Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
July 23, 2018
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation to the African Cultural Festival Committee to recognize their 50th Anniversary and declare August 10–12, 2018 as "Saginaw African Cultural Festival Weekend."

PUBLIC HEARINGS:

1. Request to establish an Obsolete Property Rehabilitation District at 208 South Michigan Avenue.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Saginaw Parks Update, Brian Lechel, Saginaw County Parks and Recreation Director.

Management Update:

CONSENT AGENDA:

1. Approve the July 9, 2018 regular council meeting minutes.

2. Approve the amendments to the FY 2019 Approved Budget to recognize any changes that have occurred during the July period.

3. Ratification of a purchase with Mike's Bumping and Painting for $4,696.73 for repairs to a pickup truck for the Traffic Engineering Division.

4. Approve the blanket purchase order with Larry's Auto Supply for $3,500 for tools for the Motor Pool Division.

5. Approve the amendment to the agreement with Utility Services Authority, LLC to increase the total contract amount by $1,950,000, for a new total not to exceed $5,090,000 and to extend through FY 2021, for sewer cleaning and televising for the Maintenance and Service Division.

6. Approve the purchase with Core and Main LP for $91,845.20 for manhole and catch basin castings and covers for the Maintenance and Service Division.

7. Approve the purchase with Doc Heinz Contracting for $131,600 for FY 2019; and pending budget approval, to Dale Hausbeck Trucking for $134,000 for FY 2020 for Class II Yellow Backfill Sand for the Maintenance and Service Division.

8. Approve the purchase with Rapid Water Recovery Services, East LLC for $19,250 for FY 2019; and pending budget approval, for FY 2020 and FY 2021 for water meter testing services for the Maintenance and Service Division.

9. Ratification of an increase to purchase order no. 0504102 to Black Jack Asphalt by $6,500, for a new total of $46,500, for the milling and resurfacing of the access roads and parking areas at the Wastewater Treatment Plant.

10. Approve the blanket purchase orders to various vendors for a total of $25,000 for electrical and mechanical repair services for the Water Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Kevin Albosta to the Hospital Finance Authority with a term to expire June 30, 2023.

2. Approve the Mayoral appointment of Matthew Wiesenauer to the Hospital Finance Authority with a term to expire June 30, 2023.

3. Approve the appointment of Jeanne Lesinski to the Public Libraries of Saginaw with a term to expire June 30, 2022.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to adopt the general revisions to and compilation of the City of Saginaw Code of Ordinances.

CONSIDERATION AND PASSING OF ORDINANCES

RESOLUTIONS:

1. Approve to establish an Obsolete Property Rehabilitation District at 208 South Michigan Avenue.

2. Approve a Small Wine Maker License at 417 Hancock Street.

3. Recognize the Hospital Hospitality House of Saginaw as a non-profit organization for the purpose of obtaining a charitable gaming license.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW
PROCLAMATION

WHEREAS, The 50th Annual Saginaw African Cultural Festival will be held August 10–12, 2018 at Morley Park located at 2601 Lapeer in the City of Saginaw; and

WHEREAS, Art is a recognized medium for transmitting cultural values and knowledge to bridge the gap between diverse ethnic groups; and

WHEREAS, This unique festival continues a tradition of 50 years of fostering artistic and cultural exchange through the media of creative expression; and

WHEREAS, This cultural exchange is a key element in breaking down stereotypes and bringing the City's various populations together; and

WHEREAS, The Saginaw African Cultural Festival is a collaboration between a grassroots cultural organization, the City of Saginaw, community agencies, social organizations, and hundreds of dedicated volunteers; and

WHEREAS, The Saginaw African Cultural Festival has served the city for 50 years to claim the title of the longest on-going black arts festival in the nation; and

WHEREAS, The Festival offers a heightened cultural consciousness and social awareness through guest speakers, entertainers, artists, exhibits, contests, and educational workshops.

NOW THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim August 10–12, 2018, as

"SAGINAW AFRICAN CULTURAL FESTIVAL WEEKEND"

in the City of Saginaw and urge all citizens of Saginaw to attend the 50th Annual Saginaw African Cultural Festival and join me in saluting the members of the Saginaw Black Cultural Alliance and the Saginaw African Cultural Festival Committee for their contributions in making this outstanding festival a local institution and an integral part of the history and culture of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 23rd day of July in the year of our Lord two thousand eighteen.

Dennis D. Browning, Mayor

Councilpersons
Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne,
Brenda F. Moore and Demond L. Tibbs

Timothy Morales, City Manager

July 23, 2018

CITY COUNCIL
PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, July 23, 2018 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from David Burckhardt Case Trust to create an Obsolete Property Rehabilitation District at 208 South Michigan Avenue.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 7-12-18
By:__jks_____

Michigan Department of Treasury
3674 (Rev. 05-13)

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

CITY CLERK'S OFFICE
JUN 25 2018
RECEIVED
SAGINAW, MI

Applicant (Company) Name (applicant must be the OWNER of the facility) David Burckhardt Case Trust Agreement dated August 4, 2004		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 4480 Mackinaw Road, Saginaw, MI 48603		
Location of obsolete facility (No. and street, City, State, ZIP Code) 208 South Michigan Avenue		
City, Township, Village (indicate which) City of Saginaw	County Saginaw	
Date of Commencement of Rehabilitation (mm/dd/yyyy) 12/01/2018	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12/30/2019	School District where facility is located (include school code) Saginaw (73010)
Estimated Cost of Rehabilitation $180,000.00	Number of years exemption requested 12	Attach Legal description of Obsolete Property on separate sheet

Expected project likelihood (check all that apply):

- [x] Increase Commercial activity
- [ ] Retain employment
- [x] Revitalize urban areas
- [x] Create employment
- [ ] Prevent a loss of employment
- [x] Increase number of residents in the community in which the facility is situated

Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 30

Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. [x]

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) David B. Case, Trustee	Telephone Number 989-793-9700	Fax Number 989-799-6699
Mailing Address 4480 Mackinaw Rd. Saginaw, Michigan 48603		Email Address casedavid531@gmail.com
Signature of Company Officer (no authorized agents) David B. Case		Title Trustee

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature Janet Santos	Date application received 6.25.18

FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code

PROPOSED OBSOLETE REHABILITATION PROPERTY

Location: 208 South Michigan Avenue, Saginaw, MI 48602:

Legal Description: The Northerly 20 feet of the Westerly 100 feet of Lot 2, the Westerly 90 feet of Lot 3, and the Southerly 12 feet of the Westerly 90 feet of Lot 4, Block 3, in the Division of the City of Saginaw, North of Cass Street, as per plat thereof recorded in Liber 38 of Plats, Page 292, Saginaw County Records.

(a) General description: Built in 1920's, the 1-Story brick building had originally been used as a post office, then a thrift store, and presently a hair salon. There is approximately 4,100 square feet of floor space on the first floor and 4,100 square feet of floor space in the lower level in the building. The existing heating, electrical, and plumbing systems are all outdated.

(b) Proposed post-rehabilitation use: The building will be converted into retail/commercial/office space for multiple tenant use.

(c) Scope of work: The exterior brick building façade will be repaired and repainted as needed. Interior work will include all new plumbing, electrical, mechanical systems, and all work required to bring the building up to current building codes. An elevator will be installed to access the lower level.

(d) Architectural elements to remain: Wood floors will be refinished where possible and replaced as needed. Exiting windows to be repaired/restored and old window openings that were covered will be reinstalled. Exterior brick and trim will be restored. Existing 10-foot ceilings to remain. Existing stair cases to remain.

(e) Time: Work to commence in December 2018 and be completed by April 2019.

(f) Economic advantages: The proposed exemption will allow for reduced rent rates to benefit and encourage new commercial tenants to open

businesses and offices in Old Town Saginaw and will assist with financing the cost of the proposed rehabilitation. Old Town Saginaw will benefit with increased visitors and business activity.

Legal Description
208 South Michigan Avenue

The Northerly 20 feet of the Westerly 100 feet of Lot 2, the Westerly 90 feet of Lot 3, and the Southerly 12 feet of the Westerly 90 feet of Lot 4, Block 3, in the Division of the City of Saginaw, North of Cass Street, as per plat thereof recorded in Liber 38 of Plats, Page 292, Saginaw County Records.

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471

Lori D. Brown, CMAE III, PPE
City Assessor

July 03, 2018

Michigan Department of Treasury
State Tax Commission
Treasury Building
Lansing, MI 48922

Re: 208 S. Michigan Ave – Obsolete Property Rehabilitation Certificate Application

To Whom It May Concern:

Please allow this letter to serve as finding by the Assessor that the commercial building located at 208 S. Michigan is functionally obsolete. The building suffers from significant loss in value due to lack of modernization and deferred maintenance.

The property is a 4,500 square foot single story commercial building built in 1924. The building is currently partially occupied, but needs significant improvements to extend its useful life. Item that need replacing include interior items, bathrooms, windows, wiring and electrical. The roof is not leaking but will need replacement soon. The roof has drainage issues that are creating water, dampness and mold in the basement. A large boiler has been disconnected, but needs removal along with pipes and possible asbestos. The property is in overall fair condition but needs many updates to extend its useful life.

If you have any questions please feel free to contact me.

Thank you,

Lori D. Brown

Lori D. Brown, MAAO (3), R-7649
City of Saginaw
City Assessor

City of Saginaw
Assessor's Office
Ownership Summary of Proposed Obsolete Property Rehabilitation District
July 3, 2018

Proposed District: **208 S. Michigan**

This summary serves as notice that David Burckhardt Case Trust owns 100% of the proposed Obsolete Property Rehabilitation District at 208 S Michigan Ave.

Parcel #	Owner	Address		2018 Taxable Value
17-0036-00200	David Burckhard Trust	208 S. Michigan Ave	Commercial	66,363

Legal Description:
N'LY 20 FT OF W'LY 100 FT OF LOT 2, W'LY 90 FT OF LOT 3,& S'LY 12 FT OF W'LY 90 FT OF LOT 4, ALL IN BLK 3, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JULY 9, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 8. Council Members absent: Annie Boensch: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- The City's Waste Convenience Station is open to City residents the second Saturday of the month from 8:00 a.m. to 12:00 p.m. at the Public Works building located off Holland Ave. City residents may dispose of items such as building materials, recycling for glass, plastic and paper. The next collection day will be Saturday, July 14th.
- Candidate Filing Deadlines for the November 6th General Election for the three full term positions and 1 partial term for the Saginaw School District Board is July 23rd at 4:00 p.m. and for four City Council positions it is August 7th at 5:00 p.m. These candidates must file at the City Clerk's Office.

Mayor Browning presented a proclamation recognizing the 50th anniversary of Vargas and Sons Tortillas. Mr. Alberto Vargas, Alejandra Vargas and Albert Vargas Jr. accepted the proclamation.

PERSONAL APPEARANCES

There were no personal appearances.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Humphreys, Balls, Bryant, Moore, Kloc, Tibbs, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided updates on various projects. Manager Morales provided further information and explained details regarding consent agenda items 14 through 16.

CONSENT AGENDA:

1. Approve the June 18, 2018 regular council meeting minutes.

2. Approve the purchase with Election Source for $4,560 for Voter Assist Terminal cases for the Election Division.

3. Approve the purchase with The Masters Touch, LLC for $7,992 for FY 2019; and pending budget approval, for $8,100 for FY 2020 for the printing and mailing of utility bills.

4. Approve the amendment to the HOME Subrecipient Agreement with Saginaw Habitat for Humanity to include the specific addresses and estimated funds for each project.

5. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $10,000 for ISI self-contained breathing apparatus parts for the Fire Department.

6. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $15,000 for micro-blaze out foam for the Fire Department.

7. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $20,000 for turnout gear for the Fire Department.

8. Approve the blanket purchase orders to various vendors for a total of $14,000 for fire apparatus and staff vehicle required repairs and preventive maintenance for the Fire Department.

9. Approve the blanket purchase order to Apollo Fire Apparatus Repair for $25,000 for required repairs and preventive maintenance for the Fire Department's apparatus fleet.

10. Approve the blanket purchase order to Diesel Truck Sales for $35,000 for required repairs and preventive maintenance for the Fire Department's apparatus fleet.

11. Approve the blanket purchase order to Front Line Services for $42,000 for required repairs and preventive maintenance for the Fire Department's apparatus fleet.

12. Approve the blanket purchase order to Meekhof Tire Sales and Service for $12,000 for tires for the Fire Department's apparatus fleet.

13. Approve the blanket purchase order to Michigan Truck Spring for $10,000 for truck suspension and chassis repairs for the Fire Department's apparatus fleet.

14. Approve the blanket purchase orders to various vendors for a total of $304,200 for vehicle parts and supplies for the Garage Operations Division.

15. Approve the blanket purchase orders to various vendors for a total of $67,000 for fleet vehicle services for the Garage Operations Division.

16. Approve the Professional Services Agreement with Mark Segovia for $40,000 for construction inspection and administration for the Engineering Section of the Right of Way Division.

17. Approve the technical support services agreement with Optimization Solutions Environmental, LLC, a sole source, for an annual amount of $10,000 for FY 2019 and FY 2020 for the Water Treatment Plant

18. Approve the purchase with Norkan, Inc. for $5,170 for FY 2019; and pending budget approval, for $5,400 for FY 2020 for Devtar Epoxy Coating for the Wastewater Treatment Division.

19. Approve the purchase with Republic Services for $30,000 for FY 2019; and pending budget approval, $31,500 FY 2020 and $34,500 for FY 2021, for hauling of grit and screenings for the Wastewater Treatment Division.

Moved by Council Member Moore, seconded by Council Member Bryant to approve consent agenda items 1 through 19, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Bryant reported that the Riverfront Development Commission's 2018 "Art & About" project is "Painted Pianos." Pianos will be on display throughout the riverfront area and the public is encouraged play songs and enjoy the art designs. The Commission's next meeting is August 21st.

Council Member Bryant reported that the Planning Commission approved the Rifkin project and a site plan for the Quick Stop expansion project at Webber Street and Washington Avenue.

Council Member Milne reported that the Brownfield Redevelopment Authority has cancelled their July meeting due to no business to address.

Moved by Council Member Humphreys, seconded by Council Member Moore to approve the reappointments as follows:

1. the Mayoral appointment of Sonia Severin to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.
2. the Mayoral appointment of Erik Rasmussen to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.
3. the Mayoral appointment of Veronica Horn to the Hospital Finance Authority with a term to expire June 30, 2023.
4. the Mayoral reappointment of Michael Hanley to the Saginaw Economic Development Corporation with a term to expire June 30, 2021.

8 ayes, 0 nays, 1 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Milne, seconded by Council Member Bryant to go into closed session to discuss pending litigation per MCL 15.268 (e). Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Tibbs, Kloc, Moore, Bryant, Balls, Humphreys, Milne, Browning
Nays: None
Absent: Boensch
Motion approved.

Council entered a closed session at 7:05 p.m.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to return to regular session at 7:42 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to approve the recommendation of legal counsel as discussed in closed session regarding the Johnson case. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Balls to adjourn the meeting at 7:43 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: July Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2018/2019 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of July.

Justification:

The 2018/2019 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2019 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for July, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $131,627, from $34,267,043 to $34,398,670.

- In May 2018, city council approved the purchase of four patrol vehicles for Community Public Safety – Police. This budget adjustment is to recognize purchase order 0503361 for the purchase of police vehicles that were ordered in FY 2018 but not received until July 2018. Therefore, the General Fund – Community Public Safety – Police, Police Building Management Vehicle Account No 101-3514-982.000 should be increased by $62,050 to cover the purchase of these vehicles. To offset the increase in expenditures will be an appropriation of fund balance from funds received in FY 2018.

- In FY 2018, the Community Public Safety – Police, received donations from the Rotary Club Foundation in the amount of $5,000 for police services. Only $547.90 was spent from these donated funds. This budget adjustment is to recognize the carryover of unspent donations in the amount of $4,452. These funds will be recognized as restricted fund balance Account No 101-0000-989.000. To offset the increase in revenues will be an increase to the General Fund, Community Public Safety – Police, Police Administration Division's Parts and Supplies Account No 101-3512-742.000 by the same.

- A budget adjustment is required to recognize the unspent Community Public Safety – Police revenues for the detail on Vestry Drive. In FY 2018, Community Public Safety – Police received a reimbursement for detail services provided to Vestry Drive, approximately, $20,544 was allocated to the FY 2018 budget for

billable overtime. The budget adjustment is to recognize the unspent amount of $14,533. Therefore, a budget adjustment should be completed to increase the Community Public Safety – Police, Police Patrol Division's Billable Overtime Account No 101-3511-704.001 by this amount. To offset this expenditure will be an appropriation of restricted fund balance.

- In June city council approved the repairs to Engine 1 in the amount of $40,221. However, the actual repairs to the engine would not be completed until after the beginning of the fiscal year. This budget adjustment recognizes the carryover of purchase order 0503653 for the repairs to Engine 1. Expenditures will be recognized in the General Fund, Community Public Safety – Fire, Fire Apparatus Operations and Maintenance Division's Motor Vehicle Repair Account No 101-3554-931.000. To offset this expenditure will be an appropriation of restricted fund balance.

- In June, city council approved purchase order 0503849 to Lumber Mill Historic Marker Pedestal in the amount of $7,590 for the purchase of historic markers in the Riverfront district. This budget adjustment is to recognize the carryover of this purchase order. Expenditures will be recognized in the General Fund, Neighborhood Services and Inspection, Planning and Zoning Division's, Riverfront Development Commission Account No 101-3863-827.003. An appropriation of restricted fund balance will offset the increase in expenditures.

- In June, city council approved purchase order 0503885 to First Class Building Maintenance, Inc. in the amount of $2,781 to complete repairs to the City Hall east stair ceiling. This budget adjustment is to recognize the carryover of this purchase order. Expenditures will be recognized in the General Fund, Department of Public Services, Facilities Division's, General Repair Account No 101-7575-930.000. An appropriation of restricted fund balance will offset the increase in expenditures

The Morley Building TIFA Fund (240) should be increased from $0 to $26,134. This increase in revenues is to recognize the cash balance that must be expended in order to close the TIF district. To offset the increase in revenues will be an increase to the Tax Increment Payment Account No 240-1775-958.000 for the same amount in order to pay the local taxing entities.

The Baker Perkins LDFA Fund (250) should be increased from $0 to $98,108. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 250-1775-999.000 for the same amount. This adjustment reflects the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The LDFA Combined Fund (252) should be increased from $0 to $3,979,162. In 2012 City Council approved closing the LDFA district and the disbursement of payment to the local taxing entities. However, due to an unresolved audit issues with the State of

Michigan the city was unable to close these districts. These issues were recently resolved and the city was able to come to an agreement on the funds owed with the State of Michigan. This budget adjustment reflects the payout to the State of Michigan and the local taxing entities. Therefore, a budget adjustment is required to recognize the cash balance of each fund and the repayment to the above mentioned entities. Revenues will be recognized in the LDFA Combined Fund Transfers In – Other Funds Account No 252-0000-699.000 in the amount of $3,979,162. To offset the increase in revenues will be an increase to the Tax Increment Payment Account No. 252-1775-958.000 for the same amount.

The Saginaw Machine Systems LDFA Fund (254) should be increased from $0 to $4,367. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 254-1775-999.000 for the same amount. This is to reflect the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The Saginaw Tool and Die LDFA Fund (255) should be increased from $0 to $99,960. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 255-1775-999.000 for the same amount. This is to reflect the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The Sexton LDFA Fund (256) should be increased from $0 to $465,944. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 256-1775-999.000 for the same amount. This is to reflect the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The Thomson LDFA Fund (257) should be increased from $0 to $3,204,588. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 257-1775-999.000 for the same amount. This is to reflect the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The Treasure Island LDFA Fund (258) should be increased from $0 to $80,061. This increase in revenues is to recognize the cash balance that must be expended in order to close the LDFA district. To offset the increase in revenues will be an increase to the Transfers Out - Other Funds Account No 258-1775-999.000 for the same amount. This is to reflect the payment to the State of Michigan and the local taxing entities that will be paid through the LDFA Combined Fund.

The Department of Justice – DOJ JAG Fund (263) should be increased from $0 to $33,590. In May 2018, city council approved the purchase of four patrol vehicles for

Community Public Safety – Police. This budget adjustment is to recognize purchase order 0503361 for the purchase of police vehicles that were ordered in FY 2018 but not received until July 2018. Revenues will be recognized in the DOJ – JAG 2017 Account No. 263-0000-501.034. To offset the increase in revenues will be the same increase to the DOJ – JAG 2017 Vehicle Account No 263-3336-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Collision Repair

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of a purchase with Mike's Bumping and Painting for $4,696.73 for the repair of pickup truck No. 30-0607 for the Traffic Engineering Division.

Justification:

On June 8, 2018 emergency purchase order no. 503644 was issued for the repair of pickup truck no. 30-0607, a 2016 GMC Sierra with 15,656 miles. This Traffic Engineering Supervisor's pickup was involved in an accident that occurred on May 29, 2018 and required repair to the left front fender, door and cab area. The damage interfered with the operation of the driver's door and for safety reasons needed to be repaired as soon as possible. The City Clerk's office is working with the insurance company regarding any reimbursements that may be warranted. Quotes were requested from the two local repair vendors that have completed quality repair work for the City in the past. The following is a listing of the quotes received:

Vendor	Cost
Mike's Bumping and Painting Saginaw, MI (in-city)	$4,696.73
Engel's Auto Body Saginaw, MI (out-city)	$5,075.42

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicles Repairs Account No. 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Larry's Auto Supply

Prepared by: Don Riley, Department of Public Services

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Larry's Auto Supply for $3,500 for tools for the Motor Pool Division.

Justification:

The City's Municipal Garage mechanics are given a tool allowance at a yearly cost not to exceed $500 per person, per the SEIU Hourly Bargaining Unit, Union Contract, Section 43, as follows:

> For the Mechanical Equipment Repairperson II, Serviceperson Mechanic and Mechanic Equipment Repairperson I positions, the employer will continue to replace broken and worn out tools and contribute to the purchase of "updated" tools owned and used by the employees in these job classifications at a yearly cost not to exceed $500 per person, per fiscal year. It is further understood that City employees shall be responsible for assigned tools lost or damaged through negligence of the employee. The allowance shall be distributed based on procedure currently in effect in the Division of Motor Equipment.

The Municipal Garage mechanics have discussed and agreed that based upon the extremely high level of customer service, cost matching, and full product line offered by this (in-city) vendor; this is where they would like to use their annual tool allowance. This vendor offers, pertaining specifically to this tool allowance, complete cost matching of any tool found from any competing supplier. This blanket purchase order fulfills the City's bargaining agreement with employees for the purchase of new and specialized tools required for changes in industrial materials, electronic computer software and manufactured specifications, etc. Each one of the Garage's seven mechanics selects their individual tools. Establishing a blanket purchase order is the most cost efficient and convenient way for the mechanic's to purchase individual tools via their allotted allowance.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Parts and Supplies Account No. 661-4481-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Utility Services Authority, LLC Contract C-1615

Prepared by: Joshua Hoffman, Public Services

Manager's Recommendation:

I recommend the approval of an amendment to Contract C-1615 with Utility Services Authority (USA) for $1,950,000 for a total contract amount not to exceed $5,090,000 and to extend through FY 2021, for services rendered on a request-only basis and after approvals to proceed are received, for water distribution and transmission work and sewer collection system work for the Maintenance and Service Division.

Justification:

The contract with USA was originally approved on June 3, 2013 in the amount of $540,000 for FY 2014. It was amended on March 16, 2015 through FY 2018. We would like to amend and extend this contract, at the same cost of service, as justified below.

The Maintenance and Service Division requires these services to investigate suspected defects or condition concerns, identify and correct same and to minimize or prevent future problems. In addition, the contractor will provide water distribution and transmission repairs as needed. The trenchless methods utilized by the contractor provide for minimal restoration costs and disruption to traffic when compared to traditional open cut methods.

The contractor's cleaning and televising will reveal and identify structural deficiencies in existing sewer mains. As part of this contract, a portion of the allocated funds will be used to repair those sewer deficiencies. A sewer can be identified and lined in the same year it was cleaned and televised. All the engineering and design can be provided by USA. This allows minimization of the costs for mobilization of crews. The City has realized significant savings using this approach. By extending the current agreement, the city will continue to save a minimum of 7% on the Clean & CCTV program. As well as, avoid future cost of living adjustments.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 $150,000 and the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000 $500,000 for FY 2019 and will be budgeted in the same accounts for FY 2020 and FY 2021, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Manhole and Catch Basin Castings and Covers

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Core and Main LP for $91,845.20 for manhole and catch basin castings and covers for the Maintenance and Service Division.

Justification:

On May 22, 2018, the Maintenance and Service Division received bids for an annual supply of 430 manhole and catch basin casting and covers used in the construction of the sewage collection system throughout the City. A cost comparison shows less than an 1% decrease in cost from last year's bid. The following is a tabulation of the bids received:

Vendor	Cost
Core and Main LP Shelby Township, MI	$91,845.20
Michigan Pipe and Valve Saginaw, MI (out of City)	$95,050.00
EJ USA, Inc. East Jordan, MI	$128,536.40

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Class II Yellow Backfill Sand

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Doc Heinz Contracting for $131,600 for FY 2019 and pending budget approval, a purchase with Dale Hausbeck Trucking for $134,000 for FY 2020 for the annual supply of Class II Yellow Backfill Sand for the Maintenance and Service Division.

Justification:

On April 17, 2018, the Maintenance and Service Division received multi-year bids for the annual supply of 20,000 tons of Class II Yellow Backfill Sand. The Maintenance and Service Division uses Class II Yellow Sand as backfill for excavations made in the City's Right of Way from repairs to the City's water distribution and sewer collection systems. The following is a tabulation of the bids received:

Fiscal Year 2019

Vendor	Cost
Doc Heinz Contracting Saginaw, MI (out of City)	$131,400.00
Dale Hausbeck Trucking Reese, MI	$131,600.00
Bourdow Contracting LLC Carrolton, MI	$185,000.00
Champagne & Marx Excavating Saginaw, MI (out of City)	$194,000.00

Fiscal Year 2020

Vendor	Cost
Dale Hausbeck Trucking Reese, MI	$134,000.00
Doc Heinz Contracting Saginaw, MI (out of City)	$137,800.00
Bourdow Contracting LLC Carrolton, MI	$190,000.00
Champagne & Marx Excavating Saginaw, MI (out of City)	$194,000.00

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000, $65,700 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000, $65,700 for Fiscal Year 2019 and will be budgeted in the same accounts for Fiscal Year 2020 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Annual Water Meter Testing

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Rapid Water Recovery Services, East LLC for $19,250.00 for FY 2019 and pending budget approval, for $19,250.00 FY 2020 and FY 2021 for water meter testing services for the Maintenance and Service Division.

Justification:

On May 29, 2018, the Maintenance and Service Division received multi-year bids for the annual testing of the City's master meters servicing the wholesale customers (out-city), industries, and businesses within the City with large volume water meter usage. Bids were received for the testing of various sizes of turbo and compound meters. Testing ensures the accuracy of the meter, if the meter fails to test within the acceptable range the meter will be repaired by the contractor to meet American Water Works standard for cold-water meters. The following is tabulation of the bids received:

Fiscal Year 2019

Vendor	Cost
Rapid Water Recovery Services, East LLC Saginaw, MI (out of City)	$19,250.00
M.E. Simpson Company Inc. Valparaiso, IN	$24,500.00
Vanguard Utility Services Inc. Owensboro, KY	$34,830.00

Fiscal Year 2020

Vendor	Cost
Rapid Water Recovery Services, East LLC Saginaw, MI (out of City)	$19,250.00
M.E. Simpson Company Inc. Valparaiso, IN	$24,500.00
Vanguard Utility Services Inc. Owensboro, KY	$34,830.00

Fiscal Year 2021

Vendor	Cost
Rapid Water Recovery Services, East LLC Saginaw, MI (out of City)	$19,250.00
M.E. Simpson Company Inc. Valparaiso, IN	$25,550.00
Vanguard Utility Services Inc. Owensboro, KY	$34,830.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Meter Maintenance and Service Division's Operating Services Account No. 591-4720-805.000, $9,625 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division's Operating Services Account No. 590-4820-805.000, $9,625 for FY 2019 and will be budgeted in the same accounts for FY 2020 and FY 2021 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Ratification of Purchase Order Modification

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an increase to purchase order #504102 with Black Jack Asphalt by $6,500.00, for a new total of $46,500.00, for additional work needed for the milling and resurfacing of the access roads and parking areas at the Wastewater Treatment Plant.

Justification:

On May 21, 2018, City Council approved the acceptance of the sealed bid for Black Jack Asphalt to complete this project in two phases, over two fiscal years. One phase of the project was completed at the end of June. The second phase was completed during the first part of July. When prepping for the second phase of this project, it was discovered that 5,700 square feet of the pavement required that a new base be laid and 2" of additional asphalt added in order to get a quality job that would last. The cost of the additional work was $6,500.00 and we felt that not doing it or trying to redo it at a later date would ultimately result in higher costs to the City.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-822.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Repair Services for FY 2019

Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total of $25,000 for electrical and mechanical equipment repair services for the Water Treatment Division.

Justification:

The Water Treatment Division requires the services of vendors for various repairs of electrical and mechanical equipment. There is no feasible means to predetermine what type of services will be needed, some of which include impeller, wear ring and motor repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Water Treatment Division staff will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. The list of vendors is as follows:

Vendor	PO Amount
York Electric Bay City, MI	$ 10,000.00
Central Metallizing Saginaw, MI (out-city)	$ 10,000.00
Hamilton Electric Saginaw, MI (out-city)	$ 5,000.00

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

ORDINANCE INTRO Intro O-1

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO ENACT AND ADOPT THE GENERAL REVISIONS TO AND COMPILATION OF THE CITY OF SAGINAW CODE OF ORDINANCES, WHICH AMEND, REVISE, AND COMPILE ALL CITY ORDINANCES PURSUANT TO SECTION 24 OF CHAPTER 4 OF THE SAGINAW CITY CHARTER, WHICH INCLUDES THE ADMINISTRATIVE CODE, ADMINISTRATION, PUBLIC SERVICES, TRAFFIC REGULATIONS, GENERAL REGULATIONS, BUSINESS REGULATIONS, GENERAL OFFENSES, LAND USAGE, AND SPECIAL ORDINANCES.

Laid over under the Charter Provision.

COUNCIL COMMUNICATION O-1

From: Tim Morales, City Manager

Subject: Code of Ordinances, O-1 Revisions and Compilation

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend introduction of an ordinance to adopt the general revisions to and compilation of the City of Saginaw Code of Ordinances, O-1.

Justification:

On June 19, 2017, City Council adopted resolution 2017-031 ordering a general revision and compilation of the City's Code of Ordinances, O-1 and awarded the project to American Legal Publishing Corporation (ALPC) of Cincinnati, Ohio. ALPC has completed the project.

The City Clerk, Deputy Clerk and the City Attorney were the team members that worked with all City Departments to review and submit revisions to ALPC. ALPC also conducted an extensive legal and format review to ensure that applicable laws were updated and properly referenced. Changes to the Code include:

- Updating references to State or Federal law and regulation where necessary;
- Eliminating sections that contained sunset provisions or were no longer required due to a change in law;
- Updating references to City departments and positions to match current organization;
- Updating citations to external codes adopted by reference; and
- Updating permitting and inspections requirements for things such as water and sewer connections, curb cuts, and work in the City right-of-way.

One significant change is that the rates/fees charts have been replaced with the language of "the fee shall be established by Council and available in the Office of the City Clerk." This has reduced the number of pages providing a cost savings.

This ordinance has been reviewed by me for substance and the City Attorney as to form. It appears under the regular order of business.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Sections 22 and 24, titled "Ordinances."

ORDINANCE O-1

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on July 23, 2018, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO ADOPT THE GENERAL REVISIONS TO AND COMPILATION OF THE CITY OF SAGINAW CODE OF ORDINANCES, WHICH AMEND, REVISE, AND COMPILE ALL CITY ORDINANCES PURSUANT TO SECTION 24 OF CHAPTER IV OF THE SAGINAW CITY CHARTER, WHICH INCLUDES THE ADMINISTRATIVE CODE, ADMINISTRATION, PUBLIC SERVICES, TRAFFIC REGULATIONS, GENERAL REGULATIONS, BUSINESS REGULATIONS, GENERAL OFFENSES, LAND USAGE, AND SPECIAL ORDINANCES.

The City of Saginaw Ordains:

An ordinance to adopt the general revisions to and compilation of the City of Saginaw Code of Ordinances, which includes the Administrative Code, Administration, Public Services, Traffic Regulations, General Regulations, Business Regulations, General Offenses, Land Usage, and Special Ordinances.

1. The City Charter at Chapter IV, “Legislation,” §24 “Compilation and Revision,” states that City Council shall, by resolution, order a general revision and compilation of the City’s ordinances.

2. City Council adopted resolution 2017-031 on June 19, 2017 ordering a general revision and compilation of the City’s Code of Ordinance, O-1.

3. The City awarded the general revision and compilation project to American Legal Publishing Corporation of Cincinnati, Ohio.

4. American Legal Publishing Corporation has completed the revision and compilation, which contains all ordinances of a general and permanent nature enacted since supplement 25 to the Code of Ordinances.

5. It is necessary to provide for the usual daily operation of the municipality and for the preservation of the public peace, health, safety and general welfare of the municipality that this ordinance be adopted.

6. The general revision and compilation to the Code of Ordinance as submitted by American Legal Publishing Corporation is adopted by reference as if set out in its entirety.

7. Such revision and compilation shall be the City’s Code of Ordinance and shall be deemed published as of the day of its adoption and approval by the City Council and the City Clerk is hereby authorized and ordered to replace the Code of Ordinance, O-1 kept on file in the Office of the City Clerk.

8. Copies of the Code of Ordinances are available at the City Clerk's Office, at cost, and will be available to access on the Internet.

This ordinance shall become effective August 23, 2018.
Enacted: August 13, 2018.

Yeas:
Nays:
Absent:
Abstain:

ORDINANCE DECLARED ADOPTED

_____ _____

Dennis D. Browning
Mayor

Janet Santos, CMMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 13, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____

Janet Santos, CMMC/MMC
City Clerk

RESOLUTION R-1

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 208 S. MICHIGAN AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 208 S. Michigan Avenue, parcel #17-0036-00200, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has been notified by certified mail that a public hearing will be conducted on July 23, 2018, in accordance with P.A. 146 of 2000.

NOW THEREFORE BE IT RESOLVED, that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

208 S. MICHIGAN AVENUE
ASSESSOR'S FILE #: 17-0036-00200
N'LY 20 FT OF W'LY 100 FT OF LOT 2, W'LY 90 FT OF LOT 3,& S'LY 12 FT OF W'LY 90 FT OF LOT 4, ALL IN BLK 3, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 23, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk

COUNCIL COMMUNICATION R-2

From: Timothy Morales, City Manager

Subject: Small Wine Maker License at 417 Hancock Street

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the request from Artisan, LLC for a Small Wine Maker license to be located at 417 Hancock Street.

Justification:

On June 7, 2018, the City received a request from Artisan, LLC asking the City to approve a small wine making facility at 417 Hancock. An application for a Small Wine Maker license will be submitted to the State of Michigan, which is contingent upon approval from the local government.

Artisan, LLC has obtained a Saginaw General Business License to operate a restaurant at 417 Hancock Street, Saginaw, Michigan 48602.

The City of Saginaw Fire Prevention, City Police Department, and the City Building Inspections Division have completed their respective inspections and have approved 417 Hancock for the license as required by Chapter 110, "General Provisions," of the Title XI, "Business Regulations," of the Saginaw Code of Ordinances, O-1. Under Chapter III, "Alcoholic Beverages," §111.11 "Application for License," the City Manager is to review all applications and departmental reports and give recommendation to the City Council of approval or disapproval of the license. All necessary requirements have been met.

Council Action:

This communication is for explanation purposes of the resolution to be adopted.

RESOLUTION R-2

APPROVING A SMALL WINE MAKER LICENSE AT 417 HANCOCK STREET

Moved by Council Member_____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on June 7, 2018, the City Clerk's Office received a request for local government approval of a Small Wine Maker license at 417 Hancock Street; and

WHEREAS: the applicant, Artisan, LLC, is applying for a Small Wine Maker License with the State of Michigan; and

WHEREAS: this resolution will be submitted to the State of Michigan for a Small Wine Maker license upon receiving approval from the local government; and

WHEREAS: the City of Saginaw Fire Prevention, City Police Department and the City Building Inspections Division have conducted their respective inspections and have determined compliance of the applicable codes at 417 Hancock Street.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw approves the request received from Artisan, LLC for a Small Wine Maker license at 417 Hancock Street, Saginaw, MI 48602, Saginaw County.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 23, 2018; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk

COUNCIL COMMUNICATION R-3

From: Tim Morales, City Manager

Subject: Hospital Hospitality House Charitable Gaming License

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the adoption of the resolution recognizing Hospital Hospitality House as a non-profit organization for the purpose of obtaining charitable gaming licenses.

Justification:

The Hospital Hospitality House was validly incorporated as a nonprofit corporation in January 1984 by the State of Michigan, Department of Licensing and Regulatory Affairs. They are located in the City of Saginaw serving as a "home-away-from-home" for family members and/or caregivers of patients who reside more than twenty-five miles from Saginaw area hospitals.

On June 6, 2018, documentation was filed with the City Clerk's Office as required by the Michigan Lottery, Charitable Gaming Division qualification requirements. These documents have been reviewed by the City Clerk and City Attorney for verification and have met all qualification requirements as enforced by the Michigan Gaming Control Board. Therefore, the State of Michigan resolution form is presented as a recommendation for approval of the request.

Council Action:

This council communication is for informational purposes of the resolution to be adopted.

RESOLUTION R-3

CHARITABLE GAMING LICENSES FOR
HOSPITAL HOSPITALITY HOUSE OF SAGINW

Moved by Council Member _____, seconded by Council Member _____ to offer and adopt the following resolution:

WHEREAS: Hospital Hospitality House of Saginaw has submitted a request, Petition #18-09, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS: the Michigan Bureau of State Lottery, pursuant to MCL 432.103(k)(ii), requires a resolution be adopted by the local governing body approving this recognition.

NOW THEREFORE, BE IT RESOLVED that the request from Hospital Hospitality House of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered approved.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 23, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk