



Saginaw City Council Regular Meeting Agenda

120 S. Ezra Rust Drive
Andersen Enrichment Center
November 3, 2025
6:30 p.m.

Prayer and Pledge of Allegiance:

Roll Call:

Announcements:

Public Hearings:

Public Input:

(A list will be provided following submittal deadline.)

Remarks of Council:

Reports from Manager:

1. Law Enforcement Accreditation Award, Matthew Silverthorn, Accreditation Program Director, Michigan Association of Chiefs of Police.

Consent Agenda:

1. Approve the October 20, 2025 regular council meeting minutes.
2. Approve Petition 25-6 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on November 21, 2025 at 8:30 p.m.
3. Ratification of an emergency purchase with CDWG, Inc. for \$7,261 for an Uninterruptible Power Supply (UPS) for the Technical Services Department, Information Services Division.
4. Approve the blanket purchase with Certified Abatement Services, Inc. for \$5,000 for the abatement, hauling, and disposal of asbestos-containing materials for the Public Services Department, Maintenance and Service Division for FY 2026.
5. Approve the blanket purchase order with LaFontaine Ford Birch Run for \$15,000 for vehicle repairs for the Public Services Department, Motor Pool Division.
6. Approve the blanket purchase order with Precision Fleet Image for \$15,000 for vehicle repairs for the Public Services Department, Motor Pool Division.
7. Approve the purchase with Lunghamer Ford of Owosso for \$32,689 for a 2026 Ford Maverick for the Water and Wastewater Treatment Services Department, Water Treatment Division.

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November 3, 2025

8. Approve the purchase with Lunghamer Ford of Owosso for \$32,089 for a 2026 Ford Maverick for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
9. Approve the purchase with Dean Boiler for \$20,720 for an automatic boiler blow-down system for the Water and Wastewater Services Department, Treatment and Pumping Division.
10. Approve the purchase with Vega Americas, Inc., a sole source, for \$12,496 for radar level detection units for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
11. Approve the purchase with System Specialties Co., a sole source, for \$44,994 for three Rotork actuators and gearboxes for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Board/Commission/Committee Reports:

Appointment of Board/Commission/Committee Members:

1. Approve the Council reappointment of Roberta Bidwell to the Human Planning Commission with a term to expire December 31, 2027.
2. Approve the Council appointment of Roberta Bidwell to the Human Rights Commission with a term to expire June 30, 2027.

Ordinance Introduction:

1. An ordinance to amend Chapter 151, "Property Maintenance Regulations," of Title XV, "Land Usage," by amending §151.112, "Non-Owner Occupied Property; Prohibited Conduct," §151.113, "Non-Owner Occupied Property; Registry," §151.114, "Unoccupied Property Registry," and §151.117, "Fees," of the City of Saginaw Code of Ordinances, O-204.

Ordinance Adoption:

Resolutions:

Unfinished Business:

Miscellaneous Business:

Adjournment:

Timothy Morales
City Manager

If you are disabled and need accommodation to provide you with an opportunity to participate or observe in programs, services, or activities, please call the Saginaw City Clerk, 1315 S. Washington Ave., 759-1480.

A Regular Meeting of the Council of the City of Saginaw, Michigan, was held Monday, October 20, 2025, at 6:30 p.m. at the Andersen Enrichment Center, 120 Ezra Rust Drive, Saginaw, Michigan.

Prayer and Pledge of Allegiance

Council Member Young offered a prayer, and Mayor Moore led the pledge of allegiance of the United States of America.

Roll Call

Mayor Moore called the meeting to order. Council Members present: Tobias Young, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

Announcements

City Clerk Kristine Bolzman announced that the 4th Annual "We Love Saginaw Businesses" Trunk or Treat Event will take place Wednesday, October 22, from 4:30 p.m. to 6:30 p.m. in the parking lot of the Splash Pad at 1830 Fordney Street. Vendors that wish to participate may contact Cassi Zimmerman.

Mayor Pro Tem Garcia read a proclamation recognizing the 75th Anniversary of Gaudreau the Florist. Jeanette Gaudreau accepted the proclamation.

Public Input

Members of the public that addressed the Council: Joyce Seals, Dylan Hellus, and Christopher Pryor.

Council Remarks

Remarks were heard from the following Council Members: Young, Seals, Balls, Ostash, Braddock, Wiggins, Hammond, Garcia, and Mayor Moore.

Reports from Manager

City Manager Tim Morales reported updates regarding various projects.

