Council Agenda

November 2, 2015 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to Mid-Michigan Waste Authority designating November 15, 2015 as "America Recycles Day."

2. Proclamation presented to Maria McCarville, Director of the Public Libraries of Saginaw, to recognize Hoyt Library's 125th anniversary.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Janet Santos, City Clerk, update on voting precincts and polling locations.

CONSENT AGENDA:

1. Approve the October 19, 2015 special meeting, closed session and regular council meeting minutes and the amended June 22, 2015 regular council meeting minutes.

2. Approve the amendments to the 2015/2016 Approved Budget to recognize any changes that have occurred during the September period.

3. Approve the Commercial Card Rebate Amendment and the Commercial Card ACH Debit Authorization Agreements with Fifth Third Bank to facilitate payment methods and the process to receive rebates on City procurement cards.

4. Approve a purchase order to Environmental Systems Research Institute for $4,844.62 for annual software renewal for maintenance and support for the GIS Division.

5. Approve the proposed 2016 City Council Meeting Schedule.

6. Approve a purchase order to Printing Systems, Inc. for $5,706.69 to issue new voter identification cards to the applicable registered voters for the Elections Department.

7. Approve to increase blanket purchase order no. 496764 to Kay Communications by $4,000, for a new total of $10,000, for additional in-car camera repairs and replacements for the Saginaw Police Department.

8. Approve a purchase order to Berger Chevrolet, Inc. for $80,844.50 for three fully equipped 2016 Chevrolet Impala Police Patrol vehicles.

9. Approve the Grant Agreement with Consumers Energy Company for $2,500 for the Michigan Forestry and Park Associations Community Tree Planting Grant Program. Further, approve a budget adjustment for FY 2016 to recognize these funds.

10. Approve a purchase order to Aries Building Systems, LLC for $5,438 for two tandem axle trailers for the Traffic Maintenance Section of the Right of Way Division.

11. Approve a purchase order to Mead and Sons Contracting for $17,555 for FY 2016 for Dozing and Grading Services for the Maintenance and Service Division; and pending approval of the FY 2017 budget, approve a purchase order to Mead and Sons for $18,950 for the same services for FY 2017.

12. Approve a one-year Adopt-A-Park Agreement with Saginaw West Lions Club to help maintain Bliss Park and authorize the Director of Public Services or his designee to approve extensions of the Agreement for subsequent years, not to exceed four years.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend Chapter 16, titled “Police Officers And Firefighters Retirement System,” §16.03(B), §16.03(C), titled “Retirement System Continued,” §16.04(A)(1), §16.04(A)(2), titled “Board Of Trustees,” §16.22(C), titled “Workers’ Compensation Offset,” §16.27(A), §16.27(B), titled “Management of Funds,” §16.28(A), §16.28(B) titled “Income Funds,” §16.29, titled “Method Of Making Payments,” §16.30(A), titled “Assignments Prohibited,” and §16.31, titled “Errors,” Of Title I, “Administrative Code,” of the Saginaw Code of Ordinances, O-1.

Council Agenda

November 2, 2015 6:30 p.m.
Council Chamber

RESOLUTIONS:

1. Adopt the Resolution objecting to the transfer of tax reverted properties from Saginaw County to the City.

2. Adopt the Resolution establishing new polling locations for all future elections.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 989.759.1480.

PROCLAMATION

WHEREAS: in the greater Saginaw area alone, over 500 tons of solid waste are generated each day by households and businesses throughout Saginaw county; and

WHEREAS: to conserve landfill space and protect our valuable natural resources, Americans have turned to recycling. Recycling is the easiest thing we can all do to improve our community, and conserve natural resources; and

WHEREAS: the national recycling rate has increased every year for the past 30 years and has now reached an overall recycling rate of more than 34 percent. Local Mid Michigan Waste Authority members have achieved an overall rate of over 32 percent; and

WHEREAS: recycling also helps create green jobs. According to a report by the Tellus Institute with Sound Resource Management, recycling 75 percent of the nation's waste would create nearly 1.5 million jobs by 2030; and

WHEREAS: to focus the nation's attention on the importance of recycling, thousands of organizations and individuals are joining Mid Michigan Waste Authority and participating in recycling events to celebrate America Recycles Day, a national initiative by Keep America Beautiful and the only nationally recognized day dedicated to promoting and celebrating recycling in the United States; and

WHEREAS: the City of Saginaw is proud to support the Mid Michigan Waste Authority and the various programs to foster waste reduction, recycling and "buy recycled" activities by residents, schools, businesses and other organizations. Collectively, through events like America Recycles Day, we can all help to make recycling bigger and better 365 days a year.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim **November 15, 2015**, as

"America Recycles Day"

in the City of Saginaw and urge all citizens to take the pledge to reduce, reuse, and recycle and to ensure they always purchase recycled goods. Further, I ask all citizens to support the Mid Michigan Waste Authority's continued efforts to raise awareness of the importance of recycling.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 2nd day of November in the year of our Lord two thousand fifteen.

Dennis D. Browning, Mayor

Councilpersons
Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore,
and Demond L. Tibbs

November 2, 2015

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, the Hoyt Public Library opened to the public on November 1, 1890. The Hoyt Library still stands at the corner of Janes and Jefferson Avenue with much of its original design, such as the porch with its red sandstone exterior columns and exquisite interior oak panels, ceiling beams, and mantels; and

WHEREAS, funding for Hoyt Public Library was made possible from the generous contributions of New York businessman, Jesse Hoyt. Although not a citizen of Saginaw, Mr. Hoyt put the interests of the Saginaw community above his own and risked his own wealth to bolster the well-being of Saginaw, his favorite city; and

WHEREAS, at its opening, the Hoyt Library contained 20,000 volumes of material, a lecture hall, a meeting room and trustees room. From these modest beginnings, the library's collections have grown to meet the needs of the Saginaw community, to the point that two expansions in 1920 and again in 1960 have been necessary, as well as renovations in 1977 and 1994; and

WHEREAS, the Hoyt Public Library has adapted to changes in technology that have redefined "libraries" while maintaining the comfort associated with a collection of books and the information and inspiration they contain. Hoyt Library now offers learning programs for all ages, job seeker and small business resources, expanding information services, Internet access, and various other means of community support; and

WHEREAS, through times of recession and prosperity, war and peace, the Hoyt Public Library of Saginaw has continued to serve the citizens of Saginaw as a place of learning, culture and community. The Hoyt Public library stands as a Saginaw landmark where it is continues to be a visible sign of the strength, endurance, and vision of the people of Saginaw;

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby congratulate **Hoyt Public Library** on the honorable occasion of their 125th anniversary. We extend this expression of admiration and appreciation to the board members, staff, and volunteers of the Public Libraries of Saginaw for their accomplishments, commitment, and dedication to the Saginaw community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 2nd day of November in the year of our Lord two thousand fifteen.

Dennis D. Browning, Mayor

Councilpersons
Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda F. Moore,
and Demond L. Tibbs

November 2, 2015

Timothy Morales, City Manager

A SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 19, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Dennis Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning - 7. Council Members absent: Dan Fitzpatrick and Mayor Pro Tem Amos O'Neal - 2.

Moved by Council Member Boensch, seconded by Council Member Kloc to suspend the Council Rules of Order. 7 ayes, 0 nays, 2 absent. Motion approved.

PERSONAL APPEARANCES

Deputy Clerk Gwizdala announced that there were no personal appearances.

Council Member Fitzpatrick entered the meeting at 6:04 p.m.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Kloc, seconded by Council Member Balls to enter a closed session under MCL 15.268(c), for a strategy session regarding a Letter of Understanding with the IAFF. Mayor Browning asked Deputy Clerk Gwizdala to conduct a roll call vote.

Ayes: Fitzpatrick, Tibbs, Boensch, Coulouris, Moore, Balls, Kloc, Mayor Browning
Nays: None
Absent: Mayor Pro Tem O'Neal
Abstain: None
Motion approved.

Council entered closed session at 6:05 p.m.

Moved by Council Member Kloc, seconded by Council Member Boensch to return to regular session at 6:25 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the Director of Human Resource's recommendation as discussed in closed session. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Boensch to adjourn the meeting at 6:26 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Andy Gwizdala,
Deputy Clerk

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A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 19, 2015, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning - 8. Council Members absent: Mayor Pro Tem Amos O'Neal - 1.

ANNOUNCEMENTS

Mayor Browning presented a proclamation to Councilman Floyd Kloc, designating October 25 - 31, 2015 as "Pro Bono Week."

Mayor Browning presented a proclamation to Carl Williams, of the NAACP, to recognize their commitment to creating a more unified Saginaw.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Willie Haynes, Jan Cook, and Debbie Melkonian.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Kloc, Balls, Moore, Boensch, Tibbs, Fitzpatrick, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales introduced Dr. Steven Vance, Associate Dean, CMU Distributed Campus Saginaw, and Kush Sharma, CMU Medical Student. Dr. Vance gave an update on the Saginaw Central Michigan University College of Medicine Program.

City Manager Tim Morales provided informational updates on meetings, projects and events.

Consent Agenda

1. Approve the October 5, 2015 closed session and regular council meeting minutes.

2. Approve the Professional Services Agreement with McKenna Associates, Inc. for $26,000 for the preparation of the Five Year Consolidated Plan and One Year Action Plan for the Community Development Block Grant Program.

3. Approve the Municipal Employees' Retirement System Defined Benefit Adoption Agreement and Administrative Services Agreement to facilitate the transition of

the Fire Union from the Police and Fire Pension System to the MERS Pension System.

4. Approve the Municipal Employees' Retirement System Defined Contribution Plan Adoption Agreement for Fire personnel.

5. Approve the Municipal Employees' Retirement System Hybrid Plan Adoption Agreement for Fire personnel.

6. Approve the IBM Master Lease Agreement to provide PCs, laptops, servers, and service maintenance as needed for the City.

7. Approve the Procurement Card Agreement with Fifth Third Bank at no cost to facilitate the use of City credit cards.

8. Approve a purchase order to Dossier Systems, Inc. for $4,194 for the annual renewal of Dossier Fleet Management Software for the Motor Pool Operations Division.

9. Approve a purchase order to Hymmco, Inc., for $5,100 for dowel bars for concrete road repairs for the Streets Division.

10. Approve the application to the Michigan Department of Transportation to seek Local Grade Crossing Improvement Funds to upgrade the flashers at Huron and Eastern Railway Company crossings on W. Genesee Avenue and on Webber Street.

11. Approve a purchase order to Kluck Nursery, Inc. for $14,172 for 79 various trees to be planted in right-of-ways throughout the City for the Streets Division.

12. Approve a purchase order to Michigan Pipe and Valve for $3,900 for 24" water main insulation and accessories for the Maintenance and Service Division.

13. Approve a purchase order to Michigan Cat at the State bid price of $11,298.54 for a 2015 Caterpillar CVP Compactor Plate and accessories for the Maintenance and Service Division.

14. Approve a blanket purchase order to ETNA Supply, a sole source, for $20,000 for Sensus Water Meters for the Maintenance and Service Division for FY 2016; and pending approval of the FY 2017 budget, issue a blanket purchase order to ETNA Supply for the same amount and services for FY 2017.

15. Approve a purchase order to Michigan Pipe and Valve for $3,850 for a Mueller A3 Drill and Tap Machine for the Maintenance and Service Division.

16. Approve a purchase order to Red Holman GMC at the State bid price of $28,898.40 for a 2016 GMC Sierra 1500 Double Cab 4X4 truck for the Wastewater Treatment Division.

17. Approve a purchase order to Bill Snethkamp Chrysler, Dodge, Jeep, Ram at the State bid price of $22,046 for a 2016 Dodge Grand Caravan for the Wastewater Treatment Division.

18. Approve a purchase order to Infor for $12,997.56 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Divisions.

19. Approve a purchase order to Beyer Roofing for $23,558 to replace the roofs on two buildings at the Webber Retention and Treatment Basin for the Wastewater Treatment Division.

20. Approve a purchase order to Cummins Bridgeway, LLC in an amount not to exceed $6,038 for FY 2016 for Remote Generator Maintenance Services (RGMS) for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the RGMS plan from Cummins Bridgeway for an amount not to exceed $9,308 for FY 2017 and for an amount not to exceed $11,392 for FY 2018.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda items 1, and 3 through 20 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to approve consent agenda item 2 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Boensch provided an update from the City/County/School Liaison Committee.

INTRODUCTION OF ORDINANCES

Moved by Council Member Kloc, seconded by Council Member Moore, to introduce an ordinance to amend Chapter 16, titled “Police Officers And Firefighters Retirement System,” §16.03(B), §16.03(C), titled “Retirement System Continued,” §16.04(A)(1), §16.04(A)(2), titled “Board Of Trustees,” §16.22(C), titled “Workers’ Compensation Offset,” §16.27(A), §16.27(B), titled “Management of Funds,” §16.28(A), §16.28(B) titled “Income Funds,” §16.29, titled “Method Of Making Payments,” §16.30(A), titled “Assignments Prohibited,” and §16.31, titled “Errors,” of Title I, “Administrative Code,” of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Kloc, seconded by Council Member Moore to adopt an ordinance to amend paragraph (B), “Dishonored Checks,” of §13.10, “Payment of Monies,” of Chapter 13, “Administrative Policy and Procedure,” of Title I, “Administrative Code,” of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Kloc, seconded by Council Member Moore to adopt the resolution Authorizing Issuance of General Obligation Limited Tax Bonds, Series 2015,

for capital improvements in an amount not to exceed $5,215,000. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to adjourn the meeting at 7:48 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Andy Gwizdala,
Deputy Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JUNE 22, 2015, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 8. Council Member absent: Mayor Pro Tem Amos O'Neal - 1.

