

Council Agenda

August 10, 2015 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to Captain Thom Moffitt of the Salvation Army of Saginaw to recognize 125 years of commitment and contributions to the City of Saginaw.

PUBLIC HEARINGS:

1. Request from GBT Solutions, LLC to create an Industrial Development District at 2124 S. Michigan.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. "My Brother's Keeper" Initiative of Saginaw.
2. Thomas Beckley, Senior Manager, Raftelis Financial Consultants, overview of financial plan and proposed water rates for the City.

CONSENT AGENDA:

1. Approve the July 20, 2015 regular council meeting minutes.
2. Approve the amendments to the 2015/2016 Approved Budget to recognize any changes that have occurred during the 2nd period.
3. Approve the appointment of Grace DeLeon as officer delegate and Dennis Jordan as alternate officer delegate, and Mike Hagen as employee delegate and Heather Howe as alternate employee delegate, to attend the Municipal Employees Retirement System's 69th Annual Meeting.
4. Approve the grant agreement with the Michigan Department of State for \$3,570 for the Voting Access for Individuals with Disabilities Program. Further, approve a budget adjustment for FY 2016 to recognize these funds.

Council Agenda

August 10, 2015 6:30 p.m.

Council Chamber

5. Approve a purchase order to Election Resource for \$3,570 for 21 accessible voting booths for the Election Division.
6. Approve the U.S. Department of Homeland Security FEMA – SAFER Grant for \$2,017,145 to cover the personnel cost for 13 fire fighters for FY 2016 and FY 2017.
7. Approve a purchase order to StormWind for \$3,500 for one year of Microsoft Online Web Training and documentation for the Technical Services Department.
8. Approve a purchase order to Bentley Systems, Inc. for \$6,212 to renew Water GEMS hydraulic water modeling software for the Water Treatment Plant and the Maintenance and Services Division.
9. Adopt the Resolution authorizing the use of amplifying equipment at Celebration Park during the “KMS Kids Fest” on August 29, 2015, from 1:00 to 6:00 p.m.
10. Adopt the Resolution authorizing the use of amplifying equipment at Unity Park during the “Nikz Entertainment Peace Walk Celebration” on August 21, 2015 from 2:00 to 8:00 p.m.
11. Adopt the Resolution authorizing the use of amplifying equipment at Court Street Bridge and Niagara Street during the “Reverence Video Shoot” event on August 15 or August 16, 2015 from 12:00 p.m. and 9:00 p.m.
12. Approve a blanket purchase order to McGard Special Products, a sole source, for \$5,000 for FY 2016 for locks and parts to operate hydrant locks for the Maintenance and Service Division; and pending approval of the FY 2017 budget, issue a blanket purchase order to McGard Special Products for the same amount and same services for FY 2017.
13. Approve a blanket purchase order to ETNA Supply, a sole source, for \$8,000 for FY 2016 for Sensus Meter parts and supplies for the Maintenance and Service Division; and pending approval of the FY 2017 budget, issue a blanket purchase order to ETNA Supply for the same amount and same services for FY 2017.
14. Approve a blanket purchase order to Michigan Meter, a sole source, for \$6,000 for FY 2016 for parts and supplies for the City’s Neptune Meters at the Maintenance and Service Division; and pending approval of the FY 2017 budget, issue a blanket purchase order to Michigan Meter for the same amount and same services for FY 2017.
15. Approve a blanket purchase order to Grainger, Inc., for \$7,700 for the miscellaneous tools and supplies for the Maintenance and Service Division; and pending approval of the FY 2017 budget, issue a blanket purchase order to Grainger, Inc. for the same amount and same services for FY 2017.

Council Agenda

August 10, 2015 6:30 p.m.

Council Chamber

16. Approve a blanket purchase order to Larry's Auto Supply for \$5,000 for miscellaneous engine repair parts and supplies for the Maintenance and Service Division; and pending approval of the FY 2017 budget, issue a blanket purchase order to Larry's Auto Supply for the same amount and same services for FY 2017.
17. Approve a blanket purchase order to Larry's Auto Supply for \$3,000 for FY 2016 for various tools for the mechanics in the Motor Pool Division.
18. Approve the application to the Michigan Department of Transportation for Local Grade Crossing Improvement Project Funds for the removal of railroad tracks and road repairs at Lake State Railway Company crossings on Davenport Avenue and on W. Genesee Avenue.
19. Approve a purchase order to JWC Environment, a sole source, for \$21,500.88 for parts to rebuild two fine bar screen mechanisms at the Wastewater Treatment Plant.
20. Approve a purchase order to Pumps Plus, Inc., a sole source, for \$6,369 for a replacement spin chamber and baffle ring for a grit slurry cup at the Wastewater Treatment Plant.
21. Approve a purchase order to Waterworks Systems and Equipment, Inc., a sole source, for \$8,746 for a Chlor-A-Vac induction pump for the Wastewater Treatment Plant.
22. Approve the agreement and issue a purchase order to SolarBee, Inc. in an amount not to exceed \$8,100 for FY 2016 for a Maintenance and Support Plan for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the Maintenance and Support Plan from SolarBee, Inc. for an amount not to exceed \$8,100 each year for the same services.
23. Approve a purchase order to Eurofins Eaton Analytical, Inc. for \$9,600 for laboratory analysis for the Water Treatment Division for FY 2016.
24. Approve a purchase order to Michigan Pipe and Valve for \$13,450 for a 36" butterfly valve and 36" X 24" Coupling for the Water Treatment Division.
25. Approve a purchase order to Detroit Pump, a sole source, for \$15,340.96 for parts for the rebuild of four Boerger rotary lobe pumps at the Wastewater Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval of the Mayoral reappointment of Andrew Dominowski to the Saginaw Economic Development Corporation with a term to expire June 30, 2018.

Council Agenda

August 10, 2015 6:30 p.m.
Council Chamber

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend Chapter 50, "Solid Waste," of Title V, "Public Works," of the City of Saginaw Code of Ordinances, O-1.
2. An Ordinance to amend §52.33, "Charge For Premises Within City," and §52.34, "Charge For Premises Outside City" of Chapter 52, "Water," of Title V, "Public Works," of the City of Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution establishing an Industrial Development District at 2124 South Michigan.
2. Adopt the Resolution supporting "My Brother's Keeper" Initiative in Saginaw.
3. Adopt the Resolution authorizing changes to the Saginaw Police Department's fee schedule.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to designate official representative of the City, and the alternate, for the Michigan Municipal League Annual Meeting to be held in Traverse City, September 16-18, 2015.

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 989.759.1480.

PROCLAMATION

WHEREAS, the Salvation Army began its services of evangelism and social action in the Saginaw community 125 years ago in 1890. This army's socially-conscience work was aggressive and innovative, going where few churches were willing or able to venture; and

WHEREAS, the early work of the Salvation Army of Saginaw was extensive, and those in charge were at the call of the distressed twenty four hours a day. They helped the needy in sickness and poverty and no call of genuine need was ever turned down. The Army also held weekly Sunday church services, Sunday school, praise meetings, and young people's meetings; and

WHEREAS, throughout the years, the Saginaw Salvation Army has become deeply entrenched in our community. Along with disaster relief, the Salvation Army offers support for adults and children through its rehabilitation programs, prison ministries, veterans programs, music ministries, youth camps and recreation, hunger relief, and the "red kettle" campaign to offer Thanksgiving and Christmas assistance; and

WHEREAS, today in the U.S., the Salvation Army assists more than four and a half million people during the Thanksgiving and Christmas time periods. Public contributions to Salvation Army red kettles enable the organization to continue its year-round efforts of helping those who would otherwise be forgotten; and

WHEREAS, the Salvation Army is a ministry motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination. We give thanks, honor and praise this day for the deep and abiding Christian commitment of those in faith who began this work, and for all those who have given so unselfishly during these many years to empower, enlighten and encourage others.

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby congratulate and commend the Salvation Army for 125 years of serving the Saginaw community. Further, I urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding commitment and contributions that the Salvation Army has made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 10th day of August in the year of our Lord two thousand fifteen.



August 10, 2015

Dennis D. Browning, Mayor

Councilpersons

Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris,
Daniel Fitzpatrick, Floyd Kloc, Brenda F. Moore,
and Demond L. Tibbs

Timothy Morales, City Manager

CITY OF SAGINAW

NOTICE OF

PUBLIC HEARING

In compliance with requirements of Act 198, P.A. 1974, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request from GBT Solutions, LLC to create an Industrial Development District at 2124 S. Michigan.

The public hearing will be held Monday, August 10, 2015, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Avenue, Saginaw, MI. The application and legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

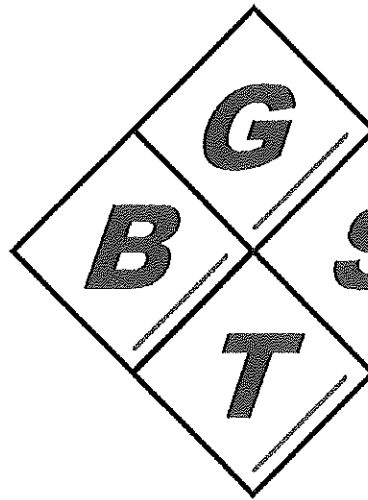
Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759-1480.

Posted: July 29, 2015
By: __jks_____

June 18, 2015

Ms. Janet Santos, Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601



RECEIVED
CITY CLERK
CITY OF SAGINAW

JUN 18 2015

Dear Ms. Santos:

Re: Request to create Industrial Development District

GBT Solutions, LLC which owns property located at 2124 S. Michigan in the City of Saginaw is requesting creation of an industrial development district so that Solutions-4-Automation can pursue a real property tax abatement, application forthcoming. Below is the legal description of the parcel.