Consent Agenda:

Moved by Council Member Ostash, seconded by Council Member Seals to approve the consent agenda, allowing room for exceptions. An exception was made to item 13. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the October 6, 2025, regular council meeting minutes.
2. Approve the grant agreement with the Conservation Fund through the 2025 Michigan Urban Conservation and Community Grant program for \$20,000 for the restoration of the Historic Saginaw County Fairgrounds Main Gate, and that the City Manager and/or his designee be authorized to sign all applicable documents. Further, approve a budget adjustment to recognize these funds.

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3. Approve the amendments to the FY 2026 Approved Budget to recognize changes that have occurred during the September period.
 4. Approve the Community Development Block Grant Subgrantee Agreements for \$610,088 and Memorandums of Understanding for \$1,166,887 FY 2025-26.
 5. Approve the Emergency Solutions Grant Subgrantee Agreements for \$180,091 for FY 2025-2026.
 6. Approve the HOME Subgrantee Agreements for \$373,965.17 including a Memorandum of Understanding for \$118,965.17 for FY 2025-26.
 7. Approve the purchase with Maurer Textile Rental Services for \$3,600 for FY 2026 and \$3,600 for FY 2027, pending budget approval, for linen and mat rental services for the Andersen Enrichment Center.
 8. Ratification of an emergency purchase with John E. Green, Co. for \$10,861 for the repair of a broken drainpipe located at the Public Service Building and a replacement RPZ located at Celebration Splash Park for the Public Service Department, Facilities Division.
 9. Approve the purchase with Scientific Brake & Equipment, Co. for \$4,927 for a Western Impact Heavy Duty V-style snowplow installed for the Public Service Department, Facilities Division.
 10. Approve the purchase with Wilkinson Solutions LLC for \$2,750 for 12,500 gallons of brine liquid deicing material for the Public Services Department, Streets Division.
 11. Approve the purchase with Corpro Companies Inc., for \$4,236 for Cathodic Protection Preventative Maintenance Services, and pending budget approval for \$4,685 for FY 2027 and \$5,005 for FY 2028 for the Public Services Department, Maintenance and Service Division.
 12. Approve the purchase with MTech, a sole source, for \$199,385 for a Cues CCTV Sewer Truck Lateral Launcher/Retro Fit and Software Upgrade for the Public Service Department, Maintenance and Service Division.
 13. Approve the purchase with SME for \$7,900 to coordinate and conduct testing of surface friction at Celebration Skate Park for the Public Services Department, Facilities Division.
 14. Approve the purchase with Fisher Scientific Co. LLC for \$4,941 for Millipore S-Pak Membrane Filters for the Water and Wastewater Treatment Services Department, Water Treatment Division.
 15. Approve the purchase with ABC Fastener Group - Alma Bolt Co. for \$8,567 for Teflon-coated heavy hex nuts and bolts for the Water and Wastewater Treatment Services Department, Water Treatment Division.

16. Approve the purchase with Fisher Scientific Co. for \$11,927 for an Autoclave at the Water and Wastewater Services Department, Treatment and Pumping Division.

17. Approve the purchase with North American Overhead Door for \$19,970 for a replacement roll-up garage door at the Water and Wastewater Services Department, Treatment and Pumping Division.

Moved by Council Member Braddock, seconded by Council Member Seals to approve item 13. 9 ayes, 0 nays, 0 absent. Motion approved.

Board/Commission/Committee Reports

Council Member Seals reported that she attended the Riverfront Development Commission meeting, and a new Chair and Vice Chair were elected.

Council Member Braddock reported that the City County School Liaison Committee is looking forward to having Council's support in the development of a Youth Council.

Appointment of Board/Commission/Committee Members

Moved by Council Member Wiggins, seconded by Council Member Seals to approve the following appointments:

1. Approve the Council reappointment of Darlean Carpenter to the Human Planning Commission with a term to expire December 31, 2026.
2. Approve the Council appointment of Christina McEmber to the Brownfield Redevelopment Authority with a term to expire December 31, 2026.

9 ayes, 0 nays, 0 absent. Motion approved.

Resolutions

Moved by Council Member Seals, seconded by Council Member Ostash to adopt a resolution establishing Neighborhood Enterprise Zone – Covenant 3. 9 ayes, 0 nays, 0 absent. Motion approved.

Miscellaneous Business

Moved by Council Member Ostash, seconded by Mayor Pro Tem Garcia to uphold the estimated fee associated with Katherine Ellison's FOIA request.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Young, Seals, Balls, Garcia, Ostash, Braddock, Wiggins, Moore

Nays: Hammond

Absent:

Motion approved.

Moved by Council Member Ostash, seconded by Council Member Wiggins to uphold the estimated fee associated with Jomar Barnes' FOIA request. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Seals, seconded by Council Member Wiggins to direct city staff to move forward in cooperation with the City County School Liaison Committee to develop a City of Saginaw Youth Council. 9 ayes, 0 nays, 0 absent. Motion approved.

Adjournment

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to adjourn the meeting at 7:44 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY
DATE PERMIT(S) EXPIRE:

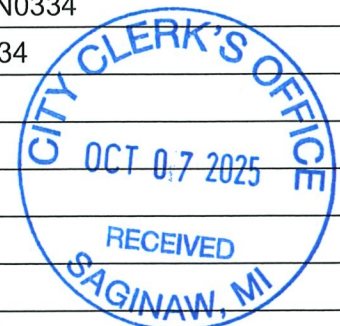
Authority: 2011 PA 256
Compliance: Voluntary
Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks
☒ Public Display ☐ Private Display
☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Wolverine Fireworks Display, Inc.		ADDRESS OF APPLICANT 205 W. Seidlers Rd., Kawkawlin, MI 48634	AGE (18 YEARS OR OLDER) OF APPLICANT N/A
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Rachel Lambert		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
NAME OF PYROTECHNIC OPERATOR Aaron Anderson		ADDRESS OF PYROTECHNIC OPERATOR 2652 N. Peterson Beach Dr., Pinconning, MI 48650	AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR 21+
NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 200+	WHERE Throughout MI, OH, NM	
NAME OF ASSISTANT		ADDRESS OF ASSISTANT	AGE OF ASSISTANT (18 YEARS OR OLDER) 18+
NAME OF OTHER ASSISTANT		ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT (18 YEARS OR OLDER) 18+
EXACT LOCATION OF PROPOSED DISPLAY Ojibway Island, Saginaw, MI			
DATE OF PROPOSED DISPLAY 11/28/25		TIME OF PROPOSED DISPLAY 8:30 PM	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT No storage necessary. Fireworks will arrive day of display.			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 11225 SE 6th St. Suite 110, Bellevue, WA 98004			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
3	1" - 2.5" Multi-Shot Cakes, 1.3G, UN0334		
400	3"-5" Aerial Shells, 1.3G, UN0334		
SIGNATURE OF APPLICANT Rachel Lambert		DATE September 15, 2025	



2025 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks ☐ Public Display ☐ Private Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.		AGE (18 YEARS OR OLDER) ☒ YES ☐ NO	
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Pride in Saginaw			
ADDRESS PO Box 872, 101 N. Washington, Saginaw, MI 48606			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) See attached proposal			
EXACT LOCATION OF DISPLAY OR USE Ojibway Island, Saginaw, MI			
CITY, VILLAGE, TOWNSHIP Saginaw		DATE 11/21/25 RD TBD	TIME 8:30 PM
BOND OR INSURANCE FILED ☒ YES ☐ NO		AMOUNT \$10,000,000.00	

Issued by action of the Legislative Body of a ☐ City ☐ Village ☐ Township of _____ on the _____ day of _____	
_____ (Signature and Title of Legislative Body Representative)	

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau	
	PHONE (A/C, No, Ext): 425-455-5640 FAX (A/C, No): 425-455-6727	
	E-MAIL ADDRESS: jnau@tpgrp.com	
INSURED Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Everest Indemnity Insurance Co	10851
	INSURER B : Everest Denali Insurance Company	16044
	INSURER C : Arch Specialty Insurance Company	21199
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 8216274

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	Y		GC10010148251	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			GCD0010062251	2/1/2025	2/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			UXP104806303	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Excess Liability - Occurrence			GC10010148251	2/1/2025	2/1/2026	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:
Pride in Saginaw and City of Saginaw, All Event Sponsors, are additional insured as respects the aerial fireworks display on 11/21/25 (RD TBD) located at the North Parking lot on Ojibway Island, Saginaw, MI. General Liability coverage extends to bodily injury and property damage as a result of the fireworks display.

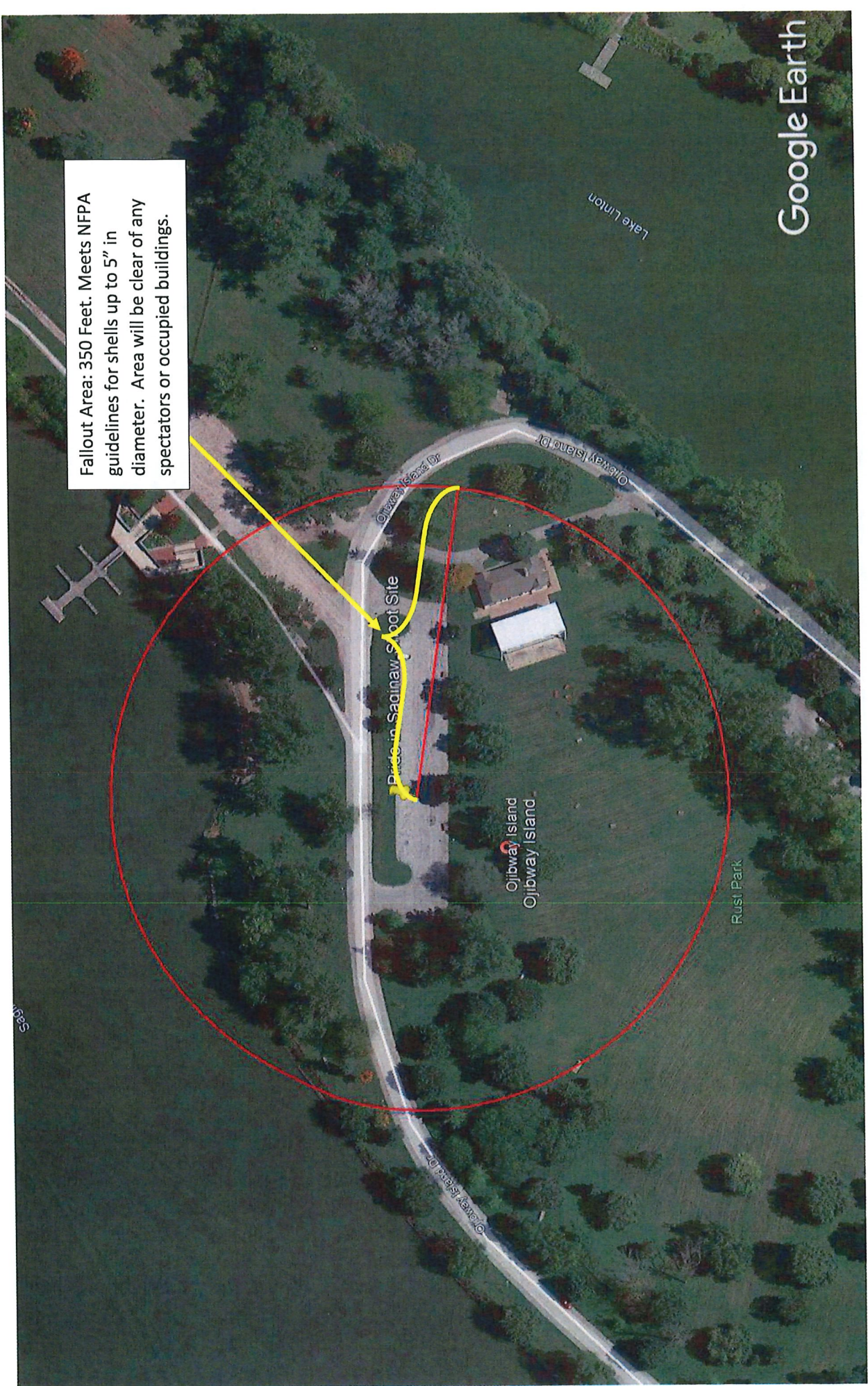
CERTIFICATE HOLDER**CANCELLATION**

City of Saginaw
1315 S Washington Ave
Saginaw MI 48601

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Fallout Area: 350 Feet. Meets NFPA guidelines for shells up to 5" in diameter. Area will be clear of any spectators or occupied buildings.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – UPS
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend ratification of an emergency purchase with CDWG, Inc. for \$7,260.69 for an Uninterruptible Power Supply (UPS) for the Technical Services Department, Information Services Division.

Justification:

On September 29, 2025, there was a UPS failure, which supplies power backup and power surge protection for the City's servers. Without this protection, the servers and network access to them were at risk of being unavailable, powered down, or damaged.

On October 2, 2025, emergency PO #523251 was issued to CDWG, Inc. for a UPS. This purchase is utilizing MiDEAL Contract #071B6600110 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-228.00-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Asbestos Abatement, Hauling and Disposal
Prepared by: Wayne Tornberg II, Public Service Department.

Manager's Recommendation:

I recommend approval of a blanket purchase with Certified Abatement Services, Inc. for \$5,000 for the abatement, hauling, and disposal of asbestos-containing materials for the Public Services Department, Maintenance and Service Division for FY 2026.

Justification:

The City of Saginaw is required by the State of Michigan to replace all lead service lines and/or galvanized service lines that are or once were connected to lead. During the replacement process, the Maintenance and Service Division has recently discovered asbestos-containing pipe wrap on an internal plumbing system. The abatement, hauling, and disposal of this hazardous material must be conducted by a licensed and certified abatement contractor.

In addition to the scheduled water line replacements, the Maintenance and Service Division encounters asbestos-containing water main piping during emergency water main repairs. These situations also require a qualified contractor for the proper hauling and disposal of these hazardous materials.

Certified Abatement Services, Inc. is a qualified contractor with prior experience in hauling and disposing of asbestos material for the City of Saginaw. Establishing a blanket purchase order will allow the Maintenance and Service Division to respond promptly and efficiently to both planned and emergency situations where asbestos materials are present.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Operating Services Account 591-541.01-805.000 \$2,500.00 and the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Operating Services Account 591-543.00-805.000 \$2,500.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for LaFontaine Ford, Vehicle Repairs
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order with LaFontaine Ford Birch Run for \$15,000 for vehicle repairs for the Public Services Department, Motor Pool Division.

Justification:

On September 30, 2025, a Request for Qualifications (RFQ #2095-26) was opened, and two vendor submissions were received. LaFontaine Ford Birch Run was the only vendor that properly submitted a complete and compliant proposal.

The City's Municipal Garage requires repair services from LaFontaine Ford to assist with ongoing staffing shortages within the Motor Pool Division. LaFontaine will provide mobile repair services for all Ford vehicles, as well as other light-duty makes such as Chevrolet and GMC, performed in-house at the City's garage. In addition, the vendor offers complimentary vehicle pick-up and delivery services, along with a discounted fleet labor rate of \$150 per hour. The vendor is fully insured and meets all required mechanical certifications necessary to perform vehicle repairs as needed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Precision Fleet Image, Vehicle Repairs
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order with Precision Fleet Image for \$15,000 for vehicle repairs for the Public Services Department, Motor Pool Division.

Justification:

The City's Municipal Garage requires specialized repair services from Precision Fleet Image for heavy-duty vehicles and equipment that cannot be serviced at local small-body repair facilities. Precision Fleet Image is the only vendor performing heavy-duty body and frame repairs within a 100-mile radius. The next closest heavy-duty body repair shop is in Detroit, Michigan.

Precision Fleet Image provides comprehensive repair and refinishing solutions for a wide range of fleet vehicles, including Internationals, Navistars, Freightliners, and other large equipment such as packer trucks, dump trucks, and large utility vehicles. Their expertise in handling complex body and frame repairs ensures that the City's heavy equipment is restored safely and efficiently using the proper repair equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Water Treatment Lab Truck Replacement
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval of the purchase with Lunghamer Ford of Owosso for \$32,689.00 for a 2026 Ford Maverick for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Division has budgeted to replace a 2017 Ford Escape with 59,534 city miles. This vehicle is used to perform sampling throughout the water distribution system, which includes portions of Saginaw, Bay, and Tuscola counties. The sampling is required by federal and state regulations. This vehicle is part of the vehicle replacement plan currently in effect. This purchase will be made using MIDEAL Contract #MA240000001208 and Macomb County #21-18 Bid pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Vehicles Account No. 591-546.01-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Wastewater Treatment Truck Replacement
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval of the purchase with Lunghamer Ford of Owosso for \$32,089.00 for a 2026 Ford Maverick for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

The Wastewater Treatment Division has budgeted, in fiscal year 2026, to add a new vehicle to the fleet to improve operational efficiency and support staffing needs. This vehicle will be used to assist with site inspections and reporting at construction locations, ensuring proper documentation and compliance with EGLE (Michigan Department of Environment, Great Lakes, and Energy) requirements. This purchase will be made using MIDeal Contract #MA240000001208 and Macomb County #21-18 Bid pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division, Vehicles Account No. 590-546.02-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Boiler Blow-Down System
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Dean Boiler for \$20,720.00 for an automatic boiler blow-down system for the Water and Wastewater Services Department, Treatment and Pumping Division.

Justification:

An automatic boiler blowdown system improves efficiency by regularly removing dissolved solids at optimal intervals. The current manual method often results in either excessive or insufficient blowdown, which can waste water and energy or lead to scale buildup and corrosion. Automation eliminates this inconsistency, ensuring reliable performance while reducing operator involvement with hot, pressurized equipment. These systems also enhance safety and operate with minimal supervision. On October 14, 2025, the following bids were received:

<u>Vendor</u>	<u>Amount</u>
Dean Boiler Grand Rapids, MI	\$20,720.00
Johnson & Wood Mechanical Saginaw, MI	\$68,200.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Divisions General Repairs Account No. 590-542.02-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Radar Level Detection Units
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Vega Americas, Inc., a sole source, for \$12,495.20 for radar level detection units for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

Level meters are utilized in all seven Retention Treatment Basins (RTBs) to gauge the levels of tanks and channels. These measurements are vital for the operation, treatment, and documentation of wet weather events at the RTBs. Several meters at the RTBs are starting to malfunction and need replacement to ensure compliance with the NPDES (National Pollutant Discharge Elimination System) permit.

On October 8, 2025, Vega Americas, Inc., the producer of Vega radar level sensors and the exclusive supplier of these products, provided a quotation for radar level detection units. Vega meters have demonstrated exceptional robustness in challenging wastewater conditions and have a proven track record at Wastewater for their reliability.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's, Repairs and Replacements Account No. 590-546.02-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rotork Actuators and Gearboxes
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with System Specialties Co., a sole source, for \$44,994.00 for three Rotork actuators and gearboxes for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

In the 1990s the Wastewater Treatment Plant (WWTP) and Retention Treatment Basins (RTBs) were automated with a computer system called Supervisory Control and Data Acquisition (SCADA). In conjunction with this technological upgrade, gates and valves were retrofitted with actuators to enable automated control, using the SCADA system. Dozens of these older Rotork actuators are still installed at the WWTP and throughout the seven RTBs. These actuators are beginning to fail and have been scheduled to be replaced, as a part of the Capital Improvement Plan (CIP).

Rotork is the leader among actuators and has provided decades of uninterrupted, reliable service. System Specialties Co. is the manufacturer's representative and the sole source for Rotork. On September 11, 2025, a sole source quote was received from System Specialties Co. to replace three actuators and gearboxes.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-542.02-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Unsupervised Properties Ordinance Amendments
Prepared by: Amy Lusk, City Attorney

Manager's Recommendation:

I recommend introduction of an ordinance to amend Chapter 151, "Property Maintenance Regulations," of Title XV, "Land Usage," by amending §151.112, "Non-Owner Occupied Property; Prohibited Conduct," §151.113, "Non-Owner Occupied Property; Registry," §151.114, "Unoccupied Property Registry," and §151.117, "Fees," of the City of Saginaw Code of Ordinances, O-204.

Justification:

The amendments being proposed eliminate certain requirements in the registration of non-owner occupied properties (i.e. rental properties) and unoccupied properties (i.e. vacant properties) and are intended to both ease the registration process for citizens, as well as the enforcement process for the City. Specifically, the amendments eliminate the requirement that all other defaults on the properties, such as unpaid rubbish bills and property taxes, be paid before registration is allowed, as the City has alternative collection methods for such amounts. Additionally, the amendments allow a 14-day grace period to register the properties and pay any renewal fees prior to enforcement action being taken.

This ordinance has been reviewed by the City Manager for substance and the City Attorney as to form. It appears under the regular order of business.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

ORDINANCE INTRODUCTION

IO-1

Moved by Council Member _____, seconded by Council Member _____, to introduce an ordinance entitled and reading as follows:

O- _____

An Ordinance to amend Chapter 151, "Property Maintenance Regulations," of Title XV, "Land Usage," by amending §151.112, "Non-Owner Occupied Property; Prohibited Conduct," §151.113, "Non-Owner Occupied Property; Registry," §151.114, "Unoccupied Property Registry," and §151.117, "Fees," of the City of Saginaw Code of Ordinances, O-204.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on November 3, 2025, be taken up and enacted, entitled and reading as follows:

O-_____

An Ordinance to amend Chapter 151, "Property Maintenance Regulations," of Title XV, "Land Usage," by amending §151.112, "Non-Owner Occupied Property; Prohibited Conduct," §151.113, "Non-Owner Occupied Property; Registry," §151.114, "Unoccupied Property Registry," and §151.117, "Fees," of the City of Saginaw Code of Ordinances, O-204.

§ 151.112 NON-OWNER OCCUPIED PROPERTY; PROHIBITED CONDUCT.

(A) No owner or controller of non-owner occupied property shall allow it to be occupied by someone other than the owner without first registering the property with the Office of the City Clerk.

(B) No owner or controller of non-owner occupied property shall allow occupancy of the property without first being in compliance with this subchapter.

~~—(C) No owner or controller of non-owner occupied property shall allow occupancy of the property without first paying any property taxes or other city debts, such as rubbish and water, due and owing on the property.~~

(~~D~~C) No owner or controller shall allow a non-owner occupied property to fall into a state of disrepair, to become in violation of applicable state statutes or city codes, or to otherwise become a nuisance or create a nuisance condition.

(~~E~~D) Once registered, no owner or controller shall allow non-owner occupied property to remain occupied if it is in a state of disrepair, in violation of applicable state statutes or city codes, or otherwise has become a nuisance condition or created a nuisance condition.

(~~F~~E) No owner or controller shall knowingly permit a resident to remain in occupancy of non-owner occupied property if that resident, members of the resident's household, or guests or other persons under the resident's control commit repeated quality of life violations.

§ 151.113 NON-OWNER OCCUPIED PROPERTY; REGISTRY.

(A) To register non-owner occupied property, the owner or controller shall:

(1) Complete and file with the City Clerk a registration application for each non-owner occupied property, which shall state or have attached, as applicable:

(a) The name, date of birth, driver's license number, mailing address, telephone number, email address, and webpage address of the owner and of any controller of the property. If the owner of the property resides out-of-state, the applicant shall designate a local agent by name, mailing address, telephone number, email address, and webpage address.

(b) A copy of the written agreement appointing a local agent or controller for the owner.

(2) Pay in full the registration fees, as well as any applicable late fees, owed to the city for each non-owner occupied property.

(3) Provide a copy of a current certificate of compliance to the City Clerk, where such is required pursuant to § 151.115.

~~—(4) Pay in full any property taxes and other city debts due and owing on the property.~~

(54) Pay in full any fines that may be owed due to a violation of this subchapter.

(65) Agree to provide all residents a lease disclosure letter which provides information regarding frequently violated city regulations, including:

(a) The city's noise ordinance (as codified in §§ [94.045](#) through [94.047](#) of this code of ordinances);

(b) The city's curfew for minors ordinance (as codified in §§ [130.50](#) through [130.53](#) of this code of ordinances);

(c) The city's disturb the peace of neighborhoods ordinance (as codified in § [130.32](#) of this code of ordinances);

(d) The city's property maintenance regulations (including §§ [151.097](#) and [151.098](#)); and

(e) The city's parking regulations (including § [72.23](#) of this code of ordinances).

(76) Agree that each lease or rental agreement entered into for non-owner occupied property shall include the following addendum:

CRIME FREE LEASE ADDENDUM

In consideration of the execution or renewal of a lease of the dwelling unit identified in the lease, Owner and Resident agree as follows:

1. Resident, members of the resident's household, and a guest or other person under the resident's control shall not engage in criminal activity, or any act intended to

facilitate criminal activity, including drug-related criminal activity, on or near said premises.

2. Resident and members of resident's household will not permit the dwelling unit to be used for, or facilitate criminal activity, including drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household or a guest.

VIOLATION OF THE ABOVE PROVISIONS SHALL CONSTITUTE A QUALITY OF LIFE VIOLATION AND BE A MATERIAL AND IRREPARABLE VIOLATION OF THE LEASE AND GOOD CAUSE FOR IMMEDIATE TERMINATION OF THE TENANCY.

A single violation of any of the provisions of this addendum shall be deemed a serious violation and material and irreparable noncompliance with your lease.

In case of conflict between the provisions of this addendum and any other provisions of the lease, the provisions of this addendum shall govern.

This LEASE ADDENDUM is incorporated into the lease executed or renewed this day between Owner and Resident.

This LEASE ADDENDUM is not intended to diminish Resident's or broaden Owner's rights with regard to Michigan's laws pertaining to the recovery of possession of property.

(B) (1) Upon the City Clerk's receipt of the completed registration application and applicable fees, the City Clerk shall verify whether the property is eligible for registration and, if so, shall register the property.

(2) If the property is not eligible for registration, the City Clerk shall inform the owner or controller of the deficiencies preventing registration, including what additional information, documentation, and/or fees are required.

(C) After a non-owner occupied property has been registered, the owner or controller shall:

(1) Notify the City Clerk in writing of any change in the information provided in the original registration application, including but not limited to a change in occupancy status or a change in contact information for the owner, controller, or local agent, within 30 days of the date of the change.

(2) Cause the dwelling to be inspected by appropriate representatives of the city for compliance with this subchapter within 30 days of a new application for registration. Proof of such inspections must be provided to the City Clerk upon renewal of registration to document that the property remains in compliance with this subchapter.

(3) If the non-owner occupied property has become ineligible for this registry, the City Clerk shall remove the property from the registry and shall provide the owner or controller with written notification of this action, the reason therefor, and shall inform the owner or controller of the deficiencies preventing continued registration, including what additional information, documentation, and/or fees are required.

(D) An owner or controller of non-owner occupied property shall register the property with the City Clerk within 60 days of transfer of title to the property to the name of the new owner. If the title was transferred prior to the effective date of this subchapter, the owner or controller of the property shall register the property with the City Clerk no later than 60 days after the effective date of this subchapter.

(E) Exceptions.

(1) Owners or purchasers of structures which contain only one dwelling unit, with or without an accessory garage, carport or shed, and which contain no other occupancy, may occupy that dwelling unit themselves without registering the unit or paying a fee. The owner's immediate family, defined as the owner's spouse or significant other, children, and up to two grandparents, may also occupy that dwelling with the owner. All other requirements of this chapter shall apply in such instances.

(2) Owners and controllers of property properly registered under this section who are actively advertising and holding the property out for rental and/or sale shall not be required to also register the property as unoccupied property under § [151.114](#). Evidence of same, such as a copy of any advertisement or listing, shall be provided to the City Clerk.

§ 151.114 UNOCCUPIED PROPERTY REGISTRY.

(A) The Office of the City Clerk shall maintain a registry of all unoccupied properties within the city.

(B) An owner or controller of unoccupied property shall register the property with the City Clerk within 60 days of transfer of title to the property to the name of the new owner. If the title was transferred prior to the effective date of this subchapter, the owner or controller of the property shall register the property with the City Clerk no later than 60 days after the effective date of this subchapter.

(C) To register unoccupied property, the owner or controller shall:

(1) Complete and file with the City Clerk a registration application for each unoccupied property, which shall state or have attached, as applicable:

(a) The name, date of birth, driver's license number, mailing address, telephone number, email address, and webpage address of the owner and of any controller of the

property. If the owner of the property resides out-of-state, the applicant shall designate a local agent by name, mailing address, telephone number, email address, and webpage address.

(b) A copy of the written agreement appointing a local agent or controller for the owner.

(c) A statement describing the expected period of vacancy, a detailed plan for the regular maintenance of the property during the period of vacancy (for example, lawn maintenance and securing of any structures), and a timeline for the lawful re-occupancy of the property, the rehabilitation of the property, or the demolition of the dwelling and/or structure(s) on the property.

(2) Pay in full the registration fees, as well as any applicable late fees, owed to the city for each unoccupied property.

(3) Provide a copy of a current certificate of compliance to the City Clerk, where such is required pursuant to § 151.115.

~~—(4) Pay in full any property taxes and other city debts due and owing on the property.~~

(D) (1) Upon the City Clerk's receipt of the completed registration application and applicable fees, the City Clerk shall verify whether the property is eligible for registration and, if so, shall register the property.

(2) If the property is not eligible for registration, the City Clerk shall inform the owner or controller of the deficiencies preventing registration, including what additional information, documentation, and/or fees are required.

(E) Any change in the information provided in the registry, including but not limited to a change in ownership, change in vacancy status, or a change in contact information for the owner, controller, and/or local agent shall be provided in writing to the City Clerk within 30 days of the date of the change.

(F) Unoccupied property may not be occupied until all outstanding taxes, costs, assessments, and/or liens owed to the city have been paid in full and a certificate of occupancy has been issued by the city.

(G) Exceptions.

(1) Unoccupied properties owned by governmental subdivisions/agencies need not be registered in accordance with this chapter.

(2) An owner or controller of unoccupied property shall be exempt from registration under this section for the first 12 months following the owner's purchase of the property

so long as the owner is actively working to rehabilitate the property for use and occupancy. Such rehabilitation shall be evidenced by the owner or controller obtaining the necessary permits for structural, electrical, mechanical, or similar work. It shall be the responsibility of the owner or controller to provide evidence supporting their right to this exemption from registration to the City Clerk.

§ 151.117 FEES.

(A) Fees for each registry shall be established by City Council and posted in the Office of the City Clerk.

(B) (1) Registration renewals for non-owner occupied property shall be due on the fourth Friday of February of each year.

(2) Registrations shall all expire on the fourth Friday of February of each year regardless of application date.

(C) Registration renewals for unoccupied property shall be due on December 30 of each year.

(1) All unoccupied properties must be registered within 60 days of the enactment of this subchapter.

(2) Registrations shall expire on December 30 of each year regardless of application date. If December 30 should fall on a holiday or weekend the fee shall be due on the next regular business day.

(D) An additional late charge of 100% of the base fee shall apply and be assessed in the event of any of the following:

(1) Failure to register a non-owner occupied or unoccupied property within 30 days of date of written notice from the city that the property is in violation of this subchapter.

(2) Failure to pay the registration renewal fee **within fourteen (14) days of** ~~by the~~ required **due** date each year.

(3) Failure to register a non-owner occupied or unoccupied property within 60 days of transfer of title in the property.

(4) Failure to provide the City Clerk the required notice of any change in the information provided in the registry, including but not limited to a change in vacancy status or a change in contact information for the owner and/or controller within 30 days of the date of the change.

(E) Failure to pay any applicable fees or late fees shall be deemed a personal debt of the owner to the city, which may be collected as other personal debts, as

enforcement costs or by restitution orders as allowed by law, or assessed as a lien against the property, including interest thereon, until paid.

This ordinance shall become effective November 27, 2025.

Enacted: November 17, 2025.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 17, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk