



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
July 24, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on American Rescue Plan Act Funding, Ariel Flaggs, Managing Consultant, Guidehouse, Inc.

CONSENT AGENDA:

1. Approve the July 10, 2023 regular council meeting minutes.
2. Receive and file Petition 23-08 from the Saginaw County Community Action Center to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve the sale of the property at 505 Millard to Fifth Avenue Limited Partnership for \$1,000.
4. Approve the purchase with Hoffman's Power Equipment, Inc. for \$5,472 for three Stihl MS 462 Ventilation saws for the Fire Department.
5. Approve the purchase with Professional Building Services for \$92,460 for FY 2024 and pending budget approval for FY 2025 and \$94,308 for FY 2026 for janitorial services for City Hall, Public Services Department and the Traffic Maintenance Division.
6. Approve the increase to blanket purchase order with Michigan CAT by \$40,000, for a new total of \$48,000 for vehicle repair services for the Public Services Department, Motor Pool Division.

7. Approve the purchases with Valk Manufacturing, Co., Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$42,617 for snowplow blades and guards for the Public Services Department, Motor Pool Division.
8. Approve the purchase with Begick Nursery and Garden Center, Inc., a sole source, for \$12,000 for grass seed for the Public Services Department, Maintenance and Service Division.
9. Approve the purchase with Hymmco, LLC for \$12,000 for concrete restoration supplies for the Public Services Department, Maintenance and Service Division.
10. Approve the blanket purchases with specified vendors for a total amount not to exceed \$150,000 for sanitary sewer and storm sewer appurtenances for the Public Services Department, Maintenance and Service Division.
11. Approve the contract with L.A. Construction Corporation for \$645,634 for the Meredith Street Reconstruction project for the Public Services Department, Engineering Division.
12. Approve the purchase with Pro-Seal Group, a sole source, for \$3,268 for a 55-gallon drum of Royal Purple synthetic oil for the Water and Wastewater Treatment Services Department, Water Treatment Division.
13. Ratification of a purchase with Michigan CAT, a sole source, for \$11,750 for repair to the generator at the Water Treatment Plant for the Water and Wastewater Treatment Services Department, Water Treatment Division.
14. Approve the purchase with Michigan CAT, a sole source, for \$56,135 for control upgrades to the generator at the Water Treatment Plant for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral reappointment of Kristin Karwat to the Saginaw Arts & Enrichment Commission with a term to expire April 30, 2026.

ORDINANCE INTRODUCTION:

1. An ordinance to amend the official city map to vacate the easterly 246 ft. of Congress Avenue lying west of and adjacent to the west line of North Niagara Street.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Recognize the Saginaw County Community Action Center as a non-profit organization for the purpose of obtaining a charitable gaming license.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Harris v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JULY 10, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Brenda Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Priscilla Garcia, Michael Flores, Brenda Moore: 7. Council Members absent: William Ostash, George Copeland: 2.

ANNOUNCEMENTS

City Clerk Janet Santos announced that the agenda was revised to remove the ordinance introduction item regarding an amendment to the official city map.

PUBLIC INPUT

Members of the public that addressed the Council: Rosalind McNichols, Maximus Jabbar, Lauren Collison, Hurley Coleman, Charlie Lawrence, and Gregory Cole.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Flores, Silvia, Williams, Balls, Garcia, Boensch, and Moore.

Council Member Flores left the meeting at 7:01 p.m. and returned at 7:04 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to approve the consent agenda, allowing room for exceptions. No exceptions were made. 7 ayes, 0 nays, 2 absent. Motion approved.

1. Approve the June 19, 2023 regular council meeting minutes.
2. Approve the Professional Outreach Recruitment Agreement with GovHR USA for \$7,000 for the Human Resources Department.
3. Approve the purchase with Cintas Corporation for an amount not to exceed \$42,612 for FY 2024, and pending budget approval for FY 2025 and FY 2026, for city wide uniform rental services for city departments.
4. Approve the purchase with Lexipol, LLC, a sole source, for \$15,340 for a three-year software subscription for the Police Department.
5. Approve the Amendment to a Development Agreement with the State of Michigan, Department of Military and Veterans Affairs for property adjacent to Naval Reserve Drive between Wickes Park Drive and Douglass Street.

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6. Approve the purchase with Spence Brothers for \$3,411,255 for renovations and mechanical upgrades to City Hall for the Public Services Department.
 7. Ratification of a purchase with Great Lakes Elevator for \$4,130 for elevator repairs at the Police Department and City Hall for the Public Services Department, Facilities Division.
 8. Approve the purchase with Huron Granite Works, Inc. for \$15,500 for FY 2024, and pending budget approval for FY 2025 and FY 2026 for headstones for the Public Services Department, Cemeteries Division.
 9. Ratification of a purchase with John E. Green Company for \$15,000 for air handler repairs at the Police Department for the Public Services Department, Facilities Division.
 10. Ratification of a purchase with Michigan Truck Spring for \$8,787 for repairs to a packer truck. Further, approve to increase the blanket purchase order with Michigan Truck Spring by \$8,787, for a new total of \$23,287, for the Public Services Department, Motor Pool Division.
 11. Approve the purchase with The Master's Touch for \$2,479 for the printing and mailing of the rubbish bills for the Public Services Department, Streets Division.
 12. Approve the purchase with Detroit Salt Company, LLC for \$87,585 for early fill road salt for the Public Services Department, Streets Division.
 13. Approve the blanket purchases with specified vendors for a total amount of \$750,000 for FY 2024 for service and repair parts for water main appurtenances for the Public Services Department, Maintenance and Service Division.
 14. Approve the purchase with Dave Hausbeck Trucking, LLC for \$293,750 for FY 2024, and pending budget approval for \$325,000 for FY 2025, for Class II Sand for the Public Services Department, Maintenance and Service Division.
 15. Approve the purchase with Champagne & Marx Excavating, Inc. for \$16,219 for FY 2024, and pending budget approval for \$16,410 for FY 2025, for dozing and grading services for the Public Services Department, Maintenance and Service Division.
 16. Approve the purchase with Eggers Excavating, LLC for \$25,000 for receiving excavated spoils for the Public Services Department, Maintenance and Service Division.
 17. Approve the purchase with Champagne and Marx Excavating, Inc. for \$12,030 for FY 2024, and pending budget approval for \$13,835 for FY 2025 for gravel for the Public Services Department, Maintenance and Service Division.
 18. Approve the purchase with D.H.T Transport, LLC for \$10,950 for FY 2024, and pending budget approval for \$11,400 for FY 2025 for mason sand for the Public Services Department, Maintenance and Service Division.

19. Approve the purchase with D.H.T Transport, LLC for \$115,050 for FY 2024, and pending budget approval for \$116,300 for FY 2025, for stone and stonecrete for the Public Services Department, Maintenance and Service Division.
20. Approve the proposed traffic regulation changes for the Public Services Department, Engineering Section of the Right of Way Division.
21. Approve the contract with RAM Construction Services of Michigan, Inc. for \$699,505 for the Water Treatment Plant Masonry Repairs project for the Public Services Department, Engineering Division.
22. Approve the purchase with HACH Company for \$4,866 for HACH chemical reagents for the Water and Wastewater Treatment Services Department, Water Treatment Division.
23. Approve the purchase with Michigan Department of Environment, Great Lakes, and Energy for \$4,000 for laboratory analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.
24. Approve the blanket purchases with specified vendors for a total of \$30,000 for electrical and mechanical equipment repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
25. Approve the Demand Response Program Agreement with Consumers Energy for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
26. Approve the purchase with Hexagon for \$20,788 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions, Instrumentation and Process Controls Division.
27. Approve the blanket purchase with Kendall Electric, a sole source, for \$12,000 for parts and supplies for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions, Instrumentation and Process Controls Division.
28. Approve the purchase with Great Lakes Tower for \$20,000 for tower and antenna repairs for the Water and Wastewater Treatment Services Department, Water Treatment and Wastewater Treatment Divisions, Instrumentation and Process Controls Division.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to approve the following:

1. the Council appointment of Michael Hanley to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2024.
2. the Mayoral reappointment of John Moton to the Riverfront Development Commission with a term to expire April 1, 2028.

7 ayes, 0 nays, 2 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Mayor Pro Tem Boensch, seconded by Council Member Silvia to adopt an ordinance to amend §§153.505, 153.507, 153.508, 153.509, 153.520, 153.521, and by repealing and replacing §§153.510, 153.511, 153.512, 153.513, 153.514, 153.515, 153.516, 153.517, 153.518, 153.519, as set forth in this Subchapter, of Title "Floodplain District," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 7 ayes, 0 nays, 2 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores to look into drafting an ordinance that would allow our municipality to prohibit the possession of firearms on our property. No second was given. City Attorney Lusk stated that there may be an existing ordinance and would be regulated by State law. The City Manager offered to review this with the City Attorney and provide information to Council. Council consented to the City Manager's offer.

Council Member Flores requested to have staff look into endorsing the idea of gun free zones in areas where there are large crowds gathering for big events and/or by the City's Riverfront. Council consent was given to this request.

ADJOURNMENT

Moved by Mayor Pro Tem Boensch, seconded by Council Member Balls to adjourn the meeting at 7:21 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Submitted by,

Janet Santos, MiPMC/MMC
City Clerk

#23-08



Saginaw County Community Action Committee, Inc.
2824 Perkins Street
Saginaw, MI 48601
(989)-753-7741
(989)-753-2439 (Fax)

Hurley J. Coleman III
Executive Director

Brenda F. Moore
Chairperson

June 29, 2023

TO: CITY OF SAGINAW; CITY COUNCIL BOARD

RE: REQUESTING GAMING LICENSE

Saginaw County Community Action Committee will be hosting a series of Fundraisers in our Annual Fundraising Campaign against Poverty! Events will happen on these dates: September 8, 2023 and October 27, 2023 and December 8, 2023 at the Saginaw County Community Action Center, 2824 Perkins Street, Saginaw, MI 48601. We are located in the City of Saginaw and our organization is serving the Saginaw County and surrounding communities. For this event, there will be raffle giveaways. As a result, we are requesting a gaming license for this event. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "HJC", is written over a faint, stylized outline of the letters "CAC".

Hurley J. Coleman III, MSA
Executive Director



From: Timothy Morales, City Manager

Subject: Sale of the former Jefferson Apartments building located at 505 Millard Street

Prepared by: Cassi Zimmerman, Director of Planning and Economic Development

Manager's Recommendation:

I recommend that the City of Saginaw sell the property known as 505 Millard Street, a residential apartment building, to Fifth Avenue Limited Partnership for the purchase price of \$1,000, and that the City Manager be authorized to sign any documents necessary to complete the transaction.

Justification:

The property at 505 Millard Street was developed in 1926 as a residential apartment building. It remained privately owned and operated until it was acquired by the Saginaw County Land Bank in 2010 and transferred to the City in 2011. Since the City of Saginaw became the owner of the property, the City has completed various remediation and site prep activities to encourage development. This property was included as a priority site through the Redevelopment Ready Certification process.

In recent years, there has been interest from various sources, however, no project has moved forward and the building remains vacant.

On February 20, 2023, City Council approved to sell the property through the standard bid process. On May 16, 2023, the City accepted bids for the property. Staff received three bid proposals for the property. Bids were as follows:

Communities First, Inc.	\$200,000
Millard Apartments LLC	\$3,957
Fifth Avenue Limited Partnership	\$1,000

Proposals were reviewed based on the developer's qualifications, proposed use for the property, past performance, proof of financial stability and overall feasibility of completing the redevelopment of the property.

Entity	Project Type	Total Proposed Project Cost	Percent of Equity	Percentage of Traditional Financing	Reliance on Successfully Securing Public Incentives	Experience with Similar Projects
Community First INC	Low Income Housing	\$ 8,921,709.00	0%	16%	78%	High
Millard Apartments LLC	Market Rate Housing	\$ 5,800,468.00	10%	35%	49%	Moderate
Fifth Avenue Partnership	Market Rate Housing	\$ 4,163,996.00	14%	58%	27%	High

Though Fifth Avenue Limited Partnership has offered the lowest purchase price for the property, the submitted proposal is the most feasible and presents the least risk of failure.

Fifth Avenue Limited Partnership proposes a 40-unit market rate apartment development with rents ranging from \$390 - \$2,125 with 60% of rents totaling less than \$1,000 a month and an additional 37% priced between \$1,000 and \$1,150. Apartments range from studio to two-bedroom units. The entire project is estimated at an investment of just over \$4 million with 72% of the total cost secured through equity contributions and traditional financing.

This proposal contains the least amount of risk due to the developers' experience with completing similar projects in Saginaw and other areas (a partial list is included below). Another indicator of risk is a lack of equity and traditional financing with a high reliance on incentives. The Fifth Avenue Limited Partnership budget shows substantial secured capital and does not heavily rely on incentives to make the project feasible. In addition, the proposed use meets the City's desired use of the building.

Fifth Avenue Limited Partnership Historic Renovation Projects in Saginaw

- The Pankonin Building (418, 420, 422 Court St., 106 and 108 N. Michigan Ave)
- The Bread Gal Building (411 Hancock)
- The Case Block (200, 204 and 208 South Michigan Avenue)
- Former Case Funeral Home (413 Adams)
- Three-story Building containing the addresses 412, 414 and 416 Court Street

Revenues from the sale of the property would go into the General Fund's Sale of Land/Buildings Account No. 101-0000-673.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Ventilation Saws

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Hoffman's Power Equipment, Inc. for \$5,471.91 for three Stihl MS 462 Ventilation saws for the Fire Department.

Justification:

In May 2023, the Saginaw Fire Department purchased a MS 462 ventilation saw from Hoffman's Power Equipment, Inc. to run through a field trial and test. The saw was found to perform above expectations and the price was approximately half of what a ventilation saw has traditionally cost the Department, thanks in part to a 20% discount that is offered by Hoffman's Power Equipment, Inc. to first responder agencies. Purchasing these saws from Hoffman's will allow the Department to have the same saw on all front-line apparatus, providing commonality amongst replacement parts and personnel training.

The Saginaw Fire Department has \$6,570.25 in unencumbered federal funds related to a FEMA Assistance to Firefighters Grant from the FY2021 grant year. These funds require a 10% local match. The unencumbered funds can be used for any items that fall within the scope of the AFG grant program. The Saginaw Fire Department is needing to replace three ventilation saws for front-line fire apparatus. FEMA funds will be received on a reimbursement basis with the federal share being \$4,974.46 and the local share being \$497.45.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Custodial Services for Building Maintenance
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Professional Building Services for \$92,460.00 for FY 2024; and pending budget approval, for FY 2025 and \$94,308.00 for FY 2026 for the janitorial services at City Hall, Public Services Building and Traffic Maintenance Building for the Public Services Department, Facilities Division.

Justification:

On July 11, 2023, the City received one qualified bid for janitorial services that are required to maintain City Hall, the Public Services and Traffic Maintenance Buildings. These services include trash collection, sweeping and mopping of floors, dusting, vacuuming, and cleaning bathrooms. The City has been unable to staff these positions at the required levels for multiple years. Having these duties performed as a professional service is the most efficient and cost-effective option. The following is a tabulation of the bid received:

<u>Vendor</u>	<u>Cost</u>
Professional Building Services	FY24 \$ 92,460.00
Frankenmuth, MI	FY25 \$ 92,460.00
	FY26 <u>\$ 94,308.00</u>
Total	\$279,228.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 \$40,320.00, Public Works Building Fund, Public Works Building Division's Operating Services Account No. 641-4439-805.000 \$39,720.00, Major Street Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000 \$8,280.41, and Local Streets Fund, Traffic Engineering Division's Operating Services Account 203-4621-805.000 \$4,139.59, and will be budgeted in the same accounts for FY 2025 and FY 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase with Michigan CAT by \$40,000, for a new total of \$48,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

On June 5, 2023, City Council approved a blanket purchase with Michigan CAT in the amount of \$8,000. The City's Municipal Garage requires the services of this vendor for various repairs from July 1, 2023 to June 30, 2024.

A Caterpillar backhoe had a catastrophic failure during operation on June 28, 2023. The boom needs to be replaced for the Maintenance and Service Division. We have received a quote for \$46,010.42 for needed repairs for the Caterpillar backhoe. The equipment value makes the repairs justifiable. Michigan CAT is the authorized dealership for this equipment to handle all repairs.

<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
Michigan CAT	<u>\$8,000</u>	<u>\$40,000</u>	<u>\$48,000</u>
Total:	\$8,000	\$40,000	\$48,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$40,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Snow Plow Blades & Guards
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of purchases with Valk Manufacturing, Co., Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$42,616.68 for various snowplow blades, and guards for the Public Services Department, Motor Pool Operations Division.

Justification:

On June 6, 2023, three bids were received for the annual supply of 232 various snow plow blades and guards. The City's Municipal Motor Pool Operation requires various plow operations wear items to maintain its fleet. It is in the best interest of the City to distribute the purchases among the three bidders listed with their low respective pricing. The following is a listing of the purchase orders (PO) requested:

<u>Vendor</u>	<u>PO Amount</u>
Valk Manufacturing, Co. New Kingston, PA	\$ 21,880.00
Truck and Trailer Specialties Howell, MI	\$ 4,191.68
Winter Equipment, Co. Willoughby, OH	<u>\$ 16,545.00</u>
Total	\$42,616.68

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$42,616.68 and will be accounted for in the Motor Pool Operation Fund, Garage Operations Division's Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Grass Seed Purchase
Prepared by: Joshua Hoffman, Public Service Department.

Manager's Recommendation:

I recommend the approval of a purchase with Begick Nursery and Garden Center, Inc. for \$12,000.00 for grass seed for the Public Service Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division uses approximately 1.5 tons of grass seed annually for turf establishment from water and sewer system maintenance performed in the City's Right of Way. Begick Nursery and Garden Center is the sole source provider of "B" mix grass seed in the Great Lake Bay Area that is specified by the Maintenance and Service Division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Parts and Supplies Account No. 591-4722-742.000 \$6,000.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 \$3,000.00 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 \$3,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Restoration Supply Purchase
Prepared by: Joshua Hoffman, Public Service Department.

Manager's Recommendation:

I recommend the approval of a purchase with Hymmco, LLC for \$12,000.00 for concrete restoration supplies for the Public Service Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires concrete materials and supplies to perform permanent street repairs throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include, but are not limited to steel, poly flex forms, pins/bars and stakes that are required to complete road maintenance without having to establish a purchase order each time for products. Hymmco is a local approved supplier of concrete supplies and can provide most products needed the same day to reduce inventory items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Parts and Supplies Account No. 591-4722-742.000 \$4,800.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 \$3,600.00 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 \$3,600.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase for Combination and Storm Sewer Appurtenances.
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend approval of blanket purchase for a total annual amount not to exceed \$150,000 with the following primary suppliers for sanitary sewer and storm sewer appurtenances for the Public Services Department, Maintenance and Service Division.

Justification:

The City's Maintenance and Service Division requires the ability to purchase sanitary and storm sewer appurtenances throughout the fiscal year. These items are used daily in the maintenance and repair of its 306 miles of sanitary and storm sewer systems. The sanitary and storm sewer appurtenances include, but are not limited to the following items: PVC sewer pipe, PVC fittings, ferro couplers, precast concrete catch basins, catch basin / manhole castings and covers, etc. A yearly contract proposal is not feasible due to volatility in the commodity market and supply chain issues. Vendors are not able to guarantee pricing on many items past two business days, let alone be able to hold a bid price throughout the fiscal year without inflating the cost varying from 100 to 200 percent of current cost. Maintenance and Service personnel will price quote parts and award the purchase to the lowest and best vendor for each item. The following is a list of the primary suppliers:

ETNA Supply	Not to exceed \$50,000.00 for FY 2024
Ferguson Waterworks	Not to exceed \$50,000.00 for FY 2024
Michigan Pipe & Valve	Not to exceed \$50,000.00 for FY 2024

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account 590-4821-742.000 \$150,000 for FY 2024. These items will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Meredith Street Reconstruction (C-1686)
Prepared by: Travis J. Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with L.A. Construction Corporation for \$645,633.16 for the Meredith Street Reconstruction project for the Public Services Department, Engineering Division.

Justification:

On July 11, 2023, the City received five qualified bids for the Meredith Street Reconstruction (C-1686) project. The project includes hot mix asphalt (HMA) road reconstruction with new curb and gutter, ADA sidewalk ramps, and drive approaches; installation of new water main including fire hydrants, valves and services; and drainage improvements on Meredith Street from S. Washington Avenue (M-13) to the east of S. Franklin Street. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
L.A. Construction Corporation Flint, MI	\$645,633.16
Rohde Brothers Excavating, Inc. Saginaw, MI (out-city)	\$646,245.00
Bourdow Contracting, LLC Bay City, MI	\$698,227.56
Fessler & Bowman, Inc. Flushing, MI	\$768,265.00
Champagne & Marx Excavating, Inc. Saginaw, MI (out-city)	\$842,507.79

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Local Street Fund, Street Projects Division's Construction Projects Account No. 203-4614-822.000 \$301,082.95, the Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$81,616.65, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$262,933.56.

I have approved the contract as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: High Service Pump Oil
Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Pro-Seal Service Group, a sole source, for \$3,267.65 for a 55-gallon drum of Royal Purple synthetic oil for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On June 27, 2023, the City received a quote for a 55-gallon drum of Royal Purple Synfilm 68 oil. The Water Plant uses high-quality oil to extend the service life of our 94-year-old high service pumps. This purchase replenishes the pump oil inventory. Pro-Seal Service Group is the sole supplier and dealer for the Royal Purple oil.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase - CAT Generator Repair
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an emergency purchase with Michigan CAT, a sole source, for \$11,749.45 for repair of the Water Treatment Plant CAT Generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On June 29, 2023, emergency purchase order #516220 was issued to Michigan CAT, a sole source, for purchase of a generator control panel kit and labor required to remove and install the failed components. The generator provides emergency power to the Water Treatment Plant. Maintaining water service and water pressure is a critical system function.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's General Repairs Account No. 591-4730-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Caterpillar Generator Controls Upgrade
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Michigan CAT, a sole source, for \$56,134.96 for controls upgrades to the Water Treatment Plant CAT generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Caterpillar generator controls are obsolete and have experienced recent failures. This generator is intended as part of the electrical upgrades at the Water Plant which require modern controls to communicate with the new power equipment. Michigan CAT, a sole source, provided a quote on June 28, 2023, for a full upgrade of controls to current standards and once installed, provide power load testing of the unit.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000 \$28,067.48 and Professional Services Account No. 591-4730-801.000 \$28,067.48.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Amend the City Map by vacating the easterly 246 ft. of Congress Avenue lying west of and adjacent to the west line of North Niagara Street.

Prepared by: City of Saginaw Planning Commission

Manager's Recommendation:

I recommend that the official City map be amended by vacating the easterly 246 ft. of Congress Avenue lying west of and adjacent to the west line of North Niagara Street.

Justification:

The new high school being constructed along Niagara Street includes all of the existing Saginaw Arts and Sciences Academy property as well as property recently purchased at 1741 N. Niagara. The Saginaw Public School District (SPSD) is also finalizing a property exchange with Saginaw County Mosquito Control for their property at 211 Congress Ave. Much of the newly acquired property will house the field house and athletic fields for the high school. SPSS is requesting that Congress Ave. from Niagara St. west approximately 860 ft become vacated along with any utility easements.

The vacation of Congress will be completed in stages. The first phase will involve the easterly 246 ft. of Congress lying west of North Niagara Street. This will allow construction of the proposed field house and rerouting of the underground utilities. Due to the property exchange process between SPSPD and the County Mosquito Control, the remaining portion of the street vacation will occur by December 2024. An agreement has been made between SPSPD and the County to permit access to the County's facility until the Mosquito Control building has been vacated.

The Engineering Department has reviewed this request and requires an easement be retained for public utilities and that nothing be built on the vacated street without written permission from the City. This language is included in the proposed ordinance. The petition signed by the Saginaw Public School District, the only owner with property abutting the street to be vacated was referred to the City Planning Commission (PC) for investigation and to report recommendations. The PC held a public hearing on June 27, 2023, and all interested parties were given the opportunity to be heard. The PC found in favor of the petition to vacate the above referenced street.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

ORDINANCE INTRO

OI-1

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

*AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE THE
EASTERLY 246 FT. OF CONGRESS AVENUE LYING WEST OF AND ADJACENT
TO THE WEST LINE OF NORTH NIAGARA STREET.*

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on July 24, 2023, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE THE EASTERLY 246 FT. OF CONGRESS AVENUE LYING WEST OF AND ADJACENT TO THE WEST LINE OF NORTH NIAGARA STREET.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to vacate the easterly 246 ft. of Congress Avenue lying west of and adjacent to the west line of North Niagara Street.

Section 2. That there are presently no utilities located in the vacated area, however, there is hereby reserved, in the street vacated, an easement for such other public purposes as determined by the City of Saginaw, to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective September 21, 2023.

Enacted: September 11, 2023.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

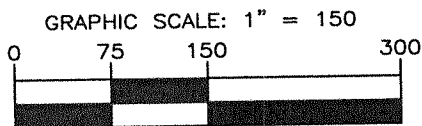
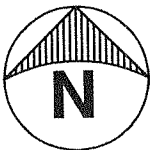
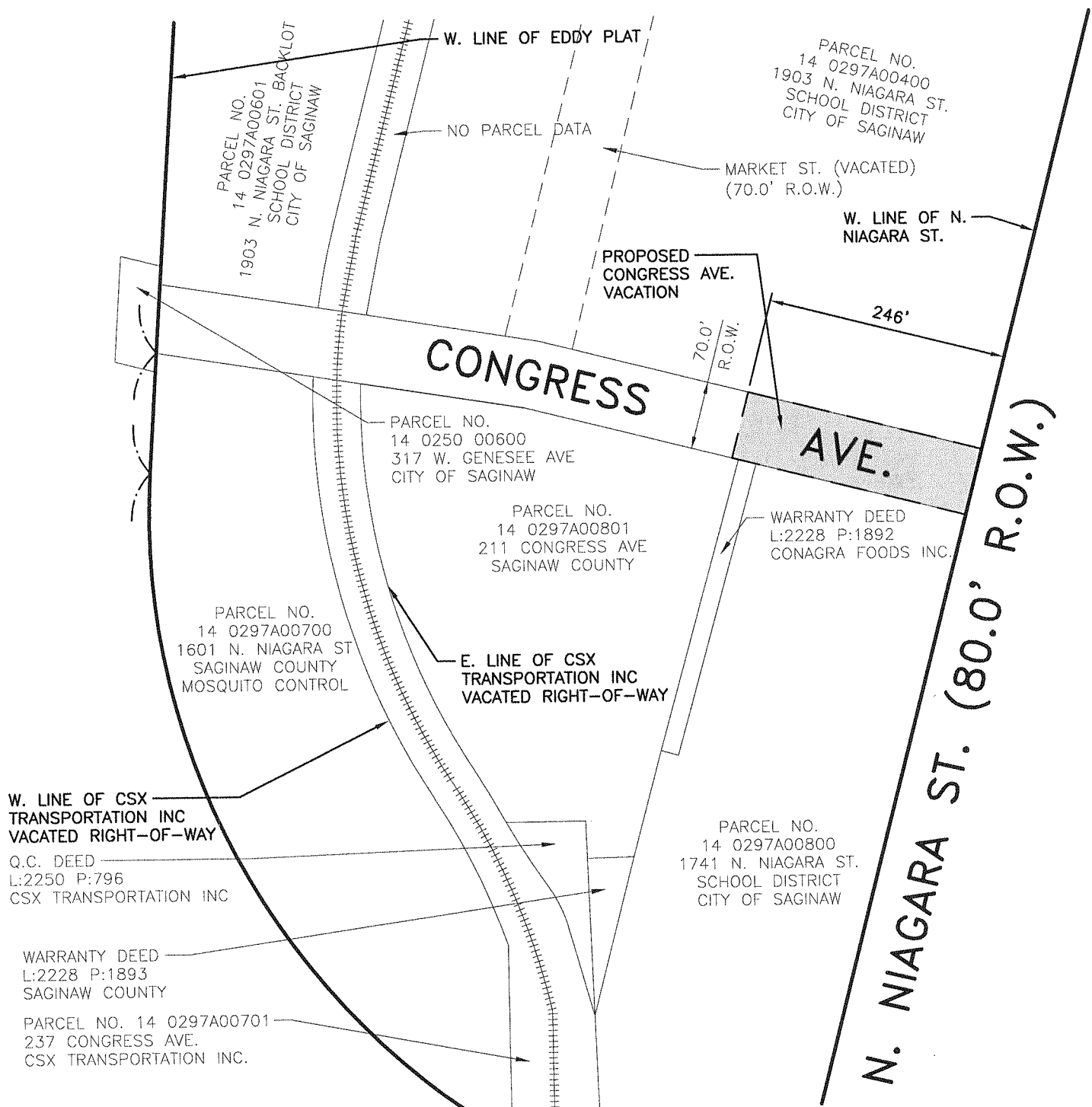
Janet Santos, MiPMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 11, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

CONGRESS AVENUE VACATION SKETCH



LEGAL DESCRIPTION OF PROPOSED VACATION OF CONGRESS AVENUE

THE EASTERLY 246' OF CONGRESS AVENUE LYING WEST OF AND ADJACENT TO THE WEST LINE OF NORTH NIAGARA STREET.

PROPERTY TAX ID AND OWNER INFORMATION SHOWN PER SAGINAW COUNTY GIS AND/OR RECEIVED TITLE WORK

LEGEND

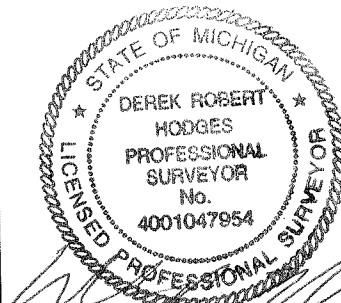
All dimensions are in feet and decimals thereof.

- Set 1/2" x 18" steel bar w/cap. #47954
- ⊙ Indicates conc. monuments.
- Found corner as noted.
- △ Line Stake
- x- Indicates fence line.

- W.E. Indicates waters edge
- M Measured
- R Recorded
- C Calculated
- P.O.B. Indicates point of beginning of description
- #### Indicates railroad

Project No. 21-0074-0056
Drawn by: MNK
Field work by: DRH
Dated: 06/05/23
Checked by: DRH

Sketch for:
School District
City of Saginaw



Engineers-Architects-Surveyors
William A. Kibbe & Associates, Inc.
1475 S. Washington Avenue, Saginaw, MI 48601



CHARITABLE GAMING LICENSE FOR SAGINAW COUNTY COMMUNITY ACTION COMMITTEE

Moved by _____, seconded by Council Member _____ to offer and adopt the following resolution:

WHEREAS: Saginaw County Community Action Committee has submitted a request, Petition #23-08, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS: the Michigan Bureau of State Lottery, pursuant to MCL 432.103, requires a resolution be adopted by the local governing body approving this recognition.

NOW, THEREFORE BE IT RESOLVED that the request from Saginaw County Community Action Committee in the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered approved.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 24, 2023; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk