Council Agenda

February 16, 2015 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. 2015 Single Lot Special Assessment Tax Roll.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the February 2, 2015 regular Council meeting.
2. Approve Petition #15-01 from the Saginaw County Bar Association to erect a banner in the 500 block of Court Street from April 15, 2015 to May 15, 2015 to promote April 30, 2015 as “Law Day.”
3. Approve the amendments to the FY 2015 Approved Budget to recognize any changes that have occurred during the 6th period.
4. Approve the bid of $2,175 from Mr. Vern Hopp for the sale of the Saginaw Fire Department’s retired 1994 Emergency-One fire engine.
5. Approve ratification of the grant application agreement with Pulse 3 Foundation and receipt of a donated AED unit for use by the Saginaw Fire Department.
6. Approve ratification to accept the 2013 State Homeland Security Program Grant for $4,119 for 12 Axon Body Camera Systems through Taser International for the Saginaw Police Department. Further, approve a budget adjustment for FY 2015 to recognize these funds.
7. Approve a purchase order to Taser International, a sole source, for $4,827.95 for 12 Axon Body Camera Systems for the Saginaw Police Department.

8. Approve a purchase order to Vance Outdoors for $7,592 for 7,500 rounds of training ammunition of various calibers for the Police Department.

9. Approve a purchase order to Red Holman Buick GMC for $37,336.60 for a 2015 GMC Sierra 2500HD 4X4 Pickup, with plow, for the Cemeteries Division.

10. Approve to increase blanket purchase orders issued to various vendors by a total amount of $33,000 for additional purchases of various vehicle parts, supplies, and services for the Garage Division.

11. Approve a purchase order to Perlmutter Purchasing Power for $4,348 for two security cameras for the Wastewater Treatment Plant.

12. Approve a purchase order to Quality Control Equipment Company, a sole source, for $4,295 to supply a composite sampler for the Wastewater Treatment Plant.

13. Approve to increase the original contract agreement with Gerace Construction Company by $121,273 to perform repairs to the Water Treatment Plant's Washington Discharge Line.

14. Approve a purchase order to Siemens Industry, Inc., a sole source, for $2,743.50 for 12 new fire alarm detectors with bases and for programming and testing of the detectors for the Wastewater Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral appointment of Alexandria Jones to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2017.

2. Approve the Mayoral appointment of Matthew Wideman to the Saginaw Economic Development Commission with a term to expire June 30, 2017.

3. Approve the Mayoral appointment of Robert Coates to the Board of Building Appeals and Fire Code Appeals with a term to expire December 31, 2018.

4. Approve the Council reappointment of Darlean Carpenter to the Human Planning Commission with a term to expire December 31, 2016.

5. Approve the Council appointment of Elaine Seder to the Human Planning Commission with a term to expire January 31, 2017.

6. Approve the Council reappointment of Jane Fitzpatrick to the Historic District Commission with a term to expire January 31, 2018.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

City of Saginaw

PUBLIC NOTICE

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.27, "Assessment Roll Hearing and Confirmation," of the City of Saginaw Code of Ordinances, O-1, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet at **6:30 p.m.** **Monday, February 16, 2015**, in the Council Chamber of City Hall and review the following single lot special assessment rolls:

Sewer Connections & Replacements
Water Connections & Replacements
Nuisances: Trash Removal/Yard Cleanup and Weed/Grass Cutting
False Alarms Fire
False Alarms Police
Demolitions

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

An appearance and protest at the hearing in this assessment proceeding is required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of the City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted 1-24-2015
By:_jks_________

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, FEBRUARY 2, 2015, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- There is no delay in solid waste or recycling services due to the weather
- Curbside recycling now includes more materials and eliminates sorting
- The City Convenient Waste Station will be open February 14 from 10:00 am – 2:00 p.m.
- Residents and businesses are reminded to keep fire hydrants clear of snow.

PUBLIC HEARING

City Clerk Janet Santos announced the public hearing for the 2015-16 Community Development Block Grant Program, the Emergency Solutions Grant Program, and the HOME Investments Partnership Program. Mayor Browning called for public comments. The following persons addressed the council in favor of the Women of Colors Program: Evelyn McGovern, Richard Stringfield, Ashton Miller, Lula Woodard, Kristina Rosales, and Christopher Watson. Valerie Almore and Jessica Hernandez spoke in favor of the Saginaw County Youth Protection Council. Lilly Williams spoke in favor for the Saginaw County Community Action Committee and asked Council to hold. Beth Ernat spoke in favor of the Downtown Development Authority. Minister Latrell Bailey spoke in favor of the Parishioners on Patrol Program. Mayor Browning called for comments two more times. There were no additional comments.

Moved by Council Member Kloc, seconded by Council Member Moore to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The following person addressed the Council: Hubert Alexander.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Fitzpatrick, Kloc, Balls, Moore, Coulouris, Mayor Pro-Tem O'Neal, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates on various projects and events.

City Manager Morales introduced Dave Youngstrom, CPA, Principal and Regional Audit Director, Yeo & Yeo Financial Services. Mr. Youngstrom presented the Fiscal Year 2014 Annual Audit. He reported a first in several years of an increase to the General Fund fund balance. Mr. Youngstrom reminded Council of several unfunded liabilities that must be addressed.

Moved by Council Member Balls for the City Attorney to look into getting out of the contract with the immediate past City Manager. No second was offered. Motion failed.

City Manager Morales introduced Colleen Sproul, Chair of the Human Planning Commission (HPC). Ms. Sproul presented the recommendations for the Community Development Block Grant, the Emergency Solutions Grant Program, and the HOME Investment Partnership Program for 2015-16.

City Manager Morales introduced Beth Carson Church, Assistant Director of Human Resources. Ms. Church presented the 2014-2015 Personnel Complement and the Semi-Annual Equal Employment Opportunity Report.

Council Coulouris left the meeting at 9:24 p.m. and returned at 9:30 p.m.

Consent Agenda

1. Approve the minutes from the January 24, 2015 Strategic Planning Session.

2. Approve the insurance proposals with Chubb/Federal Insurance Company for Combined Building & Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake and Animals in the Petting Zoo; with The Hanover Insurance Group for Crime Coverage; with Chubb/Federal Insurance Company for Equipment Floater (including the Floating Docks) & Bridges Coverage; with Cincinnati Insurance Company for Machinery and Equipment Breakdown Coverage, and Hudson Insurance Company for Storage Tank Liability Insurance effective February 1, 2015 to February 1, 2016, for a total cost of $348,217 and authorize the City Manager or his designee to execute any and all necessary insurance documents under the plans.

3. Approve the changes to the 2014–2015 Personnel Complement which will result in a base wage cost increase of $13,268.

4. Approve a purchase order to Innovative Software Services, Inc. for $7,813 for the renewal of annual software maintenance/support for the Fiscal Services Department, Income Tax Division.

5. Approve a purchase order to Environmental Systems Research Institute for $3,000 for a Community Analyst and ArcGIS online software license for the GIS and Planning & Zoning Divisions.

6. Approve a purchase order to Kent Communications for $1,575 for FY 2015 for the printing, stuffing and envelopes for the 2015 Notices of Assessment; and

pending approval of the FY 2016 budget, approve the bid from Kent Communications for $1,575 for the same services for FY 2016.

7. Approve a purchase order to ASK Development Solutions, Inc. for $16,100 for the Community Development Block Grant Division for the preparation of an Analysis of Impediments to Fair Housing Choice for the City of Saginaw.

8. Approve the First Contract Amendment of the Treatment and Prevention Services Grant Agreement with Saginaw County to increase the original agreement by $42,500 and extend the terms of the agreement for an additional six months. Further, approve a budget adjustment for FY 2015 to recognize these funds.

9. Approve the purchase orders to Tri County International Trucks at the State bid price of $274,365 for the purchase of three 2015 International 7400 SBA 6X4 Cab and Chassis; and to Truck and Trailer Specialties, Inc. at the State bid price of $322,038.48 for plowing, salting, and dump body equipment installed for the Streets Section Right of Way Division. Further, approve a FY 2015 budget adjustment to recognize these funds.

10. Approve the resolution authorizing sponsors of various community events to use amplifying equipment.

11. Approve the quote from AIS Construction Equipment Company, a sole source, for $30,281.80 for the repair of the Streets Chipper #53-0803. Further, accept AIS Construction Equipment Company's offer of $20,000 for the trade-in of two used Streets Belt Loaders and issue a purchase order for the remaining balance of $10,281.80.

12. Approve a purchase order to Mikes Bumping and Painting for $2,403.60 for repairs to Facilities pickup truck No. 45-0231 for the Facilities Division.

13. Approve a purchase order to Great Lakes Power Services, Inc. for $14,495 to test, clean, and evaluate the condition of the main switch gear for the City's seven Retention and Treatment Basins.

14. Approve a purchase order to McNaughton-McKay Electric Company for $6,342 for three circuit breaker retrofit kits to provide over current protection on three of the main circuit breakers at the Wastewater Treatment Plant.

15. Approve the Subscription Agreement for Weather Services with Telvent DTN in the amount of $3,900 for FY 2015, and pending budget approvals, $3,900 for FY 2016 and $3,900 for FY 2017 to provide weather services for the Water Treatment Plant for three years.

16. Approve a purchase order to Kendall Electric, a sole source, for $4,040 for FY 2015 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Divisions; and pending approval of the budgets, approve the bid from Kendall Electric for $4,040 for FY 2016 and FY 2017 for the same services.

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Fitzpatrick to approve consent agenda items 1, 3 through 8, and 10 through 16 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Moore to approve consent agenda item 2 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Boensch to approve consent agenda item 9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Coulouris reported that the Planning Commission approved a site plan for 1321 Cumberland.

Moved by Council Member Tibbs, seconded by Council Member Boensch to approve the Council reappointment of Carl Ruth to the Saginaw Transit Authority Regional Services with a term to expire January 31, 2018. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Tibbs to approve the following Council reappointments:

- Leola Wilson, Jack Long, Colleen Sproul, Ricardo Longoria and James Wagner to the Human Planning Commission with a term to expire January 31, 2017.
- Bruce Gale to the Zoning Board of Appeals with a term to expire December 31, 2017.

9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve the Mayoral appointment of Gregory Dietrich to the Saginaw Economic Development Commission with a term to expire June 30, 2017.

Mayor Browning announced his appointment of Gloria Adair to the Saginaw Housing Commission (resident position) with a term to expire September 8, 2018.

RESOLUTIONS

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to adopt the resolution to authorize to enter into installment purchase contracts for the purchase of three tandem axle trucks for the Department of Public Services in an amount not to exceed $596,403.48. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to adopt the resolution approving the appointment of Phil Karwat as trustee and Beth London as alternate trustee to the Mid-Michigan Waste Authority Board. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Moore to adopt the resolution approving the HOME Program Submission Program for 2015-2016. 9

ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Kloc to adopt the resolution approving the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2015-2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to adopt the resolution approving the Community Development Block Grant Program Submission Program Year for 2015-2016. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Boensch to adjourn the meeting at 10:14 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

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#15-01

RECEIVED
CITY CLERK
CITY OF SAGINAW

JAN 28 2015

Petition for Banner

PLEASE NOTE: PETITION WILL NOT BE ACCEPTED PRIOR TO SIX (6) MONTHS BEFORE YOUR EVENT.

TO SAGINAW CITY COUNCIL:
We, the undersigned, do hereby petition your Honorable Body to give favorable consideration to the erection of a banner at **not more than two (2)** of the locations listed below. We are aware of the $150.00 banner fee and understand that the fee must be paid to the Department of Engineering prior to hanging the banner. (Note: Fee set by Resolution of Council at a regularly scheduled meeting held 6/7/04.)

