



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
October 9, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Regarding the proposed Urban Cooperation Agreement with Frankenlust Township to provide water services.
2. Regarding the Agreement for Conditional Transfer of Property with Frankenlust Township.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the September 25 regular council meeting minutes.
2. Approve the Memorandum of Understanding with Child and Family Services of Saginaw for the Police Department.
3. Approve the Mid-State Health Network Treatment and Prevention Services Grant for \$70,385 for the Police Department. Further, approve a budget adjustment for FY 2024 to recognize these funds.
4. Approve the FY 2023 Byrne Discretionary Community Project Funding grant through the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for \$300,000. Further, approve a budget adjustment for FY 2024 to recognize these funds.
5. Approve the Water Service Agreement, Urban Cooperation Agreement, and the Conditional Transfer of Property Agreement between the City of Saginaw and Frankenlust Township.
6. Approve the purchase with Dover and Company for \$6,300 for the replacement of doors for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping Division.
7. Approve the purchase with USA Bluebook for \$4,239 for a Finish Thompson magnetic drive pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

8. Approve the purchase with Monarch Welding & Engineering for \$74,582 for a hot water storage tank for the Water and Wastewater Services Department, Wastewater Treatment Division.
9. Approve the 3-year preventative Maintenance Service Agreement with Michigan CAT for \$2,628 for FY 2024; and pending budget approval for \$2,745 for FY 2025, and \$2,863 for FY 2026 for an emergency generator for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
10. Approve the purchase with MBA Distributing, Inc., a sole source, for \$4,522 for repair parts for the Gratiot Pump Station valves for the Water and Wastewater Treatment Services Department, Water Treatment Division.
11. Approve the purchase with Penn Valley Pump, a sole source, for \$6,611 for sludge pump repair parts for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Establish the Saginaw County Vote Center at 618 Cass Street as an early voting site for all elections held within the City of Saginaw.
2. Approve the Michigan Department of Transportation Cost Agreement 23-5381 for the reconstruction of S. Jefferson Avenue from Hoyt Avenue to Janes Avenue.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



CITY OF SAGINAW

PUBLIC HEARING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

URBAN COOPERATION AGREEMENT WITH FRANKENLUST TOWNSHIP

Notice is hereby given that the Saginaw City Council has scheduled a public hearing regarding the proposed Urban Cooperation Agreement between the City of Saginaw and Frankenlust Township to provide water service.

The public hearing will be held **October 9, 2023, at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:

By:_____



CITY OF SAGINAW

PUBLIC HEARING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY PURSUANT TO 1984 P.A. 425 FRANKENLUST TOWNSHIP

Notice is hereby given that the Saginaw City Council has scheduled a public hearing regarding the proposed Agreement for Conditional Transfer of Property Pursuant to 1984 P.A. 425 Frankenlust Township for the purpose of economic development projects.

The public hearing will be held **October 9, 2023, at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:
By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 25, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Ostash led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, William Ostash, Priscilla Garcia, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

Council Member Williams read a proclamation designating October 8-14, 2023, as Fire Prevention Week. Brandon Hausbeck, Interim Fire Chief, and Derron Suchodolski, Fire Marshal, accepted the proclamation.

PUBLIC INPUT

Members of the public that addressed the Council: Evelyn McGovern, Lula Woodard, Thomas Kennedy, and Hurley Coleman.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Ostash, Garcia, Flores, Copeland, Silvia, Williams, Balls, Boensch, and Moore.

Council Member Flores left the meeting at 6:56 p.m. and returned at 7:00 p.m.

REPORTS FROM CITY MANAGER

Manager Morales introduced Claire Wilke, Project Manager, Guidehouse, Inc. Ms. Wilke presented an update on ARPA funding with a timeline review, subrecipient update, and funding recapture information.

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. Exceptions were made to items 2 and 4. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the September 11, 2023 regular council meeting minutes.
2. Approve the amendments to the Rules of Order of the Council of the City of Saginaw.
3. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the August period.
4. Approve the reallocation of \$4 million from the American Rescue Plan Act Housing Revolving Loan allocation to the Saginaw Home Rehabilitation Program for the improvement of furnaces, roofs, windows, and demolitions.

5. Approve the purchase with eSkill Corporation for \$4,600 for the annual software and maintenance fees for the Technical Services Department.
6. Approve the Home ARP Subgrantee Agreements for \$1,464,738 for FY 2021-2022.
7. Approve the purchase with United Rotary Brush Corp. for an annual amount not to exceed \$35,980 for brooms for the Street Sweepers for the Public Services Department, Motor Pool Division.
8. Approve the purchases with Hotsy of Mid-Michigan, Super-Flite Oil, Safety Kleen Systems, Inc., Rhomar Industries, Inc. and Rowleys Wholesale for a total of \$53,722 for the annual supply of fluids for the Public Services Department, Motor Pool Operations Division.
9. Approve the purchase with Core and Main LP for \$12,012 for Portland cement for the Public Services Department, Maintenance and Service Division.
10. Approve the purchase with Hesco, a sole source, for \$92,792 for an Accusonics flow meter for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to approve consent agenda item 2 as presented. Discussion was held.

Moved by Council Member Flores, seconded by Council Member Silvia to amend the Council Rules of Order Section 26.2 by striking "or email." Discussion was held.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to call for the question. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the motion to amend.

Ayes: Flores

Nays: Silvia, Williams, Balls, Boensch, Ostash, Garcia, Copeland, Moore

Absent: None

Motion denied.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the main motion.

Ayes: Williams, Balls, Boensch, Ostash, Garcia, Copeland, Moore

Nays: Silvia, Flores

Absent: None

Motion approved.

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to approve consent agenda item 4 as presented. Discussion was held.

Council Member Williams and Council Member Balls left the meeting at 8:36 p.m. Council Member Williams returned at 8:38 p.m.

Mayor Moore conducted the vote on the motion. 8 ayes, 0 nays, 1 absent. Motion approved.

Council Member Balls returned at 8:41 p.m.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Copeland reported that a survey will be circulated to obtain community input regarding the Food Feasibility Study in October.

Mayor Pro Tem Boensch reported that the City/County/School Liaison Committee met and discussed collaborative efforts regarding housing to incentivize teachers and public safety employees to live in the community and voter registration drives that will be conducted at the high schools.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Council Member Copeland to approve appointments as follows:

1. Council reappointment of Alexander Mixer to the Historic District Commission with a term to expire July 31, 2026.
2. Council appointment of Alexander Mixer to the Historic District Commission - Bearinger Study Committee with a term to expire when committee work is complete.
3. Mayoral appointment of Karly Schmidt to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2026.
4. Council appointment of Beth Church to the Human Planning Commission with a term to expire December 31, 2024.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to adopt an ordinance to amend the official city map to vacate a portion of an alley running northeasterly to southeasterly through William Gallagher's subdivision of lot 11 in block 9 of Gallagher's plat of Salina, in the City of Saginaw. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Copeland, seconded by Council Member Ostash to amend the ARPA allocation resolution for The Saginaw Community Food Club and Kitchen totaling \$1,000,000 to replace references to "The Saginaw Community Food Club and Kitchen" with "The Saginaw Community Foundation, for the benefit of, and as fiduciary for, The Saginaw Community Food Club and Kitchen." 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Council Member Copeland to adjourn the meeting at 8:48 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: Child and Family Services – SPD Memorandum of Understanding
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of the Memorandum of Understanding with Child and Family Services of Saginaw for the Police Department.

Justification:

Child and Family Services of Saginaw (CFS) has been awarded the "STOP Violence Grant - Victim Services 2024," which provides continued funding for the position of a CFS Victim Services Specialist within the Saginaw Police Department (SPD). City Council approved the inaugural Memorandum of Understanding (MOU) on April 13, 2020.

The SPD Victim Services Unit (VSU) has made great strides in educating, informing, and referring victims to available community resources. The MOU allows the VSU to retain its ability to connect with victims, enhance the healing process for victims, and increase victims' trust and confidence in the criminal justice system, thereby producing more vital, comprehensive cases. The CFS Victim Services Specialist will continue to occupy office space within the SPD to provide services to victims of stalking, domestic violence, dating violence, sexual assault and the officers investigating these cases.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Mid-State Health Network Treatment and Prevention Services Grant and Budget Adjustment

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Mid-State Health Network Treatment and Prevention Services Grant for \$70,385 for the Police Department.

It is also recommended that a budget adjustment be completed to increase the Saginaw (TAPS) Fund, Saginaw County Revenue Account No. 265-0000-674.003 from \$14,344 to \$67,133. To offset this increase in revenues will be an increase to the Saginaw TAPS Fund Overtime Account No. 265-3325-704.000 by \$52,789 for the FY 2024 budget.

Justification:

Treatment and Prevention Services (TAPS) funding covers expenses for police officers to provide educational and outreach services in efforts to promote the prevention and reduction of substance abuse in high risk and underserved populations. Prevention services will be extended to the community at large in partnership with local, regional, and state resources such as schools, churches, youth organizations, etc. The total amount of the agreement is \$70,385 in which \$52,789 will be designated for FY 2024, October 1, 2023 through June 30, 2024, and \$17,596 will be designated for FY 2025, July 1, 2024 through September 30, 2024.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY23 Byrne Discretionary Community Project Funding Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the FY 2023 Byrne Discretionary Community Project Funding grant through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for \$300,000. The period of this grant is from October 1, 2023, through June 30, 2025.

In addition, a budget adjustment is required to increase the General Fund Revenues, Byrne Grant – Kildee No. 1 Account No. 101-0000-501.059 from \$0 to \$300,000. To offset the increase in revenue will be an increase to the General Fund, Community Public Safety - Police, Byrne Grant - Kildee No. 1 Division, Equipment Account No. 101-3348-984.000 by the same amount.

Justification:

The FY 2023 Byrne Discretionary Community Project Funding grant intends to provide critical upgrades to equipment, technology, and vehicles to ensure the enduring efficacy of mid-Michigan's law enforcement agencies. Based on the public safety needs of each community, this initiative is aimed at reducing crime, including planning, evaluation, and technology improvement programs.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Water Service Agreement with Frankenlust Township
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend approval of the Water Service Agreement, Urban Cooperation Agreement, and the Conditional Transfer of Property Agreement between the City of Saginaw and Frankenlust Township.

Justification:

The Water Service Agreement continues the City's policy of renewing long term water agreements with wholesale customers within the context of revenue sharing. This agreement conditions the sale of water on securing revenue sharing agreements whereby the City will receive connection payments for new residential and non-residential developments requiring new water mains in this community.

The Urban Cooperation Agreement is a revenue sharing component of the Water Service Agreement between the communities, which will be executed contemporaneously with this agreement. This agreement requires Frankenlust Township to make payments to the City resulting from new residential, commercial, industrial and manufacturing developments within this community. These requirements are set forth in the Urban Cooperation Agreement.

The Conditional Transfer of Property Agreement pursuant to 1984 P.A. 425 enables two local units of government to conditionally transfer property, by written agreement, for economic development purposes. Without this and related agreements regarding the water supply, such developments would not have sufficient water to meet its future needs and expand its facilities.

The Frankenlust Township Board of Trustees approved the Water Service Agreement, Urban Cooperation Agreement, and the Conditional Transfer of Property Agreement on September 12, 2023. The term of the agreements is for thirty years, with renewal provisions.

I have approved the agreements as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Double Door Replacement
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Dover and Company for \$6,300.00 for the replacement of a set of double doors for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping Division.

Justification:

The preliminary treatment system at the Wastewater Treatment Plant consists of bar screens to remove trash and a grit removal system. Most of the components are housed in the grit and screenings room which operations personnel routinely check using one of three doors. One of these doors, a set of large double doors, has fallen into disrepair. Its exposure to weather, humidity, and occasional corrosive gases has led to excessive corrosion and failure of internal components. Due to the doors' age and condition, replacement is necessary to provide continuous reliable access. On September 19, 2023, the following lone bid was received:

<u>Vendor</u>	<u>Total Bid</u>
Dover and Company Saginaw, MI	\$6,300.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Wastewater Treatment and Pumping Division's General Repairs Account No. 590-4830-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Magnetic Drive Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with USA Bluebook for \$4,238.90 for a Finish Thompson magnetic drive pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Remote Facilities Division has seven Retention Treatment Basins (RTBs) located throughout the city. The RTBs are used to store and treat excess wastewater flow during heavy rainfall.

Hypochlorite is a liquid bleach, which is used for disinfection of wastewater flow, prior to discharge to the Saginaw River. Each RTB contains multiple magnetic drive pumps to feed, mix, and transfer hypochlorite at each of the seven RTBs. One of the pumps at the Weiss Street RTB has recently begun to fail and requires replacement.

On September 12, 2023, USA Bluebook agreed to meet their winning bid from FY 2023, when staff had to replace the same model pump at the Salt Fraser RTB. By matching their previous bid for identical equipment, this satisfies all bidding requirements.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's, Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replace Hot Water Tank
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Monarch Welding & Engineering for \$74,582.00 to replace a hot water storage tank for the Water and Wastewater Services Department, Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant Operations building, which contains the administrative offices, maintenance shop, and laboratory, uses one hot water storage tank to provide all hot water used throughout the facilities. This tank distributes hot water, which it receives from a hot water heater to locker rooms with showers, several bathrooms, and deep sinks in the operations building. Recently, the 70-year-old storage tank developed a leak. Due to its age and issues with asbestos insulation, it was determined that a replacement with a vendor certified in asbestos removal was the best option for repair. Following is a summary of the bids received on September 19, 2023.

<u>Vendor</u>	<u>Amount</u>
Monarch Welding & Engineering Bay City, MI	\$74,582.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Preventative Services Agreement
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a 3-year Preventative Maintenance Service Agreement with Michigan CAT for \$2,628.00 for FY 2024; and pending budget approval \$2,745.00 for FY 2025 and \$2,863.00 for FY 2026 for an emergency generator for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The seven Retention Treatment Basins (RTBs) treat excess wastewater during wet weather events in accordance with the National Pollutant Discharge Elimination System permit. Emergency pumping capabilities are required in case of power interruptions, to prevent system backups. Consumers Energy provides emergency backup power at four RTBs, while the remaining RTBs rely on emergency backup generators and storm pumps.

To ensure continued reliable operation, routine inspections and maintenance on the generators are required. Michigan CAT is the manufacturer's service representative with experience in the technical inspections and repairs needed to meet this requirement.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Divisions Professional Services Account No. 590-4835-801.000.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Valve Rebuild Kits
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with MBA Distributing, Inc. for \$4,522.00 for repair parts for Gratiot Pump Station valves for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Justification:

The City of Saginaw Gratiot Pump Station has multiple valves which become worn with use. Rebuild kits are kept on hand for repair. MBA Distributing, Inc. provided a quote on August 16, 2023 and is the sole supplier for GA Industries parts. Repair kits provided by MBA Distributing, Inc. provide the necessary replacement parts to accomplish these repairs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Part and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sludge Pump Repair Parts
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Penn Valley Pump Company, a sole source, for \$6,611.00 for sludge pump repair parts for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On September 7, 2023, a sole source quote was provided for the purchase of two repair kits for Penn Valley double disk diaphragm sludge pumps. Sludge pumps are used to pump and transfer 'settled sludge' from six Primary Settling Tanks (PSTs) into sludge storage tanks.

Each year, over 20,000,000 gallons of settled sludge is removed from the PSTs using seven Penn Valley sludge pumps. Due to the abrasive nature of the sludge certain pump parts wear and require periodic replacement. Repair kits provided by Penn Valley provide the necessary replacement parts to accomplish these repairs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's, Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw County Early Vote Center Agreement
Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend the adoption of the resolution establishing the Saginaw County Vote Center as an early voting site for all elections held within the City of Saginaw.

Justification:

State Proposal 22-2 was passed by Michigan voters at the General Election held on November 8, 2022. The proposal, in part, provided voters use of an early voting site up to nine days before election day. Within the nine day early voting period, voters will have the option to obtain and tabulate their ballot at an early voting site. Public Act 81 of 2023 subsequently provided the option for each municipality to enter into an agreement authorizing the county clerk to conduct early voting at an early vote site for one or more municipalities with assistance from, and in consultation with, the clerk of each municipality that is a party to the agreement.

Factors that were considered in the decision to enter into a county agreement include but are not limited to: availability and condition of publicly owned or controlled property that meets security and accessibility requirements; implementation costs that include the purchase of voting equipment, storage containers, and supplies; and annual equipment maintenance costs.

The Saginaw County Early Vote Center is centrally located within the city and meets all requirements set forth by statute. A significant cost savings will be recognized in facilitating early voting utilizing the center, both in implementation and long-term. Additionally, any costs incurred that are reimbursed to the County via State grant funding will reduce the cost to the local municipalities.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

ESTABLISHING THE SAGINAW COUNTY VOTE CENTER AS AN EARLY VOTING SITE FOR ALL ELECTIONS HELD WITHIN THE CITY OF SAGINAW

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Clerk is responsible for administering early voting in this municipality, pursuant to MI Constitution Sec. 4 and Public Act 81 (2023); and,

WHEREAS: the Saginaw County Early Vote Center is centrally located within the County and fulfills additional security requirements of being a public building and its proximity to law enforcement.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw shall partner with Saginaw County to conduct the constitutionally mandated early voting for all future elections beginning with the 2024 Presidential Primary; and

BE IT FURTHER RESOLVED that the sole early voting site for City of Saginaw voters shall be the Saginaw County Early Vote Center, located at the Saginaw County Governmental Center Complex, 618 Cass St, Saginaw, MI 48602; and

BE IT FURTHER RESOLVED that the hours of operation of the early voting site shall be 9 a.m. to 5 p.m. daily, from the first Saturday of the required nine days to the second Sunday with one exception, the first Wednesday of the required nine days will run 11 a.m. to 7 p.m.; and

BE IT FINALLY RESOLVED that the Clerk is authorized to expend an amount up to \$150,000 to cover the City of Saginaw's portion of the shared costs in utilizing the Saginaw County Early Vote Center.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 9, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager

Subject: MDOT Cost Agreement 23-5381, S. Jefferson Avenue Reconstruction

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 23-5381 with the Michigan Department of Transportation for the reconstruction of S. Jefferson Avenue from Hoyt Avenue to Janes Avenue for the Public Services Department, Engineering Division.

Justification:

Michigan Department of Transportation Cost Agreement 23-5381 fixes the rights and obligations of the parties in agreeing to the following road improvements:

Part A – Federal Participation

Hot mix asphalt reconstruction along S. Jefferson Avenue from Hoyt Avenue to Janes Avenue, including grading, subbase and aggregate base, drainage, concrete curb and gutter, curb ramps, sidewalk, driveways, permanent signing and pavement markings; and all together with necessary related work.

Part B – No Federal Participation

Sanitary sewer taps and water main along the limits as described in Part A; and all together with necessary related work.

The total estimated project cost is \$1,982,500. The estimated Part A project cost is \$1,442,500 and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$1,063,122 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay for \$1,063,122 of the Part A project costs and the City's estimated share of the Part A project costs is \$379,378.

The estimated project cost for Part B is \$540,000. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main work included in the project.

Therefore, the City's cost obligation for this project is \$919,378 of the estimated total project cost of \$1,982,500. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 \$75,000, the Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$85,000, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$300,000, and will be budgeted in the FY 2025 Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 \$119,378, the Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$100,000, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$240,000, upon approval of the FY 2025 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 23-5381 FOR THE RECONSTRUCTION OF S. JEFFERSON AVENUE FROM HOYT AVENUE TO JANES AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 23-5381 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of hot mix asphalt reconstruction along S. Jefferson Avenue from Hoyt Avenue to Janes Avenue, including grading, subbase and aggregate base, drainage, concrete curb and gutter, curb ramps, sidewalk, driveway, permanent signing and pavement markings, and water main installation work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 23-5381 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 23-5381 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 9, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk