



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
November 6, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Saginaw Transit Authority Regional Services Update, Glenn Steffens, Executive Director.

CONSENT AGENDA:

1. Approve the October 23 regular council meeting minutes.
2. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the September period.
3. Approve the purchase with Avalon for a total of \$30,400 for scanning and document management services for the Neighborhood Services and Inspections Department.
4. Approve the purchase with Vortex, Inc., a sole source, for \$6,382 for replacement parts for the water features at the Splash Park for the Public Services Department, Facilities Division.
5. Ratification of a purchase with Johnson Controls for \$2,065 for repairs to the access control system on the City Manager's Office door for the Public Services Department, Facilities Division.
6. Approve to increase the blanket purchase order with Garber Chevrolet by \$20,500, for a new total of \$25,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

7. Approve the purchase with BNM Trailer Sales, Inc. for \$6,595 for a custom-built sign trailer for the Public Services Department, Traffic Engineering Division.
8. Approve the purchase with Todd Wenzel Buick GMC for \$57,551 for a 2024 GMC Sierra 3500HD Reg Cab pickup truck, as specified, for the Public Services Department, Maintenance and Service Division.
9. Approve the purchase with Todd Wenzel Buick GMC for \$30,989 for a 2024 GMC Terrain AWD SLE, as specified, for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
10. Approve the purchase with TDE Enterprises, Inc. for \$18,000 for compost grinding services for the Public Services Department, Streets Division.
11. Approve the purchase with McNaughton-McKay Electric for \$8,843 for street light repair materials for the Public Services Department, Traffic Maintenance Division.
12. Approve the purchase with AC Klopff, Inc. for \$10,610 for the replacement of a rooftop air conditioner unit for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
13. Approve the purchase with Hamlett Environmental Technologies, a sole source, for \$29,000 for chlorine analyzers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
14. Approve the purchase with American Excavating LTD for \$204,505 for removal and disposal of accumulated grit, solids, and overgrowth at the 14th Street Retention Treatment Basin for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
15. Approve the purchase with Advanced Business Communications, LLC for \$7,969 for the installation of security cameras and cabling for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Steven Meyers to the Historic District Commission - Bearinger Study Committee with a term to expire when the work is complete.
2. Approve the Council appointment of Steven Meyers to the Historic District Commission - Roethke Study Committee with a term to expire December 31, 2024.
3. Approve the Council appointment of Steven Meyers to the Human Planning Commission with a term to expire December 31, 2025.
4. Approve the Council appointment of Roberta Bidwell to the Human Planning Commission with a term to expire December 31, 2025.

ORDINANCE INTRODUCTION:

1. To amend the official city map to rezone, lots 1, 2, 3, 4, 5, 6 & 7, Saginaw Heights, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business district.

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Authorizing ballot language for the February 27, 2024 election for a public safety special assessment district renewal.
2. Assigning the research for proposed creation of the South Elementary Local Historic District to the current standing study committee.
3. Authorizing Installment Purchase Contracts for Equipment.
4. Approving the City of Saginaw annual apportionment of \$8,278 for the Saginaw Area Storm Water Authority Budget for FY 2024.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 23, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Pro Tem Boensch called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, William Ostash, Priscilla Garcia, George Copeland: 7. Council Members absent: Michael Flores, Brenda Moore: 2.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- The 2nd Annual “We Love Saginaw Businesses” Trunk or Treat Event is this Thursday, October 26 from 4:30 - 6:30 p.m. in the Public Works parking lot across from City Hall. The event is free to the public and will feature a Kids Zone and Touch-a-Truck area. Those attending may park behind City Hall or in the west end of the lot off Holland Avenue.
- Halloween Trick-or-Treat hours are from 6:00 – 8:00 p.m.

PUBLIC INPUT

Members of the public that addressed the Council: Marcy Doozan, Stephanie Curtis.

Council Member Flores entered the meeting at 6:38 p.m.

Public Input continued with Donovan Monte Gomez.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Flores, Copeland, Silvia, Williams, Balls, Ostash, Garcia, and Boensch.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. No exceptions were made. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the October 9 regular council meeting minutes.
2. Approve the purchase with Applied Innovation for a five-year lease of eight multi-function copiers for various departments with \$12,686.88 in annual payments, for a total amount of \$63,434.40.
3. Approve the agreement with Spicer Group, Inc. for the use of a portion of the City owned parking lot at 220 Baum Street.

4. Approve the Lease Agreement with Saginaw Community Food Club and Kitchen for 1910 Fordney Street.
5. Approve the blanket purchase with Carter Lumber for \$21,500 for supplies to repair/replace the floating docks for the Public Services Department, Facilities Division.
6. Approve to increase the purchase order with Edw.C. Levy Co., dba Ace-Saginaw Paving Company by \$2,581, for a new total of \$52,581, for hot mix asphalt for the Public Services Department, Streets Division.
7. Ratification of a purchase with Jack Doheny Company for \$17,026 for the repair of a 2019 Vactor Sewer Jet for the Public Services Department, Maintenance and Service Division. Further, approve a blanket purchase with Jack Doheny Company for \$40,000, which includes the current amount of \$17,026, for FY 2024 for repair services for the Public Services Department, Maintenance and Service Division.
8. Approve the purchase with TEquipment.Net. for \$2,717 for a replacement pH meter for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
9. Approve the purchase with GW Heating and Air Conditioning Company, Inc. for \$21,678 for the installation of a multi-zone heating and cooling system for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
10. Approve the purchase with GW Heating and Air Conditioning Company, Inc. for \$27,880 for the replacement of a rooftop air conditioning unit for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Copeland reported that the survey regarding the Food Feasibility Study is available via QR code on the City's website and thanked those that participated in a presentation at the NAAG meeting regarding the study.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Silvia to adopt the resolution approving the Cost Agreement with the Michigan Department of Transportation for the rehabilitation of Sheridan Avenue from Treanor Street to Hess Avenue. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Copeland, seconded by Council Member Ostash to go into closed session to discuss pending litigation regarding the Rider-MacMillan case per MCL 15.268(e). Mayor Pro Tem Boensch asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Williams, Balls, Boensch, Ostash, Garcia, Flores, Copeland

Nays: None

Absent: Moore

Motion approved.

Council entered a closed session at 7:15 p.m.

Moved by Council Member Silvia, seconded by Council Member Flores to return to regular session at 7:23 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Copeland, seconded by Council Member Flores to approve legal counsel's recommendation as discussed in closed session regarding the Rider-MacMillan case. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Ostash to schedule a special Council meeting with Guidehouse present regarding clawed back ARPA funds. Discussion held.

Moved by Council Member Silvia to call the question. No second was given.

Discussion continued.

Council Member Balls left the meeting at 7:34 p.m. and returned at 7:37 p.m.

Mayor Pro Tem Boensch asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Flores

Nays: Williams, Balls, Boensch, Ostash, Garcia, Copeland

Absent: Moore

Motion denied.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Copeland to adjourn the meeting at 7:51 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: September Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2023/2024 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of September as well as the carry forward of purchase orders into the 2024 Approved Budget.

Justification:

The 2023/2024 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2024 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for September, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$110,103, from \$44,845,003 to \$44,955,106

- A budget adjustment is needed to reflect the encumbrance of funds from the prior year in the amount of \$28,909. Projects that will continue from the previous fiscal year will be realized in the Department of Public Services. These projects include City Hall Design Build Improvements, Whatley Pole & Base Covers, and Funding Scout Grant Services. An appropriation of fund balance will be utilized to offset these expenditures.
- A budget adjustment is needed to recognize \$10,000 of revenue for Community Public Safety – Police for the Birch Park Overtime detail. Revenues will be recognized in the General Fund Revenue, Police Dept. Services Account No. 101-0000-632.000. To offset the increase in revenues will be an increase to the Community Public Safety – Police, Police Patrol Division, Billable Overtime Account No. 101-3511-704.001 for the same amount.
- A budget adjustment is needed to recognize the additional funds received on the Ballistic Vest Reimbursement. The City received \$996. Revenues will be recognized in the General Fund Revenue, Other Federal Grant Account No. 101-0000-501.027 in the amount of \$996. To offset the increase in revenues will be an increase to the Community Public Safety – Police, Police Building Management Division, Clothing Supplies Account No. 101-3514-728.000 for the same amount.
- A budget adjustment is needed to recognize \$23,598 in reimbursements to Community Public Safety – Police for training and subpoenas. Revenues will be

recognized in the General Fund Revenues, Reimbursement- Police, Account No. 101-0000-676.020 in the total amount of \$23,598. To offset the increase in revenues will be an increase in Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000 for the same amount.

- A budget adjustment is required for the purchase of the digitization of site plans, construction plans, demolition plans and other documents for Neighborhood Services and Inspections in the amount of \$30,400. Expenditures will be recognized in Neighborhood Services and Inspections – Inspections Division, Professional Services Account No. 101-3865-801.000. To offset the increase in expenditures will be an appropriation of available fund balance.
- A budget adjustment is required to recognize donations received to Community Public Safety – Fire for the Fire Awards Ceremony in the amount of \$1,200. Revenues will be recognized in the General Fund Revenues, Fire Donations Account No. 101-0000-674.010. To offset the increase revenues will be the same increase to Community Public Safety – Fire, Fire Operations Division, Food Supplies Account No. 101-3551-731.000.
- A budget adjustment is needed in the amount of \$15,000 to conduct a traffic impact and feasibility study for the city. Funds will be realized in the Department of Public Services, Traffic Engineering Division, Professional Services Account No. 101-4621-801.000. To offset the increase in expenditures will be an appropriation of available fund balance.

The Major Streets Fund (202) should be increased from \$8,005,853 to \$8,246,050. This represents a \$240,197 increase. This amendment reflects the encumbrance of funds from the prior year. Council approved projects from the previous fiscal year are – various engineering and design services projects for Hancock & Adams, Adams/Cass: Michigan to Niagara, Wickes Park Trail Final Design, Sheridan Avenue Resurfacing Project design, 17th Street Reconstruction, Iron Belle Trail North Connector Scoping, Office Tech Services – Mackinaw (Alexander to Hamilton) Reconstruction, Holland Avenue Bridge Improvements, Genesee Avenue Bridge Rehabilitation, Funding Scout Grant Services, Symphony Lane West of Washington Avenue (M-13) Reconstruction, 2023 Genesee Underwater Bridge Inspection, W. Holland & Remington Reconstruction, Genesee Avenue Bridget Monitor Survey, Mackinaw from Congress to Alexander Reconstruction, Johnson Street Bridge Prevention Maintenance and Riverwalk Trail Extension. An appropriation of fund balance will be utilized to offset these expenditures.

The Block Grant HOME Program Fund (278) should be increased from \$706,242 to \$1,706,242. This represents a \$1 million increase. This budget adjustment is to recognize a portion of the HOME Investment Partnership Program American Rescue Plan funds. Revenues will be recognized in the Block Grant HOME Program, HOME ARP Account No. 278-0000-501.060 in the amount of \$1 million. To offset the increase in revenues will be the same increase to the HOME ARP Division, Subgrantees Account No. 278-6581-965.001.

The National OPIOID Settlement Fund (284) should be increased from \$0 to \$168,288. This is an increase of \$168,288. This increase reflects the city portion of the Janssen Settlement Agreement received in FY 2023 and FY 2024. Revenues will be recognized in this fund's Other Revenue Account No. 284-0000-671.023 in the amount of \$19,555 and in Fund Equity Account No. 284-0000.989.000 in the amount of \$148,733. To offset the increase in revenues will be the same increase to Overtime Account No. 284-6020-704.000 in the total amount of \$168,288.

In review of the Sewer Operations and Maintenance Fund (590), it is recommended that this fund should be increased by \$1,144,823, from \$33,430,548 to \$34,575,371. This amendment continues to reflect the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – CWSRF Application Assistance for the Hancock CSO Basin, construction staking on Mackinaw from Congress to Alexander Reconstruction, Office Tech. Services on Mackinaw from Congress to Alexander Reconstruction, Mackinaw Street Reconstruction, and Construction Testing, Well Installation and Groundwater Monitoring, SCADA Upgrades Phase 2, River Crossing Study and Report, SCADA Main Network Switch Upgrade, 30" Centrifugal Pump, SCADA PLC Panel Upgrade, Double Disc Diaphragm Pumps, VFD Allen Bradley, Utility Rate Assistance, Ahu Replacement, and Rotork Actuators for 14th Street RTB. An available appropriation of retained earnings will offset this fund's increase.

In review of the Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$1,930,300, from \$52,535,988 to \$54,466,288. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – engineering services for Birch Run Parallel Mains Assistance, West Holland and Remington Reconstruction, Water Model Analysis, Portsmouth Road Transmission Main Auxiliary Loop, Generator Services at Water Treatment, Utility Rate Assistance, Water Treatment Plant Masonry Repairs, Annual Lead and Copper Analysis, Elevated Storage Tank and Transmission Main Connections, SCADA Main Network Switch Upgrade, Treatment Optimization Studies, Kochville Pump Station Phase II Improvements, Water Treatment Plant Roof Evaluations and Replacement, and High Service Pump Station Agreement and Design. An available appropriation of retained earnings will offset this fund's increase.

The Radio Operations Fund (660) should be increased from \$119,890 to \$174,152. This is an increase of \$54,262. In April of 2023, City Council approved purchase order 0516043 to Anderson Radio for the upgrade of the radio repeaters/software. Expenditures will be recognized in this fund's Parts and Supplies Account No. 660-4422-742.000 in the amount of \$54,262. To offset the increase in expenditure will be an appropriation of fund balance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Digitization Services for Plans and Documents
Prepared by: Cassi Zimmerman, Director Planning and Economic Development

Manager's Recommendation:

I recommend the approval of a purchase with Avalon for a total of \$30,400.00 for scanning and document management services for the Neighborhood Services and Inspections Department.

Justification:

The City received five qualified quotes from vendors to scan, categorize and return in digital form all documents that must be retained for city purposes that are currently stored in different areas of the city. This will not only free up additional space during upcoming City Hall renovations but will also improve staffs' ability to pull information for citizens, contractors, developers, etc. interested in specific sites. Quotes were received by the following firms:

Vendor Name	Vendor Location	Quoted Price
Avalon	Southfield, MI	\$30,400
AmeriScan	Shelby Township, MI	\$42,935
Graphic Sciences	Madison Heights, MI	\$57,726
Arc Document Solutions	Clawson, MI	\$109,345
US Imaging	Saginaw, MI (in-City)	\$436,060

The term of these services would be a one-time purchase. All files will be collected onsite and taken to an offsite location to be scanned, minor improvements for clarity and readability may be made. All documents will then be categorized and returned in their digital form and uploaded into the City's current building platform for easy access by relevant staff.

All bids were evaluated based on price as well as the firm's ability to meet production goals within timelines, demonstration of the firm's understanding of the scope of work, readiness to proceed, and availability to complete work assigned. Avalon has been selected for this project due to the reasonable price estimate given and a satisfactory plan for completing the project.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Neighborhood Services and Inspections, Inspections Division, Professional Services Fund Account No. 101-3865-801.000 for \$30,400.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Splash Park Replacement Parts
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Vortex, Inc. for \$6,381.20 for replacement parts for the water features at the Splash Park for the Public Services Department, Facilities Division.

Justification:

On August 22, 2023, the City received a quote from Vortex, Inc. for replacement parts for the Splash Park. Vortex, Inc. is the manufacturer and sole source of parts for the water features at the Splash Park. Two of the twenty-three water features are worn out and no longer functioning. These replacement parts will fix the issues so that the features will function when the park opens in the spring.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Celebration Park Division Parts and Supplies Account No. 101-7580-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Access Management Repair
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Johnson Controls for \$2,064.82 for repairs to the access control system on the main door to the City Manager's office at City Hall for the Public Services Department, Facilities Division.

Justification:

On September 7, 2023, the Facilities Department called Johnson Controls to investigate and repair the main door to the City Manager's office at City Hall. It was determined that the board that controls this lock was defective and in need of replacement. Johnson Controls specializes in access control work of this type and is the City's contracted service provider.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division General Repairs Account No. 101-7575-930.000 \$2,064.82.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Garber Chevrolet by \$20,500, for a new total of \$25,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2024, the purchase order listed below was issued to Garber Chevrolet in the amount of \$4,500. The City's Municipal Garage requires services from this vendor for various vehicles from July 1, 2023, to June 30, 2024.

In FY 2023, the Garage spent \$3,681.00 on repair services from Garber Chevrolet. In the current fiscal year, we have spent \$1,831.97 leaving a balance of \$2,668.03. Due to staffing shortages, the Motor Pool will be contracting out work on vehicles that they are not able to efficiently service. There are also no feasible means to determine which Division's vehicles will require the repair services. Therefore, we will utilize the funds budgeted in each Division's motor vehicle repair accounts for repairs completed. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total</u>
516428	Garber Chevrolet	\$4,500	\$20,500	\$25,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in each individual Division's Motor Vehicle Repair accounts and will come from each individual division where repairs services are required and not to exceed \$20,500.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement of Sign Trailer
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with BNM Trailer Sales, Inc. for \$6,595.00 for a custom-built sign trailer for the Public Services Department, Traffic Engineering Division.

Justification:

On October 11, 2023, the Purchasing office sent out a Request for Quote (RFQ) to several trailer vendors. BNM Trailer Sales is the only vendor that responded to the RFQ. The Traffic Engineering Division needs a replacement trailer for one that was damaged beyond repair in a traffic accident. This trailer is used for hauling an assortment of traffic detour signs that are set up at road construction projects at various locations throughout the city.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's, Repairs and Replacements Account No. 202-4621-974.000 \$2,638.00, Sewer Operations and Maintenance Fund, Engineering Division, Repairs and Replacements Account No. 590-4811-974.000 \$1,978.50, and Water Operations and Maintenance Fund, Engineering Division, Repairs and Replacements Account No. 591-4711-974.000 \$1,978.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement Pickup Truck
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Todd Wenzel Buick GMC for \$57,551.00 for a 2024 GMC Sierra 3500HD Reg Cab pickup truck equipped, as specified, for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division has budgeted for FY 2024 to replace a 2007 pickup that is past its life expectancy. This truck is used daily and in emergency situations to maintain and repair the City's water and sewer infrastructure system that serves Saginaw and parts of Bay and Tuscola Counties. This purchase will be made using MiDeal contract No. 071B7700184 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Surplus Division Vehicles Account No. 591-4740-982.000 \$28,775.50, and the Sewer Operations and Maintenance Fund, Sewer Surplus Division Vehicles Equipment Account No. 590-4840-982.000 \$28,775.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Replacement
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for \$30,989.00 for a 2024 GMC Terrain AWD 4dr SLE, as specified, for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

The Wastewater Treatment and Pumping Division has budgeted funds to replace a 2013 Chevy truck with a more energy efficient mid-size SUV. The current vehicle is at the end of its service life and has been scheduled for replacement in accordance with the Capital Improvement Program. The SUV will be used for administrative purposes such as the daily mail run, offsite meetings, conference travel and remote facilities inspections and visits. The vehicle will also serve as an emergency backup for the collection of wastewater samples at various locations of the City's Wastewater systems to ensure environmental compliance. This purchase will be made using MiDeal contract #071B7700184 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division Vehicles Account No. 590-4840-982.000 \$30,989.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Compost Grinding Services
Prepared by: Brett Reid, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with TDE Enterprises, Inc. for \$18,000.00 for compost grinding services for the Public Services Department, Streets Division.

Justification:

On October 24, 2022, City Council approved a purchase with TDE Enterprises, Inc. for compost grinding services for FY 2023 at a unit cost of \$3.00 / cyd. TDE Enterprises has agreed to hold FY 2023 price for the current fiscal year. The green and brown compost material must be mixed and ground in order to provide a finished compost product and prevent compost fires. The City no longer owns equipment that is necessary to perform this work. The bid unit price per cubic yard includes all labor and equipment required to load, grind, and efficiently pile the material at the compost site. The following is a tabulation of the quote received:

<u>Vendor</u>	<u>Cost</u>
TDE Enterprises, Inc. Saginaw, MI (Out-City)	\$3.00 / cyd

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Composting Division Operating Services Account No. 226-4587-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Street Light Parts and Supplies
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with McNaughton Mckay Electric for \$8,843.00 for street light repair material for the Public Services Department, Traffic Maintenance Division.

Justification:

On August 22, 2023, the City received one qualifying bid for street light maintenance material. The Traffic Maintenance Division maintains and repairs nearly 7,000 lights throughout the city.

<u>Vendor</u>	<u>Cost</u>
McNaughton Mckay Electric Flint, MI	\$8,843.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services Street Lighting Division Parts and Supplies Account No. 101-4620-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rooftop AC Unit for Operations Control Room
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with AC Klopf, Inc. for \$10,610.00 for the replacement of a rooftop air conditioner unit for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The Wastewater Treatment Plant Operations Control Room contains computer systems which provide control and monitoring of all Wastewater Treatment Plant and Retention Treatment Basins plant process systems. This control room is cooled by a 30-year-old rooftop air conditioning unit that is failing and requires replacement. Failure of this rooftop air conditioner may lead to excess computer system temperatures affecting plant processes and controls. On October 24, 2023, the City received sealed bids for the replacement. Following is a summary of the bids received:

<u>Vendor</u>	<u>Amount</u>
AC Klopf Inc. Saginaw, MI (In-City)	\$10,610.00
JR Piping Group Owosso, MI	\$13,600.00
JR Piping Group Owosso, MI	\$14,700.00 Alternate Bid
William E Walter Inc. Flint, MI	\$18,902.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division, Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Chlorine Analyzer
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Hamlett Environmental Technologies, a sole source, for \$29,000.00 for chlorine analyzers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

Retention Treatment Basins (RTBs) store, treat, and discharge excess wastewater flows during wet weather rain events. A portion of the treatment consists of the disinfection of wastewater, using chlorine bleach, prior to discharge to the Saginaw River. Chlorine is toxic to the aquatic environment; therefore, its use is tightly regulated. The National Pollutant Discharge Elimination System permit requires a plan to minimize the amount of chlorine discharged to the Saginaw River during wet weather rain events, while maintaining adequate disinfection.

To limit chlorine discharged to the receiving waters, multiple analyzer options were tested, and the Swan analyzers proved to be the most reliable for this application. Several of these analyzers have been installed at two of the seven RTBs as part of the Capital Improvement Plan, and this purchase will satisfy the requirement for two more RTBs.

On October 16, 2023, a quote for five chlorine analyzers was received from Hamlett Environmental Technologies, the manufacturer's representative for Swan Analytical Instruments and the sole source for their products in our area.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 14th Street Retention Treatment Basin Ditch Clean Out
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with American Excavating LTD for \$204,504.79 for removal and disposal of accumulated grit, solids, and overgrowth at the 14th Street Retention Treatment Basin for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

During excessive wet weather events the 14th Street Retention Treatment Basin discharges treated wastewater into a ditch for conveyance into the Saginaw River. This ditch also provides an additional million gallons of storage capacity and as a result requires periodic cleaning. Periodic removal of settled solids, brush and overgrowth maintains designed system capacity and ensures proper treatment of excess stormwaters. Plant personnel do not have the equipment or expertise in the type of excavation required to complete this project. On October 24, 2023, the City received sealed bids. Following is a summary of the bids received:

<u>Vendor</u>	<u>Amount</u>
American Excavating LTD Saginaw, MI (Out-City)	\$204,504.79
TSP Services Inc Redford, MI	\$349,380.16
Bourdow Contracting, LLC Bay City, MI	\$495,960.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division, Construction Projects Account No. 590-4840-822.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Additional Security Cameras at Wastewater
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC for \$7,968.30 for the purchase and installation of additional security cameras and cabling for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

It was determined by City staff that there are areas of the Wastewater Treatment Plant that are not properly covered by the City's camera surveillance system. This camera system is used to monitor the operation of the plant, as well as security. The City received quotes from Advanced Business Communications who installed the existing Wastewater camera surveillance system. This quote is for the purchase and installation of four additional cameras at the Wastewater Treatment Plant. In addition, the installation of a fiber optic network cable used for remote communication through the Supervisory Control and Data Acquisition (SCADA) system at Emerson CSO basin.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division, Parts and Supplies Account No. 590-4815-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Rezoning

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend the rezoning of the property located at 3521, 3533, and 3541 State Street from RO-1, Restricted Office to B-1, Local Business.

Justification:

A request to rezone parcels 3521, 3533, and 3541 State Street from RO-1 Restricted Office to B-1 Local Business. The request was initiated by Brandi Johnson, owner of Shangrila Candle Co., who wants to open a retail shop at 3521 State. The RO-1 zone does not permit retail establishments. The other property owners within this block agreed to join the request to rezone their properties to B-1 allowing more flexibility to attract tenants.

The Planning Commission held a Public Hearing on October 24, 2023, regarding this request and all interested parties were given the opportunity to be heard. The Planning Commission found in favor of the rezoning request and is forwarding a recommendation to approve the rezoning.

Council Action:

This Council Communication is for explanation purposes of the ordinances to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, LOTS 1, 2, 3, 4, 5, 6 & 7, SAGINAW HEIGHTS, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS DISTRICT.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on November 6, 2023 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, LOTS 1, 2, 3, 4, 5, 6 & 7, SAGINAW HEIGHTS, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS DISTRICT.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to rezone, lots 1, 2, 3, 4, 5, 6 & 7, Saginaw Heights, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business district.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective December 28, 2023.

Enacted: December 18, 2023.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 18, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

BALLOT LANGUAGE FOR A PUBLIC SAFETY SPECIAL ASSESSMENT DISTRICT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, may create a special assessment district and determine the amount of assessment, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw, if approved by the voters; and

WHEREAS: at an election held August 3, 2010, voters authorized City Council to create a special assessment district consisting of the entire City of Saginaw and levy up to 7.5 mills on the taxable value of all real property in the district for a period of 5 years, from 2011 through 2015 inclusive, to fund police and fire services for the City of Saginaw; and

WHEREAS: at an election held November 4, 2014, voters renewed the authorization for City Council to create a special assessment district consisting of the entire City of Saginaw and levy up to 7.5 mills on the taxable value of all real property in the district for a period of 5 years, from 2016 through 2020, inclusive, to fund police and fire services for the City of Saginaw; and

WHEREAS: at an election held March 10, 2020, voters renewed the authorization for City Council to create a special assessment district consisting of the entire City of Saginaw and levy up to 7.5 mills on the taxable value of all real property in the district for a period of 5 years, from 2021 through 2025, inclusive, to fund police and fire services for the City of Saginaw; and

WHEREAS: said 5-year period expires on December 31, 2025; and

WHEREAS: because of economic conditions and because of the need to continue to provide police and fire services to the citizens of the City of Saginaw it is necessary that a levy of up to 7.5 mills on the taxable value of all real property in the district approved by the voters on February 27, 2024, be reestablished for a period of 5 years from 2026 through 2030, inclusive.

NOW, THEREFORE, BE IT RESOLVED, that a proposal to renew the special assessment district, that being the entire City of Saginaw approved by the voters on March 10, 2020, and levy up to 7.5 mills on the taxable value of the real property in the district for a duration of 5 years from 2026 through 2030, inclusive, be placed before the qualified electors of the City of Saginaw on the ballot for the Presidential Primary Election to be held Tuesday, February 27, 2024; and

BE IT FURTHER RESOLVED that the form of the ballot shall be as follows:

PROPOSAL 1

POLICE AND FIRE SERVICES SPECIAL ASSESSMENT DISTRICT RENEWAL

Shall the City Council be authorized to renew the special assessment district consisting of the entire City of Saginaw and levy up to 7.5 mills on the taxable value of all real property in the district for a period of 5 years, from 2026 through 2030, inclusive, to fund police and fire services for the City of Saginaw, which levy would collect estimated revenues of \$3,240,520.00 in the first year, if approved and levied?

YES _____

NO _____

BE IT FURTHER RESOLVED, that said proposal shall be and the same is hereby ordered to be submitted to the qualified electors of the City of Saginaw on the ballot for the Presidential Primary Election to be held Tuesday, February 27, 2024, and the City Clerk shall certify such ballot proposal language to the County Clerk and to perform all acts required by City Charter, ordinance and state law for the conduct of this election; and

BE IT FURTHER RESOLVED, that the ballot proposal shall be published in full at least once in the Saginaw News not less than ten (10) days prior to the Presidential Primary Election of Tuesday, February 27, 2024, and that a copy of the ballot proposal be posted in a conspicuous place in each polling place during said election.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 6, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

ASSIGNING THE RESEARCH FOR PROPOSED CREATION OF THE SOUTH ELEMENTARY LOCAL HISTORIC DISTRICT TO THE CURRENT STUDY COMMITTEE

Moved by Council Member _____, seconded by Council Member _____, to
adopt the following resolution:

WHEREAS: the City of Saginaw has, within its boundaries, a number of historic resources which reflect its cultural, social, economic, political, and architectural history, and there is great value in recognizing and preserving these resources for future generations; and

WHEREAS: Michigan's Local Historic Districts Act, Public Act 169 of 1970, as amended, allows the City to establish historic districts and acquire certain resources for historic preservation purposes; and

WHEREAS: the Act further allows the City to adopt an ordinance regulating the construction, addition, alteration, repair, moving, excavation, and demolition of resources in historic districts within the limits of the City, and the City has adopted such an ordinance; and

WHEREAS: designation of a local historic district is an important tool in preserving historic resources by stabilizing and improving property values within the district, and fostering civic pride and beauty, strengthening the local economy and promoting the use of historic resources for the education, pleasure and welfare of the citizens of the City; and

WHEREAS: on October 26, 2023, the City's Historic District Commission voted in favor of sending a request to City Council to have the current standing historic district study committee research and report on the potential establishment of a local historic district on the property on which the former South Elementary is located; and

WHEREAS: Section 153.541 of the City's Zoning Code, and Sections 3 and 14 of the Act, grant City Council the authority to appoint a historic district study committee to research and report on the proposed South Elementary Local Historic District.

NOW, THEREFORE, BE IT RESOLVED: the City Council for the City of Saginaw hereby determines:

1. The standing historic district study committee established and serving through December 31, 2024, shall research and report on the potential establishment of an additional local historic district of the former South Elementary Property.
2. The proposed district under study includes the parcel described as:

LOT 2 EXC A PART VIZ; BEG AT SE CR OF LOT 2, TH N ALONG E LN OF SD LOT, 35 FT, TH SW'LY 57 FT TO A PT ON S LN OF SD LOT WHICH IS 45 FT FROM SE CR, TH E ALONG SD S LN 45 FT TO POB, LOTS 3,4,5,6,7 & 8, ALSO N 1/2 OF ALLEY ADJ TO ABOVE DESCRIBED PARCEL & S 1/2 OF ALLEY ADJ TO SD LOT 8, BLK 1, BROCKWAY'S ADDITION, ALSO PART OF SW 1/4 OF NE 1/4 OF SEC 27, T12N, R4E, VIZ; BOUNDED ON N BY S LN OF BROCKWAY ST, ON E BY W LN OF BLK 1,

BROCKWAY'S ADDITION, ON S BY N LN OF BLISS ST, ON W BY E LN OF ELM ST AS NOW OPENED.

said parcels being more commonly described as 224 N. Elm Street, Saginaw, Michigan 48602.

In accordance with Section 14(3) of the Act, all pending and future applications for permits within the proposed historic district will be referred to the City's Historic District Commission. The City's Historic District Commission acknowledges that this requirement does not apply to property owned by the Saginaw Public School District.

1. The historic district study committee shall accomplish all of those tasks delineated in Section 3(1)-(3) of Michigan's Local Historic Districts Act, MCL 399.203.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 6, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

AUTHORIZING INSTALLMENT PURCHASE CONTRACTS FOR EQUIPMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: it is determined to be necessary and desirable and in the best interest of the City of Saginaw (the "City") that the City acquire certain equipment as described in Exhibit A hereto (collectively, the "Property") and that the acquisition of the Property be financed all or in part by installment purchase authorized under Act 99, Public Acts of Michigan, 1933, as amended ("Act 99"), and more specifically by the acquisition of the Property pursuant to one or more installment purchase contracts (each, a "Contract" and collectively, the "Contracts") with the sellers thereof (each, a "Vendor" and collectively, the "Vendors") and Huntington Public Capital Corporation; and

WHEREAS: the aggregate outstanding balance, exclusive of interest, of all purchases made by the City pursuant to Act 99, including the Contracts, does not exceed 1-¼% of the taxable value of the real and personal property in the City.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. It is hereby found to be necessary and desirable for the City to finance all or a portion of the cost of the Property, including costs of issuance of the Contracts, which includes the cost of bond counsel, in the aggregate principal amount of not to exceed \$1,202,936 by purchasing the Property pursuant to the terms and conditions of the Contracts; and the City hereby pledges its full faith and credit for the payment of its obligations thereunder. The balance of the cost of the Property, if any, shall be paid by the City from available funds of the City.
2. The City shall include in its budget and pay the sum or sums necessary each year to meet the payments due pursuant to the provisions of the Contracts.
3. The Contracts shall be dated the date of delivery thereof. The interest rate on the outstanding principal balance of each Contract shall equal 5.30% per annum, and each Contract shall be payable as to principal and interest in thirty semiannual installments on the dates and in the amounts set forth in Exhibit A to the respective Contract. The Contracts shall not be subject to prepayment.
4. The Contracts, in the form presented to this meeting, are hereby approved, and the Mayor and the City Clerk are hereby authorized to execute and deliver the Contracts in substantially the form approved, with such changes approved by them and consistent with the terms of this resolution. The approval of such changes shall be conclusively evidenced by their signatures on the Contracts. Each Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

5. The City covenants to comply with all provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on the Contracts from gross income for federal income tax purposes.
6. The Mayor, the City Clerk, the Treasurer, the City Manager, and other officers of the City as may be necessary are each hereby authorized to execute and deliver such documents, instruments and certificates as are necessary or desirable to consummate the described transactions and to maintain the exclusion of the interest on the Contracts from gross income for federal income tax purposes.
7. The useful life of the Property is determined to be 10 years and upwards.
8. Dickinson Wright PLLC, Troy, Michigan, is hereby appointed as bond counsel with respect to the Contracts.
9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 6, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

EXHIBIT A

	<u>Vendor</u>	<u>Property</u>	<u>Unit Cost</u>	<u>Qty.</u>	<u>Vendor Cost</u>	<u>Contract Amt.</u>
1	Rosenbauer South Dakota, LLC c/o Front Line Services, Inc.	Fire engine	\$698,236.00	1	\$698,236.00	\$704,089.09
2	MTech Company	Aerial truck	\$194,900.00	1	\$194,900.00	\$196,533.78
3	Versalift Midwest, LLC	Pole setting truck	\$299,800.00	1	\$299,800.00	\$302,313.13

From: Timothy Morales, City Manager
Subject: Saginaw Area Storm Water Authority Apportionment
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend that adoption of the apportionment be approved for the City of Saginaw as a Member of the Saginaw Area Storm Water Authority. The FY 2024 apportionment is \$8,277.84.

Justification:

On October 19, 2023, at the Saginaw Area Storm Water Authority (SASWA) general board meeting, a FY 2023 proposed budget and apportionment was submitted for each member to present to their governing body for approval. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet stormwater requirements, a cost that was once estimated at \$50,000 annually per community.

For FY 2024, the apportionment for all members is 6.67% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The new MS4 permits require annual catch basin inspections on a variable number of catch basins. This cost is being divided between the agencies of SASWA based on the percentage of catch basins each agency has, compared to the total.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000.

Council Action:

This communication is for explanation purposes only of the Resolution to be adopted.

APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING THE FISCAL YEAR 2024 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority,” and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS: two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS: the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that

1. The City of Saginaw apportionment of the 2024 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw 2024 annual budget for the Authority is accepted and approved as presented, in the amount of \$8,277.84.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 6, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk