

Council Agenda

January 12, 2015 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to the Saginaw High School marching band for their recent performance and accomplishments at the TaxSlayer Gator Bowl in Jacksonville, Florida.

PUBLIC HEARINGS:

1. Hearing to create an Obsolete Property Rehabilitation Act District at 124 S. Michigan Avenue.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the December 22, 2014 regular Council meeting.
2. Approve the 2015 Fireworks Delegation Agreement with the Michigan Department of Licensing and Regulatory Affairs - Bureau of Fire Services and the Saginaw Fire Department.
3. Approve the agreement with Point & Pay, LLC to process credit/debit card payment transactions taken through the Internet and at the Treasury counter.
4. Approve the contract agreement with Wobig Construction Company, Inc. for \$106,984 for the Boulder Climbing Garden and Pathway Project at the Mershon-Whittier Splash Plaza, Celebration Skate Park and playground. Further, approve a budget adjustment for FY 2015 to increase the Celebration Park Fund – Donations Account No. 508-0000-540.003 by \$3,731.98 to recognize a donation received from the Community Foundation's Anderson Water Park Repurposing Fund. This increase in revenue will be offset by an increase to the Celebration Park Fund – Celebration Park Division's Construction Services Account No. 508-7580-822.000 by the same amount.

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5. Approve a purchase order to the Saginaw County Road Commission for \$35,442.16 for construction cost for Treanor Street from Williamson Street to Dixie Highway.
6. Approve the Amendment to the Lease Agreement with the Department of Veteran's Affairs. Further, approve a budget adjustment for FY 2015 to increase the General Reimbursements Account No. 101-0000-676.000 by \$50,966 to recognize the additional revenue generated from the VA Lease Amendment. This increase in revenue will be offset by an increase to the General Fund, Department of Public Services – Engineering Administration Division's, Construction Projects Account No. 101-4611-822.000 by the same amount.
7. Approve a purchase order to Kone, Inc. for \$1,200 for Annual Elevator Inspection Services for FY 2015; and pending approval of the FY 2016 and 2017 budgets, approve the bid from Kone, Inc. for \$1,200 each year for the same services.
8. Approve a purchase order to Thomas Scientific for \$8,851.88 for a Market Forge Sterilimatic STM-E for the Water Treatment Plant.
9. Approve the Personal Services Agreement with Susan Franklin for the required annual Water Consumer Confidence Report, term January 12, 2015 through October 31, 2015, for an amount not to exceed \$15,000.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution establishing an Obsolete Property Rehabilitation District, located at 124 S. Michigan Avenue.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, in 1993, the Saginaw High School Mighty Marchin' Trojan Band had a mere 13 members. Under the direction of Band Director Jeannine Coughlin, better known as Ms. J.C., the Mighty Marchin' Trojan Band now has over 100 members and is known nationally as well as internationally for their distinguished skills and abilities; and

WHEREAS, the Mighty Marchin' Trojan Band is a shining star for Saginaw High School and proudly represents the SHS community in several local events such as the 100 Days of non-Violence Parade, the Saginaw Christmas PRIDE Parade, the Cinco De Mayo Parade and the Memorial Day Parade; and

WHEREAS, the Mighty Marchin' Trojans have won several awards and prestigious honors in recent years. The band was selected in 2006 to provide opening entertainment at the Ryder's Cup and received Congressional Recognition in Washington, D.C. in 2001. The Marchin' Trojans have traveled to Atlanta, Georgia; Hampton, Virginia; and Knoxville Tennessee for prominent competitions, earning top level ratings and recognition; and

WHEREAS, the Saginaw High School Mighty Marchin' Trojan Band was recently invited to travel to Jacksonville, Florida to perform on January 2nd at the TaxSlayer Gator Bowl. While in Florida, the Marchin' Trojans competed in the Field Show competition and received 2nd and 3rd place national honors; and

WHEREAS, the Saginaw Community is proud of the reputation that the Marchin' Trojans have earned nationally and the fine publicity they have brought to our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Saginaw High School Mighty Marchin' Trojan Band on receiving 2nd and 3rd place in the TaxSlayer Gator Bowl Field Show Competition. We commend the Marchin' Trojans for their outstanding achievements, and for being a stellar example to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 12th day of January in the year of our Lord two thousand fifteen.



Dennis D. Browning, Mayor

Councilpersons

*Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris,
Daniel Fitzpatrick, Floyd Kloc, Brenda F. Moore,
and Demond L. Tibbs*

January 12, 2015

Timothy Morales, City Manager

CITY OF SAGINAW

NOTICE OF

PUBLIC HEARING

In compliance with requirements of Act 146, P.A. 2000, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request for an Obsolete Property Rehabilitation District at 124 S. Michigan Avenue.

The public hearing will be held Monday, January 12, 2015, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Avenue, Saginaw, MI. The legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 759-1480.

Posted: 12-22-14

By: __jks_____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, DECEMBER 22, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Michael Balls, and Mayor Dennis Browning: 6. Council Members absent: Dan Fitzpatrick, Brenda Moore, and Floyd Kloc: 3.

ANNOUNCEMENTS

City Clerk Janet Santos announced that effective January 1, 2015 curbside recycling will no longer require to be sorted.

Mayor Browning called forth the newly appointed Police Officers Samantha Buth, Jordan Bady-Parnell and Richard Delong. City Clerk Janet Santos administered the oath of office. Pinning of badges was then conducted.

Council Member Kloc entered the meeting at 6:34 p.m.

Mayor Browning read and presented a proclamation to gospel recording artist Jessica Reedy. Ms. Reedy expressed her gratitude for the recognition.

PERSONAL APPEARANCES

The following persons addressed the Council: David Ortega, Keith Dugan and Joe Loperena.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Coulouris, Mayor Pro Tem O'Neal, Boensch, Tibbs, Kloc, Balls, and Mayor Browning.

Mayor Browning left the meeting at 7:14 p.m.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates on various projects and events.

City Manager Morales introduced Saginaw County Treasurer Tim Novak and City Chief Inspector John Stemple. They presented an update regarding the TARP Grant and history of demolition projects in the City.

Consent Agenda

1. Approve the minutes from the December 8, 2014 regular Council meeting.

2. Approve a purchase order to Hammer Restoration, Inc. for \$2,500 for the painting of the ceiling of the apparatus bay at Fire Department Headquarters, 801 Federal Avenue.
3. Approve recommendation from the Saginaw Fire Department to sell the retired 1994 Emergency-One fire engine and the retired 1986 Spartan Monarch LTI 100' ladder truck to the highest bidder.
4. Approve a purchase order to MyBinding.com for \$3,820.75 for the replacement of a pressure seal and folding system.
5. Approve a purchase order to InSource Solutions Group for \$15,742 for the renewal of annual software maintenance and support fees and individual e-filing services.
6. Approve the First Contract Amendment of the Vehicle Maintenance Services Agreement with Saginaw County.
7. Approve the blanket purchase orders to various vendors for a total amount of \$28,753.93 for various motor vehicle fluids for garage inventory for the Motor Pool Operations Garage Division for FY 2015.
8. Approve a purchase order to Blue Flame Propane for \$3,998 for an annual propane supply with tank replacement at Green Point Nature Center for FY 2015; and pending approval of the FY 2016 and FY 2017 budgets, approve the bid from Blue Flame Propane for \$3,798 for these same services.

Moved by Council Member Coulouris, seconded by Council Member Kloc to approve consent agenda items 1 through 8 as presented. 6 ayes, 0 nays, 3 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Council Member Balls to reappoint Blanche Clark to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2017. 6 ayes, 0 nays, 3 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Balls to reappoint Dorothy Allen to the Saginaw Transit Authority Regional Services with a term to expire January 23, 2018. 6 ayes, 0 nays, 3 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Kloc to appoint Ernie Ahmad to the Zoning Board of Appeals with a term to expire December 31, 2017. 6 ayes, 0 nays, 3 absent. Motion approved.

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Coulouris to approve the City Manager appointment of Annie Boensch to the Downtown Development Authority with a term to expire December 31, 2018. 6 ayes, 0 nays, 3 absent. Motion approved.

Council Member Tibbs reported that the Crime Free Lease Addendum is being drafted in an ordinance format.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Boensch to adjourn the meeting at 8:02 p.m. 6 ayes, 0 nays, 3 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

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From: Timothy Morales, City Manager
Subject: 2015 Fireworks Delegation Agreement
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of the 2015 Fireworks Delegation Agreement between the Michigan Department of Licensing & Regulatory Affairs - Bureau of Fire Services and the City of Saginaw Fire Department. I further recommend the City Manager or his designee be authorized to execute the agreement. The agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

Public Act 256 of 2011, Sec. 11(5) and Sec. 19 allows the Michigan Department of Licensing & Regulatory Affairs (LARA) to delegate inspection duties of permanent and temporary retail fireworks facilities to local units of government / governing bodies within their jurisdiction. The delegated authority excludes certificate issuance, plan review, citation, and enforcement functions. Compensation for the delegated authority inspection duties is based on 70% of the consumer fireworks application fee paid by the applicant for facility inspection duties within the jurisdiction. This amounts to \$700 per permanent structure and \$420 per temporary structure.

The Saginaw Fire Department has six State Certified Fire Inspectors on staff available to perform fireworks facilities inspections. Performing fireworks facility inspections would have no impact on daily operations and it would cause no increase in employee costs. The fireworks delegation of authority program would provide the Saginaw Fire Department a greater awareness of fireworks facilities within our community while also providing an opportunity for the City of Saginaw receive compensation provided by the act. The number of retail fireworks facilities located within the City is a variable number due to the temporary nature of most fireworks stands. It is currently estimated that there will be between six and ten retail fireworks facilities in the City of Saginaw in 2015.

Council Action:

Moved by Council Member _____, seconded by Council Member _____
to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Point & Pay Credit/Debit card payment transaction service agreement

Prepared by: Jeff Klopccic, Technical Services Department

Manager's Recommendation:

I recommend that the City of Saginaw enter into an agreement with Point & Pay, LLC to process credit/debit card payment transactions. This agreement was approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City of Saginaw currently has an agreement with Official Payments Corporation to process credit and debit card payments through the Internet. In August 2013, the City changed its enterprise software system to BS&A. BS&A software system is a business partner with Point & Pay, LLC and offers full integration for its card transaction services. Point & Pay, LLC will have direct integration with our cash receipts application, which will allow credit and debit card payments to be taken at the Treasury counter in addition to the Internet. The agreement is for three years, with a 60 day cancellation clause prior to the expiration of the applicable term.

The City will end its agreement with Official Payments March 1, 2015. Card payment types will include utility, tax, special assessments and income tax. There will be a three percent convenience charge with each of the payment types. All convenience fees are the responsibility of the customer. There will be no charge to the City for this service/agreement.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Contract with Wobig Construction Co., Inc. (C-1620) - ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Wobig Construction Company, Inc. for the TF12-086 Boulder Climbing Garden and Pathway Contract, (C-1620), be accepted and a contract awarded to them in the amount of \$106,984. Contract documents have been signed by the contractor. The contract has been approved by me as to substance and the City Attorney as to form.

I further recommend that a budget adjustment be completed to increase the Celebration Park Fund – Donations Account No. 508-0000-540.003 from \$10,474 to \$14,205.98, which is an increase of \$3,731.98. This increase is necessary to recognize a donation received from the Community Foundation's Anderson Water Park Repurposing Fund. This increase in revenue will be offset by an increase to the Celebration Park Fund – Celebration Park Division's Construction Services Account No. 508-7580-822.000 by the same amount.

Justification:

On December 30, 2014, the City received bids for the TF12-086 Boulder Climbing Garden and Pathway. The following is a tabulation of the bids received:

Wobig Constuction Co., Inc. Saginaw, MI (In-City)	\$106,984.00
Rohde Brother Excavating Saginaw, MI (Out-City)	\$122,800.00
R.C. Hendrick and Son, Inc. Saginaw, MI (Out-City)	\$125,800.00
Gerald Bergman, Inc. Saginaw, MI (In-City)	\$142,600.00

The TF12-086 Boulder Climbing Garden and Pathway project includes the installation of various boulder climbing features, pathways, benches and trees, at the Mershon-Whittier Splash Plaza, Celebration Skate Park and playground. The design and construction of this project is primarily funded by a \$67,000 Michigan Natural Resources Trust Fund grant, a \$30,000 grant from the Community Foundation, First Merit Bank Fund, and a \$3,731.98 donation from the Community Foundation, Anderson Water Park

Repurposing Fund. The City is responsible for all design and construction costs over \$100,731.98. City Council approved the grant agreement with the Michigan Natural Resources Trust Fund for this project on February 3, 2014. Construction will be completed by March 27, 2015, per the grant agreement.

Wobig Construction Company, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available and budgeted in the Celebration Park Fund – Celebration Park Division's Construction Services Account No. 508-7580-822.000 (\$95,831.98) and the General Fund, Department of Public Services – Engineering Administration Division's Construction Projects Account No. 101-4611-822.000 (\$11,152.02).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: SCRC Purchase Order for Treanor Street Construction - ROW Division
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to the Saginaw County Road Commission (SCRC) in the amount of \$35,442.16 for the City of Saginaw's portion of the construction cost for Treanor Street from Williamson Street to Dixie Highway.

Justification:

The Saginaw County Road Commission completed road rehabilitation work on Treanor Street between Williamson Street and Dixie Highway this summer. The total cost of the construction work was \$677,768.65. This project was part of the FY 2013 Saginaw Metropolitan Area Transportation Study's Transportation Improvement Plan and was funded 81.85% with Federal Surface Transportation Urban Local funds, with a not to exceed amount of \$536,000.

The Saginaw County Road Commission and City of Saginaw are required to pay the remaining \$141,768.65 in construction costs. The City of Saginaw portion is 25% or \$35,442.16, based on roadway jurisdiction. The Saginaw County Road Commission is responsible for the remaining \$106,326.49. To simplify invoicing, the Michigan Department of Transportation requested that the SCRC pay the entire local match and invoice the City of Saginaw for their portion.

The SCRC meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Major Street Fund – Streets Projects Division's, Street Resurfacing Account No. 202-4614-821.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: VA Lease Amendment and Budget Adjustment – ROW Division

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

It is recommended that the Amendment to the Lease with the Department of Veterans Affairs (VA) be approved, and that the City Council authorize the Mayor or his designee to sign the Lease Amendment, and any future amendments necessary to complete the parking lot improvements. I have approved the Amendment as to substance and the City Attorney as to form.

It is further recommended that the FY 2015 budget be amended to increase the General Fund Revenues - Reimbursements Account No. 101-0000-676.000 from \$330,385 to \$381,351, which is a \$50,966 increase. This increase is necessary in order to recognize the additional revenue generated from the VA Lease Amendment. This increase in revenues will be offset by an increase to the General Fund, Department of Public Services – Engineering Administration Division's Construction Projects Account No. 101-4611-822.000 by the same amount.

Justification:

On April 7, 2014, the Saginaw City Council approved a Lease Agreement with the Department of Veterans Affairs for the lease of a parking lot to be constructed in City of Saginaw water main right-of-way. The Lease Agreement included an approved cost of \$359,862.40 for the parking lot improvements, including design, construction and a 7% administration and overhead cost. One hundred percent of these costs will be reimbursed to the City of Saginaw by the VA, per the Lease Agreement.

Additional work not included in the original parking lot improvement costs or Lease Agreement, is required to complete the project. The extra work includes construction revisions to the driveway entrance, replacement of existing gates and fence, removal of foundry sand and new sidewalk and sidewalk ramps, and the corresponding engineering, administration and overhead costs. The VA requires that the additional work for the parking lot improvements be approved by Lease Amendment. The Lease Amendment is in the amount of \$50,965.93, bringing the new approved cost of the parking lot improvements to \$410,828.33.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Elevator Inspection Services – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Kone, Inc. be accepted and a purchase order be issued in the amount of \$1,200 for Annual Elevator Inspection Services for FY 2015. I also recommend, pending approval of the FY 2016 and 2017 budgets, to accept the bid from Kone, Inc. for \$1,200 each year for the same services for FY 2016 and FY 2017.

Justification:

On October 21, 2014, four bids were received for an Annual Elevator Inspection Services at various City properties. This service requires that all elevators at designated City properties be inspected annually on a quarterly basis according to the State of Michigan. The City properties that will receive these inspections include City Hall, Public Services, Police Department, City Parking Ramps No. 2 and No. 3. The Facilities Division provides the oversight for these services of various City properties to annually keep elevator equipment operational.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>	
Kone, Inc. Williamston, MI	FY15	\$ 1,200
	FY16	\$ 1,200
	FY17	<u>\$ 1,200</u>
	Total	\$ 3,600
Schindler Elevator Corp. Lansing, MI	FY15	\$ 1,580
	FY16	\$ 3,240
	FY17	<u>\$ 3,320</u>
	Total	\$ 8,140
Great Lakes Elevator Williamston, MI	FY15	\$ 1,000
	FY16	\$ 4,200
	FY17	<u>\$ 4,400</u>
	Total	\$ 9,600
Thyssenkrupp Elevator Livonia, MI	FY15	\$ 2,840
	FY16	\$ 4,260
	FY17	<u>\$ 4,260</u>
	Total	\$11,360

Kone, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund – Department of Public Services – Facilities Division's, Operating Services Account No. 101-7575-805.000 (\$720 FY15); General Fund – Parking Operation's, Operating Services Account No. 101-3868-805.000 (\$480 FY15), and pending approval, \$1,200 will be budgeted in the same amounts and account numbers for FY 2016 and 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Market Forge Sterilimatic STM-E Purchase
Prepared by: Amanda Kiel, Water & Wastewater

Manager's Recommendation:

I recommend that the bid from Thomas Scientific be accepted and a purchase order be issued to them in the amount of \$8,851.88 for a Market Forge Sterilimatic STM-E for use in the Water Treatment Plant.

Justification:

On December 16, 2014, the City received bids for a Market Forge Sterilimatic STM-E. The unit is used to sterilize laboratory equipment and growth media used in bacterial analyses to meet required regulatory Total Coliform Rule Monitoring. This is a replacement of a 31 year old failed autoclave. The bid price of \$8,851.88 is an increase of 215% over the price paid for a like unit during Fiscal Year 1983. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Thomas Scientific Swedesboro, NJ	\$8,851.88
Fisher Scientific Co. Hanover Park, IL	\$9,374.23
Products Unlimited Justin, TX	\$9,691.00
Geneva Scientific Fontana, WI	\$9,910.00
VWR International Suwanee, GA	\$10,675.82
Daigger Scientific Vernon Hills, IL	\$11,182.67

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund – Treatment and Pumping Division's Capital Outlay/Laboratory Equipment Account No. 591-4730-977.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

BC - Boards & Commissions
CC - Council Communication
R - Resolution
O - Ordinance

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From: Timothy Morales, City Manager
Subject: Personal Services Agreement with Susan Franklin
Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend that the Personal Services Agreement with Susan Franklin be approved for the required Water Consumer Confidence Report, term January 12, 2015 through October 31, 2015, for an amount not to exceed \$15,000. This Agreement has been approved by me as to substance and by the City Attorney as to form.

Justification:

The City's Department of Water and Wastewater Treatment Services, Water Treatment Division, has the responsibility of providing water services to the City and other service areas pursuant to the City's wholesale agreements. The State of Michigan, Department of Environmental Quality, requires that an annual Consumer Confidence Report (CCR) be delivered to all consumers of the water system prior to July 1, 2015.

Susan Franklin has extensive knowledge regarding the CCR, the City and the municipalities that receive the services from it. Ms. Franklin has worked for the two engineering firms that have created our CCR since its inception 16 years ago and coordinated efforts to create a regional report for all of the City's wholesale and retail customers, resulting in cost savings. Last year's cost savings was a total of \$7,561.15 system wide.

The City will coordinate the development of the CCR with Ms. Franklin. Ms. Franklin will coordinate the design, production and distribution of the 2014 Regional CCR. The individual communities will sign participation agreements and reimburse the City for their share of the costs. The CCR will be developed and distributed to those who elect to participate in the 2014 Regional CCR. The cost for said services shall not exceed \$15,000. This is a reduction of \$500.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Engineering Services Account Number 591-4730-802.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

ESTABLISHING OBSOLETE PROPERTY REHABILITATION DISTRICT AT 124 S. MICHIGAN AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS, the property at 124 S. Michigan Avenue, TAX ID # 16-0065-00000 has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS, the owner of the property has been notified by certified mail that a public meeting will be conducted on January 12, 2015, in accordance with P.A. 146 of 2000.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

124 S. MICHIGAN AVENUE

ASSESSOR'S FILE #: 16-0065-00000

S. WLY. 47.2 FT. OF LOT 1, BLK. 8, CITY OF SGAINW IN DIVISION NORTH OF CASS STREET

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 12, 2015; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

Old Town Distillery

Request for OPRA

Hi Kris, not sure if this is for you or someone else in the Clerk's office...I am writing to request that my building at 124 S Michigan be designated an OPRA District for Old Town Distillery / 27 Title LLC (me)...

I will be spending a substantial amount of money to renovate the property...some of the improvements planned are estimated at nearly \$250,000 but the final amount may be much higher...

Exterior: painting, roofing, awning, doors, checking (to preserve the brick), security, windows, sign, potential conversion to solar power...\$40,000

Interior: painting, construction of restrooms, bar, back bar, equipment, furniture, electronics, refrigeration, ceiling, floor, fixtures, still equipment...\$170,000

Mechanicals: electrical, plumbing, heating and cooling...\$40,000

Please let me know if you need any additional information...

Thank you very much for your help!!!



Art Felton

RECEIVED
CITY CLERK
CITY OF SAGINAW

DEC 17 2014