Description for Parcel 1:

Part of the Northeast $\frac{1}{4}$ of Section 34, Town 12 North, Range 04 East, City of Saginaw, Saginaw County, Michigan, Being further described as commencing at the intersection of the Westerly line of Hamilton Street and the Southerly line of Florence Street; Thence S40°45'25"W, along the Westerly line of Hamilton Street, 70.00' to the Point of Beginning; Thence continuing S40°45'25"W, 158.21'; Thence N48°20'57"W, parallel with the Northerly line of Sylvan Street, 125.74'; Thence N40°59'31"E, 158.18'; Thence S48°21'20"E, 125.10'; to the Point of Beginning. Containing 0.46 Acres, more or less, and is subject to any and all easements and/or rights of way whether used, implied or of record.

Thank You,

A handwritten signature in black ink, appearing to read 'Troy Osborn', is written over a horizontal line.

Troy Osborn
Member
GBT Solutions, LLC

City of Saginaw
Assessor's Office
Ownership Summary of Proposed Industrial Development District
June 23, 2015

2124 S. Michigan (Tax Roll #19 2229 00200) described as follows:

S.WLY.72 FT.OF A PARCEL OF LAND IN N.E.1/4 OF SEC.34,T.12,N.R. 4,E.BOUNDED BY SLY.LINE OF FLORENCE ST.,ELY.LINE OF MICHIGAN AVE.,NLY.LINE OF SYLVAN ST.,& WLY.LINE OF HAMILTON ST. ALSO
A PARCEL OF LAND IN N.E.1/4 OF SEC.34,T.12,N.R. 4,E.BEING FURTHER DESCRIBED AS COMMENCING AT THE INTERSECTION OF W'LY LN OF HAMILTON ST AND THE S'LY LN OF FLORENCE ST. TH S 40 DEG 45' 25" W ALONG THE W'LY LN OF HAMILTON ST 70' TO THE POB. TH CONT. S 40DEG 45' 25' W 158.21', TH N 48 DEG 20' 57' W PAR WITH THE N'LY LN OF SYLVAN ST 125.74', TH N 40 DEG 59' 31E 158.18', TH S 48 DEG, 21' 20' E 125.10' TO THE POB.

Parcel #	Owner	Address		SEV	Taxable Value
19 2229 00200	GBT Solutions LLC	2124 S Michigan Ave	Ind Real	62,332	62,332
Total taxable value of proposed Industrial Development District				62,332	62,332
GBT Solutions LLC ownership % of proposed IDD				100%	100%

The following note is provided for clarification:

A portion of the above parcel was approved by Council on May 23, 2011 as an Industrial Development District. In 2013, GBT Solutions LLC purchased a portion of an adjoining parcel and that portion was combined with the existing 2124 S. Michigan. It is necessary to amend the original district approved on May 23, 2011 to include the combined area for any future Industrial Facility Tax Exemption Certificates.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JULY 20, 2015, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Mayor Pro-Tem Amos O'Neal, Larry Coulouris, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 7. Council Member absent: Annie Boensch and Brenda Moore - 2.

ANNOUNCEMENTS

Deputy Clerk Andy Gwizdala announced there is an August 4 Special Election for the STARS millage renewal and the Clerk's office will be open Saturday, August 1 for absentee ballot requests only.

Mayor Dennis Browning presented certificates of recognition to students from the Saginaw Career Complex for their performance at the 2015 SkillsUSA National Competition. Saginaw Career Center staff expressed their appreciation for the recognition.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Sylvester Payne, Johnny Sanders, Joyce Seals, and Dr. Pamela Pugh.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Coulouris, Mayor Pro-Tem O'Neal, Tibbs, Fitzpatrick, Kloc, and Mayor Browning.

Mayor Pro Tem O'Neal left the meeting at 7:19 p.m. and returned at 7:21 p.m.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates on meetings, projects and events.

City Manager Morales introduced Jim Nichols, Purchasing Officer. Mr. Nichols presented an update on purchasing procedures based on City Charter Section 33, Code of Ordinance Chapter 14: "Finance and Purchasing," and the State of Michigan purchasing laws.

Consent Agenda

1. Approve the minutes from the July 6, 2015 regular Council meeting.
2. Approve to increase a purchase order to Rock Products by \$32,000, for a new total of \$45,000, for the purchase of ready-mix concrete used for road repairs by the Right of Way Division.

3. Approve to increase the contract with American Excavating, Inc., by \$24,000, for a new total of \$106,135, for the N. Hamilton Street Condominiums Water Main 300 & 400 Blocks Contract.
4. Approve a purchase order to HD Supply Facilities Maintenance, d/b/a USABlueBook, for \$3,289.38 for a Reagent Distribution Plan for the Water Treatment Plant for FY 2016.
5. Approve a purchase order to Eurofins Eaton Analytical, Inc. for \$6,000 for protozoan analysis for the Water Treatment Division for FY 2016; and pending approval of the FY 2017 budget, accept the low bid from Eurofins Eaton Analytical for \$6,000 for the same services for FY 2017.
6. Approve the easement agreement and license agreement with the Saginaw School District for 1920 N. Niagara to allow for improvements at the property and for the future construction of a pedestrian bicycle pathway.

Moved by Council Member Coulouris, seconded by Council Member Kloc to approve consent agenda items 1 through 6 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Kloc, seconded by Mayor Pro-Tem O'Neal to approve the Mayoral reappointment of Dawn Goodrow and approve the Mayoral appointment of Bridget Looby to the Saginaw Arts and Enrichment Commission both with a term to expire June 30, 2018. 7 ayes, 0 nays, 2 absent. Motion approved.

CONSIDERATION OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Kloc to adopt an ordinance to amend §110.22, "Scrapdealers," of Chapter 110, "General Provisions," of Title XI, "Business Regulations," of the City Of Saginaw Code of Ordinances, O-1. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Coulouris to adjourn the meeting at 8:32 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Andy Gwizdala
Deputy Clerk

From: Timothy Morales, City Manager
Subject: 2015/2016 2nd Period (August) Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2015/2016 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the 2nd period.

Justification:

The 2015/2016 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2016 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's 2nd period analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The General Fund (101) should be increased from \$30,971,648 to \$31,022,305. This represents a net increase of \$50,657. This increase is represented by the following budgetary changes:

- On May 18, 2015 city council approved the upgrade of the technology to council chambers. This upgrade actually began in FY 2016. Therefore, it is recommended that the General Fund – Saginaw Government Television (SGTV) Division's Capital Less than \$5,000 Account No (101-1711-971.000) should be increased by \$15,652 to cover the cost of the upgrades. To offset this increase in expenditures, there will be an increase to the General Fund Revenue's Restricted Fund Balance Account No (101-0000-989.000) in the same amount.
- In FY 2015, the Department of Public Services worked on completing the construction on the Veteran Administration Parking Lot. This adjustment is to recognize the completion of this project as well as additional work that was requested by them. Therefore, it is recommended that the General Fund Revenues' Reimbursement Account No (101-0000-676.000) should be increased by \$7,297 to recognize the city's reimbursement for services provided. To offset these additional revenues, there will be an increase to the General Fund – Department of Public Services – Engineering Division's Construction Project Account No (101-4611-822.000) by the same.

- During FY 2015, the City of Saginaw entered into an agreement with the Saginaw County Land Bank for land management services. A budget adjustment was completed to recognize \$30,000 for these services in FY 2015. The city only expended \$2,292. Therefore, it is recommended that the Department of Public Services – Abatement of Nuisances Division’s Employment Agency Account No (101-7571-804.000) be increased \$27,708. This increase represents the carry over of funds from FY 2015 from the Saginaw County Land Bank per their agreement with the City. To offset the increase in expenditures, the General Fund Revenues’ Decrease in Fund Equity Account No (101-0000-989.000) should be increased by the same.

The Major Streets Fund (202) should be increased from \$4,786,485 to \$5,326,299. This represents an increase of \$539,814 to the Major Street Fund Revenues’ State Grant Account No (202-0000-539.000). Recently, the State Legislation approved the transportation budget (Public Act 84 of 2015, Article 17, Section 120 & 121) which included one-time funding for the state and local road and bridge program. The city of Saginaw will receive approximately \$719,751 of this one-time appropriation. These funds will be disbursed on a quarterly basis – November 4, February 3, May 4, and August 4. This budget adjustment represents the City of Saginaw’s allocation for Major Streets for FY 2016. The remaining allocation will be recognized in the 2017 budget. The increase in revenues will be offset by increases in the Major Street Fund – Routine Maintenance Division’s Vehicle Account No (202-4651-982.000) in the amount of \$150,000, the Winter Maintenance Division’s Vehicle Account No (202-4655-982.000) in the amount of \$150,000 and the Street Project Division’s Construction Account No (202-4614-822.000) in the amount of \$239,814. The Department of Public Services is planning to expend these one-time revenues on the purchase of a various vehicles that are needed for the operations as well as on the Mackinaw Street Capital Improvement Project and the resurfacing of downtown streets – Federal, Franklin, and Baum.

The Clean Energy Coalition Fund (230) should be increased from \$40,000 to \$61,805. This represents a \$21,805 increase. These additional revenues represent energy savings from Consumers Energy from the solar panels at the Public Works Building. These revenues should be recognized in the Clean Energy Coalition Fund Revenues’ Reimbursement Account No (230-0000-676.000). To offset this increase in revenues will be an increase to this fund’s Parts and Supplies Account No (230-1795-742.000) by the same. The Department of Public Services plans to continue to reinvest into other energy saving projects.

The Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) Fund (269) should be increased from \$230,339 to \$1,088,875. This represents an \$858,536 increase in the fund. This increase is due to the City receiving a new round of funding from the Department of Homeland Security Federal Emergency Management Agency. This grant provides financial assistance to fire department to help them maintain the number of trained “front line” firefighters available.

The Sewer Operations and Maintenance Fund (590) should be increased from \$25,582,427 to \$25,641,247. This represents a \$58,820 increase in the fund. This amendment reflects some of the encumbrance of funds from the prior year for the Process System Control and Treatment and Pumping divisions. Projects that will continue from the previous fiscal year are – the SCADA Network Switch Upgrade Project and the Maintenance Software Project. These projects are shared with the Water Operations and Maintenance Fund. An available appropriation of retained earnings will offset the increase in the fund.

The Water Operations and Maintenance Fund’s (591) should be increased from \$21,158,722 to \$21,590,610. This is an increase of \$431,888. This amendment reflects some of the encumbrance of funds from the prior year for the Administration, Process System Control, and Surplus divisions. Projects that will continue from the previous fiscal year are – the SCADA Network Switch Upgrade Project, the Maintenance Software Project, the Water Hydraulic Modeling Project, the Washington Discharge Project and the Construction Project on Mackinaw (Congress to Weiss). An available appropriation of retained earnings will offset the increase in this fund.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Municipal Employees Retirement System 69th Annual Meeting
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the appointment of Grace DeLeon as officer delegate and Dennis Jordan as alternate officer delegate, and Mike Hagen as employee delegate and Heather Howe as alternate employee delegate, to attend the Municipal Employees Retirement System's (MERS) 69th Annual Meeting.

Justification:

The Municipal Employees Retirement Act provides that an annual meeting shall be held for representatives of participating municipalities for the purpose of selecting nominees for membership on the retirement board and to transact such business as may be required for the proper operation of the retirement system. The 2015 annual meeting has been scheduled for October 8 and 9, at the Amway Grand Plaza in Grand Rapids, Michigan.

The officer delegate and alternate officer delegate are recommended based on appointing criteria. The employee delegate and employee alternate delegate are elected in accordance with the Act that requires the City Clerk to hold a secret ballot election for all eligible MERS members. This election has been noticed to the applicable employees and secretly conducted. Upon conclusion, votes were counted, tallied and verified resulting in Mike Hagen receiving the highest number of votes and Heather the second highest.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Accessible Voting Booth Grant Agreement
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend that the grant agreement with the Michigan Department of State in the amount of \$3,570.00 for Voting Access for Individuals with Disabilities (VOTE) Program be approved and that the City Clerk be authorized to execute said Agreement. The Agreement has been approved by me as to substance and the City Attorney as to form.

I further recommend that a budget adjustment be completed to increase the General Fund Revenues – Other Federal Grant Account No. 101-0000-501.027 from \$0 to \$3,570 to recognize the Title II, Section 261, of the Help America Vote Act (HAVA), CFDA 93.617 funds which were distributed to the Michigan Department of State for Voting Access for Individuals with Disabilities Program. The increase in revenue will be offset by an increase to the General Government – Election Division's Capital Less than \$5,000 Account No. 101-1731-971.000 by the same amount.

Justification:

The State of Michigan, Department of State – Bureau of Elections has a grant that enables the City to purchase Single Accessible Voting Booths to provide the same voting opportunity to individuals with disabilities. The grant provides funding to cover the cost of one accessible voting booth per precinct. The City has twenty-one (21) precincts.

The City Clerk submitted an application for this grant and on July 28, 2015 was notified of the grant award in the amount of \$3,570.00. The City is required to approve an Agreement for the purpose of setting forth the rights and obligations of the parties, in agreeing to purchase, receive and process payment for the accessible voting booths by August 30, 2015. The City is then required to submit a reimbursement request by September 15, 2015.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Accessible Voting Booths Purchase
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of a purchase order to Election Resource in the amount of \$3,570.00 for 21 accessible voting booths for the Election Division.

Justification:

The State of Michigan, Department of State – Bureau of Elections has awarded the City a grant for the Voting Access for Individuals with Disabilities (VOTE) Program in the amount of \$3,570.00. This grant award enables the City to purchase twenty-one (21) Single Accessible Voting Booths to provide the same voting opportunity to individuals with disabilities. According to the grant agreement the City has until August 30, 2015 to complete the purchase, receive the items and process payment. The City then has until September 15, 2015 to submit a reimbursement request.

This is a federal financial assistance grant provided to the State under the provisions of Title II, Section 261, of the Help America Vote Act (HAVA), CFDA 93.617 funds, which were distributed to the Michigan Department of State for Voting Access for Individuals with Disabilities Program. Therefore, the purchase of the voting booths must be from a Federal and State approved vendor. The vendor, Election Source, was approved by the State in the grant application and award process. This vendor provides American made products. Funds are available in the General Government – Election Division' Capital Less than \$5,000 Account No. 101-1731-971.000.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances O-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: U.S. Department of Homeland Security FEMA – Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

It is recommended that the City of Saginaw accept the U.S. Department of Homeland Security FEMA – SAFER Grant in the amount of \$2,017,145.00 to cover the personnel cost for 13 firefighters for FY 2016 and FY 2017.

Justification:

In March 2015, the Department of Homeland Security Federal Emergency Management Agency's was seeking applicants for their Staffing for Adequate Fire and Emergency Response (SAFER) grant. This grant provides financial assistance to help provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase or maintain the number of trained, "front line" firefighters available in their communities through the hiring of new firefighters, rehiring firefighters that have been laid off, retaining firefighters facing imminent layoffs, or filling of positions that were vacated through attrition.

The program objective of the SAFER Grant is to improve or restore local fire departments' staffing and deployment capabilities so that these departments may more effectively respond to emergencies. With enhanced or restored staffing levels, grant recipients could see a reduction in their response times and an increase in the number of trained personnel assembled at incident scenes.

The SAFER grant is a two-year grant with no matching requirements. This grant does not have a commitment for retaining the SAFER-funded firefighters after the completion of the grant period.

On July 31, 2015, the City of Saginaw was notified that their application was approved for the 13 fire employees that would be laid off effective July 1, 2015. The City will receive \$2,017,145.00 over two fiscal years.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: StormWind Microsoft Online Technical Training
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval and issuance of a purchase order to StormWind, Scottsdale, AZ, in the amount of \$3,500 to purchase Microsoft Online Web Training and documentation. This purchase covers the cost for one (1) year of Live and Recorded Microsoft Technical Training and documentation.

Justification:

Training on Microsoft's current technologies is necessary to keep up with changing environments and to ensure the best use of the City's IT assets. Included in these classes are Microsoft Server, Workstation, and SQL. Also, there is an IT Pro online library to review additional information for VMware and Cisco. These classes can be used by the entire Technical Services Department for one year of online and recorded training. This results in large savings by removing any travel expenses for outside training.

The Technical Services Department obtained quotes and conducted an internal review of four popular online training vendors. StormWind submitted the lowest quote as they would provide training to the entire department instead of charging per individual. StormWind was the preferred vendor based on the content of training also.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Technical Services – Information Services Fund's Training and Development Account No. 658-1720-823.003 for this purchase.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Bentley Water GEMS Annual GIS Software Maintenance Fee

Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Bentley Systems, Inc., (Philadelphia, PA) in the amount of \$6,212.00 for the annual renewal of Water GEMS hydraulic water modeling software.

Justification:

The City's Water Treatment Plant and its Maintenance & Service Departments use Bentley Systems, Inc., GIS Software to help manage and maintain its distribution system. Water GEMS hydraulic modeling software provides capabilities ranging from analysis and design to management functions such as fire flow assessment, pump scheduling, water quality improvement, emergency planning, leakage reduction and security enhancements. This annual renewal maintenance fee is required to receive all new upgrades for the software and gives us the ability to call Bentley Systems for help regarding all software related questions and problems.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, GIS Operating Services, Account No. 650-1738-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

**AUTHORIZE KMS ENTERPRISE
TO USE AMPLIFYING EQUIPMENT
AUGUST 29, 2015
LOCATED AT CELEBRATION PARK**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: KMS Enterprise plans to have an event “KMS Kids Fest” on August 29, 2015; and

WHEREAS: KMS Enterprise has requested permission to use amplifying equipment between the hours of 1:00 p.m. and 6:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the “KMS Kids Fest” event to be held on August 29, 2015 between the hours of 1:00 p.m. and 6:00 p.m. located at Celebration Park.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

**AUTHORIZE
NIKZ ENTERTAINMENT PEACE WALK CELEBRATION
TO USE AMPLIFYING EQUIPMENT
AUGUST 21, 2015
LOCATED AT UNITY PARK**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Jacks Auto Repair plans to have an event "Nikz Entertainment Peace Walk Celebration" on August 21, 2015; and

WHEREAS: Jacks Auto Repair has requested permission to use amplifying equipment between the hours of 2:00 p.m. and 8:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the "Nikz Entertainment Peace Walk Celebration" event to be held on August 21, 2015 between the hours of 2:00 p.m. and 8:00 p.m. located at Unity Park.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

**AUTHORIZE TODD HALL
TO USE AMPLIFYING EQUIPMENT
AUGUST 15 or 16, 2015
LOCATED AT COURT STREET BRIDGE AND NIAGARA STREET**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Todd Hall plans to have an event "Reverence Video Shoot" on August 15 or 16, 2015 (weather dependent); and

WHEREAS: Todd Hall has requested permission to use amplifying equipment between the hours of 12:00 p.m. and 9:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the "Reverence Video Shoot" event to be held on August 15 or 16, 2015 between the hours of 12:00 p.m. and 9:00 p.m. located at Court Street Bridge and Niagara Street.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for McGard Special Products – Maintenance & Service

Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to McGard Special Products, Orchard Park, New York, a sole source provider, in the amount of \$5,000 (reduced from \$10,000 from FY 2014 and FY 2015 because of supply on hand) for locks and parts to operate hydrant locks for the Maintenance and Service Division for FY 2016. I also recommend, pending approval of the FY 2017 budget, to issue a blanket purchase order to McGard Special Products for the same amount and services for FY 2017.

Justification:

The Maintenance and Service Division requires locks and parts to make up special wrenches to operate the hydrant locks and an efficient way of purchasing these items is to establish a blanket purchase order for the Fiscal Years 2016 and 2017. This allows the Maintenance and Service Division to purchase these items without establishing individual purchase orders. To date, approximately 300 plus locks are installed in the water distribution system and these special hydrant locks and repair of locks are required to maintain the security of the City's fire hydrants. McGard Special Products is a sole source and the only company that has the type of locks used by the Maintenance and Service Division.

McGard Special Products meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$5,000) for FY 2016 and pending approval will be budgeted in the same account for the same amount for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for ETNA Supply
Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to ETNA Supply, Grand Rapids, MI, a sole source provider, in the amount of \$8,000 for Sensus Meter parts and supplies for the Maintenance and Service Division for FY 2016. I also recommend, pending approval of the FY 2017 budget, issue a blanket purchase order to ETNA Supply for the same amount and services for FY 2017.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order. ETNA Supply is the local sole source and the only franchise supplier in the State of Michigan for parts and supplies for the City's Sensus Meters. This allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. This vendor supplies the City with various meter supplies as needed throughout the year, such as seal wire and seals, registers, and special wire for connecting registers and radios.

ETNA Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Meter Maintenance and Service Division's Parts and Supplies Account No. 590-4820-742.000 (\$4,000) and the Water Operation and Maintenance Fund – Meter Maintenance and Service Division's Parts and Supplies Account No. 591-4720-742.000 (\$4,000) for FY 2016, and pending approval will be budgeted in the same account for the same amount for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Michigan Meter – Maintenance & Service

Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to Michigan Meter, Madison Heights, MI, a sole source provider, in the amount of \$6,000 for parts and supplies for the City's Neptune Meters at the Maintenance and Service Division for FY 2016. I also recommend, pending approval of the FY 2017 budget, to issue a blanket purchase order to Michigan Meter for the same amount and services for FY 2017.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order. Michigan Meter is the local sole source and the only franchise supplier in the state of Michigan for parts and supplies for the City's Neptune Meters. This allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. This vendor supplies the City with various meter supplies as needed throughout the year, such as seal wire and seals, registers, and special wire for connecting registers and radios.

Michigan Meter meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Meter Maintenance and Service Division's Parts and Supplies Account No. 590-4820-742.000 (\$3,000) and the Water Operation and Maintenance Fund – Meter Maintenance and Service Division's Parts and Supplies Account No. 591-4720-742.000 (\$3,000) for FY 2016, and pending approval will be budgeted in the same account for the same amount for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Grainger – Maintenance & Service
Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to Grainger, Inc., Saginaw, MI (out-city), in the amount of \$7,700 for miscellaneous tools and supplies for the Maintenance and Service Division for FY 2016. I also recommend, pending approval of the FY 2017 budget, to issue a blanket purchase order to Grainger, Inc. for the same amount and services for FY 2017.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include hand tools (i.e. shovels, rakes, sledge hammers, wrenches, sockets, industrial tools and sump pumps for wholesale customer meter pits) and other equipment required to complete water and sewer work without having to establish a purchase order each time for products that Grainger, Inc. supplies. Grainger is a State Bid Vendor for the State of Michigan.

Grainger, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$3,850) and the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$3,850) for FY 2016, and pending approval will be budgeted in the same account for the same amount for FY 2017.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Larry's Auto Supply – Maintenance & Service

Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to Larry's Auto Supply, Saginaw, MI (in-city), in the amount of \$5,000 for miscellaneous engine repair parts and supplies for the Maintenance and Service Division for FY 2016. I also recommend, pending approval of the FY 2017 budget, to issue a blanket purchase order to Larry's Auto Supply for the same amount and services for FY 2017.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include small engine repair parts, light bulbs, and other equipment parts required to complete water and sewer work without having to establish a purchase order each time for products that Larry's Auto Supply supplies. Larry's Auto Supply has free delivery on parts and supplies ordered and will give the City a 37% discount from retail on parts and supplies. Larry's Auto Supply will price match any local vendor on comparable items.

Larry's Auto Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$2,500) and the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$2,500) for FY 2016, and pending approval will be budgeted in the same account for the same amount for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order For Larry's Auto Supply
Prepared by: Don Riley, Department of Public Services

Manager's Recommendation:

I recommend approval of a blanket purchase order in the amount of \$3,000 to Larry's Auto Supply of Saginaw, MI (in city), for the purchase of tools for the mechanics within the Motor Pool Division for Fiscal Year 2016.

Justification:

The City's Municipal Garage mechanics are given a tool allowance at a yearly cost not to exceed \$500 per person, per the SEIU Hourly Bargaining Unit, Union Contract, Section 43, as follows:

For the Mechanical Equipment Repairperson II, Serviceperson Mechanic and Mechanic Equipment Repairperson I positions, the employer will continue to replace broken and worn out tools and contribute to the purchase of "updated" tools owned and used by the employees in these job classifications at a yearly cost not to exceed \$500 per person, per fiscal year. It is further understood that City employees shall be responsible for assigned tools lost or damaged through negligence of the employee. The allowance shall be distributed based on procedure currently in effect in the Division of Motor Equipment.

The Municipal Garage mechanics have discussed and agreed that based upon the extremely high level of customer service, cost matching, and full product line offered by this (in-city) vendor that this is where they would like to use their annual tool allowance. Offered by this vendor regarding the tool allowance is complete cost matching of any cost found for any tool from any supplier. This blanket purchase order fulfills the City's bargaining agreement with employees for the purchase of new and specialized tools required for changes in industrial materials, electronic computer software and manufactured specifications, etc. Each one of the Garage's six (6) mechanics selects their individual tools. An efficient way of purchasing these items is to establish a blanket purchase order.

Larry's Auto Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Parts and Supplies Account No. 661-4481-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Funding Appl. for Local Grade Crossing Improvement Project – ROW
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the City of Saginaw actively seek Local Grade Crossing Improvement Project Funds for the removal of railroad tracks and road repairs at Lake State Railway Company (LSRC) crossings on Davenport Avenue and on W. Genesee Avenue, and that the Mayor authorize the City Engineer to sign the application on behalf of the City of Saginaw.

Justification:

The Michigan Department of Transportation (MDOT) Local Grade Crossing Improvement Project Fund enables local road agencies to access federal and state safety funds to eliminate railroad grade crossings. Grade crossings can qualify for up to \$150,000 for each crossing, with a 10% bonus incentive for the elimination of multiple crossings.

In response to MDOT's program to eliminate grade crossings by way of track relocation, LSRC and Rifkin Scrap Iron and Metal Co. identified the opportunity to eliminate the spur tracks from their existing location on major streets, and relocate them north, directly into Rifkin's new facility location. The two (2) LSRC crossings qualify for \$330,000 capped project participation. As the Road Authority, signing the application allows MDOT to access these funds on the City's behalf and contract directly with LSRC.

The project will consist of railroad spur track removals and full depth road repairs at the LSRC crossings on Davenport Avenue between N. Michigan Avenue and Niagara Street, and on W. Genesee Avenue between N. Michigan Avenue and Niagara Street. Under the general conditions MDOT is responsible for project supervision and oversight; as the Road authority the City of Saginaw is responsible for the road inspection, and coordination with LSRC as necessary. Approval indemnifies the State of Michigan, the State Transportation Commission; MDOT; and any agency, officer, agent or employee acting on their behalf.

The project cost is estimated to be \$330,000 and will be paid by MDOT Local Grade Crossing funds. Any additional cost over \$330,000 is the responsibility of LSRC. The City of Saginaw is not responsible for any costs for this project.

Council Action:

Moved by Council Member _____ seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: JWC Fine Bar Screen Rebuilds
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from JWC Environmental of Buford, GA, a sole source, be accepted and a purchase order be issued to them in the amount of \$21,500.88 for the purchase of parts to rebuild two fine bar screen mechanisms at the Wastewater Treatment Plant during Fiscal Year 2016.

Justification:

The Wastewater Treatment Plant has four ¼ inch fine bar screens located in the grit delivery channel. They remove rags and debris from wastewater before it enters the treatment process. After these screenings are removed from the incoming wastewater they are conveyed through a sluice trough to a grinder which grinds them up. The ground screenings are then pushed by an auger through a pipe and into a roll off container for transport to the landfill. On July 10, 2015, we received a quote from JWC Environmental for the parts needed to rebuild two fine bar screen mechanisms. JWC Environmental is the manufacturer of the fine bar screen and the sole source for spare parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Grit Slurry Cup Baffle Ring & Spin Chamber
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Pumps Plus, Inc. of Farmington Hills, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$6,369.00 for the purchase of a spin chamber and baffle ring for one of the grit slurry cups at the Wastewater Treatment Plant.

Justification:

On July 9, 2015, we received a quote from Pumps Plus, Inc. for a replacement spin chamber and baffle for our grit slurry cup, which is part of our grit removal system. The grit slurry cup is in service, however, maintenance staff has determined that these parts will need to be replaced in the near future because of the abrasive nature of the grit being processed. Due to the critical nature of this process, the parts are being ordered for scheduled maintenance to reduce the out of service time. Pumps Plus, Inc. is the manufacturer's representative for Eutek and a sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 for Fiscal Year 2016.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Chlor-A-Vac Induction Pump
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low quote from Waterworks Systems and Equipment, Inc. of Lakeland, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$8,746.00 for the purchase of a Chlor-A-Vac induction pump for the Wastewater Treatment Plant for Fiscal Year 2016.

Justification:

The Wastewater Plant has four of these induction pumps, three in service and one spare. The induction pumps are used to feed chlorine for disinfection of the treated water and sulfur dioxide for de-chlorination. One of the units recently failed and was replaced with the spare. On July 10th, we received a quote from Waterworks Systems & Equipment, Inc. in the amount of \$8,746.00 for the purchase of one Chlor-A-Vac induction pump. Waterworks Systems & Equipment, Inc. is the manufacturer's representative for Severn Trent, the manufacturer and sole source for Chlor-A-Vac induction pumps in our area. The induction pumps that we have always used are Water Champ, manufactured by Siemens Industries. The cost of a replacement unit for a Water Champ was quoted on July 24, 2015 in the amount of \$16,300.00. Wastewater staff has identified the Chlor-A-Vac unit, manufactured by Severn Trent, as a more cost effective alternative. Wastewater staff always considers cost, past performance, reliability, and the availability and cost of spare parts before recommending equipment replacement.

Waterworks Systems and Equip, Inc. Lakeland, MI	\$ 8,746.00 (Chlor-A-Vac)
--	---------------------------

Peterson and Matz, Inc. Farmington Hills, MI	\$16,300.00 (Water Champ)
---	---------------------------

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacement Account No. 590-4830-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: SolarBee Maintenance and Support Plan
Prepared by: Theodore V. Bomba, Water and Wastewater

Manager's Recommendation:

I recommend that an agreement be approved and a purchase order issued to SolarBee, Inc., Dickinson, ND, in an amount not to exceed \$8,100.00 for FY 2016 for a Maintenance and Support Plan (MASP) for the Water Treatment Division; and pending approval of the FY 2017 and FY 2018 budgets, approve the MASP from SolarBee, Inc. for an amount not to exceed \$8,100.00 each year for the same services. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that City Council Authorize the City Manager or his designee to execute all related documents.

Justification:

The Water Treatment Plant currently owns three SolarBee Water Re-circulation Units. These units preserve and enhance the raw water quality in our storage reservoirs. The use of these units has resulted in on-going savings in terms of energy and chemical costs. The MASP includes twice yearly servicing by SolarBee technicians for preventative maintenance and repair and includes all travel parts and labor. The cost of the MASP is a 30% savings over service that is scheduled on an as needed basis. The MASP also provides water quality monitoring, additional services if required and unit repositioning due to high wind, flood or ice events. In case of vandalism, travel and labor costs are provided and the owner is responsible for parts. The MASP is only available through SolarBee, Inc. The cost listed represents a 15.2% increase since the last three year agreement for Fiscal Years 2013, 2014 and 2015.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are budgeted in the Water Operations and Maintenance Fund – Treatment and Pumping Division's Service Fees Account Number 591-4730-824.000 for FY 2016. Funds will be budgeted in the same account for subsequent fiscal years as approved, pending approval of future year budgets.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: TTHM Analysis
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend acceptance of the low bid price and issuance of a purchase order to Eurofins Eaton Analytical, Inc., South Bend, IN, in the amount of \$9,600.00 for laboratory analysis for the Water Treatment Division for Fiscal Year 2016.

Justification:

The Water Treatment Plant is performing trihalomethane and haloacetic acid analysis under the Stage 2 Disinfectants/Disinfection Byproduct Rule. In addition to the normal regulatory required sampling, we are performing additional trihalomethane analysis to monitor formation of these byproducts during the pumping and treatment process. Samples will be collected at multiple locations. Data collected will be used in planning for the reduction of trihalomethane production so the water system and/or its wholesale customers can meet current and future regulatory requirements.

Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Eurofins Eaton Analytical, Inc. South Bend, IN	\$9,600.00
National Testing Laboratories Cleveland, OH	\$12,800.00
Paragon Laboratories, Inc. Livonia, MI	\$13,600.00
ALS Environmental Holland, MI	\$14,080.00
KAR Laboratories, Inc. Kalamazoo, MI	\$14,240.00
Pace Analytical Services Ormond Beach, FL	\$15,200.00
Test America Laboratories Savannah, GA	\$16,000.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Butterfly Valve and Fitting Purchase
Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend acceptance of the low bid price and issuance of a purchase order to the Michigan Pipe and Valve, Carrollton, MI, in the amount of \$13,450.00 for a 36" butterfly valve and 36" X 24" Coupling for the Water Treatment Division.

Justification:

On June 16, 2015, we received bids from 3 suppliers for the parts required. These parts are needed for a planned project to upgrade and improve the Court 1 Discharge in the coming year. These parts have a long lead time, so are being ordered in advance to avoid delays once the project is ready to proceed. Following is a tabulation of bids received and reviewed by staff and approved by the Purchasing Committee:

Michigan Pipe & Valve Saginaw, MI	Total Bid \$13,450.00
Etna Supply Co. Grand Rapids, MI	\$15,600.00
HD Supply Co. Canton, MI	\$20,400.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are available in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Boerger Pump Parts
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Detroit Pump of Ferndale, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$15,340.96 to purchase stock pump parts for the rebuild of four Boerger rotary lobe pumps at the Wastewater Treatment Plant for Fiscal Year 2016.

Justification:

The Wastewater Plant has eight Boerger rotary lobe pumps which pump sludge from the bottom of our primary clarifiers to our above ground storage tanks. These pumps have been requiring a rebuild every two years, therefore funds to rebuild four pumps are budgeted every year. Wastewater staff is looking into options for replacement pumps that may prove less maintenance intensive. On July 8, 2015 we received a quote from Detroit Pump for the parts needed to rebuild four pumps. Detroit Pump is the manufacturer's representative for Boerger Pumps and the sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Solid Waste Ordinance Amendment
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that Council approve the changes to the Solid Waste Ordinance. These changes are necessary so that the ordinance matches the services provided to citizens as outlined in the current contract with Mid Michigan Waste Authority (MMWA).

Justification:

The proposed changes include defining properties eligible for City provided rubbish services, specifying the rubbish services provided by the City, updating of the requirements for brush, recyclables, and materials, along with title changes of City Personnel. The changes reflect what is being provided at the current time.

Council Action:

This council communication is for explanation purposes only for the ordinance to be introduced.

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND CHAPTER 50, "SOLID WASTE," OF TITLE V, "PUBLIC WORKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced August 10, 2015, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND CHAPTER 50, "SOLID WASTE," OF TITLE V, "PUBLIC WORKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

§ 50.01 DEFINITIONS/INTERPRETATIONS.

For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

BRUSH. All tree and shrub parts including: branches, roots, stumps, and trunks; provided, however, that no tree or shrub part shall measure more than four (4) inches in diameter at its largest part.

CITY. The City of Saginaw, Michigan.

COMMERCIAL HAULER. Any person who collects, hauls, or conveys refuse in or through the City in accordance with a contractual agreement between that person and the City.

DWELLING. Any building or portion thereof, which contains not more than two (2) dwelling units.

DWELLING UNIT. Any building or portion thereof, designed for occupancy by one (1) family for residential purposes and having cooking facilities.

FAMILY. One (1) or two (2) persons or parents with their direct lineal descendants and adopted children and stepchildren (and including the domestic employees thereof) together with not more than three (3) persons not related, living together in the whole or part of a dwelling unit comprising a single housekeeping unit.

GARBAGE. Putrescible animal and vegetable wastes resulting from the handling, preparation, cooking, and consumption of food.

MANAGER. The City Manager of the City of Saginaw.

MULTIPLE DWELLING. The classes of dwellings and buildings defined as multiple dwellings in the Michigan Housing Law, MCL 125.401 *et seq.*, as amended.

OWNER. The person listed as the person with the latest ownership interest of a parcel of real property on the property records of the City Assessor.

PERSON. Any person, firm, partnership, association, corporation, company, or organization of any kind.

REFUSE. Putrescible and non-putrescible solid wastes (except body wastes, animal droppings, or entrails) including garbage, rubbish, yard wastes, street cleanings, trimmings, and special items.

RESIDENTIAL COLLECTION DISTRICT. That geographic portion of the City where collection service by the City or its commercial hauler is available to users and subscribers.

RUBBISH. Non-putrescible solid wastes consisting of combustible and non-combustible wastes, such as (by way of illustration but not limitation): paper, cardboard, tin cans, wood, glass, crockery, and similar materials.

~~**SPECIAL ITEM**~~ **BULKY ITEMS.** Any item of household furniture, mattress, water heater, refrigerator, freezer, floor coverings, appliances, washer, dryer, stove, ~~motor vehicle tires~~, **weight over fifty (50) pounds** and any items of similar nature named by the City Manager in any regulation promulgated hereunder.

~~**TRIMMINGS** Any brush with a length of four (4) feet or less.~~

YARD WASTE. All grass clippings, leaves, weeds, landscape ~~trimmings~~ **twigs**, and other small plant waste items not more than two (2) inches in diameter measured at its largest part.

§ 50.02 COLLECTION BY THE CITY.

(A) *Collection required.* Except as provided herein, all refuse accumulated in the City's residential collection district shall be collected, conveyed, and disposed of in accordance with this chapter by the City or its commercial hauler, or by an actual producer or owner of premises as defined by and in accordance with the provisions of division (B) below. No person other than the City or its commercial hauler shall collect, convey over any of the streets or alleys of the City, or dispose of any refuse accumulated in the City except as follows.

(B) *Actual producer.* This chapter shall not prohibit the actual producer of refuse or the owner of premises with the exception of owners of premises with ~~nine (9)~~ **five (5)** or more dwelling units upon which refuse has accumulated either personally or by his or

her agents, employees, or servants to collect, convey, and dispose of such refuse; provided such producers or owners comply with the provisions of this chapter and with any other governing law, except as provided herein. (Owners of premises with dwelling units of ~~eight (8)~~ **four (4)** or fewer but including at least one (1) shall subscribe to City collection service).

(C) *Outside collectors.* This chapter shall not prohibit collectors of refuse collected from outside of the "residential collection district" from hauling such refuse over City streets, provided such collectors comply with the provisions of this chapter and with any other governing law.

(D) *Garbage disposal.* This chapter shall not prohibit the disposal of any garbage by a garbage disposal unit connected with an integral part of the sewage system of the building and capable of reducing all garbage deposited therein to "properly shredded garbage" as that phrase is used in § 51.16 of this code; provided, however, that this method of disposal involving use of the sewage system of the City shall not be used by commercial haulers or outside collectors.

§ 50.03 SUPERVISION BY THE CITY MANAGER.

All refuse collected by the City or its commercial hauler in residential collection districts shall be collected, conveyed, and disposed of by the City under the supervision of the City Manager or the City Manager's designee. The City Manager shall have the authority to make regulations concerning the days of collection, type, and location of waste containers, and such other matters pertaining to the collection, conveyance, and disposal of refuse as the City Manager shall find necessary, and to change and modify the same after notice and subject to any applicable law; provided that such regulations are not contrary to the provisions hereof.

§ 50.04 PRECOLLECTION PRACTICES.

- (A) *Garbage.* All garbage shall be drained of liquid and shall be wrapped in paper before being deposited for collection.
- (B) *Refuse.* All refuse shall be drained of liquid before being deposited for collection.
- (C) ~~*Trimming*~~ ***Twigs.*** All ~~trimmings~~ **twigs** ~~under two (2) inches in diameter~~ shall be cut to a length not to exceed ~~four (4) feet~~ and shall be securely tied in bundles not more than three (3) feet thick or placed in Kraft paper compost bags or in approved containers marked "Yard Waste", before being deposited for collection.
- (D) *Yard waste.* All yard waste shall be placed in an approved container marked "Yard Waste", and placed curbside for disposal.

- (E) ~~Brush. The City does not offer a separate brush collection program. Some brush may be packaged as trimmings or yard waste for collection. One bundle of brush (cut or broken branches) is allowed monthly. The brush cannot exceed 4" in diameter. Individual brush pile must be no more than 4 foot by 4 foot by 10 feet in length.~~
- (F) ~~Special item~~ **Bulky Items.** Special items **Bulky Items** shall be placed curbside for pick up. The schedule for ~~special item~~ **bulky items** collection shall be set by the City Manager and posted in the City Clerk's Office.
- (G) **Recyclable.** ~~The City does not offer a recycling program. Residents desiring to recycle refuse may transport recyclables to the nearest privately owned recycling facility. One recycle bin per address is provided free to residents. Additional bins can be purchased at the posted cost. Official recycle bins or bins less than 33 gallons and properly labeled as "Recyclables Only" may be used. Place all allowed paper, glass, metal and #1 - #7 plastic containers, with the exception of #6 foam materials, together in one recycling bin. Remember to empty and rinse all containers before recycling. Removing labels is not necessary. Empty, flatten and cut down cardboard boxes into pieces no larger than 2 foot by 3 foot and place in or under recycling bin.~~ The City provides bi-weekly recycling services.

§ 50.05 REFUSE CONTAINERS.

(A) *Duty to provide and maintain in sanitary condition.* Refuse containers shall be provided by the owner, tenant, lessee, or occupant of the premises. It shall be the responsibility of the occupant of the premises to provide the refuse container; except the owner of a multiple dwelling shall be responsible for providing the refuse disposal container(s). Refuse containers shall be maintained in sanitary condition. Any container which does not conform to the provisions of this chapter, or that may have ragged or sharp edges, or any other defect liable to hamper or injure the person collecting the contents thereof, shall be promptly replaced upon notice. The City Manager shall have the authority to halt collection services at any premises for failure to comply herewith.

(B) *Approved containers.* Except as otherwise provided in the City Manager's regulations, all containers shall meet the requirements of this section. Every can shall be made of galvanized iron, plastic, or other rust-resistant material, shall be covered, shall taper from top to bottom, and shall have a capacity of **no more than thirty-five (35) thirty-three (33) gallons or less but not less than five (5) gallons.** The weight of the container and its contents may not exceed fifty (50) pounds. Plastic bags of a type approved by the City Manager may be used but not as an exterior container for garbage or other material that is too sharp or too heavy for the strength of the bag. **No more than 20 bags per household can be placed out for pickup each week.**

(C) *Sanitation.* Containers shall be of a type approved by the City and shall be kept in a clean, neat, and sanitary condition at all times.

(D) *Prohibited containers.* The following containers are prohibited: metal drums, fiber or paperboard drums, wire trash burners, barrels, paper shopping bags, cardboard boxes, or containers having sharp or jagged exposures; containers in excess of ~~thirty-three (33)~~ **thirty-five (35)** ~~gallons, containers less than thirty-three (33) gallons if the containers are without handles~~ or hand holds adequate to permit the container to be handled safely and easily by the collector, broken bags, scattered bags, or containers that are likely to disintegrate due to weather or the nature and weight of its contents, any container that has been treated with chlorine bleach, ammonia, or any other substance intended to repel animals or which may cause harm to the person collecting the refuse. Unauthorized containers, broken bags, scattered bags and prohibited items will be removed by the City pursuant to § 94.41(B), and the cost charged back to the property owners pursuant to § 33.26.

§ 50.06 MATERIALS NOT TO BE COLLECTED.

The following items will not be picked up by the City's collection service:

- (A) Materials placed in prohibited containers;
- (B) Small items in piles requiring a shovel or fork to handle;
- (C) Stones, bricks, plaster, shingles, lumber, demolition materials, building materials, concrete, sand, gravel, and earth
- (D) Dead animals;
- (E) Motor vehicle parts or bodies **and tires** ~~(except auto exhaust system parts or no more than four (4) tires from a residential site);~~
- (F) Liquids, including oil, paints, and solvents; any material defined as "hazardous" under any environmental or health law; any material which is radioactive, acidic, caustic, or explosive;
- (G) Ashes containing hot cinders or smoldering embers;
- (H) Fire-damaged furniture or material;
- (I) Material resulting from contract work, including (by way of description but not limitation) landscaping, tree trimming, construction or demolition, or work done by utility companies;
- (J) Human waste or excrement.

- (K) Approved containers treated with bleach or a hazardous material to repel animals.

§ 50.07 STORING OF REFUSE.

(A) *Public places.* No person shall place any refuse in any street, alley, or other public place, or upon any private property whether owned by such person or not, within the City unless it is in an approved container for collection, or under express approval granted by the City Manager. No person shall throw or deposit any refuse in any stream or other body of water.

(B) *Unauthorized accumulation.* Any unauthorized accumulation of garbage or refuse on any premises is hereby declared to be a nuisance and is prohibited. Failure to provide for weekly collection for the purpose to protect the public health and the removal of accumulation of garbage or refuse after the effective date of this chapter shall be deemed a violation of this chapter and subject to the penalties as provided in § 50.99.

(C) *Scattering of refuse.* No person shall cast, place, sweep, or deposit anywhere within the City any refuse in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, or other public place or onto any premises. Any person found guilty of such act shall be subject to the penalties as set forth in § 50.99.

§ 50.08 COLLECTION.

(A) *Point of collection.* Refuse to be collected by the City shall be placed on the property side of the curb on paved streets, or in the area between the sidewalk and the edge of the roadway on uncurbed streets on one (1) location not earlier than 6:00 p.m. of the day prior to the scheduled day of collection but not later than 7:00 a.m. ~~7:30 a.m.~~ of the scheduled day of collection. No rubbish and garbage shall be placed on the public sidewalk. Emptied containers and any materials not collected shall be removed from the street on the day of collection or the day of the refusal to collect the material, as applicable. It shall be the responsibility of the occupants or persons in charge of a residence in the City to place all small or separate items of refuse accumulating on the premises in approved containers and to set the containers out on the scheduled collection days. If carts are used, the carts shall not unduly restrict the removal of the containers.

(B) *Collection practices.*

- (1) *Collection schedule.* Collection of refuse shall be made on a weekly schedule throughout the City. The collection schedule and the residential collection districts shall be set by the City Manager and posted in the City Clerk's Office. The City Manager may set separate schedules for the collection of brush and special items.

(2) *Limitation of properties served.*

(a) The collection of refuse by the City's collection service will be limited to residential properties and business premises located within the residential collection districts, provided the business produces no more refuse than the average residence in weight, volume, or kind and the refuse is placed in approved containers. The quantity of refuse to be collected from residential multi-family dwelling units and multi-unit businesses within the residential collection districts shall be limited to no more refuse than is produced by the average dwelling unit.

(b) No properties outside the residential collection districts shall be provided collection service by the City.

(3) *Interrupted collection schedule.* No collection of refuse will be made on New Year's Day, Martin Luther King's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day, or other legal holiday recognized by the City. During the remainder of a week which includes one of the above holidays, all collections will be one (1) day later than normal with the Friday schedule being collected on Saturday.

(4) *Collection of special items.* Special items as defined herein will be collected on a weekly basis. The schedule will be posted in the City Clerk's Office.

(5) *Rules and regulations.* Regulations set by the City Manager shall be presented to the City Council for its approval, and a copy of the approved regulations shall be available in the City Clerk's Office. Any amendment of the regulation shall be presented to the City Council for approval and filed with the City Clerk.

(6) *Waiver of property interest; scavenging prohibited.* The act of placing refuse at the curbside shall constitute a voluntary waiver of any privacy or possessory right or interest of any person claiming a past or present ownership interest in the refuse; including any ownership interest in any value the refuse may have as an item for recycling. Nothing herein however shall relieve any person of any responsibility, duty, or liability for any injury or harm which may result from such prior ownership including any liability which may be imposed or result under any law intended to protect the environment or to protect the public health, welfare, or safety.

(7) *Unauthorized collection or transportation prohibited.* It shall be unlawful for any person to collect, disturb, or transport refuse placed on either private or public property unless the person is an employee of the City, a commercial hauler, or a person engaging in collection and transportation of special items as defined by § 50.01 of the Saginaw General Code with the exception of refrigerators.

§ 50.09 FEES.

- (A) *Residential.* All fees for solid waste collection, disposal, recycling, processing, and marketing including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler, shall be set by the City Manager with City Council approval and the fee schedule shall be posted in the City Clerk's Office.
- (B) *Commercial (includes properties with ~~nine~~ (9) **five (5)** or more dwelling units).* The fee schedules for optional payment and service for the City collection of refuse from a business located in a residential collection district shall be set based upon a calculation which takes into account such factors as the differences in volume, weight, and nature of the material collected from the business as compared to the average refuse material collected from a residential dwelling unit. Such fees shall be fixed by the City Manager with City Council approval and posted in the City Clerk's Office
- (C) *Lien against premises served.* The charges for rubbish services which are not already levied as a millage on the premises served are hereby recognized to constitute a lien pursuant to MCL 141.121, as amended. Whenever such charge is delinquent for six (6) months, the City official in charge of the collection shall certify to the tax assessing officer of the City the fact of such delinquency, whereupon such charge shall be entered upon the next tax roll as a charge against such premises and shall be collected and the lien enforced in the same manner as general City taxes against such premises are collected and the lien enforced against such premises. All provisions of the Charter of the City and of the laws of the state applicable to the time and manner of certification and collection of delinquent City taxes levied against real estate in the City shall be applicable to and shall be observed in the certification and collection of charges for rubbish services.
- (D) *Billing procedure and delinquent accounts.* Solid waste disposal bills shall be mailed annually and become due and payable ~~thirty (30)~~ **ninety (90)** days following the billing date. A ten percent (10%) penalty shall become payable on past due accounts. The halting of the City's collection service at a premises for nonpayment of refuse service charges shall be a right in addition to the right of the City to proceed for the collection of the unpaid charge in any manner provided by law for the collection of a municipal claim.

§ 50.10 ON-SITE BURNING.

- (A) *Open burning.* Open burning of refuse in the City is specifically prohibited, except as provided in § 92.16. Any person found guilty of such act shall be subject to the penalties as set forth in § 50.99.
- (B) *Incinerators.* No person shall burn or permit to be burned on the premises within the person's control any refuse, unless the same shall be burned in a completely enclosed incinerator properly designed to prevent the emission of smoke, flying paper, and ash therefrom and such person has received all the required approvals, licenses, and permits; and such burning is in compliance with all applicable laws and regulations. Any person found guilty of such an act shall be subject to the penalties as set forth in § 50.99.

§ 50.99 PENALTIES/ENFORCEMENT.

- (A) *Municipal civil infraction.* A person who violates any provision of this chapter is responsible for a Class C municipal civil infraction, subject to payment of a civil fine as set forth in Ch. 37, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided in Ch. 37.
- (B) *Authorized City official.* The ~~Superintendent of Streets and Bridges~~ **City Engineer** and/or his or her designees are hereby designated as the authorized City officials, as defined by Ch. 37, to issue municipal civil infraction citations or municipal civil infraction violation notices as provided by Ch. 37

This ordinance shall become effective September 3, 2015.

Enacted: August 24, 2015.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 24, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Tim Morales, City Manager
Subject: Water Ordinance Amendment
Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend that Council approve the changes to the Water Ordinance which amends §52.33 "Charge for Premises Within City" and §52.34 "Charge for Premises Outside City" of Chapter 52, "Water" of Title V, "Public Works" of the Saginaw Code of Ordinances. This ordinance amendment has been approved by me as to substance and the City Attorney as to form.

Justification:

This amendment is intended to amend Subsection A and B of §52.33, "Charge for Premises Within City" of the City of Saginaw Code of Ordinances. The amendments to §52.33(A)(1) and (2), and §52.33(B)(1), are intended to change water rates for premises within the City.

Also, the amendment is intended to amend Subsection A and B of §52.34, "Charge for Premises Outside City" of the City of Saginaw Code of Ordinances. The amendment to §52.34(A)(2) is intended to raise the commodity charge to retail customers outside the City. The amendments to §52.34(B)(1) and (2) are intended to change the rates charged to all wholesale water customers. The changes in rates in both sections are primarily due to increased operating costs and implementation of the water system capital improvement schedule. The changes in rates are expected to generate enough revenue to operate and maintain the City's water system through June 30, 2018.

Council Action:

This council communication is for explanation purposes only of the ordinance to be introduced.

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §52.33, "CHARGE FOR PREMISES WITHIN CITY," AND §52.34, "CHARGE FOR PREMISES OUTSIDE CITY" OF CHAPTER 52, "WATER," OF TITLE V, "PUBLIC WORKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced August 10, 2015, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §52.33, "CHARGE FOR PREMISES WITHIN CITY," AND §52.34, "CHARGE FOR PREMISES OUTSIDE CITY" OF CHAPTER 52, "WATER," OF TITLE V, "PUBLIC WORKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

§ 52.33, "Charge for Premises Within City" and § 52.34, "Charge for Premises Outside City" of Chapter 5, "Public Works," of Title V, "Public Works," of the City of Saginaw Code of Ordinances, O-1, is hereby amended to read as follows:

§52.33 CHARGE FOR PREMISES WITHIN CITY.

(A) Treated and filtered water. The net rate charged for treated and filtered water to consumers within the limits of the City shall be the sum of the readiness-to-serve charge and the commodity charge.

(1) Readiness-to-serve monthly charge. Readiness-to-serve monthly charge, based on the size of the water meter:

<i>Meter Size (inches)</i>	2016 (9/3/15-6/30/16)	2017 (7/1/16-6/30/17)	2018 (7/1/17-6/30/18)
5/8	\$3.81	\$4.62	\$5.61
¾	\$4.30	\$5.11	\$6.07
1	\$5.28	\$6.08	\$7.00
1½	\$7.68	\$8.46	\$9.33
2	\$10.55	\$11.31	\$12.12
3	\$17.22	\$17.91	\$18.63
4	\$26.71	\$27.32	\$27.94
6	\$50.43	\$50.82	\$51.21
8	\$78.88	\$79.00	\$79.13
10	\$117.05	\$117.05	\$117.05

(2) Commodity charge. Commodity charge, based upon the amount of water used:

Usage per Month (gallons)	Charge per One Thousand (1,000) Gallons 2016	Charge per One Thousand (1,000) Gallons 2017	Charge per One Thousand (1,000) Gallons 2018
For all used	\$3.08	\$3.34	\$3.62

(B) Unmetered fire connections.

- (1) The net rate charged per month for unmetered fire connections shall be a demand charge, based upon the size of the connection pipe as follows:

Connection Size (inches)	2016	2017	2018
4 or smaller	\$17.13	\$18.48	\$19.92
6	\$28.55	\$30.79	\$33.20
8	\$45.69	\$49.27	\$53.13
10	\$65.68	\$70.83	\$76.37
12	\$122.78	\$132.40	\$142.77

- (2) The above charges shall include only water used to extinguish fires. No water shall be used from a fire connection for any purpose other than the extinguishment of fires unless such water is metered and paid for as follows:

- (a) Water used to maintain pressure on a privately-owned fire line system at a pressure above the normal pressure maintained in the City water mains shall be charged at the standard commodity charge.
- (b) Water used for any purpose other than subsection (a) above shall be metered separately and charged at the rate of two dollars and eighty four cents (\$2.84) per one thousand (1,000) gallons.

- (3) The unauthorized use of unmetered water from a fire connection shall, upon notice by the Director of Finance, terminate the customer's privilege of having an unmetered fire connection.

§52.34 CHARGE FOR PREMISES OUTSIDE CITY.

(A) Treated and filtered water to retail consumers. The net rate charged for treated and filtered water to retail consumers outside the limits of the city, except other municipalities and public agencies authorized by law to own or operate a water supply system and except consumers having an agreement approved by the Council which does not refer to this section to determine rates, shall be the sum of the readiness-to-serve charge and the commodity charge.

- (1) Readiness-to-serve monthly charge. Readiness-to-serve monthly charges based upon the size of meter:

Meter Size (inches)	2016	2017	2018
5/8	\$5.00	\$5.34	\$5.69

¾	\$8.33	\$8.33	\$8.53
1	\$16.67	\$16.67	\$16.67
1½	\$33.33	\$33.33	\$33.33
2	\$56.67	\$56.67	\$56.67

(2) Commodity charge. Commodity charge based upon the amount of water used per one thousand (1,000) gallons.

Usage per Month (gallons)	Charge per One Thousand (1,000) Gallons 2016	Charge per One Thousand (1,000) Gallons 2017	Charge per One Thousand (1,000) Gallons 2018
For all used	\$4.47	\$5.06	\$5.32

(B) Out of City wholesale water rates for other municipalities and other wholesale customers.

(1) Commodity charges. The net rate charged per month for unmetered fire connections shall be a demand charge, based upon the size of the connection pipe as follows:

Wholesale Customer	Charge per One Thousand (1,000) Gallons 2016	Charge per One Thousand (1,000) Gallons 2017	Charge per One Thousand (1,000) Gallons 2018
Albee	\$1.80	\$1.91	\$2.04
Bay City Country Club	\$8.02	\$8.53	\$9.09
Bay County/Frankenlust	\$2.02	\$2.15	\$2.29
Birch Run Twp.	\$1.90	\$2.02	\$2.16
Birch Run Village	\$1.90	\$2.02	\$2.16
Blumfield-Reese	\$1.82	\$1.94	\$2.07
Bridgeport	\$1.33	\$1.41	\$1.51
Buena Vista	\$1.20	\$1.28	\$1.36
Carrollton	\$1.26	\$1.34	\$1.43
Delta College	\$2.69	\$2.86	\$3.05

Frankenmuth	\$1.87	\$1.99	\$2.12
Saginaw County	\$1.59	\$1.69	\$1.80
Kochville	\$1.61	\$1.71	\$1.82
Saginaw Township	\$1.50	\$1.60	\$1.70
Spaulding	\$1.34	\$1.43	\$1.52
Taymouth	\$1.74	\$1.85	\$1.97
Thomas	\$1.65	\$1.76	\$1.87
Tittabawassee	\$1.84	\$1.96	\$2.09
Zilwaukee	\$1.49	\$1.58	\$1.69

(2) Readiness-to-serve monthly charge. Readiness-to-serve monthly charge shall be charged monthly as indicated:

Wholesale Customer	2016	2017	2018
Albee	\$280.68	\$328.90	\$331.72
Bay City Country Club	\$375.93	\$439.48	\$443.24
Bay County/Frankenlust	\$7,633.76	\$9,105.81	\$9,194.15
Birch Run Twp.	\$4,095.49	\$5,237.30	\$5,305.29
Birch Run Village	\$6,487.86	\$8,251.44	\$8,356.39
Blumfield-Reese	\$6,154.39	\$7,650.05	\$7,737.22
Bridgeport	\$15,994.04	\$18,738.29	\$18,898.94
Buena Vista	\$26,260.32	\$30,573.63	\$30,824.67
Carrollton	\$8,406.79	\$9,894.35	\$9,983.06
Delta College	\$1,975.47	\$2,362.67	\$2,385.94
Frankenmuth	\$23,818.84	\$29,746.11	\$30,095.52
Saginaw County	\$12,281.47	\$14,524.03	\$14,657.73
Kochville	\$11,816.43	\$14,009.34	\$14,140.59
Saginaw Township	\$98,350.31	\$116,029.14	\$117,084.70
Spaulding	\$2,925.15	\$3,403.49	\$3,431.31
Taymouth	\$3,065.49	\$3,635.55	\$3,669.26
Thomas	\$63,648.19	\$75,394.98	\$76,096.02

Tittabawassee	\$19,772.83	\$23,688.39	\$23,924.59
Zilwaukee	\$2,741.23	\$3,243.29	\$3,273.31

This ordinance shall become effective September 3, 2015.

Enacted: August 24, 2015.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 24, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

ESTABLISHING AN INDUSTRIAL DEVELOPMENT DISTRICT AT 2124 S. MICHIGAN AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: pursuant to Act 198 of the Public Acts of 1974, as amended, City Council has the authority to establish "Industrial Development Districts" within the City of Saginaw; and

WHEREAS: on June 18, 2015, GBT Solutions, LLC filed a letter with the City Clerk requesting that City Council establish an Industrial Development District on its property located at 2124 S. Michigan Avenue; and

WHEREAS: the City Assessor has confirmed that GBT Solutions, LLC is the owner of 75% or more of the property in the proposed Industrial Development District; and

WHEREAS: construction, acquisitions, alterations, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS: written notice was given to the property owner within the proposed Industrial Development District by certified mail and to the public and taxpayers by posting the Notice of Hearing in the City Clerk's Office; and

WHEREAS: the public hearing was held on August 10, 2015 and the owner of the real property in the proposed district and all residents and taxpayers of the City of Saginaw desiring to be heard on the matter were given the right to appear, and those who did appear were heard; and

WHEREAS: the City Council deems it to be in the public's interest of the City of Saginaw to establish the Industrial Development District as proposed, pursuant to Act 198, P.A. of 1974, as amended.

NOW, THEREFORE, BE IT RESOLVED, that City Council of the City of Saginaw hereby establishes an Industrial Development District pursuant to Act 198, P.A. of 1974, as amended, said District to be comprised of that piece or parcel of land in the City of Saginaw, County of Saginaw, State of Michigan, described as follows:

2124 S. MICHIGAN AVENUE

PARCEL NUMBER: 19 2229 00200

S. WLY. 72 FT. OF A PARCEL OF LAND IN N.E. 1/4 OF SEC. 34, T. 12, N.R. 4, E. BOUNDED BY SLY. LINE OF FLORENCE ST., ELY. LINE OF MICHIGAN AVE., NLY. LINE OF SYLVAN ST., & WLY. LINE OF HAMILTON ST. ALSO A PARCEL OF LAND IN N.E. 1/4 OF SEC. 34, T.12, N.R. 4, E. BEING FURTHER DESCRIBED AS COMMENCING AT THE INTERSECTION OF W'LY LN OF HAMILTON ST AND THE S'LY LN OF FLORENCE ST. TH S 40 DEG 45' 25" W ALONG THE W'LY LN OF HAMILTON ST 70' TO THE POB. TH CONT. S 40DEG 45' 25' W 158.21', TH N 48 DEG 20' 57' W PAR WITH THE N'LY LN OF SYLVAN ST 125.74', TH N 40 DEG 59' 31E 158.18', TH S 48 DEG, 21' 20' E 125.10' TO THE POB.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, CMC/MMC, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

My Brother's Keeper Saginaw Initiative

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, in September 2014 President Obama issued a nation-wide challenge to communities across the nation to become "My Brother's Keeper Communities;" and

WHEREAS, the My Brother's Keeper Initiative encourages communities to implement a coherent cradle-to-college-and-career strategy for improving the life outcome of young people, in particular youth of color, to ensure that they can reach their full potential, regardless of who they are, where they come from, or the circumstances into which they are born; and

WHEREAS, President Obama launched the My Brother's Keeper Initiative to address persistent opportunity gaps faced by boys and young men of color and to ensure that all young people can reach their full potential; and

WHEREAS, through this initiative, the Obama Administration has requested that cities, towns, businesses, foundations, school districts and community organizations take important steps to connect young people to mentoring, support networks, and the skills they need to find a good job or pursue a college degree and work their way into a productive citizenship; and

WHEREAS, the My Brother's Keeper Initiative is designed to ensure that all youth, including boys and young men of color, have opportunities to improve their life outcomes and overcome barriers to success. The initiative aims to bring together government, law enforcement, business, non-profit, philanthropic, faith and community leaders around shared goals for young people in this country; and

WHEREAS, the initiative specifically targets governmental leadership to exercise significant leadership in convening and encouraging collaboration among various community stakeholders; and

WHEREAS, My Brother's Keeper Initiative is focused on achieving the following milestones:

- **Getting a Healthy Start and Entering School Ready to Learn** – All children should have a healthy start and go to school – cognitively, physically, socially and emotionally ready.
- **Reading at Grade Level by Third Grade** – All children should be reading at grade level by age 8 – the age at which reading to learn becomes essential.

- **Graduating from High School Ready for College and Career** – Every American child should have the option to attend postsecondary education and receive the education and training needed for quality jobs of today and in the future.
- **Successfully Entering the Workforce** – Anyone who wants a job should be able to get a job that allows them to support themselves and their families.
- **Keeping Children on Track and Giving Them Second Chances** – All children should be safe from violent crime; and individuals who are confined should receive the education, training and treatment they need for a second chance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw resolves as follows:

1. That the City of Saginaw formally through this resolution declares its support for the My Brother's Keeper Initiative; a challenge to encourage communities to implement a coherent cradle-to-college-and career strategy for improving the life outcomes of young people, in particular boys of color, to ensure that they can reach their full potential, regardless of who they are, where they come from, or the circumstances into which they are born.
2. That the City Council further directs the Mayor, City Manager and City Administration to extend the appropriate effort and resources in support of community collaborative endeavors that seek to address the aforementioned milestones including formal acceptance of President Obama's challenge, providing relevant data, convening and participating in planning meetings and making recommendations aimed at positively impacting the lives of young people in the City of Saginaw.
3. This resolution shall take effect immediately upon its adoption by the City Council, and certification by the City Clerk.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Saginaw Police Department Fee Schedule
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend the resolution of the Saginaw Police Department Fee Schedule as amended, effective August 11, 2015.

Justification:

The Saginaw Police Department has reviewed its fee schedule and after twenty-four years without change or increase, has amended the following fees to correspond with the rest of Saginaw County. New services include police reports made accessible online for citizens' convenience.

The chart below depicts the proposed amendments:

SAGINAW POLICE DEPARTMENT FEE SCHEDULE – EFFECTIVE AUGUST 11, 2015			
FEE DESCRIPTION	AUTHORITY	CURRENT FEE (FY15)	RECOMMENDED FEE (FY16)
Accident Report (Online)	City	\$12	\$12
Accident Report (Walk-In)	City	\$5	\$12
Police Report (Online)	City	New Service	\$12
Police Report (Walk-In)	City	\$5	\$12

Council Action:

This council communication is for explanation purposes only of the Resolution to be adopted.

SAGINAW POLICE DEPARTMENT FEE SCHEDULE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Saginaw Police Department has reviewed their current fee schedule with current fee schedules for municipalities and jurisdictions of similar population; and

WHEREAS: it is recommended that the fees for services provided by the Saginaw City Police Department be increased to coincide with current fee rates; and

WHEREAS: these fees will be effective on August 11, 2015;

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw City Council approves the Saginaw City Police Department fee schedule as attached to this resolution.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 10, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

SAGINAW POLICE DEPARTMENT FEE SCHEDULE – EFFECTIVE AUGUST 11, 2015

FEE DESCRIPTION	AUTHORITY	CURRENT FEE (FY15)	RECOMMENDED FEE (FY16)
Accident Report (Online)	City	\$12	\$12
Accident Report (Walk-In)	City	\$5	\$12
Police Report (Online)	City	New Service	\$12
Police Report (Walk-In)	City	\$5	\$12