



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
May 20, 2019
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating May 2019 as "Mental Health Month."
2. Proclamation declaring May 25, 2019 as "Theodore Roethke Day."

PUBLIC HEARINGS:

1. Fiscal Year 2019-2020 Proposed Budget and Property Tax Millage.
2. Special Assessment District for a Police and Fire Millage for Fiscal Year 2019-2020.
3. Downtown Development Authority District millage to be levied on properties within the district.
4. Regarding the Urban Cooperation Agreement with Buena Vista Township to provide a revenue sharing component of the water service agreement.
5. Request to establish an Obsolete Property Rehabilitation District at 911 Veterans Memorial Parkway.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Janet Santos, City Clerk, Boards and Commissions Software Program.
2. Beth Carson Church, Assistant Director of Human Resources, 2019-2020 Personnel Complement.

CONSENT AGENDA:

1. Approve the May 3, 2019 committee of the whole meeting minutes.

2. Approve the May 6, 2019 committee of the whole and regular council meeting minutes.
3. Approve the changes to the 2019–2020 Personnel Complement.
4. Approve the amendments to the FY 2019 Approved Budget to recognize changes that have occurred during the April period.
5. Approve the purchase with Yeo & Yeo Computer Consulting for \$3,850 for KnowB4 Online Security Awareness training and testing for all City employees.
6. Approve the purchase with Advanced Business Communications, LLC for \$16,524.50 for security camera upgrades at the Public Works building.
7. Approve the purchase with Mark Hoffman Builders, Inc. for \$44,900 for the replacement of the Compost Site storage barn for the Streets Section, Right of Way Division.
8. Approve the purchase with Jorgensen Ford Sales for \$55,299 for an equipped 2018 Ford F350 one-ton Dump Truck for the Cemeteries Division.
9. Ratification of the purchase with Cummins Bridgeway LLC for \$22,200 for the Grapple truck repair for the Streets Division.
10. Approve to increase the blanket purchase orders to various vendors by \$21,000, for a new total of \$160,000, for vehicle parts and supplies for the Garage Division.
11. Approve the purchase with Signature Ford Lincoln for \$105,389.01 for three 2020 Police Interceptor Utility vehicles for the Police Department.
12. Approve the four Agreements with Consumers Energy for \$587,071 to provide alternate power supplies for Retention Treatment Basins in the Remote Facilities Division for a thirty-five-year period.
13. Approve the extension to the Water Service Agreement with Buena Vista Charter Township.
14. Approve the Urban Cooperation Agreement with Buena Vista Charter Township.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral appointment of Dennis Browning to the Local Officer Compensation Commission with a term to expire May 1, 2026.

ORDINANCE INTRODUCTION:

- ~~1. An ordinance to amend the official city map to vacate a portion of an alley running northwesterly and southeasterly through Gallagher's Subdivision of Lot 11 in Block 9 of Gallagher's Plat of Salina.~~

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Adopt the Resolution approving the FY 2019-2020 Budget.
2. Adopt the Resolution approving the amount for the FY 2019-2020 Public Safety Millage.
3. Adopt the Resolution approving the request of the Downtown Development Authority to levy a 2 mill tax on all real and tangible personal property not exempt by law and as finally equalized in The Downtown Development District for FY 2020.
4. Establishment of an Obsolete Property Rehabilitation District at 911 Veterans Memorial Parkway.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental illness will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments and families has grown to \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim May 2019 as

“Mental Health Month”

in the City of Saginaw. I urge all citizens, government agencies, public and private institutions, businesses and schools in our community to commit to increasing awareness and the understanding of mental health, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand nineteen.



May 20, 2019

A handwritten signature in black ink, appearing to read "Floyd Kloc".

Floyd Kloc, Mayor

Councilpersons

Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Clint Bryant, Jamie Forbes, John Milne,
Bill Ostash, and Autumn L. Scherzer

Timothy Morales, City Manager

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Theodore Roethke, a famous poet, was born May 25, 1908 and died August 1, 1963; and

WHEREAS, Theodore's birthplace, 1805 Gratiot Avenue in the City of Saginaw, is maintained as a museum in his honor; and

WHEREAS, Theodore attended the University of Michigan, earning A.B. and M.A. degrees and briefly attended law school before entering Harvard University. The Great Depression caused Theodore to leave school. Theodore then taught English at several universities including Lafayette College, Pennsylvania State University, and Bennington College; and

WHEREAS, Theodore also taught at Michigan State University in East Lansing. During this period of time he became a well-known poet and author; and

WHEREAS, Theodore continued writing poetry and books which resulted in receiving a Pulitzer Prize, two National Book Awards, and the Bollingen Prize, amongst many other honorable awards; and

WHEREAS, Theodore's legacy remains strong in the City of Saginaw, his final resting place, as his remains are interred at Saginaw's Oakwood Cemetery; and

WHEREAS, in April 2012, the United States Postal Service dedicated a postage stamp in honor of Theodore Roethke, the "Roethke Forever Stamp"; and

WHEREAS, Theodore once was quoted as saying, "A lively understandable spirit once entertained you. It will come again. Be still. Wait." As we proudly honor this magnificent individual, we know the wait is over, as he is before us and will continue to entertain us through his poetry and writings;

NOW, THEREFORE, BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, hereby proclaim, May 25, 2019 as

"THEODORE ROETHKE DAY"

in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this brilliant individual.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand nineteen.



May 20, 2019

Floyd Kloc, Mayor

Councilpersons

Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Clint Bryant, Jamie Forbes, John Milne
Bill Ostash and Autumn L. Scherzer

Timothy Morales, City Manager



CITY OF SAGINAW

PUBLIC HEARING NOTICE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held on the proposed Fiscal Year 2019-2020 Budget of the City of Saginaw before its final adoption by the City Council of the City of Saginaw.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Said public hearing will be held in the City Council Chambers at the City Hall at 6:30 p.m. on Monday, May 20, 2019. Residents are invited to present to the Council oral and/or written comments and to ask questions on the proposed budget for Fiscal Year 2019-2020.

A copy of the proposed Fiscal Year 2019-2020 municipal budget will be available for public inspection seven days prior to the hearing in the Office of the City Clerk in City Hall from 8:00 a.m. to 4:00 p.m. on weekdays.

Janet Santos, MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: __5-06-19_
By: __jks_____



CITY OF SAGINAW PUBLIC HEARING NOTICE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held to determine the amount of the special assessment required and to be levied in the special assessment district for a police and fire millage.

The public hearing will be held Monday, May 20, 2019, at 6:30 p.m. in the Council Chamber of City Hall, 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos, MMC
City Clerk

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Posted: __5-6-18_
By: __jks_____



CITY OF SAGINAW

PUBLIC HEARING NOTICE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held to receive comments on the Downtown Development Authority District millage to be levied on properties within the district.

The public hearing will be held Monday, May 20, 2019, at 6:30 p.m. in the Council Chamber of City Hall, 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos, MMC
City Clerk

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Posted: __5-6-19_
By: __jks_____



CITY OF SAGINAW

PUBLIC HEARING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

URBAN COOPERATION AGREEMENT WITH BUENA VISTA TOWNSHIP

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the proposed Urban Cooperation Agreement with Buena Vista Township to provide a revenue sharing component of the Water Service Agreement.

The public hearing will be held **May 20, 2019 at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Janet Santos, MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 5-10-19
By: __jks_____



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, May 20, 2019 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from A&B Equipment & Sons, Inc. to create an Obsolete Property Rehabilitation District at 911 Veterans Memorial Parkway.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 5-01-19

By: __jks_____

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD FRIDAY, MAY 3, 2019, AT 10:00 A.M. AT THE SAGINAW COUNTY COMMUNITY ACTION CENTER LOCATED AT 2824 PERKINS STREET, SAGINAW, MICHIGAN.

Mayor Kloc announced that according to City Charter, Section 9: Committee of the Whole, it states in part that "the presiding officer shall name a chairman to preside." Council gave consent to have Mayor Kloc serve as the Chair for this session.

Mayor Kloc welcomed those in attendance. Mayor Kloc announced that the purpose of the Committee of the Whole session is to hear presentations regarding marijuana facilities and that no action can be taken during a Committee of the Whole session. He reminded Council members that during the April 15, 2019 regular meeting, Council approved to suspend the Council Rules of Order for this session.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Brenda Moore, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 7. Council Members absent: Annie Boensch and Autumn Scherzer: 2.

Mayor Kloc introduced Jennifer Rigterink, Legislative Associate of the Michigan Municipal League. Ms. Rigterink will serve as the moderator.

Council Member Boensch entered the meeting at 10:10 a.m.

Council Member Scherzer entered the meeting at 10:35 a.m.

Ms. Rigterink introduced Brian Rudolph, District Supervisor, Water Resources Division, Saginaw Office, Joy Brooks, Floodplain Management Associate, Water Resources Division, Saginaw Office, and Kaitlyn Leffert, Air Quality Associate, Air Quality Division, Warren District Office. Each presented information for their division.

Ms. Rigterink introduced Lori Skrzysinski RN, BSN, MSN, of McLaren Health. Ms. Skrzysinski gave a presentation regarding the health impact of marijuana usage.

Ms. Rigterink introduced Clyde Robinson, City Attorney for the City of Kalamazoo. Mr. Robinson presented a legal overview of marijuana facilities in Michigan.

PUBLIC INPUT

The public addressing the Council was: Bill Kosinski, Nicholas Bujoves, Diana Totten, Jim Campau, and Jake MacKay.

ADJOURNMENT

Mayor Kloc adjourned the session at 1:26 p.m.

A COMMITTEE OF THE WHOLE SESSION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 6, 2019, AT 4:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, Michael Balls, and Floyd Kloc: 7. Council Members absent: John Milne and Bill Ostash: 2.

Council Member Ostash entered the meeting at 4:33 p.m.

PUBLIC INPUT

No members of the public signed up prior to the deadline to address the Council.

REPORTS FROM CITY MANAGER

City Manager Tim Morales announced that overview presentations would begin for the Fiscal Year 2019-2020 Proposed Budgets. Manager Morales introduced Yolanda Jones, Office of Management and Budget (OMB) Director. Ms. Jones presented the proposed budget with comparatives to the current fiscal year activity.

Ms. Jones introduced Administrative Budget Analyst, Bryan Weiss. Mr. Weiss presented the proposed budget information for proposed budget information for the Special Revenue Funds, Enterprise Funds, Internal Services Funds, and Fiduciary Funds.

City Manager Morales introduced Phil Karwat, Director of Public Services. Mr. Karwat presented the proposed budget information for the Rubbish Services and Operations.

Manager Morales, Ms. Jones, and Mr. Karwat responded to questions from Council and concluded the presentations.

ADJOURNMENT

Mayor Kloc adjourned the session at 6:02 p.m.

Janet Santos, MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 6, 2019, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Kloc offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, Michael Balls, Bill Ostash, and Floyd Kloc: 8. Council Members absent: John Milne: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- Yard Waste collection has begun and pick up is the same day as your regular trash day. Yard waste materials must be in paper yard waste bags, or in 35 gallon or smaller garbage cans not weighing more than 50 pounds and have a "Yard Waste" sticker affixed to the front of the can.
- The City's Waste Convenience station will be open this Saturday from 8:00 am to 12:00 pm at the Public Works building using the Holland Ave. entrance. City residents may dispose of items such as building materials, recycling for glass, plastic and paper.

Council Member Bryant presented a proclamation to Dan Soza and Dee Dee McVety declaring May 7, 2019, as "Michigan Foster Care Day."

Mayor Kloc presented a proclamation to Officer Terrance Moore designating May 9, 2019 as "Police Memorial Day."

Council Member Ostash presented a proclamation to the 2019 Saginaw Police Officer of the Year to Officer Terrance Moore.

PUBLIC INPUT

Public Input addressing the Council was: Edna Jones Webb, Trevor Wisniewski, Sarah Foss, Jason Crockett, Andy Silk, Eric Karbin, and Kevin Seamon.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Forbes, Ostash, Balls, Scherzer, Moore, Boensch, Bryant, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales gave informational updates of City events and projects.

Manager Morales introduced Phil Karwat, Director of Public Services. Mr. Karwat presented Fiscal Year 2019-2020 Budget information regarding the Sewer Operations & Maintenance Fund and the Water Operations & Maintenance Fund.

CONSENT AGENDA:

1. Approve the April 15, 2019 regular council meeting minutes.
2. Approve the amendments to the FY 2019 Approved Budget to recognize changes that have occurred during the March period.

3. Approve to increase the blanket purchase to Front Line Services by \$10,000 for a new total of \$52,000 and to decrease the blanket purchase order to Apollo Apparatus by \$10,000 for a new total of \$0 for the Fire Department.
4. Approve the purchase with West Side Decorating for \$15,258.25 for carpet and installation in the Environmental/Inspection and CDBG offices.
5. Approve the purchase with Collins Flag Company for \$2,025; and pending budget approval for \$2,025 for FY 2020 and FY 2021 for U.S. flag grave markers for the Cemeteries Division.
6. Approve the purchase with Otis Elevator for \$4,479.23 for the Hydraulic Plunger seal replacement for the elevator at City Hall.
7. Approve the purchase with Woodland Industries for \$2,597 for an equipped trailer for the Maintenance and Service Division.
8. Approve the purchase with Snap-On Industrial for \$7,661.74 for a vehicle diagnostic scanner for the Motor Pool Division.
9. Approve to increase the blanket purchase orders to various vendors by \$49,000, for a new total of \$196,000, for vehicle parts and supplies for the Garage Division.
10. Approve to increase the purchase order to SMAC Testing, Inc. by \$37,057.50, for a new total of \$67,000, for the Engineering Section, Right of Way Division.
11. Approve the purchase with McNaughton–McKay Electric for \$14,346 for three Whatley decorative street light poles for the Traffic Maintenance Section.
12. Approve the Flower Pot Maintenance Agreement with the Downtown Development Authority.
13. Approve the purchase with Carbon Sales, Inc. for \$11,999 for Anthracite Filter Media for the Water Treatment Division.
14. Ratification of the purchase with Hydrodynamics, Inc. for \$13,600 for replacement parts and machine work for the Wastewater Treatment Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda items 1 through 7, and 10 through 14, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Mayor Pro Tem Moore to approve consent agenda items 8 and 9, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Moore, seconded by Council Member Scherzer to approve the following reappointments:

1. Approve the Council reappointment of Tom Mudd to the Historic District Commission with a term to expire May 31, 2022.

2. Approve the Council reappointment of Evelyn Mudd to the Historic District Commission with a term to expire May 31, 2022.
8 ayes, 0 nays, 1 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adopt an Ordinance to amend §12.039, "Saginaw Arts and Enrichment Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Moore, seconded by Council Member Bryant to adopt the resolution to approve the Saginaw County Emergency Services Mutual Aid Agreement. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Balls to adjourn the meeting at 8:13 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, MMC
City Clerk

From: Timothy Morales, City Manager
Subject: FY2020 Personnel Complement Staffing Adjustments
Prepared by: Beth Carson Church, Assistant Human Resource Director

Manager's Recommendation:

I recommend approval of the changes to the FY2019-2020 Personnel Complement as reflected in the attached sheets.

Justification:

Each job vacancy is examined by the Management Review Team to ensure it is filled at an appropriate pay rate. In addition, the Team continuously examines current staffing levels within departments and recommends staffing changes as needed. Such changes stem from efforts to structure employee job duties and responsibilities in such ways as to continue effective delivery of City services while attempting to monitor costs as appropriate. The result of such recent review is an overall recommended staffing increase of 9.1 FTE with increased total salary costs of \$558,023.

Of this cost, \$105,546 (or 18.9%) is General Fund. This includes the addition of two full-time Police Officers dedicated to the Covenant Hospital area. Funding for these two positions will be supplied by Covenant, thus reducing the City's General Fund impact to \$22,682 (or 4.8% of total funding costs).

Staffing adjustments are needed in order for the City to effectively comply with recent state-mandated lead and copper rules for water distribution. Eight additional full-time positions have been added to the Complement with wage costs of \$424,851; all non-general fund (or 76.1% of total wage costs).

Council Action:

Motion to approve the recommendation of the City Manager.

FY2020 PROPOSED PERSONNEL COMPLEMENT CHANGES
Effective July 1, 2019

ADDITIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Cost	Funding
<u>Inspections</u>					
	Urban Planner (effective 12/1/19)	M-67	1.00	\$38,337	GF
	Environmental Enforcement Officer	A-14	1.00	\$31,496	NGF
<u>Office of Mgt & Budget</u>					
	Administrative Budget Analyst I	N-55	1.00	\$49,225	GF
<u>Police</u>					
Patrol	Police Officer	PO	2.00	\$82,864	GF
<u>Public Services</u>					
Engineering	Civil Engineer I	A-33	1.00	\$49,790	NGF
Facilities	Custodian/Laborer	A-15	1.00	\$16,129	GF (50%)
				\$16,130	NGF (50%)
Maintenance & Service	Superintendent, M & S	M-77	1.00	\$79,246	NGF
	Utilities Foreman	M-56	1.00	\$50,295	NGF
	Utilities Person I	G-16	2.00	\$85,478	NGF
	Laborer II	G-01	1.00	\$38,220	NGF
<u>Water/Wastewater</u>					
Administration	Deputy Director, W/WW Treatment	N-79	1.00	\$100,883	NGF
Instrumentation & Controls	Instrumentation & Controls Tech I	A-25	1.00	\$40,698	NGF
Water Treatment	Superintendent	M-77	1.00	\$79,246	NGF
	Operating Foreman	M-53 to M-59	1.00	\$45,250	NGF
	Plant Maintenance Mechanic A	A-30	1.00	\$46,060	NGF
	Laboratory Technician	A-26	1.00	\$41,677	NGF
Total:			18.00	\$891,024	

FY2020 PROPOSED PERSONNEL COMPLEMENT CHANGES

DELETIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Cost	Funding
<u>Inspections</u>	Associate Planner (effective 12/1/19) Skilled Labor II (p.t.)	A-32 \$13.00/Hr	1.00 1.40	(\$32,640) (\$37,856)	GF NGF
<u>Office of Mgt & Budget</u>	Intern (T)	\$10 - \$12/Hr	1.40	(\$19,344)	GF
<u>Public Services</u>					
Facilities	Skilled Labor I (p.t.)	\$11 - \$13/Hr	0.70	(\$3,203)	GF (20%)
				(\$12,813)	NGF (80%)
	Basic Labor (p.t.)	\$9.45 - \$12/Hr	1.40	(\$13,759)	GF (50%)
				(\$13,759)	NGF (50%)
<u>Technical Services</u>	Information Technology Analyst	A-30	1.00	(\$46,060)	NGF
<u>Water/Wastewater</u>					
Water Treatment	Supt., Water Treat & Field Operations	M-82	1.00	(\$95,444)	NGF
	Plant Maintenance Electrician I	A-30	1.00	(\$46,060)	NGF
Total:			(8.90)	(\$320,938)	

RECLASSIFICATIONS

Dept/Division	Job Title	Pay Grade	Revised Pay Grade	Total Cost	Funding
<u>General Government</u>					
Office of Human Resources	Ass't. HR Director to HR Generalist	N-70	N-67	(\$7,825)	GF
	Administrative Assistant I to Human Resource Specialist	N-52	N-57	\$4,944	GF
	Employee Benefits Coordinator to HR Benefit Analyst	N-56	N-55	(\$9,182)	GF
Total:				(\$12,063)	

FY2020 PROPOSED PERSONNEL COMPLEMENT CHANGES

TITLE CHANGES

Dept./Division	From	To
<u>Water/Wastewater</u>		
Instrumentation & Controls	Instrumentation & Control Analyst	Instrumentation & Control Technician II

SUMMARY OF ACTION TAKEN

	<u>FTE</u>	<u>Cost Impact</u>
Additions to Staff	18.00	\$891,024
Deletions to Staff	(8.90)	(\$320,938)
Reclassifications	-	(\$12,063)
Title Changes	-	-
Total:	9.10	\$558,023

All Funding		
18.9%	\$105,546	GF
81.1%	\$452,477	NGF
	\$558,023	

Adjusted Funding		
4.8%	\$22,682	GF
95.2%	\$452,477	NGF
	\$475,159	

Asset Mgt Costs		
76.14% of total funding	\$424,851	NGF
	9.0 FTE	

From: Timothy Morales, City Manager
Subject: April Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2018/2019 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of April.

Justification:

The 2018/2019 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2019 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for April, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$13,667, from \$35,770,915 to \$35,784,582.

- A budget adjustment should be completed to recognize \$4,482 from the sale of property items from the Police Department for the sale of an Avenger. Revenue will be recognized in the General Fund Revenue, Sale of Property - Police Account No. 101-0000-673.007. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Vehicles Account No. 101-3514-982.000.
- A budget adjustment should be completed to recognize a \$3,596 reimbursement for the travel, meals, and lodging for Police Department from the Advance Homicide Investigation of New Orleans training. Revenue will be recognized in the General Fund Revenue, Reimbursements - Police Account No. 101-0000-676.020. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety – Police, Police Administration Division, Travel/Meals/Lodging Account No. 101-3512-860.001.
- A budget adjustment should be completed to recognize the \$1,000 grant from the Sound Off with the Home Fire Safety Patrol Grant from the U.S Department of Homeland Security through the Michigan Public Health Institute to Community Public Safety Fire. Revenues should be recognized in the General Fund Revenues, Fire Federal Grant Account No. 101-0000-501.031. To offset the revenues will be an increase to Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000 in the same amount.

- A budget adjustment is required to reduce the available balance in the Other General Fund Expenditures, Increase to Fund Equity Division, Increase to Fund Equity Account No. 101-8559-989.001 by \$10,999. To offset this reduction in expenditures will be an increase to the General Fund – Department of Public Services, Cemeteries Division, Vehicles Account No. 101-1747-982.000 by the same amount for the purchase of a mini dump truck.
- A budget adjustment should be completed to recognize the restrict fund balance for the City Beautification project for the river front. Revenues will be realized in the General Fund Revenues, Use of Fund Equity Account No. 101-0000-989.000 in the amount of \$4,589. To offset the increase in revenues will be an increase in the General Fund, Office of Neighborhood Services and Inspections, Planning and Zoning Division, Riverfront Development Commission Account No. 101-3863-827.003 by the same amount.

The HOME Program Fund (278) should be increased from \$538,082 to \$610,682. This represents a \$72,600 increase. This increase is to recognize the reimbursement of funds for 627 Sheridan due to the fact that the property was destroyed in a fire. Revenues will be realized in the HOME Program Fund, Reimbursement Account No. 278-0000-676.000 in the amount of \$72,600. To offset the increase in revenues will be the same in the HOME Program Fund, Grant Disbursement Account No. 278-6580-965.004.

The Drug Forfeiture Fund (264) should be increased from \$88,259 to \$88,601. This is an increase of \$342. This budget adjustment recognizes unanticipated revenues. Revenues will be realized in the Drug Forfeiture Fund's Forfeited Property – Sale of Property Item Account No. 264-0000-673.003 in the amount of \$342. Revenues will be offset by the same appropriation in the Drug Forfeiture Fund, Parts and Supplies Account No. 264-3040-742.000.

The Saginaw Rosarians Exp. Trust Fund (740) should be increased from \$0 to \$500. This increase is required to recognize restricted funds for the purchases of roses for the Andersen Enrichment Center Rose Garden. Revenues will be recognized in the Saginaw Rosarians Exp. Trust Fund, Use of Fund Equity Account No. 740.0000-989.000 in the amount of \$500. To offset the increase in revenues will be the same in the Saginaw Rosarians Exp. Trust Fund, Nursery Supplies Account No. 740-7542-738.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: KnowB4 Security Awareness Training and Testing
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the purchase with Yeo & Yeo Computer Consulting for \$3,850.00 for KnowB4 Online Security Awareness Training and Testing for all City employees.

Justification:

On May 6, 2019, we received a quote from Yeo & Yeo Computer Consulting for KnowB4, a sole source provider, for Online Security Awareness Training for all City employees for a period of one year. This security training includes interactive and on-demand modules to train individuals on how to recognize computer security risks such as different types of Phishing schemes, Social Engineering and Ransomware. This security training will help employees become more aware of security risks and how it affects themselves and City computer systems by reducing computer security related issues. Training, testing, documentation and reporting are included.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Training and Development Account No. 658-1720-823.003

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Security Camera Upgrade for Public Works Building
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC, a sole source, for \$16,524.50 for the Public Works Building security camera upgrades.

Justification:

The Public Services Facilities Division is requesting to upgrade the Public Works Building security camera system from the existing analog cameras to high definition Internet Protocol (IP) cameras. Along with replacing the cameras, Advanced Business Communications will also be replacing the existing coax camera cables with Ethernet cables. They will be adding additional camera locations to the lower level corridor, Motor Pool Mechanic work areas and external cameras viewing the north and south elevations. Advanced Business Communications, LLC is a sole source for these services and is the City's security and surveillance Company.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, Public Works Building's Repair and Replacement Account No. 641-4439-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Compost Site Storage Barn
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Mark Hoffman Builders, Inc. for \$44,900.00 for the replacement of the Compost Site storage barn for the Streets Section, Right of Way Division.

Justification:

On May 7, 2019, four bids were received for the construction and replacement of a storage barn at the compost site. The storage building will be 40 feet by 60 feet and replace the demolished storage building. On February 25, 2019 it was discovered after a storm that the roof had been torn off the building and the extent of the damage to the building was not repairable. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Mark Hoffman Builders, Inc. Bay City, MI	\$44,900.00
Geiersbach Construction, Inc. Freeland, MI	\$48,333.00
Gerald G Bergman, Inc. Saginaw, MI (in-city)	\$49,700.00
Beagle Construction, LLC Saginaw, MI (out-city)	\$61,277.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Composting Division's Construction Projects Account No. 226-4587-822.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: One-Ton Dump Truck Purchase
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Jorgensen Ford Sales for \$55,299.00 for an equipped 2018 Ford F350, 4X4 One-Ton Dump Truck for the Cemeteries Division.

Justification:

The Cemeteries Division has budgeted in FY 2019 to replace a 2000 Chevrolet one-ton Dump truck with over 68,000 miles scheduled for replacement in 2010. This truck is used daily by Cemeteries Division grounds keeping crews to haul trailers, equipment, and excavated materials, supporting the City's three Cemeteries, covering over 220 acres and over 2 miles of roadway. The replacement, a 2018 Ford F350, 4X4 one-ton Dump Truck with plow will also be used to plow and salt roadways and parking areas. This purchase will be made using State bid pricing per contract number 071B7700179, MiDeal Spec #4WDM-0111.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Operations Division's Vehicles Account No.101-1747-982.000 \$55,299.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase for Forestry Truck Repair Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the ratification of the emergency purchase order No. 505777 issued to Cummins Bridgeway LLC for \$22,200.00 for Grapple Truck Repair for the Streets Division.

Justification:

On April 24, 2019, an emergency purchase order was issued to Cummins Bridgeway LLC for an engine overhaul for Grapple truck No. 53-0842, a 2008 International self-loading dump truck with a Cummins engine. Cummins Bridgeway on Outer drive in Saginaw is the local sole source vendor for this manufacturer for this area. This truck is used in the daily maintenance of the City's 60,000 plus parkway trees, and also in emergency situations for storm damage, trimmings, and removals. As an emergency response vehicle, it must be maintained in a constant state of readiness and this is a necessary repair for this vehicle to remain in service. We determined the most prudent course of action was to request an emergency purchase order and immediately begin the needed repairs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000, \$22,200.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order - Vehicle Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued to various vendors by \$21,000, for a new total of \$160,000, for vehicle parts and supplies for the Garage Division.

Justification:

In FY 2019, the purchase orders listed below were issued to vendors in amounts totaling \$83,000. The City's Municipal Garage requires parts sold by these vendors for various repairs of fleet vehicles from July 1, 2018 to June 30, 2019.

In FY 2018, the Garage spent \$17,928.17 on parts from M Tech Company. In the current fiscal year we have spent \$30,918.93, leaving a balance of \$581.07. The Garage has replaced multiple parts on Sewer division's sweepers. M Tech Company is the sole source for these parts.

In FY 2018, the Garage spent \$26,500.04 on parts from Garber Chevrolet. In the current fiscal year we have spent \$16,653.91, leaving a balance of \$2,846.09. The Garage has replaced multiple parts on the Police Department, Waste Water, Maintenance and Service, and Streets Division's equipment.

In FY 2018, the Garage spent \$8,255.47 on retreaded tires from Meekhof Tire Sales. In the current fiscal year we have spent \$17,059.58, leaving a balance of \$2,940.42. The Garage has replaced multiple large tires on dump trucks due to wear. Meekhof provides recapped tires for all large vehicles used by the City of Saginaw.

In FY 2018, the Garage spent \$50,030.45 on parts from Tireman Auto Service. In the current fiscal year we have spent \$59,194.19, leaving a balance of \$8,805.81. The Garage has replaced tires on all division's equipment.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. The Garage Division's personnel obtain price quotes for parts awarding purchases to the lowest and best vendor for each item. The original blanket purchase order (PO) information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>Total Amount</u>
503747	M Tech Co	\$31,500	\$12,000	\$43,500
503741	Garber	\$19,500	\$ 2,000	\$21,500
503749	Meekhof	\$20,000	\$ 2,000	\$22,000
503771	Tire Man Auto Service	\$68,000	\$ 5,000	\$73,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$21,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Police Patrol Vehicles
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Signature Ford Lincoln for \$105,389.01 for three 2020 Police Interceptor Utility vehicles for the Police Department.

Justification:

The Saginaw Police Department will be replacing three patrol vehicles originally scheduled for replacement in 2016 and 2019. The new 2020 Ford Police Interceptor Utility Vehicles are at the Macomb County bid number 21-18, MY2020 price of \$35,129.67 each for a total of \$105,389.01. These vehicles are similar to a Ford Explorer. However, to Ford they are a different vehicle due to differences in drive train, interior, suspension, and trim that make it suitable for police operations.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division's Vehicle Account No. 101-3514-982.000 \$57,769.01, and the Department of Justice (DOJ) Fund - JAG 2019 Division's Vehicles Account No. 263-3337-982.000 \$47,620.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Consumers Energy Alternate Power Supply Agreements
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of four Agreements with Consumers Energy for \$587,071.00 to provide alternate power supplies for a period of thirty-five years for Retention Treatment Basins in the Remote Facilities Division and authorize the City Manager to execute these Agreements and any related materials.

Justification:

The Remote Facilities Division operates and maintains seven Retention Treatment Basins (RTB's) designed to treat stormwater flows in excess of the treatment capacity of the Wastewater Treatment Plant. The Plant's National Pollutant Discharge Elimination System Permit requires that all of the facilities have alternate power sources.

On March 17, 2014, the City entered into four agreements with Consumers Energy to provide this service for a five year period. In March of 2016, the City completed a feasibility study to determine if at the end of this 5 year period it would be more economical to install generators for stand-by power at all of the RTB's. Generators were determined to be the only option for the Weiss, Hancock, and 14th Street RTB's. In 2017, a generator was installed at Weiss and funds will be budgeted for the installation of generators at the 14th Street and Hancock locations.

The other four RTB's rely on an alternate electrical feed source provided by Consumers Energy. Consumers Energy has provided the City with options for a five year and a thirty-five year agreement for the four RTB's and in all cases the thirty-five year agreement is far more cost effective. Following is a comparison of the costs:

	Generator 40 year O&M	Consumers 5yr. agreement	Consumers 35yr. agreement
Emerson (715 S. Water)	\$153,000.00	\$28,466.00	\$39,960.00
Webber (45 Webber)	\$656,000.00	\$223,796.00	\$290,362.00
Fitzhugh (121 Symphony)	\$611,000.00	\$125,127.00	\$162,594.00
Salt-Fraser (910 Niagara)	\$98,000.00	\$71,085.00	\$94,155.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Operating Services Account No. 590-4835-805.000.

I have approved this agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Water Service Agreement Extension with Buena Vista Charter Township

Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend approval of an extension to the Water Service Agreement with Buena Vista Charter Township.

Justification:

The City of Saginaw and Buena Vista Charter Township executed a Water Service Agreement on September 9, 2012, to expire in 2042. Buena Vista Charter Township has since planned an expansion to its water distribution system, which is being financed by the United States Department of Agriculture, Office of Rural Development. As a condition to financing, Rural Development requires that the term of Buena Vista Charter Township's Water Service Agreement be co-extensive with the financing term of forty (40) years.

Therefore, the proposed extension will change the term of the Agreement to be a period of forty (40) years from the date on which Buena Vista Charter Township receives disbursement on its Hess Road water main construction loan with Rural Development. All other provisions of the original Water Service Agreement remain unaffected by this extension.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Urban Cooperation Agreement with Buena Vista Charter Township
Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend approval of an Urban Cooperation Agreement with Buena Vista Charter Township.

Justification:

This Agreement is a revenue sharing component of the Water Service Agreement between the two communities, which will be executed contemporaneously with this extended Agreement. The Agreement requires Buena Vista Charter Township to make payments to the City resulting from new residential, commercial, industrial and manufacturing developments within the Township. Buena Vista Charter Township has planned an expansion to its water distribution system, which is being financed by the United States Department of Agriculture Office of Rural Development. As a condition to financing, Rural Development requires that the term of Buena Vista Charter Township's Water Service Agreement be co-extensive with the financing term of forty years. The Urban Cooperation Agreement will also be for term of forty years. The required public hearing was held at the May 20, 2019 regular council meeting.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Amend the City Map by vacating the alley in Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina
Prepared by: Cassi Miller, Planning and Zoning Department

Manager's Recommendation:

I recommend the official City map be amended by vacating the alley running northwesterly and southeasterly through Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina.

Justification:

The Engineering Department has reviewed this request and stated that there are no utilities through this alley. The petition signed by all owners abutting the alley to be vacated was referred to the City Planning Commission for investigation and to report recommendations. The Planning Commission held a public hearing on April 23, 2019 and all interested parties were given the opportunity to be heard. There was no opposition to vacating the alley from anyone communicating with the City or at the public hearing. The Planning Commission found in favor of the petition to vacate the above referenced alley.

The alley runs northwesterly and southeasterly through Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina. The alley is located off Gallagher Street between South Washington Avenue and Douglass Street. It runs southeasterly from Gallagher 232 feet where it dead-ends.

The alley and surrounding property is currently zoned B-2 – General Business District. This type of zoning district is intended for a wide range of business and entertainment activities. The location along heavily trafficked South Washington, is desirable for commercial activities however, the small lot sizes are potentially hindering large developments. Vacating the partial alley in Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina will create a more desirable location for commercial development.

The City of Saginaw and the Saginaw County Land Bank Authority own and control all of the properties directly to the east of the alley, along South Washington Avenue. Vacating the alley will allow for a larger combined site with the depth needed for commercial development. This action is a strategic move to prepare this area for redevelopment.

There was no opposition to vacating the alley from anyone communicating with the City or at the public hearing. The Planning Commission found in favor of the petition to vacate the above referenced alley.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICAL CITY MAP TO VACATE A
PORTION OF AN ALLEY RUNNING NORTHWESTERLY AND
SOUTHEASTERLY THROUGH GALLAGHER'S SUBDIVISION OF LOT 11 IN
BLOCK 9 OF GALLAGHER'S PLAT OF SALINA

Laid over under Charter provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on May 20, 2019, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICAL CITY MAP TO VACATE A PORTION OF AN ALLEY RUNNING NORTHWESTERLY AND SOUTHEASTERLY THROUGH GALLAGHER'S SUBDIVISION OF LOT 11 IN BLOCK 9 OF GALLAGHER'S PLAT OF SALINA

The City of Saginaw Ordains:

Section 1. That the alley running northwesterly and southeasterly through Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina, City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there are presently no utilities located in the vacated area, however, there is hereby reserved, in the street vacated, an easement for such other public purposes as determined by the City of Saginaw, to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective June 27, 2019.

Enacted: June 17, 2019.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd Kloc
Mayor

Janet Santos, MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 17, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given

pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

2019/2020 PROPOSED BUDGET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures, and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2019-2020 budget was held on Monday, May 20, 2019, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$446,341,999 being 8.60% of \$5,189,864,346, the December 31, 2018 calendar year 2019 total Ad Valorem taxable value of property in Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2019 as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2019-2020 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:

Property Tax	\$ 3,561,029	
City Income Tax	13,795,000	
State Revenue Sharing	8,660,253	
Grants	1,289,230	
Licenses, Permits, and Fees	2,036,302	
Charges for Services & Sales	942,469	
Fines and Forfeitures	323,400	
Interest	602,035	
Rents	42,800	
Reimbursements	3,259,609	
Other Revenues	358,117	
Transfers	142,967	\$ 35,013,211

Estimated Requirements:

General Government	\$ 2,595,683	
Fiscal Services	2,968,928	
Community Public Safety - Police	12,701,124	
Community Public Safety - Fire	8,341,506	
Neighborhood Services & Inspections	1,749,182	
Public Services	3,932,211	
Other Expenditures*	2,724,577	\$ 35,013,211

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$ 5,999,636	
State Reimbursement	476,909	
Non Business Permits	45,000	
Services - Sales	4,150	
Other Revenues	85,767	
Fund Equity	1,082,650	\$ 7,694,112

Estimated Requirements:

Engineering Administration	\$ 300,605	
Street Projects	2,125,362	
Bridge Projects	348,610	
Traffic Engineering	734,126	
Street Administration	636,259	
Routine Maintenance	1,911,840	
Bridge Maintenance	70,192	
Winter Maintenance	638,913	
State Trunkline	26,699	
State Routine Maintenance	139,487	
State Winter Maintenance	286,654	
Debt Service	142,126	
Transfers	333,239	\$ 7,694,112

Local Streets Fund - 203

Means of Financing:

State Revenue	\$ 1,660,637	
Other Revenues	<u>319,081</u>	\$ 1,979,718

Estimated Requirements:

Engineering Administration	\$ 94,617	
Street Resurfacing	250,000	
Street Projects	155,000	
Traffic Engineering	247,728	
Street Administration	414,149	
Routine Maintenance	715,533	
Winter Maintenance	93,344	
Transfers	<u>9,347</u>	\$ 1,979,718

Public Safety Fund - 205

Means of Financing:

Property Taxes	<u>\$ 2,793,009</u>	\$ 2,793,009
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Estimates Requirements:

Community Public Safety - Police	\$ 1,797,326	
Community Public Safety - Fire	<u>995,683</u>	\$ 2,793,009

Rubbish Collection Fund - 226

Means of Financing:

Property Taxes	\$ (146,996)	
Services and Sales	1,000	
Charges for Service	2,211,307	
Interest and Rents	75,000	
Other Revenues	1,814,885	
Fund Equity	<u>287,304</u>	\$ 4,242,500

Rubbish Collection Fund – 226 (cont.)

Estimates Requirements:

Adminstration	\$	542,934	
Rubbish Collections		1,311,747	
Environmental Improvement		370,645	
Sanitary Landfill		444,080	
Brush Collections		186,924	
Recycling		350,652	
Composting		339,380	
Yard Waste		466,706	
Debt Service		84,755	
Transfers		144,677	\$ 4,242,500

Clean Energy Coalition - 230

Means of Financing:

Transfers	\$	40,000	\$ 40,000
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Estimated Requirements:

Clean Energy Coalition	\$	40,000	\$ 40,000
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Andersen Enrichment Center - 236

Means of Financing:

Charge for Services	\$	23,500	
Interest and Rents		51,520	
Other Revenues		13,000	\$ 88,020

Estimated Requirements:

Andersen Enrichment Center	\$	69,259	
Increase to Fund Equity		18,761	\$ 88,020

Saginaw Arts and Enrichment Commission - 237

Means of Financing:			
Donations	\$	152,000	
Interest and Rents		450	
Other Revenues		38,900	\$ 191,350
Estimated Requirements:			
Arts and Enrichment Commission	\$	191,350	\$ 191,350

Boat Launch Operations Fund - 239

Means of Financing:			
Charges for Service	\$	22,000	\$ 22,000
Estimated Requirements:			
Boat Launch Operations	\$	22,000	\$ 22,000

Brownfield Authority - 245

Means of Financing:			
Property Taxes	\$	52,906	\$ 52,906
Estimated Requirements:			
Tax Increment Payments	\$	52,906	\$ 52,906

Downtown Development Authority - 2011 - 259

Means of Financing:			
Property Taxes	\$	139,847	
Interest		150	
Other Revenues		(2,000)	
Fund Equity		9,800	
Transfers		32,500	\$ 180,297

**Downtown Development Authority - 2011 –
259 (cont.)**

Estimated Requirements:

Tax Increment Payments	\$	23,131	
Grants		32,500	
2-Mill Levy		<u>124,666</u>	\$ 180,297

Police Training Fund - 261

Means of Financing:

State Grants	\$	<u>14,000</u>	\$ 14,000
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Estimated Requirements

Police Training	\$	<u>14,000</u>	\$ 14,000
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Drug Forfeiture Fund - 264

Means of Financing:

Interests and Rents	\$	1,000	
Other Revenues		<u>65,956</u>	\$ 66,956

Estimated Requirements:

Drug Forfeitures	\$	<u>66,956</u>	\$ 66,956
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Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:

Other Revenues	\$	176,417	
Transfers		<u>24,444</u>	\$ 200,861

Estimated Requirements:

Saginaw County TAPS	\$	<u>200,861</u>	\$ 200,861
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Police Enhancing Law Enforcement Response to Victims (ELERV) Fund - 267

Means of Financing:		
Grant	\$ 25,000	\$ 25,000
Estimated Requirements:		
Police ELERV Grant	\$ 25,000	\$ 25,000

Community Development Block Grant (CDBG) Fund - 275

Means of Financing:		
Federal Grants	\$ 2,519,460	
Charge for Services	1,000	\$ 2,520,460
Estimated Requirements:		
CDBG Administration	\$ 460,733	
Special Projects	989,124	
Economic Development	35,580	
Economic Development Subgrantees	358,898	
Saginaw Economic Development Corp.	137,983	
Code Compliance	126,403	
Subgrantees	237,488	
McKinney Homeless	174,251	\$ 2,520,460

CDBG Residential Loan Fund - 276

Means of Financing:		
Federal Grants	\$ 559,437	
Interest	4,000	
Other Revenues	35,412	\$ 598,849
Estimated Requirements:		
Residential Loans	\$ 249,266	
Single Family	349,583	\$ 598,849

Home Program - 278

Means of Financing:		
Federal Grants	\$ 898,144	\$ 898,144
Estimated Requirements:		
Home Program	\$ 898,144	\$ 898,144

SEDC Revolving Loan Fund - 282

Means of Financing:		
Interest and Rents	\$ 65,000	
Other Revenues	186,500	
Use of Fund Equity	250,000	\$ 501,500
Estimated Requirements:		
SEDC	\$ 501,500	\$ 501,500

Unfunded Liability Fund - 296

Means of Financing:		
Interest	\$ 18,882	
Other Revenues	250,000	\$ 268,882
Estimated Requirements:		
Increase Fund Equity	\$ 268,882	\$ 268,882

Capital Project Fund - 401

Means of Financing:		
Transfers	\$ 474,012	\$ 474,012
Estimated Requirements:		
General Fund	\$ 335,298	
Rubbish Collection Fund	138,714	\$ 474,012

Sewer Operations and Maintenance Fund - 590

Means of Financing:

Property Taxes	\$	(31,000)	
Non Business Permits		3,000	
Services and Sales		21,778,000	
Fines and Forfeitures		81,000	
Interest and Rents		551,500	
Other Revenues		115,813	
Retained Earnings		3,045,238	\$ 25,543,551

Estimated Requirements:

Sewer Administration	\$	1,332,176	
Engineering Administration		333,152	
Process Control Systems		569,798	
Meter Maintenance and Services		679,116	
Maintenance and Services		3,746,856	
Catch Basin Cleaning		448,754	
Treatment and Pumping		8,803,561	
Sewer Asset Management		308,121	
Remote Facilities		2,317,525	
Sewer Surplus		4,357,750	
Debt Service		2,064,929	
Customer Accounting		534,763	
Transfers		47,050	\$ 25,543,551

Water Operations and Maintenance Fund - 591

Means of Financing:

Property Taxes	\$	(40,000)	
State Grants		1,000,000	
Services - Sales		21,720,771	
Interest and Rents		240,000	
Other Revenues		3,900,000	
Retained Earnings		2,508,578	\$ 29,329,349

Water Operations and Maintenance Fund – 591 (cont.)

Estimated Requirements:

Cross Connections	\$	61,183	
Water Administration		1,148,806	
Engineering Administration		558,723	
Process Control Systems		577,216	
Meter Maintenance and Services		690,806	
Maintenance and Services		3,703,739	
Lead & Copper Replacement		1,272,771	
Treatment and Pumping		7,779,776	
Water Asset Management		349,616	
Raw Water		1,392,604	
Water Surplus		3,986,500	
Water Bond Construction		3,900,000	
Debt Service		3,235,270	
Customer Accounting		548,662	
Transfers		123,677	\$ 29,329,349

Public Works Building Fund - 641

Means of Financing:

Services and Sales	\$	502,471	\$ 502,471
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Estimated Requirements:

Public Works Building	\$	502,471	\$ 502,471
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Technical Services - Geographical Information Systems Fund - 650

Means of Financing:

Charge for Services	\$	310,442	\$ 310,442
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Estimated Requirements:

Geographical Information Systems	\$	310,442	\$ 310,442
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Technical Services - Information Services Fund - 658

Means of Financing:		
Charge for Services	\$ 1,529,062	
Sale of Property	<u>2,000</u>	\$ 1,531,062
Estimated Requirements:		
Information Services	<u>\$ 1,531,062</u>	\$ 1,531,062

Radio Operations Fund - 660

Means of Financing:		
Interest	\$ 500	
Charge for Services	<u>166,844</u>	\$ 167,344
Estimated Requirements:		
Radio Operations	<u>\$ 167,344</u>	\$ 167,344

Motor Pool Operations Fund - 661

Means of Financing:		
Charge for Services	\$ 2,391,225	
Other Revenues	<u>11,400</u>	\$ 2,402,625
Estimated Requirements:		
Garage - Administration	\$ 1,117,986	
Garage - Operations	<u>1,284,639</u>	\$ 2,402,625

Self-Insurance Fund - 677

Means of Financing:		
Charge for Services	\$ 1,262,002	
Interest	<u>893</u>	\$ 1,262,895
Estimated Requirements:		
Self-Insurance	<u>\$ 1,262,895</u>	\$ 1,262,895

Workers Compensation Fund - 678

Means of Financing:		
Charge for Services	\$ 1,295,910	\$ 1,295,910
Estimated Requirements:		
Workers Compensation Administration	\$ 1,050,048	
Self-Insurance	245,862	\$ 1,295,910

Forest Lawn Cemetery Fund - 711

Means of Financing:		
Charge for Services	\$ 29,674	\$ 29,674
Estimated Requirements:		
Increase in Fund Equity	\$ 29,674	\$ 29,674

Oakwood Cemetery Fund - 712

Means of Financing:		
Charge for Services	\$ 5,236	\$ 5,236
Estimated Requirements:		
Increase in Fund Equity	\$ 5,236	\$ 5,236

TOTAL GENERAL FUNDS AND OTHER FUNDS \$120,246,346

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby a 7.5000 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 7.3830 mills

on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2019; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$210.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2019 without additional charge up to and including July 31, 2019 provided that after said thirty-first day of July, 2019 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2020 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%
To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2019-2020 General Fund Budget be automatically amended on July 1, 2019 to re-appropriate encumbrances outstanding and reserved at June 30, 2019, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2019-2020 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2019-2020 Budget.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

2019/2020 PUBLIC SAFETY MILLAGE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS: the proposal to further authorize the Council to create a special assessment district with a millage rate not to exceed seven and one-half (7.5000) mills was approved by voters at an election held on November 2014; and

WHEREAS: a public hearing shall be held on May 20, 2019, on the estimate for funding the special assessment district for 2020 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that the District shall be the entire City of Saginaw and that seven and one-half (7.5000) mills on the taxable value of all real property in the district is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

**APPROVING THE REQUEST OF THE DOWNTOWN DEVELOPMENT
AUTHORITY TO LEVY A 2 MILL TAX ON ALL REAL AND TANGIBLE
PERSONAL PROPERTY NOT EXEMPT BY LAW AND AS FINALLY
EQUALIZED IN THE DOWNTOWN DEVELOPMENT DISTRICT FOR
FISCAL YEAR 2020**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Michigan's Downtown Development Authority Act, being Public Act 197 of 1975, as amended, authorizes the Saginaw Downtown Development Authority to levy not more than two mills of tax on the real and tangible personal property not exempt by law and as finally equalized in the Downtown District, which is also sometimes referred to as the Downtown Development Authority District; and

WHEREAS: The Saginaw Downtown Development Authority, at a regular meeting of its board on March 28, 2017, found and determined that the levying of such tax is necessary to carry out the purposes for which it was created, including to correct and prevent deterioration in the Downtown District and promote economic growth therein; and

WHEREAS: The Saginaw Downtown Development Authority had held an informational public meeting on March 14, 2017, pursuant to notice requesting input from property owners within the Downtown District, and all affected individuals were provided the opportunity to speak in support of or objection to the levying of such a tax; and

WHEREAS: The Council for the City of Saginaw approves the levying of such a tax to halt property value deterioration and increase property valuation where possible in the Downtown District and to eliminate the causes of that deterioration and to promote economic growth.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw approves the levy of a 2 mill ad valorem tax on all real and tangible personal property not exempt by law and as finally equalized in the Downtown District.

BE IT FURTHER RESOLVED, that all officials and employees of the Saginaw Downtown Development Authority and the City of Saginaw are hereby directed and authorized to take whatever action is necessary and proper to levy the 2 mills for fiscal year 2020.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 911 VETERANS MEMORIAL PARKWAY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 911 Veterans Memorial Parkway, parcel #21-0875D50400, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has been notified by certified mail that a public hearing will be conducted on May 20, 2019, in accordance with P.A. 146 of 2000.

NOW THEREFORE BE IT RESOLVED, that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

911 Veterans Memorial Parkway

Assessor's File #: 21-0875D50400

LOTS 504 & 505 EXC THAT PART LYING S OF W'LY EXTENSION OF N LINE OF LOT 506, EDDY URBAN RENEWAL REPLAT NO. 3 ALSO ACT 198 21-9060 REAL, 21-9550 PERS EXPIRES 2007

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk