



## **Saginaw City Council Agenda**

1315 S. Washington Avenue  
Council Chamber - Room 205  
989.399.1311  
October 21, 2019  
6:30 p.m.

### PRAYER AND PLEDGE OF ALLEGIANCE:

### ROLL CALL:

### ANNOUNCEMENTS:

1. Certificate of Recognition for Samuel Cole in obtaining the rank of Eagle Scout.
2. Certificate of Recognition for Darrick Donald, Jr. in obtaining the rank of Eagle Scout.

### PUBLIC HEARINGS:

### PUBLIC INPUT:

*(A list will be provided following submittal deadline.)*

### REMARKS OF COUNCIL:

### REPORTS FROM MANAGER:

### CONSENT AGENDA:

1. Approve the October 7, 2019 regular council meeting minutes.
2. Approve the purchase with Micro Wise, Inc. for \$9,240 for laptops for the Election Division.
3. Approve the Service Agreement with Day Two, LTD to provide a pilot nutritional program to healthcare recipients with Type 2 Diabetes.
4. Approve the purchase with Gerald Bergman, Inc. for \$4,495 for the replacement of the fascia on the front awning at Station 1 for the Fire Department.
5. Approve the purchase with Arizona Heating and Cooling for \$14,700 for the replacement of tube style heat system in the apparatus bay of Station 4 for the Fire Department.
6. Approve the Professional Services Agreement with the Child Abuse and Neglect Council for a three-year period for Victim's Services Advocates at the Police Department.
7. Approve the purchase with Johnson Controls for \$10,738 for additional security measures within City Hall and the Public Works Buildings.
8. Approve the purchase with Audio Central for \$9,350 for Aiphone security system within the Public Works Building.
9. Approve to increase the purchase order with American Excavating, Inc. by \$33,000, for a new total of \$192,587, for the Andersen Splash Park repairs. Further, approve a budget adjustment for FY 2020 to recognize these funds.

10. Approve the purchase with Truck and Trailer Specialties, Scientific Brake & Equipment Co., Winter Equipment Co., and Valk Manufacturing Co. for \$30,665 for the annual supply of snow plow blades and guards for the Motor Pool Operations Division.
11. Approve the purchase with Woodland Industries for \$4,670 for two equipped trailers for the Maintenance and Service Division.
12. Approve the purchase with Actuator Specialties for \$9,531 for service parts for Limatorque valve actuators for the Water Treatment Division.

**BOARD/COMMISSION/COMMITTEE REPORTS:**

**APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:**

1. Approve the Council appointment of Christina Jones to the Board of Appeals on Zoning with a term to expire December 31, 2022.

**ORDINANCE INTRODUCTION:**

**ORDINANCE CONSIDERATION AND ADOPTION:**

**RESOLUTIONS:**

1. Recognize Midwest Tejano Cultural Entertainment as a non-profit organization for the purpose of obtaining a charitable gaming license.
2. Approve Mid-Michigan Waste Authority's Agreements with "American Waste, Inc." and "WM Recycle America, L.L.C."

**UNFINISHED BUSINESS:**

**MISCELLANEOUS BUSINESS:**

**ADJOURNMENT:**

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

# CITY OF SAGINAW

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## CERTIFICATE OF RECOGNITION

**PRESENTED TO**

**Samuel Cole**

**Boy Scout Troop 304**

**WHEREAS**, Samuel Cole, a member of Boy Scout Troop 304, has earned the highest rank of Eagle Scout within the Boy Scouts of America, a dream to most young men in scouting; and

**WHEREAS**, we recognize the hard work and determination that goes into achieving this highly coveted position, the many service hours contributed and outstanding leadership demonstrated by Samuel to attain this status; and

**WHEREAS**, the scouting program's major objectives are to develop citizenship, active volunteerism and leadership skills. Samuel has demonstrated these attributes by volunteering countless hours on his Eagle Service Project at the Spectrum Autism Center. As the Outdoor Ethics coordinator, Samuel has also participated in numerous community projects including preparing Ojibway Island for the July 4<sup>th</sup> festivities; and

**WHEREAS**, Samuel has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him. He serves as an example to youth through his high level of personal achievement, leadership, and community service.

**NOW, THEREFORE BE IT RESOLVED**, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby extend to Samuel, our sincere congratulations for having achieved the status of Eagle Scout. Further, I hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding contributions and commitment that Samuel Cole has made to the City of Saginaw.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21<sup>st</sup> day of October in the year of our Lord two thousand nineteen.



**October 21, 2019**

**Floyd Kloc, Mayor**

**Councilpersons**

Brenda F. Moore, Mayor Pro Tem  
Michael D. Balls, Annie Boensch,  
Clint Bryant, Jamie Forbes, John Milne,  
Bill Ostash, and Autumn L. Scherzer

**Timothy Morales, City Manager**

# CITY OF SAGINAW

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## CERTIFICATE OF RECOGNITION

### PRESENTED TO

**Darrick D. Donald, Jr.**

**Boy Scout Troop 304**

**WHEREAS**, Darrick Donald, Jr., a member of Boy Scout Troop 304, has earned the highest rank of Eagle Scout within the Boy Scouts of America, a dream to most young men in scouting; and

**WHEREAS**, we recognize the hard work and determination that goes into achieving this highly coveted position, the many service hours contributed and outstanding leadership demonstrated by Darrick to attain this status; and

**WHEREAS**, the scouting program's major objectives are to develop citizenship, active volunteerism and leadership skills. Darrick has demonstrated these attributes by volunteering countless hours on his Eagle Service Project of remodeling and refurbishing the playroom at the City Rescue Mission of Saginaw, in addition to raising the funds to complete it; and

**WHEREAS**, Derrick has been a member of the Boy Scouts since 2015, earning a total of 31 merit badges, a gold, and bronze Eagle Palim, and is a Brotherhood member of the Order of the Arrow, scouting's national honor society; and

**WHEREAS**, Darrick has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him. He serves as an example to youth through his high level of personal achievement, leadership, and community service.

**NOW, THEREFORE BE IT RESOLVED**, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby extend to Darrick our sincere congratulations for having achieved the status of Eagle Scout. Further, I hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding contributions and commitment that Darrick Donald, Jr. has made to the City of Saginaw.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21<sup>st</sup> day of October in the year of our Lord two thousand nineteen.



**October 21, 2019**

**Floyd Kloc, Mayor**

### **Councilpersons**

Brenda F. Moore, Mayor Pro Tem  
Michael D. Balls, Annie Boensch,  
Clint Bryant, Jamie Forbes, John Milne,  
Bill Ostash, and Autumn L. Scherzer

**Timothy Morales, City Manager**

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 7, 2019, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Scout Ethan Howe of Troop 345 of Shields offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

ANNOUNCEMENTS

Council Member Milne presented a proclamation designating October 6-12, 2019 as "Fire Prevention Week" to Saginaw Fire Marshal Ralph Martin.

Council Member Forbes presented a proclamation designating October 20-26, 2019 as "Pro Bono Week" to Dan Straka, Past President of the Saginaw County Bar Association.

PUBLIC HEARINGS

City Clerk Janet Santos announced a public hearing regarding the Urban Cooperation Agreement with the City of Midland. Mayor Kloc called for public comments. Fire Chief Christopher Van Loo spoke in favor of the agreement and explained the award of a cooperative funding grant to Region 3 Homeland Security Planning Board and that the City of Midland will serve as the fiduciary. The City of Saginaw is a Subrecipient of the grant. Mayor Kloc called for public comments two additional times. No further comments were given.

Moved by Council Member Bryant, seconded by Mayor Pro Tem Moore to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Public Input addressing Council: Mary Mikulich, Saleem Mannan, and Adam Gac.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Scherzer, Moore, Bryant, Forbes, Ostash, Balls, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales gave informational updates of City events and projects.

Manager Morales introduced Yolanda M. Jones, Director of the Office of Management and Budget, and Cassie Miller, Saginaw Future Business Development Manager. They presented an update regarding the Saginaw Soup program.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. An exception was made to item #6.

1. Approve the September 23, 2019 regular council meeting minutes.

2. Approve Petition #19-11 from Delta College to erect banners in the 200 Block of West Genesee and the 1000 block of East Genesee from November 1 to November 29, 2019 to promote Downtown Saginaw Center Enrollment.
3. Approve the purchase with American Legal Publishing Corporation for \$2,166 for the supplement codification of ordinances for the City Clerk's Department.
4. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the August period.
5. Approve the second amendment to the ESG Subrecipient Contract with United Way of Saginaw County to include \$11,817 in carryover funds for homelessness prevention and rapid rehousing.
6. Approve the FY 2019 Strategies for Policing Innovation Grant through the U.S. Department of Justice, Office of Justice Programs and Bureau of Justice Assistance for \$646,706 for a three-year period for the Police Department.
7. Approve the FY 2019 Victim Specialist Program Grant through the Office for Civil Rights, Office of Justice Programs, and U.S. Department of Justice for \$276,000 for the Police Department.
8. Approve the Service, Support & Justice: A Strategy to Enhance Law Enforcement Response to Victims Initiative Grant funded by the Department of Justice and administered by the International Association of Chiefs of Police for \$30,000. Further, approve a budget adjustment for FY 2020 to recognize these funds.
9. Approve the grant award of \$28,500 from the 2019 State Homeland Security Grant for a Throw Phone System for the Police Department. Further, approve a budget adjustment for FY 2020 to recognize these funds.
10. Approve the purchase with Douglass Safety Systems for \$56,582 for a replacement Bauer Unicus 4 breathing air compressor and SCBA fill station for the Fire Department.
11. Approve the agreement with Control Solutions, Inc. for \$2,265 for a two year software maintenance agreement renewal for the energy management system for various departments.
12. Approve the purchase with Garpiel Landscaping for \$5,000 for FY 2020; and pending budget approval for FY 2021 and FY 2022, for the professional services associated with the design, installation, removal and storage of Christmas lights for City Hall.
13. Approve a purchase with TruGreen for \$12,801 for FY 2020; and pending budget approval for FY 2021 and FY 2022, for annual lawn fertilization services.
14. Approve the blanket purchase order with ETNA Supply Company for \$20,000 for FY 2020; and pending budget approval for FY 2021, for Sensus-AMRS Smart Point Transceivers and components for the Maintenance and Service Division.

15. Approve the purchase with Detroit Salt Company, LLC for \$141,920 for road salt for the Streets Section, Right of Way Division.
16. Approve the purchase with PPG Paints for \$8,780 for two Graco line lasers for the Traffic Maintenance Section, Right of Way Division.
17. Adopt the resolution to approve the State Trunkline Maintenance Contract with the Michigan Department of Transportation for a five-year period, ending September 30, 2024.
18. Approve the purchase with Champagne and Marx Excavating for \$8,825 for 23A limestone aggregate for the Cemeteries Division.
19. Ratification to increase the purchase order with Corrpro Companies, Inc. by \$3,000, for a new total of \$4,710, for the repair of the Aqua Ground Storage Tank Cathodic Protection System for the Water Treatment Division.
20. Approve the purchase with Kendall Electric, a sole source, for \$6,444 for an Allen Bradley programmable logic controller for the Wastewater Treatment Division.
21. Approve the purchase with Kennedy Industries, a sole source, for \$2,352 for parts for DeZurik valves for the Wastewater Treatment Division.

Moved by Council Member Scherzer, seconded by Council Member Bryant to approve consent agenda items 1 through 5, and 7 through 21, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Bryant to approve consent agenda item 6, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

#### BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Scherzer reported that the Saginaw Economic Development Corporation is holding a Business Plan writing workshop on October 24, 2019 from 10:00 a.m. – 2:00 p.m. in Council Chambers.

#### APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Bryant, seconded by Council Member Scherzer to approve:

- the Council reappointment of Debra Melkonian to the Human Planning Commission - District 17 with a term to expire December 31, 2021, and
- the Mayoral reappointment of Ronald Wheatley to the Housing Board of Appeals with a term to expire December 31, 2021.

9 ayes, 0 nays, 0 absent. Motion approved.

#### ORDINANCE INTRODUCTION

Moved by Council Member Bryant, seconded by Mayor Pro Tem Moore to introduce an ordinance to add §§116.041 through 116.045 of Chapter 116, "Telecommunications," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to introduce an ordinance to add §§153.078 through 153.082 of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

#### RESOLUTIONS

Moved by Mayor Pro Tem Moore, seconded by Council Member Ostash to adopt the resolution approving the 2018 Homeland Security Program Subrecipient Funding Agreement and Addendum. 9 ayes, 0 nays, 0 absent. Motion approved.

#### MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to receive and file the Recommendation Report from the Local Officers Compensation Commission. 9 ayes, 0 nays, 0 absent. Motion approved.

#### ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Milne to adjourn the meeting at 7:42 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, CMMC/MMC  
City Clerk

**From:** Tim Morales, City Manager  
**Subject:** Laptops for Electronic Poll Book  
**Prepared by:** Janet Santos, City Clerk

**Manager's Recommendation:**

I recommend the approval of a purchase with Micro Wise, Inc. for \$9,240.00 for laptops for the Election Division.

**Justification:**

The dual electronic poll book (EPB) system was implemented in 2018, which requires two laptops at each of the City's sixteen precincts. On March 5, 2018, Council approved the purchase of sixteen laptops for eight precincts. The dual EPB was successfully utilized in the 2018 Election cycle.

Effective January 2020, the Bureau of Elections (BOE) has mandated that EPB computers operate with Microsoft Windows 10. As a result, the laptops used at the eight remaining precincts will be outdated. To comply with this mandate, sixteen EPB laptops must be replaced.

Laptop minimum specifications standards that can accommodate the programming are set by the BOE. On October 1, 2019, sealed bids were received as follows:

| COMPANY                     | PRICE       |
|-----------------------------|-------------|
| Micro Wise, Inc.            | \$9,240.00  |
| Adorama, Inc.               | \$9,813.60  |
| CNC Consulting, Inc.        | \$10,460.00 |
| Leepopo Corp.               | \$13,738.24 |
| Net Solutions               | \$15,935.20 |
| Howard Technology Solutions | \$35,328.00 |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Offices of General Government, Election Division's Capital Less than \$5,000 Account No. 101-1731-971.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Day Two Service Agreement  
**Prepared by:** Dennis Jordan, ACM/Director of Human Resources

**Manager's Recommendation:**

I recommend the approval of the service agreement with Day Two, LTD for the purpose of providing a pilot nutritional program to healthcare participants with Type 2 Diabetes.

**Justification:**

Day Two's science empowers people with diabetes, providing a food-as-medicine approach to manage glucose levels and improve overall health.

On a trial pilot program, Day Two will provide services to a qualified voluntary group of employees/retirees. The Day Two Service provides personalized nutrition and actionable insights for people to maintain normal blood sugar levels based on their clinical and personal parameters. The pilot program will be provided at no cost to the City or Employees/Retirees, and will run approximately six months.

The goal is to give employees and retirees with Type 2 Diabetes, an opportunity to volunteer in a program to lower HbA1C levels. Other benefits of this program are weight change, energy improvement, hunger reduction, sleep quality, and mood improvement.

Day Two is currently marketing this program to the greater Saginaw area employers and will be setting up a lab in the area with dieticians to accommodate the program. Participation involvement is confidential between Day Two and individuals choosing to participate in the program.

Ultimately, if the pilot program proves to improve the health condition of participants and lower overall healthcare costs, the City will then have an opportunity to review long term proposals from Day Two for continuation of this program at a set annual fee per participant.

Day Two is an international LTD corporation with U.S. headquarters in Walnut Creek, California.

I have approved the Day Two Master Service Agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Fire Station 1 Awning Fascia Replacement  
**Prepared by:** Christopher Van Loo, Fire Chief

**Manager's Recommendation:**

I recommend the approval of a purchase with Gerald Bergman Inc. for \$4,495 for the replacement of the fascia on the front awning of Fire Station 1.

**Justification:**

On October 8, 2019, the Fire Department received bids for the replacement of the fascia on the front awning of Fire Station 1. In June of 2019, the roof on the awning was replaced as part of a multi-phase project to repair and renovate the front awning at Station 1. The replacement of the fascia is the second phase of this project.

The following is a tabulation of the bids received:

| <b><u>Vendor</u></b>                | <b><u>Cost</u></b> |
|-------------------------------------|--------------------|
| Gerald Bergman, Inc.<br>Saginaw, MI | \$4,495.00         |
| Wobig Construction<br>Saginaw, MI   | \$4,999.00         |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Repairs and Replacements Account No. 101-3551-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Station 4 Apparatus Bay Heat System Replacement  
**Prepared by:** Christopher Van Loo, Fire Chief

**Manager's Recommendation:**

I recommend approval of a purchase with Arizona Heating and Cooling for \$14,700 for the replacement of tube style heat system in the apparatus bay of Fire Station 4.

**Justification:**

Due to the age of the tube style apparatus bay heat system at Station 4, 2208 State Street, adequate temperatures cannot be maintained during cold weather months. The current system can no longer be repaired and must be replaced to ensure that Engine 4 remains in a constant state of readiness regardless of outdoor temperatures.

On October 8, 2019, the City of Saginaw opened sealed bids for the replacement of the apparatus bay heating system at Station 4. Following is a tabulation of the bids that were received:

| <b><u>Vendor</u></b>                               | <b><u>Cost</u></b> |
|----------------------------------------------------|--------------------|
| Arizona Heating and Cooling<br>Freeland, MI        | \$14,700           |
| GW Heating and Air Conditioning Co.<br>Saginaw, MI | \$17,938           |
| Smillie Plumbing and Heating<br>Freeland, MI       | \$24,480           |
| William E. Walter, Inc.<br>Flint, MI               | \$40,000           |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Repairs and Replacements Account No. 101-3551-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** CAN Council Agreement for Professional Services  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation:**

I recommend approval of the Agreement for Professional Services with the Child Abuse and Neglect Council for a three-year period for Victim's Services Advocates at the Police Department.

**Justification:**

The Child Abuse and Neglect (CAN) Council has been heavily involved with the development of the Saginaw Police Department's Victim Services Unit since the unit's inception. With the approval of this professional services agreement the CAN Council will continue to place their trained Victim Advocates at the Police Department, as a contracted employee. The advocates work as the Victim's Services Specialist, working with detectives, officers and victims of crime to better serve the citizens of the City of Saginaw. All costs associated with this contracted position will be paid through the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice– FY 2019 Law Enforcement-Based Victim Specialist Program Grant award. No City funds will be used on this grant initiative. The term of this agreement is from October 1, 2019 to September 30, 2022.

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Johnson Controls Additional Lockdown Security Measures  
**Prepared by:** Bruce Caradine, Department of Public Services

**Manager's Recommendation:**

I recommend approval of a purchase with Johnson Controls for \$10,737.17 for additional security measures within the City Hall and Public Works Buildings.

**Justification:**

On July 8, 2019, Council approved a purchase agreement with Johnson Controls to upgrade the hardware and software of the door and gate access systems. This includes yearly maintenance of door and gate systems located at City Hall, Public Works, Maintenance and Service, Water Treatment, Wastewater Treatment, and the Police Department. Since the approval, the City has decided to make the ground floor of City Hall exits "Emergency Only" with audible alarms on all doors and that new card readers be added to the Information Technology Server Room entrance door at City Hall and the Information Technology Administrative Office doors in Public Works. Johnson Controls is the current City approved vendor for security card access and maintenance.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Facilities Division's Repairs and Replacement Account No. 401-7575-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Audio Central Aiphone Security Measures  
**Prepared by:** Bruce Caradine, Department of Public Services

**Manager's Recommendation:**

I recommend approval of a purchase with Audio Central for \$9,350 for Aiphone security measures within the Public Works Building.

**Justification:**

The Public Services, Facilities Division has requested to upgrade the Public Works Building security system, the system will include securing the exterior building entrances and the Holland and Washington Gates. This system uses monitors at work stations to visually confirm and allow entrance into the building. Audio Central is the current City local source provider for alarm and security services and is independent of current security card access system maintained by Johnson Controls.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Facilities Division, Repair and Replacement Account No 401-7575-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Andersen Splash Park Repairs

**Prepared by:** Bruce Caradine, Public Services Department

**Manager's Recommendation:**

I recommend approval to increase the purchase order with American Excavating, Inc. by \$33,000 for a new total of \$192,587 for the Andersen Splash Park Repairs.

In addition, it is also recommended that a budget adjustment be completed to increase the Capital Project Fund, Reimbursement Account No. 401-0000-676.000 from \$0 to \$33,000. This increase in revenues will be offset by an increase in the Capital Project Fund, Celebration Park Division, Repairs and Replacement Account No. 401-7580-974.000 by the same.

**Justification:**

On February 4, 2019, Council approved a contract with American Excavating, Inc. to repair two water features and piping at the Andersen Splash Park. During this process the contractor recommended sealing the surface of the splash pad to extend the life of the surface, and submitted a quote for the services.

The City filed an insurance claim for the damaged water park features and underground piping. The insurance company will reimburse the City for all construction and engineering costs over and above the City's \$100,000 deductible. To date, the City has incurred engineering costs of \$18,500 and expects to incur an additional \$7,000 for construction engineering administration. The additional \$33,000 for the surface sealant would also be covered by the insurance and would not incur costs to the City.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Celebration Park Division, Repairs and Replacement Account No. 401-7580-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Snow Plow Blades & Guards  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of the purchases with Truck and Trailer Specialties, Scientific Brake & Equipment Co., Winter Equipment Co., and Valk Manufacturing Co. for a total of \$30,664.64 for the annual supply of snow plow blades and guards for the Motor Pool Operations Division.

**Justification:**

On September 24, 2019, bids were received for the annual supply of 208 various snow plow blades and guards. The City's Municipal Motor Pool Operation requires various plow operations wear items to maintain its fleet; this is the first annual request to include all wear items for the snow and ice removal operations. It is in the best interest of the City to distribute the bids among the four bidders listed with their low respective pricing. The following is a listing of the purchase orders requested:

| <b><u>Vendor</u></b>                                      | <b><u>Cost</u></b> |
|-----------------------------------------------------------|--------------------|
| Truck and Trailer Specialties<br>Howell, MI (out-city)    | \$ 4,177.80        |
| Scientific Brake & Equipment Co.<br>Saginaw, MI (in-city) | \$ 4,556.50        |
| Winter Equipment Co.<br>Willoughby, OH (out-city)         | \$ 6,334.68        |
| Valk Manufacturing Co.<br>New Kingston, PA (out-city)     | \$15,595.66        |

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$30,664.64 and will be accounted for in the Motor Pool Operation Fund, Garage Operations Division's Inventory Account No. 661-0000-110.001.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Traffic Control Equipment Trailers

**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of a purchase with Woodland Industries for \$4,669.44 for two equipped trailers for the Maintenance and Service Division.

**Justification:**

On September 24, 2019, one bid was received for two trailers equipped as specified. The Maintenance and Service Division has budgeted to purchase two 2019 single axle trailers. These trailers are used by the Maintenance and Service Division to haul traffic control signs and barricades to various job sites within the City of Saginaw. The following is the bid received:

| <b><u>Vendor</u></b> | <b><u>Total Cost</u></b> |
|----------------------|--------------------------|
| Woodland Industries  | \$4,669.44               |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 591-4740-978.000 \$2,334.72, and the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000 \$2,334.72.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Limitorque Parts  
**Prepared by:** Theodore Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend approval of a purchase with Actuator Specialties for \$9,531.00 for service parts for Limitorque valve actuators for the Water Treatment Division.

**Justification:**

On September 17, 2019, a bid was received from Actuator Specialties of Monroe, MI for the service parts required to complete necessary repairs to ensure that the critical Limitorque valve actuators continue to operate properly. No other bids were received. The Water Treatment Plant operates several critical valves using Limitorque valve actuators, which allow for remote operation of the valves and are durable and rebuildable by plant maintenance staff. Many of the actuators were installed during plant upgrades in the 1960's.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Parts and Supplies Account No. 591-4730-742.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager

**Subject:** Midwest Tejano Cultural Entertainment Charitable Gaming License

**Prepared by:** Janet Santos, City Clerk

**Manager's Recommendation:**

I recommend the adoption of the resolution recognizing Midwest Tejano Cultural Entertainment as a non-profit organization for the purpose of obtaining a charitable gaming license.

**Justification:**

On March 30, 2018, the Midwest Tejano Cultural Entertainment was granted a 501 (c) (3) tax exempt status by the Internal Revenue Service and was validly incorporated as a nonprofit corporation by the State of Michigan, Department of Licensing and Regulatory Affairs. They are located in the City of Saginaw serving as preservationists and promoters of traditional Tejano music throughout the world. In addition to reaching listeners through their radio station, they also assist local high school seniors with scholarships.

On October 1, 2019, documentation was filed with the City Clerk's Office as required by the Michigan Lottery, Charitable Gaming Division qualification requirements. These documents have been reviewed by the City Clerk and have met the qualification requirements as enforced by the Michigan Gaming Control Board.

**Council Action:**

This council communication is for informational purposes of the resolution to be adopted.

#19-13



Midwest Tejano Cultural Entertainment  
1739 Brockway  
Saginaw, Michigan 48602  
989-770-3078



Saginaw City Council  
1315 Washington Ave  
Saginaw, Michigan 48601

09/30/2019

Dear Saginaw City Council Members,

Midwest Tejano Cultural Entertainment is a 501C3 non profit organization that started out of the ideas of myself and our board of directors. Our goal for starting this organization is to assist local high school seniors with scholarships and keeping the Mexican Culture alive through the radio station of [MidwestTejanoRadio.com](http://MidwestTejanoRadio.com)

Our mission statement vision is to be devoted to the preservation and promotion of traditional Tejano Music throughout the world wide web and reaching thousands of listeners daily. In addition to the radio station, in the city of Saginaw we have held six yearly concerts in downtown Saginaw with thousands in attendance.

As a non profit established in 2018 we need to be able to fundraise throughout the year, therefore requesting a gaming license through the Michigan Gaming Control Board. One of the request from the gaming board is to submit materials to the city council to apply for a gaming license. As the board president, I am seeking your approval for this license. Please see the attached information and I look forward to hearing from you.

Thanking you in advance for your support!

Sincerely,

Louis A. Garcia  
President, Midwest Tejano Cultural Entertainment  
989-770-3078

## CHARITABLE GAMING LICENSE FOR MIDWEST TEJANO CULTURAL ENTERTAINMENT

Moved by \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to offer and adopt the following resolution:

**WHEREAS:** Midwest Tejano Cultural Entertainment has submitted a request, Petition #19-13, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

**WHEREAS:** the Michigan Bureau of State Lottery, pursuant to MCL 432.103, requires a resolution be adopted by the local governing body approving this recognition.

**NOW, THEREFORE BE IT RESOLVED** that the request from Midwest Tejano Cultural Entertainment of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered approved.

Ayes:

Nays:

Absent:

Abstain:

## **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 21, 2019; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, CMMC/MMC  
City Clerk

**APPROVE MID MICHIGAN WASTE AUTHORITY'S AGREEMENTS WITH  
"AMERICAN WASTE, INC." AND "WM RECYCLE AMERICA, L.L.C."**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** The City of Saginaw is a Member of the Mid Michigan Waste Authority (the "Authority"); and

**WHEREAS:** during its Membership in the Authority, the contracts under which the Authority operates have from time to time been amended, extended, and/or replaced by new contracts; and

**WHEREAS:** pursuant to Article V of its By-laws, the Authority has approved an agreement with American Waste, Inc., a solid waste processor located in Michigan, for recyclables processing (the "Processing Agreement"); and

**WHEREAS:** pursuant to Article V of its By-laws, the Authority has approved an agreement with WM Recycle America, L.L.C. to transport solid waste from Saginaw to American Waste, Inc. (the "Transloading Agreement"); and

**WHEREAS:** The City of Saginaw, as a Member of the Authority, desires to approve the Processing and Transloading Agreements and ratify the Authority's decision to approve those Agreements at a meeting of the Authority's Board held on October 14, 2019; and

**WHEREAS:** The City of Saginaw believes it is in the best interests of the health, safety and welfare of its residents for Saginaw to ratify the Authority's decision to approve the Processing and Transloading Agreements.

**NOW, THEREFORE,** be it resolved by the City of Saginaw, Michigan as follows:

1. City of Saginaw approves and ratifies the Mid Michigan Waste Authority Board's October 14, 2019, decision to approve the Processing and Transloading Agreements, attached as Exhibits A and B hereto; and
2. Any and all resolutions in conflict with this Resolution are hereby repealed.

Ayes:

Nays:

Absent:

Abstain:

## RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 21, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos, CMMC/MMC  
City Clerk