

Council Agenda

March 2, 2015 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Saginaw Police Officer Doug Stacer and Jody Wilk, Executive Director of the Saginaw Valley Police Canine Association, K-9 unit update.

CONSENT AGENDA:

1. Approve the minutes from the February 16, 2015 regular Council meeting.
2. Approve Petition #15-02 from Brian Manson of MTX Event Productions to display fireworks at the Dow Event Center, 303 Johnson, on Friday, March 6, 2015 at 7:30 p.m. and March 7, 2015 at 1:00 p.m. and 7:30 p.m.
3. Approve a purchase order to DLT Solutions, Inc. for \$6,229.90 for FY 2015 for software maintenance renewal and support for the Public Services Department, Engineering Division, and the Water and Wastewater Department.
4. Approve a purchase order to Yeo and Yeo Consulting for \$10,347.60 for 40 Microsoft Office 2013 Standard software licenses for desktop pc's and laptops.
5. Approve the Department of Justice 2014 Project Safe Neighborhoods Violent Gang and Gun Crime Reduction Program Grant pursuant to the Memorandum of Agreement. The total amount of the grant is \$500,000 for two years, distributed among the Saginaw Police Department, the Saginaw Community Foundation, the Michigan Department of State, the Child Abuse and Neglect Council of the Great Lakes Bay, the Saginaw County Business and Education Partnership, the Michigan Department of Human Services – Saginaw County, and the Saginaw County Land Bank Authority. The City's portion of the grant is \$172,789 over a two year period. Further, approve a budget adjustment for FY 2015 to recognize these funds.
6. Approve the Law Enforcement Agency Agreement with LexisNexis Claims Solutions, Inc. to allow police officers to write accident reports online and to store and maintain

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data and electronic images relating to a crash incident. This agreement is for a 36-month period beginning April 1, 2015.

7. Approve ratification for emergency purchase order no. 496023 and the payment to Michigan Pipe and Valve for \$25,250 for various 36" water line inventory parts for the Maintenance and Service Division.
8. Approve ratification for emergency purchase order no. 495928 and the payment to Michigan Pipe and Valve, a sole source, for \$5,500 for a 48" bell joint repair clamp for the Maintenance and Service Division.
9. Approve a purchase order to R. C. Hendrick & Son, Inc. for \$11,450 for replacement doors for the front and back entrance to the Green Point Environmental Learning Center.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral appointment of Diane Herman to the Local Officers Compensation Commission with a term to expire March 1, 2018.
2. Approve the Mayoral appointment of Mark Johnston to the Local Officers Compensation Commission with a term to expire March 1, 2019.
3. Approve the Mayoral appointment of Paul Virciglio to the Local Officers Compensation Commission with a term to expire March 1, 2020.
4. Approve the Mayoral appointment of William Scharffe to the Local Officers Compensation Commission with a term to expire March 1, 2021.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, FEBRUARY 16, 2015, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem O'Neal offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, and Mayor Dennis Browning - 8. Council Members absent: Floyd Kloc - 1.

PUBLIC HEARING

City Clerk Janet Santos announced the public hearing for the 2015 Single Lot Special Assessment Tax Roll. Mayor Browning called for public comments. The following persons presented their objections to Council: Charlotte Booth and Lydia Bashans. Mayor Browning called for comments two more times. There were no additional comments.

Moved by Council Member Coulouris, seconded by Council Member Moore to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PERSONAL APPEARANCES

The following persons addressed the Council: Pam Jackson and Oscar Moten, Sr.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Fitzpatrick, Balls, Moore, Mayor Pro-Tem O'Neal, Boensch and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates on various projects and events. Manager Morales updated the Council regarding the Pulse3 Foundation Grant and the award of an AED unit to the Fire Department.

City Manager Morales introduced Police Chief Bob Ruth. Chief Ruth provided an informational update regarding 12 Axon Body Camera Systems for testing. The cameras were awarded through the 2013 State Homeland Security Program Grant.

Consent Agenda

1. Approve the minutes from the February 2, 2015 regular Council meeting.
2. Approve Petition #15-01 from the Saginaw County Bar Association to erect a banner in the 500 block of Court Street from April 15, 2015 to May 15, 2015 to promote April 30, 2015 as "Law Day."
3. Approve the amendments to the FY 2015 Approved Budget to recognize any changes that have occurred during the 6th period.

4. Approve the bid of \$2,175 from Mr. Vern Hopp for the sale of the Saginaw Fire Department's retired 1994 Emergency-One fire engine.
5. Approve ratification of the grant application agreement with Pulse 3 Foundation and receipt of a donated AED unit for use by the Saginaw Fire Department.
6. Approve ratification to accept the 2013 State Homeland Security Program Grant for \$4,119 for 12 Axon Body Camera Systems through Taser International for the Saginaw Police Department. Further, approve a budget adjustment for FY 2015 to recognize these funds.
7. Approve a purchase order to Taser International, a sole source, for \$4,827.95 for 12 Axon Body Camera Systems for the Saginaw Police Department.
8. Approve a purchase order to Vance Outdoors for \$7,592 for 7,500 rounds of training ammunition of various calibers for the Police Department.
9. Approve a purchase order to Red Holman Buick GMC for \$37,336.60 for a 2015 GMC Sierra 2500HD 4X4 Pickup, with plow, for the Cemeteries Division.
10. Approve to increase blanket purchase orders issued to various vendors by a total amount of \$33,000 for additional purchases of various vehicle parts, supplies, and services for the Garage Division.
11. Approve a purchase order to Perlmutter Purchasing Power for \$4,348 for two security cameras for the Wastewater Treatment Plant.
12. Approve a purchase order to Quality Control Equipment Company, a sole source, for \$4,295 to supply a composite sampler for the Wastewater Treatment Plant.
13. Approve to increase the original contract agreement with Gerace Construction Company by \$121,273 to perform repairs to the Water Treatment Plant's Washington Discharge Line.
14. Approve a purchase order to Siemens Industry, Inc., a sole source, for \$2,743.50 for 12 new fire alarm detectors with bases and for programming and testing of the detectors for the Wastewater Treatment Plant.

Moved by Council Member Moore, seconded by Council Member Coulouris to approve consent agenda items 1 through 14 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Boensch reported that the City/School Liaison Committee will meet February 19 at 5:30 p.m. at the School Administration Building.

Council Member Tibbs reported that the Crime Free Lease Addendum sub-committee will meet February 26, 2015 at 2:00 p.m.

Moved by Council Member Balls, seconded by Council Member Tibbs to approve the following:

- the Mayoral appointment of Alexandria Jones to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2017.
- the Mayoral appointment of Matthew Wideman to the Saginaw Economic Development Commission with a term to expire June 30, 2017.
- the Mayoral appointment of Robert Coates to the Board of Building Appeals and Fire Code Appeals with a term to expire December 31, 2018.
- the Council reappointment of Darlean Carpenter to the Human Planning Commission with a term to expire December 31, 2016.
- the Council appointment of Elaine Seder to the Human Planning Commission with a term to expire January 31, 2017.
- the Council reappointment of Jane Fitzpatrick to the Historic District Commission with a term to expire January 31, 2018.

8 ayes, 0 nays, 1 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Balls to approve the submittal of a grant application to Pulse3 Foundation for an AED unit for City Hall and to authorize the City Manager, or his designee, to sign any related documents. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to adjourn the meeting at 7:29 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

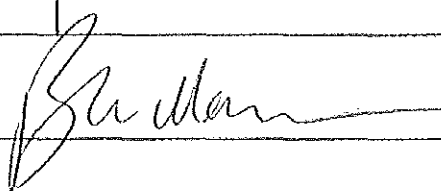
Janet Santos, CMMC/CMC/MMC
City Clerk

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2015

Application for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing MI 48909
(517) 241-8847

#15-02

Authority: 2011 PA 256 Compliance: Voluntary Penalty: Permit will not be issued		The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	
☐ Agricultural or wildlife fireworks ☐ Special effects manufactured for outdoor pest control or agricultural purposes		☐ Articles Pyrotechnic ☐ Public Display ☒ Display Fireworks ☒ Private Display	
NAME OF APPLICANT BRIAN MANSON		ADDRESS PO BOX 382 TONGANOXECUS	
IF A CORPORATION, NAME OF PRESIDENT		ADDRESS 66086	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT		TELEPHONE NUMBER	
NAME OF PYROTECHNIC OPERATOR ALAN TURA		ADDRESS 2030 BARCLAY-MESSERLY Rd.	
NO. YEARS EXPERIENCE 14		AGE (18 or over) 56	
NO. DISPLAYS 100 +		WHERE SOUTHINGTON OH 44470	
NAME OF ASSISTANT		ADDRESS	
NAME OF OTHER ASSISTANT		AGE	
EXACT LOCATION OF PROPOSED DISPLAY DOW EVENT CENTER 303 JOHNSON ST SAGINAW MI 48607			
DATE OF PROPOSED DISPLAY 3/6-7/2015		TIME OF PROPOSED DISPLAY 3/6 - 7:30 pm 3/7 - 2pm & 7:30pm	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT LOCKED ENCLOSED TRAILER - OUTSIDE VENUE			
AMOUNT OF BOND OR INSURANCE (To be set by local government)		NAME OF BONDING CORPORATION OR INSURANCE COMPANY K&K INSURANCE	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY PO BOX 2338 FORTWAYNE TN 46801			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED		
	SEE ATTACHED		
SIGNATURE OF APPLICANT 			DATE 2/11/15

RECEIVED
CITY CLERK
CITY OF SAGINAW

2015

Permit for Fireworks Other Than Consumer or Low Impact
Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services
P.O. Box 30700
Lansing MI 48909
(517) 241-8847

Authority: 2011 PA 256	The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
Compliance: Voluntary	
Penalty: Permit will not be issued	

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

PRIVATE DISPLAY		
ISSUED TO MTX. EVENT PRODUCTION - BRIAN MANSON	AGE (18 or over) 35	
ADDRESS PO BOX 382 TONGANOXEE MI 48686		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION "TOUGHEST MONSTER TRUCK TOUR"		
ADDRESS DOW EVENT CENTER 303 JOHNSON ST SAGINAW MI 48607		
NUMBER AND TYPES OF FIREWORKS SEE ATTACHED		
EXACT LOCATION OF DISPLAY OR USE		
CITY, VILLAGE, TOWNSHIP	DATE	TIME
BOND OR INSURANCE FILED ☐ YES ☐ NO	AMOUNT	
Issued by action of the Legislative Body of a ☐ City ☐ Village ☐ Township of _____ on the _____ day of _____ (Signature and Title of Legislative Body Representative)		

THIS FORM IS VALID FOR THE YEAR SHOWN ONLY

GOLIATH ENTERPRISES & PROMOTIONS INC.
2030 BARCLAY MESSERLY RD.
SOUTHINGTON OHIO 44470
330-392-6527

PERFORMING VEHICLE 1; TRANSFORMER ROBOT
PERFORMING VEHICLE 2; SPACE DRODE
FLAME EFFECTS OPERATOR: ALAN R. TURA
FLAME EFFECTS OPERATOR NUMBER 59-78-0002
PYROTECHNICS EXHIBITOR ALAN TURA
PYROTECHNICS OHIO EXHIBITOR NUMBER 56-77-0022

TRANSFORMER ROBOT PERFORMANCE 15 MINUTE ROUTINE.
PYROTECHNICS USED: QUANTITY 10 – 1/8 OZ NEWCO (BRAND) SPARKLE
POWDER LOADS

- 1.) FIRE SUPPRESSION CONSISTS OF 5 LBS DRY CHEMICAL
EXTINGUISHERS IN APPROPRIATE AREAS.
- 2.) PYROTECHNICS CONSISTS OF 8 – 1/8 LOADS, LOADED IN
TRANSFORMER PYRO TUBES & 5-1/8 LOADS IN SPACE DRODE
- 3.) VEHICLE.

TRANSFORMER ENTERS ARENA AND TRANSFORMS, TALK TO AUDIENCE.
SPACE DRODE VEHICLE ENTERS ARENA AND FIRES UPON THE
TRANSFORMER ROBOT. TRANSFORMER FIRES UPON THE DRODE. NO
PROJECTILES, ALL PYRO SHOT IS IN THE CENTER SECTION OF THE ARENA,

RESUME

MY NAME IS ALAN TURA OWNER OF GOLIATH ENTERPRISES. WE HAVE
BEEN ON TOUR WITH THE ROBOT SHOW FOR 14 YEARS AND PERFORM THE
SAME SHOW OVER A HUNDRED TIMES IN ARENA'S, STADIUMS, AND
FAIRGROUNDS THROUGHOUT THE UNITED STATES AND CANADA.

MY MOST RECENT SHOW WERE DONE IN LAS VEGAS AT THE ORLEANS
ARENA, CANFIELD OHIO AT THE CANFIELD FAIRGROUNDS, AND
CHARLOTTE NORTH CAROLINA AT THE CHARLOTTE COLOSSEUM.

STORAGE

ALL SHOTS ARE MIXED ON SITE PRIOR TO THE PERFORMANCE AND
CONSUMED AT THE END OF THE EVENT. UNMIXED PRODUCT IS STORED IN
THE CARDBOARD CARTON IT IS SHIPPED IN AND SECURED FOR THE
EVENING IN THE TRANSPORT VEHICLE OR DRESSING ROOM.

Material Safety Data Sheet

Newco II Flash Part II
QUICK IDENTIFIER
 Common Name: (used on label and list)

May be used to comply with OSHA's Hazard Communication Standard, 29CFR 1910.1200. Standard must be consulted for specific requirements.

SECTION 1 -

Manufacturer's Name Newco Products, Inc.

Address 11605 N Lebanon Rd.

City, State, and ZIP
Loveland, Ohio 45140

Emergency Telephone No. (513) 683-0620

Other Information Calls (513) 683-1825

Signature of Person Responsible for Preparation (Optional)

Date Prepared 7/28/88

SECTION 2 - HAZARDOUS INGREDIENTS/IDENTITY

Hazardous Component(s) (chemical & common name(s))	OSHA PEL	ACGIH TLV	Other Exposure Limits	% (optional)	CAS NO.
<u>Magnesium Powder</u>			<u>430 mg/day</u>		

SECTION 3 - PHYSICAL & CHEMICAL CHARACTERISTICS

Boiling Point	<u>2024.6</u>	Specific Gravity (H ₂ O=1)	<u>1.74</u>	Vapor Pressure (mm Hg)	<u>1mm@ 621°</u>
	Vapor Density (Air = 1)	<u>n/a</u>			
Solubility in Water	<u>None</u>	Reactivity in Water			
Appearance and Odor	<u>Silvery Gray</u>	Melting Point			

SECTION 4 - FIRE & EXPLOSION DATA

Flash Point	<u>1175°</u>	Method Used	Flammable Limits in Air % by Volume	LEL Lower	UEL Upper
Auto-Ignition Temperature		Extinguisher Media	<u>G-1 Powder, Purple K- Do not use Water</u>		
Special Fire Fighting Procedures	<u>Cover with Talc, Dry Sand or Purple K, & leave to smother-</u>				
	<u>Wear Safety Glasses (bright fire)</u>				
Unusual Fire and Explosion Hazards	<u>There is a severe explosion hazard if dust is suspended in air.</u>				

From: Timothy Morales, City Manager
Subject: Engineering Software and Support Subscription Renewal
Prepared by: Jeff Klopac, Technical Services

Manager's Recommendation:

I recommend that a purchase order be approved and issued to DLT Solutions, Inc. in the amount of \$6,229.90 for FY 2015. This software maintenance renewal and support is for the Public Services Department, Engineering Division and the Water and Wastewater Treatment Division.

Justification:

DLT Solutions is the General Services Administrations (GSA) vendor for the Federal Government. The City uses this contract for reduced software pricing. The Engineering Division uses several specialized engineering software applications developed by AutoDesk. This request renews the subscription and maintenance with support for AutoCAD, AutoCAD Map, AutoCAD Lite and AutoCAD Civil 3D. Engineering staff utilizes these software applications for all design and build projects for the City of Saginaw.

The FY 2014 annual renewal maintenance fee was \$6,075.25. The FY 2015 request is an increase of \$154.65. This increase is due to the recent purchase of two additional software licenses of AutoCAD Lite for the Water and Waste Water Department.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Technical Services, Information Services Fund, Computer Software Account No. 658-1720-741.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Microsoft Office 2013 Standard
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval and issuance of a purchase order to Yeo & Yeo Consulting (In-City), in the amount of \$10,347.60 to purchase Microsoft Office 2013 Standard for desktop pc's and laptops.

Justification:

On February 10, 2015 bids were received for the purchase of 40 Microsoft Office 2013 Standard licenses, which includes Word, Excel, PowerPoint, Publisher, OneNote and Web Apps. The software subscription provides support, updates and license coverage.

Please note that the preference for local bidders calculation was applied and the original results did change. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Total</u>
Ocean, Inc. Grand Rapids, MI	\$10,347.60
En Point Technologies Gardena, CA	\$10,360.00
Yeo & Yeo Consulting Saginaw, MI (In-City)	\$10,600.00
Global Gov/Ed Solutions Fletcher, OH	\$10,626.00
New Tech Solutions, Inc. Fremont, CA	\$11,200.00
Trivalent Group Mt. Pleasant, MI	\$11,206.40
Netsolutions, LLC. Detroit, MI	\$19,825.60
Next I.T. Muskegon, MI	\$27,280.80

Per Ordinance (14.26), Yeo & Yeo Consulting (In-City) was within 5% of the lowest bidder and agreed to lower their bid to \$10,347.60.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Technical Services – IS Fund Computer Software Account No. 658-1720-741.000 for this purchase.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Project Safe Neighborhoods (PSN) Grant
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend the City Council approve the Department of Justice 2014 Project Safe Neighborhoods (PSN): Violent Gang and Gun Crime Reduction Program Grant pursuant to the Memorandum of Agreement ('MOA') between the Saginaw Community Foundation (Fiduciary), the Saginaw Police Department, the Michigan Department of State, the Child Abuse and Neglect Council of the Great Lakes Bay, the Saginaw County Business and Education Partnership, the Michigan Department of Human Services – Saginaw County, and the Saginaw County Land Bank Authority. The total grant award is \$500,000 for a two year period. The City's portion of the grant is \$172,789 for two years (October 1, 2014 – September 30, 2016). This grant agreement has been approved by the City Manager as to substance. The City Attorney has no legal concerns with the acceptance of the grant.

It is also recommended that the Approved FY 2015 General Fund Revenue's Other Federal Grant Account No. (101-0000-501.027) should be increased from \$0 to \$172,789 as follows: \$50,000 in Fiscal Year 2015; \$100,000 in Fiscal Year 2016; and \$22,789 in Fiscal Year 2017. This increase is due to the City receiving a grant from the Department of Justice that will fund law enforcement operations in reducing violent gang and gun crimes. To offset the increase in revenues, the Community Public Safety – Police Patrol Billable Overtime Account No. (101-3511-704.001) should be increased by the same and as follows: \$50,000 in Fiscal Year 2015; \$100,000 in Fiscal Year 2016; and \$22,789 in Fiscal Year 2017.

Justification:

Project Safe Neighborhoods is a strategy to reduce gun and violent gang crime in America, focusing on "hot spots" identified through crime analysis. Trained School Resource Officers (SROs) will work in conjunction with community groups to help address issues of truancy, drug abuse, physical abuse, neglect and other forms of emotional trauma that could predispose our children to drop out of school and later commit violent offenses. SROs will work closely with these partner agencies to link students and their families with the appropriate support channels.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: LexisNexis eCrash (Electronic Police Record Portal Services)

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

It is recommended that the Law Enforcement Agency Agreement between LexisNexis Claims Solutions, Inc. and the Saginaw Police Department be approved. In addition, I recommend that City Council authorize the City Manager or his designee to execute this and all similar agreements for a 36-month period beginning with an effective date of April 1, 2015, in accordance with the Agreement's terms and conditions. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The purpose of the Agreement is to establish the procedures and services provided by LexisNexis eCrash and to establish a communication protocol to electronically or manually transfer Crash Reports in a timely manner for processing. This software agreement is provided to the City at no cost. eCrash will allow Saginaw Police Officers to write accident reports online (UD-10) and to store, update, and maintain standardized data and electronic images relating to a crash incident. eCrash will be installed on mobile data terminals, laptops, or other application-compatible computing devices allowing access to "Authorized Requestors" who will be able to electronically request crash reports for citizens.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase - Replacement 36" Inventory Used
Prepared by: Paul Reinsch, Public Services Department

Manager's Recommendation:

I recommend ratification for emergency purchase order #496023 and the payment to Michigan Pipe & Valve, Saginaw, MI, in the amount of \$25,250 issued on February 12, 2015 for various 36" water line inventory parts for the Maintenance and Service Division.

Justification:

On February 10, 2015, the City received quotes for the supply of 36" water line parts. Recent repairs led to a reduction of the inventory of critical parts needed for future maintenance of 36" water lines. Large diameter pipe and repair parts have a longer lead time. To minimize the length of time it would take to get the materials in stock, quotes were solicited and an emergency purchase order was issued. The quotes received were as follows:

<u>Vendor</u>	<u>Cost</u>
Michigan Pipe & Valve Saginaw, MI (out city)	\$25,250.00
Etna Supply Company Grand Rapids, MI (out city)	\$26,748.00

Michigan Pipe & Valve meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operations and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase - 48" Bell Joint Repair Clamp
Prepared by: Paul Reinsch, Public Services Department

Manager's Recommendation:

I recommend ratification for emergency purchase order no. 495928 and the payment to Michigan Pipe and Valve, Saginaw, MI, a sole source, in the amount of \$5,500 issued on January 28, 2015 for a 48" bell joint repair clamp for the Maintenance and Service Division. The bid process was not utilized for reasons described below.

Justification:

On January 27, 2015, the City received a quote for the supply of a 48" bell joint repair clamp to be used on a leaking 48" cast iron water line. Michigan Pipe and Valve is the local distributor for this particular type of repair clamp and is considered a sole source.

The leak was discovered while work on another project was being performed. The source of the leak was determined to be a joint on an adjacent 48" cast iron water line. The repair was considered an emergency because no further work could be completed on the original project until the repair was made.

Michigan Pipe and Valve meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Green Point Environmental Learning Center Door Replacement –
Facilities Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low bid be accepted and a purchase order be issued to R. C. Hendrick & Son, Inc. of Saginaw, MI, in the amount of \$11,450 for replacement doors front and back (entrance) to the Green Point Environmental Learning Center.

Justification:

On February 10, 2015, three (3) bids were received for the replacement of the Front and Back entrances to the Green Point Environmental Learning Center located at 3010 Maple Street. These primary sets of doors that provide ingress and egress to the Center are in a deteriorated condition and often do not operate properly. The doors at times malfunction and prohibit occupants from inside the ability to exit the building. This is in violation of regulation Building Code 29 CFR 1910.36 (d) (1), which states – Employees must be able to open an exit route door from the inside at all times without keys, tools, or special knowledge. A device such as a panic bar device that locks only from the outside is permitted on exit discharge doors. The ability to exit the building from the inside must be maintained at all times, even when the facility is closed.

Per a 99 year lease agreement approved by City Council on January 20, 1989 between the City of Saginaw and the United States of America Fish and Wildlife Services, the City of Saginaw is responsible for maintaining the building in good repair and tenantable condition.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Total</u>
R. C. Hendrick & Son, Inc. Saginaw, MI (out city)	\$11,450
Gerald B. Bergman, Inc. Saginaw, MI (out city)	\$14,500
J. R. Heineman & Sons, Inc. Saginaw, MI (out city)	\$21,500

R. C. Hendrick & Son, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the General Fund – Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 (\$11,450).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.