



REVISED
Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
December 17, 2018
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Official oath of office of Raymond Bady, Robert Frazier, Kathryn Jeffers, Alex Mawer, Rebecca Muladore, Klebear Northrup, Jacob Polzin, and Brad Williamson to the Saginaw Police Department.
2. Proclamation recognizing Robert Van Deventer for his years of service as President of the Saginaw County Chamber of Commerce.

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Saginaw African Cultural Festival Committee, update on the proposed Sister City relationship with Amanokrom, Ghana.

CONSENT AGENDA:

1. Approve the December 3, 2018 regular council meeting minutes.
2. Approve the amendments to the FY 2019 Approved Budget to recognize changes that have occurred during the December period.
3. Approve the purchase with Advanced Business Communications, LLC for \$18,401.53 for City Hall security camera upgrades.
4. Approve the purchase with Sentinel Technologies, Inc. for \$3,161 for additional Cisco network switch installation services for the Water Treatment Plant.
5. Approve a FY 2019 budget adjustment to recognize a \$750 donation from The Saginaw Jaycees to the Fire Department.
6. Approve to increase the blanket purchase order to CSI Emergency Apparatus by \$15,000 for a new total of \$16,999 and decrease a purchase order to Apollo Apparatus by \$15,000 for a new total of \$10,000 for the Fire Department.

7. Approve a 2019 budget adjustment to recognize a \$30,633 donation from the Saginaw Police Reserves Unit to the Police Department.
8. Approve the Service, Support & Justice: A Strategy to Enhance Law Enforcement Response to Victims Initiative Grant funded by the Department of Justice and administered by the International Association of Chiefs of Police for \$138,750 for FY 2019 and \$46,250 for FY 2020 for a total of \$185,000. Further, approve a budget adjustment for FY 2019 to recognize these funds.
9. Approve the Professional Services Contract Agreement with the Child Abuse and Neglect Council for \$52,500 for a one-year period for a Victim's Services Coordinator at the Police Department.
10. Approve the purchase with MacAllister Rentals for \$20,970.82 for a 2019 Atlas Copco 185 CFM portable trailer mounted air compressor for the Maintenance and Service Division.
11. Approve to increase the blanket purchase orders to various vendors by \$8,521.36, for a new total of \$21,089.29, for vehicle parts and supplies for the Garage Division.
12. Approve the purchase with Signature Ford Lincoln for \$165,525 for five 2019 Police Interceptor Utility vehicles for the Police Department.
13. Approve the purchase with Corpro Companies, Inc. for \$2,894 for FY 2019; and pending budget approval for \$2,997 for FY 2020 and \$3,142 for FY 2021 for maintenance services of the cathodic protection systems for the Maintenance and Service Division.
14. Approve the purchase with Anderson Radio for \$21,058 for a two-way radio communication system for the Traffic Maintenance Section, Right of Way Division.
15. Approve the purchase with Home Craft, LLC for \$15,055 for the replacement of the office at the Compost Site Building for the Streets Section, Right of Way Division.
16. Approve the Andersen Splash Park Rehabilitation Contract with American Walls Systems, Inc. for \$151,581.75 for the Engineering Section, Right of Way Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the City Manager's reappointment of Thomas Basil, John Markey, and Denny Whalen to the Downtown Development Authority each with a term to expire December 31, 2022.
2. Approve the City Manager's reappointment of Lori Brown to the Brownfield Redevelopment Authority with a term to expire December 31, 2021.
3. Approve the Council reappointment of Ricardo Longoria to the Human Planning Commission with a term to expire January 31, 2021.
4. Approve the Mayoral appointment of Craig Bell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.

5. Approve the Mayoral appointment of Mary Couillard to the Saginaw Arts and Enrichment Commission with a term to expire June 20, 2021.
6. Approve the Mayoral reappointment of Thomas Darnell to the Building and Fire Code of Appeals with a term to expire December 31, 2020.
7. Approve the appointment of Alexander Mixter to the Historic District Commission with a term to expire July 31, 2020.
8. Approve the City Manager's reappointment of Robert Hanley and Jim Nightingale to the City Planning Commission with a term to expire December 31, 2021.

ORDINANCE INTRODUCTION:

1. An ordinance to amend Chapter 110, of Title XI, "Business Regulations," by amending §110.37 titled, "General Business License," of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Approve to appoint Phil Karwat as trustee and Beth London as alternate trustee to the Mid Michigan Waste Authority Board.
2. Approve the Michigan Department of Transportation Cost Agreement for bridge rehabilitation work on the Holland Avenue Bridge.
3. Approve the City of Saginaw annual apportionment of \$5,453.33 for the Saginaw Area Storm Water Authority Budget for FY 2019.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Burnside v. City of Saginaw and Wright v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, on behalf of the Saginaw City Council and the citizens of our city, it is a privilege to extend this Proclamation to Mr. Bob Van Deventer for 15 years of dedication and commitment to the citizens of this community as President of the Saginaw County Chamber of Commerce; and

WHEREAS, Bob Van Deventer has served as the President of the Saginaw County Chamber of Commerce since 2003. It was his passion for Saginaw that led him to the Chamber Presidency. Under Bob Van Deventer's leadership and direction, membership in the Saginaw County Chamber of Commerce continued to increase and expand; and

WHEREAS, over the past fifteen years Bob has been a leading advocate for revitalizing the Great Lakes Bay Region to make it a great place to work and live. It was under Bob's leadership the Saginaw Civic Center was able to keep its doors open and be restored to what is now known as the Dow Event Center. Today, the Dow is a key operation that attracts many visitors to our community; and

WHEREAS, Bob Van Deventer also served the City of Saginaw through his service on various boards, committees, and commissions. Bob served as a member of the Great Lakes Bay Regional Alliance, Great Lakes Bay Regional Convention Bureau, and Saginaw Future Inc. Board of Directors. Bob also served on the Advisory Board for the SVSU College of Business and the CMU Alumni Board. Bob has been honored by both the State of Michigan Legislature and the U.S. Congress for his exemplary leadership and service to the Saginaw community; and

WHEREAS, Bob Van Deventer has set the example for others as an exemplary citizen whose good works and dedication help to improve the quality of life for many citizens. We give honor and recognition this day for the deep commitment of Bob Van Deventer to support, strengthen and establish the City of Saginaw and the Great Lakes Bay Region.

NOW, THEREFORE BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers and the citizens of this community, do hereby extend this expression of our esteem, appreciation, and gratitude to Bob Van Deventer for the positive impact he has made in our community over the past 15 years as President of the Saginaw County Chamber of Commerce. We congratulate Bob and extend our very best wishes for continued success in all of his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 17th day of December in the year of our Lord two thousand eighteen.



December 17, 2018

Floyd Kloc, Mayor

Councilpersons

Brenda Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Clint Bryant, Jamie Forbes, John Milne,
Bill Ostash and Autumn Scherzer

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, DECEMBER 3, 2018, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Bill Ostash, and Mayor Floyd Kloc: 8. Council Members absent: Michael Balls: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- The City's Yard Waste Collection will continue on your regular collection day and has been extended through December 7th.
- City Council's next regular meeting will be held on Monday, December 17th at 6:30 p.m.
- City Hall will be closed for the Christmas Holiday on December 24 and 25, and for New Year's Day on January 1, 2019.

PUBLIC INPUT

Public input addressing the Council was: Levante Carrington, and Wes Banning.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Bryant, Forbes, Ostash, Milne, Scherzer, Moore, Boensch, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales introduced Jamie L. Rivette, CPA, Principal, Yeo & Yeo Financial Services. Ms. Rivette presented the audit report for Fiscal Year 2018.

Manager Tim Morales provided information updates on various meetings, events and City projects.

CONSENT AGENDA:

1. Approve the November 26, 2018 regular council meeting minutes.
2. Approve the 2019 City Council meeting schedule.
3. Approve to increase the blanket purchase orders to various vendors by \$25,500, for a new total of \$82,000, for vehicle parts and supplies for the Garage Division.
4. Approve to increase the blanket purchase order to Larry's Auto Parts by \$2,100, for a new total of \$4,000, for vehicle supplies for the Garage Division.
5. Approve to increase the blanket purchase order to Engel's Auto Body by \$4,000, for a new total of \$17,000, for vehicle services for the Garage Division.

6. Approve the purchase with Todd Wenzel Buick GMC for \$31,754.90 for a 2019 GMC Sierra 2500 HD Double Cab pickup truck equipped as specified for the Maintenance and Service Division.
7. Approve the purchase with Todd Wenzel Buick GMC for \$25,370.70 for a 2019 GMC Sierra 1500 pickup truck equipped as specified for the Maintenance and Service Division.
8. Approve the purchase with Todd Wenzel Buick GMC for \$46,794.40 for a 2019 GMC Sierra 3500HD Mini Dump truck equipped as specified for the Streets Division.
9. Approve the purchase with Todd Wenzel Buick GMC for \$42,479.40 for a 2019 GMC Sierra 3500 HD Stake Rack truck equipped as specified for the Traffic Engineering Division.
10. Approve the purchase with Shults Equipment, LLC for \$14,500 for 50 snowplow blades for the Streets Section, Right of Way Division.
11. Approve the purchase with BendPak, Inc. for \$5,723 for a Ranger model R-26FLT truck tire changer for the Motor Pool Division.
12. Approve the purchase with MTF Equipment Sales, Inc. for \$5,769 for a COATS Model 1400-2D tire balancer for the Motor Pool Division.
13. Approve the purchase with CorrPro Companies, Inc. for a total of \$5,130 for FY 2019 through FY 2021 for maintenance services of the cathodic protection systems for the Water Treatment Plant.
14. Ratification of a purchase with York Electric for an amount not to exceed \$75,000 for the repair of two pump motors for the Water Treatment Division.

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to approve consent agenda items 1 through 14, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Bryant reported that the Planning Commission reviewed and approved site plans for Solutions for Automation.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Bryant, seconded by Council Member Scherzer to approve the Mayoral appointment of Paul Reinsch, Thomas Darnell, Carissa Hillman, Ron Sharp, and Rick Hopper to the Saginaw Water System Advisory Council each with a term to expire December 3, 2022. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adopt the resolution authorizing to accept payments by financial transaction devices. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adopt the resolution to eliminate the deficit fund balance in the Andersen Enrichment Center Operation Fund. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Bryant to adjourn the meeting at 7:18 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: December Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2018/2019 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of December.

Justification:

The 2018/2019 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2019 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for December, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$122,492, from \$35,357,389 to \$35,479,881.

- A budget adjustment should be completed to recognize a \$7,036 reimbursement of travel expenditures paid and received from various agencies. Revenues will be recognized in the General Fund Revenue, Reimbursement – Police Department Account No 101-0000-676.020. To offset the increase in revenues will be the same increase the General Fund, Community Public Safety – Police, Police Administration Division, Travel/Meals/Lodging Account No 101-3512-860.001.
- A budget adjustment should be completed to recognize a \$455 reimbursement of travel expenditures paid and received from various agencies. Revenues will be recognized in the General Fund Revenue, Reimbursement – Police Department Account No 101-0000-676.020. To offset the increase in revenues will be the same increase the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No 101-3512-823.003.
- A budget adjustment should be completed to recognize unanticipated revenues for police services. Revenues will be recognized in the General Fund Revenue Police Dept. PTV Account No. 101-0000-608.035 in the amount of \$50 and the Sale of Property Account No. 101-0000-673.007 in the amount of \$14,101. To offset the increase in revenues will be the same increase the General Fund,

Community Public Safety – Police, Police Building Maintenance Division, Vehicles Account No 101-3514-982.000 for \$14,151.

- A budget adjustment is required to recognize donations to the General Fund Revenue, Fire Donations Account No 101-0000-674.010 in the amount of \$850. To offset the increase in revenues will be an increase to the General Fund, Community Public Safety – Fire, Fire Operations, Food Supplies Account No 101-3551-731.000 by the same amount.
- It is requested that the budget be adjusted to recognize the purchase of one 2018 Police Interceptor Utility Vehicle for Community Public Safety – Police in the amount of \$33,198. This expenditure will be recognized in the Community Public Safety – Police, Police Building Maintenance Division, Vehicles Account No 101-3514-982.000. To offset the increase in Community Public Safety – Police, the Other General Fund Expenditures, Increase to Fund Equity Division, Use of Fund Equity – Increase Account No 101-8559-989.001 should be decreased by the same.
- A budget adjustment is required to recognize \$100,000 of restricted fund balance for repairs at Celebration Park. Revenues will be recognized in the General Fund Revenue, Use of Fund Equity Account No 101-0000-989.000. To offset the increase in revenues will be an increase to the General Fund, Other General Fund Expenditures, Operating Transfers Division, Capital Improvement Fund Account No 101-9660-999.401 for the same amount.

The Major Street Fund (202) should be increased from \$7,056,606 to \$7,354,535. This represents a \$297,929 increase. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – North Hamilton Streetscape from Court to Madison, design services for Remington at Huron and Davenport Avenue, engineering services for Ojibway Island Improvement, miscellaneous testing services for road, water, and sewer patches, CDBG Street resurfacing projects, monument preservation with mill and street resurfacing, and testing for mill and resurfacing. An available appropriation of fund balance will offset the increase in the fund.

The Local Street Fund (203) should be increased from \$2,122,504 to \$2,273,307. This represents a \$150,803 increase. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are –CDBG Street resurfacing projects, 14th and Madison Streets resurfacing, and testing for the 14th and Madison project. An available appropriation of fund balance will offset the increase in the fund.

The Department of Justice – DOJ JAG Fund (263) should be increased from \$68,306 to \$72,587. This is an increase of \$4,281. This budget adjustment recognizes unanticipated revenues. Revenues will be realized in the DOJ – JAG Fund's Interest on Investments Account No. 263-0000-664.000 in the amount of \$13 and Sale of Property

Account No. 263-0000-673.003 in the amount of \$4,268. Revenues will be offset by the same appropriation in the JAG 2018 Division's Vehicle Account No 263-3337-982.000.

The Drug Forfeiture Fund (264) should be increased from \$66,956 to \$84,163. This is an increase of \$17,207. This budget adjustment recognizes unanticipated revenues. Revenues will be realized in the Drug Forfeiture Fund's Reimbursement Account No. 264-0000-676.000 in the amount of \$3,000 and Sale of Property Account No. 264-0000-673.003 in the amount of \$14,207. Revenues will be offset by the same appropriation in the Drug Forfeiture Fund, Parts and Supplies Account No 264-3040-742.000.

The Capital Project Fund (401) should be increased from \$577,516 to \$677,516. This represents a \$100,000 increase. This adjustment is to cover the cost of repairs at Celebration Park. Operating transfer will be completed from the General Fund. Thus, an increase of \$100,000 will be recognized in the Capital Projects Fund, Celebration Park Division, Repair and Replacement Account No. 401-7580-974.000 and will be offset by an increase in the Capital Projects Fund Revenues', Transfers From Other Funds Account No. 401-0000-699.000 by the same amount.

The Sewer Operations and Maintenance Fund (590) should be increased from \$24,943,003 to \$24,977,582 which represents a \$34,579 increase. This amendment reflects the encumbrance of funds from the prior year for Maintenance and Services. Projects that will continue from the previous fiscal year are – miscellaneous testing services for road, water, and sewer patches, and CDBG Resurfacing projects. An available appropriation of retained earnings will offset the increase in the fund.

The Water Operations and Maintenance Fund's (591) should be increased from \$33,857,446 to \$35,066,062. This is an increase of \$1,208,616. This amendment reflects the encumbrance of funds from the prior year for Maintenance and Service. Projects that will continue from the previous fiscal year are – Williamson Rehabilitation Project, construction services for 1701 Jefferson Vehicle Storage Building, miscellaneous testing services for road, water, and sewer patches, design services for Lapeer: 6th – 11th, staking for Bay Street water main replacement, testing for Bay Street water main replacement project, and construction services for Bay Street water main replacement. An available appropriation of retained earnings will offset the fund's increase.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Security Camera Upgrade for City Hall
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC for \$18,401.53 for City Hall security camera upgrades.

Justification:

The Public Services Facilities Division and Technical Services are requesting that the City Hall security camera system be upgraded from the existing analog cameras to high definition Internet Protocol (IP) cameras. Along with replacing the cameras, we will also be replacing the existing coax camera cables with ethernet cables. We will be adding additional camera locations to the basement, rear parking lot and external cameras facing the employee parking lot across Holland Avenue and to the front entrance of City Hall facing Washington Avenue. We will be utilizing the expertise of Advanced Business Communications, LLC, the City's security and surveillance company.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Facilities Division, Repair and Replacement Account No. 401-7575-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Cisco Network Switch for Water Treatment Plant

Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the purchase with Sentinel Technologies, Inc. for \$3,161.00 for an additional Cisco network switch and installation services for the Water Treatment Plant.

Justification:

On November 27, 2018, we received a quote from Sentinel Technologies, Inc. for an additional Cisco network switch utilizing the National Association of State Procurement Officials Value Point (NASPO) pricing for the equipment, service and maintenance. Sentinel Technologies is an Authorized Reseller under a discount pricing and service agreement between NASPO and Cisco Systems, Inc. The Water Treatment Plant - Maintenance Area currently does not have a network switch in this part of the plant and is in need due to new phone and equipment requirements. The new switch has Power-Over-Ethernet Plus (PoE+) which will allow newer equipment with higher power requirements to be utilized. This also includes a 60 month maintenance plan covering hardware repairs and software updates.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund – Instrumentation and Controls Systems Parts and Supplies Account No. 591-4715-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Saginaw Jaycees Donation and Budget Adjustment
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend that a budget adjustment be completed to increase the General Fund Revenues Fire Donations Account No. 101-0000-674.010 from \$2,350 to \$3,100. This increase in revenues is to recognize a \$750 donation from the Saginaw Jaycees. To offset this increase in revenues, the Community Public Safety – Fire, Fire Operations Division's Parts and Supplies Account No. 101-3551-742.000 will be increased by the same.

Justification:

On November 27, 2018, the Saginaw Jaycees presented the Saginaw Fire Department a \$750 donation to be used for firefighter health and safety items. The Fire Department will use these funds toward the purchase of a commercial clothes washer and dryer for Fire Station 4. This purchase will complete our firefighter cancer prevention initiative of providing commercial clothes washers and dryers at all 3 fire stations. Studies show that firefighter turnout gear does not provide 100% protection from the carcinogenic fire by-products found at fire incidents. In-station washers and dryers provide firefighters a way to decontaminate their soiled station uniforms after they operate at a fire incident. Decontamination prevents contaminants from being brought home and exposing firefighters and their families to these hazards.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: CSI Emergency Apparatus Purchase Order Increase
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval to increase a blanket purchase order to CSI Emergency Apparatus by \$15,000, for a new total of \$16,999 and to decrease a blanket purchase order to Apollo Fire Apparatus by \$15,000 for a new total of \$10,000.

Justification:

On July 1, 2018 purchase order No. 503993 was created for CSI Fire Apparatus for a total of \$1,999 for fire apparatus service and repairs. The request for an increase of this purchase order is the result of additional services and repairs that they will provide for our fleet. The reduction of purchase order No. 503987 for Apollo Fire Apparatus by \$15,000 is the result of us shifting of some services and repairs they perform to CSI Fire Apparatus as a result of our ongoing cost and efficiency evaluation process.

Outside vendor services are used to mechanically maintain, repair, test, and certify the Saginaw Fire Department fleet. CSI Fire Apparatus possesses the expertise and certifications necessary for fire apparatus repairs on pumpers, aerials, hydraulics, and valves and is within the group of specialized vendors we use for these services. The Saginaw Fire Department continually evaluates all of these specialty vendors to determine that we are receiving the best and most timely service for our apparatus at the lowest cost.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus and Maintenance Division's Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Police Reserves Donation & Budget Adjustment
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

It is recommended that a budget adjustment be completed to increase the General Fund Revenues Police Donations Account No. 101-0000-674.009 from \$1,000 to \$31,633, which equates to a \$30,633 increase. This increase in revenue will be offset by an increase in the Community Public Safety–Police, Vehicles Account No. 101-3514-982.000 by the same amount.

Justification:

The Saginaw Police Reserves Unit have provided a donation of \$30,633.00 to the Saginaw Police Department to be used to purchase a 2019 Ford Explorer to be used by the SPD and the Reserves Unit. These funds are a culmination of donations sought by the Reserves Unit, and made by: The Frankenmuth Credit Union; Nexteer Corporation; Garber Management Group; Wildfire Credit Union; Glasstender Incorporated; Spicer Group Incorporated; Fordney Club; Family First Credit Union; Team One Credit Union; Catholic Federal Credit Union; Saginaw Bay Underwriters; COPOCO Credit Union; and the Rifkin Scrap Metal and Iron Company.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Service, Support & Justice: A Strategy to Enhance Law Enforcement Response to Victims (ELERV) Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Service, Support & Justice: A Strategy to Enhance Law Enforcement Response to Victims ("ELERV") grant from the Department of Justice, administered by the International Association of Chiefs of Police for \$185,000 for work to be performed under the U.S. Department of Justice, Office for Victims of Crime, to offset personnel and other operational costs related to the ELERV initiative. The term or period of this Agreement shall commence on October 1, 2018, and continue through September 30, 2019. \$138,750 will be allocated for FY 2019; \$46,250 will be allocated for FY 2020.

It is also recommended that a budget adjustment be completed to increase the FY19 Police ELERV Grant Fund's Other Federal Grants Revenue Account No (267-0000-501.027) from \$25,000 to \$163,750. To offset this increase in revenues will be an increase to the Police ELERV Grant Salaries Account No (267-3341-702.000) by \$138,750.

Justification:

The ELERV initiative is part of a national strategy for creating comprehensive cultural transformation within the law enforcement community in the United States, helping to move forward a philosophy and practice of enhanced victim response. The Saginaw Police Department began participation in the ELERV initiative on October 1, 2015. The SPD will continue to collect data and provide access related to the implementation of the ELERV strategy.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: CAN Council Agreement for Professional Services

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of the Professional Services Contract Agreement with the Child Abuse & Neglect Council for \$52,500 for the period of October 1, 2018 to September 30, 2019.

Justification:

The Child Abuse & Neglect Council (CAN) has been heavily involved with the development of the Saginaw Police Department's Enhanced Law Enforcement Response to Victims (ELERV) Grant Initiative since it was originally approved by council in December 2015. With the approval of this professional services contract the CAN Council will place one of their trained Victim's Advocates at the Police Department, as a contracted employee, for the term of the ELERV Grant. The advocate will work as the Victim's Services Specialist, working with detectives, officers and victims of crime to better serve the citizens of the City of Saginaw. All costs associated with this contract position will be reimbursed through the grant award. No city funds will be used on this grant initiative.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Air Compressor
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with MacAllister Rentals for \$20,970.82 for a 2019 Atlas Copco 185 CFM portable trailer mounted air compressor for the Maintenance and Service Division.

Justification:

On June 5, 2018, bids were received for a 2019 Atlas Copco XAS 185 KD T4F 185 CFM portable trailer mounted air compressor equipped as specified. The Maintenance and Service Division has budgeted in FY 2019 to purchase a 185 CFM portable air compressor as a front line piece of equipment that will be used daily and required for emergency situations in the maintenance and repairs of utilities in the City on over 600 miles of water and sewer main and out of City on over 110 miles of transmission mains that serve Saginaw, parts of Bay, and Tuscola Counties. In June 2018, the State of Michigan adopted the new Lead / Copper Rule and as part of that rule the City must have a verified material inventory of all water service connections and water extensions connected to its distribution system by the year 2025. This compressor will also be used in support of these operations. The following is a listing of the bids received:

<u>Vendor</u>	<u>Total Cost</u>
MacAllister Rentals Midland, MI (out-city)	\$20,970.82
AIS Construction Equipment Corp. Bridgeport, MI (out-city)	\$23,541.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service, Maintenance Equipment Account No. 591-4721-978.000 \$10,485.41 and the Sewer Operations and Maintenance Fund, Maintenance and Service, Maintenance Equipment Account No. 590-4821-978.000 \$10,485.41.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order for Vehicle Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders to various vendors by \$8,521.36, for a new total of \$21,089.29, for vehicle parts and supplies for the Garage Division.

Justification:

On July 9, 2018, the listed purchase orders below were approved to vendors in amounts totaling \$12,567.93. The City's Municipal Garage requires parts sold by these vendors for various repairs of fleet vehicles from July 1, 2018 to June 30, 2019.

In FY 2018 the garage spent \$8,255.47 on retreaded tires from Meekhof Tire Sales. In the current fiscal year we have spent \$7,391.91, leaving a balance of \$1,608.09. The garage has replaced multiple large tires on dump trucks due to wear. Meekhof provides recapped tires for all large vehicles used by the City of Saginaw.

On July 3, 2018, bids were received for an annual supply of 5,899 gallons of various fluids that included anti-freeze, motor oil, etc. and Diesel Exhaust Fluid (DEF). This DEF is required for the operation of newer model diesel engines in trucks and equipment for emission compliance. Recent purchases of new Packer, Plow, Dump trucks and other equipment have increased our need for this fluid substantially. In the current fiscal year we have purchased 12 barrels (660 gallons) of DEF depleting that portion of this PO and are now requesting approval for an additional 18 barrels at \$84.52 each totaling \$1,521.36.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. To issue individual purchase orders is costly and administratively time consuming. The Garage Division's personnel obtain price quotes for parts and services awarding purchases to the lowest and best vendor for each item. The original blanket purchase order (PO) information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current PO Amount</u>	<u>Recommended Increase</u>	<u>New Total PO Amount</u>
0503749	Meekhof Tire Sales	\$ 9,000.00	\$7,000.00	\$16,000.00
0504307	Rowley Brothers Inc.	<u>\$ 3,567.93</u>	<u>\$1,521.36</u>	<u>\$ 5,089.29</u>
Total		\$12,567.93	\$8,521.36	\$21,089.29

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$21,089.29, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Police Patrol Vehicles
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Signature Ford Lincoln for \$165,525.00 for five 2018 Police Interceptor Utility vehicles for the Police Department.

Justification:

The Saginaw Police Department will be replacing four K9 vehicles and one patrol vehicle originally scheduled for replacement in 2015 and 2018 with mileage of 110,000, 110,000, 110,000, 111,000 and 133,000 respectively. These vehicles will be sold at auction and will be replaced with five new 2018 Ford Police Interceptor Utility vehicles at a cost of \$33,198.00 each for the four K9 vehicles and \$32,733.00 for the patrol vehicle including installation of specialized equipment for a total of \$165,525.00. These vehicles are similar to a Ford Explorer. However, to Ford they are a different vehicle due to differences in drive train, interior, suspension, and trim that make it suitable for police operations. This purchase meets the requirements of a municipal bid per the Macomb County Bid #71-15, 04-17 & 53-17.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division's Vehicle Account No. 101-3514-982.000 \$165,525.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Cathodic Protection Maintenance Services
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Corrpro Companies, Inc. for \$2,894.00 and \$2,997.00 for FY 2020 and \$3,142.00 for FY 2021 for Cathodic Protection Preventative Maintenance Services for the Maintenance and Service Division.

Justification:

On November 6, 2018, the Maintenance and Service Division received one qualified multiyear bid to perform preventive maintenance to the City's Cathodic Protection System for the twin 30" water mains crossing under the Saginaw River. Cathodic protection systems extend the life of metallic components and provide for more efficient use of existing infrastructure by effectively reducing the corrosion and the need for unnecessary repair and replacement. The following is tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Corrpro Companies Inc.	FY19 \$2,894.00
Medina, Ohio	FY20 \$2,997.00
	FY21 \$3,142.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 and will be budgeted in the same account for FY 2020 and FY 2021 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Two-Way Portable and Mobile Radios
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Anderson Radio for \$21,058.00 for a two-way radio communication system for the Traffic Maintenance Section, Right of Way Division.

Justification:

The Traffic Maintenance Section maintains the two-way radio communication system for various departments throughout the City of Saginaw. These radios will be installed in vehicles and equipment that currently do not have radios and vehicles and equipment purchased in FY 2019. This purchase is through the State of Michigan MIDEAL state bid program and includes 16 mobile radios, 4 portable radios, 1 six-bank charger and 1 software license.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Radio Operations Fund, Radio Operations Division, Radio Equipment Account No. 660-4422-980.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: New Office Building at Compost Site
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Home Craft, LLC for \$15,055 for the replacement of the office at the Compost Site Building for the Streets Section, Right of Way Division.

Justification:

On November 13, 2018, two bids were received for the construction of a wood office building at the compost site. The new office building will be 20 feet by 12 feet and replace the office portion of the existing garage building. The office portion of the existing building will be demolished once the new office building is constructed. Streets personnel will pour the concrete slab for the building. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Home Craft, LLC Saginaw, MI	\$15,055.00
Geiersbach Construction Freeland, MI	\$33,984.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Composting Division's Repairs and Replacements Account No. 226-4587-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Andersen Splash Park Repairs

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the approval of the Andersen Splash Park Rehabilitation Contract with American Walls Systems, Inc. for \$151,581.75 for the Engineering Section, Right of Way Division.

Justification:

The City solicited bids to repair two water features and piping at the Andersen Splash Park in June of 2018. One bid was received in the amount \$262,606.49. This bid was rejected because of the number of errors on the bid, and the bid amount was over the engineer's estimate. Project plans and specifications were revised and clarified and the project was rebid in October of 2018. No bids were received.

In an attempt to get the repairs completed at a reasonable cost, the City solicited a sole source quote for the repairs from Vortex, the supplier of the splash park features. They supplied a quote of \$151,581.75, but suggested we contract directly with American Walls Systems, Inc. since they would be doing the repair work and Vortex would only be supplying the necessary water feature components.

The City filed an insurance claim for the damaged water park features and underground piping. The insurance company will reimburse the City for all construction and engineering costs over and above the City's \$100,000 deductible. To date, the City has incurred engineering costs of \$18,500 and expects to incur an additional \$7,000 for construction engineering administration.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Celebration Park Division, Repairs and Replacement Account No. 401-7580-974.000 \$100,000, and insurance company reimbursement of \$51,581.75. Should the insurance company provide a reimbursement it should be allocated to 401-0000-676.000 Reimbursements. Another budget adjustment will be completed for January to recognize the revenues.

The contract is subject to the City Manager's approval as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Business Regulations Ordinance
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend introduction of an ordinance to amend Chapter 110, of Title XI, "Business Regulations," by amending §110.37 titled, "General Business License," of the City of Saginaw Code of Ordinances, O-204.

Justification:

This amendment will remove disqualification of a tenant seeking to obtain a business license to conduct a business at leased property as a result of the landlord's failure to pay property taxes or other debts for which the landlord is solely responsible. Additional amendments are being made to clarify language pertaining to failing to obtain or renew a license.

An Ordinance has been prepared and appears under the regular order of business.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND CHAPTER 110, OF TITLE XI, "BUSINESS REGULATIONS," BY AMENDING §110.37 TITLED, "GENERAL BUSINESS LICENSE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced December 17, 2018 entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND CHAPTER 110, OF TITLE XI, "BUSINESS REGULATIONS," BY AMENDING §110.37 TITLED, "GENERAL BUSINESS LICENSE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 110, of title XI, "Business Regulations," by amending §110.37 titled, "General Business License," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

§110.37 GENERAL BUSINESS LICENSE

(A) *Purpose.* The purpose of this section shall be to generate General Fund revenue to offset the cost of enforcing existing city ordinances and regulate business activity as it relates to zoning, permits, income tax, property tax, and the like.

(B) *License required.*

(1) *Generally.* All persons who conduct, engage in, maintain, operate, carry on, or manage a business for which a license is not otherwise required under any other provisions of this code shall be required to obtain a general business license for said business. A separate license shall be required for each separate place of business. A business shall include, but not be limited to, for profit businesses and not for profit businesses.

(2) *Exceptions.*

- (a) Churches;
- (b) Public libraries;
- (c) Schools (public, parochial and charter, K-12); and
- (d) Government offices or operations.

(C) *Application.* An application for a license required by this code shall be made in writing on a form prescribed by the City Clerk. Each application shall contain any information as may be required to determine whether a license should be issued.

(D) *Issuance of license.* The City Clerk shall issue the license pursuant to the application if:

- (1) The appropriate fees have been paid according to the fee schedule as set by City Council and available in the City Clerk's Office;

- (2) The Planning and Development Divisions have approved the use of said parcel for the requested use;
- (3) There are no outstanding building code violations;
- (4) There are no outstanding fire code violations; and
- (5) All current and past due fees and/or fines associated with the property or applicant have been paid or arrangements have been made to pay, including, but not limited to:
 - (a) Permit fees;
 - (b) Zoning fees;
 - (c) Water or sewer services;
 - (d) Engineering fees;
 - (e) False alarm fees;
 - (f) Property tax (real and personal); and
 - (g) Income tax.
- (6) **Exception. An applicant shall not be denied a license if neither the applicant, nor any business in which the applicant has an interest, is responsible for the above-referenced fees and/or fines. As used in this subsection, the term business shall include sole proprietorships acting under an assumed name, partnerships, corporations, and limited liability companies.**

(E) *Term of license, renewal.* All licenses provided in this section shall expire on May 30 following the date of issuance.

(F) *License fees.*

- (1) *Fees; generally.* Fees shall be established by City Council and listed in the Office of the City Clerk.
- (2) *Late payment penalty.* An additional late charge of 50% of the base fee shall be incurred as a result of the following:
 - (a) Failure to obtain a business license within 15 days from the effective date of the ordinance or any applicable amendment;
 - (b) Failure to obtain a business license within 15 days of commencement of a business; or
 - (c) Failure to renew a business license by the license expiration.

(G) *Regulations.*

- (1) No license shall be assigned, sold, or transferred, nor shall any license authorize any person other than the applicant to conduct business under such license.
- (2) The applicant or licensee shall have a duty to notify the City Clerk of any changes in the information contained in an application which is pending or which was the basis for the issuance of a license.
- (3) All licenses shall be prominently displayed on the business premises at all times.
- (4) No person shall add to, alter, deface, forge, or counterfeit any license which is required under this section.
- (5) All licensees shall comply with all applicable city, state, and federal laws.

(H) *Suspension and revocation.* In addition to any other penalty provided for in this code or other city ordinances, the City Clerk may suspend or revoke any license issued pursuant to this section for:

- (1) Failure to comply with any provisions of this chapter and any applicable ordinances; and
- (2) Failure to allow required inspection. The City Clerk shall notify the licensee that his or her license has been suspended or revoked and the reason for said suspension or revocation. Notification may be made by first-class mail and shall state that the licensee has the right to appeal the suspension or revocation provided the appeal is made in writing to the City Clerk within ten days of notification. Upon receipt of the written appeal the City Clerk shall proceed with scheduling an appeal hearing as provided for in divisions (I) and (J) below.
- (3) *Notice of hearing.* Notice of the above described hearing shall be served on the licensee by first-class mail and posting at the location of the licensed business not less than five days before the date of said hearing.

(J) *Hearings.* The hearing shall be conducted by the Chief Inspector or his or her designee affording the licensee an opportunity to appear and defend the charges. The Chief Inspector shall make a final decision in writing, including the reasons for such decision and shall serve said decision on the licensee within ten days after conclusion of the hearing.

(K) *Summary suspension.* Where the Chief Inspector presents to the City Manager sufficient evidence demonstrating probable cause to believe that the licensee has violated the provisions of this code or the laws of the United States or the state, and that said violation will immediately threaten the public health, safety, or welfare, the City Manager may, upon the issuance of a written order stating the reason for such conclusion and without prior notice or hearing, order the licensed premises closed and the license summarily suspended pending a public hearing and determination on suspension or revocation. Said hearing shall be commenced not more than 17 days following entry of such an order, unless the licensee shall agree to a longer period of time. Upon entry of an order of summary suspension, the licensee shall be served with a copy of the order and notice of violation and hearing in the manner provided in this section.

(L) *Penalties and remedies.* In addition to any other penalty or remedy provided for in this code, or other city ordinances, the City Clerk shall have the authority to take the following actions against any business which fails to obtain or renew a business license:

- (1) Cause to be issued a Class C civil infraction citation. A separate offense shall be deemed committed for each day that a violation occurs; and
- (2) Use whatever means necessary to cause said business to cease operations at its location **reasonable and proportional to the manner, length, and circumstances surrounding the business' failure to renew or obtain a license;** ~~including, but not limited to, having persons vacate the premises, padlocking~~

~~said premises or terminating water service to said premises~~, with reasonable costs ~~of same~~ charged to the business owner. **Upon restoration or renewal of the business' license and the satisfaction of any outstanding fees, fines, or costs incurred by the City for actions taken as provided herein, the business owner shall notify the City, in writing, of the date they again commence operations.**

(M) *Severability.* The provisions of this section shall be interpreted so as not to be in conflict with the laws of the state or any other limitations imposed by law. In the event, however, that any section, provision, sentence, or clause of this section is declared unconstitutional by a court of competent jurisdiction, that determination will not affect the other remaining provisions of this section.

This ordinance shall become effective January 17, 2019.

Enacted: January 7, 2019.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd kloc
Mayor

Janet Santos, CMMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 7, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

APPOINTMENT OF THE TRUSTEE AND ALTERNATE TRUSTEE TO THE MID MICHIGAN WASTE AUTHORITY BOARD

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has previously joined the Mid Michigan Waste Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS: each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, by the City of Saginaw City Council as follows:

1. The following are hereby appointed as constituent member and alternate constituent member, respectively, of this City:
Constituent Member: Phillip Karwat
Alternate Member: Beth London
2. The above appointed constituent member and alternate constituent member will serve a four (4) year term, to January, 2023, or until otherwise replaced by the City Council.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 17, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement 18-5173 for Bridge Rehabilitation Work
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of Michigan Department of Transportation Cost Agreement 18-5173 for bridge rehabilitation work for the Engineering Section, Right of Way Division.

Justification:

Michigan Department of Transportation Cost Agreement 18-5173 is for the purpose of fixing the rights and obligations of the parties in agreeing to bridge rehabilitation work on the Holland Avenue Bridge over the Saginaw River that includes bridge deck patching and the installation of an epoxy sealant and on the Center Street, Court Street and Johnson Street Bridges over the Saginaw River that includes deck drain downspout repairs and replacements.

The total estimated project cost is \$338,100.00. Of the total cost, \$321,200.00 is eligible for State and Federal Bridge funding. The City is responsible for 5% of the total cost or \$16,900.00, and any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2019 Major Street Fund – Bridge Projects Division Construction Projects Account No. 202-4616-822.000.

I have approved the cost agreement as to substance and the City Attorney approves as to form.

Council Action:

This Council Communication is for informational purposes only of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 18-5173 **FOR BRIDGE REHABILITATION WORK**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 18-5173 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of rehabilitation work on the Holland Avenue Bridge over the Saginaw River that includes bridge deck patching and installation of an epoxy sealer, and on the Court Street, Center Street and Johnson Street Bridges over the Saginaw River that includes deck drain downspout repairs and replacements; and

WHEREAS: Cost Agreement No. 18-5173 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 18-5173 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 17, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Saginaw Area Storm Water Authority Apportionment
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend that adoption of the apportionment be approved for the City of Saginaw as a Member of the Saginaw Area Storm Water Authority (SASWA). The FY 2019 apportionment is \$5,453.33, to be paid in quarterly amounts of \$1,363.33.

Justification:

On October 17, 2018, at the SASWA general board meeting, a FY 2019 proposed budget and apportionment was submitted for each member to present to their governing body for approval. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet storm water requirements, a cost that was once estimated at \$50,000 annually per community.

For FY 2019 the apportionment for all members is 6.67% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The FY 2019 SASWA budget is proposed in the amount of \$88,000.00. Carry over from FY 2018 in the amount of \$15,000.00 reduces the amount of new funding needed to \$81,800.00, which amounts to \$5,543.33 per member invoiced quarterly. This is in contrast to the FY 2018 budget, which was set in the amount of \$60,000.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000.

Council Action:

This communication is for informational purposes only of the Resolution to be adopted.

**APPROVING THE APPORTIONMENT OF OPERATIONAL COSTS
AND ACCEPTING THE FISCAL YEAR 2019 BUDGET
OF THE SAGINAW AREA STORM WATER AUTHORITY**

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority," and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS: two-third (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS: the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that

1. The City of Saginaw apportionment of the 2019 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw 2019 annual budget, for the Authority is accepted and approved as presented, in the amount of \$5,453.33.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 17, 2018; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk