A REGULAR MEETING AND STRATEGIC PLANNING SESSION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD SATURDAY, JANUARY 20, 2018, AT 8:30 A.M. IN THE MORLEY ROOM AT CASTLE MUSEUM, 500 FEDERAL AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 8. Council Members absent: Annie Boensch: 1.

Also in attendance were the following City staff members: Tim Morales, City Manager; Vicki Davis, Executive Assistant to the City Manager; Janet Santos, City Clerk; Yolanda Jones, Director of OMB/Community Services; Lori Brown, Finance Director; Robert Ruth, Chief of Police; Christopher Van Loo, Fire Chief; Dennis Jordan, Director of Human Resources; Beth Carson-Church, Assistant Director of Human Resources; Jeff Klopcic, Director of Technology; Phil Karwat, Director of Public Services; and John Stemple, Chief Inspector.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to waive the Council Rules of Order and change the Order of Business to follow the special agenda prepared by the City Manager. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM CITY MANAGER

Mayor Dennis Browning and City Manager Tim Morales welcomed all to the meeting. City Manager Morales explained that the Strategic Planning session will focus on project status updates and the goals to obtain to be a municipality that leads the way.

Manager Morales introduced the City Finance Director Lori Brown. Ms. Brown gave a "Taxation 101" presentation. She spoke on the topics of the Assessment Cycle, Ad Valorem Roll, Special Rolls, the objective of Proposal A of 1994, explained the State Equalized Value and Taxable Value and the formula to calculate those values. Ms. Brown showed the breakdown of a tax bill and the required distribution to applicable agencies. Discussion was held on millage operating rates of municipalities similar in size, the 1979 City Charter amendment that restricts the property tax levy to $3.8 million or 7.5 mills, whichever is less, and the effects of lost revenue this tax cap has had on the City since 1979.

Manager Morales introduced Yolanda Jones, Director of OMB/Community Services. Ms. Jones gave a status update of the Redevelopment Ready Communities (RRC) project. She introduced Christopher Germain with the Michigan Economic Development Corporation (MEDC). Mr. Germain presented the progress of the certification review and that the City has completed 76% of the required steps. An RRC plans is built on three key strategies of: Information & Educate, Engage, and Communicate. These components will be incorporated in the City's Public Participation Plan documents to compliment the city's existing public engagement efforts and provide predictability to residents and developers.

A short break was taken at 10:20 to 10:35 a.m.

Manager Morales spoke about the various studies being conducted for retail strategy. He introduced Cassie Miller of Saginaw Future, Inc. Ms. Miller gave a presentation that provided an updates for the Economic Development Study, the Retail and Commercial Market Study, the Marketing and Branding Study, and the Hotel Study.

A short break was taken with a working lunch at 11:45 p.m.

Yolanda Jones, Director of OMB/Community Services continued with an update on the Form-Based Zoning Project and its focus on the Riverfront Zoning District. Ms. Jones introduced Kathleen Duffy of LSL Planning. Ms. Duffy stated that this project is a joint venture of the City, Michigan Municipal League, Michigan Economic Development Corporation and the Redevelopment Ready Communities teams to update the zoning ordinance to improve on design, placemaking and usability. The ordinance is expected to be introduced to Council in the very near future.

A short break was taken at 12:34 to 12:45 p.m.

Manager Morales spoke on his topic of “Planning for Tomorrow – Future Cities.” His presentation covered information on key developments regarding Connected and Automated Vehicles (CAV) and Innovative Mobility Services and the technology advances achieved and the potential impact it could bring to cities. Therefore, long term planning strategy needs to be continued.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to return to regular order of business. 8 ayes, 0 nays, 1 absent. Motion approved.

<u>CONSENT AGENDA:</u>

1. Approve the minutes from the January 8, 2018 special meeting, closed session, and regular council meeting.

2. Approve the filing of the 2018 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination, and that City Council call a public hearing to be held on February 19, 2018.

3. Approve the insurance policy renewal with Chubb/Federal Insurance Company; Hanover Insurance Group; Cincinnati Insurance Company; and Hudson Insurance Company effective February 1, 2018 to February 1, 2019, for a total of $364,108.

4. Approve the grant award of $6,080.71 from the 100 Club of Saginaw County for the purchase of various items for the Saginaw Police Emergency Services Team. Further, approve a budget adjustment for FY 2018 to recognize these funds.

5. Ratification of the grant agreement with the National Association of VOCA Assistance Administrators in the amount of $4,992 to assist the Saginaw Police Department with costs to participate in the 2018 National Crime Victims’ Rights Week, April 8-14, 2018. Further, approve a budget adjustment for FY 2018 to recognize these funds.

6. Ratification of increased purchase order no. 0502193 to ERG Environmental Services by $2,415, for a new total of $5,550, for additional clean-up of the Small Arms Range for the Saginaw Police Department.

7. Ratification of an emergency purchase with AKT Peerless Environmental Services, LLC for $4,989.19 for lead sampling and analysis at the Police Department Building at 612 Federal Avenue.

Moved by Council Member Balls, seconded by Council Member Moore to approve consent agenda items 1 through 7, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

PERSONAL APPEARANCES

There were no personal appearances.

ADJOURNMENT

Moved by Council Member Moore, seconded by Council Member Bryant to adjourn the meeting at 1:33 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

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