ANNOUNCEMENTS

Deputy Clerk Andy Gwizdala made the following announcements:

- City Hall will be closed on July 3 in observance of Independence Day.
- The last day to Register to vote for the August 4, 2015 Election is July 6.

Mayor Dennis Browning introduced new police officers Julian Guevera and Megan Gwizdala. Deputy Clerk Andy Gwizdala administered their official oath of office to the Saginaw Police Department, followed by official pinning of the badges.

PUBLIC HEARINGS

Deputy Clerk Gwizdala announced the public hearing for an Obsolete Property Rehabilitation Act Certificate for 3430 State Street. Mayor Browning called for comments three times. No public comments were made.

Moved by Council Member Coulouris, seconded by Council Member Boensch to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: William Giorgis, and Debbie Melkonian.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Fitzpatrick, Kloc, Balls, Moore, Boensch, Tibbs, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates on meetings, projects and events.

City Manager Morales introduced Andre Borrello, City Attorney. Mr. Borrello presented procedures of Parliamentary practices.

Consent Agenda

1. Approve the minutes from the June 8, 2015 regular Council meeting.

2. Approve Petition 15-09 from Pulse 3 Foundation to erect banner located at Court Street from August 18 through September 13, 2015 to promote "Run for Your Heart" Race.

3. Approve Petition 15-11 from Saginaw Area Fireworks Committee to display fireworks at the north end of Ojibway Island on Saturday, July 4, 2015 at 10:15 p.m., with a rain date of July 5, 2015.

4. Approve the amendments to the FY 2015 Approved Budget to recognize any changes that have occurred during the 4th quarter.

5. Approve a purchase order to Homeland Title Services for $12,000 for title services associated with the Community Development Block Grant.

6. Approve the grant agreements with the Michigan State Housing Development Authority for Michigan NSP2 Consortium Program Income Grant funds in the amount of $250,000.

7. Approve the write off on the balance sheet of seven residential rehabilitation loan accounts deemed uncollectible for a total amount of $76,919.81.

8. Approve the HOME Grant Agreement from the Department of Housing and Urban Development for FY 2016 for the HOME Investment Partnership Program for $309,647.

9. Approve the HOME Subrecipient Contracts for FY 2016 for operating expenses and various rehabilitation activities.

10. Approve the Emergency Solutions Grant Agreement from the Department of Housing and Urban Development for FY 2016 in the amount of $183,511.

11. Approve the Emergency Solutions Grant Subrecipient Contracts for FY 2016 to four organizations providing shelters and transitional housing for the homeless.

12. Approve the Community Development Block Grant Agreement from the Department of Housing and Urban Development for FY 2016 for $2,421,735.

13. Approve the Community Development Block Grant Subrecipient Contracts and Memorandums of Understanding for FY 2016 with various organizations for housing, economic development, public improvements, and public service activities.

14. Approve the Claims Service Contract with Alternative Service Concepts as the City's third party administrator for insurance claims from July 1, 2015 through June 30, 2017.

15. Approve the Insurance Renewal with Saginaw Bay Underwriters for the City's General Liability, Automobile Liability, Michigan No Fault, Law Enforcement Liability, and Public Officials Liability for a total cost of $400,353.

16. Approve a purchase order to Yeo & Yeo Consulting, LLC for $12,156.72 for renewal of the City's VMware license fees to operate the computer servers of the City.

17. Approve the Workers Compensation Insurance Renewal with Safety National Casualty Company for the term of July 1, 2015 through June 30, 2016.

18. Approve the Investment Advisory Services Agreement with Retirement Plan Advisors to assist with employee education, employee enrollments and individual investment advisory services.

19. Approve the Services Agreement with Health Decisions, Inc. for $8,000 for the required services to comply with the Patient Protection and Affordable Care Act.

20. Approve a blanket purchase order to Kay Communications, a sole source, for $6,000 for in-car camera repairs and replacements for Police Department patrol vehicles.

21. Approve a purchase order to Louis T. Ollesheimer & Son for $5,500 for the purchase and application of roof sealer at the Police Department.

22. Approve a purchase order to Maaco Collision Repair for $2,917.75 to repair damage sustained to Police Patrol Interceptor No. 90-1153.

23. Approve the Memorandum of Agreement with Smart Planet Software to provide internet based service that allows the electronic transmission of photos and information for all transactions between the City and licensed Pawnbrokers, Precious Items Dealers and Secondhand Merchants.

24. Approve a purchase order to Louis T. Ollesheimer & Son for $9,350 for the purchase of roof coating materials to be used at the Public Works Building.

25. Approve the Metropolitan Extension Telecommunications Rights-of-Way Oversight (METRO) Act permit extension issued to McCleod USA Norlight, LLC for an additional five-year term to end on May 2, 2020.

26. Approve ratification for emergency purchase order no. 496610 to F.P. Horak for $15,786.50 for the printing, handling and postage for the 2014 Annual Consumer Confidence Report for the Water Treatment Division.

27. Approve blanket purchase orders to the City's primary suppliers of parts and supplies for various amounts for the Wastewater Treatment Division for FY 2016.

28. Approve a purchase order to Alexander Chemical Corporation for $20,940 for 60 tons of chlorine for the Wastewater Treatment Division for FY 2016.

29. Approve a purchase order to the Michigan Department of Environmental Quality for $4,000 for laboratory analysis at the Water Treatment Plant for FY 2016.

30. Approve the Agreements with Oscar W. Larson Co. to provide Class A and Class B certification for underground storage tank operations at a cost of $1,700 per site for the Water and Wastewater Treatment Divisions.

31. Approve a purchase order to Rightway Remediation, LLC for $5,650 for removal of a boiler and insulation from piping at the Wastewater Treatment Division.

32. Approve a purchase order to Global Environmental Consulting for $4,550.00 for FY 2016 to perform Whole Effluent Toxicity (WET) analysis for the Wastewater Treatment Division; and pending approval of the FY 2017 budget, approve the bid from Global Environmental Consulting for $4,550 for the same services for FY 2017.

33. Approve a purchase order to Billy's Contracting in an amount not to exceed $30,500 for the hauling of grit and screenings for the Wastewater Treatment Division for FY 2016; and pending approval of the FY 2017 and FY 2018 budgets, approve the bids from Billy's Contracting in an amount not to exceed $30,500 for FY 2017 and in an amount not to exceed $31,750 for FY 2018 for the same services.

34. Approve the purchase order to PVS Technologies, Inc. for $92,000 for 250 tons of Ferric Chloride for the Water Treatment Division for FY 2016.

35. Approve a purchase order to Jones Chemical in an amount not to exceed $26,100 for 30 tons of sulfur dioxide for the Wastewater Treatment Division for FY 2016; and pending approval of the FY 2017 budget, approve the bid from Jones Chemical for an amount not to exceed $26,200 for 30 tons of sulfur dioxide for FY 2017.

36. Approve separate purchase orders to JCI Jones Chemical, Inc. in the amount of $43,520 for 68,000 gallons of Sodium Hypochlorite for the Water Treatment Division and for $108,500 for 175,000 gallons of Sodium Hypochlorite for the Wastewater Treatment Division for FY 2016.

37. Approve a purchase order to Key Chemical, Inc. for $91,869.96 for 182 tons of Hydrofluorosilicic Acid for the Water Treatment Division for FY 2016.

38. Approve a purchase order to Polydyne, Inc. for $10,800 for 20,000 pounds of Liquid PolyDMDAAC for the Water Treatment Division for FY 2016.

39. Approve separate purchase orders to Carmeuse Lime and Stone in the amounts of $50,603 for the purchase of 350 tons of Calcium Oxide for the Water Treatment Plant; and in the amount of $215,328 for 1,600 tons of Calcium Oxide for the Wastewater Treatment Division for FY 2016.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda items 1 through 3, and 5 through 39 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve consent agenda item 4 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Kloc, seconded by Council Member Moore to approve the following:

- City Manager reappointment of Michael Smith to the Electrical Appeals Board with a term to expire December 31, 2018.

- Mayoral reappointment of Robert Coates to the Housing Board of Appeals with a term to expire December 31, 2016.

- Council reappointment of Susanne Smokoska to the Human Planning Commission with a term to expire December 16, 2017.

- Council reappointment of Diana Gutierrez to the Saginaw Transit Authority Regional Services with a term to expire May 21, 2018.

- Council reappointment of Dennis Morrison to the Saginaw Transit Authority Regional Services with a term to expire September 26, 2018.

- Council reappointment of Edna Webb to the Zoning Board of Appeals with a term to expire June 9, 2018.

8 ayes, 0 nays, 1 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Balls, seconded by Council Member Boensch to adopt an ordinance to amend §110.23, "Pawnbrokers," of Chapter 110, "General Provisions," of Title XI, "Business Regulations," of the City Of Saginaw Code of Ordinances, O-1 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to adopt an ordinance to amend §110.25, "Secondhand Merchants," of Chapter 110, "General Provisions," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Boensch to adopt an ordinance to add §110.35, "Precious Items Dealers," of Chapter 110, "General Provisions," Of Title XI, "Business Regulations," of the City of Saginaw Code Of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved

RESOLUTIONS

Moved by Council Member Kloc, seconded by Council Member Coulouris to adopt the resolution authorizing an Obsolete Property Rehabilitation Certificate, for 3430 State Street. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to adopt the resolution authorizing changes to the City of Saginaw's Freedom of Information Act Policy. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Moore to adopt the resolution authorizing changes to the City of Saginaw's Investment Policy. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Fitzpatrick to adopt the resolution authorizing changes to the fee schedule for various services provided by the Police Department and for notary services provided by the City. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to adjourn the meeting at 8:11 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Andy Gwizdala
Deputy Clerk

COUNCIL COMMUNICATION CC- 2

From: Timothy Morales, City Manager

Subject: 2015/2016 September Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2015/2016 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the month of September.

Justification:

The 2015/2016 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's September analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The General Fund (101) should be increased from $31,025,875 to $31,139,794. This represents a net increase of $113,919. This increase is represented by the following budgetary changes:

During FY 2015, city council approved the purchase of one fire vehicle ($44,937) and three police vehicles ($65,932). Due to delays in the shipping and billing for the purchases of these vehicles, the police vehicles were received in September of FY 2016 and the fire vehicle is expected to arrive in the next few months. This budget adjustment recognizes the purchase of these vehicles.

It is also recommended that the General Fund Revenues' Sale of Property/Fire Department Account No (101-0000-673.004) be increased from $2,000 to $5,050. This represents an increase of $3,050 for the sale of a ladder truck on GovDeals. To offset this increase in revenues will be an increase to Community Public Safety – Fire, Fire Apparatus/Operations and Maintenance Division's Vehicle Account No (101-3554-982.000) by the same amount.

It is recommended that the General Fund Revenues' Indirect Cost Account No (101-0000-676.001) be decreased $16,791. This reduction is due to a decrease in the cost allocation funding for the Downtown Development Authority Fund due to the contracting of Saginaw Future ($2,870) and the Andersen Enrichment Center Operation Fund due to the evaluation of the operations and the consideration of the

financial position as of June 30, 2015 ($13,921). An appropriation of fund balance will be temporarily utilized to cover this reduction.

The Andersen Enrichment Center Operations Fund (236) should be decreased by $13,921, from $112,957 to $99,036. After a thorough review of the operations and the consideration of the financial position of this fund as of June 30, 2015, it was determined that the indirect cost exceeds the budgets ability to maintain this level of services. As a result, only directs cost are being recognized in this fund. Furthermore, the Enrichment Commission and the Director of Public Services are reviewing the operations to determine new funding sources and operations strategies.

The Downtown Development Authority Fund (243) should be decreased from $141,883 to $136,234, which equates to a $5,649 reduction. This reduction is primarily associated with reductions to the indirect cost of services ($2,870) and information management services ($2,779). In the later part of FY 2015, the Downtown Development Authority Board contracted with Saginaw Future, Inc. to provide administration leadership over these funds. In the past an Executive Director was contracted for these administrative duties. This individual utilized city services, computers, and telephone to complete these duties. Saginaw Future Inc. has no need of these services.

The Department of Justice – JAG Fund (263) should increase $41,498, from $56,790 to $98,288. This increase is due to the carryover of funds from the Byrne Justice Grant 2013 ($30,074) and 2014 (11,424) grant periods. During FY 2015, city council approved the purchase of police vehicles from this fund. These vehicles were delivered during FY 2016. This adjustment recognizes the appropriation of these funds.

The Drug Forfeiture Fund (264) should be increased from $62,956 to $137,956. This is an increase of $75,000. This increase is primarily associated with the appropriation of the Drug Forfeiture Fund's Use of Fund Equity Account No (264-0000-989.000) for the purchase three police vehicles. To offset the increase in revenues will be an increase to Drug Forfeiture Fund's Vehicle Account No. (264-3040-982.000) by the same amount. Through this purchase Community Public Safety – Police will replace three of the oldest and less reliable police vehicles.

The Community Development Block Grant Fund (275) should be increased from $1,866,445 to $1,873,320. This is an increase of $6,875 for FY 2016. This increase in revenues derives from the recognition of a carryover funds for the Analysis of Impediments for Fair Housing that was completed during FY 2015 of $1,000 and $5,875 of carryover of funds for a sub-recipient loan disbursement.

The Residential Loans Fund (276) should be decreased from $579,003 to $573,128. This equates to a $5,875 reduction. This reduction is due to the reallocation of monies from this Residential Loans to the Community Development Block Grant Fund for the carryover of funds for a sub-recipient loan disbursement.

The Saginaw Economic Development Corporation Fund (282) should be increased from $712,092 to $713,722, which is an increase of $1,630. This increase is due to the recognition of funds received for the Saginaw Soup function $1,630. This increase in revenues will be offset by an increase to the Saginaw Soup Disbursement ($1,630).

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 3

From: Timothy Morales, City Manager

Subject: Fifth Third Bank Procurement Card Agreement

Prepared by: Jim Nichols, Purchasing Div. Of Fiscal Services

Manager's Recommendation:

I recommend approval of the Commercial Card Rebate Amendment and the Commercial Card ACH Debit Authorization agreements between the City of Saginaw (City) and Fifth Third Bank. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that City Manager and/or his designee be authorized to sign the Agreement.

Justification:

On September 28 and October 19, 2015, City Council adopted a resolution to establish the City's Credit Card Policy and approved the Procurement Card Agreement respectively in order to facilitate the City's use of credit/procurement cards. The additional agreements are necessary to facilitate the process of the City receiving any potential rebates as a result of volume usage and to allow payment to be made by way of the ACH Debit process which is the most efficient method for payment.

Council Action:

Moved by Council Member _____, seconded by Council Member_____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 4

From: Timothy Morales, City Manager

Subject: Environmental Systems Research Institute Annual GIS Software Maintenance and Support Fee

Prepared by: Jeff Klopcic, Technical Services Department

Manager's Recommendation:
I recommend that a purchase order be approved and issued to Environmental Systems Research Institute (ESRI), in the amount of $4,844.62 for annual software renewal for maintenance and support. ESRI is the provider of software for the City of Saginaw's GIS Division.

Justification:

Personnel from GIS, Engineering, Inspections, Public Services, Assessing, Police and Fire utilize GIS software on a daily basis. Software utilization includes the Weed Abatement program, Saginaw Fire View, Police Crime View, and Public Utilities viewer. In addition to purchasing the software, an additional annual renewal maintenance fee is required to receive all new upgrades for the software licenses and phone support.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, GIS Operating Services, Account No. 650-1738-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 5

From: Timothy Morales, City Manager

Subject: 2016 Council Meeting Schedule

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the 2016 City Council Meeting Schedule.

Justification:

The 2016 schedule is established in accordance with the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976. Following are the proposed dates:

JANUARY	11 23 Regular Meeting (Saturday Strategic Planning Session)
FEBRUARY	8 and 22
MARCH	14 and 28
APRIL	11 Student Government Day at 12:00 p.m. 25
MAY	9 C.O.W. at 5:00 p.m. and Regular at 6:30 p.m. 16 C.O.W. at 5:00 p.m. 23
JUNE	6 and 20
JULY	11 and 25
AUGUST	8 and 22
SEPTEMBER	12 and 26
OCTOBER	10 and 24
NOVEMBER	1* Tuesday meeting due to November 8 election 21
DECEMBER	5 and 19

The City Charter of the City of Saginaw, Chapter IV, Legislation, Regular Meetings, Section 18, states in part, "……the council shall meet at least twice monthly." To assist the City Clerk in preparing for elections, City Council adopted a motion in 2007 wherein Council meetings would not be scheduled on the Monday preceding an election. Elections scheduled for 2016 are March 8, August 2 and November 8, which were given consideration in preparing the meeting calendar.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

CITY OF SAGINAW
CITY COUNCIL

The **2016** meeting schedule is posted in compliance with requirements of Act 267, P.A. 1976.

Regular meetings are held on Monday evening at 6:30 p.m. in Council Chambers, Room 205, unless noted otherwise.

JANUARY	11 23-Regular Meeting (Saturday Strategic Planning Session)
FEBRUARY	8 and 22
MARCH	14 and 28
APRIL	11-Student Government Day at 12:00 p.m. 25
MAY	9-Committee of the Whole at 5:00 p.m. 9-Regular at 6:30 p.m. 16-Committee of the Whole at 5:00 p.m. 23-Regular at 6:30 p.m.
JUNE	6 and 20
JULY	11 and 25
AUGUST	8 and 22
SEPTEMBER	12 and 26
OCTOBER	10 and 24
NOVEMBER	1-Tuesday Meeting due to November 8 Election 21
DECEMBER	5 and 19

Strategic Planning Session meeting time and location to be determined.

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

JANET SANTOS, CMMC/CMC/MMC
CITY CLERK

COUNCIL COMMUNICATION CC- 6

From: Tim Morales, City Manager

Subject: Voter Registration ID Cards

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval to issue a purchase order to Printing Systems, Inc. for $5,706.69 to issue new voter identification cards to the applicable registered voters for the Elections Department.

Justification:

On September 21, 2015 the Election Commission adopted a resolution that established sixteen (16) precinct boundaries for all future elections in the City. This change resulted in the renumbering of the precincts and will provide economic and logistical benefits for the community. The new precinct boundaries and renumbering will affect the majority of the registered electors of the City. According to MCL 168.449 (3), a corrected voter identification card must be given to an elector affected by a change in a precinct.

Voter identification card printing must be prepared according to MCL 168.449 with customized information. There are a limited number of vendors qualified in the State of Michigan. Therefore, written quotes were obtained from the three (3) vendors that specialize in voter registration card services. Processing the voter registration cards in-house was also considered and calculated. The quotes are as follows:

Company	City	Amount
Printing Systems, Inc.	Taylor, MI	$5,706.69
City Clerk's Office (In-House)	Saginaw, MI	$6,285.63
Michigan Election Resources	Kalamazoo, MI	$6,287.33
Election Source	Grand Rapids, MI	$12,594.63

It is recommended to accept the lowest quote submitted by Printing Systems, Inc. of $5,706.69. Printing Systems, Inc. was successfully utilized for the 2012 redistricting project. This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for the voter identification cards are available in the General Fund, Elections Division's Printing Account No. 101-1731-900.000 of $2,787.76, and Postage/Freight Account No. 101-1731-811.000 of $2,918.93 for a total of $5,706.69.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 7

From: Timothy Morales, City Manager

Subject: In-Car Camera Repairs & Replacements

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

It is recommended that the blanket purchase order (PO #496764 approved on June 22, 2015 in the amount of $6,000) to Kay Communications of Saginaw, MI, be increased by $4,000 for a total of $10,000 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles.

Justification:

The SPD patrol vehicles are equipped with in-car cameras that need service and repair, oftentimes unexpectedly. These cameras are a vital component of our officers' policing efforts and it is important that they are in working order and down time is limited when being serviced. This fiscal year, we are experiencing an increase in repairs due to all vehicle cameras needing battery replacement.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Drug Forfeiture Fund's Repairs & Replacements Account No. 264-3040-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 8

From: Timothy Morales, City Manager

Subject: Purchase of Replacement Police Patrol Vehicles

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that the bid from Berger Chevrolet, Inc., Grand Rapids, Michigan be accepted using the State bid prices and that a purchase order be issued to them in the amount of $80,844.50 for the purchase of three (3) fully equipped 2016 Chevrolet Impala Police Patrol vehicles.

Justification:

The Saginaw Police Department will be removing three (3) of the oldest vehicles from their fleet with over 120,000 miles, and replace them with three (3) fully equipped 2016 Chevrolet Impala Police Patrol vehicles. The cost of the replacement vehicles varies due to lighting package differences and will be purchased outright at a cost of $26,686.50 each for two and $27,471.50 for the third totaling $80,844.50 from Berger Chevrolet, Inc. pursuant to the State bid pricing. Berger Chevrolet, Inc. will contract with Kay Communication, LLC of Saginaw, MI (out-city) to completely outfit the vehicles with the necessary emergency equipment. Berger Chevrolet, Inc. was awarded the MiDEAL State bid contract to provide these vehicles for all Police agencies in the State of Michigan.

Berger Chevrolet, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these vehicles are budgeted in the Drug Forfeiture, Vehicles Account No. 264-3040-982.000 in the amount of $75,000, and the General Fund Community Public Safety – Police, Police Building Management Division's Vehicles Account No. 101-3514-982.000 in the amount of $5,844.50.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 9

From: Timothy Morales, City Manager

Subject: Consumers Energy Company Tree Planting Agreement

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Agreement with Consumers Energy Company for a $2,500 grant from their Michigan Forestry and Park Associations Community Tree Planting Grant Program be approved. I further recommend that the City Engineer or his/her designee be authorized to sign the agreement. I have approved the Agreement as to substance and the City Attorney as to form.

It is also recommended that the Approved FY 2016 Major Street Fund's Local Grants Account No (202-0000-580.004) be increased from $0 to $2,500. This increase is due to the City receiving the Community Tree Planting Grant from Consumers Energy. To offset this increase in revenue, the Major Street Fund – Routine Maintenance Division's Parts and Supplies Account No. (202-4651-742.000) should be increased by the same.

Justification:

The City of Saginaw recently applied for and was approved by Consumer Energy Company to receive $2,500 for the planting of 25 trees. Consumers Energy Company – Forestry Operations Department has established a Community Tree Planting Program. The purpose of this program is to assist local municipalities with tree planting projects that focus on appropriate selection of tree species and planting locations on lands open to the public. Administration of the grant process and review is being conducted by the Michigan Forestry and Park Association (MFPA). This is a reimbursement grant and grant monies awarded will be paid for by Consumers Energy upon evidence of successful completion of the project. This tree planting must be completed by November 13, 2015 to permit time for verification and issuance of grant monies. This will be the third year that the City has received this grant.

The City of Saginaw anticipates planting a total of 79 trees from six (6) different species: Japanese Lilac Tree, Redbud, Ornamental Pear, Serviceberry, Hawthorn and Acer Plat Crimson King. The Consumers' grant will reimburse the City $100 per tree for a maximum of 25 trees. The remaining trees to be planted will be paid for with Major Streets Routine Maintenance Funds. The 25 trees that are partially funded by the Consumers' grant will be planted on South Washington Avenue (M-13) between Federal Avenue and Janes Avenue and on Delaware Boulevard between Davenport Avenue (M-58) and Weiss Street. The remaining trees will be planted on Gabriel Road, 19th Street, Adams Boulevard, and other areas throughout the City.

The majority of the trees that are being replaced are Ash trees, which have been infected by the Emerald Ash Borer and are dead or have been removed. A diverse species of trees are being planted to avoid future wide spread infected trees that require removal of whole blocks of trees due to infections.

The City shall indemnify and hold Consumers Energy Company and the Michigan Forestry & Park Association, Inc. harmless, from and against, any and all claims, losses, liability and damage as a result of the services provided under this contract. The total liability of Consumers Energy Company, including the Michigan Forestry & Park Association, Inc. with respect to any and all claims arising out of this contract shall not exceed $5,000 and shall in no event include incidental or consequential damages of any nature.

Council Action:

Moved by Council Member _____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 10

From: Timothy Morales, City Manager

Subject: Purchase of Two Tandem Axle Trailers – ROW Division

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the low bid from Aries Building Systems, LLC, Elkhart, IN, be accepted and a purchase order be issued to them in the amount of $5,438 for two tandem axle trailers for the Traffic Maintenance Section of the Right of Way Division.

Justification:

On October 13, 2015, the City received three (3) bids for two (2) tandem axle trailers for the purpose of hauling barricades and traffic control signs. These trailers will replace two (2) existing trailers that are over eight (8) years old and beyond their useful service life. The Traffic Maintenance Section of the Right of Way Division provides traffic control for various City Divisions working within the City of Saginaw as well as for special events.

The following is a tabulation of the bids received:

Vendor	Cost
Aries Building Systems, LLC Elkhart, IN	$5,438
Towline Trailers, Inc. Saginaw, MI (out of city)	$8,000
BNM Trailer Sales, Inc. Elsie, MI	$8,970

Aries Building Systems LLC meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Major Streets Fund - Traffic Engineering Division's Maintenance Equipment Account No. 202-4621-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC - 11

From: Timothy Morales, City Manager

Subject: Annual Dozing and Grading for Maintenance and Service Division

Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend that the sole bid from Mead and Sons Contracting, Saginaw MI, be accepted and purchase orders approved to them for the amount of $17,555 for FY2016 for Dozing and Grading Services for the Maintenance and Service Division. I also recommend, pending approval of the FY2017 budget, issuance of a purchase order to Mead and Sons for $18,950 for the same services for FY2017.

Justification:

On October 20, 2015, the Maintenance and Service Division received a two (2) year bid for dozing and grading of its First Street Spoils Dump Site on an "as needed" basis with three (3) site visits annually. Excavated materials from approximately 900 water and sewer repairs per year are trucked to this site for disposal and storage.

Mead and Sons Contracting meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedures," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Operating Services Account No.591-4721-805.000 ($8,777.50), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's Operating Account No. 590-4821-805.000 ($8,777.50) for FY16. Funds will be budgeted for FY17, pending budget approval, with funds not to exceed budgeted amount in the Water Operations and Maintenance Fund – Maintenance and Service Division's Operating Services Account No. 591-4721.805.000 ($9,475.00), and Sewer Operations and Maintenance Fund – Maintenance and Service Division's Operating Service Account No. 591-4821-805.000 ($9,475.00) for FY17.

Council Action:

Moved by Council Member_____, seconded by Council Member _____to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 12

From: Timothy Morales, City Manager

Subject: Adopt-A-Park Agreement

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend that the Director of Public Services or his designee be authorized to enter into a one-year Adopt-A-Park Agreement with the Saginaw West Lions Club. I further recommend that the Director of Public Services or his designee be authorized to approve extensions of the Agreement for subsequent years (not to exceed four years) without further Council approval or action unless the scope of work substantially changes.

Justification:

The Saginaw West Lions Club has completed an Adopt-A-Park Application for Bliss Park seeking the City's approval of the completion and maintenance of the following described work on certain public property: Revitalize Bliss Park with new playground equipment, flowers, benches, walkways, pavilions and overall beautification of the park. This is a long term project that is comprised of short and long term goals with the support of sponsors.

Section 95.01 of the Saginaw Code of Ordinances provides that "No person shall plant, remove, or destroy any tree or shrub in any street, alley, or public place without first obtaining a written permit to do so from the Superintendent of Streets and Bridges." The ordinance continues "The City Manager is hereby empowered, subject to approval by the Council, to make any additional rules and regulations pertaining to the planting, removal, care, maintenance, and protection of trees, shrubs, and plants as are necessary to protect public property or the health or safety of the public."

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of the described work. The applicant will be responsible for having the proposed work approved by the Director of Public Services or his designee; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant's adoption of the public area and work performed at same.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

ORDINANCE O- 1

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on October 19, 2015, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND CHAPTER 16, TITLED "POLICE OFFICERS AND FIREFIGHTERS RETIREMENT SYSTEM," §16.03(B), §16.03(C), TITLED "RETIREMENT SYSTEM CONTINUED," §16.04(A)(1), §16.04(A)(2), TITLED "BOARD OF TRUSTEES," §16.22(C), TITLED "WORKERS' COMPENSATION OFFSET," §16.27(A), §16.27(B), TITLED "MANAGEMENT OF FUNDS," §16.28(A), §16.28(B) TITLED "INCOME FUNDS," §16.29, TITLED "METHOD OF MAKING PAYMENTS," §16.30(A), TITLED "ASSIGNMENTS PROHIBITED," AND §16.31, TITLED "ERRORS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE SAGINAW CODE OF ORDINANCES, O-1.

THE CITY OF SAGINAW HEREBY ORDAINS:

§ 16.03 RETIREMENT SYSTEM CONTINUED.

(B) As of January 1, 2016, or as soon thereafter as the transfer to the Michigan Employee Retirement System ("MERS") of all assets takes place, the Board of Trustees established by the aforesaid Chapter XVI, as amended, and now existing pursuant thereto shall cease to exist. The previous authority to administer the retirement system established by this chapter for all active police and firefighter employees and police and firefighter retirees, both past and future, and all other active employees previously covered by this ordinance will be administrated and managed by MERS effective January 1, 2016. Any reference in this ordinance to the duties of the Board of Trustees shall be performed by MERS.

(C) The balance of the assets currently held by the Trustees belonging to the City of Saginaw Police Officer and Firefighter Retirement System established by the aforesaid Chapter XVI, as amended, shall be transferred to MERS on or before January 1, 2016, but remain the assets of the City of Saginaw Police Officer and Firefighter Retirement System and shall be administered by MERS as established under this chapter. When transferred, MERS shall credit said assets to the various funds and accounts provided for in this chapter, according to the purpose for which such assets were held and credited in the retirement system created under the aforesaid Chapter XVI, as amended.

Section 16.04 BOARD OF TRUSTEES.

(A) *Generally.*

(1) The MERS shall have the responsibility for the general administration and management of the system, and for making effective and construing the provisions

of this chapter. It shall have the power to negotiate and execute legal documents provided that any such legal document be approved by the City.

(2) The Board shall cease to exist as of January 1, 2016, or as soon thereafter as all of the assets are transferred to MERS, as provided herein.

Section 16.22 WORKERS' COMPENSATION OFFSET.

(C) Effective January 1, 2016, this section shall no longer be in effect for firefighters both currently receiving benefits and those who retire in the future, however, the coordination of pension and workers' compensation benefits will be subject to the provision of the Workers Disability Compensation Act of 1969 (MCL 418.161).

Section 16.27 MANAGEMENT OF FUNDS.

(A) MERS shall be the trustees of the respective assets of the retirement system and shall have full power to invest and reinvest such assets subject to the terms, conditions, limitations, and restrictions imposed by law of the state upon domestic life insurance companies in the making and disposing of their investments, and by law pertaining to the investments of public employee retirement system assets. MERS shall have full power to hold, sell, assign, transfer, and dispose of any securities and investments in which any of the respective monies under the management of the system have been invested as well as the proceeds of such investments and any monies belonging to the system.

(B) MERS shall keep on deposit available cash, not to exceed five percent (5%) of the total assets of the retirement system. All assets of the system shall be held for the sole purpose of meeting disbursements authorized by this chapter and shall be used for no other purpose whatsoever.

Section 16.28 INCOME FUND.

(A) The income fund is hereby created. It shall be the fund to which shall be credited all interests, dividends, and other income from investments of the retirement system, all transfers from the member's deposit fund by reason of lack of claimant, and all other money received by the system, the disposition of which is not specifically provided for in this chapter. MERS may accept gifts and bequests and the same shall be credited to the income fund. There shall be paid from the income fund all amounts required to credit regular interest to the member's deposit fund and pension reserve fund. Whenever MERS determines the balance in the income fund is more than sufficient to cover the current charges to the fund MERS may, by resolution, provide for contingency reserves, or for the transfer of such excess or portions thereof to cover the needs of the other funds of the system, except the expense fund.

(B) At the end of each fiscal year, MERS shall allow and credit regular interest (1) on each member's individual balance in the member's deposit fund at the beginning of such fiscal year, and (2) on the mean balance for the year in the pension reserve fund.

The interest so allowed and credited shall be charged to the income fund. If the balance in the income fund is insufficient to cover such interest charges, the insufficiency shall be transferred from the pension reserve fund to the income fund.

Section 16.29 METHOD OF MAKING PAYMENTS.

All payments by the retirement system shall be made according to Charter and ordinance provisions relating to the disbursements of monies from City funds. No disbursement shall be made from funds of the system unless approved by a specific or continuing motion adopted by MERS.

Section 16.30 ASSIGNMENTS PROHIBITED.

(A) The right of a person to a pension, to the return of accumulated contributions, or to any benefit, the pension itself, any optional benefit, and any other right accrued or accruing to any member, retiree, or beneficiary under the provisions of this chapter, and the monies belonging to the retirement system, shall be unassignable and shall not be subject to execution, garnishment, the operation of insolvency or bankruptcy law, or any other process of law whatsoever; provided, that if a member is covered by a group insurance or prepayment plan participated in by the City, and should the member be permitted to, and elect to, continue such coverage as a retiree, the member may authorize MERS to have deducted from his or her pension the payments required of him or her to continue such group insurance or prepayment plan; provided further, that the City shall have the right of set off for any claim arising from embezzlement by or fraud of a member, retiree, or beneficiary.

Section 16.31 ERRORS.

Should any change or error in the records result in any person receiving from the retirement system any more or less than the member would have been entitled to receive had the records been correct, MERS shall correct such error in such manner that the actuarial equivalent of the benefit to which such person was correctly entitled shall be paid.

This ordinance shall become effective November 12, 2015.
Enacted: November 2, 2015.

Yeas:
Nays:
Absent:
Abstain:

ORDINANCE DECLARED ADOPTED

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 2, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

RESOLUTION R- 1

OBJECTION TO TRANSFER OF TAX REVERTED PROPERTIES

Moved by _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Under Public Act 123 of 1999, all tax delinquent property not sold at the mandatory yearly auctions held by the Saginaw County Treasurer automatically revert to the city, township, or village in which the property is located unless written objection is received by Saginaw County; and

WHEREAS: The Saginaw County Treasurer submitted to the City of Saginaw Treasurer the attached list of tax delinquent property within the City of Saginaw that did not sell at public auction; and

WHEREAS: City of Saginaw staff have reviewed the list and determined that the City of Saginaw has no public purpose or use for said delinquent property; and

WHEREAS: Council for the City of Saginaw wishes to object to any such transfer of the property to the City of Saginaw.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw objects to the transfer of the tax delinquent properties on the attached list from Saginaw County to the City of Saginaw; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Saginaw County Treasurer prior to November 13, 2015.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 2, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/CMC/MMC
City Clerk

COUNCIL COMMUNICATION R - 2

From: Tim Morales, City Manager

Subject: Polling Locations Change

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the adoption of the resolution establishing new polling locations for all future elections.

Justification:

The Election Commission and a Review Team conducted a thorough review of the current twenty-one (21) precincts and the nineteen (19) polling locations. According to MCL 168.657 and 168.660, the Election Commission (EC) is charged with the authority to establish precinct boundaries by resolution. On September 21, 2015 the EC adopted a resolution that established sixteen (16) precinct boundaries for all future elections of the City. New boundary designations of the City's voting precincts were established based on the recent amendment to the Election Law that allows for a precinct maximum size count to be based on active voters rather than registered voters. This change resulted in the renumbering of the precincts and will provide economic and logistical benefits for the community.

The review revealed that several polling locations may no longer be available and/or fail to meet the State's required standards. The Review Team assigned two sub-committees. One to research potential polling locations that included site visits and surveys completed regarding accessibility, as required by the Bureau of Elections. The other sub-committee was assigned the task regarding precinct boundaries. Considerations were given on the declining population, reduction of registered voters, County and State District boundaries, logistics, community needs, accessibility, functionality, operating costs, aging equipment, availability of election inspectors, and informational outreach to the community.

According to MCL 168.662, the City Council is responsible for approving the location of polling places in the jurisdiction. The change in the polling locations will be from nineteen (19) to ten (10). Six (6) polling locations will have two (2) precincts each. Multiple precincts at a polling location will allow the consolidation of the precincts during applicable elections and provide further cost savings.

The resolution has been reviewed by me for content and the City Attorney for form. It appears under the regular order of business.

Council Action:

This Council Communication is for explanation purposes of the resolution to be adopted.

RESOLUTION R- 2

ESTABLISHING ELECTION POLLING LOCATIONS

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Election Commission and a Review Team consisting of community volunteers conducted a review of the polling locations according to Election Law, Public Act 116 of 1954, as amended; and

WHEREAS: recently the Election Law was amended to allow for precinct boundary maximum count to be based on active voters rather than registered voters; and

WHEREAS: along with a population decline, the total number of registered voters has declined significantly over the past five years, which reduces the number of the active voter count; and

WHEREAS: upon the thorough review conducted it was determined to permanently consolidate precinct boundaries to provide economic and logistical benefits for all future elections; and

WHEREAS: on September 21, 2015, the Election Commission adopted a resolution to reduce the number of precincts from twenty-one (21) to sixteen (16) for all future elections; and

WHEREAS: per to MCL 168.662, the City Council has the responsibility to approve polling locations; and

WHEREAS: per the State Election Law, the City Clerk shall notify all applicable voters of the City of Saginaw by publishing a notice in a newspaper of general circulation and by mailing new voter registration cards as notice of such; and

NOW, THEREFORE, BE IT RESOLVED, the polling locations shall be established for all future elections as follows:

#	***POLLING LOCATION***	***ADDRESS***
1	ARTHUR EDDY ACADEMY	1000 Cathay
2	WORD OF FAITH INTERNATIONAL MINISTRIES	500 N Washington
3	WORD OF FAITH INTERNATIONAL MINISTRIES	500 N Washington
4	YMCA	1915 Fordney
5	YMCA	1915 Fordney
6	SAGINAW HIGH	3100 Webber
7	NEW BIRTH MISSIONARY BAPTIST CHURCH (fka St. George and St. Francis of Assisi)	3121 Sheridan
8	SAGINAW HIGH	3100 Webber
9	MERRILL PARK SCHOOL	1800 Grout
10	ST. DOMINIC SCHOOL (fka St. Stephens)	1300 Malzahn

11	THOMPSON MIDDLE SCHOOL	3021 Court
12	SASA (Genesee Ave. Entrance)	1903 N Niagara
13	CHRIST THE GOOD SHEPHERD PARISH (fka St. Helen's)	2415 N Charles
14	CHRIST THE GOOD SHEPHERD PARISH (fka St. Helen's)	2415 N Charles
15	SASA (use Genesee Ave. Entrance)	1903 N Niagara
16	THOMPSON MIDDLE SCHOOL	3021 Court

All prior resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 2, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/CMC/MMC
City Clerk