



**Saginaw City Council
Special Meeting Agenda**
1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
September 24, 2018
6:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Consideration of motion to go into closed session to discuss pending litigation in Gibbs v. City of Saginaw per MCL 15.268(e).

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



CITY OF SAGINAW

PUBLIC NOTICE SPECIAL MEETING SAGINAW CITY COUNCIL

**In compliance with requirements of Act 267, P.A. 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a Special Meeting on Monday, September 24, 2018 at 6:00 p.m. for the purpose to conduct business regarding pending litigation.

The meeting will be held in the City Hall Council Chamber, Room 205, 1315 S. Washington Avenue.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 9-13-18
By: __jks_____



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
September 24, 2018
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the September 10, 2018 Committee of the Whole, special meeting and regular council meeting minutes.
2. Approve Petition #18-12 from the Saginaw Arts & Enrichment Commission to erect a banner in the 500 block of Court Street from November 6 to December 5, 2018 to promote the annual Hollyday Fair.
3. Approve the amendments to the Council Rules of Order of the City of Saginaw.
4. Approve the purchase with Dominion Voting for \$35,350 for election equipment for the Election Division.
5. Approve the HOME Grant Agreement from the Department of Housing and Urban Development for FY 2019 for the HOME Investment Partnership Program for \$440,562.
6. Approve the HOME Subrecipient Contracts for FY 2019 for operating expenses and various rehabilitation activities in the amount of \$440,562.
7. Approve the Emergency Solutions Grant Agreement from the Department of Housing and Urban Development for FY 2019 in the amount of \$174,251.

8. Approve the Emergency Solutions Grant Subrecipient Contracts for FY 2019 to five organizations providing shelters and transitional housing for the homeless in the amount of \$174,251.
9. Approve the Community Development Block Grant Agreement from the Department of Housing and Urban Development for FY 2019 for \$2,583,455 which includes prior year funds.
10. Approve the Community Development Block Grant Subrecipient Contracts and Memorandums of Understanding for FY 2019 with various organizations for housing, economic development, public improvements, and public service activities in the amount of \$2,142, 651.
11. Approve the amendments to the FY 2019 Approved Budget for the Community Development Block Grant Fund.
12. Approve the Professional Service Agreement with the Saginaw Area GIS Authority.
13. Approve a purchase order to Tri Tech Software Systems for \$3,897.34 for annual software maintenance and support for CrimeView Police incident mapping software for the Police Department.
14. Approve the U.S. Department of Homeland Security FEMA Grant for \$22,858 for 2,000 10-year sealed battery smoke alarms, requiring a matching share of \$1,142 for the Fire Department.
15. Approve the purchase with Winter Equipment Company for \$6,543 for snowplow blade wear guards for the Motor Pool Operations Garage Division.
16. Approve to increase blanket purchase orders to various vendors by \$7,800, for a new total of \$12,400, for vehicle parts and supplies for the Garage Division.
17. Approve the Vehicle Lease Agreement with Ally Financial Inc. for two vehicles for the Parking Operations Division, with five annual payments of \$9,503.02 per year, for a total of \$47,515.10.
18. Approve the agreement with the Saginaw County Road Commission for \$150,000 for the Davis Road Project - Phase 2 for the Public Services Department.
19. Ratification of a purchase with York Electric for \$31,793.51 for the rebuild of a motor for the Water Treatment Division.
20. Approve the purchase with Penn Valley Pump Company for \$59,890 for double disk pumps for the Wastewater Treatment Division.

21. Approve the agreement with Fishbeck, Thompson, Carr & Huber, Inc. for \$210,220 for studies to optimize treatment processes for the Water Treatment Division.
22. Approve the purchase with USA BlueBook for \$3,318.50 for Hach chemical reagents for the Water Treatment Division.

**REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:**

1. Approve the Council reappointment of Dennis Browning to the Saginaw Transit Authority Regional Services Board with a term to expire September 30, 2021.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES

RESOLUTIONS:

1. Approve the resolution authorizing the Public Services Director, Deputy Director, or Fleet Administrator, to execute Application for Title, Odometer Disclosure Statement, Delivery Acknowledgement, and Title at time of sale.
2. Approve the resolution authorizing the submission of a concurrence to certain petitioners' request for declaratory relief regarding the MDEQ's Lead and Copper Rules.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, SEPTEMBER 10, 2018, AT 4:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Annie Boensch, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Mayor Dennis Browning: 7. Council Members absent: Floyd Kloc: 1.

Mayor Browning announced that the purpose of the Committee of the Whole meeting is to conduct interviews of applicants to fill the vacant Council position. Each applicant will be given a fifteen minute time limit.

Mayor Pro Tem Kloc entered the meeting at 4:08 p.m.

Council Members interviewed six applicants for the vacant City Council seat: TayVell Richmond, Jamie Forbes, Joe Loperena, O'Bell Winn, Christopher Jacobs, and Autumn Scherzer. Applicant William Ruth withdrew his application prior to the meeting.

ADJOURNMENT

Mayor Browning adjourned the Committee of the Whole session at 5:20 p.m.

Janet Santos, CMMC/MMC
City Clerk

A SINGLE-SUBJECT SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 10, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, and John Humphreys, and Mayor Dennis Browning: 8. Council Members absent: 0.

PERSONAL APPEARANCES

There were no personal appearances.

MOTIONS AND MISCELLANEOUS BUSINESS

Mayor Browning called for nominations for the vacant City Council seat. Council Member Humphreys nominated Jamie Forbes. Council Member Balls nominated Autumn Scherzer. Mayor Browning closed the nominations. Mayor Browning asked City Clerk Santos to conduct a roll call vote.

Council Member Boensch	Forbes
Mayor Pro Tem Kloc	Forbes
Council Member Moore	Scherzer
Council Member Bryant	Scherzer
Council Member Balls	Scherzer
Council Member Humphreys	Forbes
Council Member Milne	Forbes
Mayor Browning	Forbes

City Clerk Santos announced the vote: Jamie Forbes – 5, and Autumn Scherzer – 3. Applicant Jamie Forbes having received the majority of votes will fill the vacant City Council seat.

Mayor Browning invited Jamie Forbes forward to take the Oath of Office which was administered by Clerk Santos.

Mayor Browning announced that Council Member Forbes will take office at the next regularly scheduled Council meeting. The next regularly scheduled Council meeting is Monday, September 10, 2018 at 6:30 p.m.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to adjourn the meeting at 6:12 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 10, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Jamie Forbes, John Milne, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Mayor Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced that the last day to register to vote, change your name or address is Tuesday, October 9 at 4:00 p.m. Voter information as of October 9 will be effective for the November 6 General Election.

PERSONAL APPEARANCES

There were no personal appearances.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Bryant, Pro Tem Kloc, Boensch, Milne, Forbes, Humphreys, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided information updates on various meetings, events and City projects.

CONSENT AGENDA:

1. Approve the August 27, 2018 regular council meeting minutes.
2. Approve introduction of amendments to the Council Rules of Order of the City of Saginaw.
3. Approve the amendments to the FY 2019 Approved Budget to recognize changes that have occurred during the September period.
4. Approve the professional services agreement with AMPM for \$20,000 for FY 2019 through FY 2021, for a total of \$60,000, for marketing and communication services.
5. Approve the purchase with SPACE, Inc. for an amount not to exceed \$26,000 for the professional services associated with the renovation of the Customer Accounting Division.
6. Approve the purchase with UniFirst Corporation for \$36,495.68 for FY 2019; and pending budget approval for FY 2020 and FY 2021 for city wide uniform rental services for various city departments.
7. Approve the Interlocal Agreement with Saginaw County for administration of the 2018 Byrne Justice Assistance Grant in the amount of \$30,366.

8. Approve the Resolution authorizing the use of amplifying equipment at Unity Park during the "Back to School Fun Day" event on September 15, 2018 from 3:00 p.m. to 9:00 p.m.
9. Approve the purchase with 3M for \$17,366.60 for vinyl sign materials and pavement marking tape for the Traffic Maintenance Section, Right of Way Division.
10. Approve the purchase with Standard Electric Co., for \$2,626.28 for Cree LED street light fixtures for the Traffic and Maintenance Section, Right of Way Division.
11. Approve the purchase with Cloverdale Equipment Company for \$10,170 for a Genie GS-1930 Scissor Lift for the Maintenance and Service Division.
12. Approve the purchase with SW Controls, Inc., a sole source, for \$7,510 for five radar level detection units for the Remote Facilities Division.

Moved by Council Member Bryant, seconded by Council Member Boensch to approve consent agenda items 1 through 12, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to approve the Mayoral reappointment of Dawn Goodrow-Hillier to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Balls to adjourn the meeting at 6:43 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

- | | |
|---|--|
| ☒ 500 Block of Court Street | ☐ 300 Block of South Michigan |
| ☐ 200 Block of West Genesee | ☐ 1000 Block of East Genesee Avenue |

Saginaw Arts & Enrichment Commission

Organization Name

Promotion for Annual Hollyday Art Fair

Purpose of Banner

Hollyday Fair - Andersen Enrichment Center - December 5

MESSAGE ON BANNER:

Display Dates Requested: 11/06/2018 to 12/05/2018
Not to exceed 30 days

PETITIONERS

1 Marsha Braun

2 _____

3 _____

4 _____

CONTACT PERSON INFORMATION:

NAME Marsha Braun

PHONE 759-1363

ADDRESS 120 Ezra Rust - Andersen Enrichment Center

EMAIL mbraun.saec@yahoo.com

-----CLERK'S OFFICE USE ONLY-----

EMAIL TO ENGINEERING: _____

BY: _____

APPROVED BY COUNCIL: _____

CITY CLERK

From: Dennis Browning, Mayor
Floyd Kloc, Mayor Pro Tem

Subject: Council Rules of Order Amendment

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

We recommend approval of the amendments to the Rules of Order of the Council of the City of Saginaw.

Justification:

On July 23, 2012, the City Council approved amendments to the Rules of Order (ROO) of the Council of the City of Saginaw. Amendments to the ROO were introduced at the September 10, 2018 Council meeting that update various sections to improve Council's process, clean up of grammatical errors, time limit change for Public Hearing speakers and Council Remarks, and adding Section 18: Continuing Education, and Section 19: Boards & Commissions Participation. These amendments update the Order of Business to include items already a part of the Agenda.

According to Section 17: Amendments, "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." A copy of the amendments have been provided to Council for review and introduced at the September 10, 2018 agenda.

Council Action:

Motion to approve the recommendation of the Mayor and Mayor Pro Tem.

From: Tim Morales, City Manager
Subject: Election Equipment Purchase
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of the purchase with Dominion Voting for \$35,350.00 for election equipment for the Election Division.

Justification:

The State of Michigan, Department of State – Bureau of Elections new election equipment grant program enables the City to purchase additional election equipment at reduced pricing. The vendor conducted a hands-on demonstration of a high speed ballot scanner and software with the City Clerk and staff with the County Clerk and staff also attending. This equipment will significantly improve the speed of the absentee voting ballot counting process, maintain accuracy, and utilize less election workers. A quote was received for the ICC Kit G1130 that includes a Canon Model DR-G1130, 60 month hardware warranty, 60 month firmware software application license, computer with 19" monitor, keyboard, mouse, 8GB flash memory card, one I-button, 25' patch cable, and dual slot reader.

The purchase of this new election equipment will allow the City to sell three (3) tabulators to neighboring jurisdictions providing funds of \$14,448.99 to offset the City's expense for a total of \$20,901.01. This new equipment will be implemented in the November 6, 2018 General Election.

The grant awarded to the City is a federal financial assistance grant provided to the State under the provisions of Title II, Section 261, of the Help America Vote Act (HAVA), CFDA 93.617 funds, which were distributed to the Michigan Department of State for Voting Access for Individuals with Disabilities Program. Therefore, the purchase of additional election equipment must be from a Federal and State approved vendor. The vendor, Dominion Voting, was approved in the grant award process. This vendor provides American made products.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are available in the General Government – Election Division' Capital Less than \$5,000 Account No. 101-1731-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: HUD HOME Investment Partnership Program Grant Agreement
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the HOME Grant Agreement for FY 2018-19 for \$440,562.

Justification:

The City of Saginaw has received a Grant Agreement from the Department of Housing and Urban Development (HUD) for FY 2019 for the HOME Investment Partnership Program. The funding agreement is in the amount of \$440,562. The City will use \$240,000 for the Tiny Homes Project that will create low-income homeowners in the community. In addition, Habitat for Humanity will use \$185,562 for rehabilitation of houses, and \$15,000 for operating fees in conjunction with these activities.

In accepting this grant agreement, the City agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the HOME Investment Partnership Grant Program and other applicable laws. These conditions are also made a part of all contracts with third parties or subgrantees financed with HOME monies.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: HUD HOME and Community Housing Development Organization
Subrecipient Agreements

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the HOME Subrecipient Agreements for FY 2019 for \$440,562.

Justification:

Transmitted herewith are three (3) agreements from the HOME Program, which would include the purchase of materials for rehabilitation of property, and operation expenses. The following information outlines the scope of activity and funding level for projects under agreement with the City.

1. City of Saginaw Tiny Home Projects \$240,000.
The City will be building three small homes in the City of Saginaw. The homeowners must be low to moderate income levels. The activity will be administered and operated through the Community Development Block Grant Division.
2. CHDO Operating Expenses \$15,000
This activity is administered by Habitat for Humanity. It provides operating funds for Habitat to act as the Community Housing Development Organization (CHDO) for the City of Saginaw.
3. Habitat for Humanity Rehabilitation \$185,562
This activity will be administered by Habitat for Humanity. They will dedicate these funds to full rehabilitation of houses that are homeowner occupied in the City of Saginaw.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on February 19, 2018.

I have approved the agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Solutions Grant Agreement
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Emergency Solutions Grant Agreement for FY 2019 in the amount of \$174,251.

Justification:

The City of Saginaw has received a grant agreement from the Department of Housing and Urban Development (HUD) for FY 2019 for the Emergency Solutions Grant (ESG) Program. The funding agreement is in the amount of \$174,251. This is the City's entitlement amount approved by the federal government.

The activities referred to in the funding agreement include all the activities listed in the submission and approved by the City Council on February 19, 2018.

In accepting this grant agreement, the City agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the ESG Program and other applicable laws. The agreement is for a twelve (12) month period that began on July 1, 2018 and will terminate on December 31, 2019. In accepting this grant agreement, the City also agrees that it will comply with standard federal regulations on employment and training of area residents, affirmative action in hiring employees, equal employment opportunity and third-party agreements. These conditions are also made part of contracts with third parties or subgrantees financed with ESG monies.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: HUD Emergency Solutions Grant Subrecipient Agreements

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Emergency Solutions Grant Subrecipient Agreements for FY 2019 for \$174,251.

Justification:

Transmitted herewith are seven (7) agreements from the Emergency Solutions Grant (ESG) Program to provide \$174,251 assistance to organizations providing shelter and transitional housing for the homeless. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Underground Railroad \$40,425
This activity is operated by Underground Railroad, Inc. These funds will be used to supplement the agency in funding the maintenance costs of the emergency shelter including: operating utilities, food, supplies, professional fees, communication costs, transportation and furnishings for the facility.
2. Youth Protection Council (Innerlink) \$29,297
This activity is operated by the Saginaw County Youth Protection Council. The funds will be used to supplement the agency in providing services to three (3) shelters for the homeless: Innerlink Emergency Shelter, Innerlink Transitional Living Program and Teen Parent Services Transitional Living Program.
3. Restoration Community Outreach \$30,162
This activity is operated by Restoration Community Outreach. These funds will be used to supplement the agency in providing emergency housing and supportive services to the homeless, recovering addicts and ex-prisoners re-entering the community.
4. Restoration Community Outreach \$11,817
These funds are committed to homeless prevention and rapid rehousing services. This activity will provide and promote affordable housing, along with improving health and stability in order to increase economic security. They will also work with other agencies in collaborating efforts in homelessness prevention and rapid re-housing which is a requirement of HUD for grantees to receive ESG funds

5. United Way of Saginaw Co. HMIS \$16,948
This activity is administered through the United Way of Saginaw County. This project is the maintenance of the Homeless Management Information System, which is a requirement of HUD for grantees to receive ESG funds. This is a match of funds received directly from HUD.
6. United Way of Saginaw Co. HPRP \$35,642
This activity is administered through the United Way of Saginaw County. This activity will provide and promote affordable housing, along with improving health and stability in order to increase economic security. They will also work with other agencies in collaborating efforts in homelessness prevention and rapid re-housing which is a requirement of HUD for grantees to receive ESG funds.
7. Mustard Seed \$9,960
Provide emergency shelter services to women and children in the community.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on February 19, 2018.

I have approved the agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Community Development Block Grant Agreement
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Community Development Block Grant Agreement for FY 2019 for \$2,583,455 which includes prior year funds and program income.

Justification:

The City of Saginaw has received a grant agreement from the Department of Housing and Urban Development (HUD) for FY 2019 for the Community Development Block Grant (CDBG) Program. The funding agreement is in the amount of \$2,142,651. This is the City's entitlement amount approved by the federal government.

The activities referred to in the funding agreement include all the activities listed in the submission and approved by the City Council on February 19, 2018.

In accepting this grant agreement, the City agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the CDBG Program and other applicable laws. The Agreement is for a one-year period that began on July 1, 2018 and will terminate on June 30, 2019. In accepting this grant agreement, the City also agrees that it will comply with standard federal regulations on employment and training of area residents, affirmative action in hiring employees, equal employment opportunity and third-party agreements. These conditions are also made part of contracts with third parties or subgrantees financed with CDBG monies.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: HUD Community Development Block Grant Subrecipient Agreements

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Community Development Block Grant Subrecipient Agreements and Memorandums of Understanding for FY 2019 for \$2,142,651.

Justification:

Transmitted herewith are twenty-seven agreements and three memorandums of understanding for housing, economic development, public improvements, and public service activities to be carried out under the City's 44th year of the Community Development Block Grant (CDBG) Program. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Saginaw Economic Development Corp \$469,372
This activity is operated by the Saginaw Economic Development Corporation. It provides funds to make business loans to credit worthy entrepreneurs and firms that wish to start or expand businesses in the targeted areas. Each business loan is based on the number of jobs to be created and made available to low and moderate-income residents in the City. The budget is comprised of entitlement funds, loan repayments, and carryover funds.
2. Downtown Development Authority \$31,200
This activity is operated by the Downtown Development Authority (DDA). These funds will be utilized by the DDA in their efforts to redevelop properties and recruit businesses to Downtown Saginaw.
3. Habitat for Humanity Home Maintenance \$9,592
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for home maintenance classes for basic plumbing, electrical, interior and exterior repairs. This service is provided to households with incomes that fall between 30-60% of the area median income for the number of members in their household.
4. Habitat for Humanity Housing Counseling \$9,592
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for housing counseling to homeowners. This service is provided to households with income that fall between 30-60% of the area median income for the number of members in their household.

5. Youth Protective Services \$14,000
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide intensive long-term social casework intervention for 20 low to moderate-income families whose personal problems have led to degeneration of the family unit. This activity will not be effective until October 1, 2018, when the current contract expires.
6. Youth Protective Services Teen Parent Support \$14,000
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide assistance directed toward high-risk pregnant and parenting females under the age of 21. Teen Parent Support works to: reduce infant mortality and child abuse, delay subsequent pregnancies, and help young mothers work toward self-sufficiency. This activity will serve 55 clients eligible to be assisted with CDBG funds. This activity will not be effective until October 1, 2018, when the current contract expires.
7. Restoration Community Outreach \$30,000
This activity will update the air conditioning in the facility located on Norman Street.
8. Parishioners on Patrol \$9,592
The purpose of the project is to improve the quality of life for residents within the city. Its members will walk the streets of the city promoting non-violence and engaging with the residents through door-to-door contacts.
9. Major Chords For Minors -Youth Music Education Program \$12,090
This activity provides free private musical instrument instruction to school age children in grades 3-12. The services are offered to low to moderately low income families in the City of Saginaw.
10. Major Chords For Minors -Youth Music Education Program \$4,000
First time funding this activity that provides free musical instrument instruction to preschool through kindergarten age children. The services are offered to low to moderately low income families in the City of Saginaw.
11. First Ward LACER \$24,190
This activity is sponsored by First Ward Community Services. The purpose of this program is to implement Literacy Arts Cultural Enrichment and Recreation (LACER) Program. It is an after-school and summer program whose goal is to enhance and expand the number and variety of programs serving youth in the K-12th grades and increasing the number of youth who do not have access to positive opportunities in safe environments in the City of Saginaw.

12. First Ward H.I.R.E. \$17,601
This activity is sponsored by First Ward Community Services. The H.I.R.E. program stands for Helping Individuals Retain Employment. The program is focused on preparing people with the skills and abilities to be marketable in the workplace and to find jobs. The program targets youth and will provide positive environment and learning opportunities in a safe environment.
13. First Ward Community Senior Center \$4,887
The Senior Center provides a place for seniors to have a nutritious meal, socialize with their peers in a safe and friendly environment.
14. Houghton-Jones Neighborhood Task Force \$28,841
This organization promotes “community” in their area of the City. The activities they oversee promote and encourage beautification efforts throughout the neighborhood and seek to have a paid staff person to handle the day-to-day operations and oversee event planning with the continued help of volunteers in the community.
15. Hearts for the Community (Facility) \$15,000
The development of the Community outdoor recreational area located in a low to very low income area. They will continue enhancements to the community park, outdoor walking track, storage unit, and sitting areas. The funds will be used to purchase materials to continue this project. The facility is monitored and maintained by volunteers from HFTC
16. Hearts for the Community \$5,450
Provides a Summer Youth Program for youth in the community, nutritional lunches and daily activities are provided in a safe, healthy environment.
17. Hearts for the Community \$5,450
Provides an after school program for youth in the community, nutritional lunches and daily activities are provided in a safe, healthy environment.
18. Mission in the City \$1,853
A Summer Youth Camp that is in the Community Park. Providing Nutritional meals/snacks for the youth along with supervised activities that are safe and enriching.
19. Mission in the City Park Beautification \$8,300
A community park that is focused on promoting health and wellness in a low to very low to moderate income areas. The funds were requested to maintain and enhance the facilities at the park.

20. Women of Colors, Inc. \$9,178
The STEM program that serves at risk youth in the community and seeks to nurture and promote them to become positive peers, responsible role models and leaders.
21. Zion-Saginaw Boxing Club \$5,450
The Boxing Club has partnered with Zion Lutheran Church and provides them space to run this after school program for at risk youth. They offer the youth boxing fundamentals, tutoring and encourage them to volunteer and give back to their community.
22. Zion-Saginaw Senior Art Program \$3,000
This program provides access to arts and education to underserved individuals in the community. They have collaborations with adult care centers, and adult living communities to further outreach to our senior citizen population.
23. Saginaw County Community Action Committee \$137,488
This activity assists the elderly and disabled in the community service areas with home rehabilitation efforts to make their homes more efficient and allow them to continue to be independent in their homes.
24. Saginaw County Community Action Literacy +1 \$5,000
This activity gives children in low income areas of the community access to state certified teachers that offer tutoring and homework assistance afterschool.
25. Legal Services of Eastern Michigan \$8,615
This activity will support Fair Housing Education and Testing which is required by HUD.
26. Big Brothers/Big Sisters \$9,777
This activity supports at risk youth in the community with one to one mentoring services and tutoring.
27. Jump Fresh Youth Program \$9,800
This activity offers arts education and training to children in the target areas in our community. The funds will be used to pay for the training facility.

The following information outlines the scope of activity and funding level for each project under a Memorandum of Understanding (MOU) with City departments outside of the Community Development Block Grant Division:

1. Street Improvements \$256,154
This activity is under the City of Saginaw's Department of Public Services. The purpose of the program is to resurface streets, replace deteriorated pavement

sections, adjust manhole structures, and construct ADA compliant sidewalk ramps within CDBG-eligible neighborhoods.

2. Community Policing \$142,967

This activity is under the City of Saginaw's Police Department. The purpose of this program is to continue to fund three (3) Community Police Officers (CPOs) in designated CDBG-eligible neighborhoods. The CPOs have developed close relationships with the residents, business owners/employees and other stakeholders within their assigned neighborhoods. These relationships have resulted in an improved quality of life for the residents.

3. Demolition of Dangerous Buildings \$522,761

This activity is administered under the City of Saginaw's Inspections Division. The purpose of the program is to reduce the presence of blighted, vacant, unsafe structures within the City of Saginaw.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on February 19, 2018.

I have approved the agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Community Development Block Grant Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2019 Approved Budget for the Community Development Block Grant Fund (275). This adjustment is required to recognize a carryover of funds from the previous fiscal year.

Justification:

The Community Development Block Grant Fund should be increased by \$495,133 from \$2,249,985 to \$2,745,118. This increase is to recognize the unspent grant dollars from the previous fiscal year. The revenue will be recognized in the Community Development Block Grant Fund, Subgrantees Account No 275-0000-501.043 and the expenditures will be recognized in the Special Projects Division, Subgrantees Account No 275-6511-965.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Service Agreement with Saginaw Area GIS Authority
Prepared by: Jeff Klopchic, Technical Services Department

Manager's Recommendation:

I recommend the approval of the GIS Professional Service Agreement with the Saginaw Area GIS Authority.

Justification:

The Saginaw Area GIS Authority desires to enter into a Professional Services Agreement with the City of Saginaw. Specifically, the Saginaw Area GIS Authority wants the City to provide it with designated Geographic Information Systems services. City personnel have considerable GIS expertise in this area. The City is considered a leader in this area.

The City of Saginaw's Technical Services Department staff will provide virtual server storage for all Saginaw Area GIS authority GIS data, at no cost to the authority. The Saginaw Area GIS Authority will provide the City continued representation on the Authority, as well as access to its online property viewer and a copy of the proposed 2020 aerial photography data, at no cost to the City. The City shall provide the GIS services under this agreement and perform its obligations under this agreement commencing April 1, 2018 and continuing through September 30, 2021.

I have approved the Service Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: CrimeView Police Incident Mapping Software Annual Maintenance Fee

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with TriTech Software Systems for \$3,897.34 for the annual software maintenance and support of the CrimeView Police Incident mapping software.

Justification:

Personnel from the Police Department and the GIS division utilize CrimeView mapping software for crime analysis, hot spot mapping, incident location and the City's crime free lease addendums rental notification system. Saginaw County's Computer Aided Dispatch (CAD) 911 call records are automatically imported into CrimeView's mapping application for geographic visualization of incidents. Maintenance includes all software updates and allows City staff to utilize phone and email technical support.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Investigation Division, Professional Services Account No. 101-3513-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: FEMA AFG Fire Prevention and Safety Grant Award
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval to accept a grant award from the United States Department of Homeland Security, Federal Emergency Management Agency in the amount of \$22,858 for 2,000 10-year sealed battery smoke alarms, requiring a matching share of \$1,142 for the Fire Department.

Justification:

On March 1, 2018 the Saginaw Fire Department submitted a grant application with the United States Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) through the Assistance to Firefighters (AFG) Fire Prevention and Safety (FP&S) grant program. The application was submitted for a project to purchase and install 2,000 10-year sealed battery smoke alarms in homes of City of Saginaw residents. The total project cost is \$24,000. The City's required matching share is \$1,142 and the Federal share is \$22,858.

On August 31, 2018, the Saginaw Fire Department received notification from FEMA that our FP&S grant application had been approved and that a grant award had been offered.

Funds for the \$1,142 required match are available in the General Fund – Community Public Safety Fire, Fire Operations Division's Parts and Supplies Account No. 101-3551-742.000

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Underbody Plow Blade Wear Guards
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Winter Equipment Company for \$6,543.00 for underbody snowplow blade wear guards for the Motor Pool Operations Garage Division.

Justification:

On August 21, 2018, one qualifying bid was received for 52 various replacement parts for snowplows. These wear guards are used three per truck, and greatly increase the life cycle of the plow blades when used in conjunction with carbide cutting edges. The specification of the wear guard that is designed to run against the curb while plowing has recently been improved to provide more protection to the curbside of the plow blade. These are being purchased for inventory as replacements when needed. With an improved design, a cost comparison shows a 23.6 increase from the previous purchase cost in 2016. The following is a listing of the bids received:

<u>Vendor</u>	<u>Total Cost</u>
Winter Equipment Company Willoughby, OH (out-city)	\$ 6,543.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, and will be accounted for in the Motor Pool Operation Fund, Garage Division's Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued for FY 2019 to various vendors by \$7,800, for a new total of \$12,400, for vehicle parts and supplies for the Garage Division.

Justification:

On July 9, 2018, the listed purchase orders below were approved to vendors in amounts totaling \$4,600. Due to the age of the fleet and the increased mechanical failures, additional funds are needed to continue purchasing equipment, manufacturer/distributor vehicle parts, and supplies to maintain operation levels for Fiscal Year 2019. To issue individual purchase orders is costly and administratively time consuming. The Garage Division's personnel obtain price quotes for parts and services awarding purchases to the lowest and best vendor for each item. The original blanket purchase order (PO) information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current PO Amount</u>	<u>Recommended Increase</u>	<u>New Total PO Amount</u>
0503733	Alta Equipment LLC.	\$1,500	\$ 2,500	\$ 4,000
0503727	A-1 Truck Parts	\$1,200	\$ 1,800	\$ 3,000
0503775	Wilson Ford	<u>\$1,900</u>	<u>\$ 3,500</u>	<u>\$ 5,400</u>
Total		\$4,600	\$7,800	\$12,400

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$12,400, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Lease Agreement
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of a Vehicle Lease Agreement with Ally Financial Inc. for two vehicles for the Parking Operations Division. Further, it is recommended that payments be approved in the amount of \$9,503.02 per year for a period of five years for a total of \$47,515.10 with the initial payment of \$9,503.02 be issued to Berger Chevrolet upon delivery and the subsequent four annual lease payments of \$9,503.02 be issued to Ally Financial Inc.

Justification:

The Parking Division of the Inspections Department is replacing two 2005 Impalas with over 119,000 miles that were scheduled for replacement in 2012. These vehicles were first used in the Police Department and turned over to the Inspections Department. These vehicles have extensive wear, rust, and fatigue to the body, frame, and drivelines, along with electrical and mechanical issues that make these vehicles expensive to maintain in useable condition. These vehicles will be sold at auction. This 2018 MiDEAL contract number 071B7700177 Municipal Lease is for the purchase of two 2019 Chevrolet Impalas, equipped as specified, for five annual payments of \$9,503.02 with a final option to purchase of \$1.00 per vehicle. This is the continuation of a program started in 2015 intended to maintain the Inspection Department fleet at a maximum age of 8 years or less. The total cost of this purchase after five years will be \$47,515.10 plus \$2.00.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Neighborhood Services and Inspections, Parking Operations & Maintenance Division's Equipment Rental Account No. 101-3868-944.000, and pending Council approval will be budgeted in the same amount and account for FY 2020, 2021, 2022 and 2023.

The Agreement has been approved by me as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Davis Road Contract w/County Road Commission
Prepared by: Paul D. Reinsch, Public Services

Manager's Recommendation:

I recommend approval of the agreement with the Saginaw County Road Commission for \$150,000.00 to administer the design and bidding for the City's Davis Road Water System Improvements Project - Phase 2 for the Public Services Department.

Justification:

The Saginaw County Road Commission (SCRC) plans to conduct road reconstruction on Davis Road in Kochville Township, between Pierce and Tittabawassee Roads, in calendar year 2019. The City has been preparing for this work over the last few years to minimize impact to our water customers, due to the proximity of our raw and finished transmission mains to the SCRC project. The City's Davis Road Water System Improvements Project, Phase 1, engineered by Spicer Group (Spicer), is nearing completion and consisted of replacing the existing water mains, valve and appurtenances to more efficiently allow for the water main construction and the coordinated SCRC roadway reconstruction of Davis Road.

The SCRC has determined that they will also use Spicer Group as the design and construction engineers for their road project. The City met with the SCRC and feels it would be appropriate to add our pipe removal/abandonment and related work for Phase 2 to their project and coordinate all work through them. City staff believes that working with the SCRC and Spicer to complete the final phase of this work would allow for savings on the required engineering and, eventually, the construction.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Surplus Division's Engineering Services Account No. 591-4740-802.000.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: High Service Pump #1 Motor Rebuild
Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend the ratification of an emergency purchase with York Electric for \$31,793.51 for the complete rebuild of a failed motor for the Water Treatment Division.

Justification:

On September 5, 2018, purchase order number 504538 was issued to York Electric after the Water Treatment Division experienced a winding failure of a synchronous motor used to pump finished water. The problem was outside the scope and ability of city staff. York Electric was contacted to troubleshoot and make repairs as they are a well-known, reliable resource in the area and had done work for the city in the past. We were still in high water demand season and already had one pump out of service. High Service Pump #1 has a synchronous motor that provides service at a lower electrical cost, making it important that it be repaired and returned to service as quickly as possible.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's, General Repairs Account No. 591-4730-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Penn Valley Double Disk Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Penn Valley Pump Company for \$59,890.00 for double disk pumps for the Wastewater Treatment Division.

Justification:

On September 4, 2018, sealed bids were opened for the purchase of two double disk pumps. The Wastewater Treatment Division had eight rotary lobe pumps which were used to pump sludge from the bottom of clarifiers to storage tanks. The cost of maintaining these pumps was about \$20,000.00 per year. After extensive research and a one year test period, plant personnel determined that double disk pumps were more reliable and less costly to maintain. We have previously purchased three double disk pumps and require 2 more to fulfill our operational requirements. Due to their increased reliability, five of these pumps will replace the eight original rotary lobe pumps. Following is a tabulation of the bids received:

Penn Valley Pump Co. Warrington, PA	\$59,890.00
HESCO Inc. Warren, MI	\$60,650.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Treatment Optimization Studies Agreement
Prepared by: Paul D. Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend approval of an agreement with Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) for \$210,220.00 for studies to optimize treatment processes for the Water Treatment Division.

Justification:

Due to the age of treatment processes, changes in raw water quality and changes in drinking water regulations, it is recommended that the City conduct studies on how treatment processes may be changed to continue meeting or exceeding drinking water regulations and continue delivering high quality drinking water to its customers.

On March 27, 2018, the City solicited technical and cost proposals "Invitation Only" using the "Qualifications Based Selection Process" from seven engineering firms highly experienced in water treatment studies and all necessary multidisciplinary areas required. On May 1, 2018, the City received proposals from two firms to conduct an evaluation of the current treatment processes and make recommendations for changes that will provide the most effective treatment for current and future regulatory compliance.

A panel of City officials reviewed and evaluated the qualifications submitted from each firm and ranked them using the City's Qualifications Based Selection criteria listed in Administrative Regulation No. 4-7, Section 1-4. Both firms were interviewed and evaluated on May 30, 2018 and scored individually by the panel members. FTCH received the highest overall ranking. On June 11, 2018, notification of the ranking was sent to both firms. The City negotiated the terms of the agreement with FTCH.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Surplus Division's Engineering Services Account No. 591-4740-802.000.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hach Brand Reagent Distribution Plan
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with USA BlueBook for \$3,318.50 for Hach chemical reagents for the Water Treatment Division.

Justification:

On July 24, 2018, the City received bids for Hach chemical reagents. The Water Treatment Division performs Turbidity and Free Chlorine Residual (Cl-) analyses using Hach Company's on-line and benchtop instruments. Turbidity analysis is an indication of water quality. The Environmental Protection Agency (EPA) and Michigan Department of Environmental Quality (MDEQ) require continuous and periodic monitoring of these parameters. The requested reagents are on a one-year Reagent Distribution Plan (RDP) for automatic quarterly delivery and include shipping costs. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

USABlueBook Waukegan, IL	\$3,318.50
HACH Company Loveland, CO	\$3,586.98

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

**AUTHORIZATION OF THE PUBLIC SERVICES DIRECTOR, DEPUTY DIRECTOR, OR
FLEET ADMINISTRATOR TO SIGN DOCUMENTS RELATED TO THE ACQUISITION AND
SALE OF MOTOR VEHICLES AND EQUIPMENT**

Moved by Council Member _____, seconded by Council Member
_____to adopt the following resolution:

WHEREAS: City Council reviews and approves the purchase and sale of all motor vehicles and equipment; and

WHEREAS: All motor vehicle and equipment purchases and sales are executed by and through the Motor Pool Division; and

WHEREAS: Signatures are required upon delivery of new and sale of used motor vehicles and equipment; and

WHEREAS: The City motor vehicle and equipment purchases and sales require 200 or more document signatures annually; and

WHEREAS: City Council must approve the authorization of persons to sign documents that are not the four official signers set forth in the City ordinance, the Mayor, City Clerk, City Manager and City Attorney.

NOW, THEREFORE, BE IT RESOLVED, that City Council authorizes the Public Services Director, Deputy Director, or Fleet Administrator, to execute Application for Title, Odometer Disclosure Statement, Delivery Acknowledgement, and Title at time of sale.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 24, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

**RESOLUTION APPROVING THE SUBMISSION OF A CONCURRENCE TO
CERTAIN PETITIONERS' REQUEST FOR DECLARATORY RELIEF
REGARDING THE MDEQ'S LEAD AND COPPER RULES**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) filed new Lead and Copper Rules on June 14, 2018, after one year of public meetings, draft rules and changes, and public comment including strong opposition from water supply providers and municipalities; and

WHEREAS, the new rules place responsibility on the City of Saginaw to replace both Public (City owned) and Private (customer owned) lead services lines; and

WHEREAS, the new rules also include replacement of galvanized service lines not previously included in the lead and copper rules, increasing the number of required lead samples, and requiring a service pipe material inventory including private services and increased public notifications and education; and

WHEREAS, MDEQ is requiring the establishment of a five percent annual replacement plan be instituted by municipalities; and

WHEREAS, prior to this new rule, municipalities were only responsible for the water service line from the water main to the curb stop box and property owners were responsible for the water service line from the curb stop box into the house or building; and

WHEREAS, with the new rules, the estimated cost to the City of Saginaw to replace the entire water service line to the meter on the interior of the building is \$60,000,000, which includes labor, equipment, material, permits, and contractors working on private property; and

WHEREAS, the City of Saginaw believes it should support legal efforts to amend such rules; and

WHEREAS, a Request for Declaratory Ruling on behalf of the Great Lakes Water Authority, Detroit Water and Sewerage Department, and Oakland County Water Resources (collectively Petitioners) was filed on August 13, 2018, by Miller Canfield, Paddock and Stone, PLC., with the Michigan Department of Environmental Quality alleging that the actions of the MDEQ exceeded the scope of the MDEQ's authority under state law and that the actions were arbitrary and capricious; and

WHEREAS, Petitioners are requesting the filing of concurrences by similarly situated municipalities in support of their position,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw approve the submission of a Concurrence with Petitioners' Request for Declaratory Ruling regarding MDEQ's Lead and Copper Rules and direct City Attorney Amy Lusk to submit the paperwork needed.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 24, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk