Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
September 23, 2019
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the September 9, 2019 regular council meeting minutes.

2. Approve Petition #19-12 from the Saginaw Arts & Enrichment Commission to erect a banner in the 500 block of Court Street from November 5 to December 4, 2019 to promote the annual Hollyday Fair.

3. Approve the lease agreement with MailFinance, Inc. for $11,769 for a sixty month lease of an IN-710 postage meter for all City Departments.

4. Approve the purchase with Revize for $13,900 for the initial redevelopment and redesign of the Riverfront/Downtown Development Authority website.

5. Approve the FEMA Assistance to Firefighters Grant for $70,473 for a breathing air compressor/fill station and training requiring a matching share of $7,047 for the Fire Department.

6. Approve to increase the purchase order with CFS Inspections by $65, for a new total of $2,062, for ladder testing and certification services for the Fire Department.

7. Approve the Saginaw County Mental Health Authority /Mid-State Health Network Treatment and Prevention Services Grant for $199,635. Further, approve a budget adjustment for FY 2020 to recognize these funds.

8. Approve the purchase with Michigan Pipe and Valve for $314,996 for water main appurtenances for the Maintenance and Service Division.

9. Approve the purchase with Ferguson Waterworks for $92,044 for manhole and catch basin castings and covers for the Maintenance and Service Division.

10. Approve the purchase with Champagne & Marx Excavating, Inc. for $10,995 for FY 2020; and pending budget approval for $11,050 for FY 2021, for dozing and grading services for the Maintenance and Service Division.

11. Approve the purchase with Ferguson Enterprise for $7,665 for Portland Cement for the Maintenance and Service Division.

12. Approve to increase the blanket purchase order to AIS Construction Equipment by $14,000, for a new total of $22,000, for vehicle repairs and services for the Garage Division.

13. Approve to increase the blanket purchase orders to various vendors by $29,900, for a new total of $51,400, for vehicle parts for the Garage Division.

14. Approve to increase the blanket purchase order to Hoffman's Power Equipment by $3,100, for a new total of $5,000, for lawn mower parts for the Facilities Division.

15. Approve the purchase with First Class Building Maintenance for $5,866 for building repairs at City Hall.

16. Approve the purchase with Traffic & Safety Controls, Systems, Inc. for $30,095 for a kiosk pay station system at the Lee Street Boat Launch.

17. Approve the contract with Bibi, Inc., dba Black Jack Asphalt, for $67,288 for the 2019-2020 Sidewalk replacement project for the Engineering Section, Right of Way Division.

18. Approve the contract with Wobig Construction Co. for $93,095 for the 2019-2020 ADA Sidewalk Ramp Installation project for the Engineering Section, Right of Way Division.

19. Approve the purchase with Colony Hardware for $2,940 for a Core Bore M1 Core Drill and two drill bits for the Engineering Section, Right of Way Division.

20. Approve the purchase with Dornbos Sign, Inc. for $20,526 for sign posts for the Traffic Maintenance Section, Right of Way Division.

21. Ratification of a purchase with J. Ranck Electric for $13,170 for construction and installation of a traffic signal strain pole for the Traffic Maintenance Section, Right of Way Division.

22. Ratification of a purchase with Carrier and Gable, a sole source, for $22,986 for traffic signal equipment for the Traffic Maintenance Section, Right of Way Division.

23. Approve the purchase with Hesco, a sole source, for $112,252 for an Accusonics model 810 flow meter and installation for the Remote Facilities Division.

24. Approve the purchase with Technology International, Inc. for $4,250 for two mini split systems for the Remote Facilities Division.

25. Approve the purchase with Holzberg Communications, Inc. for $5,044 for Rotork switches for the Remote Facilities Division.

26. Approve the purchase with Nelson Tank Engineering & Consulting, Inc. for $5,050 for the inspection of the Aqua and Gratiot Ground Storage tanks for the Water Treatment Division.

27. Approve the purchase with Advanced Business Communications, LLC for $45,095 for security camera upgrades at the Maintenance and Service, Water, and Wastewater Treatment Divisions.

28. Approve the purchase with Wonderware North, a sole source, for $13,455 for WW Historian Client 2017 Concurrent Licenses at the Wastewater and Remote Facilities Divisions for the Instrumentation and Process Controls Division.

<u>BOARD/COMMISSION/COMMITTEE REPORTS:</u>

<u>APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:</u>

1. Approve the Council reappointment of Ana Hidalgo to the Human Planning Commission - District 4 with a term to expire December 31, 2021.

<u>ORDINANCE INTRODUCTION:</u>

<u>ORDINANCE CONSIDERATION AND ADOPTION:</u>

<u>RESOLUTIONS:</u>

1. Adoption of the Local Pavement Warranty Program.

2. Implementation of the Local Pavement Warranty Program.

<u>UNFINISHED BUSINESS</u>:

<u>MISCELLANEOUS BUSINESS:</u>

<u>ADJOURNMENT:</u>

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 9, 2019, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

ANNOUNCEMENTS

Deputy Clerk Kristine Bolzman announced that the City's Waste Convenience Station is open to City residents the second Saturday of the month from 8:00 a.m. to 12:00 p.m. at the Public Works building. City residents may dispose of items such as building materials, and recycling for cans, plastic containers and paper. The next collection day will be this Saturday, September 14th.

Council Member Scherzer read a proclamation recognizing the 75th anniversary of Spicer Group. Don Scherzer, Executive Vice President, accepted the proclamation.

Mayor Kloc read a proclamation recognizing the 100th anniversary of Camp Kiwanis. Brian Jackson, President, David Skolnik, Secretary, and Bill Harman, Member, accepted the proclamation.

PUBLIC HEARING

Deputy Clerk Kristine Bolzman announced the public hearing regarding the Water Service Agreement with Thomas Township to provide an alternative revenue sharing mechanism for development occurring in the Great Lakes Tech Park. Mayor Kloc called for comments three times. No comments were given.

Moved by Council Member Boensch, seconded by Council Member Scherzer to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Deputy Clerk Bolzman announced the public hearing regarding the request from Hausbeck Pickle Co., Inc. for an Industrial Facilities Tax Exemption Certificate at 1820 Hess Street. Mayor Kloc called for public comments. Tom Miller Jr. of Saginaw Future spoke in favor of the request. Mayor Kloc called for public comments two more times. There were no additional comments.

Moved by Council Member Bryant, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Public Input addressing Council: Saleem Mannan.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Forbes, Ostash, Balls, Milne, Scherzer, Moore, Boensch, Bryant and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales gave informational updates of City events and projects.

Manager Morales introduced Tyler Danek, Director of Risk Management and Legal Services at Covenant Healthcare. Mr. Danek provided an update of the Covenant Healthcare and Saginaw Police Department partnership. Mr. Danek introduced K-9 Officer Harvey and handler, Officer Justin McGregor.

Manager Morales introduced Fire Chief Chris Van Loo. Chief Van Loo provided an update on the smoke and carbon monoxide alarm programs.

Chief Van Loo introduced State Fire Marshal Kevin Sehlmeyer. Fire Marshal Sehlmeyer provided an update on the state wide alarm program.

Fire Marshal Sehlmeyer introduced Fire Lieutenant Aileen Pettinger. Lieutenant Pettinger provided an update on the Sound Off program that was presented to 2nd and 3rd graders of Saginaw Elementary schools.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. No exceptions were made.

1. Approve the August 19, 2019 regular council meeting minutes.

2. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the July period.

3. Approve the HOME Grant Agreement from the Department of Housing and Urban Development for FY 2020 for the HOME Investment Partnership Program for $397,542.

4. Approve the HOME Subrecipient Contracts for FY 2020 for operating expenses and various rehabilitations for $332,980.

5. Approve the Emergency Solutions Grant Agreement from the Department of Housing and Urban Development for FY 2020 for $181,809.

6. Approve the Emergency Solutions Grant Subrecipient Contracts for FY 2020 to seven organizations providing shelters and transitional housing for the homeless for $181,809.

7. Approve the Community Development Block Grant Agreement from the Department of Housing and Urban Development for FY 2020 for $2,126,460 which includes prior year funds.

8. Approve the Community Development Block Grant Subrecipient Contracts and Memorandums of Understanding for FY 2020 with various organizations for housing, economic development, public improvements, and public service activities for $1,708,355.

9. Approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application to the U.S. Department of Housing and Urban Development.

10. Approve the purchase with Direct Technology Group for $10,705 for a Buffalo Terastation Network Attached Storage for Virtual Server backups.

11. Approve the purchase with Nye Uniform Co. for $18,500 for FY 2020; and pending budget approval for FY 2021 and FY 2022, for uniforms for the Fire Department.

12. Approve the purchase with Warwick Cleaners for $3,750 for FY 2020; and pending budget approval, for $4,300 for FY 2021 and FY 2022, for dry cleaning services for the Fire Department.

13. Approve an FY 2020 budget adjustment to recognize a $1,500 donation from the Saginaw Masonic Lodge No. 77 for the Fire Department.

14. Approve the Interlocal Agreement with Saginaw County for administration of the 2019-20 Byrne Justice Assistance Grant in the amount of $28,562.

15. Approve the purchase with Garpiel Group, LLC for $8,072 for seeding and grading of the Police Department's firing range.

16. Approve the purchase with Warwick Cleaners for $9,000 for FY 2020; and pending budget approval, for FY 2021 and FY 2022, for dry cleaning services for the Police Department.

17. Approve the purchase with Maurer's Textile Rental Services, Inc. for $4,000 for linen and mat rental for Andersen Enrichment Center.

18. Approve the Addendum to the Thomas Township Water Service Agreement, as amended.

19. Approve the amendment to the City Fees and Rates Schedule amending fees and rates for the Cemeteries Division, Public Services Department.

20. Approve a one-year Adopt-A-Park Agreement with Michelle Burks/JABKA-Alternative Choices for Excellence, and authorize the City Manager to approve extensions of the Agreement for subsequent years, not to exceed four years.

21. Approve the purchase with GFL Environmental Services for $1,120; and pending budget approval for $1,160 for FY 2021 and for $1,200 for FY 2022 for parts washer service and automotive fluids removal for the Motor Pool Division.

22. Approve the purchase with Tri-County International Trucks for $91,015 for a 2020 International HV607-SBA 4x2 Cab and Chassis; and with Truck and Trailer Specialties, Inc. for $125,875 for equipment installation for the Streets Section, Right of Way Division.

23. Approve the purchase with Standard Electric for $5,209 for electrical parts for the Holland Bridge for the Traffic Maintenance Section, Right of Way Division.

24. Approve the purchase with Mark Segovia for an annual amount not to exceed $60,000 for FY 2020; and pending budget approval for FY 2021 through FY 2024, for construction inspection and administration for the Engineering Section, Right of Way Division.

25. Approve the purchase with 3M for $27,118 for pavement marking materials for the Traffic Maintenance Section, Right of Way Division.

26. Approve the purchase with Infor for $16,410 for the EAM software renewal for the Instrumentation and Process Controls Division, Water and Wastewater Treatment Divisions.

27. Approve the purchase with Dell, Inc. for $16,661 for new computers and servers for the camera security and door access systems for the Instrumentation and Process Controls Division, Water and Wastewater Treatment Division.

Moved by Council Member Balls, seconded by Council Member Bryant to approve consent agenda items 1 through 27, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adopt the resolution to approve the Industrial Facilities Tax Exemption Certificate for 1820 Hess Street. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Bryant, seconded by Mayor Pro Tem Moore to adjourn the meeting at 7:48 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by Deputy Clerk Kristine Bolzman.

Janet Santos, MMC
City Clerk

Petition for Banner

#19-12

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **one or two** locations marked below. We understand that the **$150.00 banner fee per location** must be paid to prior to display at either the Engineering Department or the Treasurer's Office. Banners must be made to City specifications. Display start and end dates cannot be on a weekend and cannot exceed a 30-day span.

- [x] 500 Block of Court Street
- [ ] 300 Block of South Michigan
- [ ] 200 Block of West Genesee
- [ ] 1000 Block of East Genesee Avenue

CITY CLERK'S OFFICE SEP 05 2019 RECEIVED SAGINAW, MI

Organization Name: Saginaw Arts & Enrichment Commission

Purpose of Banner: Promotion for Annual Hollyday Art Fair

BANNER MESSAGE: Hollyday Fair - Andersen Enrichment Center - December 4

DISPLAY: 11-5-2019 to 12-4-2019

Deliver to Engineering Dept. within 2 weeks of this date — Pick-up within 10 days after this date or they will be disposed of

PETITIONER/S:

1 Marsha Braun 2

CONTACT:

NAME Marsha Braun PHONE 759-1363

ADDRESS 120 Ezra Rust - Andersen Enrichment Center

EMAIL mbraun.saec@yahoo.com

- - - - - - - - - - - - - - CLERK'S OFFICE USE ONLY - - - - - - - - - - - - - -

EMAIL: Engineer@saginaw-mi.com BY:________ DATE:________

COUNCIL APPROVED: ________

Janet Santos, MMC
CITY CLERK

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Postage Meter Lease Agreement

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of a lease agreement with MailFinance, Inc. for $11,769.00 for a sixty month lease of an IN-710 postage meter for all City Departments.

Justification:

The City currently leases a postage meter from Pitney Bowes for the processing of outgoing mail for all departments. The lease is expiring and quotes were obtained from Pitney Bowes and MailFinance. Both vendors offered State of Michigan contract pricing. MailFinance was the lower quote via contract #171180000000009. Following is a tabulation of the quotes received:

Vendor	Cost
MailFinance, Inc.	$11,769.00
Pitney Bowes	$14,777.40

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Postage Supplies Account No. 101-0000-110.008 with monthly allocations posted to the applicable department accounts by the City controller in Fiscal Services.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Riverfront/ DDA Website Redesign Purchase with Revize

Prepared by: Jeff Klopcic, Technical Services Department

Manager's Recommendation:

I recommend approval of a purchase with Revize for $13,900.00 for the initial redevelopment and redesign of the Riverfront/Downtown Development Authority website.

Justification:

The City's Technical Services Department developed and maintained the Riverfront/Downtown Development Authority (DDA) website for the past five years and the site is need of a redesign. The City recently contracted with Revize to redesign and host the City's website and would like Revize to do the same with the Riverfront/DDA website. New technology and mobile device specifications have rendered many older websites impractical. The overall cost to redevelop the website is $13,900.00 and the City is paying half those fees. Revize is the leading government website design company that offers an award winning Content Management Software (CMS), which will allow DDA staff to update their own web pages without having a professional web developer's guidance.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Department of Technical Services, Information Services Fund, Professional Services Account No. 658-1720-801.000 in the amount of $6,950.00 and in the Downtown Development Authority – 2011 Fund, 2 Mill Levy Division, Professional Services Account No 259-1777-801.000 in the amount of $6,950.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: FEMA Assistance for Firefighters Grant Award

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval to accept a grant award from the United States Department of Homeland Security, Federal Emergency Management Agency for $70,473 for a replacement breathing air compressor/fill station and firefighter training, requiring a matching share of $7,047 for the Fire Department.

Justification:

On October 29, 2018, the Saginaw Fire Department submitted a grant application with the United States Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) through the Assistance to Firefighters (AFG) grant program. The application was submitted for two projects; $49,000 to replace a breathing air compressor/fill station and $28,520 to provide Incident Safety Officer training and certification to all members of the department. The total cost for both projects is $77,520. The City's required matching share is $7,047 and the Federal share is $70,473.

On September 11, 2019, the Saginaw Fire Department received notification from FEMA that our AFG grant application had been approved and that a grant award had been offered.

Funds for the $7,047 required match are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Parts and Supplies Account No. 101-3551-742.000, and Fire Technical Services Division's Training and Development Account No. 101-3552-823.003.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: CFS Inspections Purchase Increase

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval to increase the purchase order to CFS Inspections by $64.75, for a new total of $2,061.75, for ladder testing and certification services for the Fire Department.

Justification:

On August 16, 2019, purchase order no. 506782 was established with CFS Inspections for $1,997.00 for required annual ladder testing and certification services. After the establishment of this purchase order, additional total footage of ground ladders was identified within the Fire Department's ladder inventory. This requires an increase of $64.75 for a new total of $2,061.75.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Operating Services Account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Saginaw County Treatment and Prevention Services Grant and Budget Adjustment

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the City Council approve the Saginaw County Community Mental Health Authority/Mid-State Health Network Treatment and Prevention Services Grant for $199,635.00.

It is also recommended that a budget adjustment be completed to increase the Saginaw Treatment and Prevention Services (TAPS) Fund's Saginaw County Revenue Account No 265-0000-674.003 from $176,417 to $199,635, which is a $23,218 increase. To offset this increase in revenues will be an increase to the Saginaw TAPS Salaries Account No. 265-3325-702.000 by $23,218.

Justification:

These funds will be used to cover the salary, benefits, and overtime costs of two Youth Prevention Officers at 100% of wage for each officer and to provide educational and outreach activities that prevent and reduce substance abuse in high risk and underserved populations. All prevention services carried out by these officers will be done primarily in the Saginaw School District, churches and youth organizations in the City of Saginaw. Overtime costs will also be paid for any additional officers that are qualified in Prevention Services who participate in outreach activities. The total amount of the agreement is for $199,635 in which $149,726 will be designated and effective for FY 2020 (October 1, 2019 through June 30, 2020) and the remaining $49,909 for FY 2021 (July 1, 2020 through September 30, 2021).

Approval of the grant agreement is subject to approval of the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Annual Supply of Water Main Appurtenances

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Michigan Pipe and Valve for $314,995.30 for water main appurtenances for the Maintenance and Service Division.

Justification:

On August 27, 2019, the Maintenance and Service Division received one complete bid for the annual supply of water main appurtenances. There are 69 Sub-Groups and over 3,500 pieces that are used in the maintenance repair and construction of the Water Distribution and Transmission System on an as needed basis. A cost comparison shows an average increase of 6% compared to the previous year's bid. The following is a tabulation of the bid received:

Bid Items	MI Pipe & Valve Saginaw, MI (out city)
#1 Water Service Boxes	$57,675.00
#2 Valve Service Boxes	$62,550.00
#3 Resilient Wedge Cut Valves	$37,490.00
#4 Bell Clamps	$ 5,328.00
#5 Type Duo Solid Sleeves	$54,320.00
#6 20" OAL Cut in Sleeves	$16,360.00
#7 MJ Ductile Iron Caps	$ 2,260.00
#8 Mega Lug Glands	$ 1,422.30
#9 Smith Blair Repair Clamps	$17,170.00
#10 Resilient Wedge Tapping	$ 9,975.00
#11 MJ Butterfly Valves	$26,845.00
#12 Hymax Couplers	$23,600.00
TOTAL	**$314,995.30**

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 and will be accounted for in the Water Operation and Maintenance Fund, Water Inventory Account No. 591-0000-110.002.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Manhole and Catch Basin Castings and Covers

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Ferguson Waterworks for $92,043.80 for manhole and catch basin castings and covers for the Maintenance and Service Division.

Justification:

On August 27, 2019, the Maintenance and Service Division received four bids for an annual supply of 430 manhole and catch basin casting and covers used in the construction of the sewage collection system throughout the City. A cost comparison shows less than an 1% increase in cost from last year's bid. The following is a tabulation of the bids received:

Vendor	Cost
Ferguson Waterworks Flushing MI,	$92,043.80
Core and Main LP Shelby Township, MI	$94,467.50
Michigan Pipe and Valve Saginaw, MI (out of City)	$98,550.00
EJ USA, Inc. East Jordan, MI	$115,828.20

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Dozing and Grading Services

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx Excavating, Inc. for $10,995.00 and pending budget approval for FY21 for $11,050.00 for dozing and grading services for the Maintenance and Service Division.

Justification:

On August 27, 2019, the Maintenance and Service Division received two multi-year bids for dozing and grading of its First Street Spoils Dump Site on an "as needed" basis with three (3) site visits annually. Excavated materials from approximately 900 water and sewer repairs per year are trucked to this site for disposal. A cost comparison shows a 47% decrease in cost from last year's bid. The following is a tabulation of the bids received:

Vendor	First Year	Second Year
Champagne & Marx Exc. Saginaw, MI, (Out of City)	$10,995.00	$11,050.00
Mead & Sons Contracting Saginaw, MI (Out of City)	$21,000.00	$22,500.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 $5,497.50, Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821.805.000 $5,497.50 for FY 2020 and will be budgeted in the same accounts for FY 2021, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Annual Supply of Portland Cement

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Ferguson Enterprise for $7,665.00 for Portland Cement for the Maintenance and Service Division.

Justification:

On August 27, 2019, the City received three bids for 700 bags of Portland Cement. The Maintenance and Service Division uses Portland Cement daily in the maintenance and repair of the City's water distribution and sewer collection systems. A cost comparison shows an average of an 11% increase in cost from the last year bid. The following is a tabulation of the bids received.

Vendor	Cost
Ferguson Enterprise Flushing, MI	$7,665.00
Core and Main LP Shelby Township, MI	$7,805.00
Sabiston Builders Supply Warren, MI	$9,275.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $3,832.50 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $3,832.50.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Orders – Vehicle Repairs

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase a blanket purchase order issued to AIS Construction Equipment by $14,000, for a new total of $22,000, for vehicle repairs and services for the Garage Division.

Justification:

On July 1, 2019, Purchase Order (PO) 506168 was issued to AIS Construction Equipment in the amount of $8,000. The City's Municipal Garage requires the services of this vendor for various repairs of fleet equipment.

In FY 2019, the Garage spent $2,871.41 on services from AIS Construction Equipment. In the current fiscal year we have obtained quotes for $14,200 for services needed to repair a brush chipper for the Right of Way Division. We expect to continue using this vendor as they are the local source for this brand of equipment.

There are no feasible means to predetermine what services will be needed. The Garage Division's personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

PO Number	Vendor	Current Amount	Recommended Increase	New Total Amount
506168	AIS Construction Equipment	$8,000	$14,000	$22,000
	Total:	$8,000	$14,000	$22,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000, $22,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Order - Vehicle Parts

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued to various vendors by $29,900, for a new total of $51,400, for vehicle parts for the Garage Division.

Justification:

In FY 2020, the purchase orders listed below were issued to vendors in amounts totaling $21,500. The City's Municipal Garage requires parts sold by these vendors for various repairs of fleet vehicles from July 1, 2019 to June 30, 2020.

In FY 2019, the Garage spent $5,744.17 on parts from Bell Equipment. In the current fiscal year we have spent $5,535.58, leaving a balance of $964.42. The Garage has replaced multiple brake parts on Sewer Divisions Sweepers and Packer Trucks used for Yard Waste and Recycling. Bell Equipment is a sole source for these parts.

In FY 2019, the Garage spent $144.49 on parts from McDonald Ford. In the current fiscal year we have obtained quotes for $3,998.27 for parts needed to repair a Police vehicle. We expect to continue using this vendor as they are currently providing the best discount.

In FY 2019, the Garage did not make any purchases with Michigan Truck Spring for parts. In the current fiscal year we have spent $2,277.18, leaving a balance of $222.82. The Garage has replaced multiple brake parts on Packer Trucks used for collecting Yard Waste and Recycling.

In FY 2019, the Garage spent $8,701.34 on parts from Spartan Distributors. In the current fiscal year we have spent $10,116.86, leaving a balance of $1,883.14. The Garage has replaced multiple parts on Toro Mowers for Parks, Cemeteries, and Weed Abatement Divisions. Spartan is a sole source for these parts.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. The Garage Division's personnel obtain price quotes for parts awarding purchases to the lowest and best vendor for each item. The original blanket purchase order (PO) information is as follows:

PO Number	Vendor	Current Amount	Recommended Increase	Total Amount
506126	Bell Equipment	$6,500	$6,400	$12,900
506139	McDonald Ford	$ 500	$9,500	$10,000
506144	Michigan Truck Spring	$2,500	$4,000	$ 6,500
506152	Spartan Distributors	$12,000	$10,000	$22,000
		$21,500	$29,900	$51,400

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $51,400, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: Blanket with Hoffman's Power Equipment

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend approval to increase the blanket purchase order with Hoffman's Power Equipment, Inc. by $3,100, for a new total of $5,000, for lawn mower parts for the Facilities Division.

Justification:

Annual blanket purchase order no. 506379 has been issued to Hoffman's Power Equipment, Inc. to provide parts for eight weed abatement mowers. Facilities personnel are running into more complex type of repairs on the mowers due to the age, the newest mower was purchased in 2014. Hoffman's Power Equipment is the only local authorized dealer for the eXmark brand. Since these parts are necessary to properly maintain the City's mower fleet, it is in the best interest of the City to approve this request to maintain this equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Parts and Supplies Account No. 101-7575-742.000

.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: City Hall Entrances and Window Repairs

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with First Class Building Maintenance for $5,866 for the repairs at the entrances and windows in City Hall Building.

Justification:

The Public Services Facilities Division requested quotes to repair the plaster at the entrances and windows in Office of Management and Budget and the Purchasing Storage Room in City Hall. First Class Building Maintenance submitted a sole quote for this project. This work includes; removal of damaged plaster, replacing the damaged plaster, painting, caulk and debris clean up. First Class Building Maintenance has in the past provided quality work in a timely fashion. First Class Building Maintenance was the only company to submit a quote for this work.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's General Repairs Account No. 101-7575-930.000 $1,708, Department of Fiscal Services, Purchasing Division's Capital Outlay Less Than $5,000 Account No. 101-1742-971.000 $658, and Offices of General Government, Office of Management and Budget's Capital Outlay Less Than $5,000 Account No.101-1735-971.000 $3,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: Lee Street Boat Launch Kiosk

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Traffic & Safety Controls Systems, Inc. for $30,095 for the Lee Street Boat Launch kiosk pay station system.

Justification:

The Public Services Parks Division is requesting to upgrade the entry and exit points to the Lee Street Boat Launch site by installing (1) LUKE II kiosk pay station system at the entrance drive lane and a second gate to be installed at the dedicated exit. Daily users will pay a flat fee at the pay station with cash, credit or debit card. The system is set up so only one vehicle and trailer can enter at one time. By installing this system it will eliminate the need to staff the launch site with temporary agency employees, a savings of $28,000 per year. Statistics show a 40% increase in revenue by using a kiosk system. Traffic & Safety Controls Systems, Inc. is compatible with our current parking enforcement equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Boat Launch Operation's Fixture Account No. 239-7546-985.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Sidewalk Replacement 2019-2020 Contract (C-1656)

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Bibi, Inc., dba Black Jack Asphalt, for $67,287.50 for the Sidewalk Replacement 2019-2020 project for the Engineering Section, Right of Way Division.

Justification:

On September 3, 2019, the City received one bid for the fall Sidewalk Replacement 2019-2020 Project. Bids were solicited for both a fall 2019 construction schedule and a spring 2020 construction schedule in order to get the best bid pricing. Bidders could provide pricing for one or both construction schedules. Black Jack Asphalt was the only bidder for the fall construction schedule and the lowest bidder for the spring construction schedule. The City has chosen to accept the fall bid for construction based on available personnel for inspection and unit bid pricing.

The Sidewalk Replacement 2019-2020 Project includes the removal and replacement of public sidewalk located in the right-of-way. The 44 locations included on the project were derived from a list of the City's outstanding sidewalk complaints. All locations have been inspected by the City and made safe where necessary. The following is a tabulation of the fall bid received:

Vendor	**Costs**
Bibi, Inc. dba Black Jack Asphalt Saginaw, MI (Out-City)	$67,287.50

Per Chapter 96: Streets and Sidewalk: §96.001, of Saginaw's Code of Ordinance, property owners are responsible for keeping sidewalk in a permanent safe state of repair. All property owners have been informed by letter of the Code of Ordinance violation and given until September 30, 2019 to complete the sidewalk repairs. The letter also informed the property owners that the cost of the sidewalk repair is their responsibility and will be billed to them when the project is completed. If not paid, the cost will be charged against the property as a Single Lot Assessment per §33.26.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Public Services Department, Engineering Division's Construction Projects Account No. 101-4611-822.000 $33,643.75, the Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 $12,784.63, and the Local Street Fund, Street Projects Division's Construction Projects Account No. 203-4614-822.000 $20,859.12.

I have approved the contract as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: ADA Sidewalk Ramp Installation 2019-2020 (C-1657)

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Wobig Construction Co. for $93,094.50 for the ADA Sidewalk Ramp Installation 2019-2020 project for the Engineering Section, Right of Way Division.

Justification:

On September 3, 2019, the City received one bid for the fall ADA Sidewalk Ramp Installation 2019-2020 project. Bids were solicited for both a fall 2019 construction schedule and a spring 2020 construction schedule in order to get the best bid pricing. Bidders could provide pricing for one or both construction schedules. Wobig Construction Co. was the only bidder for the fall construction schedule. The City has chosen to accept the fall bid for construction based on available personnel for inspection and unit bid pricing.

The ADA Sidewalk Ramp Installation 2019-2020 Project includes constructing 42 ADA compliant sidewalk ramps at six intersections. The ADA sidewalk ramps will be installed on Norman Street at Sixth Avenue, Seventh Street and Eighth Street, and on Sixth Avenue at Kirk Street and Sears Street, and at the Campbell Street and Howard Street intersection. The following is a tabulation of the fall bid received:

Vendor	**Cost**
Wobig Construction Co. Saginaw, MI	$93,094.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's, Construction Projects Account No. 202-4614-822.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: Purchase of Core Bore Drill with Bits

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Colony Hardware for $2,940 for a Core Bore M1 Core Drill and two drill bits for the Engineering Section, Right of Way Division.

Justification:

On August 27, 2019, the City received three bids for a Bore M1 Core Drill with tilt stand, pump and two bits. The Engineering Section, Right of Way Division will use this to take full depth cores of pavements and sidewalk to determine the existing depth and material types. The information obtained from these cores determines the best way to improve the existing road and sidewalks for future resurfacing or replacement. The following is a tabulation of the bids received:

Vendor	Costs
Colony Hardware Saginaw, MI (Out-City)	$2,940.00
Applied Industrial Saginaw, MI (Out-City)	$3,647.91
Grainger Saginaw MI (Out-City)	$5,597.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Engineering Administration Division's Capital Outlay Less Than $5,000 Account No. 202-4612-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Purchase of Sign Posts

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Dornbos Sign, Inc. for $20,525.50 for various types of sign posts for the Traffic Maintenance Section, Right of Way Division.

Justification:

On September 10, 2019, the City received five bids for 600 various types of sign posts. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary, the street and traffic control signs throughout the City. The following is a tabulation of the bids received:

Vendor	Costs
UniStrut Midwest (partial bid) Wayne, MI	$ 5,567.00
Hall Signs Inc. Bloomington, IN	$ 18,848.50
MD Solutions Plain City, OH	$ 19,463.50
Dornbos Sign Inc. Charlotte, MI	$ 20,525.50
Lightle Enterprise of Ohio, LLC Frankfort, OH	$ 21,700.00

Unistrut Midwest bid only on two of the five types of sign posts listed on the bid and their unit bid price was the highest unit price for both items. Hall Signs, MD Solutions and Lightle Enterprises provided delivery times of 90 days or greater. Dornbos Sign provided a delivery time of 30 days. Due to the low supply of sign posts in the City inventory at this time I recommend award to Dornbos Sign in the amount of $20,525.50 to assure that the City has replacement sign posts for planned and emergency sign maintenance.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Traffic Signal Stain Pole Foundation and Strain Pole Installation

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend ratification of a purchase with J. Ranck Electric for $13,170 to construct a traffic signal strain pole foundation and install a strain pole for the Traffic Maintenance Section, Right of Way Division.

Justification:

On September 1, 2019, there was a vehicle accident at the intersection of Houghton Avenue and Michigan Avenue that damaged the traffic signal strain pole and foundation on the east side of the intersection. The intersection of Houghton Avenue and Michigan Avenue is a busy intersection and a major ingress and egress point for Covenant Hospital, making it necessary to get the traffic signal up and running again quickly.

City crews do not have the equipment or materials on hand to pour a traffic signal strain pole foundation, requiring this work be contracted out. J. Ranck Electric is currently under contract with the City to provide annual pole setting services and was available to pour the strain pole foundation and set the pole.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Traffic Signal Equipment

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend ratification of purchase order 506952 with Carrier and Gable for $22,985.50 for traffic signal equipment for the Traffic Maintenance Section, Right of Way Division.

Justification:

On September 1, 2019, there was a vehicle accident at the intersection of Houghton Avenue and Michigan Avenue that damaged the traffic signal equipment at the intersection. The damaged equipment included the controller, cabinet, signal heads, case sign and the SENSYS actuation system. The intersection of Houghton Avenue and Michigan Avenue is a busy intersection and a major ingress and egress point for Covenant Hospital, making it necessary to get the traffic signal up and running again quickly.

Carrier and Gable is the sole source provider for the traffic signal equipment that was damaged in the accident. City crews will install the equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: Accusonics Flow Meter

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Hesco, a sole source, for $112,252.00 for an Accusonics model 810 flow meter and the labor to install, program and calibrate it for the Remote Facilities Division.

Justification:

On July 26, 2019, we received a quote from Hesco, the manufacturer's representative for Accusonics and the sole source for their products in our area, for a flow meter and the labor to install, program and calibrate it. The Accusonics flow meter installed at the Salt-Fraser Retention and Treatment Basin (RTB) as part of the original construction in 1995 has failed and replacement is critical. The Remote Facilities Division operates and maintains seven RTB's, each permitted by the Michigan Department of Environment, Great Lakes and Energy (EGLE). One of the permit requirements is that we report flow through these basins. Flow measurement is also used to pace the chlorine feed required for disinfection. Three of the RTB's operate by pumped flow, allowing flow to be calculated using pump run times. The other four operate by gravity, requiring flow measurement. The only flow meter that has proven effective measuring flow in these large channels (144") is the Accusonics multi-pass velocity meter. These meters measure velocity at 16 different levels, giving accurate readings at high and low flow rates.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4835-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: Mini Split Systems

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Technology International, Inc. for $4,250.00 for two mini split systems for the Remote Facilities Division.

Justification:

The Remote Facilities Division maintains and operates four 1.62 million gallon Aeration Basins. Each of these basins has five mechanical aerators that control the amount of dissolved oxygen added into the process flow. A recent project replaced the original mechanical aerators that ran at a fixed rate of speed with more efficient aerators that use variable speed mixers. These variable speed aerators are equipped with variable frequency drives which enable the speed of the motors to be controlled; thereby adding only the amount of oxygen required for effective treatment of the process flow, however, they are creating excess heat inside the stair buildings at the basins. Plant personnel have tried multiple options, including using existing ventilation and installing window air conditioners so that damage to the units does not occur. These efforts have failed and higher capacity equipment (mini split systems) is required to effectively remove the waste heat. On August 27, 2019, the City received the following bids:

Technology International, Inc. Lake Mary, FL	$4,250.00
Grainger Saginaw, MI	$4,862.14

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-25

From: Timothy Morales, City Manager

Subject: Rotork Switches

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Holzberg Communications, Inc. for $5,044.00 for one hundred Rotork switches for the Remote Facilities Division.

Justification:

The Remote Facilities Division maintains and operates four 1.62 million gallon Aeration Basins. Each of these basins has multiple gates operated by Rotork operators. These Rotork operators contain 6 switches used for direction of travel and torque limiting purposes. The majority are original equipment, installed when the secondary treatment process was added in the early 1970's, and have begun to fail. It has been determined that in order to limit down time of equipment, replacement of all switches is required. Any switches that appear in good working order will be retained in stock as emergency spares. On August 27, 2019, we received a bid from Holzberg Communications Inc. No other bids were received.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-26

From: Timothy Morales, City Manager

Subject: Ground Storage Tank Inspection

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Nelson Tank Engineering & Consulting, Inc. for $5,050.00 for the inspection of the Aqua and Gratiot Ground Storage Tanks for the Water Treatment Division.

Justification:

The Water Treatment Plant is required by the State of Michigan to have the steel ground storage tanks at the Aqua and Gratiot Booster Pump Stations inspected every five years. Every ten years they are drained for inspection, and undergo a submersible vehicle inspection in between, at the fifth year. The most recent drain and inspects occurred in 2009 and 2010, making them due at this time. Quotes were requested from the two engineering firms in Michigan that perform these inspections. Following is a tabulation of the quotes received on August 27 and 28, 2019:

	Aqua Tank	Gratiot Tank	Total Quote
Nelson Tank Engineering & Consulting, Inc. Lansing, MI	$2,600.00	$2,450.00	$5,050.00
Dixon Engineering, Inc. Lake Odessa, MI	$3,500.00	$3,550.00	$7,050.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Engineering Services Account No. 591-4730-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-27

From: Timothy Morales, City Manager

Subject: Security Camera Upgrade

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC for $45,094.01 for security camera upgrades at the Maintenance and Service, Water, and Wastewater Treatment Divisions.

Justification:

The City solicited quotes from three local vendors to upgrade the aging security camera systems at the Maintenance and Service, Water, and Wastewater Treatment Divisions. Each vendor was asked to complete a system-wide walk through and then provide a software demonstration and a quote. Following is a summary of the quotes received:

Advanced Business Systems, LLC Saginaw, MI (In-City)	$ 45,094.01
Johnson Controls Flint, MI	$ 60,109.00
Honor Security Saginaw, MI	$ 62,069.17

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Surplus Division, Repairs and Replacements Account No. 591-4740-974.000 $31,331.83 and Sewer Surplus Division, Repairs and Replacements Account No. 590-4840-974.000 $13,762.18.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-28

From: Timothy Morales, City Manager

Subject: Wonderware Historian Licenses

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Wonderware North, a sole source, for $13,455.00 for WW Historian Client 2017 Concurrent Licenses at the Wastewater and Remote Facilities Divisions for the Instrumentation and Process Controls Division.

Justification:

On July 11, 2019, we received a quote from Wonderware North for a ten pack of Wonderware Historian Client 2017 Concurrent Licenses. These licenses will allow us to distribute historical data and alarms to the computers in the Wastewater and Remote Facilities Divisions' supervisory control and data acquisition systems. Wonderware North of Horsham, PA is the sole source provider of this software.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Acct. No. 590-4815-741.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION R-1

From: Timothy Morales, City Manager

Subject: Adoption and Implementation of Pavement Warranty Program

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend adoption of resolutions adopting and implementing a Local Pavement Warranty Program as required by MCL 247.663 as part of the State of Michigan Transportation Funding Package of 2015.

Justification:

As part of the State of Michigan Transportation Funding Package of 2015, the Michigan Legislature created a requirement (MCL 247.662, 247.663) that each local road agency in Michigan adopt a Local Pavement Warranty Program acceptable to the Michigan Department of Transportation (MDOT). A statewide task force was created to develop one program that could be used by all local agencies. The resulting Michigan Local Agency Pavement Warranty Program is the statewide accepted format that local agencies can use for hot mix asphalt and plain jointed concrete paving projects on public streets, if they opt to utilize a warranty on a project. This Warranty Program must be adopted by every community by September of 2019.

The Local Pavement Warranty Program requires as a minimum, that all road agencies consider a pavement warranty on each project utilizing any state or federal funding that also includes $2 million or more in paving related components. Paving related components include asphalt and concrete pavement in travel lanes, road base, subbase, underdrains, dowel bars, lane times and curb and gutter. A road agency can decide not to require a pavement warranty on a project with state or federal funds and $2 million or more in paving related components, but must provide justification to MDOT. Communities can also elect to require pavement warranties on other road projects.

Road agencies are also required to keep records on whether or not a warranty is utilized on a project with $2 million in pavement related items and report this information to MDOT.

Council Action:

This council communication is for informational purposes only for the resolutions to be adopted.

ADOPTION OF LOCAL PAVEMENT WARRANTY PROGRAM

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: The Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018; and

WHEREAS: The Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018; and

WHEREAS: The Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby adopt the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance with the requirements of MCL 247.663.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 23, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MMC
City Clerk

RESOLUTION R-2

IMPLEMENTATION OF LOCAL PAVEMENT WARRANTY PROGRAM

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018; and

WHEREAS: The City of Saginaw adopted the Michigan Local Agency Pavement Warranty Program on September 23, 2019; and

WHEREAS: The City of Saginaw agrees to consider a local pavement warranty on each project that includes $2 million or more in paving-related items and includes any state or federal funds; and

WHEREAS: The City of Saginaw agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which the City of Saginaw's adopted Implementation Policy defines the City of Saginaw's intent of its pavement warranty program.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby agree to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 23, 2019; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MMC
City Clerk