



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
April 16, 2018
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented declaring April 27, 2018 as "Arbor Day."
2. Proclamation presented to Saginaw Bar Association declaring May 1, 2018 as "Law Day."

PUBLIC HEARINGS:

1. Request for an Obsolete Property Rehabilitation Certificate at 2230 Euclid Street.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Beth London, City Engineer, overview of Engineering projects.

CONSENT AGENDA:

1. Approve the minutes from the April 2, 2018 regular council meeting.
2. Approve Petition 18-01 from the Old Town Saginaw Association to erect a banner located at Court Street from July 16 through August 13, 2018 to promote Saginaw Old Town Art Fair.
3. Approve Petition 18-02 from the Saginaw African Cultural Festival to erect banners at South Michigan and East Genesee Avenues from July 16 through August 15, 2018 to promote the Saginaw African Cultural Festival.
4. Approve Petition 18-03 from the Light Up the City Committee to erect banners located at Court Street and West Genesee Avenue from May 17 to June 14, 2018 to promote Light Up the City Community Event.

5. Approve Petition 18-04 from the Light Up the City Committee to erect a banner located at West Genesee Avenue from July 25 to August 23, 2018 to promote Light Up the City Community Event.
6. Approve Petition 18-05 from the Light Up the City Committee to erect a banner located at Court Street from August 14 to August 23, 2018 to promote Light Up the City Community Event.
7. Approve the Saginaw Economic Development Corporation's recommendation to remove member Debbie Vasquez for absenteeism.
8. Approve the purchase with Election Systems & Software, LLC for \$5,120 for ballot bags for the Election Division.
9. Approve the purchase with Visual Computer Solutions, Inc. for \$6,438 for the yearly maintenance and support for the Police Department scheduling software.
10. Approve the purchase with Advanced Lighting & Sound for \$28,603 for audio and microphone equipment upgrades for Council Chambers.
11. Approve the purchase with ETNA Supply Company for \$17,745 for annual supply of copper tubing for the Maintenance and Service Division.
12. Ratification of an emergency purchase with Michigan Air Compressor Technologies for \$2,117.99 for a refrigerated air dryer for the Police Department.
13. Approve the purchase with Snap-On Industrial for \$9,758.81 for a tire changing machine for the Motor Pool Division.
14. Approve the purchase with Monster Controls Co., a sole source, for \$44,850 for refurbished electrical switchgear components for the Water Treatment Division.
15. Approve the purchase with JWC Environmental, a sole source, for \$11,388.44 for parts to rebuild a bar screen for the Wastewater Treatment Division.
16. Approve the purchase with G.W. Heating and Air Conditioning Co., Inc. for \$20,410 for a new furnace in the effluent pumping building at the Wastewater Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Herb Spence, John Moton, and Aaron Bedford to the Riverfront Development Commission with terms to expire April 1, 2023.

INTRODUCTION OF ORDINANCES:

1. An ordinance to amend §32.10 "Street Names; Vacations of Streets and Alleys," of Chapter 32, "Jurisdiction; Streets," Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Authorizing an Obsolete Property Rehabilitation Certificate at 2230 Euclid Street.
2. Authorization to seek FY 2021 Local Bridge Program Funds from the Michigan Department of Transportation.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

City of Saginaw PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, and for our fires. Trees also increase property values, enhance the economic vitality of business areas, and beautify our community. The City of Saginaw would like to recognize Trees For The Tri-Cities that was established in 2008, and since its inception has planted over 682 trees in various locations that include Hartsuff Street, Lockwood Street, Harmony Court, Congress Court B and Munson Court in the City of Saginaw; and

WHEREAS, trees provide numerous aesthetics and economic benefits, in which Trees For The Tri-Cities has made a significant investment to the community by purchasing, planting, watering and nurturing trees in the City of Saginaw to improve the quality of life for City residents; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal. Trees For The Tri-Cities has collaborated with the City of Saginaw and committed to monitoring trees and replacing trees that were lost in various locations within the City. In 2017, the City of Saginaw, Streets, Section of the Right Of Way Division also pruned 195 trees, and removed 232 trees.

NOW THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim April 27, 2018 as

“ARBOR DAY”

in the City of Saginaw, and invite citizens to join us in observance of this day in the Council Chambers of City Hall on May 1, 2018 at 11:00 am.

FURTHERMORE, I urge all citizens to plant trees to gladden the heart and promote the well being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 16th day of April in the year of our Lord two thousand eighteen.



April 16, 2018

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc- Mayor Pro Tem
Michael Balls, Annie Boensch,
Clint Bryant, John Humphreys, John Milne,
Brenda F. Moore and Demond Tibbs,*

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, Law Day is an occasion of public acknowledgement of our nation's heritage of justice, liberty and equality under the law; and

WHEREAS, Congress issued a joint resolution in 1961 declaring May 1 as Law Day; which is a national day to recognize and celebrate our justice system and the rule of law; and

WHEREAS, Law Day allows all citizens to recognize and honor the contributions of the lawyers, judges, and law enforcement agencies and individuals in our community for the responsibilities they bear to the commitment of the rule of law; and

WHEREAS, the American Bar Association has designated the 2018 Law Day theme to be **"Separation of the Powers: Framework for Freedom"** in recognition of the numerous contributions the fourteenth amendment has made to American law and society; and

WHEREAS, the fourteenth amendment constitutionally defined national citizenship for the first time and guaranteed that the privileges or immunities of United States citizenship would not be denied to any individual citizen; and

WHEREAS, the fourteenth amendment has served as the basis of and inspiration for landmark civil rights legislation and court decisions protecting and advancing the rights of Americans; and

WHEREAS, promoting public understanding of the roots of our freedom are an important component in the civic education of the citizens of the City of Saginaw; and

WHEREAS, on Law Day, May 1, 2018, let us recommit to building a future rooted in the rule of law, in which our laws apply equally to everyone and future generations will know a fair and just world.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim, May 1, 2018, as

"LAW DAY"

in the City of Saginaw and call upon the people of the City of Saginaw to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, in support of this observance. I further encourage schools, businesses, media, religious institutions, civic and service organizations to join members of the bar and bench in commemorating Law Day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 16th day of April in the year of our Lord two thousand eighteen.



April 16, 2018

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc- Mayor Pro Tem
Michael Balls, Annie Boensch,
Clint Bryant, John Humphreys, John Milne,
Brenda F. Moore and Demond Tibbs,*

Timothy Morales, City Manager



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, April 16, 2018 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from 2230 Euclid LLC regarding an Obsolete Property Rehabilitation Exemption Certificate at 2230 Euclid Street.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 4-02-18

By: __jks_____

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) 2230 EUCLID L.L.C.								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 4601 NANCY ST. DETROIT, MICHIGAN 48212								
Location of obsolete facility (No. and street, City, State, ZIP Code) 2230 EUCLID ST SAGINAW, MICHIGAN								
City, Township, Village (indicate which) CITY		County						
Date of Commencement of Rehabilitation (mm/dd/yyyy) 5-1-18	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 4-1-2019	School District where facility is located (include school code)						
Estimated Cost of Rehabilitation \$200,000-250,000	Number of years exemption requested 12	Attach Legal description of Obsolete Property on separate sheet						
Expected project likelihood (check all that apply): <table border="0"><tr><td>☒ Increase Commercial activity</td><td>☐ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☒ Create employment</td><td>☐ Prevent a loss of employment</td><td>☐ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment _____			☒ Increase Commercial activity	☐ Retain employment	☒ Revitalize urban areas	☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated
☒ Increase Commercial activity	☐ Retain employment	☒ Revitalize urban areas						
☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated						
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. ☒								

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) 2230 EUCLID LLC.	Telephone Number 313 891 4141	Fax Number 313 892 - 9200
Mailing Address 4601 NANCY ST DETROIT, MICH. 48212	Email Address SYRUPS@AOL.COM	
Signature of Company Officer (no authorized agents) <i>James Bugajewski</i>	Title CEO	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature <i>Janet Santos</i>	Date application received 3.29.18
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
☐ Denied		
Date District Established	LUCI Code	School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit. A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000. A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit. A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years. A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing. A statement that the applicant is not delinquent in any taxes related to the facility. If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit. A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.	A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000. A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District. A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district. A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in. A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000. A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.
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PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

Taxable Value	State Equalized Value (SEV)
Building(s)	
Name of Governmental Unit	Date of Action on application Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury
 State Tax Commission
 P.O. Box 30471
 Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-2408.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

Legal Description

LOTS F & E 2.62 FT OF LOT G IN OUT LOT 39, HOYT'S SUBDIVISION OF THE JAMES RILEY RESERVE.

FACILITY DESCRIPTION;

THE FACILITY WAS CONSTRUCTED IN 1980 . IT WAS COMMISSIONED BY CISINELLI BROS. INC. FOR ITS ENTIRE EXISTENCE THE FACILITY HAS BEEN USED FOR THE STORAGE , SALE AND DISTRIBUTION OF PRE-PACKAGED MEAT AND POULTRY PRODUCTS. IT IS OF SINGLE STORY CONSTRUCTION WITH 3 HIGH BAY FREEZERS (20 FT) THAT COMPRISE 80% OF THE FACILITY OFFICES 5% AND RAISED DOCKS 15% . ITS TOTAL SQUARE FOOTAGE IS APPROX. 13,000.

GENERAL USE OF THE REHABBED FACILITY;

THE FACILITY WILL BE USED FOR THE WAREHOUSING OF DISPENSING EQUIPMENT USED IN CARBONATED BEVERAGE DISPENSING . STORAGE OF SYRUP AND JUICE CONCENTRATES THAT WILL BE DISTRIBUTED TO THE LOCAL MARKET . PACKAGING OF CARBON DIOXIDE AND NITROGEN IN PRESSURE CYLINDERS FROM OUR OUTDOOR RECEIVERS FOR STORAGE AND DISTRIBUTION. SUPPORT VEHICLE PARKING. SALES OFFICES AND CONFERENCE AREAS.

REHABILITATION;

REHAB. WILL CONSIST OF THE CONVERSION OF THE FREEZERS TO HEATED STORAGE AREAS INCLUDING THE INSTALLATION OF PARTITIONS , RACKING AND HEATING EQPT . CLOSING TWO DOCK DOORS , INSTALLATION OF A 12X14 ROLLUP DOOR AND NEW DOORS ON THE REMAINING 2 DOCKS. GENERAL PAINTING OF INTERIOR AND EXTERIOR WALLS. PARKING AREAS WILL REQUIRE PAVING CHANGES . RAMPS AND SLABS WILL BE POURED AT ENTRY AREA FOR VEHICLES PLUS A NEW DRIVEWAY . GAS RECEIVERS WILL REQUIRE A 12" THICK X 30' X 25' PAD AND PIPE ENTRY SLEEVES.

EQUIPMENT;

- 1- 950 GAL. NITROGEN RECEIVER . 1- 34 TON CARBON DIOXIDE RECEIVER. LIQUIFIED GAS HEATING AND BLENDING EQUIPT. MISC. PUMPS AND GAS PACKAGING EQPT.

LEONARDS SYRUPS /MICO2

SAGINAW OPRA PROJECT

TIMELINE;

COMPLETION 2018

ECONOMIC ADVANTAGES;

AIDING PRIVATE INDUSTRY IN ANY WAY WILL RESULT IN AN ENHANCED PROPERTY IMAGE AND
DOLLARS SPENT IN THE AREA WITH A NOW LOCAL INDUSTRY THAT HERETOFORE DID NOT EXIST.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 2, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- The next regular City Council meeting will be Monday, April 16 at 6:30 p.m.
- In preparation for the Fiscal Year 2018-2019 Budget presentations and process, the May meeting schedule has been set for Monday, May 7 with a Committee of the Whole meeting at 5:00 p.m. and a Regular meeting at 6:30 p.m., on Monday, May 14, a Committee of the Whole meeting at 5:00 p.m., and Monday, May 21 a Regular meeting at 6:30 p.m.
- The 2018 Yard Waste service began this week with collection on the same day as your regular trash day. Yard waste must be in paper yard waste bags, or in 35 gallon or smaller garbage cans, not weighing more than 50 pounds, with a "Yard Waste" sticker affixed to the front of the can. Yard Waste stickers are available at the City Clerk's Office.
- The City Compost Site is now open, with hours Monday thru Friday at 7:00 a.m. to 3:00 p.m., and Saturday hours of 8:00 a.m. until Noon, during the months of April, May, October, and November. During the months of June thru September, the compost site will be open the 2nd and 4th Saturdays of each month from 8:00 a.m. until Noon.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing regarding the request for an Obsolete Property Rehabilitation Certificate at 409 Adams Street. Mayor Browning called for public comments. Tom Miller of Saginaw Future spoke in favor of the project. Mayor Browning called for comments two more times. There were no additional comments.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The personal appearances addressed the Council as follows: Angie Miller, and Leslie Thomas.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Bryant, Moore, Tibbs, Milne, Humphreys, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided updates on various projects and meetings.

CONSENT AGENDA:

1. Approve the minutes from the March 19, 2018 regular council meeting.
2. Approve the amendments to the FY 2018 Approved Budget to recognize any changes that have occurred during the February period.
3. Approve the purchase with DLT Solutions, Inc. for \$5,236.88 for two software licenses for the Engineering Division.
4. Approve the purchase with Ricoh USA for a renewal of a five year lease for a multi-function printer for the Traffic Maintenance Section, Right of Way Division, with \$435.24 in annual payments, for a total amount of \$2,176.20.
5. Approve the purchase with Bridge Roadway Products for \$7,252 for LED navigational lights for the Traffic Maintenance Section, Right of Way Division.
6. Approve the purchase with 3M for \$4,615.45 for rolls of vinyl sign material for the Traffic Maintenance Section, Right of Way Division.
7. Approve the purchase with Osburn Associates for \$2,429.80 for vinyl street sign faces for the Traffic Maintenance Section, Right of Way Division.
8. Approve the purchase with Vulcan Aluminum for \$3,327.15 for street sign blanks for the Traffic Maintenance Section, Right of Way Division.
9. Approve a purchase with Analytical Technology, Inc. a sole source, for \$2,885 for a chlorine analyzer for the Remote Facilities Division.

Moved by Council Member Bryant, seconded by Council Member Moore to approve consent agenda items 1 through 9. 9 ayes, 0 nays, 0 absent. Motion approved.

CONSIDERATION AND PASSING OR ORDINANCES

Moved by Council Member Boensch, and seconded by Council Member Moore to adopt an ordinance to repeal and add new §153.460 et. seq. "Riverfront Mixed Use District," of Chapter 153, "Zoning Regulations," Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-1. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Humphreys, seconded by Council Member Boensch to adopt the resolution authorizing an Obsolete Property Rehabilitation Certificate at 409 Adams Street. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Humphreys, seconded by Council Member Balls to adjourn the meeting at 7:10 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at not more than two (2) of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

- ☒ 500 Block of Court Street ☐ 300 Block of South Michigan
☐ 200 Block of West Genesee ☐ 1000 Block of East Genesee Avenue

Old Town Saginaw Association
Organization Name

Marketing event
Purpose of Banner

MESSAGE ON BANNER: Saginaw old Town Art Fair
Friday, August 10 and Saturday, August 11.

Display Dates Requested: July 16 to August 13
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

1 Lauren Collison 2 Paul Barrera
3 _____ 4 _____

CONTACT PERSON INFORMATION:

NAME Lauren Collison PHONE 989-714-6205
ADDRESS 2305 Adams Blvd. Saginaw, MI 48602
EMAIL lauren.e.collison@gmail.com

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com BY: _____ DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

10-81#

Petition for Banner

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two (2)** of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

- | | |
|--|---|
| ☐ 500 Block of Court Street | ☒ 300 Block of South Michigan |
| ☐ 200 Block of West Genesee | ☒ 1000 Block of East Genesee Avenue |

Saginaw African Cultural Festival
Organization Name

3 day festival
Purpose of Banner

MESSAGE ON BANNER:

We provide the banner
to advertise Festival-

Display Dates Requested: 7/16/2018 to 8/15/2018
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

1 Karen Lawrence-Webster 2 _____
3 _____ 4 _____

CONTACT PERSON INFORMATION:

NAME Karen Lawrence-Webster PHONE (989) 799 7150
ADDRESS 219 Superior Saginaw MI 48602
EMAIL Karmicahing@aol.com

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com BY: _____ DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

#18-03

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two (2)** of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

- | | |
|---|--|
| ☒ 500 Block of Court Street | ☐ 300 Block of South Michigan |
| ☒ 200 Block of West Genesee | ☐ 1000 Block of East Genesee Avenue |

Organization Name Light Up The City of Saginaw

Purpose of Banner Light Up The City Community Event

MESSAGE ON BANNER: Light up the City Free Community Event

Display Dates Requested: May 17th to June 14th
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

- | | |
|---------------------------------|---------|
| 1 <u>Ter Smith Mgr Tri-City</u> | 2 _____ |
| 3 _____ | 4 _____ |

CONTACT PERSON INFORMATION:

NAME Ter Smith PHONE 989-390-0498

ADDRESS 2402 Salzburg Rd Freeborn MI 48623

EMAIL Smithw22@Michigan.gov

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com BY: _____ DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

Petition for Banner

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two (2)** of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

☐ 500 Block of Court Street

☐ 300 Block of South Michigan

☒ 200 Block of West Genesee

☐ 1000 Block of East Genesee Avenue

Light Up The City of Saginaw
Organization Name

Light Up The City Community Event
Purpose of Banner

MESSAGE ON BANNER: Light up the City Free community Event

Display Dates Requested: July 25th to Aug 23rd
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

1 For William Smith MSP Tr. City

2 _____

3 _____

4 _____

CONTACT PERSON INFORMATION:

NAME For Smith PHONE 989.390-0498

ADDRESS 2402 Salzburg Rd Freeland MI 48623

EMAIL Smithw22@Michigan.gov

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com

BY: _____

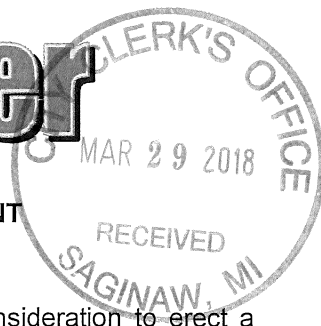
DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

#18-05

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two (2)** of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner. Banners will only be accepted two (2) weeks prior to the approved display date and the banner/s must be picked up within ten (10) days after the FINAL display date. The city reserves the right to dispose of any banners not picked up after notification of removal. Fee established by Council resolution on June 7, 2004.

- | | |
|---|--|
| ☒ 500 Block of Court Street | ☐ 300 Block of South Michigan |
| ☐ 200 Block of West Genesee | ☐ 1000 Block of East Genesee Avenue |

Organization Name Light Up The City of Saginaw

Purpose of Banner Light Up The City Community Event

MESSAGE ON BANNER: Light up the City Free Community Event

Display Dates Requested: Aug 14th to Aug 23rd
First and Last Dates can NOT be a Weekend. Date span can NOT exceed 30 days.

PETITIONERS

- | | |
|--|---------|
| 1 <u>Tpr William Smith MSP To - City</u> | 2 _____ |
| 3 _____ | 4 _____ |

CONTACT PERSON INFORMATION:

NAME Tpr Smith PHONE 989-590-0498
ADDRESS 2402 Salzburg Rd Freeland MI 48623
EMAIL Smith.w22@Michigan.gov

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com BY: _____ DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

From: Tim Morales, City Manager
Subject: Saginaw Economic Development Corporation
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the Saginaw Economic Development Corporation's recommendation to remove member Debbie Vasquez for absenteeism.

Justification:

Under the City's Code of Ordinances, §12.03, "Removal," of Title I, "Administrative Code," of Chapter 12, "Boards and Commissions," the appointing authority may remove any member for cause.

The Saginaw Economic Development Corporation's (SEDC) By-Laws, Article III – Officers, Section 4, "Removal," states that, "any officer or agent elected or appointed by the Board may be removed for cause by City Council. The Board must make a recommendation to the City Manager to remove the director for cause. A majority vote of the Board is required to make a recommendation to the City Manager to remove the director for cause. Afterwards, City Council can remove the director for cause by a majority vote. Thereafter, the City Manager with the advice and consent of City Council can appoint another individual to the Board."

