ Community Development Block Grant Administrator will consult with the Commission as to type and number of staff to be assigned to it.

This ordinance shall become effective April 7, 2016.

Enacted: March 28, 2016.

Yeas:
Nays:
Absent:
Abstain:

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 28, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Act of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

Council Member _____ moved, seconded by Council Member _____ that an ordinance introduced on February 8, 2016 be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE LOTS 3 AND 4, BLOCK 21, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET FROM R-2, TWO FAMILY RESIDENTIAL TO RO-1, RESTRICTED OFFICE

The City of Saginaw Ordains:

Section 1. That Lots 3 and 4, Block 21, City of Saginaw In Division North of Cass Street be rezoned from R-2, Two Family Residential to RO-1, Restricted Office

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective March 24, 2016.

Enacted: March 14, 2016.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

**SUPPORT OF RESTORING SNAP FOOD BENEFITS TO PERSONS
AFFECTED BY MICHIGAN'S DECISION TO DISCONTINUE A BENEFITS STREAMLINING
PROGRAM KNOWN AS "HEAT & EAT"**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: food is necessary for survival; and as leaders of the community we have an obligation to bring to the attention of state lawmakers that older adults and people with disabilities in Michigan and throughout our community are in need of adequate public assistance to meet their nutritional needs; and

WHEREAS: following passage of the 2014 Federal Farm Bill, the State of Michigan reduced SNAP Bridge Card benefits for older adults and people with disabilities resulting in some who are subsisting on \$16 a month for food because they live in a housing complex where "heat is included in the rent;" and

WHEREAS: Michigan could restore SNAP by updating a benefits streamlining program known as "Heat & Eat" to increase the state's contribution of utility assistance from \$1 a year to the new federal requirement of \$20 a year to persons in need of both SNAP food benefits and utility assistance; and

WHEREAS: a remedy exists to repair this; and we are one of four states that have not repaired the public safety net for older adults and people with disabilities; and

WHEREAS: City of Saginaw Council members are concerned about the health and welfare of all residents, especially those most vulnerable.

NOW, THEREFORE BE IT RESOLVED, that the City of Saginaw Council members, urge State government officials to update the benefits streamlining program known as "Heat & Eat" or take other action to ensure that impoverished older adults and persons with disabilities are able to secure adequate food.

BE IT FURTHER RESOLVED, advocates are encouraged to contact their state representatives and senators to raise awareness of this important issue.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

CERTIFYING THE 2016 SINGLE LOT SPECIAL ASSESSMENT TAX ROLL

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Council has complied with the requirements of ordinances of the City relative to making special assessments to include: Weed/Grass Cutting, Police False Alarms, Fire False Alarms, Sewer Connections, Water Connections, Demolitions, and Nuisances: Trash Removal/Board-Ups/Junk Vehicles; and

WHEREAS: a Public Hearing was conducted on February 22, 2016 during which objections were heard and written objections were accepted until the time of said Hearing; and

WHEREAS: all objections have been reviewed and the single lot special assessments are determined to be the responsibility of the property owners.

NOW THEREFORE BE IT RESOLVED: that the City Clerk is hereby directed to transmit immediately said assessment rolls to the City Treasurer for collection of the assessments therein contained together with interest and penalties as provided in the City Charter and in Title III, Section 33.29, of the City of Saginaw Code of Ordinances; and

BE IT FURTHER RESOLVED: that all single lot special assessments assessed to properties owned by the Saginaw County Land Bank Authority or the Michigan Land Bank Fast Track Authority shall be removed from the Tax Roll; and

BE IT FURTHER RESOLVED: that each assessment in rolls in Sewer and Water are payable in 10 annual installments, assessments in rolls Nuisances: Board-Ups/Junk Vehicles/Weed Cutting, Police False Alarms, and Fire False Alarms are payable in one installment; and the rate of interest to be charged on unpaid installments shall be eight (8) percent per annum.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

RESOLUTION APPROVING THE HOME PROGRAM SUBMISSION **PROGRAM YEAR 2016-17**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to an estimated amount of \$320,079 in HOME funds to carry out the 2016-17 year program; and

WHEREAS, the application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990. as amended, which identified housing programs that would be carried out with 2016-17 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for program year 2016-17 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

**RESOLUTION APPROVING THE HOMELESS ASSISTANCE PROGRAM EMERGENCY
SOLUTIONS GRANT SUBMISSION
PROGRAM YEAR 2016-17**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to an estimated amount of \$183,056 in Emergency Solutions Grant funds to carry out the 2016-17 year program; and

WHEREAS, the application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 2009, which identified operating activities that could be carried out with 2016-17 year funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for program year 2016-17 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION PROGRAM YEAR 2016-17

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to an estimated amount of \$1,987,374 in Block Grant funds to carry out the 2016-17 year program; and

WHEREAS, the application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2016-17 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for program year 2016-17 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

Michigan Natural Resources Trust Fund Grant
Ojibway Island Improvements

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the City of Saginaw supports the submission of an application titled, "Ojibway Island Improvements" to the Michigan Natural Resources Trust Fund for development of ADA restroom improvements, stage improvements, electrical upgrades, and path improvements at Ojibway Island; and

WHEREAS, the proposed project complies with the City of Saginaw's Approved 5-Year Recreation Master Plan; and

WHEREAS, the City of Saginaw has made a financial commitment to the project in the amount of \$105,000 matching funds, in cash and/or force account; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

The City Manager is authorized to submit a Michigan Natural Resources Trust Fund Application for \$245,000, and further resolves to make available its financial obligation amount of \$105,000 (30% match) of a total \$350,000 project cost, during the 2017-2018 fiscal year.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 14, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/ CMC/MMC
City Clerk

CITY OF SAGINAW

Memo

To: Timothy Morales, City Manager

From: Phillip J. Karwat, P.E., Director of Public Services

Cc: Beth D. London, P.E., City Engineer

Date: March 9, 2016

RE: Saginaw County Road and Street Millage Survey

This memo is being written for explanation purposes for an item being brought to Council attention as it relates to a possible County wide street millage proposal in 2016.

Beginning sometime in calendar year 2015, discussions, conversations and ultimately meetings were taking place by representatives from the Saginaw County Road Commission and other local Townships, Cities and Villages to determine, based on road funding needs if we should seek a special road millage. As part of this process, the "Saginaw County Road Millage Committee" (Committee) was formed, and is comprised of the following members: Veronica Horn, Tom Mayan Sr., Rob Grose, Richard Crannell, Phillip Karwat, Tim Hildner, Marc McGill, Mike Hanley, Dennis Kraft, Dennis Borchard, Joe Wisniewski and Mike Girard.

The members of the Committee have been meeting for the past several months to determine what actions are needed to improve our local roads and streets. By estimate it will take well over \$400 million to get Local County and city roads up to average condition. With limited local road dollars available through the current Public Act 51 funding these streets will continue to see further deterioration and little or no resurfacing of local streets. One possible solution from the Committee, to assist in minimizing further deterioration of the local streets and possible annual resurfacing of local streets is a County wide millage. At this time the millage would be in the form of 2 mils, 5-year and placed on the August 2016 ballot. It is estimated that the 2 mils would generate on average nearly \$10 million in funds annually (county wide), dedicated solely to local roads and street improvements. Of this \$10 million it is estimated that nearly \$780,000 would go towards the City streets.

The Committee understands that it may receive mixed opinions and feelings of support from local Townships, Cities and Villages, and therefore prior to moving forward with steps to get a local road millage on the August 2015 ballot is looking for a response to a survey in order to determine if there is sufficient support from a majority of local government entities.

The specific request of the Survey is "Should Saginaw County Board of Commissioners consider placing a 2 mil request on the ballot for either the August Primary or November General Election for 5 years, where all collected funds will be provided back to all local municipalities (Townships, Cities and Villages) towards road improvements of their choice? Please see survey request. Once survey results are received by all local governments they will be reviewed by the Committee members and a determination to proceed will be determined based on these results.

email: PK
DP
TM

SAGINAW COUNTY ROAD MILLAGE COMMITTEE

CITY CLERK
SAGINAW

VERONICA HORN, TOM MAYAN SR., ROB GROSE, RICHARD CRANNELL, PHIL KARWAT, TIL HILDNER, MARG
MCGILL, MIKE HANLEY, DENNIS KRAFT, DENNIS BORCHARD, JOE WISNIEWSKI, MIKE GIRARD

1/29/2016

FEB 01 2016

To All Saginaw County Municipalities

The members of the Saginaw County Road Millage Steering Committee have been meeting the past several months to determine what actions are needed to improve our local roads and streets. The following observations are provided to you, along with request to consider supporting county wide efforts, in the form of 2 mils to be placed on the August 2016 ballot for voters to determine their conviction to improve our roads.

Collectively we have waited to see whether the State's recently passed bill will be sufficient to help in our cause. Unfortunately, under directives of Public Act 51, which governs how funds are to be allocated, there are very limited funds available to help with the local system.

To summarize our findings, which are expanded in the attached notes, we are convinced the only way to generate needed funding is by way of a 2 mil, county wide assessment, creating nearly \$10 million in funds dedicated solely to local road and street improvements.

By best estimate, it will take over \$400 million to get local county roads up to average condition. As you can imagine, the request for 2 mils will get us started, but will still leave a shortage, which must be explained clearly to our voters. To accomplish this lofty goal, a 20 year millage would be a great accomplishment, but unlikely to be approved by our constituents, hence the consideration for 5 years, with hope for continuous renewal every 5 years.

Funds would be collected by the County Treasurer, and then divided by SEV, as directed in the act, which was in place before the Headlee Amendment created taxable value, the current basis of tax assessment. The enclosed comparison of taxable vs. SEV will help you to see how your jurisdiction will benefit, as all funds collected in your community are retained by you. Collection costs are negligible, as other assessments are already collected by the county.

You and your board/council are asked now to respond to our enclosed survey, in order to determine if there is sufficient support from a majority of local government entities to proceed with consideration. Please review and call any one of the committee members for further clarification, or if you would like representation at your next meeting. Our goal is to have survey results collected by end of February 2016, to be then considered by the County Board at its March 15, 2016 meeting.

Thank you for your consideration in this important endeavor toward improving the local road and streets of Saginaw County. Your support is crucial to making us all better communities.

SAGINAW COUNTY ROAD & STREET MILLAGE SURVEY

Should Saginaw County Board of Commissioners consider placing a 2 mil request on the ballot for either the August Primary or November General Election for 5 Years, where all collected funds will be provided back to all local municipalities (Townships, Cities & Villages) toward road improvements of their choice?

_____ A. Yes, our local government unit is in need of funds dedicated to local road/street improvement.

_____ B. Yes, we generally agree there is a need to raise funds to improve local roads & streets, with the following suggestions to include in the ballot:

_____ C. No, we are not in favor of the county placing this on any ballot.

Please forward survey responses through any of the following:

Mail to: County Road Millage Committee
ATTN: Commissioner Dennis Kraft
111 S. Michigan
Saginaw, MI 48602

Email to krafftyd@gmail.com

Fax to 989-497-1660

Saginaw County Road Millage Assembly of Notes

Issue	Response	Needs	Assign to	Completion by	Additional Notes
1. Amount needed to get roads to average condition and which roads	\$400 million	Seek support from majority of Saginaw County municipalities to put on ballot	Steering Committee	10-May-16	
2. How long to repair under current funding	At 2 mils, will likely take up to 20 years	Determine which roads will be addressed with agreed funding and timing	Determined by each municipality with counsel from SCRC	Must be communicated to communities before either August 2 Primary or Nov. gen. election	
3. The State's new plan and impact to county	Current understanding of passed bill only enough for general maintenance	Understanding amount to be generated for Sag. County	SCRC	January 2016 to allow time to circulate to municipalities	
4. Amount of millage to promote	2 mils seems to be general response, less is not enough, more would not pass	Communicate how much is raised, and impact on households	Steering Committee	January 2016 to allow time to circulate to municipalities	
5. To whom and what amount distributed	See chart by SCRC	Communicate to municipalities and why	Steering Committee	January 2016 to allow time to circulate to municipalities	
6. County costs to collect county wide	Minimal, same method used for other millages	Confirm with County Treasurer	County Treasurer	January 2016 to allow time to circulate to municipalities	
7. Legal Opinion on how funds split	Bill Smith has provided				
8. Time frame and deadlines to get on ballot	Estimated May 10 for August primary, Sept. 10 for General election	Confirm with Clerk	County Clerk	January 2016 to allow time to circulate to municipalities	
9. How long on millage	5 Years is current consideration, longer may be difficult to pass				
10. What about jurisdictions that already have a road millage	If worded correctly in current millage with "up to", may choose not to collect existing millage.	Communicate to municipalities, investigate language	Steering Committee	January 2016 to allow time to circulate to municipalities	
11. Ballot language	Suggested language provided by McGill	See legal opinion on language once decision on amount and length	Steering Committee	January 2016 to allow time to circulate to municipalities	
12. Use of Advisor(s)	Seek assistance in completion of steps and communication plan	Contract negotiated to include expectations	SCRC	Following January 13 steering committee meeting	
13. When funds would be available	Cash flow study needed	Chart to show flow of funds	SCRC and Treasurer	January 2016 to allow time to circulate to municipalities	
14. SCRC Matching funds readily available?	Will funds be available to match collected funds	Communication from State on matching funds match and review of formula to possibly increase match	SCRC	January 2016 to allow time to circulate to municipalities	
15. When Projects would start	Planning may begin as soon as passage is assured	Chart to show work flow	SCRC	January 2016 to allow time to circulate to municipalities	
16. How SCRC will balance projects	SCRC is reasonably sure it can meet	Greater measure of assurance	SCRC	January 2016 to allow time to circulate to municipalities	
17. Steering Committee	Current members are Dennis K. and B., Joe, Rob Grose, Tim Hildner	Add Veronica Horn, Marc McGill, Russ Taylor, Paul Moore, Tom Mayan Sr, Phill Kanwit	Kraft to send memo request and followup call	January 13 next meeting	
18. Who Runs with this	Joint leadership to show unity	Plan on how to coordinate	Steering Committee	at January 13 next meeting	
19. Public Response so far	Reluctance	Better inform public on road funding challenges	Steering Committee	January 2016 to allow time to circulate to municipalities	
20. Managing Media	How to broadcast, educate	Plan on how to proceed and timing	Steering Committee	January 2016 to allow time to circulate to municipalities	
21. Publicity	Who manages	Plan on how to proceed and timing	Steering Committee	January 2016 to allow time to circulate to municipalities	
22. Spokesperson(s)	Who can serve this role	Convincing personalities to speak to groups, media, etc.	Steering Committee	January 2016 to allow time to circulate to municipalities	
23. Creation of FAQ	Will this form work?	Develop marketable piece	Steering Committee	January 2016 to allow time to circulate to municipalities	
24. Funds for Promotion	How to raise funds for promotion and how much	Budget plan	Steering Committee	January 2016 to allow time to circulate to municipalities	
25. Who manages publicity	to be managed by consultant?	Understanding of who does what	Steering Committee	January 2016 to allow time to circulate to municipalities	