Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
July 8, 2019
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Regarding the extension to the Urban Cooperation Agreement with Albee Township to provide water services.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Zachary Branigan, Executive Director of the Saginaw Basin Land Conservancy, Project Update.

CONSENT AGENDA:

1. Approve the June 17, 2019 special and regular council meeting minutes.

2. Approve Petition #19-09 to approve the capital expenditure items for the 2019-2020 Budget for Operations, Capital Improvement, and Emergency Repair for the Saginaw-Midland Municipal Water Supply Corporation.

3. Approve the introduction of the proposed amendments to the Council Rules of Order of the City of Saginaw.

4. Approve the purchase with LexisNexis Risk Data Management Service for $9,000; and pending budget approval, for $10,000 for FY 2021, for Internet Search Engine services for the Income Tax and Utility Billing Divisions to collect outstanding debt for the City.

5. Approve the Agreement with SMG Worldwide Entertainment and Convention Venue for the use of City owned parking parcels.

6. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $15,000 for Micro Blaze-Out Foam for the Fire Department.

7. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $7,000 for ISI self-contained breathing apparatus parts for the Fire Department.

8. Approve the blanket purchase order to Douglass Safety Systems, LLC, a sole source, for $20,000 for turnout gear for the Fire Department.

9. Approve the blanket purchase orders to various vendors for a total of $152,000 for fire apparatus services and repairs for the Fire Department.

10. Approve the blanket purchase orders with various vendors for a total of $13,000 for vehicle services and repairs for the Fire Department.

11. Approve the purchase with International Promotional Ideas for $1,141; and pending budget approval, for $1,112 for FY 2021, and $1,141 for FY 2022 for uniform T-shirts for the Fire Department.

12. Approve the purchase with Front Line Services for $35,499 for the repair of Fire Engine 4 for the Fire Department.

13. Ratification of a purchase with Kraft Power for $3,119 to rebuild the oil cooler on Generator 2 for the Water Treatment Division.

14. Approve the agreements with Johnson Controls for $39,972 for hardware and software upgrades and for $11,129 annually, for a term of five years, for the maintenance of access security systems at City Hall, Public Works, Maintenance and Service, the Police Station and the Water Treatment Plant.

15. Approve the extension of the Water Service Agreement with Albee Township.

16. Ratification of a purchase with Southern Water Service, LLC for $4,985 for two sump pumps for the Water Treatment Division.

17. Approve the purchase with Polydyne, Inc. for $13,000 for liquid PolyDMDAAC for the Water Treatment Division.

18. Approve the purchase with Alexander Chemical Corporation for $23,040; and pending budget approval for FY 2021, for Sulfur Dioxide for the Wastewater Treatment Division.

19. Approve the purchase with Global Environment Consulting for $3,600; and pending budget approval for FY 2021, for laboratory toxicity testing for the Wastewater Treatment Division.

20. Approve the purchase with Browning Power Systems for $1,200; and pending budget approval for FY 2021 and FY 2022, for generator load testing and maintenance for the Remote Facilities Division.

21. Approve the blanket purchase order with various vendors for $25,000 for electrical and mechanical equipment repair services for the Water Treatment Division.

22. Approve the payment of $15,000 to National Fitness Court for the National Fitness Court and Campaign for the Public Works Department.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Michael Thompson to the Board of Review with a term to expire December 31, 2021.

2. Approve the Council appointment of Nicholas Kyriakopoulos to the Public Libraries of Saginaw Board with a term to expire June 30, 2022.

3. Approve the Mayoral reappointment of William Ewald to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2022.

4. Approve the Council appointment of Brooke Maylee to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2020.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PUBLIC HEARING
SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

URBAN COOPERATION AGREEMENT WITH ALBEE TOWNSHIP

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the amendment to the Urban Cooperation Agreement with Albee Township to extend the Water Service Agreement.

The public hearing will be held **July 8, 2019 at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Janet Santos, MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 6-28-19
By:__jks________

A SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 17, 2019, AT 6:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Boensch led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 8. Council Members absent: Jamie Forbes: 1.

PUBLIC INPUT

No members of the public signed up prior to the deadline to address the Council.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to enter into a closed session to discuss a legal opinion which is exempt per MCL 15.268(h), and for a strategy session connected with the negotiations of collective bargaining agreements per MCL 15.268(c). Mayor Kloc asked Clerk Santos to conduct a roll call vote.
Ayes: Boensch, Moore, Scherzer, Bryant, Milne, Balls, Ostash, Kloc
Nays: None
Absent: Forbes
Motion approved.

Council entered a closed session at 6:02 p.m.

Council Member Forbes entered the closed session at 6:02 p.m.

Moved by Council Member Bryant, seconded by Mayor Pro Tem Moore to return to regular session at 7:08 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to approve the tentative collective bargaining agreements with the SEUI Local 517M and the AFSCME Local 3604 Unions for the period for July 1, 2019 through June 30, 2022. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Bryant, seconded by Council Member Boensch to adjourn the meeting at 7:09 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 17, 2019, AT 7:10 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Bryant offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- Yard Waste collection is the same day as your regular trash day and materials must be in paper yard waste bags, or in a 35 gallon or smaller garbage can, not weighing more than 50 pounds, with a “Yard Waste” sticker affixed to the front of the can.
- City Hall will be closed July 4th to observe Independence Day.

PUBLIC INPUT

Public Input addressing the Council was: Eric Karbin, Angie Miller, Thomas Roy, Pam Clark, Debbie Melkonian, Mike Sullivan, Arthur Aikin, and Diedra Knox.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Scherzer, Moore, Boensch, Bryant, Forbes, Ostash, Balls, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Tim Morales gave informational updates of City events and projects.

Council Member Scherzer left the meeting at 7:53 p.m. and returned at 7:57 p.m.

Manager Morales introduced Robert Zeilinger, Chairman of the Cass River Greenway. Mr. Zeilinger presented information regarding the Cass River Water Trail Coalition.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. No exceptions were made.

1. Approve the June 3, 2019 regular council meeting minutes.

2. Approve Petition 19-05 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on July 4, 2019 at dusk.

3. Approve Petition 19-06 from the Saginaw African Cultural Festival to erect banners at South Michigan and East Genesee Avenues from July 15 through August 12, 2019 to promote the Saginaw African Cultural Festival.

4. Approve Petition 19-07 from Delta College to erect a banner at West Genesee from July 1 through July 30, 2019 to announce the opening of the Delta College Downtown Center.

5. Approve Petition 19-08 from Delta College to erect a banner at East Genesee Avenue from June 24 through July 12, 2019 to announce the opening of the Delta College Downtown Center.

6. Approve the Insurance Renewal with Saginaw Bay Underwriters for the City's General Liability, Automobile Liability, Michigan No Fault, Law Enforcement Liability, and Public Officials Liability for a total cost of $444,801.

7. Approve the amendments to the FY 2019 Approved Budget to recognize the changes occurred during the fourth quarter.

8. Approve the Master Lease Agreements with Hewlett-Packard Financial Services for computer equipment leasing.

9. Approve the Development Agreement with Great Lakes Crossroad, LLC.

10. Approve the blanket purchase order to Kay Communications, a sole source, for $10,000 for FY 2020 for in-car camera repairs and replacements for the Police Department.

11. Approve the Memorandum of Understanding with the Cass River Water Trail Coalition.

12. Approve the blanket purchase order with Standard Electric for $3,100 for FY 2020 and FY 2021, pending budget approval, for supplies for the Facilities Division.

13. Approve the blanket purchase order with Grainger, Inc. for $2,600 for FY 2020 and FY 2021, pending budget approval, for supplies for the Facilities Division.

14. Approve the blanket purchase order with Clark Hardware for $2,950 for FY 2020 and FY 2021, pending budget approval, for supplies for the Facilities Division.

15. Approve the blanket purchase order with ETNA Supply Company for $70,000 for FY 2020 and FY 2021, pending budget approval, for water meters for the Maintenance and Service Division.

16. Approve the blanket purchase order with Larry's Auto Supply for $3,500 for FY 2020 for tools for the Motor Pool Division.

17. Approve the blanket purchase orders to various vendors for a total of $428,400 for FY 2020 for vehicle parts and supplies for the Garage Operations Division.

18. Approve the blanket purchase orders to various vendors for a total of $97,500 for FY 2020 for fleet vehicle services for the Garage Operations Division.

19. Approve the purchase with Michigan Election Resources for $8,048 for FY 2020, FY 2021 and FY 2022, pending budget approval, for printing, stuffing, postage, and mailing of the rubbish bills.

20. Approve the blanket purchase orders with various vendors for a total amount of $9,900 for FY 2020 for trees for the Streets Section, Right of Way Division.

21. Approve the Professional Engineering Services Agreements with various vendors for an annual amount not to exceed $1,300,000, for FY 2020 through FY 2024, for services for the Engineering Section, Right of Way Division.

22. Approve the purchases with Carmeuse Lime & Stone for $287,440 for FY 2020 for Calcium Oxide for the Wastewater Treatment Division; and for $44,913 for the Water Treatment Division.

23. Approve the purchases with PVS Nolwood Chemicals, Inc. for $135,625 for FY 2020 for Sodium Hypochlorite for the Remote Facilities Division; and for $93,000 for the Water Treatment Division.

24. Approve the purchase with Univar USA, Inc. for $67,500 for FY 2020 for Hydrofluorosilicic Acid for the Water Treatment Division.

25. Approve the purchase with PVS Technologies, Inc. for $113,600 for Ferric Chloride for the Water Treatment Division.

26. Approve the purchase with Michigan Department of Environment, Great Lakes, and Energy for $4,000 for FY 2020 for laboratory analysis for the Water Treatment Division.

Moved by Council Member Scherzer, seconded by Mayor Pro Tem Moore to approve consent agenda items 1 through 26, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Milne, seconded by Council Member Boensch to approve the Mayoral reappointment of Richard Spitzer to the Saginaw Economic Development Corporation with a term to expire June 30, 2022. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced his appointment of Sidney Childs to the Saginaw Housing Commission with a term to expire September 30, 2020.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Bryant to adopt the resolution to establish a Sister City with Amanokrom, Ghana. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Balls to appoint Council Member Milne to the Cass River Trail Coalition. No second was offered. Motion is denied.

ADJOURNMENT

Moved by Mayor Pro Tem Moore, seconded by Council Member Scherzer to adjourn the meeting at 8:14 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, MMC
City Clerk

#19-09

SAGINAW MIDLAND
MUNICIPAL WATER SUPPLY CORPORATION

4678 S. THREE MILE ROAD • BAY CITY, MI 48706 • PH. 989-684-2220 • FAX 989-684-7741

June 20, 2019

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601

Dear Ms. Santos:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the 2019-2020 Operating, Capital Improvement, and Debt Service Budgets for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of $764,500 for the 2019-2020 budget year, with a fund income allocation set at $.03 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

Peter Schwarz
Manager

PS:ld

Enc.

#19-09

SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
2019-2020 FISCAL YEAR

BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

I.	*Projected I&ER Fund Ending Balance (June 30, 2019)*			*$ 2,814,210*
II.	*Proposed Improvement Expenses for 2019-2020 Fiscal Year*			
	a.	*Replace corroded Whitestone well house lintel and tuck/grind mortar joints (Carryover from 2013-2014)*	*$35,000*	
	b.	*Replace Phone system at Whitestone*	*$4,500*	
	c.	*Whitestone substation improvements*	*$110,000*	
	d.	*Maintenance Shop at Whitestone*	*$120,000*	
	e.	*New electrical cables from substation to main panel at Junction*	*$80,000*	
	f.	*48" Pipeline condition assessment (Continued from 2018-2019)*	*$240,000*	
	g.	*Saginaw flow meter replacement (Carryover from 2018-2019)*	*$90,000*	
	h.	*Valve seat replacement on (2) 48" valves (Carryover 2018-2019)*	*$25,000*	
	i.	*Whitestone water issue*	*$60,000*	
				($764,500)
III.	*Projected Improvement Income for the 2019-2020 Fiscal Year*			
	a.	*Income forecasted ($0.03 per 1000 gallons)*	*$450,000*	
	b.	*Projected interest income*	*$2,000*	
				$452,000
IV.	*Projected I&ER Fund Ending Balance (June 30, 2020)*			*$ 2,501,710*

COUNCIL COMMUNICATION CC-3

From: Floyd Kloc, Mayor
Brenda F. Moore, Mayor Pro Tem

Subject: Council Rules of Order Amendment

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

We recommend introduction of the proposed amendments to the Rules of Order of the Council of the City of Saginaw.

Justification:

On September 24, 2018, the City Council approved the latest amendments to the Rules of Order (ROO) of the Council of the City of Saginaw. Amendments to the ROO are being proposed to remove Section 6: Public Input, item 9 to comply with the Open Meetings Act; rewording the language in Section 9: Committee of the Whole; and adding Section 20: Military Duty.

According to Section 17: Amendments, "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." Copies of the proposed amendments have been provided to Council for review. Approval consideration will be on the July 22, 2019 agenda.

Council Action:

Motion to proceed with the recommendation of the Mayor and Mayor Pro Tem.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: LexisNexis Risk Data Management Service

Prepared by: Janet Schramke, Income Tax Administrator

Manager's Recommendation:

I recommend the approval of the purchase with LexisNexis Risk Data Management Service for $9,000; and pending budget approval, for $10,000 for FY 2021 for an internet search engine used by the Income Tax Division and Water Department.

Justification:

This informational service is used to locate taxpayers for warrants, small claims court and utility billing customers. This vendor has proven to have more accurate information compared to other vendors offering the same service. Collection of outstanding income tax debt yields approximately one million annually.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services - Income Tax Division, Computer Software No. 101-1745-741.000 ($5,500 & $6,000 respectively), and in the Sewer Operations and Maintenance Funds - Customer Accounting Division's Professional Service Account No. 590-5311-801.000 ($1,750 & $2,000) and Water Operations and Maintenance Funds - Customer Accounting Division's Professional Service Account No. 591-5310-801.000 ($1,750 & $2,000) for FY20, and will budgeted in the same account for FY21 pending Council approval of the FY21 budget.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: SMG Parking Agreement

Prepared by: John Stemple, Director of Neighborhood Services

Manager's Recommendation:

I recommend approval of the Agreement with SMG Worldwide Entertainment & Convention Venue Management.

Justification:

Annually, SMG Worldwide Entertainment & Convention Venue Management (SMG) hosts a Jehovah's Witness convention at the DOW Event Center. This event brings thousands of people to the City of Saginaw. Due to the number of attendees, SMG desires to use three City owned parcels for the purposes of parking at 172 Davenport, 122 Davenport, and 200 N. Weadock.

The term of the agreement is from July 18, 2019 to July 29, 2019. The agreement indemnifies and holds the City harmless and SMG has named the City of Saginaw as additional insured on its general liability policy.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

<u>From</u>: Tim Morales, City Manager

<u>Subject</u>: Firefighting Foam for FY20

<u>Prepared by</u>: Christopher Van Loo, Fire Chief

<u>Manager's Recommendation</u>:

I recommend the approval of a blanket purchase order with Douglass Safety Systems, a sole source, for $15,000 for Micro Blaze-Out firefighting foam for the Fire Department.

<u>Justification</u>:

The Saginaw Fire Department uses Micro Blaze-Out firefighting foam when fighting structure fires. This foam enhances the penetration of water during extinguishment which increases firefighting efficiency. This product is biodegradable so it can be used for firefighting and hazardous waste cleanup without harming the environment. Douglass Safety Systems, LLC is a sole source provider of Micro-Blaze Out firefighting foam.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

<u>Council Action</u>:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Tim Morales, City Manager

Subject: SCBA Parts for FY20

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Douglass Safety Systems, a sole source, for $7,000 for self-contained breathing apparatus parts for the Fire Department.

Justification:

The Saginaw Fire Department uses Avon self-contained breathing apparatus (SCBA) equipment exclusively and Douglass Safety Systems, LLC is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to the Fire Department's self-contained breathing apparatus.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Tim Morales, City Manager

Subject: Turnout Gear for FY20

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Douglass Safety Systems, a sole source, for $20,000 for turnout gear for the Fire Department.

Justification:

The Saginaw Fire Department uses Honeywell Viper Coat Armor AP Outershell, Stedair 4000 MB Glide Thermal Liner turnout gear as the specified turnout coats and pants for all of our firefighters. These garments meet the requirements of NFPA Standard 1851 for Protective Ensembles. Douglass Safety Systems, LLC is the Dealer of Record for Honeywell for the Saginaw Fire Department which provides Saginaw the best possible price available on these specific garments. For the safety of firefighting personnel; due to normal wear and tear and damage that occurs to firefighter turnout gear from use, it is necessary to replace some firefighter turnout gear during the course of the year. Firefighter's turnout gear is specifically sized and fitted to each firefighter's body measurements.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-3552-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Apparatus Services and Repairs Blanket Purchase Order

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of the blanket purchase orders to various vendors totaling $152,000 for apparatus services and repairs for the Fire Department.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit the out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

Vendor	Area		Amount
Front Line Services	Freeland out-City		$40,000
CSI Fire Apparatus	Grayling out-City		$27,000
Diesel Truck Sales	Saginaw in-City		$37,000
Michigan Truck Spring	Saginaw out-City		$20,000
Cummins Bridgeway	Saginaw out-City		$ 5,000
Meekhof Tire Sales	Saginaw out-City		$23,000
		TOTAL	$152,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Truck Repairs and Service Blanket Purchase Orders

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of the blanket purchase orders for each vendor, as listed below, for a total of $13,000 for vehicle services and repairs for the Fire Department.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for the smaller vehicles, fire trucks, and engines. These services include all repairs necessary in order for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick response times. The blanket purchase order will be issued as follows:

Vendor	Area	Amount
Kurtz-Hillman Tire Center	Saginaw in-City	$5,000
All-Auto and Truck	Saginaw in-City	$4,000
M&R Auto Electronics	Saginaw out-City	$4,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Fire Department Uniform T-Shirts

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend a purchase with International Promotional Ideas for $1,140.33; and pending budget approval, for $1,111.69 for FY 2021 and $1,140.33 for FY 2022 for uniform T-shirts for the Fire Department.

Justification:

On May 19, 2019, the City received seven qualified bids for the purchase of uniform T-shirts. Uniform T-shirts are provided to fire department members per the IAFF union contract. The following is a tabulation of the bids received:

Vendor		Cost
Nitsom Promos Manufacturing Corp.	FY20	$528.80
Toronto, ON	FY21	$528.80
	FY22	$528.80
International Promotional Ideas	FY20	$1,140.33
Elk Grove Village, IL	FY21	$1,111.69
	FY22	$1,140.33
All Star Custom Apparel and Design	FY20	$1,248.05
Henrietta, NY	FY21	$1,209.11
	FY22	$1,218.89
Express Press	FY20	$1,258.60
Springfield, MO	FY21	$1,258.60
	FY22	$1,258.60
Ad-Wear Specialty of Texas, Inc.	FY20	$1,347.25
Houston, TX	FY21	$1,347.25
	FY22	$1,347.25
Impressive Promotional Products LLC	FY20	$1,475.75
Clawson, MI	FY21	$1,498.25
	FY22	$1,520.75
T. R. McTaggart	FY20	$2,159.20
Standish, MI	FY21	$2,159.20
	FY22	$2,159.20

The second lowest bidder - International Promotional Ideas was selected for this purchase because the low bidder, NITSOM PROMOS Manufacturing Corp. provided a bid that was far below the average bids received and they failed to provide a sample of their product to ensure the quality met the bid specifications.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Clothing Supplies Account No. 101-3551-728.000 for FY 2020, and will be budgeted in the same account for FY 2021 and FY 2022, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Repairs to Engine 4

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of a purchase with Front Line Services for $35,499 for the repair of the Fire Department's Engine 4.

Justification:

On December 16, 2018, Fire Engine 4 was operating at a vehicle accident on I-675 when it was struck from behind by an out of control vehicle. The driver of the vehicle was uninjured but found at fault for the crash. Funding for the repairs to Engine 4 is being provided by the insurance company of the driver responsible for the damage.

On June 16, 2019, the City received bids from two vendors that are certified to repair fire apparatus. The following is a tabulation of the bids received:

Vendor	Cost
Front Line Services Freeland, MI	$35,499.00
CSI Emergency Apparatus LLC Grayling, MI	$43,608.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: Ratification of Emergency Purchase for Generator Oil Cooler Replacement

Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend the ratification of the emergency purchase with Kraft Power for $3,118.33 to rebuild the oil cooler on Generator 2 for the Water Treatment Division.

Justification:

On June 19, 2019, the Water Treatment Division experienced an oil cooler failure on Generator 2. The generator cannot run without an oil cooler, so it was taken out of service. Generators are critical to the reliability of the water supply for the City and its wholesale customers. The problem was outside the scope and ability of city staff. Purchase Order 504726 with Kraft Power was created on October 18, 2018 for $1,500.00 for as needed investigative assistance for the generators. It had not been used, so it was increased by $1,618.33 to use for this emergency replacement. Kraft Power is the reliable and effective service provider for the generators at the plant. The oil cooler is no longer produced, so a refurbished unit was purchased, allowing us to get the generator back in service as quickly as possible.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's General Repairs Account No. 591-4730-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: Johnson Controls Card Access System Upgrade Agreements

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of the Agreements with Johnson Controls for $39,971.94 for hardware and software upgrades and for $11,128.38 for FY 2020 through FY 2024, for a total of $95,631.84, for the upgrades and yearly maintenance of door and gate access systems located at City Hall, Public Works, Maintenance and Service, Water Treatment, Wastewater Treatment and the Police Department for the Instrumentation and Process Controls Division.

Justification:

The City solicited quotes from three local vendors to upgrade the hardware and software of its aging door and gate access system. Each vendor was asked to complete a system-wide walk through and then provide a software demonstration, a list of references and a quote for a comparable or better system than the existing system. Following is a summary of the quotes received:

	Hardware/Software Upgrade	5 Year Maintenance
Johnson Controls Flint, MI	$ 34,931.83	$ 44,464.80
Honor Security Saginaw, MI	$130,521.20	$ 76,625.40
Audio Central Alarm Saginaw, MI (In-City)	$ 50,675.00 (did not meet specs)	Not provided

Additionally, Johnson Controls was asked for a quote to upgrade the security server software and provide maintenance for existing equipment at the Water Treatment Plant, as they are the sole provider of that security software in this area.

	Software Upgrade	5 Year Maintenance
Johnson Controls	$ 5,040.11	$ 21,949.91

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Operating Services Account No. 101-3514-805.000 ($3,461.84) and Department of Public Services, Facilities Division, Operating Services Account No. 101-7575-805.000 ($10,484.39), Public Works Building Fund, Operating Services Account No. 641-4439-805.000 ($10,293.26), Water Operations and Maintenance Fund, Instrumentation and Controls Division, Operating Services Account No. 591-4715-805.000 ($3,994.40) and Water Surplus Division, Repairs and Replacements Account No. 591-4740-974.000 ($9,860.85) and Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division, Operating Services Account No. 590-4815-805.000 ($1,136.90) and Sewer Surplus Division, Repairs and Replacements Account No. 590-4840-974.000 ($11,868.69) for Fiscal Year 2020.

Funds will subsequently be available in the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Operating Services Account No. 101-3514-805.000 ($2,238.04) and Department of Public Services, Facilities Division, Operating Services Account No. 101-7575-805.000 ($2,062.74), Public Works Building Fund, Operating Services Account No. 641-4439-805.000 ($1,696.30), Water Operations and Maintenance Fund, Instrumentation and Controls Division, Operating Services Account No. 591-4715-805.000 ($3,994.40) and Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division, Operating Services Account No. 590-4815-805.000 ($1,136.90) for FY 2021 through 2024.

I have approved the Agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Water Service Agreement Extension with Albee Township

Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend approval of an extension to the Water Service Agreement with Albee Township.

Justification:

The City of Saginaw and Albee Township executed a Water Service Agreement in 2010. It was revised in 2013 and again in 2016, with an expiration date of 2056. Albee Township has since planned another expansion to its water distribution system, which is being financed by the United States Department of Agriculture Office of Rural Development. As a condition to financing, Rural Development requires that the term of Albee's Water Service Agreement be co-extensive with the financing term of forty years.

Therefore, the proposed extension will change the term of the Agreement to be a period of forty years from the date on which Albee Township receives disbursement on its 2019 Phase 2 Water Extension loan with Rural Development. All other provisions of the original Water Service Agreement remain unaffected by this extension.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

<u>From</u>: Timothy Morales, City Manager

<u>Subject</u>: Ratification of Emergency Purchase of Generator Sump Pumps

<u>Prepared by</u>: Theodore V. Bomba, Water & Wastewater

<u>Manager's Recommendation</u>:

I recommend the ratification of the emergency purchase with Southern Water Service, LLC for $4,984.12 for the purchase of two sump pumps for the Water Treatment Division.

<u>Justification:</u>

On June 6, 2019, purchase order no. 506032 was issued to Southern Water Service, LLC. This purchase was necessary due to the failure of one of two sump pumps that dewater the sump pit for the emergency backup generators. The emergency backup generators use tap water for cooling that is sent to the sewer drain by the sump pumps. One new pump was installed immediately with the second serving as a spare. The pumps allow for uninterrupted emergency generator use.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

<u>Council Action:</u>

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Liquid PolyDMDAAC Polymer Purchase, Joint-Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Polydyne, Inc. for $13,000.00 for 20,000 pounds of Liquid PolyDMDAAC for the Water Treatment Division.

Justification:

Liquid PolyDMDAAC Polymer is used as a coagulant aid to improve removal of suspended particles in the water treatment process. The Cities of Saginaw, Midland, and Bay City issued a Joint-Bid for chemical purchases. On June 5, 2019, sealed bids were opened. The low bid of $0.65 per pound is an increase of 6.5% from FY 2019. Following is a tabulation of the bids received:

Vendor	Unit	Total Bid
Polydyne, Inc. Riceboro, GA	$0.65/lb	$13,000.00
Nalco Company Naperville, IL	$1.03/lb	$20,600.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: Sulfur Dioxide

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Alexander Chemical Corp. for $23,040.00 for FY 2020; and pending budget approval FY 2021 for 30 ton of Sulfur Dioxide (SO2) for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Division uses sulfur dioxide to neutralize the chlorine remaining in the water after disinfection. Removal of chlorine is required under the City's National Pollutant Discharge Elimination System (NPDES) Permit. On June 18, 2019, the City opened sealed bids for sulfur dioxide. The low bid represents an 11.7% decrease from Fiscal Year 2019 costs. Following is a summary of the bids received:

Vendor	FY	Costs	
Alexander Chemical Corp.	FY2020	$23,040.00	($768.00/ton)
Peru, IL.	FY2021	$23,340.00	($778.00/ton)
JCI Jones Chemical Inc.	FY2020	$26,100.00	($870.00/ton)
Beulah, MI	FY2021	$26,100.00	($870.00/ton)

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division Chemicals Account No. 590-4830-727.000 for FY 2020 and will be budgeted in the same account for FY 2021, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: Laboratory Toxicity Testing

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Global Environmental Consulting for $3,600.00 for FY 2020; and pending budget approval, FY 2021 for laboratory toxicity testing for the Wastewater Treatment Division.

Justification:

On June 18, 2019, the City received bids for the cost of nine annual tests for the Wastewater Treatment Division. This testing is required by our National Pollutant Discharge Elimination System (NPDES) Permit. The bids received are as follows:

Vendor	FY	Cost
Global Environmental Consulting	FY2020	$3,600.00
Clinton, MI	FY2021	$3,600.00
ERM	FY2020	$5,325.00
Holland, MI	FY2021	$5,355.00
Paragon Laboratories Inc.	FY2020	$6,552.00
Livonia, MI	FY2021	$6,822.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division Operational Services Account No. 590-4830-805.000 for Fiscal Year 2020 and will be budgeted in the same account for FY2021, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Annual Generator Maintenance

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Browning Power Systems for $1,200.00 for FY 2020; and pending budget approval, FY 2021 and FY 2022 for generator load testing and maintenance for the Remote Facilities Division.

Justification:

On June 18, 2019, the City of Saginaw opened sealed bids for load testing and mechanical and electrical service for the Remote Facilities Division's three generators. Two of the generators provide stand-by power for the Drake Street and Douglass Street lift stations and one is a portable generator which can be used at the retention treatment basins. Following is a tabulation of the bids that were received:

Vendor	FY	Cost
Browning Power Systems	FY2020	$1,200.00
Saginaw, MI	FY2021	$1,200.00
	FY2022	$1,200.00
W.W. Williams Co. LLC	FY2020	$1,800.00
Saginaw, MI	FY2021	$1,400.00
	FY2022	$1,400.00
Wolverine Power Systems	FY2020	$1,490.00
Wixom, MI	FY2021	$1,490.00
	FY2022	$1,490.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Professional Services Account No. 590-4835-801.000 for Fiscal Year 2020 and will be budgeted in the same account for FY2021 and FY2022, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Repair Services

Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of $25,000.00 for electrical and mechanical equipment repair services for the Water Treatment Division.

Justification:

The Water Treatment Division requires the services of vendors for various repairs of electrical and mechanical equipment. There is no feasible means to predetermine what type of services will be needed, some of which include impeller, wear ring and motor repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Water Treatment Division staff will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. The list of vendors is as follows:

Vendor	Amount
York Electric Bay City, MI	$10,000.00
Central Metalizing Saginaw, MI (out-city)	$10,000.00
Hamilton Electric Saginaw, MI (out-city)	$ 5,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: National Fitness Court

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of a payment to National Fitness Court in the amount of $15,000 towards the purchase of the National Fitness Court and Campaign for the Public Works Department.

Justification:

On April 1, 2019 the City of Saginaw passed a resolution to implement an outdoor fitness court to be located at Celebration Park. The Fitness Court is an outdoor bodyweight circuit training system that features a series of full-body exercises that allow for simple yet powerful workouts created for a range of athletic abilities. The entire cost for the purchase of the Fitness Court and installation is estimated at approximately $185,000. The Fitness Court and Campaign costs are $124,635 and estimated costs for installation are $60,000. The City of Saginaw along with Saginaw County Parks and Recreation and Saginaw Community Foundation, have applied and received grants and or funding from the following Sources: Dow Corning Foundation thru the Saginaw Community Foundation Healthy Living projects ($25,000), Saginaw Community Foundation 2019 Community Initiative Grant Award ($30,000), Saginaw County Parks and Recreation Commission ($25,000), National Fitness Court Healthy City Grant ($30,000). The total amount of funds raised to date for the project is $110,000. The cost of purchasing the court and campaign materials is $124,365. The City of Saginaw's contribution in the amount of $15,000 in addition to the Grants and donations that have already been awarded will give the City the ability to implement this project in 2019.

In addition to purchasing the Court, there is also the construction and installation of the Fitness Court that is required. The City of Saginaw has contacted many local contractors, material suppliers and a local engineering firm to request assistance towards providing site layout and installation of the Court. We have been very successful in this effort and have verbal commitments from all that have offered to donate in kind services to complete this project.

This has been a community effort to bring the National Fitness Court to the City of Saginaw and this will be a very exciting addition to Celebration Square.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Parks and Grounds Maintenance Fund, Equipment Division's Account No. 101-7570-984.000 $15,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.