- [x] 500 Block of Court Street
- [ ] 200 Block of West Genesee
- [ ] 300 Block of South Michigan
- [ ] 1000 Block of East Genesee Avenue

For: Saginaw County Bar Assoc. - Law Day
(Organization)

To promote Law Day Program
Purpose of Banner

MESSAGE ON BANNER Law Day April 30, 2015

Time Period Requested: April 15, 2015 to May 15, 2015
(Not to exceed 30 days)

PETITIONERS

Nathan Collison, Attorney Law Day Committee
Kelli Scorsone, Executive Director SCBA

NAME, ADDRESS AND TELEPHONE NUMBER OF CONTACT PERSON:

NAME Kelli Scorsone PHONE 989 ~~790~~-5206

ADDRESS: 111 S Michigan Ave Saginaw 48602

---------------------------FOR OFFICE USE ONLY---------------------------

DATE APPROVED BY COUNCIL: ______________________

____
CITY CLERK

COUNCIL COMMUNICATION CC- 3

From: Timothy Morales, City Manager

Subject: 2014/2015 6th Period (December) Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2014/2015 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred during the 6^{th} period (December).

Justification:

The 2014/2015 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's 6th period (December) analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The General Fund (101) should be increased from $32,320,251 to $32,380,629. This represents a net increase of $60,378. This increase is represented by the following budgetary changes:

- In FY 2014, the General Fund Revenues recognized a new grant source. This grant is appropriated to cities, villages and townships with state-owned facilities for fire services instead of taxes. The City received these funds again in FY 2015 in the amount of $44,937. This grant will be recognized in the State Fire Protection Account No. (101-0000-574.009). Revenues will be offset by an increase to the General Fund's Community Public Safety – Fire, Fire Apparatus and Maintenance Division's Vehicle Account No. (101-3554-982.000) wherein these funds will be used to purchase a vehicle.

- It is recommended that $15,441 of unrealized revenues should be recognized. These unrealized revenues are realized in hazmat clean-up fees $15,083, and sale of junk $358. To offset this increase in revenues, the Community Public Safety – Fire, Fire Operations Division's Parts and Supplies Account No (101-3551-742.00) should be increased by $15,083 and the Department of Public Services – Facilities Division's Parts and Supplies Account No (101-7575-742.000) should be increased by $358.

- It is recommended that the Department of Fiscal Services – Administration Division's Professional Service Account No (101-1740-801.000) in the amount of

$2,274. This reduction is to cover the contractual step increase of the City Manager on July 1, 2014, that was not realized during the development of the 2015 Budget. To offset this decrease will be an increase to the Office of the City Manager's Salaries Account No (101-1710-702.000) by the same.

- It is also recommended that the General Fund – Inspection Division's Demolition Account No (101-3865-816.000) should be decreased $15,000. This decrease in expenditures for this department will assist in the purchase of a much needed pickup truck for the Cemeteries Division. Therefore, to offset this decrease, there will be an increase to the General Fund - Department of Public Services – Cemeteries Division's Vehicle Account No (101-1747-982.000).

It is recommended that the Neighborhood Stabilization Fund (279) should be increased from $0 to $91,414. This increase represents the closing out of revenues and expenditures activities for this grant.

The Public Works Building Fund (641) should be increased from $473,507 to $473,597, which is a $90 increase. These revenues are proceeds from the sale of junk. To offset this increase in revenues will be an increase to the Public Works Building's Parts and Supplies Account No (641-4439-742.000) by the same amount.

The Self Insurance Fund (677) should be increased from $1,271,779 to $1,728,979. This is an increase of $457,200. This additional amount represents two reimbursements from the insurance company received in the amounts of $450,000, and $7,200. The increase in revenues will be offset by an increase to the Self Insurance Fund's Claims and Judgment Account No (677-1762-827.001).

