



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
June 18, 2018
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation recognizing Leslie D. Tincknell for his years of service on the Riverfront Development Commission.

PUBLIC HEARINGS:

1. Request for an Obsolete Property Rehabilitation Certificate at 515 North Washington Avenue.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Saginaw County 9-1-1 Communications Authority Update, Randy Pfau, Executive Director.

CONSENT AGENDA:

1. Approve the June 4, 2018 regular council meeting minutes.
2. Approve Petition 18-08 from Wolverine Fireworks Display, Inc. to display fireworks at the north end of Ojibway Island on July 4, 2018 at 10:15 p.m., or as a rain date, on July 5, 2018 at 10:15 p.m.
3. Approve the Insurance Renewal with Saginaw Bay Underwriters for the City's General Liability, Automobile Liability, Michigan No Fault, Law Enforcement Liability, and Public Officials Liability for a total cost of \$434,378.
4. Approve the amendments to the FY 2018 Approved Budget to recognize any changes that have occurred during the fourth quarter.
5. Approve the Professional Services Agreement for legal services with Gilbert and Smith, P.C. re-appointing Amy Lusk as City Attorney.

6. Approve the revised guidelines for applicants requesting Poverty Exemptions.
7. Approve the purchase with Howard Structural Steel, Inc. for \$7,590 for eleven stainless steel marker pedestals for the Riverfront Development Commission.
8. Approve the purchase with Yeo & Yeo Computer Consulting for \$16,352 for a security camera storage server.
9. Approve the purchase with 5 Alarm Fire and Safety Equipment for \$7,474 for six rescue struts for the Fire Department.
10. Approve the purchase with Michigan Police Equipment for \$5,220 for training ammunition for the Police Department for FY 2019.
11. Approve the blanket purchase order to Kay Communications, a sole source, for \$10,000 for in-car camera repairs and replacements for the Police Department for FY 2019.
12. Ratification of a purchase with Johnson Controls for \$2,813.87 for the repair of the main rooftop chiller unit at the Police Department.
13. Approve the User Agreement with the YMCA of Saginaw for the use of the green space between the Garber Tennis Courts and the water park at Celebration Park.
14. Approve the Additional Easement Rights Purchase Agreement with Edward C. and Linda R. Meisel for \$15,000.
15. Approve the purchase with First Class Building Maintenance for \$2,781 for the ceiling repair at City Hall.
16. Approve the purchases with Advance Auto Parts, Scientific Brake & Equipment and Northern Tool & Equipment for \$6,510.90 for hydraulic service jacks for the Motor Pool Division.
17. Approve the purchase with Ace-Saginaw Paving Company for \$150,000 for FY 2019; and pending budget approval, for FY 2020 for hot mix asphalt; and a purchase from Unique Paving Material for \$50,000 for FY 2019; and pending budget approval, for FY 2020 for cold patch asphalt for the Streets Section of the Right of Way Division.
18. Approve the purchase with Rock Products for \$200,000 for FY 2019; and pending budget approval for FY 2020 for concrete ready mix for the Streets Section of the Right of Way Division.
19. Approve the blanket purchase orders to Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for electrical parts and supplies for the Traffic Maintenance Section of the Right of Way Division for FY 2019.
20. Approve the blanket purchase order to Carrier & Gable, Inc. for \$12,000 for traffic signal equipment repairs for the Traffic Maintenance Section of the Right of Way Division for FY 2019.

21. Approve to increase the purchase order to Ace-Saginaw Paving Company by \$30,000, for a new total of \$150,000, for hot asphalt for the compost site for the Streets Section of the Right of Way Division.
22. Approve the blanket purchase orders to various vendors for various parts and supplies needed to operate and maintain the Wastewater Treatment and Remote Facilities Divisions for FY 2019.
23. Approve the purchase with Michigan Department of Environmental Quality for \$4,000 for laboratory analysis for the Water Treatment Division.
24. Approve the purchase with Univar USA, Inc. for \$54,400 for Hydrofluorosilicic Acid for the Water Treatment Division for FY 2019.
25. Approve the purchase with Chemrite, Inc. for \$43,800 for powdered activated carbon for the Water Treatment Division for FY 2019.
26. Approve the purchase with Polydyne for \$12,200 for Liquid PolyDMAAC for the Water Treatment Division for FY 2019.
27. Approve the purchases with Carmeuse Lime & Stone for \$238,240 for Calcium Oxide for the Wastewater Treatment Plant; and for \$37,225 for the Water Treatment Plant for FY 2019.
28. Approve the purchases with Jones Chemicals, Inc. for \$136,500 for Sodium Hypochlorite for the Remote Facilities Division; and for \$78,000 for the Water Treatment Division for FY 2019.
29. Approve the purchase with PVS Technologies, Inc. for \$106,750 for ferric chloride for the Wastewater Treatment Division for FY 2019.
30. Approve the purchase with Jones Chemical Corporation for \$16,740 for chlorine for the Wastewater Treatment Division for FY 2019.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Suzanne Skrelunas to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.
2. Approve the Mayoral reappointment of Thelma Ruffin to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.
3. Approve the Mayoral reappointment of Todd Dixon to the Saginaw Economic Development Corporation with a term to expire June 30, 2021.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES

RESOLUTIONS:

1. Authorizing an Obsolete Property Rehabilitation Certificate at 515 North Washington Avenue.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

PROCLAMATION

WHEREAS, the Saginaw City Council is proud to recognize Leslie D. Tincknell for 18 years of service as a valued member of the Riverfront Development Commission. Since the Commission's inception in 2000, Mr. Tincknell has demonstrated his commitment to the citizens of Saginaw through his leadership and invaluable contributions to the Riverfront Commission; and

WHEREAS, for more than five decades, Mr. Tincknell has been a pillar of our community and served the City in countless ways. After graduating from the University of Michigan with a Bachelor of Architecture degree, Mr. Tincknell moved to Saginaw in 1958 and has been a community and business leader. He was one of the original members of the Riverfront Commission, and is dedicated to preservation and new development in the Riverfront. He was selected due to his knowledge of architecture and commitment to maintain the rich history of the Saginaw Riverfront; and

WHEREAS, while serving as a Riverfront Commissioner, Mr. Tincknell has assisted in developing the Riverfront Masterplan as well as researching and establishing the original markers for the historic Saginaw lumber mills along the riverfront. Through his efforts, he has worked to preserve the dynamic urban patterns of Saginaw's past while encouraging new development along the Riverfront area; and

WHEREAS, the Riverfront Development Commission has benefited from Mr. Tincknell's dedication and vast knowledge of the Saginaw Riverfront area. He has served as Chairman of the Saginaw Riverfront Development Commission, as well as assisting with the development of "Art and About" in Saginaw which brought the lifelike, bronze sculptures to downtown Saginaw in 2016 and the David Zinn sidewalk art project in 2017; and

WHEREAS, Mr. Tincknell will be remembered for the time and effort that he has put forth on the Riverfront Commission, offering beneficial assistance to redevelop the Riverfront area. Citizens from across the region can now enjoy a more vibrant riverfront because of his hard work and dedication.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers and the citizens of this community, do hereby extend this expression of our appreciation and gratitude to Leslie D. Tincknell for the positive impact he has made in our community over the past 18 years as a member and leader with the Riverfront Development Commission. We congratulate Mr. Tincknell and extend our very best wishes for continued success in all of his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 18th day of June in the year of our Lord two thousand eighteen.



June 18, 2018

Dennis D. Browning, Mayor

Councilpersons

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch, Clint Bryant

John Humphreys, John Milne,

Brenda F. Moore, and Demond L. Tibbs

Timothy Morales, City Manager



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, June 18, 2018 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from SSP Associates, Inc. regarding an Obsolete Property Rehabilitation Exemption Certificate at 515 N. Washington Avenue.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 5-29-18

By: __jks_____

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) SSP Associates, Inc.								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 1100 S. Washington Ave., Ste. 3, Saginaw, MI 48601								
Location of obsolete facility (No. and street, City, State, ZIP Code) 515 N. Washington Ave., Saginaw, MI 48601								
City, Township, Village (indicate which) City of Saginaw		County Saginaw						
Date of Commencement of Rehabilitation (mm/dd/yyyy) 06/01/18	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12/31/18	School District where facility is located (include school code) Saginaw City School District						
Estimated Cost of Rehabilitation \$2,500,000.00	Number of years exemption requested Twelve	Attach Legal description of Obsolete Property on separate sheet						
Expected project likelihood (check all that apply): <table border="0"><tr><td>☒ Increase Commercial activity</td><td>☒ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☐ Create employment</td><td>☒ Prevent a loss of employment</td><td>☐ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 100			☒ Increase Commercial activity	☒ Retain employment	☒ Revitalize urban areas	☐ Create employment	☒ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated
☒ Increase Commercial activity	☒ Retain employment	☒ Revitalize urban areas						
☐ Create employment	☒ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated						
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. ☐								

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

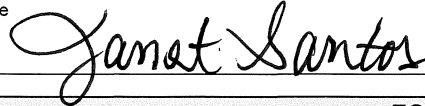
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) Peter Shaheen	Telephone Number (989) 799-5700	Fax Number (989) 799-5716
Mailing Address 1100 S. Washington Ave., Ste. 3, Saginaw, MI 48601		Email Address peter@shaheendevlopment.com
Signature of Company Officer (no authorized agents) 		Title Vice President

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature 	Date application received 5.25.18
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
☐ Denied		
Date District Established	LUCI Code	School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit. A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000. A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit. A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years. A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing. A statement that the applicant is not delinquent in any taxes related to the facility. If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit. A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.	A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000. A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District. A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district. A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in. A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000. A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.
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PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

Taxable Value	State Equalized Value (SEV)
Building(s)	
Name of Governmental Unit	Date of Action on application Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury
 State Tax Commission
 P.O. Box 30471
 Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-2408.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

Legal Information

ALL THAT PART OF 'MAP OF THE CITY OF EAST SAGINAW', ALSO COMMONLY KNOWN AS HOYT'S PLAT VIZ., BOUNDED ON E BY W LINE OF WASHINGTON AVE., ON S BY N LINE OF I-675 ROW, ON W BY SAGINAW RIVER, & ON N BY A LINE DESCRIBED AS FOLLOWS BEG AT A PT ON W'LY LINE OF WASHINGTON AVE 8 FT N'LY OF CL OF VACATED CARLISLE ST., TH N.W'LY PARL TO SAID CL 21 FT., TH N.E'LY PARL TO WASHINGTON AVE 15 FT., TH N.W'LY PARL TO SAID CL 50 FT., TH N.E'LY PARL TO WASHINGTON AVE 9 FT., TH N.W'LY PARL TO CL OF CARLISLE ST 211.38 FT., TH N.W'LY ON A LINE PARL TO & 9 FT W'LY OF CL OF VACATED WATER ST TO INTERSECTION OF SAID LINE AND A LINE THAT IS PARL TO & 265.94 FT N.E'LY OF CL OF VACATED CARLISLE ST TH W'LY PARL TO & 265.94 FT N.E'LY OF SAID ST CL TO SAGINAW RIVER & POINT OF ENDING. THIS DESC. ALSO INCLUDES THOSE PORTIONS OF VACATED CARLISLE ST, VACATED CARROLL ST & VACATED WATER ST LYING WITHIN & BETWEEN THE JUST DESC. BOUNDRIES.

ATTACHMENT A

Commercial Buildings

Office Building

Year Built: 1962
Area (sq ft): 52731
Basement Area: 8657
Stories: 7
Type: Office Building

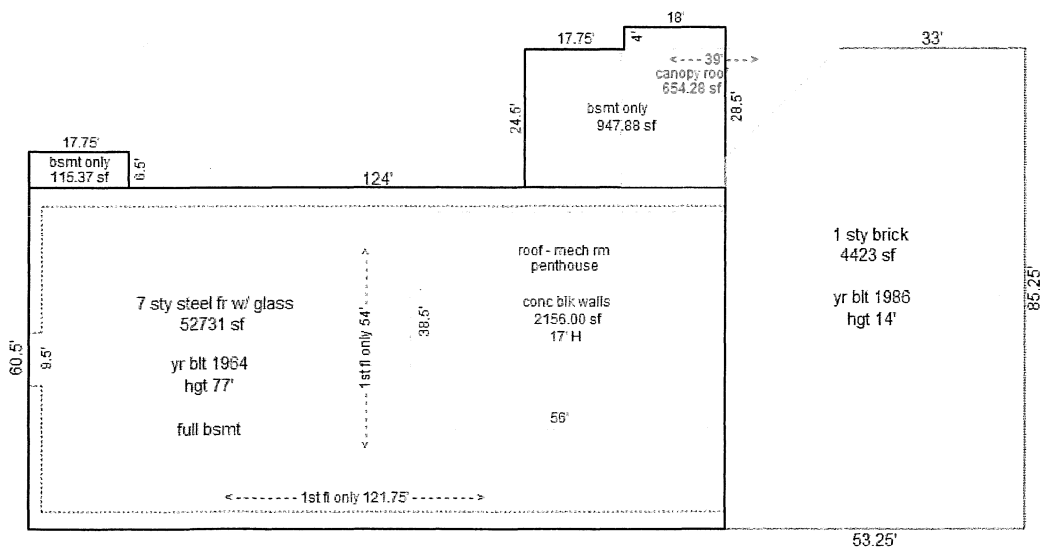
Office Building

Year Built: 1986
Area (sq ft): 4423
Basement Area: 0
Stories: 1
Type: Office Building

Industrial, Loft

Year Built: 1964
Area (sq ft): 2156
Basement Area: 0
Stories: 1
Type: Industrial, Loft

Sketches (1)



ATTACHMENT B

The proposed use of the rehabilitated building will be entirely for office use purposes. The rehabilitation to this building will make it possible to provide space for a lease with the State of Michigan – Unemployment Agency in addition to retaining the tenants that are currently in the building.

ATTACHMENT C

Renovation Study
515 N. Washington Avenue
Saginaw, MI 48607

Current Building Condition

The building located at 515 N. Washington Avenue utilizes heating and ventilation equipment that is severely outdated and past its useful life. Currently, there are two zones for the entire building which makes heating and cooling of the building inefficient. The building's HVAC system consists of boilers, air handlers, chillers, and a very inefficient dual ducted heating and cooling system. The HVAC system is beyond repair due to the age of the system and the degradation of the air handling equipment that is in the basement due to water damage.

The current elevators date to the 1960's. The elevators are beyond their useful life and are in need of modernization. Due to prolonged water damage, the building basement has correctable structural damage and the need for improved water proofing.

Currently, the basement and 4 floors of this building are vacant. The building will benefit from increased occupancy through the addition of a new Class A tenant which is prompting the improvements planned below.

Planned Upgrades to the Building

A new, state of the art, HVAC system will be installed dedicated for each tenant floor. This system will have multiple zones for high efficiency and occupant comfort. All of the existing ducting and HVAC equipment will be removed and new ductwork for supply and return ducts will be installed. This will greatly improve occupant comfort, energy efficiency, and indoor air quality.

The building is serviced by two elevators. Both of these elevators will be completely modernized with new controls, machine rooms, safety features, and all associated cabling. This will improve occupant comfort and safety and will modernize the building.

The exterior of the building will benefit from the addition of a new entrance to the main lobby. This newly constructed entrance will serve dual purposes. The first function will be to protect exposed portions of the basement from the weather, prevent further water intrusion into the basement, and repair basement structural problems. The second function of this addition will be to create a new, modern entrance for the tenants and visitors to the building.

The exterior of the building will also benefit from new insulation to make the building more sustainable. Currently, there is minimal insulation in the building exterior. The new insulation will make the building more comfortable for occupants and improve energy efficiency. A new Durolast roof will also be installed on the low lobby and the high main building.

The exterior windows will be re-glazed with new gaskets to eliminate air and water infiltration.

All exterior panels will have new gaskets placed at the joints to eliminate any possible air and water infiltration to the building environment.

The parking lot will be milled and resurfaced. New landscaping will be installed along with new monument signage for improved tenant recognition and wayfinding. Approximately \$2.5 million in improvements will be invested in this project.

ATTACHMENT D

New Durolast roof 1st, 7th, 8th floors

New HVAC units Bryant, 5 ton, 100,000 btu variable speed energy efficient air handler with remote roof mounted condensers. Installed in 3 zones for each floor of building. 8 floors total including basement.

New domestic water booster pump to raise water pressure on upper floors.

Dedicated split AC system for computer rooms.

New fire protection sprinkler piping to raise ceiling heights. New fire pump.

New LED lights replacing outdated fluorescents.

New suspended acoustic ceiling grid and tiles.

New bathrooms with all new plumbing fixtures.

New entrance construction and new waterproofing installed below grade to prevent water intrusion.

New elevator cabs, hoistway machine, electrical power generator, and modernized controls.

New exterior parking lot with new LED lighting.

New building monument signage.

Improved landscaping.

New Honeywell security access control for exterior and interior doors.

ATTACHMENT E

June 1-30

Tear off and replace exterior roof.

July 1-31. exterior construction commence foundation excavation and waterproofing.

Steel construction

Metal stud framing.

Roof installed.

Complete demolition of obsolete mechanical systems.

August 1-31

Glass systems installed in addition.

Spray foam insulation in exterior walls.

Begin framing of new offices on upper floors.

Install new ductwork, electrical.

Rough in plumbing.

September 1-30

Install sound insulation and hang and finish drywall.

Complete painting.

Finish electrical.

Install ceiling grid.

Tenant starts IT cabling install.

October 1-31

Install flooring.

Finish work for electrical, HVAC, plumbing.

Hang doors and interior specialties.

November 1

Tenant starts furniture install.

ATTACHMENT F

Because of the general conditions of this building there have only been tenants on floors one, two, three and parts of four; less than 50% of the buildings total square footage while owned by SSP Associates, Inc. After rehabilitation work is completed and the State of Michigan's Unemployment Agency becomes a tenant, the building will be fully leased for the first time in the fifteen years that SSP Associates, Inc. has owned the building. The value of the OPRA exemption provides for the owner to have positive cash flow that will be able to service the bank loan that is required to fund the improvements.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 4, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 7. Council Members absent: Demond Tibbs, and Annie Boensch: 2.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- Three Saginaw Public School Board positions will be on the November 6th ballot. Information and forms are available at the Clerk's Office during regular business hours. Candidates must file at the City Clerk's Office on or before July 24th at 4:00 p.m.
- Four Council Member positions will also be on the November 6th ballot. Information, petitions, and affidavit of Identity forms are available at the Clerk's Office during regular business hours. Candidates must file at the City Clerk's Office on or before August 7th at 5:00 p.m.
- The City has acquired new election equipment funded through a grant. An open house will be held on June 12th and 13th, from 5:00 – 8:00 p.m. The open house will feature interactive demonstration for hands on learning prior to its use in the August 7th Election.

Mayor Browning presented a proclamation to Steve Meyer in recognition of the 150th Anniversary of the YMCA.

PERSONAL APPEARANCES

Personal appearances addressed the Council as follows: Debbie Melkonian, and Mark Oberschmidt.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Balls, Bryant, Moore, Kloc, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided updates on various projects.

Manager Morales introduced Zachary Branigan, Executive Director of the Saginaw Land Basin Conservancy. Mr. Branigan presented on update on the clean-up and pollinator projects being done in the city.

Diane Lupke of Lupke and Associates was introduced. Ms. Lupke presented an Economic Development Strategy update.

CONSENT AGENDA:

1. Approve the May 14, 2018 committee of the whole and the May 21, 2018 regular council meeting minutes.

2. Approve the Downtown Development Authority By-Laws, as amended.
3. Receive and file the letter from Amy Lusk regarding Disclosure of Pecuniary Interest in the City Attorney Contract.
4. Approve the Service Agreement with CBIZ Retirement Services for an Other Post-Employment Benefits Bi-Annual Valuation.
5. Approve the Blue Cross Blue Shield Sublicense and Support Agreement.
6. Approve the five year lease agreement with Sentinel Technologies, Inc., on behalf of Cisco Systems Capital Corporation, for network switch upgrades. Annual lease payments will be \$3,012.71 for a total of \$15,063.
7. Approve the purchase with Yeo & Yeo Computer Consulting for \$3,700 for Online Security Awareness training and testing for all City employees.
8. Ratification of a purchase with Yeo & Yeo Computer Consulting for \$2,422 for System Engineer Support Services.
9. Approve the purchase with Spartan Service and Repair for \$40,221.18 for the repair of Engine 1 for the Fire Department.
10. Approve the purchase with Advanced Business Communications for \$9,551.89 for a new interior/exterior camera system at the Police Department.
11. Approve the grant award of \$2,926.32 from the Saginaw Community Foundation for the purchase of various items for the Andersen Enrichment Center; and a budget adjustment for FY 2018 to recognize the funds.
12. Approve the purchase with Choice Office Products for \$2,795.47 for tables for the Andersen Enrichment Center.
13. Approve the Light Pole Attachment Agreement with the YMCA of Saginaw.
14. Approve the Maintenance Agreement regarding the Janet H. Nash Riverfront Preserve.
15. Approve the purchase with Etna Supply Company for \$26,108.40 for FY 2019 for ductile iron pipe and water main fittings for the Maintenance and Service Division.
16. Approve the purchase with Michigan Pipe and Valve for \$99,999.30 for no-lead brass fittings for the Maintenance and Service Division.
17. Approve the purchase with Michigan Pipe and Valve for \$9,600 for FY 2019 for manhole blocks for the Maintenance and Service Division.
18. Approve a purchase with Champagne & Marx for \$64,086 for FY 2019; and \$65,645 for FY 2020, pending budget approval, for sand and stone mix for the Maintenance and Service Division.

19. Approve the purchase with Ferguson Enterprise for \$6,790 for FY 2019 for Portland cement for the Maintenance and Service Division.
20. Approve the purchase with Ace-Saginaw Paving Company for \$165,000 for FY 2019 and FY 2020, pending budget approval, for hot mix asphalt; and a purchase from Unique Paving Material for \$125,000 for FY 2019 and FY 2020, pending budget approval, for cold patch asphalt for the Maintenance and Service Division.
21. Approve the purchase with Bourdow Contracting for \$51,837.50 for FY 2019; and pending budget approval, for \$52,968.50 for FY 2020 for screened top soil for the Maintenance and Service Division.
22. Approve the purchase with Waste Management for \$35,000 for FY 2019 and FY 2020, pending budget approval, for catch basin and sewer debris hauling for the Maintenance and Service Division.
23. Approve the purchase with Snap-On Industrial for \$14,172.63 for shop equipment replacements for the Motor Pool Division.
24. Approve the purchase with Voss Lighting for \$8,357.40 for materials needed to convert 30 lighting units to L.E.D. at the Emerson Retention & Treatment Basin.
25. Approve the purchase with Wonderware North, a sole source, for \$24,807 for one year of software support for the Water Treatment, Wastewater Treatment and Remote Facilities Divisions.
26. Approve the purchase with CDW-G for \$2,810.87 for uninterruptable power supply for the Wastewater Treatment Divisions.

Moved by Council Member Bryant, seconded by Council Member Moore to approve consent agenda items 1 through 26, as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES; AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to approve the reappointments as follows:

1. Mayoral reappointment of Andrew Dominowski to the Saginaw Economic Development Corporation with a term to expire June 30, 2021.
2. Mayoral reappointment of Suzanne Mason to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.
3. Mayoral reappointment of Audrey Lewis to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.

7 ayes, 0 nays, 2 absent. Motion approved.

Council Member Bryant left the meeting at 8:15 p.m.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Moore to adopt the resolution approving the Michigan Department of Transportation Cost Agreement for bridge rehabilitation work. 7 ayes, 0 nays, 2 absent. Motion approved.

Council Member Bryant entered the meeting at 8:16 p.m.

MOTION AND MISCELLANEOUS BUSINESS

Mayor Pro Tem Kloc stated that the City is seeking seasonal employees and those interested can contact the Human Resources Office to apply.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to adjourn the meeting at 8:17 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

80181#

act

CLERK'S OFFICE

JUN 01 2018

FOR USE OF CITY

DATE

discriminate against any individual on the basis of race, color, sex, religion, or political beliefs. If you violate the Fair Housing Act, you may make your

RECEIVED

SAGINAW, MI

☒ Display Fireworks

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY
DATE PERMIT(S) EXPIRE:

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks	☐ Articles Pyrotechnic	☒ Display Fireworks
☒ Public Display	☐ Private Display	
☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		

NAME OF APPLICANT Wolverine Fireworks Display, Inc.	ADDRESS OF APPLICANT 205 W. Seidlars Rd., Kawkawlin, MI 48634	AGE (18 YEARS OR OLDER) OF APPLICANT N/A
--	--	---

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Jennifer Campau	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same
---	--

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
---	--	----------------------------------

NAME OF PYROTECHNIC OPERATOR	ADDRESS OF PYROTECHNIC OPERATOR	AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR
Shawn Kosecki	1870 8 Mile Rd., Kawkawlin, MI 48631	21+

NO. YEARS EXPERIENCE	NO. DISPLAYS	WHERE
10+	250+	Throughout MI (Including Saginaw)

NAME OF ASSISTANT	ADDRESS OF ASSISTANT	AGE OF ASSISTANT (18 YEARS OR OLDER)
John Campau	302 N. 7 Mile Rd., Kawkawlin, MI 48631	18+

NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT (18 YEARS OR OLDER)
Aaron Anderson	2652 N. Peterson Beach Dr., Pinconning, MI 48650	18+

EXACT LOCATION OF PROPOSED DISPLAY		
Ojibway Island and Holland Ave. Bridge, Saginaw, MI		

DATE OF PROPOSED DISPLAY July 4, 2018 RD July 5, 2018	TIME OF PROPOSED DISPLAY Dusk
--	----------------------------------

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd.
---	---

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY	
11225 SE 6th St. Suite 110, Bellevue, WA 98004	

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
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	Please see attached proposal
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SIGNATURE OF APPLICANT	DATE
------------------------	------

Don B. Lusk 03/27/52

James P. James	01/02/18
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2018 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	--

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks ☐ Public Display ☐ Private Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.		AGE (18 YEARS OR OLDER) ☒ YES ☐ NO
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Saginaw Area Fireworks, Inc.		
ADDRESS PO Box 1923, Saginaw, MI 48605		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) See Proposal		
EXACT LOCATION OF DISPLAY OR USE Ojibway Island and Holland Ave. Bridge, Saginaw, MI		
CITY, VILLAGE, TOWNSHIP Saginaw	DATE July 4, 2018 RD July 5, 2018	TIME Dusk
BOND OR INSURANCE FILED ☒ YES ☐ NO		AMOUNT \$10,000,000.00

Issued by action of the Legislative Body of a ☐ City ☐ Village ☐ Township of _____ on the _____ day of _____	
(Signature and Title of Legislative Body Representative)	

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St. Suite 110 Bellevue WA 98004	CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): (877) 455-5640 FAX (A/C, No): (425) 455-6727 E-MAIL ADDRESS: jnau@tpgrp.com														
INSURED Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A T.H.E. Insurance Company</td><td>12866</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A T.H.E. Insurance Company	12866	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:18-19****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	☒	CPP010490703	2/1/2018	2/1/2019	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ Excluded</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ N/A</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ Excluded	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ N/A	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																			
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000																			
MED EXP (Any one person)	\$ Excluded																			
PERSONAL & ADV INJURY	\$ 1,000,000																			
GENERAL AGGREGATE	\$ N/A																			
PRODUCTS - COMP/OP AGG	\$ 2,000,000																			
	\$																			
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		CPP010490703	2/1/2018	2/1/2019	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td>Non Owned Liability</td><td>\$ 1,000,000</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$	Non Owned Liability	\$ 1,000,000				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																			
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BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																			
Non Owned Liability	\$ 1,000,000																			
A	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0		ELP001193203	2/1/2018	2/1/2019	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 9,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 9,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 9,000,000	AGGREGATE	\$ 9,000,000		\$								
EACH OCCURRENCE	\$ 9,000,000																			
AGGREGATE	\$ 9,000,000																			
	\$																			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A					<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
PER STATUTE	OTH-ER																			
E.L. EACH ACCIDENT	\$																			
E.L. DISEASE - EA EMPLOYEE	\$																			
E.L. DISEASE - POLICY LIMIT	\$																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 07/04/2018 Aerial fireworks display located at North end of Ojibway Island and Holland Avenue Bridge, Saginaw, MI. Rain Date is 7/5/18

City of Saginaw; Saginaw Area Fireworks and Linear Motion/Meggitt, its subsidiaries, affiliates, directors and officers, BR FMC Saginaw Investments, LLC are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Saginaw 1315 S. Washington Saginaw, MI 48601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jordan Stair/CCRUDE
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From: Tim Morales, City Manager

Subject: Insurance Policy Renewal for July 1, 2018 to June 30, 2019

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Argonaut Insurance Company for the City's General Liability, Employee Benefits Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability; with Argonaut Insurance Company for Automobile Physical Damage; with Arch Insurance Company for the Excess (Umbrella) Liability Policy; and with BCS Insurance Company for the Cyber Liability Policy. Each policy is effective July 1, 2018 through June 30, 2019, and that I, and/or my designee be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers and other insurance providers for the City's policies expiring on July 1, 2018. Saginaw Bay Underwriters seeks quotes from multiple companies every two to three years. After review and consideration, this year due to a premium savings I am recommending a change to the following carriers and policies with coverage, premiums and deductibles:

Argonaut Insurance Company: premium is \$357,771. The coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability will remain at \$10,000,000 with a \$250,000 self-insured retention, which is the same as last year. For the Automobile Physical Damage the deductible has been reduced from \$25,000 to \$10,000. Coverage is being moved from Lloyd's of London (BRIT) due to a premium savings.

Arch Insurance Company. This is the Excess (Umbrella) Liability Policy, providing an additional \$10,000,000 in liability coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Employee Benefits Liability, Employers Liability and Auto Liability. The premium quoted is \$62,500. Coverage is being moved from Genesis Insurance Co. due to a premium savings.

BCS Insurance Company. This is the Cyber and Privacy Liability coverage protecting the City from cyber theft of personally identifiable information of City residents and employees. The limit is \$2,000,000 with a \$10,000 deductible. The premium quoted is \$9,052.

Comparison between last year's premium with BRIT & Genesis, the renewal premium with BRIT & Genesis and those Proposed for FY2018-2019 is as follows:

<i>Description of Coverage</i>	<i>2017 Premium BRIT & Genesis</i>	<i>2018 Premium BRIT & Genesis</i>	<i>2018 Premium Argonaut & Arch PROPOSED</i>
Liability Coverages Surplus Lines Tax	\$360,000 \$9,000	\$407,150 Included	\$362,826 NA
Commercial Auto	Included Above	Included Above	Included Above
<u>BCS Insurance Company</u> Cyber Liability	\$8,526	\$9,052	\$9,052
Excess Liability	\$50,000	\$63,000	\$62,500
Total Estimated Premium	\$427,526	\$479,202	\$434,378

Overall the City will see an increase of \$6,852 in insurance costs for FY2018-2019 as compared to FY2017-2018. However, by moving insurance carriers to Argonaut & Arch the City will pay \$44,824 less than if we had remained with the same insurance carriers. Additionally, the automobile physical damage deductible has been reduced from \$25,000 to \$10,000 which was an additional \$5,055. Quotes received were comparable to those of the industry standards and all insurance carriers have excellent ratings according to the Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the “act of terrorism” only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds are available in the Self-Insurance Fund Insurance Account No. 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: 4th Quarter Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2017/2018 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the 4th Quarter.

Justification:

The 2017/2018 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2018 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's quarterly analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a net \$223,935, from \$32,859,994 to \$33,083,929.

- A budget adjustment is required to recognize \$21,698 of additional building permit fees that will be received by the city for the construction of a new jail on Harrison Street. Funds will be recognized in the General Fund Revenues, Building Permit Fees Account No 101-0000-476-002. These additional revenues will be offset by increased engineering service costs related to the review of the jail's site plan. This review will be completed by William A. Kibbe & Associates, Inc. Expenditures will be recognized in the General Fund, Department of Neighborhood Services and Inspections, Inspection Division, Professional Services Account No 101-3865-801.000.
- Additional funds have been received for Community Public Safety – Police in the last quarter, this budget adjustment recognizes these additional funds. For the General Fund Revenues, the following accounts will increase – Gun Registration Fee Account No 101-0000-609.001 by \$53, Vehicle Storage Fees Account No 101-0000-609.003 by \$6,150, Police Billable Overtime Account No 101-0000-502.001 by \$3,294, and Police Donations Account No 101-0000-674.009 by \$147. Total increase to Police revenues equate to \$9,644. To offset the increase to revenues will be an increase to the Community Public Safety – Police, Police Investigation Division, Overtime Account No 101-3513-704.000 in the amount of \$9,497, and the Police Administration Division, Billable Overtime Account No 101-3512-704.001 in the amount of \$147.

- A budget adjustment is required in the General Fund, Other General Fund Expenditures, Operating Transfer Out, Public Safety Fund Account No 101-9660-999.205 in the amount of \$124,165. This transfer is required to cover the overage in Community Public Safety – Fire overtime.
- A budget adjustment is required to the Community Public Safety – Fire, Fire Apparatus & Operations Division Principal Payment Account No 101-3554-991.000 in the amount of \$30,000 and Interest Payment Account No 101-3554-995.000 in the amount of \$9,559. This adjustment recognizes the first payment of the 2017 Fire Truck installment contract. The first payment is due on July 1, but will have to be paid in the current fiscal year.
- A budget adjustment is required to the General Fund, Other General Fund Expenditures, Operating Transfer Out, Celebration Park Account No 101-9660-999.508 in the amount of \$15,000. This transfer is required to cover engineering services for the repairs to the park.
- In review of the 4th quarter general fund revenues, the following revenues should be increased due to additional revenues received: delinquent income taxes, reimbursement/medicare, non-owner occupied registration fee, vacant - housing registration, and non- owner occupied past due. To offset these increases will be a reduction in unrealized revenues: refund of prior year captures, 425 agreement refund, property tax charge backs, cable TV franchise fees, transfers into the general fund, parking lot receipts, parking violation fines, interest on investments, special assessments, and use of fund equity.

The Major Streets Fund (202) should be increased from \$6,671,619 to \$6,837,095. This represents an increase of \$165,476. This increase is due to increased charges for motor vehicle repairs. Therefore, the Major Streets, Routine Maintenance Division, Motor Pool Charges – Variable Account No 202-4651-960.001 will be increased by \$165,476. To offset the increase to expenditures will be an increase to the following revenues that were not expected – Barricade Permits \$2,150, Right Way Permits \$5,030, Special Event Services \$5,492, Engineering Plans \$100, Sale of Items \$2,122, Neighborhood Watch Signs \$161, Material and Services \$9,012, MDOT Closeout Reimbursements \$23,422, as well as an appropriation of fund balance \$117,987.

The Public Safety Millage Fund (205) should be increased from \$3,063,385 to \$3,094,385. This represents a net \$31,000 increase. The FY 2018 budget was approved with a Use of Fund Equity in the amount of \$202,987. With the completion of the Comprehensive Annual Financial Report, it was determine that the available fund balance was only \$109,822. This is \$93,165 less than the approved budget. Furthermore, in review of this fund for the fourth quarter, the Community Public Safety – Fire, Fire Operations overtime is projected to be \$31,000 higher than the budget. As a result of both shortages, a budget adjustment is required to cover the lack of revenues and increased expenditures. Funds will be transferred from the General Fund to cover this shortage as well as overtime that exceeded budgeted amounts for Community Public Safety – Fire.

The Saginaw Arts and Enrichment Commission (SAEC) Fund (237) should be increased from \$197,750 to \$220,272. This represents a \$22,522 increase. This increase is directly related to the SAEC board receiving the Regional Re-granting Grant from the State of Michigan for \$16,579 and the reimbursements for services provided of \$5,943. This increase in revenues will be offset by the following line items– Training and Development \$821, Rents and Taxes \$47, Sub-grantee \$5,057, and an Increase to Fund Equity \$16,597.

The Brownfield Redevelopment Authority Fund (245) should be increased from \$276,128 to \$282,334, which represents a \$6,206 increase. This increase represents unanticipated cost for Legal Services Account No 245-1775-803.000 in the amount of \$6,186 and Postage Account No 245-1775-811.000 in the amount of \$20. These expenditures will be offset by available Fund Balance Account No 245-0000-989.000 in the amount of \$6,009 and Interest on Investments in the amount of \$197.

The Thomson LDFA Fund (257) should be increased from \$0 to \$3,204,888. This increase is to recognize the closure of the LDFA district as well as repayment to the State of Michigan for over capture. With this payment to the State, this fund can be closed and any of the remaining over capture can be distributed to local taxing entities.

The Drug Forfeiture Fund (264) should be increased from \$75,523 to \$81,681. This represents a \$6,158 increase from the 2018 amended budget. This increase is primarily due to resolution of one of the pending cases. These funds will be recognized in the Drug Forfeiture Fund's State Forfeiture Account No 264-0000-655.010 in the amount of \$500. Additionally, Community Public Safety – Police will recognize funds from the sale of property firearms in the amount of \$5,658. To offset these increases in revenue will be an increase in the Drug Forfeiture's Parts and Supplies Account No. 264-3040-742.000 in the amount of \$500 and Vehicles Account No. 264-3040-982.000 in the amount of \$5,658.

The Celebration Park Fund (508) should be increased from \$66,357 to \$81,357. This represents a \$15,000 increase. This increase is primarily associated with design services and repairs for the Splash Pad. Therefore, the Celebration Park Transfers In Account No 508-0000-699.000 should be increased by \$15,000. To offset this increase will be an increase to the Celebration Park's Engineering Services Account No 508-7580-802.000 by the same.

The Sewer Operations and Maintenance Fund (590) should be increased from \$24,076,318 to \$29,736,657, which equates to a \$5,660,339 increase. This increase represents the recognition of depreciation for the fiscal year of \$5,660,339. To offset this increase in expenditures will be the recognition of the following revenues: property tax charge backs (\$13,699), trunk line maintenance \$57,940, material and services \$12,970, additional IPP Fines and Surcharges \$3,324, reimbursement \$15,622 as well as an appropriation of retained earnings to cover depreciation \$5,584,182.

The Water Operations and Maintenance Fund (591) should be increased from \$35,147,235 to \$37,017,656, which equates to a \$1,870,421 increase. This increase represents the recognition of depreciation for the fiscal year of \$1,870,421. To offset this increase in expenditures will be the recognition of the following revenues: Service Fees \$222,345, dividends \$47,026, sale of property items on GovDeals \$3,809, reimbursements \$9,529 and an appropriation of retained earnings to cover depreciation \$1,587,712.

The Motor Pool Operations Fund (661) should be increased from \$2,289,468 to \$2,512,325. This represents a \$222,857 increase. This increase is due to an increased Contribution from Other Funds to cover expenditures that have been incurred. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Division's Motor Vehicle Repair Account No. 661-4481-737.000 by the same amount.

The Unfunded Liabilities Fund (674) should be increased \$23,571, from \$268,882 to \$292,453. The increase in this fund is due largely to the recognition of Interest on Investments Account No 674-0000-664.000 by \$774 and Dividends Account No 674-0000-665.000 by \$22,797. The increase in revenues will be offset by an Increase to Fund Equity Account No 674-8559-989.001 by the same amount.

The Self-Insurance Fund (677) should be increased from \$1,171,163 to \$1,310,163. This represents a \$139,000 increase. This increase is primarily attributed to increases to higher than anticipated claims. Therefore, the Self-Insurance Contribution from Other Funds Account No 677-0000-675.000 will increase \$139,000. To offset the increase in revenues will be an increase to the Claims Account No 677-1762-827.001 by the same amount.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: City Attorney Agreement

Prepared by: Timothy Morales, City Manager

Manager's Recommendation:

I recommend approval of the professional services agreement, effective July 1, 2018, re-appointing Amy L. Lusk as City Attorney.

Justification:

Ms. Lusk and the attorneys in the firm of Gilbert & Smith, P.C. have been providing legal services to the City of Saginaw for many years. Ms. Lusk has extensive experience working for virtually all City departments and is well acquainted with staff and services. I am confident in her abilities to continue to provide competent and professional services as the City Attorney.

Ms. Lusk and her firm will provide legal services at the rate of \$120.00 per hour. The firm shall carry professional liability and other, appropriate insurances and indemnify the City against any negligent act or omission. The agreement may be terminated by either party upon thirty days' written notice to the other.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances, O-1.

Funds are available in the General Fund, Offices of General Government, Office of the City Attorney, Professional Services Account No. 101-1734-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Revised Guidelines for Applicants Requesting Poverty Exemptions
Prepared by: Linda Armintrout, Assessor Administrator

Manager's Recommendation:

I recommend approval of the revised guidelines for applicants Requesting Poverty Exemptions.

Justification:

The State Tax Commission is now requiring local governing bodies to annually approve guidelines establishing standards for the local board of review when granting Poverty Exemptions as authorized under MCL 211.7u. The exemption is for the principal residence of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute toward the public charges. The exemption may be in whole or in part from taxation under the act.

City Council last approved guidelines on March 10, 2008. The updated guidelines have been revised to adopt the federal poverty guidelines as determined annually by the U.S. Department of Health and Human Services and in accordance with State Tax Commission recommended standards. The revised guidelines are attached.

I have approved the revised Poverty Exemption Guidelines as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471



GUIDELINES FOR APPLICANTS REQUESTING POVERTY EXEMPTIONS **(Adopted by City Council March 10, 2008 June 18, 2018)**

BY LAW, ALL BOARD OF REVIEW MEETINGS AND INFORMATION DISCUSSED ARE SUBJECT TO THE OPEN MEETINGS ACT. EVIDENCE GIVEN TO THE BOARD OF REVIEW OR THE ASSESSOR IS SUBJECT TO THE FREEDOM OF INFORMATION ACT. INFORMATION MAY BE RELEASED TO THE PUBLIC.

The City of Saginaw Board of Review will accept and evaluate applications for a property tax reduction or exemption based on the taxpayer's inability to pay property taxes or the taxpayer's poverty according to MCL A 211.7u. This hardship reduction is only available to residents of the City of Saginaw for their homestead. The Board of Review will objectively evaluate hardship reduction applications utilizing all available information, including statements, under oath, by applicants s upon appearance before the Board of Review.

1. The taxpayer must complete an annual application for a one-year hardship reduction or exemption and submit it to the City of Saginaw Board of Review. Applications are available at the City of Saginaw Assessor's Office. If granted, exemptions are in effect for one year only.
2. Applicants **must provide federal and state income tax returns** for the current year or immediately preceding year for all members of the household. If an applicant was not required to file a federal or state income tax return for the current year or immediately preceding year, the applicant must submit an affidavit attesting to the same. In addition **documentation to verify all income or assets is required** which may include Social Security Statements, pay stubs, statements from Social Services and bank statements.
3. Applicants must produce a driver's license or other acceptable identification if asked by the Board of Review. Applicants must also produce a deed, land contract or other proof of property ownership if requested.
4. ~~Poverty exemptions may be granted up to three times during one ownership of the property.~~ The Board of Review shall consider State Tax Commission Guidelines when granting a hardship exemption.
5. Applicants cannot have more than \$10,000 in assets to be eligible for consideration and no more cash than an amount equal to one month's gross household income. Assets do not include the homestead or an automobile. Assets do include: stocks, bonds, mutual funds, insurance policies, coin collections, boats, ORVs, motorcycles,

recreational vehicles, second homes or salable property, additional automobiles, retirement accounts, bank accounts, cash/money, jewelry, etc.

6. Applicants may be asked to appear in person and is are subject to testimony under oath. An authorized agent may appear on the an applicant's behalf. Applicants or their authorized agents may be asked to answer questions related to health or financial matters.

7. The Board of Review will evaluate each exemption based upon the guidelines as defined in this procedure, as set forth by the State Tax Commission, and as established by law. The Board of Review may deviate from the guidelines if there are substantial and compelling reasons such as extraordinary medical expenses or other unforeseen situations. The Board of Review will document any reasons for deviating from the guidelines in writing to the applicant.

8. Applicants cannot be considered for an exemption if their total household gross income exceeds the Federal Poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The guidelines for 2018 exemptions are as follows:

Size of Family Unit	Poverty Guidelines
1	\$ 12,060
2	\$ 16,240
3	\$ 20,420
4	\$ 24,600
5	\$ 28,780
6	\$ 32,960
7	\$ 37,140
8	\$ 41,320
For each additional person	\$ 4,180

9. All applicants, if approved by the Board of Review, shall pay taxes equal to 3.5% of their total household gross income. Applicants over 65, paraplegic, quadriplegic, hemiplegic or totally and permanently disabled as defined under Social Security Guidelines 42 USC 416, will pay taxes equal to the following percentages:

Total household gross income less than \$6,000	0%
Total household gross income \$6,001 to \$7,000	1%
Total household gross income \$7,001 to \$8,000	2%
Total household gross income \$8,001 to \$9,310	3%
Total household gross income greater than \$9,310	3.5%

10. Applicants will be sent a written notification of the Board of Review decision. An applicant or the Assessor may appeal the Board of Review decision to the Michigan Tax Tribunal.

The City of Saginaw Poverty Exemption guideline uses the following definitions:

Household Income: total income household resources as set forth in the Michigan Homestead Property Tax Credit Celaim Form. ~~designated as line 31 and entitled "household income".~~

Senior Citizen: ~~a resident of the State of Michigan who is of the age designated by the Department of Treasury. Presently, the age is 65 years old.~~

Paraplegic, Quadriplegic, Hemiplegic and Total and Permanently Disabled: ~~a resident of the State of Michigan who has a disability as designated~~ as defined by the Michigan Department of Treasury.

Homestead: ~~primary domicile of Applicant in the City of Saginaw occupied by Applicant at least six months of the year of which a valid Michigan Principal Residents Exemption is filed.~~ as defined by Michigan's General Property Tax Act.

Homestead Property Tax Credit: a program authorized by State Statute and managed by the Department of Treasury to provide a credit for homestead property taxes for eligible individuals. ~~based upon age, disability, income and source of income.~~

From: Timothy Morales, City Manager
Subject: Riverfront Lumber Mill Historic Markers
Prepared by: Riverfront Development Commission

Manager's Recommendation:

I recommend the approval of a purchase with Howard Structural Steel, Inc. for \$7,590 for eleven stainless marker pedestals for the Riverfront Development Commission.

Justification:

The Riverfront Development Commission set a goal to enhance the Riverwalk experience by erecting marker pedestals along the riverfront to designate the location of eleven historic lumber mills that lined the Saginaw River during the fifty year lumber era. These markers will be located in the approximate locations that the Saginaw County Historical Society has determined in their records by historians Fred E. Dustin and Ralph W. Stroebel. This current purchase is for eleven stainless steel pedestals with a 12 inch by 20 inch tilted face. The Riverfront Commission plans to acquire funds at a later date for the plaques to be attached to each pedestal. The plaques will contain the name of the mill and historical facts about each mill. Each plaque will also have the description in Braille.

On June 12, 2018 the City of Saginaw solicited bids for the purchase of eleven stainless steel marker pedestals. No bids were submitted or received for this purchase. Since then, City staff has contacted vendors in order to solicit competitive quotations. One quotation was received for this purchase from Howard Structural Steel, Inc. of Saginaw, Michigan.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are available in the General Fund, Department of Neighborhood Services and Inspections, Planning and Zoning Division, Riverfront Development Commission Account No 101-3863-827.003.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Security Camera Storage Server
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Yeo & Yeo Computer Consulting for \$16,352.00 for the purchase of a security camera storage server.

Justification:

The City's Technical Services Department, Police Department and the Downtown Development Authority are planning to expand the City's security surveillance program to include the Police Operations building, the Downtown/River Front District, City Hall and the Public Service building. The current server that is being utilized to retrieve and store the security footage does not have the storage capacity for the expanded coverage areas. The new server will allow all security footage to be stored for the required time frame, and allow for additional program expansion.

Yeo & Yeo Consulting is the City's designated IBM computer purchase and leasing vendor.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are available and budgeted in the Downtown Development Authority – 2011 Fund, Office Equipment Account No 259-1775-981.000 \$5,450.66, Drug Forfeiture Fund, Office Equipment Account No 264-3040-981.000 \$5,450.67, Technical Services Department, Information Services, Office Equipment Account No 658-1720-981.000 \$5,450.67.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Rescue Struts
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with 5 Alarm Fire and Safety Equipment for \$7,474 for six rescue struts for the fire department.

Justification:

Rescue struts are tools that are used at vehicle extrication incidents to stabilize vehicles that have overturned or have come to rest on their side. Vehicle stabilization is an essential part of any vehicle extrication incident for the safety of firefighters, patients, and other first responders working at emergency scenes. Two rescue struts will be placed on each of our three front line fire engines to provide our firefighters the capability to quickly, efficiently, and safely stabilize vehicles prior to extrication operations. Additionally, the versatility of these rescue struts allows them to be used for stabilization at a variety of other non-motor vehicle technical rescue incidents such as structural collapse, trench collapse, and industrial entrapments.

Following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
5 Alarm Fire & Safety Equipment Delafield, WI	\$7,474.00
Apollo Fire Equipment Co. Romeo, MI	\$7,500.00
5 Alarm Fire & Safety Equipment (alternate bid) Delafield, WI	\$8,203.85

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Community Public Safety - Fire, Fire Operations, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Training Ammunition
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with Michigan Police Equipment of Charlotte, MI, for \$5,220.00 for 30,000 rounds of training ammunition for the Police Department.

Justification:

Michigan Police Equipment was awarded the State Contract to supply Michigan Law Enforcement agencies ammunition at a set price. Per State of Michigan Enterprise Procurement, Notice of Contract No. 071B6600125, Schedule B 1. Remington L9MM3 FMJ, is used by the Saginaw Police Department for training purposes, and is priced at \$0.174 per round which includes shipping and handling, per piece pricing and palletizing. This purchase will ensure the Saginaw Police Department has sufficient training ammunition available for the upcoming year.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Drug Forfeiture Fund, Parts and Supplies, Account No. 264-3040-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: In-car camera repair – Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Kay Communications, a sole source provider, for \$10,000.00 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles for FY 2019.

Justification:

The Saginaw Police Department patrol vehicles are equipped with in-car cameras that need service and repair, often unexpectedly. These cameras are a vital component of our officers' policing efforts and it is important that down time is limited when being serviced to keep in working order. The cameras that are currently in use are approximately eight years old and require regular maintenance.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of "Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Saginaw Police, Drug Forfeiture Fund, Repairs and Replacements, Account No. 264-3040-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Ratification of Emergency Purchase—Police Building Chiller Repair

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend ratification of a purchase with Johnson Controls for \$2,813.87 for repairs of the rooftop chiller at the Police Department.

Justification:

On June 5, 2018 emergency purchase order number 503616 was issued to Johnson Controls to provide repairs to the Police Department Building's rooftop chiller unit. Johnson Control is our current local approved vendor. While performing the annual checkup on the rooftop chiller unit, Johnson Controls found that the unit needed repairs. Johnson purchased the parts and made the necessary replacements to get the chiller unit prepared to operate. An immediate repair was necessary to cool the building in advance of the summer weather conditions.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's General Repairs Account No. 101-7575-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: User Agreement with the YMCA
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the User Agreement between the City of Saginaw and the Young Men's Christian Association (YMCA).

Justification:

The YMCA, a non-profit corporation, will host a youth golf clinic throughout the summer of 2018 at the green space between the Garber Tennis courts and the water park at Celebration Park. The YMCA shall be responsible for any turf maintenance or restoration necessitated by its use of the green space. All players will be required to use foam balls, provided by either the Boys and Girls Club or the YMCA, no real golf balls will be used for this activity.

YMCA has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances.

The Agreement is approved by me as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Additional Easement Rights Purchase Agreement
Prepared by: Phil Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the Additional Easement Rights Purchase Agreement in the amount of \$15,000 with Edward C. Meisel and Linda R. Meisel.

Justification:

On January 9, 2017, City Council approved easement agreements and payments for each with the Meisel's and other property owners for property required for the raw water and transmission main project along Davis Road between Trautner Drive and Pierce Road in Kochville Township.

During the construction of the project it became necessary to additionally have four access and blow-off structures installed within the Meisel's easements. These structures are critical for maintaining the new water systems. It is in the City's best interest to amend the existing easements to include language that allows for the structures to be placed and, accordingly, to compensate the Meisel's for the additional easement rights.

I have approved the Agreement as to substance and the City Attorney as to form.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Operating Services Account No. 591-4740-805.000 in Fiscal Year 2018.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: City Hall East Stair Ceiling Repair
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend approval of purchase with First Class Building Maintenance for \$2,781.00 for the repair of the ceiling in City Hall.

Justification:

The City bid out the repair project but received no bids, the City then requested quotes. On April 30, 2018 a sole quote was received from First Class Building Maintenance for repair work. Due to infiltration, the ceiling in the second floor east stairway was damaged. In 2017, a contractor sealed the exterior to fix the leak, and the ceiling repairs will finish this project. The repairs include the damaged ceiling, crown molding repairs and painting.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund – Department of Public Services, Facilities Division's General Repairs Account No 101-7575-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Equipment Replacement – Motor Pool Division
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of purchases with Advance Auto Parts, Scientific Brake & Equipment and Northern Tool & Equipment, for a total of \$6,510.90 for hydraulic service jacks for the Motor Pool Division.

Justification:

On June 5, 2018, bids were received for various hydraulic service jacks. The Motor Pool is replacing four 24 year old service jacks used to lift vehicles and equipment for maintenance and repairs. Five replacement jacks of various sizes capable of lifting from 3 to 20 tons each are being purchased to incorporate additional safety and production enhancing improvements. The Motor Pool operation performs over 2,700 repairs annually and equipment assists in completing this safely and efficiently. The following is a listing of the low bid vendor for each item and purchase orders requested:

<u>Vendor</u>	<u>Item</u>	<u>Quantity</u>	<u>Cost</u>
Advance Auto Parts	Hein Werner 3 Ton	2	\$ 654.16
Saginaw, MI (in-city)	Omega 10 Ton	1	\$1,073.44
Scientific Brake & Equipment	Hein Werner 10 Ton	1	\$2,716.30
Saginaw, MI (in-city)			
Northern Tool & Equipment	Omega 20 Ton	1	<u>\$2,067.00</u>
Burnsville, MN (out-city)			
	Total		\$6,510.90

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operations Fund, Garage Operations Division's, Shop Equipment Account No. 661-4481-979.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Hot and Cold Asphalt
Prepared By: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Ace-Saginaw Paving Company for \$150,000.00 for FY 2019 and FY 2020, pending budget approval, for hot mix asphalt; and a purchase with Unique Paving Material for \$50,000.00 for FY 2019 and FY 2020, pending budget approval, for cold patch asphalt for the Right of Way Division.

Justification:

On April 17, 2018, the City received a two year bid for hot and cold asphalt for the Public Service Department. The bid allowed for the individual items to be awarded separately and the Right of Way Division has decided to split the bid with Ace-Saginaw Paving as the winning bid on line item #1 and #2 and Unique Paving Materials as the winning bid on line item #3. The Right of Way Division has disqualified Ace-Saginaw Paving's cold patch asphalt bid due to the fact that it does not meets the City's performance standard. The Right of Way Division will use the material for asphalt overlays, pavement repairs, and pothole patching throughout the City. The following is a tabulation of the bids received:

<u>Vendor</u>		<u>FY 2019</u>	<u>FY 2020</u>
Ace-Saginaw Paving	Hot Mix 13A/Ton	\$55.00 /ton	\$56.00 /ton
Saginaw, MI (out city)	Hot Mix 36A/Ton	\$55.00 /ton	\$56.00 /ton
Unique Paving Material	Cold Patch /Ton	\$89.00 /ton	\$89.00 /ton
Saginaw, MI (out city)			

These prices represent a decrease/increase in unit bid prices from FY 2018 as listed below:

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Hot Mix 13A/Ton	\$50.00 /ton	10% Increase	12% Increase
Hot Mix 36A/Ton	\$54.00 /ton	2% Increase	4% Increase
Cold Patch/Ton	\$88.00 /ton	1% Increase	1% Increase

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Road Material Account No. 202-4651-743.000 \$45,000 and Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$155,000 for FY 2019 and will be budgeted in the same accounts for FY 2020, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Ready Mix Annual Supply
Prepared By: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Rock Products for \$200,000.00 for FY 2019 and FY 2020, pending budget approval, for concrete ready mix for the Right of Way Division.

Justification:

On May 1, 2018, the Public Services Department received a two year bid from Rock Products for ready mix concrete. The purchase of concrete ready mix is necessary for the Streets Section of the Right of Way Division to make concrete road repairs on the approximately 289 miles of city streets and state trunklines. The following is a tabulation of the bids received.

<u>Vendor</u>	<u>Item</u>	<u>FY 2019</u>	<u>FY 2020</u>
Rock Products Saginaw, MI (in-city)	35S 6 sack /cyd	\$107.00 /cyd	\$111.50 /cyd
	35 HE 7 sack /cyd	\$113.00 /cyd	\$117.50 /cyd
	P-FS /cyd	\$120.00 /cyd	\$124.50 /cyd
R&R Ready Saginaw, MI (out-city)	35S 6 sack /cyd	\$106.00 /cyd	\$109.00 /cyd
	35 HE 7 sack /cyd	\$114.00 /cyd	\$117.00 /cyd
	P-FS /cyd	\$126.00 /cyd	\$129.00 /cyd

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 202-4651-743.000 \$140,000 and the Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$60,000 for FY 2019 and will be budgeted in the same accounts for FY 2020, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Electrical Parts
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders with Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for electrical parts and supplies for the Traffic Maintenance Section of the Right of Way Division for FY 2019.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Maintenance Section. Traffic Maintenance requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic Maintenance personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of City to continue this procedure from July 1, 2018 through June 30, 2019, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

<u>Vendor</u>	<u>Cost</u>
Marshall E. Campbell Company Saginaw, MI (in-city)	\$6,000
Standard Electric Company Saginaw, MI (out-city)	\$6,000

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000 \$3,000, Local Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 203-4621-742.000 \$3,000.00, and the General Fund, Public Services Department, Street Lighting Division's, Parts and Supplies Account No. 101-4620-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Signal Repair -Blanket Purchase Order
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order with Carrier & Gable, Inc. for \$12,000 for repair costs of traffic signals for the Traffic Maintenance Section of the Right of Way Division for FY2019.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. City staff estimates annual cost for such services is \$12,000 based on past repair history. Since this service is necessary to properly maintain the City's traffic signal system, and because Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure from July 1, 2018 through June 30, 2019.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 \$6,000 and the Local Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Annual Supply of Hot and Cold Asphalt

Prepared By: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of an increase to purchase order 501807 with Ace-Saginaw Paving Company for \$30,000, for a new total of \$150,000.00, for hot asphalt for the compost site for the Streets Section of the Right of Way Division.

Justification:

On June 20, 2016, council approved a bid from Ace-Saginaw Paving Company for the purchase of hot and cold asphalt for FY 2017 and FY 2018 for the Streets Section of the Right of Way Division. The purchase of hot and cold asphalt is necessary for the Streets Section to maintain the approximately 298 miles of City streets and MDOT trunkline routes within the City. This increase is necessary to add funding to the purchase order that allows the Streets Section to purchase hot asphalt to complete paving at the City's compost site. This paving is necessary to eliminate illicit surface water discharges to a drainage ditch that lies east of the compost site, per Michigan Department of Environmental Quality requirements.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Rubbish Collection Fund – Composting Division's Street and Road Materials Account No. 226-4587-743.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for FY2019
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for various parts and supplies and services that will be needed to operate and maintain the Wastewater Treatment and Remote Facilities Divisions for FY 2019.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include; pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, cleaning supplies, laboratory supplies, and repair parts only available from a sole source. Wastewater personnel always have and will continue to solicit quotes for items purchased, to insure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

MSC Industrial Livonia, MI	\$3,000.00
The Macomb Group Sterling Heights, MI	\$8,000.00
Grainger Lincolnshire, IL	\$6,000.00
Applied Industrial Saginaw, MI	\$3,500.00
Standard Electric Saginaw, MI	\$9,000.00
Alro Steel Saginaw, MI	\$4,000.00
McMaster Carr Aurora, OH	\$3,000.00

Lansing Supply Lansing, MI	\$7,000.00
AirGas Great Lakes Saginaw, MI	\$3,500.00
Safety Services Inc. Kalamazoo, MI	\$3,400.00
Fastenal Saginaw, MI	\$3,150.00
McNaughton McKay Saginaw, MI	\$4,000.00
Nalco Saginaw, MI	\$3,000.00
Thomas Scientific Swedesboro, NJ	\$10,000.00
Fisher Scientific Hanover Park, IL	\$5,000.00
NCL of Wisconsin Birnamwood, WI	\$2,900.00
Home Depot Saginaw, MI	\$2,900.00
Tommark Inc. Saginaw, MI	\$2,900.00
JWC Hillsboro, OR	\$37,000.00
Hydro International Santa Anna, CA	\$15,000.00
HTSS LLC Alpena, MI	\$15,000.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances O-1.

Funds are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Laboratory Supplies Account No. 590-4830-734.000 (\$17,900.00), Cleaning Supplies Acct. No. 590-4830-735.000 (\$5,600.00), and Parts and Supplies Account No. 590-4830-742.000 (\$114,480.00) and in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Cleaning Supplies Acct. No. 590-4835-735.000 (\$1,400.00), and Parts and Supplies Account No. 590-4835-742.000 (\$11,870.00).

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: MDEQ Laboratory Analysis
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with the Michigan Department of Environmental Quality for \$4,000.00 for laboratory analysis for the Water Treatment Division.

Justification:

The Water Treatment Division is mandated to perform various routine tests as a result of several Environmental Protection Agency (EPA) and Michigan Department of Environmental Quality (MDEQ) regulatory requirements. Copies of the results must be furnished to the MDEQ and local county health departments. The MDEQ laboratory performs most of the required testing in their laboratory and sends copies of the results to the appropriate regulatory agencies. Further, any alternate laboratories would have to be certified by the MDEQ to perform the analysis.

Due to the fact that the MDEQ requires submittal of this information and performs the analysis in their laboratory, the competitive bidding process was forgone. The cost for analysis of the required tests at the MDEQ laboratory is comparable to other private laboratories. For example, the bulk of the cost is for disinfection by-products, with a current MDEQ paired-sample price of \$175.00/pair. Past bid prices were \$180.00 or more per pair at private laboratories.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hydrofluorosilicic Acid Purchase, Joint Bid
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar USA, Inc. for \$54,400.00 for 170 tons of Hydrofluorosilicic Acid for the Water Treatment Division.

Justification:

Hydrofluorosilicic Acid (Fluoride) is added to the drinking water for the prevention of tooth decay. The Cities of Saginaw, Midland, and Bay City issued a Joint Bid for chemical purchases. On May 23, 2018, sealed bids were opened. The low bid of \$320.00 per ton is an increase of 3.2% from Fiscal Year 2018. Following is a tabulation of the bids received:

	<u>Per Ton</u>	<u>Total Bid</u>
Univar USA, Inc. Cincinnati, OH	\$320.00	\$54,400.00
PVS Nolwood Chemicals, Inc. Detroit, MI	\$457.00	\$77,690.00
Mosaic Global Sales, LLC Lithia, FL	\$562.00	\$95,540.00
Alexander Chemical Co. Peru, IL	\$616.00	\$104,720.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Powdered Activated Carbon Purchase, Joint Bid
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Chemrite, Inc. for \$43,800.00 for 60,000 pounds of Powdered Activated Carbon for the Water Treatment Division.

Justification:

Powdered Activated Carbon is used to assist in the elimination of organic and chemical impurities that affect the taste and odor of water. The Cities of Saginaw, Midland, and Bay City issued a Joint Bid for chemical purchases for Fiscal Year 2019. On May 23, 2018, sealed bids were opened. The low bid of \$0.73 per pound is a 5.2% increase from Fiscal Year 2018.

Following is a tabulation of the bids received:

	<u>Per Pound</u>	<u>Total Bid</u>
Chemrite Inc. Buford, GA	\$0.73	\$43,800.00
Carbon Activated Corporation Compton, CA	\$0.738	\$44,280.00
Cabot North America Marshall, TX	\$0.74	\$44,400.00
Donau Carbon dba Dunnellon, FL	\$0.771	\$46,260.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Liquid PolyDMDAAC Polymer Purchase, Joint-Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Polydyne, Inc. for \$12,200.00 for 20,000 pounds of Liquid PolyDMDAAC for the Water Treatment Division.

Justification:

Liquid PolyDMDAAC Polymer is used as a coagulant aid to improve removal of suspended particles in the water treatment process. The Cities of Saginaw, Midland, and Bay City issued a Joint-Bid for chemical purchases. On May 23, 2018, sealed bids were opened. The low bid of \$0.61 per pound is an increase of 24% from FY 2018. Following is a tabulation of the bids received:

	<u>Per Lb.</u>	<u>Total Bid</u>
Polydyne, Inc. Riceboro, GA	\$0.61	\$12,200.00
Nalco Company Naperville, IL	\$0.93	\$18,600.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Calcium Oxide Purchase, Joint Bid
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Carmeuse Lime & Stone for \$238,240.00 for Calcium Oxide for the Wastewater Treatment Plant and for \$37,225.00 for the Water Treatment Plant for FY 2019.

Justification:

Calcium Oxide (Lime) is used in the treatment of both water and wastewater for pH control and for bio-solids stabilization. The Cities of Saginaw, Midland, Bay City and Bay County issued a Joint Bid for chemical purchases. On May 23, 2018 sealed bids were opened. The low bid of \$148.90 per ton is a 10.6% increase from Fiscal Year 2018. Following is a tabulation of the bids received:

	Cost / Ton	Wastewater (1,600tons)	Water (250tons)
Carmeuse Lime & Stone Pittsburg, PA	\$148.90	\$238,240.00	\$37,225.00
Lhoist North America Ste. Genevieve, MO	\$300.17	\$480,272.00	\$75,042.50

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 \$37,225.00; and in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 \$238,240.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Hypochlorite Purchase, Joint Bid
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Jones Chemical, Inc. for \$136,500.00 for Sodium Hypochlorite for the Remote Facilities Division; and for \$78,000.00 for the Water Treatment Division.

Justification:

Sodium Hypochlorite is used at both the Water Treatment and Remote Facilities Divisions for disinfection during the water treatment process. The Cities of Saginaw, Midland, Bay City and Bay County issued a Joint Bid for chemical purchases. On May 23, 2018, sealed bids were opened. The low bid of \$0.78 per gallon represents an 11% increase for FY 2019. Following is a tabulation of the bids received:

	Water		Remote Facilities	
	<u>Per Gallon</u>	<u>Total Bid</u>	<u>Per Gallon</u>	<u>Total Bid</u>
JCI – Jones Chemical Inc. Riverview, MI	\$0.78	\$78,000.00	\$0.78	\$136,500.00
Olin Corp. Downers Grove IL	\$0.84	\$84,000.00	\$0.93	\$162,750.00
PVS Nolwood Chemicals Detroit, MI	\$0.97	\$97,000.00	\$0.97	\$169,750.00
Alexander Chemical Co. Peru, IL	\$1.08	\$108,000.00	\$1.08	\$189,000.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 \$78,000.00; and in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Chemicals Account No. 590-4835-727.000 \$136,500.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ferric Chloride Purchase, Joint Bid
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Technologies, Inc. for \$106,750.00 for 250 tons of Ferric Chloride for the Water Treatment Division.

Justification:

Ferric Chloride is used as the primary coagulant in the water treatment process for improved particulate removal. The Cities of Saginaw, Midland, and Bay City issued a Joint Bid for chemical purchases. On May 23, 2018, sealed bids were opened. The low bid of \$427.00 per ton is an increase of 10% from Fiscal Year 2018. Following is a tabulation of the bids received:

	<u>Per Ton</u>	<u>Total Bid</u>
PVS Technologies Detroit, MI	\$427.00	\$106,750.00
Kemira Water Solutions Lawrence, KS	\$552.70	\$138,175.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Chlorine Purchase, Joint Bid
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Jones Chemical Corporation for \$16,740.00 for sixty tons of chlorine for the Wastewater Treatment Division.

Justification:

Chlorine is used at the Wastewater Treatment Division for disinfection of treated water prior to its discharge to the Saginaw River. The Saginaw-Midland Municipal Water Supply Corporation (SMMWSC) jointly specifies and competitively bids chlorine for its annual needs and for the requirements of several other communities, including the City of Saginaw. The Board of Trustees of SMMWSC, at their regular meeting on April 19, 2018, moved to exercise the option of extending the existing contract with Jones Chemical as the exclusive supplier of chlorine for the Corporation for Fiscal Year 2019 at a firm price of \$279.00 per ton of liquid chlorine. As a member of the bidding consortium, the City of Saginaw is also afforded this price which represents a continuation of the costs from the Fiscal Year 2018.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Chemicals Account No. 590-4830-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY AT 515 N. WASHINGTON AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts; and

WHEREAS: the Saginaw City Council legally established the OPRA District at 515 N. Washington Avenue after a public hearing on May 7, 2018; and

WHEREAS: the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Saginaw; and

WHEREAS: the application was approved after a public hearing as provided by section 4(2) of Public Act 146 of 2000 on June 18, 2018; and

WHEREAS: the applicant is not delinquent in any taxes related to the facility; and

WHEREAS: the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS: the applicant SSP Associates, Inc. has provided answers to all required questions under the application instructions to the City of Saginaw; and

WHEREAS: the City of Saginaw requires that rehabilitation of the facility shall be completed by October 31, 2018; and

WHEREAS: the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS: the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that it is situated within the OPRA District established in the City of Saginaw eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS: completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, retain employment, revitalize urban areas, and prevent a loss of employment in which the facility is situated; and

WHEREAS: the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000; and

WHEREAS: the application was approved for 12 years and shall be in effect for a period of twelve (12) years.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located at 515 N. Washington Avenue, Saginaw, Michigan, for a period of twelve (12) years, pursuant to the provisions of Public Act 146 of 2000, as amended.

ASSESSORS FILE #: 02-0287-00000

ALL THAT PART OF 'MAP OF THE CITY OF EAST SAGINAW', ALSO COMMONLY KNOWN AS HOYT'S PLAT VIZ., BOUNDED ON E BY W LINE OF WASHINGTON AVE., ON S BY N LINE OF I-675 ROW, ON W BY SAGINAW RIVER, & ON N BY A LINE DESCRIBED AS FOLLOWS BEG AT A PT ON W'LY LINE OF WASHINGTON AVE 8 FT N'LY OF CL OF VACATED CARLISLE ST., TH N.W'LY PARL TO SAID CL 21 FT., TH N.E'LY PARL TO WASHINGTON AVE 15 FT., TH N.W'LY PARL TO SAID CL 50 FT., TH N.E'LY PARL TO WASHINGTON AVE 9 FT., TH N.W'LY PARL TO CL OF CARLISLE ST 211.38 FT., TH N.W'LY ON A LINE PARL TO & 9 FT W'LY OF CL OF VACATED WATER ST TO INTERSECTION OF SAID LINE AND A LINE THAT IS PARL TO & 265.94 FT N.E'LY OF CL OF VACATED CARLISLE ST TH W'LY PARL TO & 265.94 FT N.E'LY OF SAID ST CL TO SAGINAW RIVER & POINT OF ENDING. THIS DESC. ALSO INCLUDES THOSE PORTIONS OF VACATED CARLISLE ST, VACATED CARROLL ST & VACATED WATER ST LYING WITHIN & BETWEEN THE JUST DESC. BOUNDRIES.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 18, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk