Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
May 7, 2018
6:30 p.m.

5:00 P.M. COMMITTEE OF THE WHOLE MEETING

ROLL CALL:

REPORTS FROM MANAGER:

Management Update:

1. Overview of the Fiscal Year 2018-2019 Proposed Budget.

ADJOURN:

6:30 P.M. REGULAR MEETING

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating May 6-12, 2018 as “Municipal Clerk’s Week.”

2. Proclamation designating May 2018 as “Mental Health Month.”

3. Proclamation to the Saginaw Police Department designating May 10, 2018 as “Police Memorial Day.”

4. Proclamation to recognize 2018 Saginaw Police Officer of the Year, Officer Brad Holp.

PUBLIC HEARINGS:

1. Request to establish an Obsolete Property Rehabilitation District at 515 North Washington Avenue.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the April 16, 2018 regular council meeting.

2. Approve Petition 18-06 from the Ojibway's 2018 Rock & Roll Fest to erect a banner located at South Michigan from May 17 through June 15, 2018.

3. Approve the purchase with CDW Government for $6,652.55 for Veeam backup software for VMware, to restore and backup virtual servers and an additional license.

4. Approve the purchase with CyberArk Software, Inc. for $14,280 for Advanced Edgepoint Protection Software maintenance renewal for the Technical Services Department.

5. Approve the purchase with Axon Enterprise, Inc. for $2,796 for body cameras for the Parking Enforcement Division.

6. Approve the purchase with Advanced Business Communications for $2,607.92 for a new camera system for the Detective Bureau at the Police Department.

7. Approve the Use License and Hold Harmless Agreements with SMG Dow Event Center for the Fire Department.

8. Approve the First Amendment to the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority, and a budget adjustment to recognize these funds.

9. Approve the Ojibway Island User Agreement with Crecencio Moncada for the Rock and Roll Music Festival on June 16, 2018.

10. Approve the Ojibway Island User Agreement with the Rock The Island Committee for the "Rock The Island Event" on July 21, 2018.

11. Approve the renewal of the Farmland Rental Agreement with Wasmiller Farms for lease of property at 1615 Williamson Street.

12. Approve the purchase with Bridge Roadway Products for $7,252 for navigational lights for the Traffic Maintenance Section, Right of Way Division.

13. Approve the purchase with Standard Electric for $3,120 for street lights for the Traffic Maintenance Section, Right of Way Division.

14. Approve the FY 2017 CDBG Resurfacing contract with Ace-Saginaw Paving Company for $545,468.06 for the Engineering Section, Right of Way Division.

15. Approve the Municipal Consent for Right of Entry forms with the United States Department of the Interior, Office of Surface Mining Reclamation and Enforcement for mine shaft reclamation work for the Engineering Section, Right of Way Division.

16. Approve the Michigan Department of Natural Resources Parks and Recreation Division Memorandum of Understanding and Agreement for the Iron Belle Trail – Mini Grant for $6,500 for the Iron Bell Trail signage and pavement markings, requiring an in-kind match of $3,500.

17. Approve the proposed parking regulation changes as recommended by the Transportation Committee.

18. Ratification of the purchase with Jorgensen Ford Sales for $95,640 for four 2018 Police Interceptor Sedans for the Police Department.

19. Approve the increase to blanket purchase orders to various vendors by $39,000, for a new total of $118,600, for vehicle parts and supplies for the Garage Division.

20. Approve the purchase with Neal's Truck Parts for $3,095 for repair parts for Plow and Salt Truck No. 53-0401 for the Streets Division.

21. Ratification of an emergency purchase with Wieland Sales, Inc. for $5,991.86 for the repair of Plow and Salt Truck No. 53-0411 for the Streets Division.

22. Approve the purchase with Todd Wenzel Buick GMC for $69,672.85 for two 2018 GMC Sierra 2500 HD 4x4 pickup trucks with plows for the Weed Abatement, Facilities, and Parks Divisions.

23. Approve the purchase with Todd Wenzel Buick GMC for $25,782.45 for a 2018 GMC Terrain AWD for the Assessing Division.

24. Approve the purchase with Moridge Manufacturing, Inc. for $27,457.30 for two 2018 Grasshopper 725DT mowers for the Cemeteries Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Tom Miller, Jr. to the Saginaw Economic Development Corporation with a term to expire June 30, 2021.

2. Approve the Council appointment of Nathaniel Crawford as an alternate to the Zoning Board of Appeals with a term to expire December 31, 2018.

3. Approve the Mayoral reappointment of Scot Putzig to the Saginaw Economic Development Corporation with a term to expire June 30, 2021.

4. Approve the Council reappointment of Diana Gutierrez to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2021.

5. Approve the Mayoral reappointment of Barbara Roberts to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2021.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An ordinance to amend §32.10 "Street Names; Vacations of Streets and Alleys," of Chapter 32, "Jurisdiction; Streets," Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

RESOLUTIONS:

1. Approve to establish an Obsolete Property Rehabilitation District at 515 North Washington Avenue.

2. Authorizing an Obsolete Property Rehabilitation Certificate at 409 Adams Street.

3. Authorizing a pilot drinking water community supply grant agreement with the Michigan Department of Environmental Quality.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

COMMITTEE OF THE WHOLE

CITY COUNCIL

In compliance with requirements of Public Act 267 of 1976,
as amended, the following notice is published:

Notice is hereby given that there will be a City Council Committee of the Whole Meeting on Monday, May 7, 2018, at 5:00 p.m. for the purpose of hearing Fiscal Year 2018-2019 Budget presentations.

The Committee of the Whole meeting will be held in the City Hall Council Chamber, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend.

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Janet Santos, CMMC/MMC
City Clerk

Posted: ____4-02-18_____
Posted By: ____jks_____

PROCLAMATION

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants and is a vital part of local government that exists throughout the world; and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, county and international professional organizations; and

WHEREAS, It is appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW THEREFORE BE IT RESOLVED I, Dennis D. Browning, Mayor of the City of Saginaw, do recognize the week of May 6 through May 12, 2018, as Municipal Clerks Week, and further extend appreciation to our City Clerk's Office, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 7th day of May in the year of our Lord two thousand eighteen.

Dennis D. Browning, Mayor

Councilpersons
Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Clint Bryant, John Humphreys,,John Milne,
Brenda F. Moore, and Demond L. Tibbs

May 7, 2018

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental illness will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments and families has grown to $113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim May 2018 as

"Mental Health Month"

in the City of Saginaw. I urge all citizens, government agencies, public and private institutions, businesses and schools in our community to commit to increasing awareness and the understanding of mental health, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 7th day of May in the year of our Lord two thousand eighteen.

Dennis D. Browning, Mayor

Councilpersons
Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Clint Bryant, John Humphreys,,John Milne,
Brenda F. Moore, and Demond L. Tibbs

May 7, 2018

Timothy Morales, City Manager

CITY OF SAGINAW
PROCLAMATION

WHEREAS, the courageous men and women of the Saginaw City Police Department should be honored for the discipline and distinction they show in preserving the rights, freedom, and safety of all citizens of Saginaw; and

WHEREAS, it is important that all citizens know and understand the duties, hazards, responsibilities and sacrifices of these brave officers as they serve our community; and

WHEREAS, it is difficult to completely show our true appreciation for the services the men and women provide for the community. These brave officers often put their lives on the line to protect our citizens, sometimes making the ultimate sacrifice; and

WHEREAS, the President of the United States and Congress have designated May 13-19, 2018 as "National Police Week" to salute the men and women who do the difficult, dangerous, and often thankless work of safeguarding our communities. During this time we celebrate those who protect and serve us every minute of every day; and

WHEREAS, on Thursday May 10, 2018, the City of Saginaw will recognize the members of our police force and pay tribute to those officers who have laid down their lives in the performance of their duties. On this day, we will honor law enforcement officers both past and present who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the residents of the City of Saginaw.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, on behalf of my fellow councilmembers, do hereby proclaim May 10, 2018, as

"Police Memorial Day"

in the City of Saginaw and urge all citizens to observe this day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice to their community or have become disabled in the performance of duty. I further encourage schools, businesses, religious institutions, service organizations and the community as a whole to recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 7th day of May in the year of our Lord two thousand eighteen.

Dennis D. Browning, Mayor

Councilpersons
Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs

May 7, 2018

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, Law enforcement officers of the City of Saginaw carry a tremendous responsibility to protect our citizens. They fulfill this responsibility diligently, with courage and commitment, often placing themselves in harm's way; and

WHEREAS, each year, one exemplary individual from the Saginaw Police Department is honored for the courage, discipline, and distinction they show in preserving the rights, freedom, and safety of the citizens of Saginaw; and

WHEREAS, Officer Brad Holp has earned the honor of **2018 Police Officer of the Year** for his thorough and proactive approach to policing and investigations. Officer Holp is known for "going the extra mile" to ensure the innocent are protected and the City of Saginaw is safe for our citizens; and

WHEREAS, through the perseverance of Officer Holp and others like him in the Saginaw Police Department, we are experiencing a drastic reduction in violent crimes in the City of Saginaw. Officer Brad Holp demonstrates hard work and dedication every day. He truly is an asset to the Saginaw Police Department and the citizens he serves.

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding achievements and contributions that Saginaw Police Officer Brad Holp has made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 7th day of May in the year of our Lord two thousand eighteen.

Dennis D. Browning, Mayor

Councilpersons

Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs

Timothy Morales, City Manager

May 7, 2018

CITY COUNCIL
PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, May 7, 2018 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from SSP Associates, Inc. to create an Obsolete Property Rehabilitation District at 515 N. Washington Avenue.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 4-26-18
By:__jks_____

SSP ASSOCIATES, INC.
1100 S. WASHINGTON AVE., STE. 3
SAGINAW, MICHIGAN 48601
989-799-5700

CITY CLERK'S OFFICE
APR 23 2018
RECEIVED
SAGINAW, MI

April 17, 2018

Janet Santos, City Clerk
1315 S. Washington Ave.
Saginaw, MI 48601

RE: 515 N. Washington Ave., Saginaw, MI – OPRA Request

Dear Ms. Santos:

I am writing this letter as a formal request to apply for OPRA District status on the property referenced above. The property is known as parcel 02-0287-00000 and is further described in the legal description that is attached to this letter.

I have also attached a copy of our renovation study that addresses the current condition of the building and the planned upgrades to the building.

Please note that the planned improvements to the building are estimated to be approximately $2.5 million.

Please advise next steps.

Sincerely,

Gary S. Glaza, CFO

CC Tim Morales, City Manager
Tom Miller, Saginaw Future

ALL THAT PART OF 'MAP OF THE CITY OF EAST SAGINAW', ALSOCOMMONLY KNOWN AS HOYT'S PLAT VIZ.,BOUNDED ON E BY W LINE OF WASHINGTON AVE.,ON S BY N LINE OF I-675 ROW, ON W BY SAGINAW RIVER,& ON N BY A LINE DESCRIBED AS FOLLOWSBEG AT A PT ON W'LY LINE OF WASHINGTON AVE 8 FT N'LY OF CL OF VACATED CARLISLE ST.,TH N.W'LY PARL TO SAID CL 21 FT.,TH N.E'LY PARL TO WASHINGTON AVE 15 FT.,TH N.W'LY PARL TO SAID CL 50 FT., TH N.E'LY PARL TO WASHINGTON AVE9 FT.,TH N.W'LY PARL TO CL OF CARLISLE ST 211.38 FT.,TH N.WLY ON A LINE PARL TO & 9 FT W'LY OF CL OF VACATED WATER ST TO INTERSECTION OF SAID LINE AND A LINE THAT ISPARL TO & 265.94 FT N.E'LY OF CL OF VACATED CARLISLE ST TH W'LY PARL TO & 265.94 FT N.E'LY OF SAID ST CL TO SAGINAW RIVER & POINT OF ENDING.THIS DESC. ALSO INCLUDESTHOSE PORTIONS OF VACATED CARLISLE ST,VACATED CARROLL ST& VACATED WATER ST LYING WITHIN & BETWEEN THE JUST DESC.BOUNDRIES.

Renovation Study
515 N. Washington Avenue
Saginaw, MI 48607

Current Building Condition

The building located at 515 N. Washington Avenue utilizes heating and ventilation equipment that is severely outdated and past its useful life. Currently, there are two zones for the entire building which makes heating and cooling of the building inefficient. The building's HVAC system consists of boilers, air handlers, chillers, and a very inefficient dual ducted heating and cooling system. The HVAC system is beyond repair due to the age of the system and the degradation of the air handling equipment that is in the basement due to water damage.

The current elevators date to the 1960's. The elevators are beyond their useful life and are in need of modernization. Due to prolonged water damage, the building basement has correctable structural damage and the need for improved water proofing.

Currently, the basement and 4 floors of this building are vacant. The building will benefit from increased occupancy through the addition of a new Class A tenant which is prompting the improvements planned below.

Planned Upgrades to the Building

A new, state of the art, HVAC system will be installed dedicated for each tenant floor. This system will have multiple zones for high efficiency and occupant comfort. All of the existing ducting and HVAC equipment will be removed and new ductwork for supply and return ducts will be installed. This will greatly improve occupant comfort, energy efficiency, and indoor air quality.

The building is serviced by two elevators. Both of these elevators will be completely modernized with new controls, machine rooms, safety features, and all associated cabling. This will improve occupant comfort and safety and will modernize the building.

The exterior of the building will benefit from the addition of a new entrance to the main lobby. This newly constructed entrance will serve dual purposes. The first function will be to protect exposed portions of the basement from the weather, prevent further water intrusion into the basement, and repair basement structural problems. The second function of this addition will be to create a new, modern entrance for the tenants and visitors to the building.

The exterior of the building will also benefit from new insulation to make the building more sustainable. Currently, there is minimal insulation in the building exterior. The new insulation will make the building more comfortable for occupants and improve energy efficiency. A new Durolast roof will also be installed on the low lobby and the high main building.

The parking lot will be milled and resurfaced. New landscaping will be installed along with new monument signage for improved tenant recognition and wayfinding. Approximately $2.5 million in improvements will be invested in this project.

City of Saginaw
Assessor's Office
Ownership Summary of Proposed Obsolete Property Rehabilitation District
April 26, 2018

Proposed District: **515 N Washington Ave**

This summary serves as notice that SSP Associates Inc. owns 100% of the proposed Obsolete Property Rehabilitation District at 515 N. Washington Ave.

Parcel #	Owner	Address		2018 Taxable Value
02 0287 00000	SSP Associates	515 N. Washington Ave	Commercial	472,638

Legal Description:

ALL THAT PART OF 'MAP OF THE CITY OF EAST SAGINAW', ALSO COMMONLY KNOWN AS HOYT'S PLAT VIZ.,BOUNDED ON E BY W LINE OF WASHINGTON AVE.,ON S BY N LINE OF I-675 ROW, ON W BY SAGINAW RIVER,& ON N BY A LINE DESCRIBED AS FOLLOWS BEG AT A PT ON W'LY LINE OF WASHINGTON AVE 8 FT N'LY OF CL OF VACATED CARLISLE ST.,TH N.W'LY PARL TO SAID CL 21 FT.,TH N.E'LY PARL TO WASHINGTON AVE 15 FT.,TH N.W'LY PARL TO SAID CL 50 FT., TH N.E'LY PARL TO WASHINGTON AVE9 FT.,TH N.W'LY PARL TO CL OF CARLISLE ST 211.38 FT.,TH N.WLY ON A LINE PARL TO & 9 FT W'LY OF CL OF VACATED WATER ST TO INTERSECTION OF SAID LINE AND A LINE THAT ISPARL TO & 265.94 FT N.E'LY OF CL OF VACATED CARLISLE ST TH W'LY PARL TO & 265.94 FT N.E'LY OF SAID ST CL TO SAGINAW RIVER & POINT OF ENDING.THIS DESC. ALSO INCLUDESTHOSE PORTIONS OF VACATED CARLISLE ST,VACATED CARROLL ST& VACATED WATER ST LYING WITHIN & BETWEEN THE JUST DESC.BOUNDRIES.

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471

Lori D. Brown, CMAE III, PPE
City Assessor

April 24, 2018

Michigan Department of Treasury
State Tax Commission
Treasury Building
Lansing, MI 48922

Re: 515 N. Washington Ave – Obsolete Property Rehabilitation Certificate Application

To Whom It May Concern:

Please allow this letter to serve as finding by the Assessor that the commercial building located at 515 N. Washington Ave is functionally obsolete. The building suffers from significant loss in value due to lack of modernization, deferred maintenance and vacancy.

The property is a 59,310 square foot seven story commercial office building built in 1962. The building is partially occupied but has condition issues resulting in high vacancy rates. Four floors and the basement are completely vacant due to water damage and deferred maintenance. Significant rehab and replacement of key items is required to become fully functional again. Due to the leaking roof, the upper three floors have significant water damage and need complete renovation. The basement is also leaking and has created structural problems that are curable with repair, and covering the exposed portion of the basement with an addition. The exterior needs painting and the windows need to be sealed and glazed. Additional needed improvements include replacing the elevators, HVAC system, ductwork, installation of insulation and milling/paving of the parking lot.

The property needs significant rehabilitation to extend its useful life. In the opinion of the Assessor, this property suffers in excess of 50% functional obsolescence.

If you have any questions please feel free to contact me.

Thank you,

Lori D. Brown

Lori D. Brown, MAAO (3), R-7649
City of Saginaw
City Assessor

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 16, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- The City has openings for Celebration Park attendants and temporary laborers. Adults and high school juniors and seniors are encouraged to apply.
- City Council will meet on Monday, May 7 at 5:00 pm for a Committee of the Whole meeting for Fiscal Year 2019 Budget presentations. The regular meeting will follow at 6:30 pm.
- City Council will meet on Monday, May 14, at 5:00 pm for a Committee of the Whole meeting to continue Fiscal Year 2019 Budget presentations.
- The 2018 Yard Waste collection service has begun and is the same day as your regular trash day. Yard waste must be in paper yard waste bags, or in 35 gallon or smaller garbage can, not weighing more than 50 pounds, with a “Yard Waste” sticker affixed to the front. Yard Waste stickers are available at the City Clerk’s Office.

Council Member Moore presented a proclamation to Tyrone E. Harge, Green Team Chairman, declaring April 27, 2018 as “Arbor Day.”

Mayor Pro Tem Kloc presented a proclamation to Dan Straka, VP of the Saginaw County Bar Association, declaring May 1, 2018 as “Law Day.”

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing regarding the request for an Obsolete Property Rehabilitation Certificate at 2230 Euclid Street. Tom Miller of Saginaw Future spoke in favor of the project. Mayor Browning called for comments three times. There were no additional comments.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The personal appearances addressed the Council as follows: Corey Pritchett, and Steve Lamb.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Bryant, Moore, Kloc, Boensch, Tibbs, Milne, Balls, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided updates on various projects and meetings. Manager

Morales introduced City Engineer Beth London. Ms. London presented details on the upcoming road and water main construction projects.

Council Member Balls left the meeting and 7:54 p.m. and returned at 7:58 p.m.

CONSENT AGENDA:

1. Approve the minutes from the April 2, 2018 regular council meeting.

2. Approve Petition 18-01 from the Old Town Saginaw Association to erect a banner located at Court Street from July 16 through August 13, 2018 to promote Saginaw Old Town Art Fair.

3. Approve Petition 18-02 from the Saginaw African Cultural Festival to erect banners at South Michigan and East Genesee Avenues from July 16 through August 15, 2018 to promote the Saginaw African Cultural Festival.

4. Approve Petition 18-03 from the Light Up the City Committee to erect banners located at Court Street and West Genesee Avenue from May 17 to June 14, 2018 to promote Light Up the City Community Event.

5. Approve Petition 18-04 from the Light Up the City Committee to erect a banner located at West Genesee Avenue from July 25 to August 23, 2018 to promote Light Up the City Community Event.

6. Approve Petition 18-05 from the Light Up the City Committee to erect a banner located at Court Street from August 14 to August 23, 2018 to promote Light Up the City Community Event.

7. Approve the Saginaw Economic Development Corporation's recommendation to remove member Debbie Vasquez for absenteeism.

8. Approve the purchase with Election Systems & Software, LLC for $5,120 for ballot bags for the Election Division.

9. Approve the purchase with Visual Computer Solutions, Inc. for $6,438 for the yearly maintenance and support for the Police Department scheduling software.

10. Approve the purchase with Advanced Lighting & Sound for $28,603 for audio and microphone equipment upgrades for Council Chambers.

11. Approve the purchase with ETNA Supply Company for $17,745 for annual supply of copper tubing for the Maintenance and Service Division.

12. Ratification of an emergency purchase with Michigan Air Compressor Technologies for $2,117.99 for a refrigerated air dryer for the Police Department.

13. Approve the purchase with Snap-On Industrial for $9,758.81 for a tire changing machine for the Motor Pool Division.

14. Approve the purchase with Monster Controls Co., a sole source, for $44,850 for refurbished electrical switchgear components for the Water Treatment Division.

15. Approve the purchase with JWC Environmental, a sole source, for $11,388.44 for parts to rebuild a bar screen for the Wastewater Treatment Division.

16. Approve the purchase with G.W. Heating and Air Conditioning Co., Inc. for $20,410 for a new furnace in the effluent pumping building at the Wastewater Treatment Plant.

Moved by Council Member Bryant, seconded by Council Member Boensch to approve consent agenda items 1 through 16. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council member Milne reported that the Brownfield Redevelopment Authority will consider approval of revised By-Laws at their next meeting.

Moved by Mayor Pro Tem Kloc, and seconded by Council Member Bryant to approve the Mayoral reappointment of Herb Spence, John Moton, and Aaron Bedford to the Riverfront Development Commission with terms to expire April 1, 2023.

INTRODUCTION OF ORDINANCES

Moved by Council Member Boensch, and seconded by Council Member Moore to adopt an ordinance to amend §32.10 “Street Names; Vacations of Streets and Alleys,” of Chapter 32, “Jurisdiction; Streets,” Title III, “Administration,” of the City of Saginaw Code of Ordinances, O-1. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Milne, seconded by Council Member Moore to adopt the resolution authorizing an Obsolete Property Rehabilitation Certificate at 2230 Euclid Street. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Humphreys to adopt the resolution authorizing to seek FY 2021 Local Bridge Program Funds from the Michigan Department of Transportation. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to adjourn the meeting at 8:10 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

Petition for Banner

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two (2)** of the locations listed below. We understand that the $150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

- ☐ 500 Block of Court Street
- ☑ 300 Block of South Michigan
- ☐ 200 Block of West Genesee
- ☐ 1000 Block of East Genesee Avenue

CITY CLERK'S OFFICE APR 13 2018 RECEIVED SAGINAW MI

Ojibway's 2018 Rock & Roll Fest
Organization Name

Promote event
Purpose of Banner

MESSAGE ON BANNER: Ojibway's 2018 Rock & Roll Fest

June 16th Ojibway Island

Display Dates Requested: MAY 17th 2018 to JUNE 15th 2018
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

1 Crecencio Moncada
2
3
4

CONTACT PERSON INFORMATION:

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---------- **CLERK'S OFFICE USE ONLY** ----------

EMAIL TO: Engineering@saginaw-mi.com BY:_____ DATE:_____

APPROVED BY COUNCIL: _____

_____
CITY CLERK

Ord §96.18 2/2017

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Veeam Backup Software Annual Renewal and Additional License

Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the purchase with CDW Government, Inc. for $6,652.55 for the annual maintenance renewal of Veeam backup software for VMware and an additional license.

Justification:

On April 17, 2018, we received a quote from CDW Government, Inc. (CDW-G) for one year license renewal of maintenance for Veeam Backup Software and an additional license. Veeam is a backup software that allows for more efficient backups and restores of virtual servers. This software allows the decrease in the amount of time the backups take to complete and also allows quicker data recovery for files and servers when necessary. The annual maintenance provides support, updates and license coverage for a 12-month period. CDW-G was awarded the MiDEAL State bid contract to provide this software maintenance for governmental agencies in the State of Michigan.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-1720-805.000 $5,572.55, Sewer Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 590-4815-805-000 $540.00 and the Water Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 591-4715-805-000 $540.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: CyberArk Advanced Endpoint Protection Software Renewal

Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the purchase with CyberArk Software, Inc. for $14,280.00 for the renewal of maintenance for Advanced Endpoint Protection Software for desktop PC's and laptops.

Justification:

On April 23, 2018, we received a quote from CyberArk Software (formerly Viewfinity), a sole source provider, for three year license renewal of maintenance for Endpoint Protection Software. CyberArk Endpoint Protection Software helps by only allowing authorized updates and installations from vendors that we are licensed and are safe to install. Security breaches are on the rise at businesses and governments all over the world. These breaches have cost companies and governments millions of dollars due to loss of data, time loss of recovery and penalties/fines. Typical measures of Antivirus, Anti-spyware, OS patching and firewalls stop many attacks but with new and innovative ways of hacking and spyware, it is increasingly important to protect PC's and laptops from additional vulnerabilities. This purchase covers the cost for three (3) years of software support and maintenance which is $4,760.00 each year. By paying for three (3) years in advance, we are getting a 32% savings on software licensing.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-1720-805.000

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Tim Morales, City Manager

Subject: Parking Division Body Cameras

Prepared by: Darrin Jerome, Chief Inspector

Manager's Recommendation:

I recommend the approval of a purchase with Axon Enterprise, Inc. for $2,796.00 for new Body Cameras for the Parking Enforcement Division.

Justification:

The Parking Division received a quote for four new body cameras. The Parking Enforcement Officers currently do not use or have cameras available for use. Body cameras have been a significant benefit to the Police Department in their daily duties. The use of these cameras will help in the protection of Parking Officers in the field and for Supervision in the case of any public complaints.

The City of Saginaw has and continues to work with Axon Enterprise Inc. for all body camera usage. In using this firm, it will alleviate any expenses for hardware as Parking Enforcement will use all hardware already installed and maintained by the Police Department. Given the fact that the Police Department has already invested in the software and hardware for these cameras it essentially makes Axon a sole sources provider of this equipment.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Neighborhood Services and Inspections, Parking Division, Capital Outlay less than $5000, Account No. 101-3868-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Tim Morales, City Manager

Subject: Saginaw Police Department – Interview Rooms Camera System

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of purchase with Advanced Business Communications for $2,607.92 for a new camera system in the Detective Bureau at the Saginaw Police Department.

Justification:

SPD received estimates from four qualified vendors for new cameras, hard drives, materials, installation and labor, for all interview rooms (three) and the camera control room. The current camera system is outdated, plagued with technical malfunctions, and in need of replacement.

The following is a tabulation of the quotes received:

VENDOR & LOCATION	TOTAL COST
Advanced Business Communications Saginaw, MI	$2,607.92
Branro Enterprises Midland, MI	$2,850.00
LENS Equipment Stevensville, MI	$3,370.00
Honor Security Inc. Saginaw, MI	$5,987.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Community Public Safety - Police, Police Building Management, Repairs and Replacements, Account No. 101-3514-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Dow Event Center Use License and Hold Harmless Agreements

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of the Use License and Hold Harmless Agreements with SMG Dow Event Center for the use of the arena by the Saginaw Fire Department.

Justification:

Select members of the Saginaw Fire Department (SFD) have been trained to perform specialty technical rescue operations which include, but are not limited to, building collapse rescues, trench rescues and high angle rope rescues. Some high angle rope rescue operations involve rope rigging and rappelling from elevated locations. The skills to perform high angle rope rescues are highly technical and require continual training to maintain proficiency. The Dow Event Center (SMG) arena provides an ideal venue for such training. SMG has agreed to allow the SFD to use the Dow Event Center arena to conduct high angle rope rescue training for the minimum license fee of One Dollar and 00/100 ($1.00). Further, SMG requires the City to execute a Hold Harmless Agreement which is incorporated into the Agreement document. It must be executed contemporaneously with the Use License Agreement.

Funds are budgeted in the Community Public Safety - Fire, Fire Technical Services, Training and Development Account No. 101-3552-823.003.

I have approved the Agreements as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: First Amendment Saginaw County Lank Bank Authority Agreement and Budget Adjustment

Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend that the First Amendment to the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority be approved.

It is also recommended that a budget adjustment be approved to increase the General Fund – Saginaw County Account No. 101-0000-674-003 from $92,773 to $152,773, an increase of $60,000. This increase in revenues will be offset by an increase in the General Fund – Department of Public Services - Abatement of Nuisances Division's, Vehicles Account No. 101-7571-982.000 by $60,000 in Fiscal Year 2018.

Justification:

The term of the Agreement is from July 1, 2017 through June 30, 2018. In addition, the amount of the Amendment is $60,000.

The Saginaw County Land Bank Authority (SCLBA) has collaborated with the City of Saginaw since 2010 to provide grass cutting services for SCLBA vacant properties. On August 21, 2017, City Council approved the original Agreement for the City to provide grass cutting services for the Fiscal Year 2018 grass cutting season. Specifically, the City provides grass cutting services for cutting the right-of-way and corner clearances for properties abutting City of Saginaw streets. The Facilities Division, Weed abatement program provides five two-man grass cutting crews and requires the use of five pick up vehicles for transporting mower trailers, work crews and equipment to various locations throughout the City. Most recently two of the five vehicles have become inoperable and in need of replacement. The SCLBA has agreed to provide $60,000 towards the $69,672.85 required for this purchase. The remaining portion of the funds will come from other general fund Public Service Department areas.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Rock and Roll Festival- User Agreement

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the Ojibway Island User Agreement with Crecencio Moncada.

Justification:

On June 16, 2018, Crecencio Moncada will host his first annual Rock and Roll Music Festival on Ojibway Island. Crecencio Moncada will pay the City a flat fee of $700 for the rental of Ojibway.

Crecencio Moncada has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances. Crecencio Moncada must provide an insurance certificate and liquor liability license to the City. Crecencio Moncada must provide a liquor liability license to the City because he plans to sell alcoholic beverages to participants.

The Agreement is approved by me as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Rock The Island Ojibway Island User Agreement

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the Ojibway lsland User Agreement with Rock The Island.

Justification:

On July 20 and 21, 2018, Rock the Island (RTI) will host its annual Rock The Island event on Ojibway Island. RTI will pay the City for each day a flat fee of $700, for the rental of Ojibway, due and payable 14 days before the event.

RTI has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances.

The Agreement is approved by me as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Farm Land Rental Agreement

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the approval of the renewal of the Farmland Rental Agreement with Robert Wasmiller for leasing 1615 Williamson Street in the City of Saginaw.

Justification:

On May 6, 2013, Council approved a Farmland Rental Agreement for the City of Saginaw property at 1615 Williamson Street with Wasmiller, and the total revenue was $14,528 over the 5-year lease period. The original agreement expired December 31, 2017.

Wasmiller has provided an option for an additional 5-year extension, where he will continue to pay the annual taxes at the going rate and an additional amount of $75 per tillable acre (23), which will result in a total rent of $1,725 per year. The estimated total revenue over the next five years is $8,625 and estimated property tax revenue of $8,200. The new increase in payment will begin December 2018 and expire on December 2022.

This Extension Amendment will extend the terms and conditions of the expired agreement to December 1, 2022.

Revenue payments from the Farm Land Lease will be deposited into the General Fund, Land and Building Rentals Revenue Account No. 101-0000-667.004

I have approved the Farmland Rental Agreement as to substance and the City Attorney as to form

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Purchase of Navigational Lighting Fixtures

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Bridge Roadway Products for $7,252.00 for LED navigational lights for the Traffic Maintenance Section, Right of Way Division.

Justification:

On April 3, 2018, the City received one bid for the LED upgrade and replacement of six navigational lights for the Holland Street Bridge. The Traffic Maintenance Section, Right of Way Division is required to maintain and replace, when necessary, the navigational lighting on the City's five bridges over the Saginaw River. The following is a tabulation of the bid received:

Vendor	Costs
Bridge Roadway Products Elburn, IL	$ 7,252.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Public Services Street Lighting Division's Parts and Supplies Account No. 101-4620-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: Purchase of Decorative Street Lights

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Standard Electric Company for $3,120.00 for Ring of Fire decorative street lights for the Traffic Maintenance Section, Right of Way Division.

Justification:

On April 3, 2018, the City received five bids for six Ring of Fire decorative street lights for the repair and replacement of street lights. The Traffic Maintenance Section, Right of Way Division is required to maintain and replace, when necessary, approximately 600 decorative street lights within the City of Saginaw. The following is a tabulation of the bids received:

Vendor	Costs
Standard Electric Co. Saginaw, MI (out city)	$ 3,120.00
Michigan Electric Supply Burton, MI	$ 3,792.00
Medler Electric Bay City, MI	$ 3,834.00
Marshall E. Campbell Co. Saginaw, MI (in city)	$ 4,002.00
Walker-Miller Energy Services, LLC Detroit, MI	$ 4,071.30

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Public Services Street Lighting Division's Parts and Supplies Account No. 101-4620-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: 2017 FY CDBG Resurfacing Contract (C-1642)

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the FY 2017 CDBG Resurfacing contract with Ace-Saginaw Paving for $545,468.06 for the Engineering Section, Right of Way Division.

Justification:

The On April 17 2018, the City received a single bid for the 2017 FY CDBG Resurfacing Contract (C-1642).

The FY 2017 CDBG Resurfacing Contract includes pavement milling and resurfacing, isolated curb and gutter replacement, isolated full depth pavement repairs, construction of ADA compliant sidewalk ramps, and drainage improvements, on 14th Street between Perkins Street and Janes Street and Madison Street between Fayette Street and Niagara Street.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds for this project are budgeted in the Community Development Block Grant Fund - Special Projects Division's Street Resurfacing Account No. 275-6511-821.000 $196,337, Major Street Fund – Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 $108,712.99, Local Street Fund – Street Resurfacing Division's Street Resurfacing Account No. 203-4613-821.000 $15,418.07, and the Sewer Operations and Maintenance Fund - Surplus Division's, Construction Projects Account No. 590-4840-822.000 $30,000.00. Funds are also budgeted and available in the FY 2019 Major Street Fund – Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 $75,000, and the FY 2019 Local Street Fund – Street Resurfacing Division's, Street Resurfacing Account No. 203-4613-821.000 $120,000, pending Council approval of the FY 2019 budget.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Municipal Consent for Right of Entry Forms

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the Municipal Consent for Right of Entry forms with the United States Department of the Interior, Office of Surface Mining Reclamation and Enforcement, for the Engineering Section, Right of Way Division.

Justification:

The approval of these forms are necessary for Office of Surface and Mining Reclamation and Enforcement (OSM) to conduct coal mine shaft reclamation work in the right of ways of Hampshire Street and Livingston Drive for the Buena Vista Shaft, Malzahn Street and Kollen Street for the Pere Marquette Shaft 2, and Bagshaw Drive and East Outer Drive for Standard Shaft 1. The reclamation work is necessitated by abandoned coal mining activity and will help to protect the health, safety and general welfare of the public from the adverse effects of past coal mining activities. The abandoned shafts may be a potential hazard to residents and the general public. As part of OSM's exploration and possible abatement work it will be necessary to have equipment and materials in the right of ways of Hampshire Street, Livingston Drive, Malzhan Street, Kollen Street, Bagshaw Drive and East Outer Drive, and possibly other nearby City streets and right-of-ways. OSM has stated that prior to starting their work it is necessary to receive written permission from all property owners. The City understands and acknowledges that the success of the project cannot be warranted.

Work performed in the project area shall be done by contractors for OSM, and OSM is without authority to assume the risk of injury to persons or damage to persons or property resulting from the action of the contractors, but OSM shall require contractors performing the work on the property to obtain and keep in force liability insurance.

The City acknowledges that OSM has no responsibility or liability for any mine related damage to City property which occurred prior to their abatement work. However, upon completion of the reclamation work, the property shall be restored to a condition judged to be safe and acceptable to the Contracting Officer's Representative. Any construction related damage shall be restored to a condition similar to that existing before OSM's entry. OSM and its contractors are still required to apply for, and obtain all necessary permits as required for this work

I have approved the Municipal Consent for Right of Entry form as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: Memorandum of Understanding and Agreement for Iron Belle Trail – Mini Grant (IBTMG 18-12)

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the Michigan Department of Natural Resources Parks and Recreation Division Memorandum of Understanding and Agreement for the Iron Belle Trail– Mini Grant, IBTMG 18-12, for the Engineering Section, Right of Way Division.

Justification:

The Michigan Department of Natural Resources (MDNR) has awarded the City of Saginaw an Iron Belle Trail (IBT) – Mini Grant in the amount of $6,500 to be utilized to fund the purchase of materials for the fabrication and installation of Iron Bell Trail signage and pavement markings along the portions of the Iron Belle Trail that are located in the City of Saginaw. The City's in-kind match of $3,500 will provide the labor and equipment to fabricate and install the signs. The total cost of the project is estimated to be $10,000.

The IBT was created in 2013 by Governor Snyder to highlight Michigan's natural, historic, and cultural resources as well as the communities they traverse, with an overall goal of linking the wealth of Michigan's existing trails, while promoting partnerships to develop and maintain segments of the IBT.

The City's portion of the Iron Belle Trail includes Wickes Park Drive, the existing Riverwalk and a portion of trail that will be constructed along the north side of Davenport Avenue and connect to Carrolton Township. The grant requirements allow for dual trail signing. Iron Belle Trail signs will be placed with new Riverwalk signs along the existing Riverwalk. Signs for the future Iron Belle Trail along the north side of Davenport will be fabricated now and stored until they can be installed at a later date.

On June 19, 2017, City Council approved a Memo of Understanding and Agreement with the MDNR that provided the framework of the partnership arrangement, and established the management responsibilities of each entity, MDNR and City of Saginaw for the portion of the IBT that lies within the city limits. The State of Michigan, MDNR will provide overall administration, coordination and oversight of the IBT. The City of Saginaw will continue to provide the day-to-day responsibilities for operations, construction, management, maintenance, and signage in accordance with the MDNR's guidelines and oversight.

This agreement allows for reimbursement up to a maximum of $6,500 or the actual cost of the materials, whichever is less.

I have approved the Memo of Understanding and Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Parking Regulation Changes

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the following proposed parking regulation changes be approved, each of which is recommended by the Traffic Committee.

1. Abolishment of Parking Regulations, South Harrison Street (100 block);
   All existing parking limitations and prohibitions on the east side of South Harrison Street between vacated Adams Street and Court Street, are hereby abolished.

2. Establishment of Parking Regulations, South Harrison Street (100 block);
   On the east side of Harrison Street between vacated Adams Street and Court Street, the following parking limitations and prohibitions are hereby established: no parking from the north curb line of vacated Adams Street to 75 feet north of the north curb line of vacated Adams Street; two-hour parking from 75 feet north of the north curb line of vacated Adams Street to 116 feet north of the north curb line of vacated Adams Street; no parking from 116 feet north of the north curb line of vacated Adams Street to 196 feet north of the north curb line of vacated Adams Street; two-hour parking from 196 feet north of the north curb line of vacated Adams Street to 315 feet north of the north curb line of vacated Adams Street; and, no parking from 315 feet north of the north curb line of vacated Adams Street to the south curb line of Court Street.

3. Abolishment of Parking Regulations, South Harrison Street (200 block);
   All existing parking limitations and prohibitions on the east side of South Harrison Street between Cass Street and vacated Adams Street, are hereby abolished.

4. Establishment of Parking Regulations, South Harrison Street (200 block);
   On the east side of South Harrison Street between Cass Street and vacated Adams Street, the following parking limitations and prohibitions are hereby established: no parking from the north curb line of Cass Street to 55 feet north of the north curb line of Cass Street; Sheriff parking from 55 feet north of the north curb line of Cass Street to 185 feet north of the north curb line of Cass Street; two-hour parking from 185 feet north of the north curb line of Cass Street to 232 feet north of the north curb line of Cass Street; and, no parking from 232 feet north of the north curb line of Cass Street to the south curb line of vacated Adams Street.

5. Abolishment of Parking Regulations, North Hamilton Street (200 block);
   All existing parking limitations and prohibitions on the east and west side of North Hamilton Street between Hancock Street and Ames Street, are hereby abolished.

6. Establishment of Parking Regulations, North Hamilton Street (200 block);

On the east and west side of North Hamilton Street between Hancock Street and Ames Street, the following parking limitations and prohibitions are hereby established: no parking from the north curb line of Hancock Street to 55 feet north of the north curb line of Hancock Street; two-hour parking from 55 feet north of the north curb line of Hancock Street to 220 feet north of the north curb line of Hancock Street; and, no parking from 220 feet north of the north curb line of Hancock Street to the south curb line of Ames Street.

7. Abolishment of Parking Regulations, North Hamilton Street (100 block);
All existing parking limitations and prohibitions on the east and west side of North Hamilton Street between Court Street and Hancock Street, are hereby abolished.

8. Establishment of Parking Regulations, North Hamilton Street (100 block);
On the west side of North Hamilton Street between Court Street and Hancock Street, the following parking limitations and prohibitions are hereby established: no parking from the north curb line of Court Street to 55 feet north of the north curb line of Court Street; two-hour parking from 55 feet north of the north curb line of Court Street to 198 feet north of the north curb line of Court Street; 15-minute parking from 198 feet north of the north curb line of Court Street to 242 feet north of the north curb line of Court Street; and, no parking from 242 feet north of the north curb line of Court Street to the south curb line of Hancock Street.

On the east side of North Hamilton Street between Court Street and Hancock Street, the following parking limitations and prohibitions are hereby established: two-hour parking from the north curb line of Court Street to 235 feet north of the north curb line of Court Street; and, no parking from 235 feet north of the north curb line of Court Street to the south curb line of Hancock Street.

9. Abolishment of Parking Regulations, South Hamilton Street (100 block);
All existing parking limitations and prohibitions on the west side of South Hamilton Street between Court Street and Adams Street, are hereby abolished.

10. Establishment of Parking Regulations, South Hamilton Street (100 block);
On the west side of South Hamilton Street between Court Street and Adams Street, the following parking limitations and prohibitions are hereby established: no parking from the south curb line of Court Street to 55 feet south of the south curb line of Court Street; two-hour parking from 55 feet south of the south curb line of Court Street to 129 feet south of the south curb line of Court Street; a no parking zone from 129 feet south of the south curb line of Court Street to 211 feet south of the south curb line of Court Street; two hour parking from 211 feet south of the south curb line of Court Street to 237 feet south of the south curb line of Court Street; and, no parking from 237 feet south of the south curb line of Court Street to the north curb line of Adams Street.

11. Abolishment of Parking Regulations, South Hamilton Street (200 block);
All existing parking limitations and prohibitions on the east and west side of South Hamilton Street between Adams Street and Cass Street, are hereby abolished.

12. Establishment of Parking Regulations, South Hamilton Street (200 block);
On the west side of South Hamilton Street between Adams Street and Cass Street, the following parking limitations and prohibitions are hereby established: no parking from the south curb line of Adams Street to 55 feet south of the south curb line of Adams Street; two-hour parking from 55 feet south of the south curb line of Adams Street to 220 feet south of the south curb line of Adams Street; and, no parking from 220 feet south of the south curb line of Adams Street to the north curb line of Cass Street.

On the east side of South Hamilton Street between Adams Street and Cass Street, the following parking limitations and prohibitions are hereby established: no parking from the south curb line of Adams Street to 55 feet south of the south curb line of Adams Street; two-hour parking from 55 feet south of the south curb line of Adams Street to 226 feet south of the south curb line of Adams Street; and, no parking from 226 feet south of the south curb line of Adams Street to the north curb line of Cass Street.

13. Abolishment of Parking Regulations, South Hamilton Street (300 block);
All existing parking limitations and prohibitions on the east and west side of South Hamilton Street between Cass Street and Van Buren Street, are hereby abolished.

14. Establishment of Parking Regulations, South Hamilton Street (300 block);
On the east and west side of South Hamilton Street between Cass Street and Van Buren Street, the following parking limitations and prohibitions are hereby established: no parking from the south curb line of Cass Street to 55 feet south of the south curb line of Cass Street; two-hour parking from 55 feet south of the south curb line of Cass Street to 220 feet south of the south curb line of Cass Street; and, no parking from 220 feet south of the south curb line of Cass Street to the north curb line of Van Buren Street.

Justification:

These proposed changes in parking regulations are a result of separate studies performed at the request of the public and the Engineering Section of the Right of Way Division. The City Engineer and the Traffic Committee have approved these changes, which should have a positive impact on traffic safety in these areas.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: Purchase Police Patrol Vehicles

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of a purchase with Jorgensen Ford Sales for $95,640.00 for four 2018 Police Interceptor Sedans equipped as specified for the Police Department.

Justification:

On April 17, 2018 the City Manager approved a purchase to replace four patrol vehicles. In order for the purchase to be allocated to Fiscal Year 2018, and to ensure the City received the vehicles by June 30, 2018, the order needed to be placed by May 1, 2018. Originally the vehicles were scheduled for replacement in 2012, 2016, and 2018. The mileage on the vehicles is 124,000, 128,000, 150,000 and 37,963, the last one of which was recently damaged during an incident that exceeds the current value of the vehicle. The units will be replaced with four new 2018 Ford Police Interceptor Sedans at the MI Deal State bid contract number 071B7700179 price of $23,910.00 each. The vehicles will be outfitted with the necessary emergency vehicle equipment after July 1, 2018.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division Vehicle Account No. 101-3514-982.000 in the amount of $62,050 and the Local Law Enforcement Fund, JAG 2018 Division's, Vehicles Account No. 263-3336-982.000 in the amount of $33,590.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Orders

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued for FY 2018 to various vendors by $39,000, for a new total of $118,600, for vehicle parts and supplies for the Garage Division.

Justification:

On July 24, 2017, the listed purchase orders below were approved to vendors in amounts totaling $35,600. On March 19, 2018 purchase orders were previously increased to a current total of $79,600. Due to the age of the fleet and the increased mechanical failures, additional funds are needed to continue purchasing equipment, manufacturer/distributor vehicle parts, and supplies to maintain operation levels for Fiscal Year 2018. To issue individual purchase orders is costly and administratively time consuming. The Garage Division's personnel obtain price quotes for parts and services awarding purchases to the lowest and best vendor for each item. The original blanket purchase order information is as follows:

PO Number	Vendor	Current PO Amount	Recommended Increase	New Total PO Amount
0501650	Bell Equipment, Lake Orion	$10,000	$ 6,000	$16,000
0502573	Garber Chevrolet, Saginaw (out)	$21,000	$6,000	$27.000
0501670	Michigan Truck Spring, Saginaw (out)	$ 2,100	$ 2,000	$ 4,100
0501763	M-Tech, Cleveland, OH	$11,000	$ 8,000	$19,000
0501658	Wieland Truck Center, Saginaw (out)	$16,500	$ 7,000	$23,500
0501891	Ritter Technologies, Saginaw (out)	$ 5,000	$ 3,000	$ 8,000
0501813	Scientific Brake & Equip., Saginaw (in)	$14,000	$ 5,000	$19,000
	Total	$79,600	$39,000	$118,600

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $39,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Purchase Plow and Salt Truck Repair Parts

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Neal's Truck Parts for $3,095.00 for repair parts for Plow and Salt Truck No. 53-0401 for the Streets Division.

Justification:

On April 25, 2018 quotes were received for a replacement rear end differential assembly for Plow and Salt Truck No. 53-0401, a 2008 International with 47,358 miles. An April 6, 2018, winter storm inspection revealed several issues needing repair including this failed differential that requires replacement. This 2008 International is one of twelve front line plow and salt trucks, which must be maintained in a ready condition as they are relied upon during snow events, to maintain over 300 lane miles of the City's paved streets and state highways. Further uses include hauling and pulling various support equipment.

The following is a listing of the quotes received:

Vendor	Total Cost
Neal's Truck Parts Grand Rapids, MI (out-city)	$3,095.00
Weller Truck Parts Wyoming, MI (out-city)	$3,786.77

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's, Motor Vehicle Supplies, Account No. 661-4481-737.000, and will be accounted for in the Motor Pool Operation Fund, Garage Operation's, Inventory, Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Plow and Salt Truck Repair

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Wieland Sales, Inc. for $5,991.86 for repair of Plow and Salt Truck No. 53-0411 for the Streets Division.

Justification:

On March 8, 2018 Plow and Salt Truck No. 53-0411, a 2011 International with 26,584 miles was taken for diagnosis and repair of an emissions issue to Wieland Sales the local vendor for this brand of equipment and original dealer for this truck. This 2011 International is one of twelve front line plow and salt trucks, which must be maintained in a ready condition as they are relied upon during snow events, to maintain over 300 lane miles of the City's paved streets and state highways. Further uses include hauling and pulling various support equipment.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Purchase Pickup Trucks

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for $69,672.85 for the purchase of two 2018 GMC Sierra 2500HD 4X4 pickup trucks with plows for the Weed Abatement, Facilities, and Parks Divisions.

Justification:

The Weed Abatement, Facilities, and Parks divisions will be replacing a 1998 GMC Sierra 1500 extended cab and a 2001 2500 Dodge Ram 4X4 regular cab plow truck with over 79,000 and 58,000 miles, respectively that were scheduled for replacement in 2005 and 2008. These trucks are in immediate need of extensive repairs and have rust and dependability issues regarding engine, transmission, and electrical systems and will be replaced with two new fully equipped 2018 GMC Sierra 2500HD 4X4 Pickup trucks, one regular cab and one extended cab, both with plows and equipped as specified at State bid contract number 071B7700184 pricing of $34,650.50 and $35,022.35, respectively.

The trucks are used in the summer transporting mower trailers, work crews, and equipment, and in the winter for plowing, salting parking lots, walkways and bridge sidewalks. Without the replacement of these support pickups, these divisions will be unable to complete the required operations. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace these vehicles. The Saginaw County Land Bank has agreed to pay $60,000 of this cost and a separate council communication explaining this agreement is on this agenda for approval.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Public Services, Weed Abatement Division's, Vehicles Account No. 101-7571-982.000 $60,000, Facilities Division's, Vehicles Account No. 101-7575-982.000 $4,836.43, and Parks Grounds Maintenance Division's, Vehicles Account No. 101-7570-982.000 $4,836.42.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: Purchase Replacement Vehicle

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for $25,782.45 for a 2018 GMC Terrain AWD vehicle for the Assessing division.

Justification:

The Assessing division will be replacing a 2008 Chevrolet Cobalt with 29,000 miles, scheduled for replacement in 2018. This car will be replaced with a new 2018 GMC Terrain AWD vehicle equipped as specified at State Contract Number 071B7700184 bid pricing of $25,782.45.

This vehicle is used for transportation to complete 5,000 to 6,500 building and property inspections per year and to attend training events outside of the City 5 to 10 times yearly. A small SUV type vehicle is requested as some ground clearance issues have resulted in minor damages to the current vehicle and these inspections and training events occur year round regardless of weather conditions. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace this vehicle.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Fiscal Services, Assessing Division's, Vehicles Account No. 101-1744-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: Purchase Replacement Mowers

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase from Moridge Manufacturing, Inc. for $27,457.30 for two 2018 Grasshopper 725DT mowers with 61" Power-fold decks for the Cemeteries Division.

Justification:

The Cemeteries Division will be replacing two 2014 Gravely zero-turn 60" mowers with over 1,200 and 1,250 hours. These mowers, originally purchased for the Weed Abatement program, proved to be too light duty for that operation. They were handed down to the Cemeteries Division and have been used in this operation for three years, but are not of commercial quality and are in immediate need of extensive repairs that would exceed the value of the units. These mowers will be replaced with two new commercial grade 2018 Grasshopper 725DT mowers with 61" Power-fold decks and equipped as specified at U.S. Communities Government Purchasing Alliance contract number 17-6221 bid pricing of $13,728.65 ea. totaling $27,457.30.

The mowers are used in the summer maintaining over 220 acres of grounds at three cemeteries. Without the replacement of these support mowers, this division will be unable to complete the required operations. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace these mowers.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's, Maintenance Equipment Account No. 101-1747-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on April 16, 2018, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND §32.10 "STREET NAMES; VACATIONS OF STREETS AND ALLEYS," OF CHAPTER 32, "JURSIDICTION; STREETS," TITLE III, "ADMINISTRATION," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

An ordinance to amend §32.10 "Street Names; Vacations of Streets and Alleys," of Chapter 32, "Jurisdiction; Streets," Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

§32.10 STREET NAMES; VACATIONS OF STREETS AND ALLEYS.

(A) All streets shall be known and designated by the names applied thereto, respectively, on the map of the City. The naming of any new street or the changing of the name of any street shall be done by ordinance, which ordinance shall amend said City map.

(B) A street or alley vacation means that the public is relinquishing or vacating, the public interest in the property. After a street or an alley is vacated, the public, except as otherwise provided by law, no longer has a right to use the property for access.

(C) Vacated portions of streets and alleys shall be shown on said City map. The vacating of any street or alley shall be done by ordinance, which ordinance shall amend said City map.

(D) *Petition.* Any request for vacating a street or alley within the City limits shall be initiated in writing from one or more individuals who own real property abutting the street or alley proposed to be vacated by their completion of a petition form and provision of the following information:
(1) Name and contact information of petitioner;
(2) A vicinity map showing the general area of the proposed vacation;
(3) Where appropriate, a plat map indicating the specific parcels abutting the street or alley to be vacated;
(4) The name, address, and signatures of at least 51% of the individuals owning property abutting the street or alley to be vacated, and within 300 feet of same, indicating their agreement to the proposed vacation.

(E) *Petition filing.* The petition, and any filing fee established by Council, shall be filed with the City Clerk's Office. The City Clerk will provide copies of the petition and supporting documentation to the City Engineer, Chief Inspector, and City Planning Commission.

(F) *City department/staff review*. The City Engineer and the Chief Inspector, or their designees, shall each review the petition and all supporting documentation and determine an estimate of costs as provided herein. Upon payment of that estimate, the City Engineer will conduct any traffic study that is necessary. At the discretion of the City Engineer or the Chief Inspector, the petitioner shall be required to provide the following:

(1) A survey, containing an exact legal description of the portion of the road to be vacated; and/or

(2) A site or other conceptual plan detailing the proposed use of the vacated street or alley and the timeframe in which any proposed improvements are to be accomplished.

Following the completion of their review, the City Engineer and Chief Inspector shall each submit a report on their review of the petition to the City Planning Commission.

(G) *City Planning Commission consideration.*

(1) *Research.* The City Planning Commission will evaluate the petition and supporting documentation, as well as the reports of the City Engineer and Chief Inspector, and shall base its recommendation on what is in the best interest of the City and how the vacation shall affect the abutting property owners.

(2) *Public hearing.* The City Planning Commission will hold a public hearing at which time all interested persons will be heard. Notice of the public hearing shall be mailed via regular mail to all property owners abutting the affected street or alley, and within 300 feet of same, at least fifteen days prior to the date of the public hearing and shall be posted for the general public in the City Clerk's Office, the City's website and on the City's cable network.

(3) *Recommendation.* The City Planning Commission may recommend approval, denial, or approval with conditions of the request. The written recommendation of the City Planning Commission shall be forwarded to the City Council for its consideration and shall address, at a minimum, the following criteria:

i. How the proposed vacation will benefit the public interest;
ii. Whether the proposed vacation will be detrimental to traffic circulation, access, emergency services, utility facilities, or other, similar right-of-way purposes;
iii. Whether the street or alley is a necessary part of a long-range circulation, pedestrian/bicycle, or other plan; and
iv. Whether the proposed vacation is consistent with the comprehensive plan and adopted street standards.

(4) *Notice.* The petitioner will be given written notice of the recommendation of the City Planning Commission.

(H) *Council final action.* Upon receipt and review of the recommendation from the City Planning Commission on the petition, City Council may sustain the recommendation by introduction and adoption of an ordinance or may rule otherwise. The decision of City Council is final.

(I) *Assessment of costs.*

(1) *Upon receipt of petition.* The petitioner shall be provided an estimate of the cost to be incurred by the City in reviewing the petition, conducting any necessary traffic study, providing the public notices required in this section, and conducting the public hearing, which costs shall be the sole responsibility of the petitioner. Upon receipt of payment in full of the estimated costs, the steps set forth in subsections (F)-(H) shall proceed. If payment is not received within thirty (30) days of an estimate being provided, the petition will be considered withdrawn.

(2) *Petition approval*. If the petition is approved, the petitioner shall be provided an estimate of the cost determined to implement the street or alley vacation, including the costs of any utility relocation or changing of traffic signs or signals, which costs are the sole responsibility of the petitioner. Upon receipt of payment in full of the estimated costs, City staff shall implement the recommendation. If payment is not received within thirty (30) days of an estimate being provided, the petition will be considered withdrawn.

(3) *Estimated costs.* Petitioners shall be responsible for payment of any costs associated with their petition that are in excess of any estimate provided. Should the actual costs involved in processing a petition be less than the estimate paid, any overpayment shall be returned to the Petitioner by the City.

(J) *Withdrawal.* If the petitioner(s) wishes to voluntarily withdraw their petition, they must do so in writing and file same with the City Clerk. Any costs incurred by the City prior to the notice of withdrawal shall be paid as provided herein.

(K) *Abandonment.* Following approval of a petition to vacate a street or alley, if the improvements or use proposed in any plan submitted with said petition are not completed or substantially begun, as determined at the discretion of the City Engineer and Chief Inspector, in the timeframe set forth in said petition, the request for the vacation shall be deemed abandoned, and the City may take any steps necessary to re-open said street or alley to public use.

This ordinance shall become effective May 17, 2018.
Enacted: May 7, 2018.

Yeas:
Nays:
Absent:
Abstain:

ORDINANCE DECLARED ADOPTED

_____ _____

Dennis D. Browning
Mayor

Janet Santos, CMMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 7, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____

Janet Santos, CMMC/MMC
City Clerk

RESOLUTION R -1

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 515 N. WASHINGTON AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 515 N. Washington Avenue, parcel #02-0287-00000, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has been notified by certified mail that a public hearing will be conducted on May 7, 2018, in accordance with P.A. 146 of 2000.

NOW THEREFORE BE IT RESOLVED, that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

515 N. Washington Avenue
Assessor's File #: 02-0287-00000
ALL THAT PART OF 'MAP OF THE CITY OF EAST SAGINAW', ALSO COMMONLY KNOWN AS HOYT'S PLAT VIZ.,BOUNDED ON E BY W LINE OF WASHINGTON AVE.,ON S BY N LINE OF I-675 ROW, ON W BY SAGINAW RIVER,& ON N BY A LINE DESCRIBED AS FOLLOWS BEG AT A PT ON W'LY LINE OF WASHINGTON AVE 8 FT N'LY OF CL OF VACATED CARLISLE ST.,TH N.W'LY PARL TO SAID CL 21 FT.,TH N.E'LY PARL TO WASHINGTON AVE 15 FT.,TH N.W'LY PARL TO SAID CL 50 FT., TH N.E'LY PARL TO WASHINGTON AVE 9 FT.,TH N.W'LY PARL TO CL OF CARLISLE ST 211.38 FT.,TH N.WLY ON A LINE PARL TO & 9 FT W'LY OF CL OF VACATED WATER ST TO INTERSECTION OF SAID LINE AND A LINE THAT IS PARL TO & 265.94 FT N.E'LY OF CL OF VACATED CARLISLE ST TH W'LY PARL TO & 265.94 FT N.E'LY OF SAID ST CL TO SAGINAW RIVER & POINT OF ENDING.THIS DESC. ALSO INCLUDESTHOSE PORTIONS OF VACATED CARLISLE ST, VACATED CARROLL ST & VACATED WATER ST LYING WITHIN & BETWEEN THE JUST DESC.BOUNDRIES.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 7, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk

RESOLUTION R -2

OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY AT 409 ADAMS STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts; and

WHEREAS: the Saginaw City Council legally established the OPRA District at 409 Adams Street on February 19, 2018, after a public hearing on February 19, 2018; and

WHEREAS: the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Saginaw; and

WHEREAS: the application was approved after a public hearing as provided by section 4(2) of Public Act 146 of 2000 on April 2, 2018; and

WHEREAS: the applicant is not delinquent in any taxes related to the facility; and

WHEREAS: the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS: the applicant CASPCO LLC has provided answers to all required questions under the application instructions to the City of Saginaw; and

WHEREAS: the City of Saginaw requires that rehabilitation of the facility shall be completed by September 3, 2019; and

WHEREAS: the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS: the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that it is situated within the OPRA District established in the City of Saginaw eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS: completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, revitalize urban areas, and increase the number of residents in which the facility is situated; and

WHEREAS: the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000; and

WHEREAS: the application was approved for less than 12 years and no extension of the certificate will be considered. The certificate shall be in effect for a period of ten (10) years.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located at 409 Adams Street, Saginaw, Michigan, for a period of ten (10) years, pursuant to the provisions of Public Act 146 of 2000, as amended.

ASSESSOR'S FILE #: 17-0036-00000

ENTIRE BLOCK 3, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, EXC W'LY 100 FT OF LOT 1, W'LY 100 OF LOT 2W'LY 90 OF LOT 3, AND S'LY 12 FT OF W'LY 90 OF LOT 4.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 7, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk

Michigan Department of Treasury
3674 (Rev. 05-13)

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General de scription of the obsolete facil ity (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the r ehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitat ion of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) CASPCO LLC		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 4480 Mackinaw Road, Saginaw, MI 48603		
Location of obsolete facility (No. and street, City, State, ZIP Code) 409 Adams		
City, Township, Village (indicate which) City of Saginaw	County Saginaw	
Date of Commencement of Rehabilitation (mm/dd/yyyy) 09/01/2018	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 09/30/2019	School District where facility is located (include school code) Saginaw (73010)
Estimated Cost of Rehabilitation $980,000.00	Number of years exemption requested 10	Attach Legal description of Obsolete Property on separate sheet

CITY CLERK'S OFFICE
APR 18 2018
RECEIVED
SAGINAW, MI

Expected project likelihood (check all that apply):

- [x] Increase Commercial activity
- [ ] Retain employment
- [x] Revitalize urban areas
- [ ] Create employment
- [ ] Prevent a loss of employment
- [x] Increase number of residents in the community in which the facility is situated

Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 35

Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. [x]

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar w ith the provisions of Public Act 146 of 2000, as amended, of the Mich igan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an O bsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) CASPCO LLC	Telephone Number 989-793-9700	Fax Number 989-799-6699
Mailing Address 4480 Mackinaw Rd., Saginaw, Michigan 48602		Email Address casedavid531@gmail.com
Signature of Company Officer (no authorized agents) CASPCO LLC by: David B. Case		Title Agent/Member

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature Janet Santos	Date application received 4.18.18

FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code

COUNCIL COMMUNICATION R-3

From: Timothy Morales, City Manager

Subject: Authorizing Pilot Drinking Water Community Water Supply Grant Agreement

Prepared by: Phillip Karwat, Public Services

Manager's Recommendation:

I recommend the adoption of the resolution authorizing a pilot drinking water community supply grant agreement with the Michigan Department of Environmental Quality.

Justification:

On February 20, 2018, we received a letter from the Michigan Department of Environmental Quality (MDEQ) stating that the City of Saginaw was identified as a candidate to apply for a pilot drinking water infrastructure grant targeted at one million dollars ($1,000,000) per community. The City submitted a grant proposal before the March 30, 2018 deadline and plan to use the grant funding to continue our efforts in developing public outreach and identifying the long term program for replacing our lead and galvanized service lines over the next 20 years. This grant opportunity is well timed with the City's on-going strategic efforts and we believe we will be able to make significant progress towards creating our 20 year program with the MDEQ's assistance.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

RESOLUTION R -3

AUTHORIZING THE PILOT DRINKING WATER COMMUNITY WATER SUPPLY GRANT AGREEMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: a pilot drinking water community water supply grant program was established with the passing of the supplemental budget of the Department of Environmental Quality ("DEQ"); and

WHEREAS: the pilot drinking water community water supply grant program, administered by the DEQ provides assistance to municipalities for updating distribution system material inventories and asset management plans to identify lead service lines and galvanized steel service lines, and replacing lead service lines and galvanized steel service lines; and

WHEREAS: the City of Saginaw does hereby determine it necessary to update inventory of distribution system material inventory, update or improve an asset management plan to identify lead service lines and galvanized steel service lines and replace lead service lines and galvanized steel service lines; and

WHEREAS: it is the determination of the City of Saginaw that, at this time, a grant in the aggregate principal amount not to exceed one million dollars ("Grant") be requested from the DEQ to pay for the above mentioned undertakings; and

WHEREAS: the City of Saginaw shall obtain this Grant by entering into a grant agreement ("Grant Agreement") with the DEQ.

NOW, THEREFORE, BE IT RESOLVED

1. The City Manager, a position currently held by Timothy Morales, is designated as the Authorized Representative for purposes of the Grant Agreement.
2. The proposed form of the Grant Agreement between the City of Saginaw and the DEQ is hereby approved and the Authorized Representative is authorized and directed to execute the Grant Agreement with such revisions as are agreed to by the Authorized Representative.
3. The Authorized Representative is hereby authorized to take any actions necessary to comply with the requirements of the DEQ in connection with the issuance of the Grant, including executing and delivering such other contracts, certificates, documents, instruments, applications and other papers as may be required by the DEQ or as may be otherwise necessary to affect the approval and delivery of the Grant.
4. The City of Saginaw acknowledges that the Grant Agreement is a contract between the City of Saginaw and the DEQ.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 7, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk