



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
March 4, 2019
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. 2019-2020 Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the February 18, 2019 special meeting and regular council meeting minutes.
2. Approve the amendment of the City Fees and Rates Schedule for various departments and divisions.
3. Approve the amendments to the FY 2019 Approved Budget to recognize changes that have occurred during the February period.
4. Approve the Memorandum of Understanding with Kochville Township for \$58,360.60 for water connections for various properties.
5. Approve to increase the blanket purchase orders to various vendors by \$22,000, for a new total of \$61,000, for vehicle parts and supplies for the Garage Division.
6. Approve the purchase with MTF Equipment Sales, Inc. for \$5,374 for hose reel systems for the Motor Pool Division.
7. Approve the purchase with Hoffman's Power Equipment for \$42,331.23 for three Toro Z- Master mowers for the Water Treatment Plant.

8. Approve the purchase with Tri County Equipment for \$17,938 for two 2019 John Deere TX Gator Utility vehicles for the Water Treatment and Cemeteries Divisions.
9. Approve the purchase with Compass Minerals America, Inc. for \$134,540 for road salt for the Streets Section, Right of Way Division.
10. Approve the contract with Wobig Construction Co. for \$80,272 for the 2019 ADA Sidewalk Ramp Installation Project for the Engineering Section, Right of Way Division.
11. Approve the contract with American Pavements, Inc. for \$211,077 for the Cape Seal Project for the Engineering Section, Right of Way Division.
12. Approve the contract with C.A. Hull Co., Inc. for \$77,900 for the Holland Avenue Bridge Hand Hole Reconditioning & Replacement Project for the Engineering Section, Right of Way Division.
13. Approve the contract with D.F. Best Company, Inc. for \$2,450,000 for the Saginaw Wastewater Plant Electrical Upgrades for the Wastewater Treatment Plant.
14. Approve the purchase with Innovative Exteriors, Inc. for \$12,950 for the replacement of a roof for the Remote Facilities Division.
15. Approve the purchase with Great Lakes Power Service for \$14,995 for the cleaning, inspection and testing of switchgear for the Remote Facilities Division.
16. Approve the agreement with Duperon Corporation for \$49,000 for an automated cleaning mechanism for the Salt-Fraser Retention and Treatment Basin.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve Council reappointment of Darlean Carpenter to the Human Planning Commission with a term to expire January 31, 2021.

ORDINANCE INTRODUCTION:

1. An Ordinance to amend §14.36, "Preference for Local Bidders," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

1. An ordinance to amend §92.08, "Pyrotechnics," of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-204.

2. An ordinance to amend §12.035, "Planning Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

RESOLUTIONS:

1. Approve the HOME Program Submission Program for 2019-2020.
2. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2019-2020.
3. Approve the Community Development Block Grant Program Submission Program Year for 2019-2020.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



CITY COUNCIL PUBLIC HEARING NOTICE

Funding Recommendations for Fiscal Year 2019-2020 CDBG, HOME and ESG Programs.

**In compliance with requirements of Public Act 267 of 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a public hearing for Monday, March 4, 2019, at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the funding recommendation for fiscal year 2019-2020 for CDBG, HOME and ESG programs. All interested parties are invited to attend and provide input.

Leticia C. Trevino
Block Grant Specialist
(989) 759-1551

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: _____

Posted By: _____

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, FEBRUARY 18, 2019 AT 5:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PLEDGE OF ALLEGIANCE

Mayor Kloc led the pledge of allegiance of the United States of America.

Mayor Kloc announced that according to Section 9, "Committee of the Whole," of the Council Rules of Order, it states in part, "the presiding officer shall name a chairman to preside therein." Mayor Kloc stated that he would chair the Committee of the Whole and Council consent was given.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Mayor Floyd Kloc: 9. Council Members absent: 0.

Mayor Kloc announced that the purpose of the Committee of the Whole meeting is to review Ordinance §151.110 – 151.116, regarding the Unoccupied property registry.

City Manager stated that City staff has worked on amendments to the ordinance to clarify certain language and to expand some areas.

Council Member Boensch informed the Council on the creation of the ordinance as a result of the public's concern of blight, crime, and arson within the community. The ordinance has been a beneficial tool that provides information of a local agent or controller for the property.

City Attorney Amy Lusk explained the proposed amendments. Discussion was held. Manager Morales, Attorney Lusk and City staff answered questions from the Council.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Scherzer to adjourn the Committee of the Whole session at 6:02 p.m.

Janet Santos, MMC
City Clerk

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A SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 18, 2019, AT 6:05 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

PUBLIC INPUT

No members of the public addressed the Council.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Moore, seconded by Council Member Bryant to enter into a closed session to discuss pending litigation in two Johnson cases per MCL 15.268(e), and for a strategy session connected with the negotiations of collective bargaining agreements. Mayor Kloc asked Clerk Santos to conduct a roll call vote.

Ayes: Scherzer, Boensch, Moore, Forbes, Bryant, Balls, Ostash, Milne, Kloc

Nays: None

Absent: None

Motion approved.

Council entered a closed session at 6:05 p.m.

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to return to regular session at 6:44 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Milne, seconded by Council Member Boensch to approve recommendation of legal counsel regarding pending litigation in the Johnson cases as discussed in closed session. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Scherzer to adjourn the meeting at 6:45 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 18, 2019, AT 6:55 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Milne offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced that Council Communication for consent agenda item #13 had been revised with a change to the vendor from Interstate Gas Supply, Inc. to Constellation NewEnergy – Gas Division, LLC.

Mayor Pro Tem Moore presented a proclamation recognizing Leola Wilson for her years of service as president of the Saginaw NAACP. Ms. Wilson expressed her gratitude and stated that it was a privilege to serve the NAACP - Saginaw Branch for so many years.

Mayor Kloc presented a Proclamation recognizing the 80th anniversary of Family First Credit Union. Ms. Fran Gibelyou thanked the Council on behalf of the Family First Credit Union.

PUBLIC HEARINGS

Clerk Santos announced the public hearing for the 2019 Single Lot Special Assessments (SLSA). Mayor Kloc called for public comments. The following persons presented their objections to Council: Willie Shaw Jr., Eddie Peques, Sylvia Mason, Frank Randle, Betty Scott, Sharon Bennett, Linda Suggs, and Gary Beckert.

Mayor Kloc called for public comments two more times. There were no additional comments.

Moved by Council Member Scherzer, seconded by Council member Balls to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

No members of the Public addressed the Council.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Scherzer, Moore, Boensch, Bryant, Forbes, Ostash, Balls, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided information updates on various meetings, events and city projects.

CONSENT AGENDA:

1. Approve the February 4, 2019 special meeting and regular council meeting minutes.

2. Approve Petition #18-15 from the Saginaw County Community Mental Health Authority to erect a banner in the 500 Block of Court Street and the 300 block of South Michigan from May 20 to June 14, 2019 to promote the "Healthy Connections Event."
3. Receive and file the letter from Jamie Forbes regarding Disclosure of Pecuniary Interest in the STARS potential funding from the Community Development Block Grant.
4. Approve the Professional Services Agreement with Dickinson Wright, PLLC for \$5,000 for financial advisory and bond counsel services in connection with the installment purchase agreement with Huntington Public Capital Corporation.
5. Approve the donation of a police canine at no cost to the Saginaw Police Department from the Saginaw Valley Police Canine Association. Further, approve that the retiring canine, Canjo be donated to his handler, Douglas Stacer.
6. Approve the grant agreement and award from the National Association of VOCA Assistance Administrators in the amount of \$3,840 to assist the Saginaw Police Department with costs to participate in the 2019 National Crime Victims' Rights Week, April 7-13, 2019. Further, approve a budget adjustment for FY 2019 to recognize these funds.
7. Approve the purchase with Environmental Systems Research Institute for \$39,000 for an enterprise GIS software solution.
8. Approve the amendment to the Purchase and Development Agreement with Ann Arbor Builders, Inc. for 633 S. Washington Avenue.
9. Approve the Purchase Agreement with TOPAZ Properties, L.L.C. for the purchase of real estate properties.
10. Approve the purchase with AIS Construction Equipment for \$6,275.70 for a Grundomat 75P Horizontal Boring Tool for the Maintenance and Service Division.
11. Approve the purchase with Gerald Bergman, Inc. for \$18,560 for the replacement of the East and West entrance doors and frames at City Hall.
12. Approve the purchase with Dover and Company for an amount not to exceed \$5,000 annually for FY 2019 and for FY 2020 for overhead door maintenance service for City Hall and the Public Services Building.
13. Approve the contract agreement with Constellation NewEnergy – Gas Division, LLC to provide natural gas to 45 service accounts for City facilities utilizing natural gas at set fixed rates through March 31, 2022.
14. Approve the purchase with Thomas Scientific for \$7,208.90 for a muffle furnace for the Wastewater Treatment Division.
15. Approve the purchase with Arizona Heating & Air Conditioning for \$2,500 for the replacement of the furnace for the Japanese Cultural Center.

Moved by Council Member Balls, seconded by Council Member Bryant to approve consent agenda items 1 through 6, and 8 through 15, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Mayor Pro Tem Moore to approve consent agenda items 7, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

No reports were given.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Boensch, seconded by Council Member Bryant to appoint Deanna Virciglio to the Board of Appeals on Zoning with a term to expire December 31, 2021. 9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to introduce an ordinance to amend §92.08, "Pyrotechnics," of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance is laid over under Charter provision.

Moved by Council Member Boensch, seconded by Mayor Pro Tem Moore to introduce an ordinance to amend §12.035, "Planning Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance is laid over under Charter provision.

RESOLUTIONS

Moved by Council Member Milne, seconded by Council Member Boensch to adopt the resolution authorizing Installment Purchase Contracts for vehicles. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Bryant, seconded by Council Member Forbes to adjourn the meeting at 8:19 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, MMC
City Clerk

From: Tim Morales, City Manager
Subject: City Fees and Rates Schedule
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of an amendment to the City Fees and Rates Schedule amending fees and rates for various Departments and Divisions.

Justification:

On August 27, 2018, City Council approved the City Fees and Rates Schedule. City ordinance contains the language "the fee shall be established by Council and available in the Office of the City Clerk." The City Council has the authority to establish fees and rates by amending the City Fees and Rates Schedule as necessary for the operation of City business.

City staff has reviewed and compared current fees for their applicable area. This review reflects that several fees do not sufficiently cover the administrative costs and has not for several years. Therefore, fee amendments are listed on the following pages.

The amended fees will have immediate effect. The City Fees and Rates Schedule will be maintained by and on file at the City Clerk's Office, available at all Departments, and posted on the City website.

Council Action:

Motion to approve the recommendation of the City Manager.

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Water			
	Deposit	not less than \$150.00	
	Activation	\$20.00	
	Delinquent Service		52.00
	Charge for Premises within City		
	Readiness-to-serve monthly charge:		
	<u>Meter size - in inches</u>		
	5/8	\$5.61	
	3/4	\$6.07	
	1	\$7.00	
	1 & 1/2	\$9.33	
	2	\$12.12	
	3	\$18.63	
	4	\$27.94	
	6	\$51.21	
	8	\$79.13	
	10	\$117.05	
	Commodity Charge:		
	Usage per month per 1,000 gallons	\$3.62	
	Unmetered Fire Connections:		
	<u>Connection size - in inches</u>		
	4 or smaller	\$19.92	
	6	\$33.20	
	8	\$53.13	
	10	\$76.37	
	12	\$142.77	
	* Water used for any other purpose shall be metered separately and charged at the rate of \$2.84 per 1,000 gallons		
	Charge for premises outside City		
	Readiness-to-serve monthly charge:		
	<u>Meter size - in inches</u>		
	5/8	\$5.69	
	3/4	\$8.53	
	1	\$16.67	
	1 & 1/2	\$33.33	
	2	\$56.67	

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE	
Traffic Regulations				
	Impound Release - plus accrued charges	\$75.00		
	Weight of Vehicles on Bridges - per pound			
	over 1,000 lbs when excess is under 2,000 lbs	\$0.02		
	over 2,000 lbs when excess is under 3,000 lbs	\$0.04		
	over 3,000 lbs when excess is under 4,000 lbs	\$0.06		
	over 4,000 lbs when excess is under 5,000 lbs	\$0.08		
	Weight of Vehicles on Bridges	over 5,000 lbs excess	\$500.00	
Parking Regulations				
Parking Ramp 1 - Lot 9 - Rates				
Monthly Parking		\$36.00		
Weekly - 7 consecutive days		\$15.00		
Daily or convention pass		\$5.00		
Parking Ramp 3 - Lot 33 - Rates				
Hourly Parking	Maximum Period	Monthly & Weekly Parking	Weekly Rate - 7 consecutive days	Monthly Rate
Free Parking	2 hours	Yes	\$15.00	\$25.00
	Release of Vehicle from City Parking Ramp/Lot after hours	\$98.00		
	Permit Reactivation - payment not received by 15th day	\$20.00		
	Replacement Permit	\$5.00		
Parking Violations				
	Overtime	\$15.00	30.00	
	Designated handicapped space	\$150.00		
	All other Parking Violations	\$25.00	30.00	
Late Fees				
	Overtime	\$15.00		
	Designated handicapped space	\$50.00		
	All other Parking Violations	\$25.00	15.00	
	Collection Agency Administrative Fee	30% of balance		

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION		FEE	NEW FEE
Cemeteries				
	Lots Permitting Upright Markers and Monuments	per space	900.00	1,100.00
	Upgrade from Flush to Upright	per space		285.00
Flush Marker Sections				
	Single Grave	per space	800.00	1,000.00
	Child Grave	per space	400.00	
	Infant Grave	per space	300.00	
	Cremains Grave	per space	400.00	500.00
	Veterans Grave (Resident of Saginaw City)	per space	50.00	100.00
	Indigent Grave (Resident of City)	per space	50.00	425.00
	Must pay the remaining price of \$575 for a flush grave before being able to place a marker			
	Right of Second Burial		425.00	500.00
	Cremains Grave Section 18	per space	425.00	500.00
Internment Charges				
	Opening and Closing (Vault Setting Included) with Optional Use of Chapel			
	Adult (Grave opening in excess of 60 inches)		825.00	1,000.00
	Indigent (Adults buried at public expense)		825.00	1,000.00
	Veteran (Grave opening in excess of 60 inches)		825.00	1,000.00
	Child (Grave opening less than 36 inches w/out vault)		250.00	
	Child (Grave opening less than 36 inches)		350.00	
	Infant (Grave opening less than 36 inches)		325.00	
	Complete Internment Services at a Private Vault	minimum	500.00	
	Internment or Entombment of Cremains		325.00	400.00
	Vault Setting Only		125.00	
	*Opening & Closing only will be prices above minus Vault Setting Fee			
Graveside Services - Additional Charge				
	Use of Tent and Full Graveside Trim		300.00	
Weekday and Saturday Burials - Additional Charge				
	Monday - Friday Burial after 3:00 pm	per hour	200.00	
	Saturday Burial before 12:00 pm		400.00	
	Saturday Additional Fee after 12:00 pm	per hour	200.00	
	Minimum 1 hour deposit required in addition			
Holiday Burials - Additional Charge				
	Holiday Burials before 12:00 pm		500.00	
	Holiday Additional Fee after 12:00 pm	per hour	100.00	200.00
	Minimum 1 hour deposit required in addition			

Holidays include: Dr. Martin Luther King's Birthday, Good Friday, Veteran's Day, Friday after Thanksgiving Day, and Christmas Eve

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Cemeteries			
	Burials not performed on Holidays: New Year's Day, Memorial Day, July 4th, Day, Thanksgiving Day, and Christmas Day	Labor	
	<u>Late Funeral Orders - Additional Charge</u>		
	Less than 24 hours notice	\$100.00	
	<u>Disinterment Charges</u>		
	Disinterment with Reinternment in a City of Saginaw Cemetery		
	Adult	\$1,875.00	
	Child	\$745.00	
	Infant	\$550.00	
	Cremains	\$375.00	
	Disinterment for transfer to another Cemetery		
	Adult	\$1,375.00	
	Child	\$700.00	
	Infant	\$450.00	
	Cremains	\$325.00	
	<u>Miscellaneous Service Charges:</u>		
	Marker and Monument Installation Charges		
	Marker and Monument Installation	per Square Inch	\$0.55 0.70
	Minimum Charge (2' x 1' or less)	\$165.00	210.00
	Marker and Monument Resetting Charges		
	Flush Marker - minimum charge	\$60.00	
	Upright Marker - minimum charge	\$85.00	
	Monuments - minimum charge	\$115.00	
	Burial Rights Transfer Fee	\$50.00	
	Work Permit	\$10.00	
	Install Vase	\$10.00	
	Marker and Monument Cleaning Charges		
	Marker Cleaning - Single Flush Granite	\$45.00	
	Marker Cleaning - Double Upright Granite	\$70.00	
	Monuments - minimum charge	\$100.00	

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
City Clerk			
Licenses and Registrations			
<i>*annual fee unless otherwise indicated and not inclusive of inspection fees</i>			
Boiler Operator		\$50.00	
Building Wrecker		\$101.00	125.00
Dance School		\$161.00	170.00
Dog Registration - one time fee		\$20.00	25.00
	additional signs	\$10.00	
Dry Cleaning Establishments		\$115.00	125.00
Dry Cleaning Pick-Up Station		\$70.00	80.00
Encroachment Permit	Class I	\$25.00	35.00
	Class II	\$50.00	75.00
Food Vendor		\$17.00	25.00
Gasoline Service Station		\$124.00	150.00
General Business	0 - 2,500 sq ft	\$50.00	75.00
	2,501 - 9,999 sq ft	\$100.00	125.00
	10,000 + sq ft	\$150.00	175.00
House Mover/House Raiser * bond required		\$59.00	75.00
Junk & Scrap Metal Dealer		\$196.00	200.00
Liquor License - one time fee	New and/or transfer	\$345.00	350.00
Non-Owner Occupied Dwelling	1 - 2 Units	\$75.00	
	per Unit fee for 3 and above	\$10.00	
Outdoor Theater		\$82.00	90.00
Pawnbroker * bond required		\$500.00	
	per transaction fee	\$2.00	
Peddler / Hawker			50.00
Precious Items Dealer * bond required		\$50.00	
	per transaction fee	\$2.00	
Public Dance Hall		\$278.00	300.00
Second Hand Dealer * bond required		\$50.00	
	per transaction fee	\$2.00	
Special Dance Hall		\$293.00	325.00
Special Event Vendor Sponsor		\$50.00	
Tent Permit	120 - 500 sq ft	\$52.00	
	each addition 500 sq ft	\$12.00	
Theater		\$154.00	165.00
Transient Merchant		\$25.00	50.00
Unoccupied Property		\$150.00	

City of Saginaw Fee Schedule

DEPT	DESCRIPTION	FEE	NEW FEE
Building			
	Building Permit & Inspection Fees:		
	Total Valuation of Work		
	\$1.00 to \$1,000.00	\$50.00	75.00
	\$1,001.00 to \$10,000.00	\$50.00	75.00
	for first \$1,000 value	\$13.00	
	for each additional \$1,000 value		
	\$10,001.00 to \$25,000.00	180.00	201.00
	for the first \$10,000 value	14.00	
	for each additional \$1,000 value		
	\$25,001.00 to \$50,000.00	\$390.00	426.00
	for first \$25,000 value	\$100.00	
	for each additional \$1,000 value		
	\$50,001.00 to \$100,000.00	\$640.00	701.00
	for first \$50,000 value	\$7.00	
	for each additional \$1,000 value		
	\$100,001.00 to \$500,000.00	\$990.00	1,101.00
	for first \$100,000 value	\$5.00	
	for each additional \$1,000 value		
	\$500,001.00 to \$1,000,000.00	\$2,990.00	3,501.00
	for first \$500,000 value	\$4.00	
	for each additional \$1,000 value		
	\$1,000,000.00 and up	\$4,990.00	6,001.00
	for first \$1,000,000 value	\$3.00	
	for each additional \$1,000 value		
	Inspections outside normal business hours - min 1 hr	\$60 per hr	75.00/hr
	Reinspection/Inspection for no specifically indicated fee - min 1 hr	\$60 per hr	75.00/hr
	Refundable reinspection fee	\$60.00	100.00
	Plumbing Permit and Inspection Fees:		
	Base fee	\$50.00	75.00
	Fixtures	\$10.00	12.00
	Building Sewer	\$15.00	20.00
	Rainwater System per drain	\$10.00	15.00
	Cesspool - where permitted	\$25.00	50.00
	Private sewage disposal system	\$40.00	100.00
	Water heater	\$10.00	15.00
	Gas piping system - each outlet	\$6.00	9.00
	Industrial waste interceptor	\$20.00	30.00
	Water piping (install, repair, replace)	\$10.00	40.00
	Drain/vent piping - each fixture	\$10.00	12.00
	Lawn sprinkler system	\$20.00	25.00
	Atmospheric vacuum breaker 1-5	\$10.00	15.00
	each additional	\$5.00	7.00

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Building			
	Plumbing Permit and Inspection Fees:		
	Backflow protective device		
	2" diameter and less, each	\$10.00	15.00
	over 2" diameter, each	\$15.00	20.00
	License Registration	\$15.00	
	Refundable Reinspection fee	\$60.00	100.00
	Electrical Permit and Inspection Fees:		
	Base fee	\$50.00	75.00
	Services		
	0-200 amps	\$12.00	20.00
	201-600 amps	\$20.00	28.00
	601-800 amps	\$24.00	32.00
	801-1200 amps	\$25.00	33.00
	over 1200 amps	\$50.00	75.00
	Circuits per each circuit	\$5.00	6.00
	Lighting Fixtures, per 25	\$6.00	15.00
	Heating Equipment (excludes circuit fee)	\$7.00	10.00
	Power Outlet	\$7.00	10.00
	Dishwasher, Disposal, Range Hood	\$5.00	13.00
	Feeders or Bus Duct, per 50' each		
	0-60 amps	\$7.00	15.00
	61-100 amps	\$10.00	18.00
	Signs per unit	\$10.00	25.00
	Signs per letter	\$15.00	15.00
	Signs Neon, per 25'	\$20.00	30.00
	Refundable Reinspection Fee	\$60.00	100.00

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Building			
	Mechanical Permit and Inspection Fees:		
	Base fee	\$50.00	75.00
	Furnace	\$50.00	65.00
	Unit Heater	\$15.00	20.00
	Mechanical Permit and Inspection Fees:		
	<u>Total Valuation of Work</u>		
	Appliance Vent	\$15.00	20.00
	Repairs	\$15.00	20.00
	Boilers, Compressors, Absorption		
	0-30 HP (105.5kW)	\$30.00	35.00
	Over 30 HP to 50 HP (176kW)	\$50.00	55.00
	Over 50 HP	\$80.00	85.00
	Air Handler		
	0-10,000 cu. ft. per minute	\$20.00	30.00
	Exceeding 10,000 cu. ft. per minute	\$50.00	60.00
	Evaporator Cooler	\$30.00	50.00
	Ventilation or Exhaust Fan		
	Single Duct	\$5.00	8.00
	Free Standing System	\$10.00	15.00
	Hood	\$10.00	20.00
	Domestic Incinerator	\$15.00	20.00
	Commercial / Industrial Incinerator	\$50.00	65.00
	Gas Piping first 4 outlets	\$10.00	15.00
	each additional	\$5.00	5.00
	Solid Fuel equipment or Gas Burning		
	Fireplace	\$30.00	40.00
	Air Conditioning split system	\$30.00	40.00
	Heat Pumps -complete residential	\$30.00	40.00
	Humidifiers	\$10.00	15.00
	Piping (minimum \$25.00)	.10 per foot	.15/ft
	Heat Pumps - commercial (piping not included)	\$20.00	40.00
	Heat Recovery units	\$10.00	15.00
	VAV Boxes	\$10.00	15.00
	Unit Ventilators	\$10.00	15.00

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Building			
	Fire Suppression / Protection (minumum \$20.00)	\$.75 per head	1.00
	Refrigeration split system	\$30.00	50.00
	Chiller	\$30.00	50.00
	Cooling Towers	\$30.00	50.00
	Registration fee	\$15.00	15.00
	Water Heater	\$10.00	15.00
	Refundable Reinspection Fee	\$60.00	100.00

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE	NEW FEE
Zoning			
<u>Subdivision of Land</u>			
	1-25 Lots	\$30.00	
	26-50 Lots	\$30.00 plus \$1.00 for each lot in excess of 25 lots	
	51-100 Lots	\$55.00 plus \$.80 for each lot in excess of 50 lots	
	101-200 Lots	\$95.00 plus \$.50 for each lot in excess of 100 lots	
	Over 200 Lots	\$145.00 plus \$.30 for each lot in excess of 200 lots	
<u>Site Plan Review</u>			
	Commercial or Industrial Project less than 1 acre	250.00	400.00
	Commercial or Industrial Project exceeding 1 acre - for first acre	400.00	600.00
	addition fee per acre	40.00	50.00
	Apartment, Townhouse, Mobile Home Park, or other Multiple Development	400.00	600.00
	for EACH additional unit	5.00	10.00
	Other types of non-residential projects	Base Fee 250.00	400.00
	for EACH additional acre	10.00	
	Planned Developments	Base Fee 500.00	1,000.00
	for EACH unit	5.00	
	Fee for review of Revised Site Plans	One half (1/2) original fee	
	Special Land Use Request	300.00	450.00
	Rezoning Petition fee	300.00	450.00
	Interpretation	150.00	200.00
<u>Board of Appeals on Zoning</u>			
	Variance or Interpretation of Zoning		
	District Boundaries fee	250.00	400.00
	Variance Involving Owner (Occupied		
	Single-Family dwellings	35.00	75.00
	Special Meeting requested by Developer		
	or Petitioner before City Council, City		
	Planning Commission, or Board of		
	Appeals on Zoning	300.00	500.00

City of Saginaw Fee Schedule

DEPT	DESCRIPTION	FEE
Miscellaneous		
Alarms		
	Alarm Permit	\$50.00
	Late fee - failure to register within 30 days	\$25.00
	False Alarm Response Fee 2nd occurrence	\$50.00
	3rd occurrence	\$75.00
	4th and each subsequent occurrence	\$100.00
	Penalty for response to unregistered alarm	\$100.00
Boat Launch		
	Annual Boat Launch Pass	\$35.00
	Daily Boat Launch Fee	\$7.00
	Daily Boat Launch Parking	\$2.00
Income Tax		
	Payment Plan Processing	\$15.00
	Non Sufficient Funds	\$35.00
Capturing Districts		
	<u>Brownfield Redevelopment Authority Application</u>	
	Less than \$1 Million	
	\$1 Million - \$10 Million	
	Over \$10 Million	
Abatements		
	Industrial Facilities Tax Exemption Application (IFTE)	
Special Acts		
	Neighborhood Enterprise Zone Application (NEZ)	
	Obsolete Rehabilitation Property Act Application (OPRA)	
Special Assessment Interest		
Rubbish		

From: Timothy Morales, City Manager
Subject: February Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2018/2019 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of February.

Justification:

The 2018/2019 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2019 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for February, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$195,153, from \$35,521,384 to \$35,716,537.

- A budget adjustment should be completed to recognize revenues in the amount of \$13,253 for the various reimbursement to the Police Department. Revenues will be recognized in the General Fund Revenue, Reimbursement – Police Department Account No. 101-0000-676.020. To offset the increase in revenues will be the same increase the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No. 101-3512-823.003 in the amount of \$10,398 and in the Travel, Meals, and Lodging Account No. 101-3512-860.001 in the amount of \$2,855.
- A budget adjustment should be completed to recognize revenues in the amount of \$14,061 for the sale of property for the Police Department. Revenues will be recognized in the General Fund Revenue, Sale of Property - Police Account No. 101-0000-673.007. To offset the increase in revenues will be the same increase the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Vehicles Account No. 101-3514-982.000.
- A budget adjustment should be completed to recognize a \$254 reimbursement from the Department of Justice Bullet Proof Vest Grant. Revenues will be recognized in the General Fund Revenue, Other Federal Grants Account No. 101-0000-501.027. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Clothing Supplies Account No. 101-3514-728.000.

- In FY 2019, the City completed the close out of the LDFA districts and refunded captured taxes to the appropriate taxing entities. In addition, city administration reconciled the remaining Brownfield districts and repaid all taxing entities. This adjustment reflects the reconciliation of Brownfield Plan No. 7 – Saginaw Limited Development. Therefore, the General Fund Revenues, Refund of Capture Account No. 101-0000-402.002 should be increased \$6,587. To offset this amount to revenues will be increase to the Other General Fund, Increase to Fund Equity Account No. 101-8559-989.001 by the same.
- As outlined in the 2018/2019 Approved Budget, the city entered into an installment contract agreement for the purchase of vehicles for Community Public Safety and the Department of Neighborhood Services and Inspections. As such with the approval of the installment contract on February 18, 2019, the General Fund Revenues, Installment Contract Proceeds Account No. 101-0000-671.004 will be increased from \$359,528 to \$506,640, which is a \$147,112 increase. To offset this increase in revenues will be increases to Community Public Safety – Police, Police Building Maintenance Division, Vehicle Account No. 101-3514-982.000 in the amount of \$51,552 and Professional Services Account No. 101-3514-801.000 in the amount of \$1,814, Community Public Safety – Fire, Fire Apparatus Operations and Maintenance Division, Vehicle Account No. 101-3554-982.000 in the amount of \$47,377 and Professional Services Account No. 101-3554-801.000 in the amount of \$1,667, and in the Department of Neighborhood Services and Inspections, Inspections Division, Vehicle Account No. 101-3865-982.000 in the amount of \$43,183 and Professional Services Account No. 101-3865-801.000 in the amount of \$1,519.
- In late September, the City of Saginaw received its final Community Development Block Grant funding amounts, as such, this budget adjustment recognizes the difference of the actual sub-recipient funds for Community Policing. Therefore, the General Fund Revenues, Operating Transfer-In – CDBG should be increased by \$8,001. To offset this increase will be the same increase to the Community Public Safety – Police, Community Policing Division, Salaries Account No. 101-3516-702.000.
- Finally, a budget adjustment is required to recognize other unanticipated revenues. This adjustment should reflect an increase to the General Fund Revenue, State Fire Protection dollars, Account No. 101-0000-574.009 in the amount of \$7,485. To offset this increase will be a reduction to the General Fund Revenue, Fireworks Delegation Fees Account No. 101-0000-574.010 in the amount of \$1,600 and the General Fund – Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000 in the amount of \$5,885.

The Downtown Development Authority (DDA) – 2011 Fund (259) should be increased from \$187,114 to \$309,745. This represents a \$122,631 increase. This adjustment is required to recognize funds received from the Department of Environmental Quality –

SVRC Grant. Revenues will be recognized in the DDA - 2011 State Grant Account No. 259-0000-539.000. To offset the increase in revenues will be a \$122,631 increase to the DDA – 2011 Fund, Redevelopment Grant Division, Professional Services Account No. 259-6050-801.000.

The Department of Justice – DOJ JAG Fund (263) should be increased from \$80,170 to \$81,210. This is an increase of \$1,040. This budget adjustment recognizes unanticipated revenues. Revenues will be realized in the DOJ – JAG Fund's Sale of Property Account No. 263-0000-673.003 in the amount of \$1,040. Revenues will be offset by the same appropriation in the JAG 2018 Division's Vehicles Account No. 263-3337-982.000.

The Drug Forfeiture Fund (264) should be increased from \$84,163 to \$87,501. This is an increase of \$3,338. This budget adjustment recognizes unanticipated revenues. Revenues will be realized in the Drug Forfeiture Fund's Forfeited Property – State Account No. 264-0000-655.010 in the amount of \$2,500, Interest on Investment Account No. 264-0000-664.000 in the amount of \$565 and Sale of Property Account No. 264-0000-673.003 in the amount of \$273. Revenues will be offset by the same appropriation in the Drug Forfeiture Fund, Parts and Supplies Account No. 264-3040-742.000.

The Capital Project Fund (401) should be increased from \$663,879 to \$723,466. This represents a \$59,587 increase. This adjustment is to recognize the reimbursement from the insurance company for the repairs at the park. Therefore, the Capital Project Fund – Reimbursement Account No. 401-0000-676.000 should be increase from \$0 to \$59,587. To offset the increase in revenues will be the same increase to the Capital Project Fund – Celebration Park Divisions, Repair and Replacement Account No. 401-7580-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Memorandum of Understanding with Kochville Township
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the Memorandum of Understanding (MOU) with Kochville Township and payment in the amount of \$58,360.60 relating to the same.

Justification:

On or about October 20, 1978, Stella J. Brown, entered into an agreement with the City of Saginaw, as memorialized in a warranty deed recorded with the Saginaw County Register of Deeds. The Deed provides that the City of Saginaw continue to supply water to Ms. Brown, her heirs and assigns, until such time that Kochville develops its water supply system. As part of this agreement, the City of Saginaw has continued to provide water to the Brown property, as well as the four parcels of land that were split from the Brown property and sold to third parties.

As part of the recent Davis Road project, the City of Saginaw has relocated the water main that serviced the Brown and related properties over the years. As a result of the relocation of Saginaw's transmission main, Kochville will undertake the installation of a distribution main for its residents. The financing of this project is being defrayed by special assessment to the properties in Kochville receiving the benefit of the same. Two of the five parcels are located along Davis Road and will be included in the assessment; the remaining three parcels are located along Kochville Road and will be connected to an existing Kochville water main. Under the terms of the MOU, the City shall pay for the costs relating to the same. In exchange, each individual property owner will be required to sign a document releasing the City of Saginaw from any and all future claims related to or obligations created by the Brown Warranty Deed.

Shown below are the five parcels involved and the costs for assessment and/or costs for connection of each.

Table List of properties for Special Assessment and or costs to connect service

Owner Name	Owner Address	Cost Per Parcel
Kelley, Erin (Bacarissa LLC)	6047 Davis Road	\$21,193.30
Brown, Patrick and Debra	6221 Davis Road	\$21,193.30
Reinelt, Jacob and Holli	2086 Kochville Road	\$5,858.00
Starr, Lorie S	2054 Kochville Road	\$5,058.00
Bateman, Elizabeth K	2028 Kochville Road	\$5,058.00
	Total Cost	\$58,360.60

Funds are budgeted in the Water Operations and Maintenance Fund, Administration Division's Rent and Taxes Account No. 591-4710-945.000 for Fiscal Year 2019.

The contract is subject to the City Manager's approval as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order for Vehicle Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued to various vendors by \$22,000, for a new total of \$61,000, for vehicle parts and supplies for the Garage Division.

Justification:

On July 9, 2018, the purchase orders (PO) listed below were issued to vendors in amounts totaling \$39,000. The City's Municipal Garage requires parts sold by these vendors for various repairs of fleet vehicles from July 1, 2018 to June 30, 2019.

In the current fiscal year we have spent \$10,439.20 on PO 0503797, leaving a balance of \$3,560.80. The garage has replaced multiple parts on 10 Yard Dump Trucks, Plow Trucks, and Packer Trucks used by the Environmental, Rubbish, Maintenance and Service, and Streets divisions. The garage will continue requesting quotes for needed parts and purchase from the lowest vendor.

In the current fiscal year we have spent \$19,200.60 on PO 0503774, leaving a balance of \$5,799.40. The garage purchases parts for heavy equipment used in the Maintenance and Service and Streets divisions. The garage will continue requesting quotes for needed parts and purchase from the lowest vendor.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. To issue individual purchase orders is costly and administratively time consuming. The Garage Division's personnel obtain price quotes for parts and services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current PO Amount</u>	<u>Increase</u>	<u>New PO Amount</u>
0503797	Truck and Trailer Specialties	\$14,000	\$ 7,000	\$21,000
0503774	Wieland Truck Center	<u>\$25,000</u>	<u>\$15,000</u>	<u>\$40,000</u>
Total:		\$39,000	\$22,000	\$61,000

These vendors meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$61,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Hose Reels
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with MTF Equipment Sales, Inc. for \$5,374 for hose reel systems for the Motor Pool Division.

Justification:

On February 18, 2019, a Government Cooperative Contract Quote was received for replacement hose reel equipment. The Motor Pool Garage currently has 18 various hose reel units for dispensing oils, grease, and compressed air. We need to purchase 10 units and mounting hardware to replace six failing 39 year old units and install 4 additional new units. The additional hose reel systems will allow the mechanics to be more efficient and accurate when dispensing fluids and grease, and operating air tools and equipment. This purchase will be made using HGAC Buy contract number FL03-17.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operations Fund, Garage Operations Division's Less than 5,000 Account No. 661-4481-971.000 \$5,374.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement Mowers
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Hoffman's Power Equipment for \$42,331.23 for three 2019 Toro Z-Master Mowers for the Water Treatment Plant.

Justification:

The Water Treatment Division has budgeted, in Fiscal Year 2019, to replace a 2001 52" Toro, a 2006 Z-Master mower, and a 2007 Z-Master mower with hours of 830, 2,400, and 1,800 respectively. These mowers will be replaced with three 2019 Toro Z-Master Mowers with 72" Decks. These mowers are used at the Water Treatment plant for grounds maintenance. At this time as a gesture of appreciation to the Saginaw Community, our local vendor is offering additional discounted pricing that exceeds the discounts offered within the cooperative municipal bid per NIPA Contract # 2017025 pricing, allowing us an additional \$866.48 savings as shown below.

<u>Vendor</u>		<u>Cost</u>
Hoffman Power Equipment -	NIPA Contract pricing	\$43,197.71
Hoffman Power Equipment -	Current Special Pricing Savings	<u>\$42,331.23</u> \$866.48

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Maintenance Equipment Account No. 591-4730-978.000 \$42,331.23

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Two Utility Vehicle
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Tri County Equipment for \$17,938.00 for two 2019 John Deere TX Gator Utility Vehicles for the Water Treatment and Cemeteries Divisions.

Justification:

The Water Treatment and Cemeteries Divisions have each budgeted, in Fiscal Year 2019, to purchase a 2019 utility vehicle. The Water Treatment utility vehicle will be one of two utility vehicles used at the Water Treatment plant and other storage and pumping facilities. The Cemeteries utility vehicle will replace a 1997 Toro workman 3200 with 4700 hours. These utility vehicles are used for moving employees, tools, trimmers, mowers, soil, etc. This unit is light weight and efficient at moving material and personnel over earth covered storage tanks and other lawn covered grounds within the properties without damage. At this time John Deere is offering special discounted pricing that exceeds MiDeal State Bid contract number 071B7700085 pricing, allowing us an additional \$465.66 savings as shown below.

<u>Vendor</u>		<u>Cost</u>
Deere and Company -	MiDeal Bid Pricing	\$18,403.66
Tri County Equipment -	Current Special Pricing	<u>\$17,938.00</u>
	Savings	\$465.66

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Maintenance Equipment Account No. 591-4730-978.000 \$8,969.00 and the General Fund, Department of Public Services, Cemeteries Operations Division's Maintenance Equipment Account No. 101-1747-978.000 \$8,969.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Seasonal Road Salt Purchase
Prepared by: Beth D. London, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Compass Minerals America Inc., for \$134,540.00 for seasonal road salt for the Streets Section, Right of Way Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2018, the City placed an order for 2,000 tons of seasonal road salt for this winter.

Compass Minerals America, Inc. of Overland, Kansas was the low bidder on the State bid at \$67.27 per ton. This per ton price includes the salt, weighing, loading, handling and the truck freight charges.

The 2018 unit price for seasonal road salt was \$34.91 and the 2017 unit price for seasonal road salt was \$47.73. This year's unit price for seasonal road salt represents a 93% increase over the 2018 unit price and a 41% increase over the 2017 unit price. The unit price for early fill road salt last fall was \$66.95 per ton. This represents a 0.5% increase over last fall's unit price for early fill road salt. The City purchased 1,500 tons of early-fill road salt last fall, 3,250 tons of seasonal road salt in 2018 and 2,500 tons of seasonal road salt in 2017.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 202-4655-743.000 \$53,816.00, Major Streets Fund, State Winter Maintenance Division's Street and Road Materials Account No. 202-4692-743.000 \$60,543.00, and Local Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 203-4655-743.000 \$20,181.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: ADA Sidewalk Ramp Installation 2019 (C-1647)
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Wobig Construction Co. for \$80,272.00 for the 2019 ADA Sidewalk Ramp Installation for the Engineering Section, Right of Way Division.

Justification:

On February 12, 2019, the City received bids for the ADA Sidewalk Ramp Installation 2019 Project. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Wobig Construction Co. Saginaw, MI	\$80,272.00
Lopez Concrete Construction, LLC. Lansing, MI	\$93,275.00
Audia Concrete Construction, Inc. Milford, MI	\$264,500.00

The ADA Sidewalk Ramp Installation 2019 includes constructing 48 ADA compliant sidewalk ramps at six intersections. The ADA sidewalk ramps will be installed on North Webster Street and North Harrison Street at Madison Street, Monroe Street and Hayes Street.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's, Construction Projects Account No. 202-4614-822.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Cape Seal 2019
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of the contract with American Pavements, Inc. for \$211,077.00 for the Cape Seal for the Engineering Section, Right of Way Division.

Justification:

On February 12, 2019, the City received bids for the Cape Seal 2019. The contract includes HMA crack sealing and the installation of a cape seal. A cape seal is comprised of a chip seal and micro surface pavement course. The streets included on this contract are South Mason Street from Brockway Street to Court Street, North Mason Street from Court Street to West Remington Street, and West Michigan Avenue from the west City Limits to Joslin Street. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
American Pavements, Inc. Plain City, OH	\$211,077.00
Pavement Maintenance System, LLC Imlay City, MI	\$215,809.98
Fahrner Asphalt Sealers, LLC Saginaw, MI	\$218,224.27
Strawser Construction, Inc. Columbus, ON	\$235,471.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's Street Resurfacing Account No. 202-4614-821.000.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Holland Avenue Bridge Hand Hole Reconditioning & Replacement
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of the contract with C. A. Hull Co., Inc. for \$77,900 for the Holland Avenue Bridge Hand Hole Reconditioning & Replacement for the Engineering Section, Right of Way Division.

Justification:

On February 12, 2019, the City received bids for the Holland Ave Bridge Hand Hole Reconditioning & Replacement Contract C-1651. The contract includes replacing two electrical hand holes and reconditioning twenty-six damaged electrical hand holes in the sidewalk area of the Holland Avenue Bridge. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
C. A. Hull Co., Inc. Walled Lake, MI	\$77,900.00
Grand River Construction, Inc. Hudsonville, MI	\$99,998.00
Anlann Corporation Grand Haven, MI	\$98,600.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Bridge Projects Division's Construction Projects Account No. 202-4616-822.000.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw Wastewater Plant Electrical Upgrades C-1648
Prepared by: Brian Baldwin, Water & Wastewater Treatment Services

Manager's Recommendation:

I recommend approval of the contract with D.F. Best Company, Inc. for \$2,450,000 for the Saginaw Wastewater Plant Electrical Upgrades for the Wastewater Treatment Plant.

Justification:

The Wastewater Treatment Division's Asset Management Plan identified that the plant's electrical systems need to be updated. Much of the system, including the starters for the raw sewage pumps, was installed in 1948. Parts for this equipment are no longer being manufactured and repair parts are only available through surplus. In February of 2018, the City contracted Tetra Tech Inc. to develop plans and specifications to replace the Wastewater Plant's main switchgear, transformer, switches, and motor starters. In addition to providing updated equipment, a breaker will be added to accommodate the addition of an emergency generator. On December 11, 2018, sealed bids for this work were opened. The following is a summary of the bids received:

<u>Vendor</u>	<u>Cost</u>
D.F. Best Company Howell, MI	\$2,450,000.00
William F. Nelson Electric, Inc. Saginaw, MI	\$2,511,270.00
J. Rank Electric Inc. Mt. Pleasant, MI	\$2,593,830.00
Ted's Electric Rhodes, MI	\$3,005,000.00
State Electric Co. Holly, MI	\$3,362,812.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2019 Sewer Operations and Maintenance Fund, Sewer Surplus Repairs and Replacements Account No. 590-4840-974.000 for \$665,000, and will be made available in the FY 2020 Sewer Operations and Maintenance Fund, Sewer Surplus Repairs and Replacements Account No. 590-4840-974.000 for \$1,785,000, pending Council approval of the FY 2020 budget.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emerson Roof Replacement
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Innovative Exteriors Inc. for \$12,950.00 for the replacement of a roof for the Remote Facilities Division.

Justification:

Over the last few years, the original ballast style roof at the Emerson Retention and Treatment Basin has developed several leaks and replacement was planned for this year with a new Duro-Last roof. On February 5, 2019, the City received sealed bids for its replacement. Following is a summary of the bids received:

Innovative Exteriors, Inc. Midland, MI	\$12,950.00
Beyer Roofing Saginaw, MI	\$14,713.00
Kawkawlin Roofing Kawkawlin, MI	\$19,480.00
Thomas Brown & Son Roofing Co. Bay City, MI	\$25,132.00
Mid Michigan Roofing Saginaw, MI	\$34,962.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Remote Facilities Switchgear Cleaning, Inspection & Testing
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Great Lakes Power Service for \$14,995.00 for the cleaning, inspection, and testing of switchgear for the Remote Facilities Division.

Justification:

Cleaning, inspection, and testing of the high voltage switchgear is a preventative maintenance function done every five years to insure the safety, quality, and reliability of incoming power. The City does not own the equipment needed to perform this testing in house. Therefore, on February 5, 2019, the City received sealed bids to perform this work at six retention and treatment basins. The results of the bids were as follows:

Great Lakes Power Service Linwood, MI	\$14,995.00
Electric Power Systems Riverview, MI	\$15,970.00
C.E. Power Brighton, MI	\$20,915.00
Utilities Instrumentation Service, Inc. Dexter, MI	\$30,910.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Duperon Agreement
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of an agreement with Duperon Corporation for \$49,000.00 for an automated cleaning mechanism for the Salt-Fraser Retention and Treatment Basin.

Justification:

The Salt-Fraser lift station currently has a bar screen which prevents debris from getting into and damaging the dewatering pump. It must be cleaned manually, which requires operators to enter the wet well, pull the debris off the screens and shovel it into containers. This is heavy, dangerous work. Duperon Corporation is a Saginaw based company that specializes in the design and manufacture of automatically cleaned bar screen equipment for the wastewater industry. They have a new bar screen cleaning product which they desire to test for six months at our Wastewater Treatment Plant. In return they have offered to provide us with an automatic bar screen cleaning mechanism at a reduced cost, which will be installed at our Salt-Fraser Retention and Treatment Basin. We have had this item in our Capital Improvement Plan for some time and this gives us an opportunity to complete this renovation at the lowest possible cost. Duperon's offer represents approximately a \$41,000.00 savings for the City. Following are quotes that were received from Duperon and a competitor for comparable equipment:

Duperon Corporation (agreement cost) Saginaw, MI	\$49,000.00
E&I Corporation Westerville, OH	\$90,000.00
Duperon Corporation (without agreement) Saginaw, MI	\$92,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

I have approved this agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Floyd Kloc, Mayor
Subject: Finance and Purchasing Ordinance Amendment
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval to amend §14.36, "Preference for Local Bidders," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

Justification:

The City's current ordinance allows for preference for local bidders if they are within 5% of the lowest bidder. However, the current language limits that benefit at a difference of \$5,000. Given the value of projects and the level of expenditures related to city projects, the seemingly arbitrary dollar limit is unnecessary. If a local bidder is within 5% of the low bidder, they should have the opportunity to match the low bid in the interest of allowing the local bidder preference as a benefit to businesses located in the city regardless of project total cost.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §14.36, "PREFERENCE FOR LOCAL BIDDERS," OF CHAPTER 14, "FINANCE AND PURCHASING," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced March 4, 2019, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §14.36, "PREFERENCE FOR LOCAL BIDDERS," OF CHAPTER 14, "FINANCE AND PURCHASING," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §14.36, "Preference for Local Bidders," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

14.36 PREFERENCE FOR LOCAL BIDDERS

(A) (1) If the lowest bidder is not a Saginaw-based bidder, as defined above, any Saginaw-based bidder with a bid within 5% ~~but not more than \$5,000~~ of the lowest bid shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder. **Such a bidder will remain bound to all other terms of their original bid.**

(2) A lowered bid by a Saginaw-based business which is premised upon, in whole or in part, changes to or variances to the bid specifications, contract requirements, or scope of work, shall be considered non-responsive and will not be considered.

(B) If such a Saginaw-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsive and responsible Saginaw-based business with a bid within 5% ~~but not less than \$5,000~~ of the lowest bid shall be deemed the lowest bidder, if it agrees to reduce its bid to match the bid of the lowest bidder. **Such a bidder will remain bound to all other terms of their original bid.**

(C) If no responsive and responsible Saginaw-based businesses within 5% ~~but not more than \$5,000~~ of the lowest bid agree to reduce their bids then the contract shall be awarded to the person or business with the lowest, most responsive, and responsible bid.

(D) In the event of a tie between two or more Saginaw-based businesses, where all other factors are equal, the award of the bid shall be by coin toss conducted by the Purchasing Officer or his or her designee.

(E) No contract awarded pursuant to this section shall be sublet in any manner that permits 50% or more of the dollar value of the contract to be performed by a

subcontractor or subcontractors who do not meet the definition of "Saginaw-based business".

(F) The section shall not waive or constrain, in any manner, the right and prerogative of the city to reject any and all bids or proposals from any Saginaw-based business which fails to meet the requirements of any other division of this section, or to reject a bid which is in any way incomplete, irregular, not responsive or not responsible.

(G) Local preferences shall not be applied in cases of procurements funded, even in part, with federal dollars, unless such procurement is for architectural and engineering services. When contracting for architectural and engineering services, local preference may be a selection criterion provided its application leaves an appropriate number of qualified vendors, given the nature and size of the project, to complete the contract.

This ordinance shall become effective March 28, 2019.

Enacted: March 18, 2019.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd Kloc
Mayor

Janet Santos, MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 18, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced February 18, 2019, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §92.08, "PYROTECHNICS," OF CHAPTER 92, "FIRE PROTECTION AND PUBLIC SAFETY," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §92.08, "Pyrotechnics," of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

§92.08 PYROTECHNICS

(A) *Definitions.* The word **PYROTECHNICS**, whenever used in this code, means devices made for professional use that are similar to consumer fireworks in chemical composition and construction but not intended for consumer use, that meet the weight limits for consumer fireworks but are not labeled as such, and that are classified as UN0431 or UN0432 under 49 C.F.R. §172.101. **CONSUMER FIREWORKS** mean fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 C.F.R. Parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks do not include low-impact fireworks.

(B) *Prohibited.* No person, firm, co-partnership, or corporation shall use, explode, or cause to explode, or manufacture, pyrotechnics or consumer fireworks within the city except as provided:

- (1) The items described in the following exclusive list are deemed exempt from this section:
 - (a) A starting pistol, a flare gun, or a flare designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation;
 - (b) Low impact fireworks, including ground and handheld sparkling devices, as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5; and
 - (c) Novelties as defined under APA standard 87-1, 3.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.2.5 and including all of the following:

1. Toy plastic or paper caps for toy pistols in sheets, strips, rolls, or individual caps containing not more than one-quarter of a grain of explosive content per cap, in packages labeled to indicate the maximum explosive content per cap;
 2. Toy pistols, toy cannons, toy canes, toy trick noisemakers, and toy guns in which toy caps as described in division (B)(1)(c)1. above are used, that are constructed so that the hand cannot come in contact with the cap when in place for the explosion, and that are not designed to break apart or be separated so as to form a missile by the explosion;
 3. Flitter sparklers in paper tubes not exceeding one-eighth inch in diameter; and
 4. Toy snakes not containing mercury, if packed in cardboard boxes with not more than 12 pieces per box for retail sale and if the manufacturer's name and the quantity contained in each box are printed on the box; and toy smoke devices.
- (2) The City Council may issue a written permit to a properly qualified person for giving a pyrotechnic or consumer firework display/show in a suitable open place. The permits shall be on forms provided by the State Department of Licensing and Regulatory Affairs. Permits so issued shall impose such restrictions as may be necessary to properly safeguard life and property. Before any such permit is issued, the applicant therefor shall furnish a bond or insurance deemed adequate by the Council, which bond or insurance shall become available in the payment of any damages to public or private property and the payment for any personal injuries resulting from said pyrotechnic or consumer firework display. All applicants will have complied with the Michigan Fireworks Safety Act and other applicable laws.
- (3) This section does not pertain to the use of consumer fireworks on the following days after 11:00 a.m.:
- (a) December 31 until 1:00 a.m. on January 1.
 - (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
 - (c) June 29 to July 4 until 11:45 p.m. on each of those days.
 - (d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
 - (e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
- (C) *Violation.* A violation of this ordinance shall be deemed a municipal civil infraction subject to a civil fine of \$1,000.00. \$500.00 of the fine collected under this subsection shall be remitted to the City.

This ordinance shall become effective March 14, 2019.

Enacted: March 4, 2019.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd Kloc
Mayor

Janet Santos, MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 4, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced February 18, 2019, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §12.035, "CITY PLANNING COMMISSION," OF CHAPTER 12, "BOARDS AND COMMISSION," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §12.035, "City Planning Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

§12.035 CITY PLANNING COMMISSION

(A) *Creation.* The City Planning Commission is created for the city in accordance with the provisions of the Michigan Planning Enabling Act, Public Act 33 of 2008, being M.C.L. §§ 125.3811 et seq.

(B) *Membership.*

(1) The City Planning Commission shall consist of nine members, six of whom shall be representative, insofar as possible, of important segments of the community in accordance with the major interests as they exist in the city and shall be appointed by the Mayor subject to approval by a majority vote of the members elect of the Council, and three of whom shall be ex officio members. The ex officio members shall be comprised of the City Manager or his or her designee, the Mayor, and one or more Council Members selected by the Council, or any combination thereof. The term of each appointed member shall be three years or until his or her successor takes office. The terms of ex officio members shall correspond to their respective official tenures, except that the term of any administrative official selected by the City Manager as his or her designee shall terminate with the term of the City Manager selecting him or her.

(2) Except as otherwise provided herein, an elected officer or employee of the city is not eligible to be a member of the City Planning Commission.

(3) Members of the City Planning Commission shall be qualified electors of the city, except 1 member may be a qualified elector of another jurisdiction.

(C) *Powers and duties.* The Commission is hereby vested with all the powers and duties conferred upon it by law, by City Charter, and by ordinances.

(D) *Advisory Committee.* The City Planning Commission may appoint advisory committees whose members are not members of the Commission.

This ordinance shall become effective March 14, 2019.

Enacted: March 4, 2019.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd Kloc
Mayor

Janet Santos, MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 4, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

APPROVING THE HOME PROGRAM SUBMISSION PROGRAM YEAR 2019-20

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$440,562 in HOME funds to carry out the 2019-20 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990, as amended, which identified housing programs that would be carried out with 2019-20 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for program year 2019-20 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 4, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE PROGRAM EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2019-20

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$174,251 in Emergency Solutions Grant funds to carry out the 2019-20 year program; and

WHEREAS: The application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 2009, which identified operating activities that could be carried out with 2019-20 year funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for program year 2019-20 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 4, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION PROGRAM YEAR 2019-20

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$2,142,651 in Block Grant funds to carry out the 2019-20 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2019-20 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for program year 2019-20 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 4, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MMC
City Clerk