Council Action:

Moved by Council Member _________________, seconded by Council Member __________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 4

From: Timothy Morales, City Manager

Subject: Sale of Retired Fire Engine

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the acceptance of the bid of $2,175 from Mr. Vern Hopp of Munger, MI for the sale of the Saginaw Fire Department's retired 1994 Emergency-One fire engine.

Justification:

On August 1, 2014 the Saginaw Fire Department retired from service a 1994 Emergency-One fire engine. This fire apparatus was replaced and no longer had operational value for the Saginaw Fire Department. Fire Department personnel explored several options to sell or scrap the apparatus, but due to no demand for an apparatus of this age and condition and added expenses related to preparing it for scrap, the decision was made to offer this apparatus up to a competitive bid. The bid process was opened on January 7, 2015 and closed on January 20, 2015. Only one bid was received during the competitive bid process. Though this bid did not meet the minimum requirement of $2,500 within the bid specification, it is my recommendation that this sole bid be accepted and the retired apparatus sold to Mr. Vern Hopp for $2,175.

Funds for this purchase will be recognized in the General Fund Revenues - Sale of Property/Fire Department Account No. 101-0000-673.004.

Council Action:

Moved by Council Member __________, seconded by Council Member ____________ to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 5

From: Timothy Morales, City Manager

Subject: Ratification and Approval of Grant for one AED from Pulse 3 Foundation

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the ratification and approval of the grant application and agreement with Pulse 3 Foundation for an AED unit for the Saginaw Fire Department, and subsequent receipt of the AED unit from the Pulse 3 Foundation to the Saginaw Fire Department.

Justification:

On February 3, 2015, the Fire Department was contacted by representatives of the Pulse 3 Foundation who expressed their desire to present one AED to the Saginaw Fire Department at their annual Shocks and Saves charity hockey game on February 7, 2015. The AED unit was valued at $1500, and was provided through a grant with no matching grant fund requirement from the City of Saginaw. The AED was presented to members of the Fire Department who were recently involved in an AED save involving a member of the Saginaw Fire Department. After receiving the AED unit, it was placed in service immediately on the Battalion Chief / Command vehicle.

Prior to being contacted by the Pulse 3 Foundation, the Saginaw Fire Department was prepared to apply for one free AED through the Pulse 3 Foundation during their normal grant period which ends on March 1, 2015. An approval to apply for the grant was to be brought before Council for approval at the February 16th Council meeting. Due to the short notice and abbreviated timeline of the Pulse 3 Foundation's request to present the free AED at the Shocks and Saves charity hockey game on February 7, 2015, the Pulse 3 Foundation expedited the grant application and approval process for the Saginaw Fire Department. The grant application was submitted and approved and the AED was presented to the Saginaw Fire Department on February 7, 2015.

Council Action:

Moved by Council Member__________________, seconded by Council Member __________________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 6

From: Timothy Morales, City Manager

Subject: Taser Axon Body Cameras Grant & Budget Adjustment

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

I recommend ratification to accept the 2013 State Homeland Security Program Grant in the amount of $4,119 for the purchase of 12 Axon Body Camera Systems through Taser International for the Saginaw Police Department. This grant agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Manager or his designee be authorized to sign the agreement.

It is also recommended that the Approved FY 2015 General Fund Revenue's Foundation Grant Account No (101-0000-580.002) should be increased from $0 to $4,119. This increase is due to the City receiving a grant from the State Homeland Security Program for the purchase of 12 Axon body cameras through Taser International for the Saginaw Police Department. To offset the increase in revenues, the Community Public Safety - Police, Police Building Management Division's Capital Outlay less than $5,000 Account No. (101-3514-971.000) should be increased by the same amount.

Justification:

The Saginaw Police Department received the aforementioned grant for the purchase of 12 Axon body cameras for all sworn officers to allow for more thorough information sharing, interdiction and disruption, on-scene security and protection. In accepting this grant agreement, the City agrees that it will comply with all the terms and conditions of the agreement, which include a 90 day trial and test period by the Patrol Division to evaluate the effectiveness and department-wide need. The grant covers $4,119 and the remaining balance of $708.95 will be paid with Drug Forfeiture funds.

Council Action:

Moved by Council Member __________________, seconded by Council Member __________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 7

From: Timothy Morales, City Manager

Subject: Axon Body Camera Systems

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

It is recommended that a purchase order be issued to Taser International of Scottsdale, Arizona, a sole source, in the amount of $4,827.95 for the purchase of 12 Axon Body Camera Systems for the Saginaw Police Department.

Justification:

The Saginaw Police Department has been awarded the State Homeland Security Program Grant for the purchase of 12 Axon Body Cameras for sworn officers, which allows for more thorough information sharing, on-scene security and protection. The grant covers $4,119 for the purchase and the remaining balance of $708.95 will be paid with Police forfeiture funds.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Community Public Safety – Police Building Management Division's Capital Outlay Less Than $5,000 Account No. 101-3514-971.000 in the amount of $4,119 and in the Drug Forfeiture Fund's Parts & Supplies Account No. 264-3040-742.000 in the amount of $708.95.

Council Action:

Moved by Council Member _________________, seconded by Council Member __________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 8

From: Timothy Morales, City Manager

Subject: Training Ammunition

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager's Recommendation:

It is recommended that a purchase order be approved and issued to the lowest bidder Vance Outdoors of Columbus, OH, in the amount of $7,592 for the purchase of 7,500 rounds of various calibers of training ammunition for the Saginaw Police Department.

Justification:

On January 27, 2015, five qualified vendors submitted bids in response to the City of Saginaw's request for Proposal #1273-14 for 7,500 rounds of various calibers of training ammunition (bean bag, 12 gauge, and rifle) for the Police Department. CMP Distributors and CMP Savers & First Aid Supply both had lower bids than Vance but do not carry all requested ammunition and therefore could not give a full bid. Vance Outdoors was able to bid on **all** requested ammunition.

The following is a tabulation of the bids received:

VENDOR	TRAINING AMMUNITION	SHIPPING COST	TOTAL BID
Kiesler Police Supply Jeffersonville, IN	$8,808.00	$0	$8,808.00
Michigan Police Equipment Charlotte, MI	$8,000.50	$0	$8,000.50
Vance Outdoors Columbus, OH	$7,592.00	$0	$7,592.00
Vance Outdoors Columbus, OH	$7,696.50 *Alternate Bid	$0	$7,696.50
CMP Savers & First Aid Supply Scottsdale, AZ	$7,025.00	$0	$7,025.00
CMP Distributors Lansing, MI	$4,890.00	$0	$4,890.00

*An alternate bid was made by Vance Outdoors that included 2,600 cases of rifle ammunition as opposed to 2,400 cases in the their lower bid.

This vendor meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Drug Forfeiture Parts & Supplies Account No. 264-3040-742.000

Council Action:

Moved by Council Member_________________, seconded by Council Member____________ to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 9

From: Timothy Morales, City Manager

Subject: Replacement Foreman's Truck – Cemeteries

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Buick GMC of Westland, MI at the State bid price of $37,336.60 for the purchase of a 2015 GMC Sierra 2500HD 4X4 Pickup, with plow, equipped as specified for the Cemeteries Division.

Justification:

The Cemeteries Division is replacing a 2001 Dodge Pickup with over 115,000 miles that was scheduled for replacement in 2011, it has extensive wear, rust, and fatigue to the body, frame, and driveline, along with electrical and mechanical issues that make this vehicle expensive to maintain in useable condition. Operating efficiency, operator safety, and loss of productivity due to down time are contributing factors for the need to replace this vehicle. This truck is used daily by the Foreman of the Cemeteries Division and is used to haul trailers and equipment. The vehicle supports the City's three Cemeteries covering over 220 acres and over 2 miles of roadway. This vehicle is also used to plow and salt drives and parking areas, and transport fuel in support of the Cemeteries grounds keeping crews. This purchase will be made using State bid pricing.

Red Holman Buick GMC meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund, Department of Public Services – Cemeteries Division's, Vehicles Account #101-1747-982.000.

Council Action:

Moved by Council Member _________________, seconded by Council Member __________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC - 10

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order Increase – Garage Division

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that the blanket purchase orders that were approved by Council for Fiscal Year 2015 and issued to each vendor listed below in the amount totaling $57,500 be increased by $33,000 for a new total amount of $90,500 for various vehicle parts, and supplies for the Garage Division.

Justification:

On July 21, 2014, the listed purchase orders below were approved in various amounts totaling $57,500. Due to the age of the fleet and the excessive mechanical failures, additional funds are needed to continue purchasing equipment manufacturer/distributor vehicle parts, supplies, and services to maintain the City's fleet vehicles for Fiscal Year 2015. To issue individual purchase orders is costly and administratively time consuming. The Garage Division's personnel will price quote parts and services and award purchases to the lowest and best vendor for each item. The original blanket purchase orders including the purchase order numbers, vendors, amounts, and the recommended increase amounts are as follows:

PO Number	Vendor	Original PO Amount	Recommended Increase	New Total PO Amount
494824	AIS Equipment Co. Bridgeport, MI (out-city)	$16,000	$ 8,000	$24,000
494868	Bridgeport Equipment Co. Bridgeport, MI (out-city)	$ 4,000	$ 4,000	$ 8,000
494827	Larry's Auto Parts Saginaw, MI (in-city)	$36,000	$20,000	$56,000
494949	Saginaw Valley Ford Bridgeport, MI (out-city)	$ 1,500	$ 1,000	$ 2,500
	Totals	**$57,500**	**$33,000**	**$90,500**
	Total Increase Requested		**$33,000**	

These vendors meet all requirements of §14.23, "Vendors, "of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Motor Pool Operation Fund – Garage

Division's, Motor Vehicle Supplies Account No. 661-4480-737.000, ($33,000) and will be accounted for in the Motor Pool Operation Fund – Garage Division's Inventory Account No. 661-0000-110.001.

Council Action:

Moved by Council Member__________________, seconded by Council Member __________________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 11

From: Timothy Morales, City Manager

Subject: Security Camera Purchase

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low quote from Perlmutter Purchasing Power of San Diego, CA be accepted and a purchase order be issued to them in the amount of $4,348 to supply two security cameras for the Wastewater Treatment Plant.

Justification:

The Wastewater Treatment Plant has three security cameras that monitor different areas of the plant and were installed in the early 1990's. Over the last several years, they have become more and more unreliable and will not work during cold weather or storms. Newer systems would require either running different cable or purchasing radios to carry the signal. Both of these options would require extra costs, in addition to the cameras. The electrical staff identified Pelco cameras as having updated technology, but still working with the wiring we have in place. One camera was purchased in February of 2014 and has worked well for us. We are now ready to replace the two remaining cameras. We solicited three quotes in January 2015 and quotes are as follows:

Perlmutter Purchasing Power San Diego, CA	$4,348.00
Standard Electric Company Saginaw, MI	$4,902.00
Kendall Electric Saginaw, MI	$5,870.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, " of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Capital Outlay Less than $5,000 Account No. 590-4830-971.000.

Council Action:

Moved by Council Member__________________, seconded by Council Member __________________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC - 12

From: Timothy Morales, City Manager

Subject: Composite Sampler Purchase

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the sole source quote from Quality Control Equipment Company of Des Moines, IA be accepted and a purchase order be issued to them in the amount of $4,295 to supply a composite sampler for the Wastewater Treatment Plant.

Justification:

The Wastewater Treatment Plant has three composite samplers and the Retention Treatment Basins have fourteen of them. The composite samplers sample both the influent and effluent of the treatment processes to verify compliance with MDEQ requirements. Since the 1970's we have used Sigma samplers. We recently tried to order a control board to repair a Sigma Sampler and the cost was quoted in the amount of $3,648. The cost for a new Sigma Sampler is $6,146. Wastewater staff has identified a sampler built by Quality Control Equipment Co. that we believe will work just as well. On January 26, 2015, we received a quote from Quality Control Equipment Co. in the amount of $4,295 to replace one of the sigma samplers with a Century 3000 QLS. Quality Control Equipment Co. is a sole source for the Century 3000 QLS sampler. We will evaluate the performance of this sampler and if it proves acceptable, we will budget the funds to replace the Sigma samplers as they fail.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Capital Outlay Less than $5,000 Account No. 590-4830-971.000.

Council Action:

Moved by Council Member___________________, seconded by Council Member ___________________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC- 13

From: Timothy Morales, City Manager

Subject: Contract Amendment One - Repairs to Washington Discharge Line

Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend approval to increase the original contract agreement with Gerace Construction Company, purchase order #495404, by $121,273 to perform repairs to the Water Treatment Plant's Washington Discharge Line. The original amount approved and issued to Gerace Construction Co. was $323,500. The new contract total would be $444,773. Contract documents have been signed by the contractor. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that City Council authorize the City Manager or his designee to execute all related documents.

Justification:

Council originally ratified a contract with Gerace Construction Co. of Midland, MI, to perform emergency repairs to the Water Treatment Plant's Washington Discharge Line on November 10, 2014.

Since the contract was initiated, two change orders have been issued; change order #1 in the amount $6,700 and change order #2 in the amount of $10,832. The first change order was for cutting the ends of the used pipe, as well as exploration and demolition of an unknown concrete thrust restraint located on the exterior of the venturi vault. The second change order was to provide piping restraint at the outer isolation valve so repairs could be made without valve movement, resulting in loss of containment.

In addition, other unsatisfactory conditions have been identified: First, during excavation activities the existing cast iron pipe to remain has been found to be leaking at the leaded joints. The pipe is structurally sound, but leaking joints are only going to get worse. We are unable to pour lead into the joints due to new regulations. Second, the cementitous lining of the ductile iron pipe has deteriorated in some areas. The pipe was never used but had been in storage since the 1980's. The lining appeared sound when initially inspected; however upon installation deterioration of some parts of the lining was evident.

Due to the conditions above, City Staff, Spicer Engineers, and the Contractor have worked together to determine the most cost effective correction for these issues. Three lining materials and four different options were quoted and evaluated. The second option using a non-structural spray in lining material is recommended. The cost for this option is $103,741 and includes lining of ~ 210' of pipe as well as mobilization of installation crew and equipment for the required work.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operations and Maintenance Fund – Surplus Division's Repairs and Replacements Account Number 591-4740-974.000 for FY 2015.

Council Action:

Moved by Council Member _________________, seconded by Council Member __________to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC - 14

From: Timothy Morales, City Manager

Subject: Fire Alarm System Maintenance and Programming

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the sole source quote from Siemens Industry, Inc. of Plymouth, MI be accepted and a purchase order be issued to them in the amount of $2,743.50 to supply 12 new detectors with bases and to provide programming and testing of the new detectors for the Wastewater Treatment Plant.

Justification:

The Wastewater Treatment Plant has a fire alarm system built by Siemens Industry, Inc., which consists of about one hundred detectors all wired into three different control panels. Twenty of these detectors require replacement. We have eight detectors in stock. On January 26, 2015, we received a quote from Siemens Industry, Inc. in the amount of $2,743.50 to supply 12 new detectors with bases and to program and test twenty detectors.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available and are being split between the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 ($1,843.50) and Operating Services Account No. 590-4830-805.000 ($900.00).

Council Action:

Moved by Council Member___________________, seconded by Council Member ___________________to approve the recommendation from the City Manager.