



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
September 11, 2017
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Saginaw Public Libraries Update, Maria McCarville, Director of the Saginaw Public Libraries.

CONSENT AGENDA:

1. Approve the minutes from the August 21, 2017 regular Council meeting.
2. Approve Petition 17-20 from Saginaw Arts and Enrichment Commission to erect a banner at Court Street from November 7 through December 6, 2017 to promote the annual "Hollyday Fair."
3. Receive and file Petition 17-21 and refer to the Planning Commission for recommendation regarding renaming East Genesee Avenue.
4. Approve the contract with Yeo & Yeo, CPAs & Business Consultants for an amount not to exceed \$20,000 for FY 2018 through FY 2022 for auditing services of Act 51 funds for audit years ending June 30, 2017 through June 30, 2022.
5. Approve a purchase with Computer and Peripherals Group, Inc. for \$7,247.50 for a large format designjet plotter for the Geographic Information Systems (GIS) Division.
6. Approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application to the U.S. Department of Housing and Urban Development.

7. Approve a purchase with NYE Uniform Company for \$11,042.84 for FY 2018; and pending budget approval, for FY 2019 and FY 2020 for ballistic and pointblank tactical vests for the Police Department.
8. Approve a purchase with ERG Environmental Services for \$3,135 for FY 2018; and pending budget approval, for FY 2019 and FY 2020 for clean-up of the Small Arms Range for the Police Department.
9. Approve a purchase with William E. Walter, Inc. for \$3,300 for the replacement of the rooftop air conditioning unit at Fire Station 4 for the Fire Department.
10. Approve to increase the purchase order with Utility Services Authority, LLC (USA) by \$223,190, for a new total of \$723,190, for sewer cleaning and televising services for the Maintenance and Services Division.
11. Approve to increase the purchase order with Cintas Corporation by \$1,750, for a new total of \$5,050, for uniform rental service for the Streets Section of the Right of Way Division.
12. Approve a purchase with CDW Government, Inc. for \$10,849.75 for KVM mounting equipment for the Instrumentation and Process Controls Division.
13. Approve a purchase with Trane, Inc., a sole source, for \$7,444 for a replacement for the rooftop Heating, Cooling, and Air Conditioning (HVAC) unit at the Emerson Retention & Treatment Basin for the Remote Facilities Division.
14. Approve a purchase with Hydro International, a sole source, for \$9,801 for a spin chamber, collector and baffle ring for the Wastewater Treatment Division.
15. Approve a purchase with System Specialties Co., a sole source, for \$30,959 for three Rotork valve actuators for the Wastewater Treatment Division.
16. Approve a purchase with Infor for \$14,604.04 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Divisions.
17. Approve a purchase with Kendall Electric, a sole source, for \$30,386.58 for two Variable Frequency Drives for the Wastewater Treatment Division.
18. Approve the purchases to Raftelis Financial Consultants, Inc., Bendzinski & Co. Municipal Financial Advisors, and Dickinson Wright, PLLC, for an annual maximum of \$100,000 for FY 2018; and pending budget approval, for FY 2019 and FY 2020 for financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

**REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:**

1. Approve the Council appointment of Deanna Virciglio to the Zoning Board of Appeals Alternate position with a term to expire December 31, 2019.
2. Approve the Council appointment of Robert White to the Building Authority with a term to expire December 31, 2019.
3. Approve the City Manager appointment of Robert White to the Electrical Appeals Board with a term to expire December 31, 2019.
4. Approve the City Manager appointment of Thomas Braley to the Planning Commission with a term to expire December 31, 2018.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend the official city map to rezone Lots 11 through 20, Block 7, Wadsworth Farm, City Of Saginaw from B-1, Local Business to B-2, General Business.
2. An Ordinance to amend the official city map to vacate the east 100 feet of the west 250 feet of an alley running east and west in the center of block 40, Saginaw Improvement Company's Addition "I" in the City of Saginaw.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution authorizing the service of alcoholic beverages on public property at the Hamilton Street Pub, LLC, 308 S. Hamilton Street.
2. Adopt the Resolution authorizing a new Outdoor Service to be held in conjunction with 2017 Class C licensed business at the Hamilton Street Pub, LLC, 308 S. Hamilton Street.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, AUGUST 21, 2017, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, and Dennis Browning: 7. Council Members absent: John Milne and John Humphreys: 2.

ANNOUNCEMENTS

In response to the recent incident in Charlottesville, Virginia, Mayor Browning read a statement to the citizens of Saginaw that we take pride in our diversity and inclusiveness. He encouraged citizens to join with leaders of our faith community, social activists, businesses and others to send a clear message that we will not tolerate hate and acts of domestic terrorism.

City Clerk Janet Santos announced the following:

- City Hall will be closed Monday, September 4 for the Labor Day Holiday.
- Curbside trash pick-up will be one day later the week of September 4 due to the Holiday.
- The next regular City Council meeting is Monday, September 11 at 6:30 p.m.

Mayor Browning presented a certificate of recognition of Saginaw Career Complex students Abigail Billot, Amy Brzeczkiwicz, and Carolea Greanias for their achievement of 2nd place at the State level in the Medical Innovations category and their advancement to the HOSA-Future Health Professional National Championship.

Mayor Browning presented a certificate of recognition of Saginaw Career Complex students Jacob Pearsall and Karmen Clark for their achievement of 1st place at the State level in their skill category and advancement to the SkillsUSA National Championship.

Mayor Browning presented a certificate of recognition of Saginaw Career Complex students KaTonya Jenkins, Shanttel Gonsalves, Noemi Perez, and Isabella Dean for their achievement of their 1st place victory at the 2017 National ProStart Invitational.

Mayor Browning presented a certificate of recognition to Saginaw Career Complex instructor Julie Ivan for being selected the SkillsUSA 2017 National Advisor of the Year.

PERSONAL APPEARANCES

The following personal appearances addressed Council: Pastor Charles Coleman, and Leola Wilson.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Bryant, Moore, Kloc, Boensch, Tibbs, and Mayor Browning.

REPORTS FROM CITY MANAGERManagement Update

City Manager Tim Morales presented informational updates of City meetings and projects.

Manager Morales introduced Herb Spence. Mr. Spence provided information regarding the cooperative relationship with the Boys and Girls Club of the Great Lakes Bay Region and the programs planned for the 1781 Fordney Street property.

CONSENT AGENDA:

1. Approve the August 7, 2017 regular council meeting minutes.
2. Approve the Service Agreement with GovernmentJobs.com, d/b/a NEOGOV, for a web based application tracking system for \$12,324 with a one-time set up and implementation fee of \$6,500.
3. Approve the Lease Agreement with the Boys and Girls Club of Bay County, Inc. for the property at 1781 Fordney Street.
4. Approve the Interlocal Agreement with Saginaw County for administration of the 2017 Byrne Justice Assistance Grant (JAG) in the amount of \$33,589.50.
5. Approve a purchase order to Axon Enterprise, Inc., a sole source, for \$4,045.86 for 10 Axon Body Camera Systems for the Saginaw Police Department.
6. Approve a one year extension with Lansing Uniform Company for \$15,000 to provide uniforms for the Saginaw Police Department for FY 2018.
7. Approve the grant agreements between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development (HUD) for the FY 2016 Continuum of Care Program.
8. Approve the payment to BS&A Software for \$85,769 for the renewal of annual software maintenance/support.
9. Approve a purchase to Bentley Systems, Inc. for \$6,875 for the annual renewal of Water GEMS hydraulic water modeling software for the Water Treatment and Maintenance and Service Division.
10. Approve a purchase to Etna Supply, a sole source, for \$34,000 for replacement water meters for the Maintenance and Service Division.
11. Approve a blanket purchase order to ETNA Supply, a sole source, for \$30,000 for (Sensus) Smart Point Transceivers and related components for the City's Automated Meter Reading System (AMRS) for FY 2018; and FY 2019, pending budget approval, for the Maintenance and Service Division.
12. Approve the Michigan Natural Resources Trust Fund Agreement and to adopt the Resolution for the Ojibway Island Improvements, Project Number TF16-0098.

13. Approve the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority for \$65,000 from July 1, 2017 through June 30, 2018. Further, approve a budget adjustment for FY 2018 to recognize these funds.
14. Approve a purchase to Hathorn Corporation for \$2,910.56 for an underground signal locating device to be used with the pipe inspection camera for the Facilities Division.
15. Approve a blanket purchase order to Larry's Auto Supply for \$3,000 for tools for the mechanics in the Motor Pool Division for FY 2018.
16. Approve the Resolution authorizing the sale and consumption of alcoholic beverages at the "Harvest Table" event on Water Street on Sunday, September 10, 2017.
17. Approve a purchase to Jamark Products LLC, a sole source, for \$5,600 for a replacement chlorine analyzer for the Wastewater Treatment Division.
18. Approve a purchase to Kendall Electric, a sole source, for \$46,849.50 for control panel hardware for the Remotes Facilities Division.
19. Approve a purchase to SW Controls Inc., a sole source, for \$3,064 for two radar level detection units for the Remote Facilities Division.
20. Approve a purchase to DuBois-Cooper & Associates, a sole source, for \$21,470 for a replacement dewatering pump for the Salt/Fraser Retention and Treatment Basin for the Remote Facilities Division.

Moved by Council Member Bryant, seconded by Council Member Boensch to approve consent agenda items 1 through 20, as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

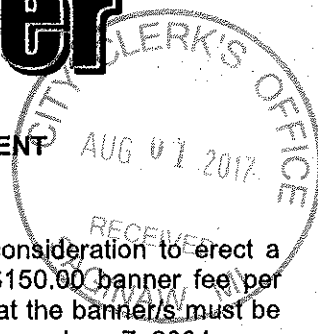
ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Balls to adjourn the meeting at 7:40 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

#17-20

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

- | | |
|---|--|
| ☒ 500 Block of Court Street | ☐ 300 Block of South Michigan |
| ☐ 200 Block of West Genesee | ☐ 1000 Block of East Genesee Avenue |

Saginaw Arts & Enrichment Commission

Organization Name

Promotion for Annual Hollyday Art Fair

Purpose of Banner

Hollyday Fair - Andersen Enrichment Center - December 6

MESSAGE ON BANNER:

Display Dates Requested: 11/07/2017 to 12/06/2017
Not to exceed 30 days

PETITIONERS

1 Marsha Braun 2 _____
3 _____ 4 _____

CONTACT PERSON INFORMATION:

NAME Marsha Braun PHONE 759-1363
ADDRESS 120 Ezra Rust - Andersen Enrichment Center
EMAIL mbraun.saec@yahoo.com

-----CLERK'S OFFICE USE ONLY-----

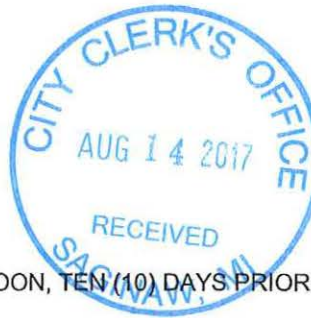
EMAIL TO ENGINEERING: _____ BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

PETITION TO

NAME ☒ RENAME



NOTE: PETITION MUST BE FILED WITH CITY CLERK BY 12 NOON, TEN (10) DAYS PRIOR TO COUNCIL MEETING.

TO SAGINAW CITY COUNCIL:

I/We, the undersigned, hereby Petition your Honorable Body to give favorable consideration to the Naming/Renaming of:

☒ Street ☐ Park ☐ Building ☐ Other:

Location & Description: (If Street, attach Street Map)

Rename East Genesee Street to:
Roosevelt Austin Blvd or Street.

Reason for Request/Justification: (Attach additional sheet, if necessary.)

Rev. Austin is a long time humanitarian
that has profoundly changed the lives
of many people around the world, including
Saginaw. He continues to serve the
people of this great city (see Attach)

PETITIONERS

Name: Willie Haynes

Name: Rosa Holiday

Address: 1800 Morgan street

Address: 6261 Greenview Pl

City: Saginaw Zip: 48602

City: Bay City Zip: 48706

Name: Rev Larry D. Camel

Name:

Address: 2985 Welland Dr.

Address:

City: SAGINAW, MI Zip: 48601

City:

Zip:

CONTACT PERSON

Name: Rosa Holiday

Name:

Name: 6261 Greenview Pl

Telephone #(s): 517-862-8767

City: Bay City

State: MI

Zip: 48706

X [Signature]

Rev. Dr. Roosevelt Austin, Sr., D.D.

Rev. Dr. Roosevelt Austin, Sr., is a man of God who preaches the Gospel with a focus on the poor and disadvantaged. Religion has always played a major role in the exemplary life of Pastor Austin. He was converted on April 7, 1936, and ordained in the ministry on June 25, 1953. To him, Christianity is not something to be acknowledged only on weekends – it is a way of life and affects every decision he makes. He began as a youth minister at the Mt. Calvary Baptist Church in Opelousas, LA. Like Abraham he left his family at the leading of the Lord finally settling in Saginaw, Michigan. He joined and became an Associate Minister at Zion Missionary Baptist Church of Saginaw. In 1956, he was called to the Pastorate of Zion and served that congregation for 44 years.

He received his primary education in Opelousas, Louisiana. He continued his education attending Southern, A & M in Baton Rouge, Louisiana; Moody Bible Institute, Chicago, Illinois; Detroit Bible College, Detroit, Michigan. He received his Bachelor of Theology, McKinley Roosevelt College, Chicago, Illinois (Th.B), Master of Theology, Ohio Christian College, Columbus, Ohio (Th.M.), Doctor of Divinity Degree (D.D.) American Divinity School, Chicago, Illinois, and Doctor of Humanities, Saginaw Valley State University, University Center, MI.

He is Pastor Emeritus of Zion Missionary Baptist Church. After his retirement from Zion he found a new calling serving as Interim Pastor for churches in transition. Pastor Austin has served as Interim Pastor at St. Paul Missionary Baptist Church, Saginaw, MI; Foss Avenue Baptist Church, Flint, MI; Mt. Olive Missionary Baptist Church, Flint, MI.

The Reverend Dr. Roosevelt Austin, Sr., realizes the importance of reaching out to the community. Toward that end, he has had numerous Community Affiliations including the Pastors Concern for the Poor, Poverty and Pollution, and the Pastor and his Task in the Inner City. Moreover, he has held leadership positions with many organizations including Resource Consultant/Advisor, Delta College Campus Ministry University Center, MI; Religious Commentator, Radio Ministry WKNX, Saginaw, MI, President/Chief Executive Officer Saginaw Training Center Inc. Corporation for OIC, Saginaw, MI, Board Member NAACP, Member of Alpha Psi Omega, and the Saginaw Public Schools. He served as a member of the Board of Directors for Citizens Bank, and is a former member of the Saginaw City Council, and Big Brothers.

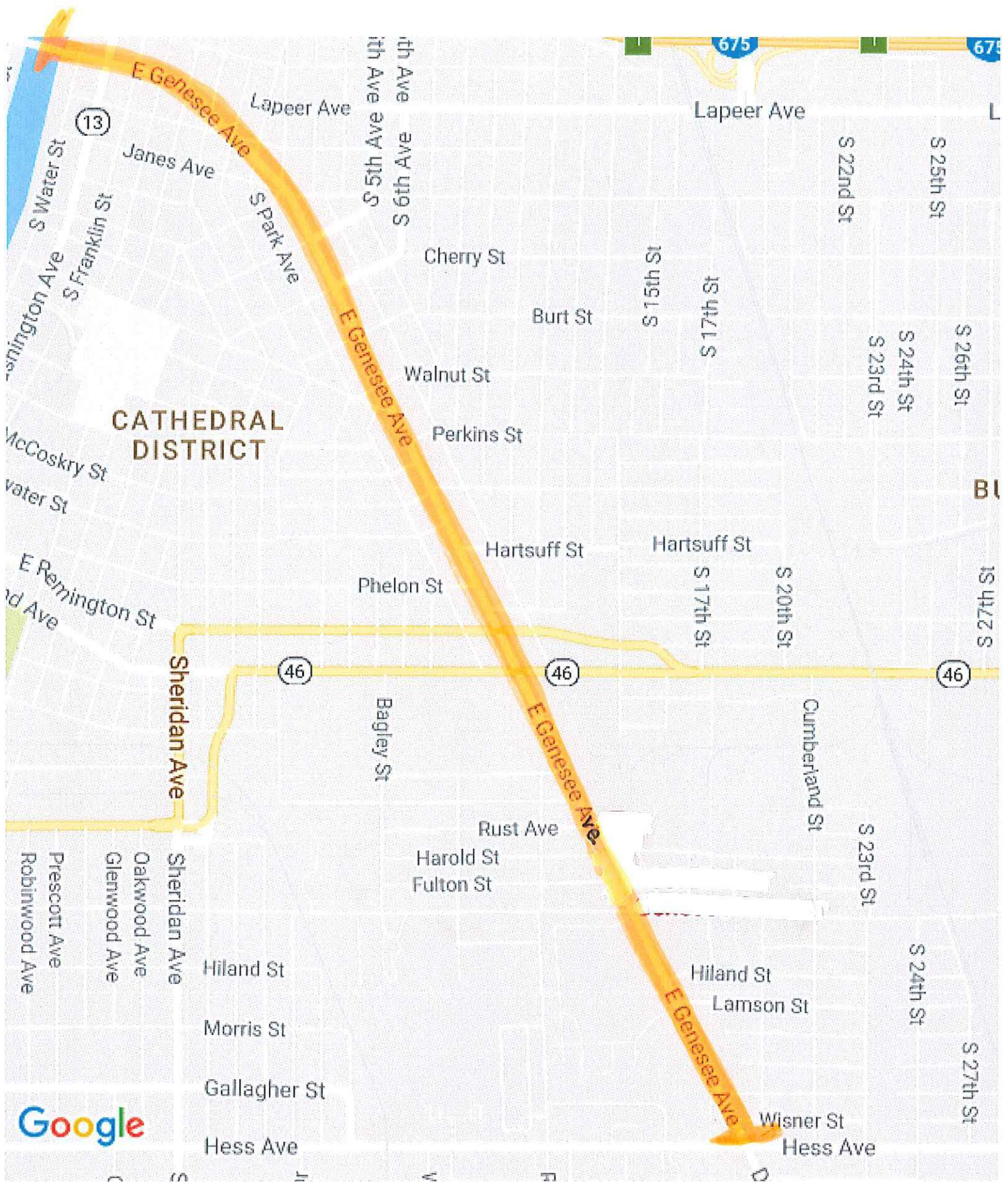
Spiritual endeavors and Christian Affiliations pursued by the Rev. Dr. Roosevelt Austin, Sr., include Past President Saginaw Valley District Congress of Christian Education; Past President of the Michigan Wolverine State Congress of Christian Education, Seminar Leader for the National Congress of Christian Education, Moderator of the Saginaw Valley District Association, Congress of Christian Education Board member and a resource consultant and advisor for the Saginaw Valley District

Congress of Christian Education. His travels include: The Holy Land, China, South America, Brazil, New Zealand and Australia.

He also received many Honors including but not limited to; Study Culture Club "This is Your Life", Saginaw MI; Who's Who in Community Leaders of America, Raleigh, North Carolina; Doctor of Humanities, Urban Bible College School of Religious Studies, Detroit, MI; Whitney M. Young Award Boy Scouts of America; Most Involved Person, Alpha Kappa Alpha Sorority, Saginaw, MI.

He is happily married to Dr. Nurame M. Austin and they have three wonderful children: Including the late Roosevelt Austin, II, Dona and David, seven grandchildren and one great grandchild.

Deuteronomy 33:27 – "The Eternal God is thy refuge; and underneath are the everlasting arms."



From: Timothy Morales, City Manager
Subject: Yeo & Yeo, CPAs & Business Consultants – Auditing Contract
Prepared by: Lori Brown, Finance Director

Manager's Recommendation:

I recommend to approve a contract with Yeo & Yeo, CPAs & Business Consultants for an amount not to exceed \$20,000 for FY 2018 through FY 2022 for auditing services of Act 51 funds for audit years ending June 30, 2017 through June 30, 2022.

Justification:

Public Act 298 of 2012 requires an annual performance audit of Act 51 funds. This is to ensure that funds received for transportation purposes are expended in compliance with the provisions of Act 51. This is a new requirement beginning with the City's fiscal year end June 30, 2017. This additional auditing work is above the scope of the five year contract approved by City Council with Yeo & Yeo on March 6, 2017 for the annual audit to be paid in annual installments of \$4,000 for FY 2018 through FY 2022.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this contract are budgeted in the General Fund, Department of Fiscal Services – Controller Division's Professional Services, Account No. 101-1741-801.000.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of a Large Format Plotter
Prepared by: Jeff Klopchic, Technical Services Department

Manager's Recommendation:

I recommend to approve a purchase with Computer and Peripherals Group, Inc. in the amount of \$7,247.50 for a large format designjet plotter for the Geographical Information Systems (GIS) Division.

Justification:

On August 15, 2017, the City of Saginaw received bids for a Hewlett Packard designjet large format production plotter that will be utilized in the daily printing operations of the GIS Division. The GIS Division routinely prints large-scale maps for other City departments, county municipalities and the private sector. The following is a tabulation of the bids received:

	<u>Total</u>
Computer and Peripherals Group, Inc. Anaheim, CA	\$7,247.50
Hi-Tech System Service, Inc. Casco, MI	\$7,882.00
Adorama, Inc. New York, NY	\$8,257.25
Business Services Palmetto, FL	\$8,669.98
Konica Minolta Business Solutions, USA Saginaw, MI	\$10,194.24

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Technical Services Department, GIS, Operating Services, Account No. 650-1738-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw County Consortium of Homeless Assistance Providers
Prepared by: Letricia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend to approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application submittal to the U.S. Department of Housing and Urban Development.

Justification:

The Saginaw County Consortium of Homeless Assistance Providers (SC-CHAP) annually submits an application to the U.S. Department of Housing and Urban Development (HUD) for homeless assistance funds. Included with this application is a Certificate of Consistency signed by the Mayor verifying that the proposed projects are consistent with the City of Saginaw's Consolidated Plan. This is critical, as it affirms the homelessness in the City, and supports our efforts to no duplicate projects with the City's Community Development Block Grant (CDBG) or Emergency Solutions Grant (ESG) funds.

In 2016, the City of Saginaw adopted its current five-year Consolidated Plan, which was submitted to HUD. A key component of that plan was to work towards ending homelessness in the City. This grant application being submitted by SC-CHAP addresses the issue of homelessness and is consistent with the Consolidated Plan goals and actions to assist the homeless in regaining a stable and healthy living environment. The application from the SC-CHAP is for \$1,806,174, which if approved would fund 23 programs within the City/County.

The signing of the Certificate of Consistency does not have any fiscal impact to the City of Saginaw, nor does the application have any impact on the City's Emergency Solutions Grant (ESG) funds, as these funds are not awarded from the Entitlement Funds, the source of the City's grant funds.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ballistic & Pointblank Tactical Vests - Community Public Safety-Police
Prepared by: Brian Rowell, Community Public Safety - Police

Manager's Recommendation:

I recommend to approve a purchase with NYE Uniform Company in the amount of \$11,042.84 per year, for FY2018, and pending budget approvals, for FY2019, and FY2020, for ballistic and pointblank tactical vests for the Police Department.

Justification:

On August 29, 2017, the City received bids from four vendors in response to the City's request for #P1499-18. As part of their uniform all sworn officers are equipped with concealable body armor to be replaced every five years. New and replacement vests are purchased on an as needed basis. The following is a recap of the bids received.

Product	NYE	CMP	Unitex Direct	Bob Barker
	Bid at 5 Units Per Year			
LiteX II LX02				
First Year Cost	2,474.95	2,419.75	2,975.00	2,655.00
Second Year Cost	2,474.95	2,492.35	3,125.00	2,655.00
Third Year Cost	2,474.95	2,567.15	3,280.00	2,655.00
LiteX IIIA LX02				
First Year Cost	2,774.95	2,638.65	3,305.00	3,075.00
Second Year Cost	2,774.95	2,717.85	3,470.00	3,075.00
Third Year Cost	2,774.95	2,799.40	3,645.00	3,075.00
	Bid at 3 Units Per Year			
Point Blank Dragon Fire Complete Set AXIIA				
First Year Cost	5,162.97	6,595.50	No Bid	5,745.00
Second Year Cost	5,162.97	6,793.38		5,745.00
Third Year Cost	5,162.97	6,997.20		5,745.00
Tactical Body Armor Plates				
First Year Cost	629.97	668.25	No Bid	888.00
Second Year Cost	629.97	688.32		888.00
Third Year Cost	629.97	708.99		888.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the General Fund, Community Public Safety, Building Management, Clothing & Supplies, Account No. 101-3514-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Clean-up of the Small Arms Range
Prepared by: Brian Rowell, Community Public Safety - Police

Manager's Recommendation:

I recommend to approve a purchase with ERG Environmental Services (ERG) for \$3,135.00 for FY 2018, and pending budget approvals, for FY 2019, and FY 2020, for clean-up of the Small Arms Range for the Police Department.

Justification:

On August 29, 2017, the City received bids for the environmental lead clean-up of the Small Arms Range. ERG was the lone bidder for this service.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the General Fund, Community Public Safety, Administrative Services, Operating Services, Account No. 101-3512-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement of Station 4 Rooftop A/C Unit
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend to approve a purchase with William E. Walter, Inc. in the amount of \$3,300.00 for the replacement of the rooftop air conditioning (A/C) unit at the Fire Department's Fire Station 4.

Justification:

On August 15, 2017, the City of Saginaw received bids for the replacement of the rooftop A/C unit at Fire Station 4. The rooftop A/C unit at Station 4 is 21 years old and has reached the end of its serviceable life. Over the years, repairs have been made to it to keep it running. However, due to its age and condition, further repairs cannot be made. For the health and safety of Fire Department personnel, it is necessary to provide a comfortable, climate controlled environment at Fire Department facilities. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Total:</u>
William E. Walter Inc. Saginaw, MI	\$3,300.00
Allied Building Service Co. of Detroit Detroit, MI	\$3,920.00
Pro Tech Mechanical Services Lansing, MI	\$4,300.00
Hayes Mechanical Saginaw, MI	\$9,997.50

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations, General Repairs Account No. 101-3551-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sewer Cleaning and Televising Purchase Order Increase
Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend to approve an increase to the purchase order with Utility Services Authority, LLC (USA) by \$223,190, for a new total of \$723,190, for sewer cleaning and televising services for the Maintenance and Service Division.

Justification:

On June 3, 2013, City Council approved a contract with USA in the amount of \$540,000 for cleaning and televising services in fiscal year 2014.

On November 12, 2013, City Council approved a resolution authorizing the Department of Water and Wastewater Services to apply for a grant through the Michigan Department of Environmental Quality's Stormwater and Wastewater Asset Management Program (SAW) in the amount of \$1,999,943. On November 12, 2014, the City was awarded the grant in the full amount requested with no match required.

On March 16, 2015, City Council approved increasing and extending the contract with USA by an amount not to exceed \$3,140,000 through fiscal year 2018, an increase of \$2,600,000 for sewer cleaning and televising services and water main repair projects. The total increase included \$500,000 in Fiscal year 2018 to be used towards sewer cleaning and televising.

On May 4, 2015, City Council approved an agreement with Greeley and Hansen, in an amount not to exceed \$1,367,098 to provide an Asset Management Plan (AMP) and develop the asset management program as required as part of the approved SAW grant and grant funding. Per the grant agreement, the development of the plan and cost associated with the grant are to be completed and spent by October 31, 2017. Hard work and dedication by City staff has also allowed the City to reduce its overall expenditures to Greeley and Hansen by \$223,190, reducing their final contract amount to \$1,143,908. The Grant requires that all funds be used towards the development of the AMP. Therefore, the best use of the remaining funds is for additional sewer cleaning and televising services.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's, Operating Services Account No. 590-4821-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Order Increase for Uniform Rental Service
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend to approve the increase to the purchase order with Cintas Corporation by \$1,750, for a new total of \$5,050, for uniform rental service for the Streets Section of the Right of Way Division.

Justification:

On June 24, 2015, Council approved the low bid with Cintas Corporation with a total bid of \$28,473.12. The portion of the bid that was for the Street's Section was \$3,451.24. Since June of 2015, the Streets Section has added four rubbish positions, and is in the process of adding two full time Brush Collector positions. The increase to the purchase order will add uniforms for the new positions.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase order increase are budgeted in the Rubbish Collection Fund – Brush Collection Division's, Operating Services Account No. 226-4585-805.000 (\$500), the Rubbish Collection Fund – Recycling Division's, Operating Services Account No. 226-4586-805.000 (\$500), the Rubbish Collection Fund – Composting Division's, Operating Services Account No. 226-4587-805.000 (\$250), and the Rubbish Collection Fund – Yard Waste Division's, Operating Services Account No. 226-4588-805.000 (\$500.00).

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Mounting Equipment
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend to approve a purchase with CDW Government, Inc. (CDW-G) for \$10,849.75 for KVM mounting equipment for the Instrumentation and Process Controls Division.

Justification:

On August 16, 2017, we received a quote from CDW-G for rack mountable equipment with ports. This equipment will allow us to put all of our Supervisory Control and Data Acquisition servers and computers at the water and wastewater treatment plants in locked cabinets for security purposes and to help keep them clean. CDW-G was awarded the MiDEAL State bid contract to provide these items for governmental agencies in the State of Michigan.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund's Instrumentation and Process Controls Division's Parts and Supplies Account no. 590-4815-742.000 (\$5,424.76) and the Water Operations and Maintenance Fund's Instrumentation and Process Controls Division's Parts and Supplies Acct no. 591-4715-742.000 (\$5,424.75).

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rooftop HVAC Unit
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend to approve a purchase with Trane, Inc., a sole source, in the amount of \$7,444.00 for replacement of the rooftop Heating, Cooling, and Air Conditioning (HVAC) unit at the Emerson Retention & Treatment Basin for the Remote Facilities Division.

Justification:

The roof top gas fired HVAC unit installed in the early 1990's at the Emerson Retention & Treatment Basin failed in February 2017. Investigation by the maintenance staff revealed that the heat exchanger is cracked and the unit will need to be replaced. By purchasing a direct replacement, our maintenance staff will be able to handle the installation in-house. On August 14, 2017, we received a quote from Trane Inc. for a direct replacement. Trane is the manufacturer of the unit and a sole source for the replacement.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in Sewer Operations and Maintenance Fund, Remote Facilities Division's, Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Grit Slurry Cup Spin Chamber, Collector & Baffle Ring
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend to approve a purchase with Hydro International, a sole source, in the amount of \$9,801.00 for a spin chamber, collector, and baffle ring for the Wastewater Treatment Division.

Justification:

The wastewater plant has two grit slurry cups which classify the grit removed by the head cells and remove it from the wastewater. One slurry cup is in service twenty four hours a day and the second is put into service during high flow periods. The grit slurry cup is currently useable. However, maintenance staff has determined that these parts will need to be replaced in the near future because of the abrasive nature of the grit being processed. Due to the critical nature of this process, the parts are being ordered for scheduled maintenance to reduce the out of service time. On August 10, 2017, we received a quote from Hydro International for a replacement spin chamber, collector and baffle ring for our grit slurry cup. Hydro international is the manufacturer of the equipment and a sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rotork Valve Actuators Replacement
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend to approve a purchase with System Specialties Co., a sole source, in the amount of \$30,959.00 for three Rotork valve actuators for the Wastewater Treatment Division.

Justification:

In the early 1990's, the Wastewater Treatment Plant (WWTP) was upgraded to a Supervisory Control and Data Acquisition (SCADA) system. At this time the valves, which control the flow to the aeration basins and final clarifiers, were retrofitted with electronic actuators. These allow for the flow to be modulated by the SCADA system. Dozens of these valves are in our secondary treatment system. Over time the units fail and require replacement. Seven of the original valve operators remain in service. All are scheduled for replacement over the next five years.

On August 7, 2017, quotes were received from System Specialties Co. for three replacement valve actuators. Rotork actuators were chosen because they are used throughout the WWTP. System Specialties Co. is the manufacturer's representative and the sole source for Rotork.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: EAM Software Maintenance Renewal Fee
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Infor for \$14,604.04 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Divisions.

Justification:

Personnel from the Water and Wastewater Treatment Plants utilize EAM Enterprise Edition Barcoding systems and software for asset management, maintenance processes, collaborative workflow, reporting and analysis and routine equipment maintenance. An annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the help desk for all software related questions and/or problems.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 590-4815-805-000 (\$7,302.02) and the Water Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 591-4715-805-000 (\$7,302.02).

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Variable Frequency Drives

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend to approve a purchase with Kendall Electric, a sole source, for \$30,386.58 for two Variable Frequency Drives (VFD's) for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant has equipped many of our pumps with VFD's, which reduce pump wear and provide substantial energy savings. Allen Bradley has become our drive of choice and we recently installed twenty of them as part of the aeration basin improvement project completed in 2012. Standardizing drives allows us to stock fewer repair parts and provides for more options in case of equipment failure. We have developed a relationship with technical support at Kendall Electric, which has proven invaluable in maintaining and troubleshooting these drives.

A quote was received from Kendall Electric on August 9, 2017 in the amount of \$30,080.69. The quote is for the replacement for one failed thirteen year old VFD on our 125 horse power effluent pump. The second VFD is a new installation for our 75 horse power process water pump. The additional VFD will reduce electrical costs and extend pump life. Kendall Electric is the manufacturer's representative for Allen Bradley in our area and the sole source for their products.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Financial Advisory and Bond Counsel Services
Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend approval of the purchases to Raftelis Financial Consultants, Inc., Bendzinski & Co. Municipal Financial Advisors, and Dickinson Wright, PLLC, for an annual maximum of \$100,000 for FY 2018; and pending budget approval, for FY 2019 and FY 2020 for financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

Justification:

The Water and Wastewater Treatment Services and Public Services Departments have capital expenditures that are funded through various mechanisms. Traditionally, the different funding mechanisms require that we consult with a financial advisor and also retain bond counsel. We have in the past utilized all three firms aforementioned to perform either financial or legal services for all of the financed debt and grants secured for the enterprise funds of water and sewer. Due to regulatory changes and the requirement of Water Asset Planning, we will need to regularly consult with a financial advisor and bond counsel as we prepare our asset management plan for water. In addition, major capital expenditures are planned for the water and sewer systems within the next three years which will require these services. By having the ability to issue the purchase orders as needed annually, as priorities change, we will be able to assess quickly what impact changes to the capital/asset management plans may have on the end user.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are available in the current fiscal year and will be budgeted for FY2019 and FY2020, pending City Council approval, in the Water Operations and Maintenance Fund, Administration Division's Professional Services Account Number 591-4710-801.000 and the Sewer Operations and Maintenance Fund, Administration Division's Professional Services Account No. 590-4810-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Rezoning request for Lots 11 through 20, Block 7, Wadsworth Farm, City of Saginaw

Prepared by: Michael Foust, Associate Planner

Manager's Recommendation:

I recommend the rezoning of Lots 11 through 20, Block 7, Wadsworth Farm, City of Saginaw from B-1, Local Business, to B-2, General Business.

Justification:

This area is the southwest side of the 1800 block of E. Genesee. It is currently occupied by a closed restaurant, a takeout restaurant, a vacant retail store and one residence.

Steve Brindley contacted the City to request a used car lot in at the site of the old Jo Jo's Chicken at the northwest corner of Remington and E. Genesee. The City's zoning ordinances does not allow for a used car lot in a B-1 zoning district, but it is allowed in a B-2 district. The block to the south of this area is zoned B-2. Mr. Brindley circulated a petition to have the area rezoned. All owners in the block signed the petition to rezone the properties from a B-1 to a B-2 district.

Rezoning the area to a B-2 district will give property owners more options regarding the types of businesses allowed in this block including the used car lot that Mr. Brindley is requesting. It will also be an expansion of the B-2 district that is in the block to the south.

New businesses coming into this area will need to go through the Planning Commission for a site plan review and will have to put up a fence to separate the commercial businesses from the residential area to the west.

The Planning Commission held a public hearing on August 22, 2017 regarding this request and all interested parties were given the opportunity to be heard. The Planning Commission found in favor of the rezoning request.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."



Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE LOTS 11 THROUGH 20, BLOCK 7, WADSWORTH FARM, CITY OF SAGINAW, FROM B-1, LOCAL BUSINESS TO B-2, GENERAL BUSINESS.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on September 11, 2017 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE LOTS 11 THROUGH 20, BLOCK 7, WADSWORTH FARM, CITY OF SAGINAW FROM B-1, LOCAL BUSINESS TO B-2, GENERAL BUSINESS.

The City of Saginaw Ordains:

Section 1. That Lots 11 through 20, Block 7, Wadsworth Farm, City of Saginaw be rezoned from B-1, Local Business to B-2, General Business.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective October 19, 2017.

Enacted: October 9, 2017.

Yeas:

Nays:

Absent:

Abstain:

Dennis Browning
Mayor

Janet Santos, CMMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 9, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/ MMC
City Clerk

From: Tim Morales, City Manager

Subject: Amend the City Map by vacating a portion of an alley in Block 40, Saginaw Improvement Company's Addition "I"

Prepared by: Michael Foust, Associate Planner

Manager's Recommendation:

I recommend that the official City map be amended by vacating the east 100 feet of the west 250 feet of an alley bordered by Holmes Street on the north, Salt Street on the west and Stanley Street on the south.

Justification:

The City was contacted by one of the owners of property that abuts this alley. A petition was submitted to the City requesting that the alley be vacated to allow for the purchase of property from the Saginaw County Land Bank. The Land Bank has a policy of not selling property as a side lot unless the property is adjacent to the prospective buyer's property. The alley breaks the continuity just as a street would between properties. Therefore, the Land Bank will not sell this property owner the lots until the alley is vacated. To vacate the alley would give the owner the opportunity to purchase the additional lots and thereby adding them to the assessment roll.

The eastern part of the original alley was vacated in 1941 and 1972. This alley runs east and west through the center of Block 40, Saginaw Improvement Company's Addition "I". This alley is located off of Salt Street between Holmes and Stanley Streets. It runs east from Salt Street for 250 feet where it dead ends. Only the east 100 feet of the west 250 feet is to be vacated. It is overgrown and partially blocked by trees.

The Engineering Department has reviewed this request and stated that there are no utilities through this alley. The petition signed by all owners abutting the alley to be vacated was referred to the City Planning Commission (PC) for investigation and to report recommendations. The PC held a public hearing on August 22, 2017 and all interested parties were given the opportunity to be heard. There was no opposition to vacating the alley from anyone communicating with the City or at the public hearing. The PC found in favor of the petition to vacate the above referenced alley.

Council Action:

This communication is for explanation purposes only of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."



1396

24

Salt St

Holmes

Holmes St

2402V

2406

2410

2414

2422

Stanley

2500

19-1598

19-1599

19-1600

19-1601

19-1603

19-2061

12

13

14

15

16

11

16

19-1596

19-1595

19-1594

BLK 40

VAC 4-8-41

VAC 11-30-72

19-1604

19-1606

1416

1404V

VACATED

11-30-72

ORD D-1046

19-2062

19-2063

22

1411

1413V

1404V

1404V

1404V

1404V

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE A PORTION OF AN ALLEY RUNNING EAST AND WEST THROUGH BLOCK 40, SAGINAW IMPROVEMENT CO'S ADDITION "I".

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on September 11, 2017 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE THE EAST 100 FEET OF THE WEST 250 FEET OF AN ALLEY RUNNING EAST AND WEST IN THE CENTER OF BLOCK 40, SAGINAW IMPROVEMENT COMPANY'S ADDITION "I" IN THE CITY OF SAGINAW.

The City of Saginaw Ordains:

Section 1. That the portion of the alley being the east 100 feet of the west 250 feet of Block 40 of Saginaw Improvement Company's Addition "I", City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there are presently no utilities located in the vacated area, however there is hereby reserved in the street vacated an easement for such other public purposes as determined by the City of Saginaw, to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective October 19, 2017.

Enacted: October 9, 2017.

Yeas:

Nays:

Absent:

Abstain:

Dennis Browning
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 9, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

PERMIT THE SERVICE OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY AT 308 S. HAMILTON STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on or about July 20, 2017, The Hamilton Street Pub, LLC submitted an application for Encroachment Permit; and

WHEREAS: on August 8, 2017, The Hamilton Street Pub, LLC was issued a Class II Encroachment Permit from the City Zoning Division for 308 S. Hamilton Street to include the installation of a semi-permanent fence in an area on the City's sidewalk at 308 S. Hamilton Street; and

WHEREAS: pursuant to §96.45 through §96.59, Chapter 96, Title IX, of the Saginaw Code of Ordinances, "Encroachments," such Encroachment Permit is to be renewed annually, have routine inspections, require insurance naming the City as additional insured, and may be revoked at any time; and

WHEREAS: The Hamilton Street Pub, LLC has further requested that it be allowed to serve alcoholic beverages in this fenced area during the hours of operation; and

WHEREAS: the City Council can provide authorization for the service of alcoholic beverages on public property in accordance with §132.01 (C), Chapter 132, Title XII, of the Saginaw Code of Ordinances; and

WHEREAS: §132.01 (c), Chapter 132, Title XIII of the Saginaw Code of Ordinances states that City Council can authorize the service of alcoholic beverages on public property if the vendor provides evidence of all of the following to the satisfaction of the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The date and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in the subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance by the state;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the service of alcoholic beverages on public property in a fenced area on the City's sidewalk at 308 S. Hamilton Street, contingent upon The Hamilton Street

Pub, LLC providing to the City mandatory documents and proofs listed in §132.01 (c), Chapter 132, Title XIII, of the Saginaw Code of Ordinances.

BE IT FURTHER RESOLVED, that all insurance requirements will be set by the City and all insurance certificates must be reviewed and approved by the City.

BE IT FURTHER RESOLVED, if The Hamilton Street Pub, LLC does not provide the aforementioned mandatory documents and proofs as itemized in § 132.01 (c), Chapter 132, Title XIII, of the Saginaw Code of Ordinances, it will not be allowed to serve alcoholic beverages in the encroachment area at 308 S. Hamilton Street, Saginaw, Michigan during its hours of operation.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, CMMC/MMC, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 11, 2017; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

OUTDOOR SERVICE AREA AT 308 S. HAMILTON STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on or about July 20, 2017, the City Clerk's Office received an application for permission for Outdoor Service license at 308 S. Hamilton Street; and

WHEREAS: the request from The Hamilton Street Pub, LLC is for a new Outdoor Service area to be held in conjunction with 2017 Class C licensed business with Sunday Sales, located at 308 S. Hamilton Street, Saginaw, MI 48602, Saginaw County; and

WHEREAS: a separate resolution is to be adopted simultaneously herewith permitting the service of alcoholic beverages on public property at 308 S. Hamilton Street; and

WHEREAS: Chapter 111, "Alcoholic Beverages," §111.11, "Application for License," wherein the City Manager is to review all applications and departmental reports and give recommendation to City Council of approval or disapproval of the license; and

WHEREAS: the City of Saginaw Fire Prevention, City Police Department, City Engineering Department, and the City Building Inspections Division have conducted their respective inspections and determined compliance of the applicable codes at 308 S. Hamilton Street.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw approves the request received from The Hamilton Street Pub, LLC for a new Outdoor Service area to be held in conjunction with 2017 Class C licensed business, located at 308 S. Hamilton Street, Saginaw, MI 48602, Saginaw County.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, CMMC/MMC, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 11, 2017; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk