



Saginaw City Council Regular Meeting Agenda

Castle Museum - Morley Room
500 Federal Avenue
January 23, 2026
9:00 AM

Prayer and Pledge of Allegiance

Roll Call

Announcements

Public Hearings

Public Input

(A list will be provided following submittal deadline.)

Remarks of Council

Reports From Manager

Consent Agenda

1. Approve the January 12, 2026 regular council meeting minutes.
2. Approve to receive, file, and refer to the Planning Commission for recommendation Petition #26-02 to rename Weadock Park, located at the corner of S. Weadock and Hoyt Avenues, to Kevin Mark Rooker Park.
3. Approve the insurance proposals with Chubb Insurance Company for Commercial Property, Equipment Coverage, Bridges/Docks Coverage, Machinery and Equipment Breakdown Coverage; with Hanover Insurance Group for Crime Coverage, and Scottsdale Insurance Company for Storage Tank Liability Insurance, effective February 1, 2026 to February 1, 2027, for a total cost of \$712,045.60. I further recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.
4. Receive and file the 2026 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination; that City Council conduct a public hearing at a regular meeting to be held Monday, February 23, 2026; and that the City Clerk is hereby directed to post a public notice of said hearing.
5. Acceptance of the donation from Consumers Energy of air purifiers to the Community Development Block Grant Division (CDBG).
6. Ratification of an emergency purchase with A C Klopff, Inc. for \$4,820.00, for installation of natural gas regulators in Fire Station 1 for the Fire Department.

7. Approve to increase the blanket purchase order with McDonald Ford by \$8,000.00, for a new total of \$23,000.00, for vehicle parts for the Public Services Department, Motor Pool Division.
8. Approve to increase the blanket purchase order with Wilson Ford by \$2,500.00, for a new total of \$12,500.00, for vehicle repair services for the Public Services Department, Motor Pool Division.
9. Approve the purchase with Detroit Salt Company for \$135,980.00 for 2,600 tons of seasonal road salt for the Public Services Department, Streets Division.

Board/Commission/Committee Reports

Appointment of Board/Commission/Committee Members

Ordinance Introduction

1. An ordinance to amend Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," by amending §14.34. "Bids and Bonds," of "Purchasing, Contracting, and Selling Procedure," of the City of Saginaw Code of Ordinances, O-204.

Ordinance Adoption

1. An ordinance to create the Bearinger Building Historic District.

Resolutions

Unfinished Business

Miscellaneous Business

Adjournment

Timothy Morales
City Manager



Accessibility Notice:

If you require accommodations to attend or participate in this meeting due to a disability, please contact the [City Clerk's Office](#) at [\(989\) 759-1480 ext. 6](tel:989-759-1480) or visit in person at:

[Saginaw City Hall](#)
[1315 S. Washington Ave.](#)
[Saginaw, MI 48601](#)

Advance notice is appreciated to allow time to make arrangements.

A Regular Meeting of the Council of the City of Saginaw, Michigan, was held Monday, January 12, 2026, at 6:30 p.m. at the Andersen Enrichment Center, 120 Ezra Rust Drive, Saginaw, Michigan.

Prayer and Pledge of Allegiance

Council Member Braddock offered a prayer and Council Member Wiggins led the pledge of allegiance of the United States of America.

Roll Call

Mayor Moore called the meeting to order. Council Members present: Tobias Young, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

Announcements

City Clerk Kristine Bolzman announced the following:

- City offices will be closed on January 19 in observance of the Martin Luther King Jr. Holiday.
- The next City Council meeting will be the annual Strategic Planning Session on Friday, January 23. The meeting will be held at the Castle Museum and will begin at 9:00 a.m.

Public Hearings

Clerk Bolzman announced the Public Hearing regarding the EPA Brownfield Cleanup Grant for the Beringer Building located at 126 N. Franklin Street. Mayor Moore called for public comments. Ryan Higuchi, AKT Peerless Senior Project Manager, spoke in favor of the topic. Mayor Moore called for additional public comments. Tom Miller Jr., Saginaw Future President, spoke in favor of the topic. Mayor Moore called for additional public comments. Jessica DeBone, River Caddis Vice President of Development, spoke in favor of the topic. Mayor Moore called for public comments two additional times. No further comment was made.

Moved by Council Member Seals, seconded by Council Member Ostash to close the public hearing. 9 ayes, 0 nays, 0 absent.

Public Input

Members of the public that addressed the Council: Melanie Velasco, Mike Thompson, and Betsy DeParry.

Council Remarks

Remarks were heard from the following Council Members: Wiggins, Hammond, Young, Seals, Balls, Ostash, Braddock, Garcia, and Mayor Moore.

Reports from Manager

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced Christina Harrington, MPH, Health Officer and Director, Saginaw County Health Department/BWell Saginaw. Ms. Harrington provided an update on the Rx Kids Program.

Manager Morales introduced Ronald Rangel, Assistant City Engineer. Mr. Rangel introduced the Safe Streets Project. He then introduced Lauren Warren, Cincar Consulting Group

Director. Ms. Warren provided an update on the Safe Streets Project and introduced Ann Marie Kerby, AICP with Cincar Consulting Group. Ms. Kerby presented an update on citizen and stakeholder outreach.

Council Member Balls left the meeting at 7:59 p.m. and returned at 8:01 p.m.

Consent Agenda:

Moved by Council Member Wiggins, seconded by Council Member Seals to approve the consent agenda, allowing room for exceptions. An exception was made to item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the December 15, 2025 regular council meeting minutes.
2. Approve Petition #26-1 from the Saginaw County Bar Association to erect a banner in the 500 block of Court Street from April 6 to May 5, 2026, to promote "Law Day."
3. Approve the amendments to the FY 2026 Approved Budget to recognize changes that have occurred during the December period.
4. Approve the 100 Club 2025 Grant from the 100 Club of Saginaw County in the amount of \$5,271 for the Police Department, Emergency Services Team. Further, approve a budget adjustment for FY 2026 to recognize these funds.
5. Approve a payment to the City of Midland for \$39,856 to satisfy our local cost share requirement for a grant award of 41 self-contained breathing apparatuses for the Fire Department.
6. Approve the purchase with Advanced Business Communications, LLC for \$2,874 for security cameras at Forest Lawn Cemetery for the Public Services Department, Facilities Division.
7. Approve the purchase with D and K Truck Company for \$110,661 and Truck and Trailer Specialties for \$70,415 for a 2026 Freightliner 108SD Dump Truck with equipment installation for a total amount of \$181,076 for the Public Services Department, Maintenance and Service Division.
8. Approve a purchase with Trace Analytical Laboratories, Inc. for \$8,700 for Lead and Copper Analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.
9. Approve a purchase with Kerr Pump and Supply for \$12,489 for refurbishing a pump and motor for the Birch Run Pump Station for the Water and Wastewater Treatment Services Department, Water Treatment Division.
10. Approve a purchase with JWC Environmental, a sole source, for \$141,079 for bar screen racks for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Moved by Council Member Hammond, seconded by Council Member Balls to approve item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

Board/Commission/Committee Reports

Council Member Wiggins reported that she attended the Youth Council meeting today. She extended her appreciation to staff and stated that she is looking forward to serving as a mentor to an assigned student.

Council Member Balls stated that he also attended the Youth Council meeting and is also looking forward to serving as a mentor.

Resolutions

Moved by Mayor Pro Tem Garcia, seconded by Council Member Seals to adopt a resolution approving the issuance of Hospital Revenue and Revenue Refunding Bonds by the City of Saginaw Hospital Finance Authority for the benefit of Covenant Medical Center, Inc. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Wiggins to adopt a resolution authorizing sponsors of specified community events to use amplifying equipment for 2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to adopt a resolution authorizing the sale and consumption of alcoholic beverages during specified community events for 2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Wiggins, seconded by Council Member Hammond to adopt a resolution placing a temporary moratorium on the development of data centers. 9 ayes, 0 nays, 0 absent. Motion approved.

Adjournment

Moved by Mayor Pro Tem Garcia, seconded by Council Member Wiggins to adjourn the meeting at 8:33 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

#26-02

PETITION TO



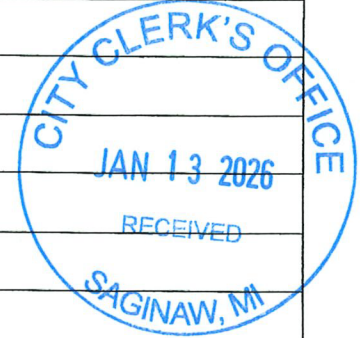
 NAME X RENAME

NOTE: PETITION MUST BE FILED WITH CITY CLERK BY 12 NOON, TEN (10) DAYS PRIOR TO COUNCIL MEETING.

TO SAGINAW CITY COUNCIL:

I/We, the undersigned, hereby Petition your Honorable Body to give favorable consideration to the Naming/Renaming of:

<input type="checkbox"/> Street	<input checked="" type="checkbox"/> XX Park	<input type="checkbox"/> Building	<input type="checkbox"/> Other:
Location & Description: (If Street, attach Street Map)			
Corner of S. Weadock and Hoyt Avenues (Map attached)			
Reason for Request/Justification: (Attach additional sheet, if necessary.)			
See attached			



PETITIONERS

Name: Jacob Way		Name: Steven L. Meyers	
Address: [Redacted]		Address: [Redacted]	
City: [Redacted]	Zip: [Redacted]	City: [Redacted]	Zip: [Redacted]
Name: Lee Amo		Name: Betsy de Parry	
Address: [Redacted]		Address: [Redacted]	
City: [Redacted]	Zip: [Redacted]	City: [Redacted]	Zip: [Redacted]

CONTACT PERSON

Name: Betsy de Parry		Name:	
Address: [Redacted]		Phone #: [Redacted]	
City: [Redacted]	State: [Redacted]	Zip: [Redacted]	

LOCATION

CORNER OF S. WEADOCK AVENUE AND HOYT AVENUE

The screenshot displays the Saginaw Area GIS interface. On the left is a map view showing an aerial view of the intersection of S. Weadock Ave and Hoyt St. A callout box identifies the parcel 07 0299 00000 as 'CITY OF SAGINAW 659 S WEADOCK AVE, Saginaw'. The right side of the screen shows the following details:

Property Details: 07 0299 00000

[Click here for County Treasurer Tax BSAA Website](#)
[Click here for Municipal BSA Website](#)

Property Address
659 S WEADOCK AVE
Saginaw, MI, 48607

Owner Address
CITY OF SAGINAW
1315 S WASHINGTON AVE
SAGINAW, MI 48601-2513

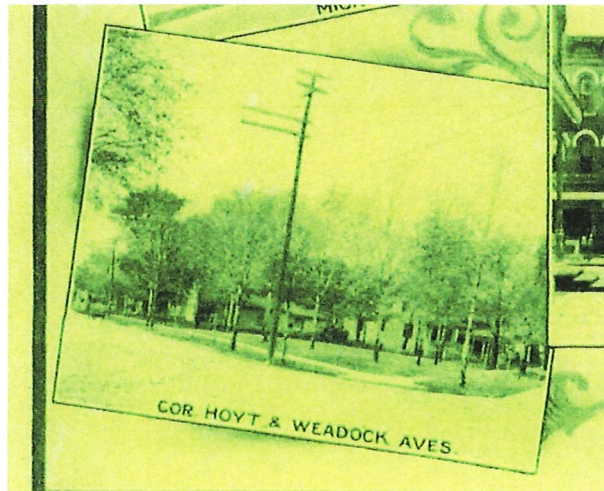
Unit: 90
Unit Name: CITY OF SAGINAW

General Information for 2025 Tax Year

Parcel Number:	07 0299 00000	Assessed Value:	\$0
Tax Status:	EXEMPT (211.7M)	Taxable Value:	\$0
Property Class:	202	State Equalized Value:	\$0
Class Name:	COMMERCIAL-VACANT		
School Dist Code:	73010		

Photo of Weadock Park in the Semi-Annual Centennial Souvenir: Saginaw 1857-1907.

Published by the Saginaw Board of Trade.



REASON FOR REQUEST

George W. Weadock died in 1937 at the age of 84. He was a prominent attorney in Saginaw, a civic leader and – importantly – the first mayor of the City of Saginaw after the consolidation of East Saginaw and Saginaw City became effective on March 12, 1890. It's fitting that he is remembered and that Weadock Avenue was named for him. Weadock Park was also named for him.

When the City was no longer able to maintain the parks, Kevin Rooker and Bill Ostash began to care for and beautify Weadock Park. They've done so both before and after officially adopting it on September 27, 2021. They've tended the grounds, added a fire ring, and in the spring, you could see Kevin planting flowers. Passersby could see Kevin's loving touch.

Just as it is fitting to remember George Weadock, it is also fitting to remember Kevin Rooker who loved our city, who worked tirelessly to preserve its history, and who generously gave his time and talent to multiple projects and efforts that are improving our community for current residents and future generations.

We therefore petition the City to rename the park to Kevin Mark Rooker Park. Weadock Avenue would remain unchanged.

Our request is supported by 431 of Kevin's friends who signed petitions supporting the change.

Any and all changes will be supported privately with no cost to the City.

ADDITIONAL ATTACHMENTS:

Origin of Weadock Park

About George W. Weadock from the Saginaw County Hall of Fame records

Petitions signed by 431 people

ORIGIN OF WEADOCK PARK (1 of 2)

According to the City of Saginaw Annual Report in 1908 (following page), The City acquired the land in 1890 for the sum of \$500.00.

It was named Weadock Park the following year, according to the *Saginaw News*, July 14 1891.

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Saginaw News July 14, 1891 [Back to R](#)

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anner provided in the ordi-
thereto.
e week under the provisions of

Common Council of the City
the repairing of the plank

of Emily street, between Hoyt
f Merrill street, between Emily
ck avenue.
o of Warren avenue, between
Holland Avenue.
deemed and hereby declared to
ble improvements: it is there-

Adopted.
By Ald. Provencher:
Resolved, By the Common Council, of the
City of Saginaw that the triangular piece of
property lately purchased by the city for park
purposes, bounded by Weadock avenue, Hoyt
and Burt streets, be known and designated as
Weadock Park

Adopted by the following vote:
Ayes—Ald. Achard, Backhout, Cadagan, Cas-
well, Clark, Cornwell, Deisler, Harris, Higgins,
Jackson, E. E. Johnson, R. F. Johnson, Muel-
ler, Nuegely, Nau-r, Provencher, Rebec, Reins,
Rellie, Ring, Roseyear, Smith, Staniford, Stewart,
Stobbe, Stone, Wiggins and Ziem—28.
Nays—None.

The following is an excerpt from City of Saginaw Annual Report dated 1908.

Weadock Park

This park was acquired by the city in February, 1890 as explained by the following communication from the Controller to the Council at its meeting held February 17th, 1890.

"To the Honorable the Common council of the City of East Saginaw:

Gentleman:-I herewith submit contracts in duplicate, executed by Isadore Doty and by myself on behalf of the city, for the purchase of fractional block 43, Glasby, Gallagher and Little's Addition for Park purposes only, in accordance with the conditions named in the report by the Committee on Parks and Ways and Means heretofore adopted by the Council (see C.C.P., page 261), the consideration in said contract being the sum of \$500, to be paid on or before one year from Feb. 15, 1890, without interest."

J. SCHWARTZ, City Controller.

Received and action of Controller and contracts approved by a unanimous vote.

The conditions referred to in the foregoing communication were that the property should be used for park purposes only, and that in vacating Chestnut (now Burt) Street, between Hoyt Avenue and Webster (now Weadock Avenue) Street, that there should be maintained by the city a sidewalk on the north side of said vacated street and a 16 foot driveway across the north part of said vacated street from Hoyt Avenue to Weadock Avenue.

The improvement and maintenance of this park was at once assumed by the city. Since the parks came under the control of the present Board up to January 1st, 1908, there has been expended upon this park \$50.00 for shrubs and \$81.75 for care and maintenance.

Calendar Year 1907 Expenses

Payroll, care.....	\$28.48	W.W.
Essig & Company - shrubs.....	\$43.00	
Total -	\$71.48	

GEORGE W. WEADOCK
(1853-1937)

Write-up from the Saginaw County Hall of Fame into which Mr. Weadock was inducted in 1968.



George W. Weadock was a small, genial man who left a giant's footprint on Saginaw history.

He was one of Michigan's most able attorneys and a thorough student who knew how to look up law applicable to his case. He had few peers in the trial of a case and prided himself on his integrity.

He was the first mayor of the consolidated Saginaws, and his calm reasoning did much to smooth the acrimony which existed between the first-elected aldermen of the combined cities. Weadock was an indefatigable worker for the public good.

Most of his life's chief interests were the welfare of St. Mary's Hospital, St. Vincent's Orphans' Home and St. Mary's Cathedral. He did monumental work for each. A street was named after him and so was a nursing home at St. Mary's Hospital.

George W. Weadock was born in 1853 in St. Marys, Ohio, a son of Lewis and Mary Cullen Weadock, who had immigrated from Ireland four years previously. His father died when he was 10 years old, his mother when he was 23. Weadock spent his early years on the family farm. His primary education was in St. Marys' schools. While there, he developed a strong interest in the law.

He began his legal studies in earnest under tutelage of one of Ohio's leading lawyers, Isaiah Pillars, attorney general of the state. In 1875 he entered the University of Michigan, paying his college expenses with money he earned teaching. After leaving the university, he went to Bay City where his brother, Thomas A. E. Weadock, already had entered the practice of law. George Weadock was admitted to the bar in 1876. Soon after, he came to Saginaw and entered the office of Timothy E. Tarsney, one of Saginaw's prominent lawyers who also had political ambitions.

Tarsney was elected to Congress, and during his four-year absence representing the Eighth Congressional District, Weadock ran the office. Their association continued until 1891, when Tarsney moved to Detroit. In 1888 Weadock had been made a member of the bar of the U. S. Supreme Court.

Weadock had attained respected public stature on both sides of the river. When the wrangling Saginaws were united—at least by law—in the 1890 consolidation, Weadock was a logical choice for mayor. He served two terms as mayor, until the spring of 1892. In 1890 the voters elected two aldermen from each of the new city's 15 wards. With Weadock, that made a common council of 31 men. The new government for a time was hobbled by traditional jealousies and cross purposes. Great was the bickering and political sniping. Weadock later recalled those early days of municipal

mishmash. The trouble began, he once related, when the consolidation bill was being drafted in 1889. Sectional jealousy caused provisions to be picked to pieces almost as fast as they were drawn up, leaving the charter committee pretty well baffled. The most vexing problem was the location of the future City Hall. East Saginaw at the time had a City Hall site at Jefferson at Federal. The west siders wanted no part of the long walk or buggy ride over town to transact city business. The difference of opinion explains why the City Hall, at Washington and Holland, is nearer the geographical foot, rather than the heart, of the city. They agreed on the City Hall location in the new city's charter. When the first council took office, some of the councilmen wanted to renege, but Mayor Weadock dissuaded them.

Later in his career, Weadock recalled, chuckling, that west side officials of the former Saginaw City first wouldn't give up their books—even after the consolidation occurred. Their stubbornness gave way to open defiance. They wouldn't vacate offices and close shop. "Let's see you put us out," they jeered. So, one by one, they were ousted on grounds of defalcation. They aligned themselves with a group of South Saginaw dissidents and brewed trouble for the new government whenever they could.

In connection with his practice, Weadock built up one of the finest law libraries in the state. He was generous in making it accessible to other members of the bar, particularly to younger lawyers who could not afford such books. He was always willing to help young attorneys starting out in the profession. George W. Weadock practiced law 60 years, being among the deans of Michigan barristers. He had been president of both the Saginaw County Bar and State Bar Associations. The University of Detroit conferred upon him the honorary degree of doctor of laws.

He was president and director of the former Saginaw Welfare League. He had worked to guide expansions of both St. Mary's and Saginaw General Hospitals. He also had been active in the Saginaw Council and Knights of Columbus. One of the highest honors of his life came in 1927 when Pope Pius XI conferred on Weadock the Knighthood of St. Gregory, one of the highest awards given laymen by the Roman Catholic Church. This was for Weadock's many services to the church and his selfless devotion to its causes. He had worked as legal counsel for the Diocese of Detroit and later for the Diocese of Grand Rapids. He also had been legal counsel for St. Mary's Hospital and St. Vincent's Orphans' Home.

Weadock was married twice. His first wife was the former Anna E. Tarsney, sister of his former law partner. She died in 1893. He later married the former Mary Grace McTavish. Weadock had 10 children. George W. Weadock died in 1937 at 84.

January 13, 2026

Kristine Bolzman
City Clerk
City of Saginaw
1315 S. Washington Avenue, Room 102
Saginaw, Michigan 48601

RE: Petition to Rename Park

Dear Ms. Bolzman:

Please find attached a petition to rename Weadock Park to Kevin Mark Rooker Park, together with a location map, the reason for our request, and petitions of support.

Thank you


Betsy de Parry


Lee Amo

Steve Meyers


Jacob Way


Council Communication

Item Number: 3.

From: Timothy Morales, City Manager
Subject: February 1, 2026 Insurance Coverage Renewal
Prepared By: Kristine Bolzman, City Clerk

Manager's Recommendation:

Approve the insurance proposals with Chubb Insurance Company for Commercial Property, Equipment Coverage, Bridges/Docks Coverage, Machinery and Equipment Breakdown Coverage; with Hanover Insurance Group for Crime Coverage, and Scottsdale Insurance Company for Storage Tank Liability Insurance, effective February 1, 2026 to February 1, 2027, for a total cost of \$712,045.60. I further recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.

Justification:

Recently, Saginaw Bay Underwriters received proposals for insurance coverage on City Buildings & Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake and Animals in the Petting Zoo, Crime Coverage, Equipment Floater & Bridges Coverage, Machinery & Equipment Breakdown Coverage and Storage Tank Liability Insurance to be effective February 1, 2026 to February 1, 2027. Upon receipt and review of the proposals received by Saginaw Bay Underwriters, the following insurance policies are being recommended:

PROPERTY COVERAGE

Chubb Insurance Company policy includes Blanket Coverage for Buildings and Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake, and Animals in the Petting Zoo. Last year's premium was \$350,148 and this year's premium is \$388,005 which includes a Terrorism Coverage charge of \$6,922. This is an increase of \$37,857 over last year's premium due to a 1% increase to the property limits and the addition of Machinery & Equipment Breakdown Coverage to the Chubb Commercial Property Policy. This policy carries a \$100,000 deductible with the exception of the Animals in the Petting Zoo, which has a \$500 deductible and Computer Coverage, which has a \$10,000 deductible. The policy has a \$100,000,000 loss limit.

CRIME COVERAGE

The Hanover Insurance Group policy includes coverage for Public Employee Dishonesty, Forgery and Alteration, Theft, Disappearance and Destruction, inside and outside the premises, Computer Fraud & Funds Transfer Fraud. Last year's premium was \$7,713 and this year's premium will be \$7,713. This policy carries a \$10,000

deductible, with the exception of Forgery and Alteration which carries a \$1,000 deductible.

EQUIPMENT FLOATER POLICY

Chubb Insurance Company policy includes Contractors Equipment, Miscellaneous Unscheduled Equipment, Employee Tools, Rental Cost Reimbursement, Equipment leased/rented from others, Floating Docks, Fire Department Service Charges, Inventory or Appraisals, Pollutant Clean-up, Fire Protection Equipment Refill. Last year's premium was \$39,955 and this year's premium is \$36,452 which is a decrease of \$3,543. The deductible for this policy ranges from \$1,000-\$5,000, with the exception of the Floating Docks which carries a \$25,000 deductible.

BRIDGES POLICY Chubb Insurance company policy includes coverage on the Douglas Schenck, Frank Andersen, G. Stewart Francke (formerly Holland Avenue), Genesee Avenue, Johnson Street with a \$100,000 deductible. Coverage on the Norman Street, Ojibway Island (South End) and Ojibway Island Pedestrian, North & South end, Bridges have a \$50,000 deductible. Last year's premium was \$280,440 and this year's premium is \$261,990 which is a decrease of \$18,450. The value of the bridges has remained the same as they were recently adjusted based on updated appraisals from Spicer Engineering. This policy has a \$50,000,000 loss limit.

MACHINERY & EQUIPMENT BREAKDOWN

Machinery & Equipment Breakdown Coverage is now provided on the Commercial Property through Chubb Insurance Company. This coverage includes, but is not limited to, coverage on Mechanical Equipment, Electric Generators, Miscellaneous Electrical Apparatus, Recip. Eng. Internal Combustion, Transformers, Water Damage, Expediting Expenses, Ammonia Contamination and Hazardous Substance. The premium is included in the Property Coverage premium above. This policy carries a \$100,000 deductible and has a loss limit of \$100,000,000.

STORAGE TANK LIABILITY INSURANCE Scottsdale Insurance Company policy includes coverage on 11 tanks, 8 aboveground and 3 underground, that are insured at 4 locations. The deductible on this policy is \$25,000. Last year's premium was \$15,993.00 and this year's premium is \$17,885.60 which is an increase of \$1,892.60.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

The vendors meet the requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Self Insurance Fund's Insurance Account No. 677-195.00-806.000, to be expended from FY2026 and FY2027 budgets, pending budget approval and as invoiced.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 4.

From: Timothy Morales, City Manager
Subject: 2026 Single Lot Special Assessment Tax Roll
Prepared By: Kristine Bolzman, City Clerk

Manager's Recommendation:

Receive and file the 2026 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination; that City Council conduct a public hearing at a regular meeting to be held Monday, February 23, 2026; and that the City Clerk is hereby directed to post a public notice of said hearing.

Justification:

The City Engineer filed the 2026 Single Lot Special Assessment Tax Roll with the City Clerk on January 19, 2026, for the following assessments:
Nuisances: Yard Violations, Board Ups, and Weed Cutting

1. False Alarms
2. Sewer Connections
3. Demolitions

The expenses on single lot assessments are not the type that require prorating of costs among several lots and parcels of land in the special assessment district but are assessed to owners of the individual lots on which a service was performed. The owners of record have been billed in accordance with provisions of Title III, Administration, Chapter 33, "Taxation and Assessment," § 33.21, "Assessing Single Lots," of the Saginaw Code of Ordinances, O-204.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 5.

From: Timothy Morales, City Manager

Subject: Air Purifiers Donation

Prepared By: Leticia Trevino, Block Grant Specialist

Manager's Recommendation:

Acceptance of the donation from Consumers Energy of air purifiers to the Community Development Block Grant Division (CDBG).

Justification:

CDBG has collaborated with Consumers Energy for years on assisting or enhancing services that we provide to low-to-moderate income homeowners in the City. On December 17, Consumers Energy generously donated 100 air purifiers to be offered to low-income residents who attended our recent public meeting for the City's five-year consolidated plan at the Andersen Enrichment Center. The remaining air purifiers are to be offered to low income homeowners participating in CDBG housing programs.

The City Attorney previously declared that State law allows a city to accept any gift of real or personal property. Per MCL 123.905 "A municipality may receive, own, and enjoy any gift of real, personal, or intangible personal property, made by grant, devise, or bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes."

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 6.

From: Timothy Morales, City Manager

Subject: Ratification of Emergency Purchase – Gas Regulator Installation

Prepared By: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

Ratification of an emergency purchase with A C Klopff, Inc. for \$4,820.00, for installation of natural gas regulators in Fire Station 1 for the Fire Department.

Justification:

Recently, Consumers Energy upgraded the natural gas service line to Fire Station 1. In doing so, the pressure to the building was decreased. During weekly testing, it was found that the new natural gas pressure being delivered was too low for the station's emergency standby generator, and the generator would not operate. This has left the station without emergency backup power. Consumers is expediting our request to install a new regulator on the main service line, which will increase the delivered pressure. This will require the installation of 7 regulators throughout the building to lower the pressure for various HVAC units and appliances. These regulators must be in place before Consumers can increase the pressure to the building. On December 15, 2025, emergency purchase order #523754 was issued to A C Klopff, Inc. to install seven gas regulators in Fire Station 1.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Suppression Division, Parts and Supplies Account No. 101-344.01-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 7.

From: Timothy Morales, City Manager
Subject: Increase McDonald Ford Blanket Purchase Order – Garage Parts
Prepared By: Alex Niedecken, Motor Pool Administrator

Manager's Recommendation:

Approve to increase the blanket purchase order with McDonald Ford by \$8,000.00, for a new total of \$23,000.00, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2026, the purchase order listed below was issued in the amount of \$15,000.00 to McDonald Ford. We have spent \$13,322.85 to date, leaving a balance of \$1,677.15.

Due to the current economic conditions, many vendors have had to increase their prices while remaining competitive. There are no feasible means to determine what parts will be needed. McDonald Ford is City Garage's primary local vendor, supplying various parts for the Police Department's patrol vehicles.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
522271	McDonald Ford	\$15,000.00	\$8,000.00	\$23,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 8.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order – Wilson Ford Repair Services
Prepared By: Alex Niedecken, Motor Pool Administrator

Manager's Recommendation:

Approve to increase the blanket purchase order with Wilson Ford by \$2,500.00, for a new total of \$12,500.00, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2026, the purchase order listed below was issued to Wilson Ford for \$10,000.00. We have spent \$9,507.17 to date, leaving a balance of \$492.83. The City's Municipal Garage requires services from this vendor for various vehicles, particularly light-duty vehicles, from July 1, 2025 to June 30, 2026.

This vendor provides repair services for Ford vehicles, handling the majority of repairs for City of Saginaw Police Department units. Increasing funding will allow for additional support and improved turnaround times, ensuring public safety vehicles are returned to service quickly to accommodate the internal workload.

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
522255	Wilson Ford	\$10,000.00	\$2,500.00	\$12,500.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

Council Communication

Item Number: 9.

From: Timothy Morales, City Manager
Subject: Seasonal Road Salt Purchase
Prepared By: Phillip (Phil) Karwat, Director of Public Services

Manager's Recommendation:

Approve the purchase with Detroit Salt Company for \$135,980.00 for 2,600 tons of seasonal road salt for the Public Services Department, Streets Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2025, the City placed an order for 2,000 tons of seasonal road salt for this winter. Per the contract the City can decrease their seasonal salt purchase by 20% or increase their seasonal salt purchase by 30%. The City has elected to increase their seasonal salt purchase by 30% in order to replenish our inventory.

Detroit Salt Company was the low bidder on the State bid at \$52.30 per ton (MIDeal Contract MA 80000000768). This per ton price includes the road salt, weighing, loading, handling and the truck freight charges.

The 2025 unit price for seasonal road salt was \$54.21 per ton, and the 2024 unit price for seasonal road salt was \$55.61. This year's unit price for seasonal road salt represents a 3.5% decrease from the 2025 unit price, and a 6.0% decrease from the 2024 unit price. The City's salt barn storage capacity is 4,000 tons. It is estimated that there are 1,450 tons of road salt in the salt barn currently.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Winter Maintenance Division, Street and Road Materials Account No. 202-449.03-743.000 \$54,392.00, Local Streets Fund, Winter Maintenance Division, Street and Road Materials Account No. 203-449.03-743.000 \$20,397.00, and Major Street Fund, State Winter Maintenance Division, Street and Road Materials Account No. 202-455.00-743.000 \$61,191.00.

Council Action:

Motion to approve the recommendation of the City Manager.

Attachments:

None

From: Tim Morales, City Manager

Subject: Purchasing Ordinance Amendment

Prepared by: Lori Brown, Finance Director, and Amy Lusk, City Attorney

Manager’s Recommendation:

I recommend introduction and approval to amend Chapter 14, “Finance and Purchasing,” of Title I, “Administrative Code,” by amending §14.34. “Bids and Bonds,” of “Purchasing, Contracting, and Selling Procedure,” of the City of Saginaw Code of Ordinances, O-204 to include routine printing costs.

Justification:

The City is responsible for the printing and mailing of various mandatory communications such as Notice of Assessments, tax bills, rubbish bills and water bills, etc.

It is imperative that these types of mailings are provided to residents in a timely and accurate manner. To avoid costly reoccurring set-up fees, the City has established ongoing relations with various printers who have proven experience in importing data and the printing of these communications.

It is in the City’s best interest to include these types of routine printing services as exempt from the competitive bidding requirement.

This ordinance has been approved by me for substance and the City Attorney as to form.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled “Ordinances.”

Moved by Council Member _____, seconded by Council Member _____, to introduce an ordinance entitled and reading as follows:

O- _____

An Ordinance to amend Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," by amending §14.34. "Bids and Bonds," of "Purchasing, Contracting, and Selling Procedure," of the City of Saginaw Code of Ordinances, O-204.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on January 23, 2026, be taken up and enacted, entitled and reading as follows:

O-_____

An Ordinance to amend Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," by amending §14.34. "Bids and Bonds," of "Purchasing, Contracting, and Selling Procedure," of the City of Saginaw Code of Ordinances, O-204.

§ 14.34 BIDS AND BONDS.

(A) Notices inviting sealed bids.

(1) Notices inviting sealed competitive bids in all cases where required by this section, state or federal law or regulation, shall be posted and publicly advertised at least five calendar days prior to the final date for submitting bids in the City Clerk's office, on the city's cable channel and website and/or through other alternative electronic bidding resources as deemed by the Purchasing Officer to provide sufficient notification to prospective bidders.

(2) Such notice shall indicate the goods, non-professional services, supplies, materials, or equipment desired, or the construction project to be undertaken, the place where bid specifications are available to be obtained, and the date, time, and place the bids are due. Bid specifications shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured, as well as identify all requirements which the bidders must fulfill and all other factors to be used in evaluating bids or proposals.

(3) In all cases where sealed bids are invited, the Purchasing Office shall mail, and/or make available copies of bid forms, sealed bid instructions, and specifications to at least three qualified vendors or contractors where possible in order to obtain competitive bidding. Bid lists shall be maintained by the Purchasing Officer, or his or her designee, and shall be available for public inspection.

(B) Items not subject to competitive bidding.

(1) The City Council has determined that the following list of goods, services, materials and supplies need not be subject to the competitive bidding process, as it may not be to the city's advantage to contract these services through competitive bidding:

- (a) Advertisements in periodicals;
- (b) Payments to arbitrators;

- (c) Firms providing deposition and court transcript services;
- (d) Dues and subscriptions;
- (e) Medical services;
- (f) Publications and copyrighted materials;
- (g) Conferences, seminars, and classes;
- (h) Travel expenses;
- (i) Purchases covered by use of petty cash checks;
- (j) Utility bills, including gas, electric, water, sewage, and local telephone service;
- (k) Television and radio advertisements;
- (l) Fuel purchases;
- (m) Employee benefits payments, including, but not limited to, health, dental, vision, and life insurance, pension, and the like; and
- (n) U.S. Postal, United Parcel Service, Federal Express, Airborne, or other delivery services; and
- (o) Software license renewals; and
- (p) Routine printing costs.

(2) For the purpose of this division (B), the City Manager may recommend and approve payment and purchase of the above items without submitting proposed invoices for such services to City Council as long as the amounts are a specific category line item in the annual budget approved by City Council, and the City Attorney, or his or her designee, and City Manager have approved the contract as to form and substance.

(C) Bid, performance and labor and material bonds.

(1) Except as otherwise required by any applicable law or regulation, any bid in excess of \$100,000 shall be accompanied by a bid bond, bank money order, certified check, or cashier's check in the amount of 5% of the total amount bid.

(2) Except as otherwise required by any applicable law or regulation, a performance bond and a labor and material bond shall be furnished with the contract documents

executed by the bidder prior to the award of each contract exceeding \$50,000 for the construction, alteration, or repair of any public building or public work or improvement as provided by the Contractor's Bond for Public Buildings or Works Act, Public Act 213 of 1963, being M.C.L. §§ 129.201 et seq., and each such bond shall be in an amount equal to the total amount of the contract and executed by the contractor and a corporate surety company authorized to do business in the state.

(D) Disqualification of bidders.

(1) In addition to any other remedies authorized by law, a bidder may be disqualified from bidding on any city contracts for up to three years by the City Manager if it has been determined that the bidder, after an award of a contract:

- (a) Failed to provide the service or supplies required;
- (b) Provided the service or supplies in an untimely manner causing delays and interference;
- (c) Lacked financial resources and the ability to satisfactorily perform the contract or provide the services or supplies;
- (d) Exhibited poor quality of performance in delivering the service;
- (e) Delivered poor quality of goods;
- (f) Failed to comply with laws and ordinances relating to contract performance;
- (g) Defaulted on its quotations; and/or
- (h) Such other action that leads the city to believe that the contractor's duties will not comport or comply with the bid requirements.

(2) The City Manager may determine that the bidder has good cause not to abide by the bid for reasons such as, but not limited to, honest and reasonable mistake, contractual impossibility, or fraud or misrepresentation by another.

(3) When the City Manager believes grounds for disqualification exist, a notice shall be sent to the vendor of the proposed disqualification indicating the grounds for disqualification and procedure for requesting a hearing. If the vendor does not respond with a written request for a hearing within 20 calendar days, the City Manager will issue a final disqualification order without a hearing. If a hearing is requested, the City Manager will select a designee for the purpose of taking testimony from the contractor, or any other witnesses, concerning the decision to disqualify said contractor. The recommendation of the designee shall be sent to the City Manager for approval or denial. The decision of the City Manager is final.

(4) Any contractor disqualified a second time for any of the reasons set forth in division (D)(1) above may be permanently disqualified.

(5) Any contractor disqualified for fraudulent actions, theft, or other similar criminal behavior may not be reinstated and may be permanently disqualified.

(6) Such disqualification of a bidding contractor, company, corporation, partnership, or firm, shall also apply to its successors, assigns, officers, and/or principals.

(7) In addition to the foregoing, a bidder’s bid on any city contract will be disqualified if at the time the bid is received by the city, such bidder is in default to the city. A DEFAULT is defined as when the city has placed the bidder on notice that monies are due and owing and the bidder has failed to pay said debt or enter into a payment plan with the city. Failure to file yearly income tax returns for taxable income under \$1,000 or file an income tax affidavit or failure to file corporate income tax for city-based businesses, is considered to be a default. A debt that is a subject of an administrative appeal or contested court case is not considered to be in default.

(E) Form of bids.

(1) Bids submitted in response to any such notice shall be submitted according to the following instructions or the bid may be disqualified.

- (a) Bids must be submitted on printed forms furnished by the City Purchasing Officer, or his or her designee. Voluntary alternates may be attached to the bid form, if necessary.
- (b) Bids must be in ink or typewritten.
- (c) Bids must contain bidder’s complete name, address, and telephone number.
- (d) Bids must be signed in ink by an authorized agent of the bidder and dated.
- (e) Bids must include delivery or completion time.
- (f) If an addendum is issued, it must be signed, dated, and returned with the bid.
- (g) A bid bond, bank money order, certified check or cashier’s check in the amount of 5% of the total amount bid must be submitted with any bid in excess of \$100,000, unless any applicable law or regulation requires a different percentage.
- (h) All erasures or corrections to pricing information must be initialed and dated in ink by the same individual signing the bid.

- (i) In case of a discrepancy between a unit price and its extension, the unit price will be considered correct and the bid will be recalculated to determine the amount bid. All addition errors will be corrected and the total bid will be adjusted to reflect the corrections. All unit prices must be stated where requested.
- (j) All bids must be in the city purchasing office by the date and time specified on the bid form.
- (k) Each bid must be enclosed in a separate sealed envelope with the bid number marked on the front.

(2) The city reserves the right to accept or reject any and all bids, or parts thereof, and to waive any irregularities which do not materially affect the bid document or otherwise conflict with statute or ordinance. Any rejections of bids shall be made only if there is a sound documented reason for same.

(3) By signature, the bidder acknowledges that the signer has complete authority to execute the bid on behalf of the bidder and that the bid is genuine and not collusive in any manner; and that no other bidders were improperly induced to refrain from bidding or induced to submit a sham bid; and that the bidder agrees to have withheld from any payment due them, any amounts owed for taxes or other charges due the city; and that successful bidders are subject to mandatory city income tax withholdings.

(4) All bids for supplies, materials, or other commodities necessary for the regular operation of city functions must contain the following language: "The vendor hereby agrees to maintain the bid price for one year from the date of this bid, and the city reserves the right, in its sole discretion, to purchase such additional supplies as it deems necessary at said rate in an amount not to exceed the total contract price of the original bid."

(F) Opening of bids. Sealed bids shall be opened in public at the time and place indicated on the bid form in the presence of an administrative committee known as the Purchasing Committee, consisting of the Purchasing Officer or his or her designee, City Manager or his or her designee, and the City Clerk or his or her designee. The head of the department, or a designated representative, shall also attend the bid opening when a bid is opened which affects his or her department or division. At least three of these persons shall be present at every bid opening.

(G) Review of bids.

(1) After opening the sealed bids, the Purchasing Officer, or his or her designee, shall refer the bids to the affected department head and/or his or her designee for tabulation and review. The Purchasing Officer, or his or her designee, may require a reference check for suitability prior to referring the bids to the affected department head.

(2) Upon review, the department head, or his or her designee, shall complete a bid evaluation form and electronically submit the tabulation to the Purchasing Committee for review and approval.

(a) The form must contain the following:

1. The bid number and date of opening;
2. The department name;
3. A brief description of each of the item(s) as it appeared on the actual bid document;
4. The quantity requested, unit cost of each item (where applicable), and extended cost;
5. The total amount submitted;
6. The name of the company submitting the bid; and
7. The company the department head, or his or her designee, recommends with an explanation for the recommendation.

(b) The city, where applicable, shall perform a cost or price analysis in connection with every procurement involving the expenditure of federal funds, as well as negotiate profit as a separate element of the price for each such contract. Estimated costs for contracts are allowable only to the extent such estimations are allowed under federal regulation. In no case, may the cost plus a percentage of cost and percentage of construction cost methods of contracting be used.

(3) The members of the Purchasing Committee will review the recommended bid(s), and electronically give its approval/disapproval response to the Purchasing Officer, or his or her designee, or request further clarification. In the event such explanation cannot be satisfied by electronic means, the Purchasing Committee will formally meet to further discuss the recommendation. A majority vote of the Purchasing Committee is needed for approval.

(4) Upon approval of the recommended bid(s), the Purchasing Officer, or his or her designee, shall instruct the department head, or his or her designee, to prepare the appropriate Council Communication, which shall be transmitted to the City Manager with his or her recommendation for Council approval.

(5) The bids and the tabulation shall be available for public inspection in the city purchasing office.

(H) Council action on sealed bids.

(1) Upon receipt of the tabulation of bids and the recommendation from the City Manager, the Council may reject the bids or determine the lowest and best bidder or bidders and award the transaction or transactions accordingly.

(2) In case the Council determines that it is not possible to choose between two or more suppliers of a commodity purchased regularly because the bids are equal, the transaction may be awarded to the bidder who was awarded the last transaction for the same commodity.

(I) Execution of transaction.

(1) Upon the approval of a transaction as hereinbefore provided, the Purchasing Officer, or his or her designee, shall execute the transactions in the manner set forth in §§ 14.42 and 14.32 (where applicable).

(2) (a) All forms of acceptable cash, including bank money orders, certified checks, or cashier’s checks accepted in accordance with division (C)(1) above will be processed as follows.

- 1. Funds received from the top three companies/bidders shall be deposited by the Finance Director’s office.
- 2. Funds received from all other bidders shall be promptly returned to the respective companies following the opening of the bid(s).
- 3. Upon approval by City Council of the transaction/bid award, the Finance Director’s office will refund all funds held and deposited by way of city check.

(b) If any successful bidder fails or refuses to enter into the transaction as herein provided, the deposit accompanying the bid shall be forfeited and the Council may award the transaction to the next lowest and best bidder, or reject all bids and re-advertise.

(3) All transactions shall be executed by the vendor and Purchasing Officer, or his or her designee. For all transactions \$2,000 or more, the Purchasing Officer or his or her designee, must first have Council’s approval before execution of the transaction.

(4) An executed copy of all written contracts shall be filed with the City Clerk, or his or her designee. An executed copy of all purchase order contracts shall be filed with the Purchasing Officer, or his or her designee.

(5) The department head or his or her designee, with the approval of the Finance Director and/or Budget Director, may allow for an increase or decrease in cost not to

exceed 10% of the total purchase order contract for goods, non-professional services, supplies, materials, equipment, and the like, due to unforeseen circumstances, necessity or redundancy not contemplated in the bid. Such increase or decrease shall be mutually agreed upon in writing between the department head or his or her designee (with the approval of the Finance Director and/or Budget Director) and the contractor. Upon such authorization, a change order shall be processed by the purchasing office to effectuate the increase or decrease. Any and all bids/purchase order contracts for goods, non-professional services, supplies, materials, equipment, and the like, shall contain the following language:

“The Department Head or his or her designee, with the approval of the Finance Director and/or Budget Director, may allow for an increase or decrease of this purchase order contract/written contract by 10% of the total purchase order due to unforeseen circumstances, necessity or redundancy not contemplated in the bid. Such increase or decrease shall be mutually agreed upon in writing with the contractor. In no event, however, will this purchase order contract/written contract be increased over 10% of the total purchase order without the prior approval of City Council.”

(6) The City Engineer or his or her designee, with the approval of the Finance Director and/or Budget Director, may allow for an increase or decrease in cost not to exceed 20% of the total contract for construction projects for building, altering, repairing, improving, or demolishing any public structure or building, or other public improvements of any kind to any public property due to unforeseen circumstances, necessity or redundancy not contemplated in the bid, or an expansion or reduction of the scope of services due to unforeseen conditions. Such increase or decrease shall be mutually agreed upon in writing between the City Engineer or his or her designee (with the approval of the Finance Director and/or Budget Director) and the contractor. Upon such authorization, a change order shall be processed by the purchasing office to effectuate the increase or decrease. Any and all bids shall contain the following language:

“The City Engineer or his or her designee, with the approval of the Finance Director and/or Budget Director, may allow for an increase or decrease of this purchase order contract/written contract by 20% of the total purchase order due to unforeseen circumstances, necessity, or redundancy not contemplated in the bid. Such increase or decrease shall be mutually agreed upon in writing with the contractor. In no event, however, will this purchase order contract/written contract be increased over 20% of the total purchase order without the prior approval of City Council.”

(J) Records. The Purchasing Officer, or his or her designee, shall maintain records sufficient to detail the history of the procurement.

(K) Conflict of interest. No employee or officer of the city may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest.

This ordinance shall become effective February 19, 2026.

Enacted: February 9, 2026.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 9, 2026; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced December 15, 2025, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO CREATE THE BEARINGER BUILDING HISTORIC DISTRICT, IN THE CITY OF SAGINAW, TO BE ADDED TO THE TABLE OF SPECIAL ORDINANCES, OF THE CITY OF SAGINAW CODE OF ORDINANCES.

The City of Saginaw Ordains:

Section 1. An ordinance to create the Bearinger Building Historic District, in the City of Saginaw, to be added to the Table of Special Ordinances, of the City of Saginaw Code of Ordinances, O-____. A generalized description of the boundaries for the proposed Bearinger Building Historic District include all property boundaries located at commonly described as 126 North Franklin Street, Saginaw, Michigan 48607 and more specifically described as: N 1/2 OF LOT 5, LOT 6, BLK 44, INC S 1/2 OF ADJACENT VACATED TUSCOLA ST, MAP OF THE CITY OF EAST SAGINAW ALSO COMMONLY KNOWN AS HOYT'S PLAT as one contiguous district.

Section 2. The Bearinger Building Historic District is hereby created accordingly. This ordinance shall take effect on February 2, 2026. Enacted: January 23, 2026.

Yeas:
Nays:
Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 23, 2026; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/MMC
City Clerk