Also, under the SEDC's By-Laws, Article IV – Board, Section 10, "Absenteeism," it states that, "any Director that misses more than three (3) consecutive meetings a year without notice shall be considered to have resigned from the Board. Therefore, the Board must utilize the procedure set forth in Article III, Section 4 – Removal, of the bylaws to remove the Director."

The SEDC Board of Directors held a meeting on Thursday, March 8, 2018 and approved a motion to remove member Vasquez for absenteeism. The SEDC staff notified the Mayor and City Clerk of this action in writing on March 20, 2018.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Ballot Bags – Election Division
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of a purchase with Election Systems & Software, LLC for \$5,120 for thirty-two ballot bags for the Election Division.

Justification:

The city purchased twenty-seven (27) ballot bags in July 2010. These bags were guaranteed for a period of five (5) years and have been used for eighteen (18) separate elections. The majority of the bags have been resewn to meet the Bureau of Elections (BOE) certification standards and to extend their usage life. However, several bags are not certifiable due to failed zippers, bent handles, missing wheels, etc.

The City currently has sixteen (16) precincts and an absentee counting board. Therefore, as several precincts utilize two ballot bags during high voter turnout elections thirty-two (32) ballot bags are needed. This will ensure the compliance of the required retention period is met for voted ballots. The new ballot bags will be utilized in the 2018 Elections.

Due to the ballot bag standards and certification requirements set by the BOE, they are a specialty purchase and several quotes were obtained and considered. The review determined that Election Systems & Software, LLC is the vendor that meets the BOE qualifications and the City's needs.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are available in the General Government – Election Division's Parts & Supplies Account No. 101-1731-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: VCS Police Scheduling Software Maintenance Fees
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Visual Computer Solutions, Inc. (VCS) for \$6,438.00 for the yearly maintenance and support fees for the Police Department's Scheduling software.

Justification:

The City's Police Department utilizes VCS Police Officer Scheduling System (POSS) software. POSS provides the City of Saginaw's Police Department with the ability to manage shift scheduling, overtime and time off requests, court scheduling, training and certification management, extra duty scheduling and invoicing. POSS reduces the time it takes to create access and manage scheduling and integrates its payroll and timesheet tracking with the City's payroll software system. This software maintenance and support will be good for one year, and will allow Police staff to receive software updates and phone support.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Technical Services Fund – Information Services, Computer Software Account No. 658-1720-741.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Audio and Microphone Equipment Upgrade for Council Chambers
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend approval of a purchase with Advanced Lighting & Sound for \$28,603.00 for the purchase of audio and microphone equipment upgrades for the City Hall Council Chambers.

Justification:

The Saginaw Government Television Division (SGTV) is in the process of upgrading the 1980's and 1990's audio speakers and microphones currently utilized by the City Council. SGTV would like to replace the existing twenty ceiling mounted speakers with eight new speakers that will also be ceiling mounted. SGTV would also like to upgrade the current audio mixer and amplifiers located in the control room with a computer integrated sound system that will provide enhanced sound quality for both Council members and SGTV viewers. Along with the speakers and audio equipment SGTV would like to replace the existing cabled microphones to the Council's table with a wireless system that will be easily integrated for other Boards and Commissions meetings.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund – Cable TV's Operating Services Account No. 101-1711-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: ¾ - inch K-Copper Tubing
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with ETNA Supply Company for \$17,745.00 for the annual supply of ¾ - inch K-Copper Tubing for the Maintenance and Service Division.

Justification:

On September 25, 2017, City Council approved a purchase of 6,500 feet of ¾ - inch K- Copper Tubing from ETNA Supply Company to be used by the Maintenance and Service Division for the replacement of water service connections throughout the City's water distribution and transmission systems. A quote from ETNA Supply was received on March 22, 2018, stating that ETNA Supply agrees to extend their bid price of \$2.73 per foot compared to today's cost of \$2.93 per foot cost. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Etna Supply Company Saginaw, MI. (out of City)	\$17,745.00 / \$2.73 per foot
Liberty Plumbing Supply Inkster, MI.	\$18,135.00 / \$2.79 per foot
Michigan Pipe and Valve Saginaw, MI. (out of City)	\$18,200.00 / \$2.80 per foot
Standard Electric Saginaw, MI. (out of City)	\$20,735.00 / \$3.19 per foot
HD Supply Waterworks Shelby, MI.	\$26,910.00 / \$4.14 per foot

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's, Parts and Supplies Account No. 591-4721-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification Refrigerated Air Dryer Police Department Building
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend ratification of the purchase with Michigan Air Compressor Technologies for \$2,117.99 for a refrigerated air dryer at the Police Department Building.

Justification:

On March 26, 2018 emergency purchase order No. 503264 was issued to Michigan Air Compressor Technologies, who was the low quote, for the replacement of the refrigerated air dryer system in the Police Department Building. The dryer has outlived its life expectancy. This unit will provide dry air to the building's valuable air utilities avoiding more expensive failures.

The following is a tabulation of the quotes received:

<u>Contractor</u>	<u>Cost</u>
Michigan Air Compressor Technologies Bay City, MI	\$2,117.99
Metropolitan Air Compressor, Inc.	\$2,427.50

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the General Fund–Department of Public Services-Facilities Division's, General Repairs Account No. 101-7575-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Tire Changing Machine Replacement – Motor Pool Division
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Snap-on Industrial for \$9,758.81 for a replacement tire changing machine for the Motor Pool Division.

Justification:

The Motor Pool's 20 year old tire changing machine has had several failures recently related to normal use creating safety concerns and work flow disruptions. This Accuturn model has been discontinued and most repair parts are no longer available. Without the proper parts being available to make repairs, the unit must be replaced. The replacement, a Snap-on model, incorporates additional safety and production enhancing improvements. The Motor Pool operation changes and repairs over 500 tires of various sizes per year and this type of equipment assists in completing this safely and efficiently. This purchase will be made using pricing from State bid contract #180000000252.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Motor Pool Operations Fund, Garage Operations Division's, Shop Equipment Account No. 661-4481-979.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Electrical Switchgear Arc Chute Replacements
Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Monster Controls Co., a sole source, for \$44,850.00 for refurbished electrical switchgear components (arc chutes) for the Water Treatment Division.

Justification:

The results of the most recent preventative maintenance inspection, cleaning and lubrication by Michigan Switchgear revealed that the existing arc chute components are exhibiting higher conductance than recommended, due to moisture content. They are functioning at this time, but this is a sign of future potential failure. Arc chutes control the release of energy when the gear is engaged. If not performing properly, arc flashes can occur. It is highly recommended that we replace these components to prevent such failure from occurring. On January 25, 2018, the City received a quote for the purchase of 30 refurbished arc chutes. New replacement parts are no longer available. Availability of refurbished parts is limited and this is the only known source. They are plastic, should not absorb moisture and will have a warranty of one year from the date of shipment, but their life expectancy is ten years.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fine Bar Screen Repair Parts
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with JWC Environmental, a sole source, for \$11,388.44 for parts to rebuild one of the four bar screens for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant has four ¼ inch fine bar screens located in the grit delivery channels. They remove debris from wastewater before it enters the treatment process. After screenings are removed from the incoming wastewater, it is conveyed through a sluice trough to a grinder which grinds up the debris. The ground screenings are then pushed by an auger through a pipe and into a roll-off container for transport to the landfill. On March 19, 2018, we received a quote from JWC Environmental for the parts needed to rebuild one fine bar screen mechanism. They are the manufacturer of the fine bar screen and the sole source for spare parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Furnace Replacement
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with G.W. Heating & Cooling Co., Inc. for \$20,410.00 for a new furnace and installation at the Wastewater Treatment Plant.

Justification:

The effluent pumping building at the Saginaw Wastewater Treatment Plant was built in the early 1970's. The furnace, which heats approximately 5,800 square feet on three levels has a cracked heat exchanger and requires replacement. In order to minimize the installation costs, a direct replacement unit was specified in the bidding documents. On April 3, 2018, sealed bids were opened and G.W. Heating & Cooling Co., Inc. of Saginaw, was the sole bidder.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: §32.10 Street Vacation Ordinance Amendment
Prepared by: Amy Lusk, City Attorney

Manager's Recommendation:

I recommend introduction of an ordinance to amend §32.10 "Street Names; Vacations of Streets and Alleys," of Chapter 32, "Jurisdiction; Streets," Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

Justification:

Under the City's Code of Ordinances, a member of the public can petition the City to have a street or alley vacated. Amendments are being introduced to limit such petitions to individuals owning property abutting the proposed vacation, to clarify the responsibility for the costs involved in researching, reviewing, and implementing such petitions, and to ensure greater participation of affected individuals.

This ordinance has been reviewed by me for substance and the City Attorney as to form. It appears under the regular order of business.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §32.10 "STREET NAMES; VACATIONS OF STREETS AND ALLEYS," OF CHAPTER 32, "JURISDICTION; STREETS," TITLE III, "ADMINISTRATION," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on April 16, 2018, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND §32.10 "STREET NAMES; VACATIONS OF STREETS AND ALLEYS," OF CHAPTER 32, "JURISDICTION; STREETS," TITLE III, "ADMINISTRATION," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

An ordinance to amend §32.10 "Street Names; Vacations of Streets and Alleys," of Chapter 32, "Jurisdiction; Streets," Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

§32.10 STREET NAMES; VACATIONS OF STREETS AND ALLEYS.

- (A) All streets shall be known and designated by the names applied thereto, respectively, on the map of the City ~~filed with the City Clerk (File No. A-142), which map is hereby adopted and made a part hereof.~~ The naming of any new street or the changing of the name of any street shall be done by ordinance, which ordinance shall amend said **City** map.
- (B) **A street or alley vacation means that the public is relinquishing or vacating, the public interest in the property. After a street or an alley is vacated, the public, except as otherwise provided by law, no longer has a right to use the property for access.**
- (C) Vacated portions of streets and alleys shall be shown on said **City** map ~~(File No. A-142).~~ The vacating of any street or alley shall be done by ordinance, which ordinance shall amend said **City** map.
- (D) ***Petition.* Any request for vacating a street or alley within the City limits shall be initiated in writing from one or more individuals who own real property abutting the street or alley proposed to be vacated by their completion of a petition form and provision of the following information:**
 - (1) **Name and contact information of petitioner;**
 - (2) **A vicinity map showing the general area of the proposed vacation;**
 - (3) **Where appropriate, a plat map indicating the specific parcels abutting the street or alley to be vacated;**
 - (4) **The name, address, and signatures of at least 51% of the individuals owning property abutting the street or alley to be vacated, and within 300 feet of same, indicating their agreement to the proposed vacation.**

- (E) *Petition filing.* The petition, and any filing fee established by Council, shall be filed with the City Clerk's Office. The City Clerk will provide copies of the petition and supporting documentation to the City Engineer, Chief Inspector, and City Planning Commission.
- (F) *City department/staff review.* The City Engineer and the Chief Inspector, or their designees, shall each review the petition and all supporting documentation and determine an estimate of costs as provided herein. Upon payment of that estimate, the City Engineer will conduct any traffic study that is necessary. At the discretion of the City Engineer or the Chief Inspector, the petitioner shall be required to provide the following:
- (1) A survey, containing an exact legal description of the portion of the road to be vacated; and/or
 - (2) A site or other conceptual plan detailing the proposed use of the vacated street or alley and the timeframe in which any proposed improvements are to be accomplished.
- Following the completion of their review, the City Engineer and Chief Inspector shall each submit a report on their review of the petition to the City Planning Commission.
- (G) *City Planning Commission consideration.*
- (1) *Research.* The City Planning Commission will evaluate the petition and supporting documentation, as well as the reports of the City Engineer and Chief Inspector, and shall base its recommendation on what is in the best interest of the City and how the vacation shall affect the abutting property owners.
 - (2) *Public hearing.* The City Planning Commission will hold a public hearing at which time all interested persons will be heard. Notice of the public hearing shall be mailed via regular mail to all property owners abutting the affected street or alley, and within 300 feet of same, at least fifteen days prior to the date of the public hearing and shall be posted for the general public in the City Clerk's Office, the City's website and on the City's cable network.
 - (3) *Recommendation.* The City Planning Commission may recommend approval, denial, or approval with conditions of the request. The written recommendation of the City Planning Commission shall be forwarded to the City Council for its consideration and shall address, at a minimum, the following criteria:
 - i. How the proposed vacation will benefit the public interest;
 - ii. Whether the proposed vacation will be detrimental to traffic circulation, access, emergency services, utility facilities, or other, similar right-of-way purposes;
 - iii. Whether the street or alley is a necessary part of a long-range circulation, pedestrian/bicycle, or other plan; and
 - iv. Whether the proposed vacation is consistent with the comprehensive plan and adopted street standards.

- (4) *Notice.* The petitioner will be given written notice of the recommendation of the City Planning Commission.
- (H) *Council final action.* Upon receipt and review of the recommendation from the City Planning Commission on the petition, City Council may sustain the recommendation by introduction and adoption of an ordinance or may rule otherwise. The decision of City Council is final.
- (I) *Assessment of costs.*
- (1) *Upon receipt of petition.* The petitioner shall be provided an estimate of the cost to be incurred by the City in reviewing the petition, conducting any necessary traffic study, providing the public notices required in this section, and conducting the public hearing, which costs shall be the sole responsibility of the petitioner. Upon receipt of payment in full of the estimated costs, the steps set forth in subsections (F)-(H) shall proceed. If payment is not received within thirty (30) days of an estimate being provided, the petition will be considered withdrawn.
- (2) *Petition approval.* If the petition is approved, the petitioner shall be provided an estimate of the cost determined to implement the street or alley vacation, including the costs of any utility relocation or changing of traffic signs or signals, which costs are the sole responsibility of the petitioner. Upon receipt of payment in full of the estimated costs, City staff shall implement the recommendation. If payment is not received within thirty (30) days of an estimate being provided, the petition will be considered withdrawn.
- (3) *Estimated costs.* Petitioners shall be responsible for payment of any costs associated with their petition that are in excess of any estimate provided. Should the actual costs involved in processing a petition be less than the estimate paid, any overpayment shall be returned to the Petitioner by the City.
- (J) *Withdrawal.* If the petitioner(s) wishes to voluntarily withdraw their petition, they must do so in writing and file same with the City Clerk. Any costs incurred by the City prior to the notice of withdrawal shall be paid as provided herein.
- (K) *Abandonment.* Following approval of a petition to vacate a street or alley, if the improvements or use proposed in any plan submitted with said petition are not completed or substantially begun, as determined at the discretion of the City Engineer and Chief Inspector, in the timeframe set forth in said petition, the request for the vacation shall be deemed abandoned, and the City may take any steps necessary to re-open said street or alley to public use.

This ordinance shall become effective May 17, 2018.

Enacted: May 7, 2018.

Yeas:

Nays:

Absent:

Abstain:

Dennis D. Browning
Mayor

Janet Santos, CMMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 7, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY AT 2230 EUCLID STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts and approve applications for Obsolete Property Rehabilitation Exemption Certificates; and

WHEREAS: the Saginaw City Council approved the formation of an OPRA District at 2230 Euclid Street, Tax ID 08-0917A01303, "the facility", on December 4, 2017, following a public hearing pursuant to Section 3 of P.A. 146 of 2000, as amended; and

WHEREAS: the taxable value of this exemption plus the aggregate taxable value of property already exempt does not exceed 5% of the total taxable value of the City of Saginaw; and

WHEREAS: the applicant, 2230 Euclid LLC, is not delinquent in any taxes related to the facility; and

WHEREAS: the applicant has provided all required items listed under the application instructions to the City of Saginaw; and

WHEREAS: the facility has been deemed obsolete by the City of Saginaw pursuant to Section 2(h) of P.A. 146 of 2000, as amended; and

WHEREAS: the application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility within the meaning of P.A. 146 of 2000, as amended, situated within an OPRA District; and

WHEREAS: the commencement of the rehabilitation of the facility did not occur before establishment of the Obsolete Property Rehabilitation District; and

WHEREAS: the facility is located within an Obsolete Property Rehabilitation District and its rehabilitation will constitute a rehabilitated facility pursuant to P.A. 146 of 2000, as amended; and

WHEREAS: the completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to revitalize an urban area; and

WHEREAS: the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by Section 2(1) of P.A. 146 of 2000, as amended; and

WHEREAS: on April 16, 2018 the Council afforded the applicant, the Assessor of the City of Saginaw, a representative of each affected taxing unit and the general public, an opportunity to be heard on the above-mentioned application for an OPRA Certificate at 2230 Euclid Street, as provided by Section 4(2) of P.A. 146 of 2000, as amended, and

the Council has given due consideration to all information presented at said hearing; and

WHEREAS: the City of Saginaw is stipulating that the applicant complete the rehabilitation by April 1, 2019; and

WHEREAS: on April 16, 2018 the City of Saginaw adopted a resolution granting an Obsolete Property Rehabilitation Act Exemption Certificate; and

WHEREAS: the applicant has requested an exemption for a period of twelve (12) years, and the certificate shall be in effect for a period of twelve (12) years.

NOW THEREFORE BE IT RESOLVED that the City of Saginaw hereby grants an Obsolete Property Rehabilitation Act Exemption Certificate, pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described below located at 2230 Euclid Street, Saginaw, Michigan, for a period of twelve (12) years.

2230 EUCLID STREET

ASSESSOR'S FILE #: 08-0917A01303

LOTS F & E 2.62 FT OF LOT G IN OUT LOT 39, HOYT'S SUBDIVISION OF THE JAMES RILEY RESERVE.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 16, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Local Bridge Program Funds Application
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution allowing the request for Local Bridge Program Funds from the Michigan Department of Transportation for preventative maintenance of the five vehicular bridges for FY 2021.

Justification:

The Local Bridge Program was enacted in 2004 and is the federal legislation that provides funds for local agency bridges. The Michigan Department of Transportation (MDOT) has called for project applications from eligible communities who wish to participate in this program. The applications have to meet certain criteria and because of funding limitations, the applications are evaluated by MDOT and ranked against these criteria.

Per the MDOT Local Bridge Program Guidelines, the total number of applications from any local agency is limited to five. The preventative maintenance projects are eligible for a maximum of 95 percent participation from federal and/or state funds. The City is responsible for the 5 percent match and all right-of-way, design engineering and construction engineering costs. Per the City's most recent bi-annual bridge inspection reports, it is apparent that all five vehicular bridges are in need of preventative maintenance.

Funds for the City's share of the construction costs will be made available in the FY 2021 and FY 2022 Major Streets Fund – Bridge Projects Division's, Construction Projects Account No. 202-4616-822.000, pending Council approval. Funds for design and construction engineering costs will be made available in the FY 2020, FY 2021 and FY 2022 Major Streets Fund – Bridge Projects Division's, Engineering Services Account No. 202-4616-802.000, pending Council approval.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

AUTHORIZING THE CITY OF SAGINAW TO SEEK FY 2021 LOCAL BRIDGE PROGRAM FUNDS

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Local Bridge Program Fund provides funding for repair, preventative maintenance and rehabilitation of local bridges; and

WHEREAS: a need for preventative maintenance for the Center Street, Court Street, Genesee Avenue, Holland Avenue, and Johnson Street Bridges has been determined by recent engineering and bridge inspection reports done by Spicer Group, the City's structural bridge consultant; and

WHEREAS: the cost of such rehabilitation has yet to be determined, and will be once engineering estimates are prepared; and

WHEREAS: the deadline for submission of new funding applications for the State of Michigan and FY 2021 Local Bridge Program funds is May 1, 2018; and

WHEREAS: the application will be prepared and reviewed for the purpose of procuring State and Federal Local Bridge Program Funds for such rehabilitation.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw is seeking Local Bridge Program Funds for preventative maintenance, for the Center Street, Court Street, Genesee Avenue, Holland Avenue, and Johnson Street Bridges, and is willing to participate in project cost and implementation.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 16, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk