



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
June 5, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring June as "Pride Month."
2. Proclamation declaring June 19, 2023 as "Juneteenth."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on Native American Land Acknowledgement Marker for Ojibway Island, Megan C. McAdow, Director, Marshall C. Fredericks Sculpture Museum.
2. Update from Kaitlyn Pittman, Cameron Acha, and Noah Spannagel, Saginaw Career Complex regarding Skills USA National Competition.

CONSENT AGENDA:

1. Approve the May 22, 2023 regular council meeting minutes.
2. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the April period.
3. Approve the transfer of city-owned properties to the Saginaw County Land Bank for the price of \$1.00 each.
4. Approve the purchase with On Duty Gear, LLC for \$2,660 for concealable bullet proof vests for the Neighborhood Services Department, Inspections Division.
5. Approve the blanket purchase with CFS Inspections for \$3,000 for FY 2024 for annual ground and aerial ladder testing for the Fire Department.
6. Approve the blanket purchase with MES/Douglas Safety Systems, a sole source, for \$8,000 for FY 2024 for self-contained breathing apparatus parts for the Fire Department.
7. Approve the blanket purchases with specified vendors for a total of \$12,000 for FY 2024 for vehicle services and repairs for the Fire Department.

8. Approve the blanket purchases with specified vendors for a total of \$125,000 for FY 2024 for apparatus services and repairs for the Fire Department.
9. Approve the blanket purchase with Phoenix Safety Outfitters for \$5,000 for FY 2024 for annual maintenance of the breathing air compressor systems for the Fire Department.
10. Approve the donation of \$9,917 from First Ward Community Service for the purchase of health and life safety items for FY 2024. Further, approve a budget adjustment for FY 2024 to recognize the additional grant monies.
11. Approve the blanket purchase with Angel Armor, a sole source, for \$19,000 for FY 2024 for ballistic vests and carriers for the Police Department.
12. Approve the annual purchase with Best Technology Systems, Inc. for \$6,875 for FY 2024, and pending budget approval for \$6,975 for FY 2025 and \$7,075 for FY 2026 for gun range cleaning services for the Police Department.
13. Approve the blanket purchase with KSS Enterprises for \$3,500 for FY 2024 for janitorial supplies for the Police Department, Support Services Division.
14. Approve the blanket purchase with M & R Auto Electronics for \$6,000 for FY 2024 for in-car camera repair services for the Police Department, Patrol Division.
15. Approve the purchase with Dover & Company for \$10,424 for an overhead door for the Public Services Department, Facilities Division.
16. Approve the blanket purchase with Hymmco, LLC for \$15,000 for FY 2024 for concrete restoration supplies for the Public Services Department, Streets Division.
17. Approve the blanket purchase with Unique Paving Materials, Corp., a sole source, for \$50,000 for FY 2024 for cold patch asphalt for the Public Services Department, Streets Division.
18. Approve the blanket purchases with Edw. C. Levy, Co., dba Ace-Saginaw Paving Company and Pyramid Paving Company, for \$50,000 each FY 2024 for hot mix asphalt for the Public Services Department, Streets Division.
19. Approve the purchase with Wirt Saginaw Stone Dock for \$8,100 for FY 2024 for crushed stone for the Durapatch machine for the Public Services Department, Streets Division.
20. Ratification of the purchase with M Tech Company for \$8,593 for replacement parts for the street sweepers. Further, I recommend to increase purchase order No. 513892 to M Tech, The Safety Company by \$15,000 for a new total of \$55,000 for the Public Services Department, Motor Pool Division.
21. Approve the blanket purchase with specified vendors for \$339,700 for FY 2024 for vehicle parts and supplies for the Public Services Department, Motor Pool Division.
22. Approve the blanket purchase with specified vendors for \$139,000 for FY 2024 for vehicle services and repairs for the Public Services Department, Garage Division.

23. Approve the blanket purchase with Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for FY 2024 for electrical parts and supplies the Public Services Department, Traffic Maintenance Division.
24. Approve the blanket purchase with Carrier and Gable, Inc. for \$12,000 for FY 2024 for traffic signal repairs for the Public Services Department, Traffic Maintenance Division.
25. Approve the blanket purchase with Unique Paving Materials, Corp., a sole source, for \$200,000 for FY 2024 for cold patch asphalt for the Public Services Department, Maintenance and Service Division.
26. Approve the blanket purchase with Edw.C. Levy Co., dba Ace-Saginaw Paving Company, for \$250,000 for FY 2024 for hot mix asphalt for the Public Services Department, Maintenance and Service Division.
27. Approve the purchase with P.K. Contracting, LLC for \$43,340 for FY 2024, and pending budget approval, \$47,960 for FY 2025, \$45,310 for FY 2026 and \$50,140 for FY 2027 for the annual application of long-line thermoplastic pavement markings for the Public Services Department, Traffic Engineering Division.
28. Approve the amendment to the Standard Wholesale Raw Water Service Agreement between the Saginaw-Midland Municipal Water Supply Corporation and the Sim-Whitney Utilities Authority.
29. Approve the purchase with PVS Technologies, Inc. for \$224,600 for FY 2024 for Ferric chloride for the Water and Wastewater Treatment Services Department, Water Treatment Division.
30. Approve the purchase with Univar USA, Inc. for \$76,890 for FY 2024 for Hydrofluorosilicic Acid for the Water and Wastewater Treatment Services Department, Water Treatment Division.
31. Approve the purchase with Polydyne, Inc. for \$25,200 for FY 2024 for liquid PolyDADMAC for the Water and Wastewater Treatment Services Department, Water Treatment Division.
32. Approve the purchase with Jacobi Carbons, Inc. for \$65,800 for FY 2024 for powdered activated carbon for the Water and Wastewater Treatment Services Department, Water Treatment Division.
33. Approve the purchase with Cygnet Enterprises for \$2,820 for FY 2024 for sodium percarbonate for the Water and Wastewater Treatment Services Department, Water Treatment Division.
34. Approve the purchase with JCI Jones Chemical, Inc for sodium hypochlorite for the Water and Wastewater Treatment Services Department for \$249,600 for FY 2024 for the Water Treatment Division and \$364,000 for the Remote Facilities Division.
35. Approve the purchase with JCI Jones Chemical, Inc. for \$93,000 for FY 2024 for chlorine for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

36. Ratification of a purchase with Engel's Auto Body for \$11,748 for police vehicle repair services. Further, recommend an increase to the blanket purchase order with Engel's Auto Body Repair by \$11,800, for a new total of \$51,800, for the Public Services Department, Motor Pool Division.

37. Approve the donation of the Native American Land Acknowledgement Marker for Ojibway Island from Saginaw Valley State University for the Public Services Department, Parks and Facilities Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

1. An ordinance to amend §150.01, "Agency Designated," of "Building Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.
2. An ordinance to amend Sections 153.505, 153.507, 153.508, 153.509, 153.520, 153.521, 153.510, 153.511, 153.512, 153.513, 153.514, 153.515, 153.516, 153.517, 153.519, set forth in this Subchapter," of Title "Floodplain District," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Motion to receive and file Recommendation Report from the Local Officers Compensation Commission.
2. Motion to approve the expanded Food Feasibility Study funded through the American Rescue Plan Act.

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, the movement toward equal rights for lesbian, gay, bisexual, and transgender (LGBTQ+) people, a historic turning point occurred on June 28, 1969, in New York City, with the onset of the Stonewall Riots. During these riots, LGBTQ+ citizens rose and fought against the discriminatory criminal laws that have since been declared unconstitutional; and

WHEREAS, LGBTQ+ pride celebrations have taken place around the country every June to commemorate the beginning of the Stonewall Riots; and

WHEREAS, June is celebrated as LGBTQ+ Pride Month nationwide; and

WHEREAS, Great Lakes Bay Pride a local non-profit works to connect the LGBTQ+ and ally community to resources, education, offering networking opportunities, and advocates for LGBTQ+ rights in the Great Lakes Bay Region and beyond; and

WHEREAS, our nation was founded on the principle of equal rights for all people, but the fulfillment of this promise has been long in coming for many Americans. Some of the most inspiring moments in our history have arisen from the various civil rights movements that have brought one group after another from the margins to the mainstream of American society; and

WHEREAS, the City of Saginaw supports the rights of every citizen to experience equality and freedom from discrimination and on April 12, 2021, the Saginaw City Council passed a Resolution in Support of Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer/Question (LGBTQ+) individuals as a protected class.

NOW, THEREFORE, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim June 2023, as

“PRIDE MONTH”

and urge residents to celebrate with our members of the LGBTQ+ community. Furthermore, recognizing the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this fifth day of June in the year of our Lord two thousand twenty-three.



June 5, 2023

Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr. Michael Flores
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

Timothy Morales, City Manager

CITY OF SAGINAW

PROCLAMATION

WHEREAS, on January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of the slavery in the United States; and

WHEREAS, the Civil War ended with the surrender of General Lee at Appomattox Court House on April 9, 1865; and

WHEREAS, this news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865, that he announced; "The people of Texas are informed that in accordance with a proclamation from the Executive of the United States, all slaves are set free;" and

WHEREAS, June 19 marked the end of slavery and became known as Juneteenth, the oldest known public celebration of the end of slavery in the United States; and

WHEREAS, Juneteenth commemorates African American freedom and celebrates the successes gained through education and greater opportunity; and

WHEREAS, on a larger scale, celebration of Juneteenth reminds each of us of the precious promises of freedom, equality, and opportunity which are at the core of the American Dream; and

WHEREAS, a weekend celebration to commemorate this freedom will take place in downtown Saginaw on June 16 and June 17. Activities will include a Saginaw Miss Juneteenth pageant, a parade, as well as a festival at Morley Plaza.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim June 19, 2023, as

"JUNETEENTH"

and urge all residents to join in this celebration of freedom. Furthermore, to recognize the contributions made by members of the African American community and to become more aware of the significance of Juneteenth in the heritage of our nation and the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this fifth day of June in the year of our Lord two thousand twenty- three.



June 5, 2023

Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr. Michael Flores
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 22, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Michael Balls, Annie Boensch, William Ostash, Priscilla Garcia, George Copeland, Brenda Moore: 7. Council Members absent: Reggie Williams, Michael Flores: 2.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- Yard Waste pick up continues and collection is on your regular trash day. Yard waste stickers are available in the City Clerk's Office during regular business hours.
- The City's Splash Park located in the Frank N. Andersen Celebration Park, 1830 Fordney Street, is ready to kick off the 2023 Summer Season. The Splash Park will open on Saturday, May 27, 2023 for daily fun from 11 a.m. to 7 p.m. Portable toilets will be available. However, due to limited staff, the bathrooms and changing areas will remain closed.
- City Hall will be closed next Monday, May 29 for the Memorial Day Holiday.

Council Member Copeland presented a proclamation declaring May 25, 2023 as "Theodore Roethke Day" to Annie Ransford and Sherrin Frances.

Council Member Williams entered the meeting at 6:40 p.m. Council Member Flores entered the meeting at 6:42 p.m.

PUBLIC INPUT

Members of the public that addressed the Council: Sushma Jones, Dawn Hinton, Sharalee Jones-Hammond, Rosemary Hering.

Moved by Council Member Flores, seconded by Council Member Silvia to extend the time for Rosemary Hering by 1 minute. 9 ayes, 0 nays, 0 absent. Motion approved.

Public Input continued with Wendy Saunier, Debbie Melkonian, Denita Dorsey.

Council Member Williams left the meeting at 7:04 p.m. and returned at 7:06 p.m.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Balls, Ostash, Garcia, Flores, Copeland, Silvia, Williams, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects. Manager Morales introduced David Sernick, Project Manager, Guidehouse, Inc. Mr. Sernick presented an update on American Rescue Plan Act Funding projects.

Council Member Balls left the meeting at 7:52 p.m. and returned at 7:56 p.m.

Mr. Sernick introduced Anna Colby, Project Manager, Public Policy Associates. Ms. Colby presented the findings of the Food Retail Feasibility Study.

Council Member Flores left the meeting at 8:13 p.m. and returned at 8:15 p.m.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. An exception was made to item #9. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the May 8, 2023 regular council meeting minutes.
2. Approve Petition 23-06 from Saginaw Art Initiative to erect a banner located at Court Street from May 29 through June 12, 2023 to promote Saginaw Old Town Art Fair.
3. Approve the Claims Service Contract with The ASU Group for an annual amount of \$12,000, for the City's third-party administrator for claims services from July 1, 2023 through June 30, 2029.
4. Approve the acceptance of the grant award of \$1,500 from the Saginaw Community Foundation for the City of Saginaw's 2023 Team Up to Clean Up efforts. Further, approve a budget adjustment for FY 2023 to recognize the additional grant monies.
5. Approve the acceptance of the grant award of \$500 from the Saginaw Community Foundation for the City's 2023 Neighborhood Recognition Award Program. Further, approve a budget adjustment for FY 2023 to recognize the additional grant monies.
6. Approve the agreement for \$35,000 with Consumers Energy for engineering design and development for the relocation of utility lines on South Water Street between Hayden Street and Hoyt Avenue.
7. Approve the purchase with Frontline Services, Inc. for \$10,790 to repair the steering system of the Fire Department aerial ladder truck for the Fire Department.
8. Approve the purchase with Nye Uniform, Co. for \$18,500 for FY 2024 and FY 2025, pending budget approval, for uniforms for the Fire Department.
9. Approve the purchase with Magnum K-9 for \$13,500 for a police canine for the Police Department, Patrol Services, K9 Unit.
10. Approve the purchase with Bostick Truck Center for \$6,684 for a Western M78003 salt spreader for the Public Services Department, Cemeteries Division.
11. Approve the purchase with Hoffman's Power Equipment for \$14,300 for a 2023 Toro mower for the Public Services Department, Cemeteries Division.
12. Approve the purchase with Hoffman's Power Equipment for \$28,600 for two 2023 Toro mowers for the Public Services Department, Weed Abatement Division. Further, recommend the acceptance of a \$1,000 trade-in credit for a non-functioning mower.

13. Approve the annual purchase with Harlan Electric Company for an annual amount of \$45,000 for FY 2024 through FY 2026, pending budget approval, for emergency pole setting for the Public Services Department, Traffic Division.
14. Approve the purchase with M & M Control Service, Inc. for a cooling water thermostat for diesel generator No. 1 for \$3,754 for the Water and Wastewater Treatment Services Department, Water Treatment Division.
15. Approve the purchase with Michigan CAT, a sole source, for \$11,067 for repair of the breaker on the CAT generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.
16. Approve the purchase with CDW-G for \$22,844 for back-up and security equipment for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.
17. Approve the purchase with System Specialties, Co., a sole source, for \$8,284 for a Rotork actuator for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
18. Approve the purchase with Global Environmental Consulting, LLC for \$4,050 for FY 2024, pending budget approval, for Whole Effluent Toxicity Testing for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
19. Approve the purchase with Trace Analytical Laboratories, Inc. for \$57,720 for FY 2024, pending budget approval, for outside laboratory toxicity testing for Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
20. Approve the purchase with PVS Minibulk, Inc. for \$92,250 for FY 2024 through FY 2026, pending budget approval, for Ferric chloride for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Moved by Council Member Flores, seconded by Council Member Silvia to approve consent agenda item #9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Boensch reported that the City/County/School Liaison Committee has released the "Hot Times in the City" in a digital format that can be accessed via each website via the links or by using the QR code.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Flores, seconded by Mayor Pro Tem Boensch to approve the appointments as follows:

1. Mayoral reappointment of Veronica Horn to the Hospital Finance Authority with a term to expire June 30, 2028.
2. Mayoral reappointment of Matthew Wiesenauer to the Hospital Finance Authority with a term to expire June 30, 2028.
3. Council appointment of Lula Woodard to the Human Planning Commission with a term to expire December 31, 2024.

4. Council appointment of Carmen Hamilton to the Human Planning Commission with a term to expire December 31, 2024.
 5. Mayoral reappointment of Leslie Tincknell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
 6. Mayoral reappointment of Joseph Turner to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
 7. Mayoral reappointment of Craig Bell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
 8. Mayoral reappointment of Jamie Forbes to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
 9. Mayoral reappointment of James Graham to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
 10. Mayoral reappointment of Gary Fahndrich to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
- 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Boensch, seconded by Council Member Ostash to adopt the resolution approving the FY 2023-2024 Budget. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Flores to adopt the resolution to approve the amount for the FY2023-2024 Public Safety Millage. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Ostash to adopt the resolution approving the request of the Downtown Development Authority to levy a 2-mill tax on all real and tangible personal property not exempt by law and as finally equalized in the Downtown Development District for FY 2024. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Flores to adopt the resolution approving to apply for the Protecting MI Pension Grant. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Silvia, seconded by Council Member Flores to have the City Manager look at options of a visible minute timer clock for use during Public Input and Council Remarks. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Flores to have the City Manager look at ballot proposal language regarding the purchasing amount in the Charter. Discussion was held. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Ostash, Garcia, Flores, Copeland, Silvia, Williams, Boensch, Moore

Nays: Balls

Absent: None

Motion approved.

Moved by Council Member Balls, seconded by Council Member Flores to offer the opportunity for vouchers at a work safety shoe store in the city. Discussion was held. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: None

Nays: Garcia, Flores, Copeland, Silvia, Williams, Balls, Boensch, Ostash, Moore
Absent: None
Motion denied.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Ostash to rescind the ARPA allocation resolution for DARS Learning Center in the amount of \$275,000. Discussion was held. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to have the Mayor and staff assemble a work group of three council members and appropriate staff to review the Council Rules of Order in its totality over the next six months. Discussion was held.

Council Member Balls left the meeting at 8:50 p.m.

Moved by Council Member Flores to appoint himself to the work group. The motion was out of order, and therefore null and void, due to the main motion already in existence before the Council and under discussion.

Council Member Williams left the meeting at 8:54 p.m.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to call for the question. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Copeland, Silvia, Boensch, Ostash, Garcia, Moore
Nays: Flores
Absent: Williams, Balls
Motion approved.

Vote on the main motion to have the Mayor and staff assemble a work group of three council members and appropriate staff to review the Council Rules of Order in its totality over the next six months. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Boensch, seconded by Council Member Garcia to adjourn the meeting at 9:02 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Submitted by,

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: April Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2022/2023 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of April.

Justification:

The 2022/2023 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2023 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for April, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$61,706, from \$42,376,362 to \$42,438,068

- A budget adjustment is required to recognize unanticipated revenues for Community Public Safety – Police in the total amount of \$2,710. The following increases will be recognized in the Witness Fees Account No. 101-0000-608.003 in the amount of \$435, Reimbursement - PD Account No. 101-0000-676.020 in the amount of \$75, and Vehicle Storage Fees Account No. 101-0000-609.003 in the amount of \$2,200. To offset the increase in revenues will be an increase to Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000 in the amount of \$2,710.
- A budget adjustment is required to recognize unanticipated revenues for Community Public Safety – Fire in the total amount of \$23,996. The following increases will be recognized in the Fire Training Account No. 101-0000-628.004 in the amount of \$2,800 for live fire classes, Fire Department – Cost Recovery Account No. 101-0000-628.002 in the amount of \$10,258 for various property FOIA requests, Sale of Property Items/Fire Department Account No. 101-0000-673.004 in the amount of \$3,136 for the sale of an old fire engine and Fire Department – Overtime Reimbursement Account No. 101-0000-676.017 in the amount of \$7,802 for services provided to the City of Midland. To offset the increase in revenues will be an increase to Community Public Safety – Fire, Fire Operations Division, Overtime Account No. 101-3551-742.000 in the amount of \$23,996.

- A budget adjustment is required to allocate \$35,000 to cover the cost for Consumers Energy to provide engineering design and development for the relocation of utility lines on South Water Street between Hayden Street and Hoyt Avenue in the amount of \$35,000. Expenditures will be realized in the Other General Fund Expenditures, Operating Transfer Division, Capital Project Fund Account No. 101-9660-999.401. To offset the increase in expenditures will be an appropriation of available and unrestricted fund balance.

The Department of Justice (JAG) Grant Fund (263) should be increased \$548, from \$105,110 to \$105,658. This increase is to recognize the interest received on investment for this fund. Revenues will be realized in the Interest on Investment Account No. 263-0000-664.000 in the amount of \$548. To offset this increase in revenues will be the same increase to this fund's JAG 2021 Division, Vehicle Account No. 263-3344-982.000.

The Drug Forfeiture Fund (264) should be increased \$2,762, from \$79,937 to \$82,699. This increase is to recognize the interest received on investment for this fund of \$2,545 as well as the sale of property item \$217. Revenues will be realized in the Interest on Investment Account No. 264-0000-664.000 in the amount of \$2,545 and Sale of Property Items Account No. 264-0000-673.005 in the amount of \$217. To offset this increase in revenues will be the same increase to this fund's Parts and Supplies Account No. 264-3040-742.000.

The Capital Project Fund (401) should be increased from \$1,156,195 to \$1,191,195. This represents a \$35,000 increase. This increase is recognizing the Operating Transfer from the General Fund to cover the cost for Consumers Energy to provide engineering design and development for the relocation of utility lines on South Water Street between Hayden Street and Hoyt Avenue in the amount of \$35,000. Revenues will be recognized in this fund's Transfer from Other Funds Account No. 401-0000-699.000 in the amount of \$35,000. To offset this increase in revenues will be the same increase to this fund's Engineering Administration Division, Engineering Services Account No. 401-4611-802.000.

The Sewer Operations and Maintenance Fund (590) should be increased from \$25,602,419 to \$29,176,276, which represents a \$3,573,857 increase. This increase represents the recognition of depreciation for the fiscal year in the amount of \$3,501,834, the addition of funds for the PCB class action in the amount of \$17,414, as well as the PTO and Compensatory Payouts for five employees that have left employment in the amount of \$54,609. Depreciation will be recognized in the Sewer Operations and Maintenance Fund, Administration Division, Depreciation Account No. 590-4810-968.000. The PCB funds will be recognized in the same division's Professional Services Account No. 590-4810-801.000. PTO and Compensatory Payouts will be realized throughout the fund. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Water Operations and Maintenance Fund (591) should be increased from \$44,091,710 to \$46,466,428, which represents a \$2,374,718 increase. This increase is to recognize depreciation in the amount of \$2,359,016 and the PTO and Compensatory Payouts for four employees that have left employment in the amount of \$15,702. Depreciation will be recognized in the Water Operations and Maintenance Fund, Administration Division, Depreciation Account No. 591-4710-968.000. PTO and Compensatory Payouts will be realized throughout the fund. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Motor Pool Operations Fund (661) should be increased from \$2,613,683 to \$2,706,831. This represents a \$93,148 increase. This increase is attributed to an increase in Contribution from Other Funds in the amount of \$85,500 to cover expenditures that have been incurred as well as to recognize unanticipated revenues – sale of property items \$4,550 and reimbursements of \$3,098. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Operation Division, Motor Vehicle Repairs Account No. 661-4481-931.000 by the same.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Transfer of City Owned, South Washington Ave Properties to Saginaw County Land Bank.

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

It is recommended that the City transfer the following City-Owned properties to the Saginaw County Land Bank for the purchase price of \$1.00 each. Further, the City Manager or his designee be authorized to sign any documents to complete the transaction.

ADDRESS	PROPERTY ID	DESCRIPTION
216 GALLAGHER ST	12 0284 00000	LOT 11,EXC.WLY.37 FT.OF NLY.60 FT.,LOT 12,EXC.WLY.37 FT., WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9,GALLAGHERS PLAT OF SALINA
2701 S WASHINGTON AVE	12 0271 00000	LOT 1,EXC.SLY.2 1/2 FT.,WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9 GALLAGHERS PLAT OF SALINA
2707 S WASHINGTON AVE	12 0274 00000	LOT 4,WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9, GALLAGHERS PLAT OF SALINA
2709 S WASHINGTON AVE	12 0275 00000	NLY.18 1/2 FT.OF LOT 5,WILLIAM GALLAGHER S SUBDIVISION OF LOT 11 BLOCK 9 GALLAGHER S PLAT OF SALINA
2715 S WASHINGTON AVE	12 0276 00000	LOT 6,WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9, GALLAGHERS PLAT OF SALINA
2717 S WASHINGTON AVE	12 0277 00000	LOT 7,NLY.6 FT.1 INCH OF LOT 8, WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9,GALLAGHERS PLAT OF SALINA
2718 S WASHINGTON AVE	12 1383 00000	S.20 FT.OF LOT 1,BLK.14,SALINA
2719 S WASHINGTON AVE	12 0278 00000	LOT 8,EXC.NLY.6 FT.1 INCH, WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9 GALLAGHERS PLAT OF SALINA
2721 S WASHINGTON AVE	12 0279 00000	LOT 9,WILLIAM GALLAGHERS SUBDIVISION OF LOT 11,BLOCK 9, GALLAGHERS PLAT OF SALINA
2722 S WASHINGTON AVE	12 1385 00000	S.1/2 OF LOT 2,BLK.14,SALINA
2728 S WASHINGTON AVE	12 1393 00000	S.20 FT.OF LOT 3,N.33 FT.OF LOT 14,BLK.14,SALINA
2730 S WASHINGTON AVE	12 1394 00000	S.27 FT.OF LOT 14,BLK.14,SALINA
2732 S WASHINGTON AVE	12 1395 00000	N.20 FT.OF LOT 15,BLK.14,SALINA
2734 S WASHINGTON AVE	12 1396 00000	S.40 FT.OF LOT 15,BLK.14, SALINA

Justification:

The City currently owns these properties along South Washington Avenue and Gallagher St. The properties are intermixed with Saginaw County Land Bank properties. The Engineering Department as well as Maintenance & Services have reviewed these properties and find no strategic purpose in retaining them for the City's development and revitalization plans. The Land Bank is willing to assume all costs of transfer.

Council Action:

Motion to approve the recommendation of the City Manager.



From: Timothy Morales, City Manager

Subject: Purchase of Concealable Body Armor

Prepared by: Cassi Zimmerman, Planning and Economic Development Director

Manager's Recommendation:

I recommend the approval of a purchase with On Duty Gear, LLC for four concealable bullet proof vests for a cumulative total of \$2,660.00 for the Neighborhood Services Department, Inspections Division.

Justification:

In late 2022, two incidents occurred that prompted the Inspections Division to request additional protection for employees. On May 15, 2023, the City received quotes from On Duty Gear, LLC for four concealable body armor vests to be provided to those in the Inspections Division who are interested. This purchase will be made utilizing the state bid pricing for body armor, MiDeal Contract #210000000524.

This vendor meets all requirements of § 14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – PUD Inspections Division Account No. 101-3865-728.00 for \$2,660.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Annual Ladder Testing for FY 24
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with CFS Inspections for \$3,000.00 for FY 2024 for annual ground and aerial ladder testing for the Fire Department.

Justification:

Fire Department ground ladders and aerial ladders are required to be tested annually in accordance with National Fire Protection Association (NFPA) Standard 1932 – *Fire Service Ground Ladders*. Additionally, fire department aerial ladders are required to be tested annually in accordance with NFPA Standard 1911 – *Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles*. The annual testing of our 685 feet of ground ladders and our two ladder truck aerial devices ensures that they are safe to use and fit for service.

CFS Inspections has performed ground and aerial ladder testing for the Saginaw Fire Department since 2015 based on the quality of their services and competitive pricing. Through collaboration with Saginaw County's fire departments, we have coordinated testing dates for all departments participating to expedite the process and reduce testing costs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Operating Services Account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: MES/Douglass Safety Systems – SCBA Parts for FY 24
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with MES/Douglass Safety Systems, a sole source, for \$8,000 for FY 2024 for the purchase of self-contained breathing apparatus parts for the Fire Department.

Justification:

The Fire Department uses Avon self-contained breathing apparatus (SCBA) equipment exclusively and MES/Douglass Safety Systems LLC is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to our self-contained breathing apparatus.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Repairs and Service - Blanket Purchase Orders
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of blanket purchase orders with specified vendors for a total of \$12,000 for FY 2024 for vehicle services and repairs for the Fire Department.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for our smaller vehicles, fire trucks, and engines. These services include all repairs necessary for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick turnaround times. The blanket purchase orders will be issued as follows:

<u>Vendor</u>	<u>Area</u>	<u>Amount</u>
Kurtz-Hillman Tire Center	Saginaw in-City	\$5,000
All-Auto and Truck	Saginaw in-City	\$3,000
M&R Auto Electronics	Saginaw out-City	\$4,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Apparatus Services and Repairs – Blanket Purchase Orders for FY 24
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of blanket purchases orders to various vendors for a total amount of \$125,000 for FY 2024 for apparatus services and repairs for the Fire Department.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit our out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

<u>Vendor</u>	<u>Area</u>	<u>Amount</u>
Front Line Services	Freeland	\$60,000
CSI Fire Apparatus	Grayling	\$10,000
Scientific Brake	Saginaw in-City	\$10,000
Michigan Truck Spring	Saginaw out-City	\$10,000
Cummins Bridgeway	Saginaw out-City	\$15,000
Meekhof Tire Sales	Saginaw out-City	<u>\$20,000</u>
TOTAL		\$125,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Annual Breathing Air Compressor System Maintenance for FY24

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Phoenix Safety Outfitters for \$5,000.00 for FY 2024 for annual maintenance of three breathing air compressor systems for the Fire Department.

Justification:

Fire department breathing air compressor systems are required to be maintained and serviced in accordance with National Fire Protection Association (NFPA) Standard 1989 – *Standard on Breathing Air Quality for Emergency Services Respiratory Protection* as well as the individual manufacturer recommendations. Annual maintenance and service of our three breathing air systems ensures that we are able to provide clean and safe breathing air for our firefighters when wearing their self-contained breathing apparatus (SCBA). This service includes a quarterly air sampling of all of our systems.

Phoenix Safety Outfitters has performed maintenance and service on our breathing air systems in the past and they are the manufacturer's authorized service provider for our systems.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Operating Services Account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: First Ward Community Service Donation
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the donation of \$9,917.00 from First Ward Community Service for the purchase of health and life safety items for FY 2024.

In addition, a FY 2024 budget adjustment is required to increase the General Fund Revenue's Police Donations Account No. 101-0000-674.009 by \$9,917.00. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety - Police, Police Administrative Services, Parts and Supplies, Account No. 101-3512-742.000.

Justification:

First Ward Community Service, a member of the Saginaw United Way, strives to positively influence the lives of people in the community through social and behavioral programs by providing prevention education and recreation, improving quality of life, and promoting healthy living.

The Police Department submitted a request to the First Ward Community Service Center for funding to purchase- pocket CPR masks with cases, bloodborne pathogen wound care kits, and drug free educational coloring/activity books in attempts to preserve life and health due to drug overdoses (cardiac arrest), minimize exposure to bloodborne pathogens, and to provide drug abuse resistance messaging to children.

On May 17, 2023, the Saginaw Police Department was notified that the request was approved and received a check for the requested amount.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Angel Armor, LLC FY2024 Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Angel Armor for \$19,000 for FY 2024 for ballistic vests and carriers for the Police Department.

Justification:

As part of their uniform, all sworn officers are equipped with concealable body armor to be replaced every five years. New and replacement vests are purchased on an as needed basis. Angel Armor, LLC is the manufacturer and sole source provider of Angel Armor products, which include uniformed body armor, tactical body armor, vehicular ballistic plates, and TSA compliant armored panels for purses, backpacks, briefcases, laptop bags, and duffel bags.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division, Clothing Supplies, Account No. 101-3514-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Best Technology Systems FY 2024 Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of an annual purchase with Best Technology Systems, Inc. for \$6,875.00 for FY 2024, and pending budget approval, \$6,975 for FY 2025 and \$7,075 for FY 2026 for gun range cleaning services for the Police Department.

Justification:

On April 25, 2023, the Police Department received one sole bid for a three-year contract for the annual environmental lead removal and maintenance of the indoor Small Arms Range. Lead is the primary metal used in ammunition, is a hazardous material, and exposure to it is a known health risk. To safeguard employees who populate the facility, this hazardous material must be professionally removed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Administration Division, Operating Services, Account No. 101-3512-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: KSS Enterprises FY 2024 Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with KSS Enterprises for \$3,500 for FY 2024 for janitorial supplies for the Police Department, Support Services Division.

Justification:

This purchase with KSS Enterprises will help ensure that the police department janitorial staff have the requisite cleaning and sanitizing supplies to properly perform their duties throughout the year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Management, Cleaning Supplies, Account No. 101-3514-735.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: M&R Auto Electronics FY 2024 Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with M&R Auto Electronics for \$6,000 for FY 2024 for in-car camera repair services for the Police Department, Patrol Division.

Justification:

The Police Department patrol vehicles are equipped with in-car cameras that periodically require service and repair, oftentimes unexpectedly. These cameras are a vital component of our officers' policing efforts. It is imperative that they are in working order and that downtime is limited when being serviced. This purchase will help ensure that inoperability is kept to a minimum throughout the year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Saginaw Police, Drug Forfeiture Fund, Repairs and Replacements, Account No. 264-3040-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Overhead Garage Door
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Dover & Company for \$10,423.43 to furnish and install a new overhead door and opener for the Public Service Department, Facilities Division.

Justification:

On May 5, 2023, the Facilities Divisions received a quote for the replacement of overhead door No. 37 at the Public Works Motor Pool Garage. This garage is where equipment and vehicles are inspected and repaired daily. Door No. 37 is a 12'x14' commercial door that has been repaired numerous times with mismatched parts and now needs total replacement. Dover & Company specializes in overhead door work of this type and is the City's contracted service provider. The following is a tabulation of the quote received:

<u>Vendor</u>	<u>Cost</u>
Dover and Company Flint, MI	\$10,423.43.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, General Repairs, Account No. 641-4439-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Restoration Supply Purchase
Prepared by: Brett Reid, Public Service Department.

Manager's Recommendation:

I recommend the approval of a blanket purchase with Hymmco, LLC for \$15,000.00, for FY 2024 for concrete restoration supplies for the Public Service Department, Streets Division.

Justification:

The Streets Division requires concrete materials and supplies to perform permanent street repairs throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Streets Division to purchase items that include but are not limited to steel, poly flex forms, pins/bars and stakes that are required to complete road maintenance without having to establish a purchase order each time for products. Hymmco is a local approved supplier of concrete supplies and can provide most products needed the same day to reduce inventory items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 202-4651-742.000 \$12,000.00 and the Local Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 203-4651-742.000 \$3,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Cold Patch Asphalt
Prepared By: Brett Reid, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Unique Paving Materials, Corp. for \$50,000.00 for FY 2024 for cold patch asphalt for the Public Services Department, Streets Division.

Justification:

Unique Paving Materials, Corp. is a sole source provider of UPM, High Performance Cold Mix Asphalt. There are no other items or product that offers the same performance, purpose or function that meet the specifications of the City. The Streets Division purchases approximately 400 tons of cold patch asphalt for the filling of potholes on local and major streets and state highways annually. A yearly contract is not currently feasible due to the volatility in the commodity market as vendors are not able to guarantee their per ton unit prices for any length of time.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2024 Major Streets Fund, Routine Maintenance Division's Street and Road Material Account No. 202-4651-743.000 \$40,000 and Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$10,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Hot Mix Asphalt
Prepared by: Brett Reid, Public Service Department

Manager's Recommendation:

I recommend the approval of blanket purchases with Edw. C. Levy Co., dba Ace-Saginaw Paving Company and Pyramid Paving Company for \$50,000 each for FY 2024 for hot mix asphalt for the Public Services Department, Streets Division.

Justification:

The Streets Division uses approximately 1,200 tons of hot mix asphalt annually for street overlays and pavement repairs. Edw. C. Levy Co., dba Ace-Saginaw Paving Company and Pyramid Paving and Contracting, are the only local contractors that can provide trucked hot mix asphalt within a 15 mile radius that meets Michigan Department of Transportation specifications. A yearly contract is not currently feasible due to the volatility in the commodity market as vendors are not able to guarantee their per ton unit prices for any length of time.

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Road Material Account No. 202-4651-743.000 \$35,000 and Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$65,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Crushed Stone
Prepared by: Brett Reid, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Wirt Saginaw Stone Dock for \$8,100.00 for FY 2024 for crushed stone for the Durapatch Machine for the Public Service Department, Streets Division.

Justification:

On April 27, 2021, the Streets Division received a sole bid from Wirt Saginaw Stone Dock for \$27.00 per ton for crushed stone. Wirt Saginaw Stone Dock has agreed to extend their FY 2022 bid price for FY 2024. The Streets Division requires crushed limestone to make road repairs on City streets using the Durapatch machine. It is estimated that we will use 300 tons of crushed stone in FY 2024.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 202-4651-743.000 \$4,050 and the Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$4,050.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Parts Purchase
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of the purchase with M Tech Company, a sole source, for \$8,592.43 for replacement parts for Street Sweepers for the Streets Division. Further, I recommend an increase to blanket purchase order No. 513892 to M Tech Company of \$15,000, for a new total of \$55,000, for the Public Services Department, Motor Pool Division.

Justification:

On May 10, 2023, street sweepers No. 53-0895 and 53-0899, a 2015 and a 2018 Global, with 2,820 and 1,765 hours, were diagnosed to need several repair parts each. The cost of the repair parts was \$8,592.43 and exceeded the City's current blanket purchase order balance with this vendor necessitating the recommended increase to cover this cost and projected future repair costs for the remainder of the fiscal year. The emergency purchase of these repair parts was required due to the fact that the Streets Division has not yet completed the scheduled spring street sweeping of all city streets. It is necessary to keep at least two of the six street sweepers operational at all times to complete this performance measure.

This vendor is the sole source for repair parts for Global sweepers and GapVax sewer maintenance trucks. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>Total Amount</u>
513892	M Tech Company	\$40,000	\$15,000	\$55,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000 \$55,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Vehicle Parts and Supplies
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders to primary suppliers of local fleet parts and supplies for a total of \$339,700 for FY 2024 for vehicle parts and supplies for the Public Services Department, Motor Pool Division.

Justification:

The City's Municipal Garage requires the purchase of a vast array of original equipment manufacturer/distributor vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2023 to June 30, 2024. A yearly contract proposal is not feasible because it is not possible to determine the parts and quantities that will be required in any given period. Issuing individual purchase orders is costly and administratively time-consuming. The Municipal Garage personnel will price quote parts and award purchases to the lowest and best vendor for each item. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2024 as follows:

<u>Vendor</u>	<u>Cost</u>
AIS Equipment Co. Bridgeport, MI	\$23,000
Bell Equipment Co. Lake Orion, MI	\$ 7,000
Garber Chevrolet Saginaw, MI (out city)	\$ 4,900
Interstate Truck Source Inc. Saginaw, MI (out city)	\$12,000
Jack Doheny Supplies Northville, MI	\$15,000
Larry's Auto Supply Saginaw, MI (in city)	\$56,000
M Tech Co. Cleveland, OH	\$35,000

Mc Donald Ford Freeland, MI (out city)	\$11,000
Meekhof Tire Sales & Service Saginaw, MI (out city)	\$70,000
Michigan Cat Saginaw, MI (out city)	\$21,000
Michigan Truck Equipment, Inc. Saginaw, MI (in city)	\$ 2,500
Michigan Truck Spring Saginaw, MI (out city)	\$ 3,800
Ritter Technology, LLC Saginaw, MI (out city)	\$10,000
Scientific Brake & Equipment, Co. Saginaw, MI (in city)	\$10,000
Spartan Distributors, Inc. Detroit, MI (out city)	\$10,000
Truck and Trailer Specialties, Inc. Dutton, MI (out city)	\$13,500
Wieland Truck Center Saginaw, MI (out city)	\$35,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000 \$339,700, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Services of Local Vendors
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders to the City's primary suppliers of local fleet vehicle services in the amounts listed below totaling \$139,000 for FY 2024 for various vehicle services and repairs for the Public Services Department, Garage Division.

Justification:

The City's Municipal Garage requires the services of local vendors for various repairs of fleet vehicles from July 1, 2023 to June 30, 2024. There is no feasible means to predetermine what type of services will be needed to include suspension, engine, upholstery repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2024 as follows:

<u>Vendor</u>	<u>Cost</u>
AIS Equipment, Co. Bridgeport, MI (out city)	\$ 9,000
Engel's Auto Body Saginaw, MI (out city)	\$45,000
Garber Chevrolet Saginaw, MI (out city)	\$ 4,500
Interstate Truck Source Saginaw, MI (out city)	\$ 2,500
McDonald Ford Saginaw, MI (out city)	\$ 6,500
Michigan Cat Saginaw, MI (out city)	\$ 8,000
Michigan Truck Spring Saginaw, MI (out city)	\$16,000

Versalift Midwest Shelby Township, MI (out city)	\$ 3,000
Wieland Truck Center Saginaw, MI (out city)	\$38,000
Wilson Ford Saginaw, MI (out city)	\$ 6,500

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$139,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Electrical Parts and Supplies
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchases with Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for FY 2024 for electrical parts and supplies for the Public Services Department, Traffic Maintenance Division.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Maintenance Section. Traffic Maintenance requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic Maintenance personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of the City to continue this procedure for FY 2024, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

<u>Vendor</u>	<u>Cost</u>
Marshall E. Campbell Company Saginaw, MI (in-city)	\$6,000
Standard Electric Company Saginaw, MI (out-city)	\$6,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000 \$3,000, Local Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 203-4621-742.000 \$3,000.00, and the General Fund, Public Services Department, Street Lighting Division's, Parts and Supplies Account No. 101-4620-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Signal Repair - Blanket Purchase Order
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Carrier & Gable, Inc. for \$12,000 for FY 2024 repair costs of traffic signals for the Public Services Department, Traffic Maintenance Division.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. City staff estimates annual cost for such services is \$12,000 based on past repair history. Since this service is necessary to properly maintain the City's traffic signal system, and Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure for FY 2024.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 \$6,000 and the Local Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Cold Patch Asphalt
Prepared By: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Unique Paving Materials, Corp. for \$200,000.00 for cold patch asphalt for FY 2024 for the Public Services Department, Maintenance and Service Division.

Justification:

Unique Paving Materials is a sole source provider of UPM, High Performance Cold Mix Asphalt. There are no other items or product that offers the same performance, purpose or function that meet the specifications of the City. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually that requires cold asphalt for temporary pavement repairs in the City's ROW. A yearly contract is not currently feasible due to the volatility in the commodity market as vendors are not able to guarantee their per ton unit prices for any length of time.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Street and Road Materials Account No. 591-4722-743.000 \$120,000.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 591-4721-743.000 \$40,000.00 and in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 590-4821-743.000 \$40,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hot Mix Asphalt
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Edw. C. Levy Co., dba Ace-Saginaw Paving Company for \$250,000.00 for FY 2024 for Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division performs approximately 900 water and sewer excavations annually in the repair of the City's water and sewer utilities within the right of way (ROW). The Maintenance and Service Division requires the ability to purchase Hot Mix Asphalt (HMA) for street and driveway restoration in the ROW. Edw. C. Levy Co., dba Ace-Saginaw Paving Company, is the only local provider of HMA within a 10-mile radius of the City that meets Michigan Department of Transportation specifications. A yearly contract proposal is not feasible due to volatility in the commodity market. Vendors are not able to guarantee pricing past two business days, let alone be able to hold a bid price throughout the fiscal year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 591-4721-743.000 \$87,500, Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Street and Road Materials Account No. 591-4722-743.000 \$175,000 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 590-4821-743.000 \$87,500.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Pavement Markings
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with P.K. Contracting, LLC for \$43,340 for the annual application of long-line thermoplastic pavement markings for FY 2024, and pending budget approval, \$47,960 for FY 2025, \$45,310 for FY 2026 and \$50,140 for FY 2027 for the Public Services Department, Traffic Engineering Division.

Justification:

On April 25, 2023 the Traffic Maintenance Division received a sole bid for annual pavement markings, the Traffic Maintenance Division is required to maintain 386,000 linear feet of pavement markings within the City of Saginaw. The East side consists of 197,000 linear feet and the West side consists of 218,000 linear feet. The following is a tabulation of the bid received:

<u>Vendor</u>	<u>Year</u>		<u>Cost</u>
P.K. Contracting, LLC Troy, MI	FY 2024	East Side	\$43,340.00
	FY 2025	West Side	\$47,960.00
	FY 2026	East Side	\$45,310.00
	FY 2027	West Side	\$50,140.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000 \$43,340 and will be budgeted in the same account pending budget approval for FY 25, FY 26 and FY 27.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Amendment to Standard Wholesale Raw Water Service Agreement between SMMWSC and Sims-Whitney

Prepared by: Mike Grenier, Water and Wastewater Director

Manager's Recommendation:

I recommend approval of the Amendment to the Standard Wholesale Raw Water Service Agreement between the Saginaw-Midland Municipal Water Supply Corporation and the Sim-Whitney Utilities Authority.

Justification:

The Sims-Whitney Utilities Authority purchases raw water from the Saginaw-Midland Municipal Water Supply Corporation (SMMWSC) and treats and distributes it for residents and businesses within Sims Township and Whitney Township, both within Arenac County.

Per the contract between SMMWSC and Sims-Whitney, they are presently allowed to draw 555,000 gallons per day maximum. Since 2003 when their system was built and connected to Whitestone, they have exceeded their maximum daily allowable flow one time, in early July 2020, due to unusual circumstances.

With the addition of new filters, as well as an increasing number of homes within their system becoming permanent residents', officials with Sims-Whitney and the State of Michigan are concerned that this increase in demand could lead to the need for more than 555,000 gallons of water on a given day. Therefore, they are requesting a contract amendment which would set their maximum allowable daily flows to 655,000.

The 1946 agreement between the City of Saginaw and the City of Midland pertaining to the formation of the SMMWSC requires Council approval of such an amendment.

I have approved the amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ferric Chloride Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Technologies, Inc. for \$224,600.00 for FY 2024 for 200 tons of Ferric chloride for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Ferric chloride is used as the primary coagulant in the water treatment process for improved particulate removal. The Cities of Saginaw and Bay City and Bay County issued a Joint Bid for chemical purchases. The low bid of \$1,123.00 per ton is an increase of 26% from Fiscal Year 2023. Following is a tabulation of the bids received on May 2, 2023:

<u>Vendor</u>	<u>Per Ton</u>	<u>Total Bid</u>
PVS Technologies, Inc. Detroit, MI	\$1,123.00	\$224,600.00
Kemira Water Solutions, Inc. Lawrence, KS	\$1,197.00	\$239,400.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hydrofluorosilicic Acid Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar Solutions USA, Inc. for \$76,890.00 for FY 2024 for 110 tons of Hydrofluorosilicic acid for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Hydrofluorosilicic acid (Fluoride) is added to the drinking water for the prevention of tooth decay. The Cities of Saginaw and Bay City and Bay County issued a joint bid for chemical purchases. On May 2, 2023, sealed bids were opened. The low bid of \$699.00 per ton is an increase of 7% from Fiscal Year 2023. Following is a tabulation of the bids received on May 2, 2023:

<u>Vendor</u>	<u>Per Ton</u>	<u>Total Bid</u>
Univar Solutions USA, Inc. Fairfield, OH	\$699.00	\$76,890.00
PVS Nolwood Chemicals, Inc. Detroit, MI	\$785.00	\$86,350.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for FY 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Liquid PolyDADMAC Polymer Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Polydyne, Inc. for \$25,200.00 for FY 2024 for 24,000 pounds of liquid PolyDADMAC for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Liquid PolyDADMAC polymer is used as a coagulant aid to improve removal of suspended particles in the water treatment process. The Cities of Saginaw and Bay City and Bay County issued a joint bid for chemical purchases. On May 2, 2023, sealed bids were opened. The sole bid of \$1.05 per pound is an increase of 20% from FY 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for FY 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Powdered Activated Carbon Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Jacobi Carbons, Inc. for \$65,800.00 for FY 2024 for 70,000 pounds of powdered activated carbon for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Powdered activated carbon is used to assist in the elimination of organic and chemical impurities that affect the taste and odor of water. The Cities of Saginaw and Bay City and Bay County issued a Joint Bid for chemical purchases. The low bid of \$0.94 per pound is a 26% increase from FY 2022. Following is a tabulation of the bids received on May 2, 2023:

<u>Vendor</u>	<u>Per Pound</u>	<u>Total Bid</u>
Jacobi Carbons, Inc Columbus, OH	\$0.94	\$65,800.00
Carbon Activated Corp. Compton, CA	\$1.30	\$91,000.00
Chemrite, Inc. Buford, GA	\$1.42	\$99,400.00
Donau Carbon US, LLC Dunnellon, FL	\$1.9057	\$133,399.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for FY 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Percarbonate Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Cygnet Enterprises for \$2,820.00 for FY 2024 for 2,000 pounds of sodium percarbonate for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Sodium percarbonate is used to treat algae growth in the Lake Linton raw water reservoir. The Cities of Saginaw and Bay City and Bay County issued a Joint Bid for chemical purchases. On May 2, 2023, sealed bids were opened. The sole bid of \$1.41 per pound is the same price paid in FY 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for FY 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Hypochlorite Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc. for sodium hypochlorite for the Water and Wastewater Treatment Services Department, Water Treatment Division (120,000 gallons for \$249,600.00) and Remote Facilities Division (175,000 gallons for \$364,000.00) for FY 2024.

Justification:

Sodium hypochlorite is used at both the Water Treatment and Remote Facilities Divisions for disinfection during the water treatment process. The Cities of Saginaw and Bay City and Bay County issued a joint bid for this chemical purchase. The low bid of \$2.08 per gallon is the same price paid during the previous 6 months. Following is a tabulation of the bids received on May 2, 2023:

<u>Vendor</u>	<u>Price Per Gallon</u>
JCI Jones Chemical, Inc. Riverview, MI	\$2.08
PVS Nolwood Chemicals Detroit, MI	\$2.65
Alexander Chemical, Co. LaPorte, IN	\$2.79

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 \$249,600.00; and the Sewer Operations and Maintenance Fund, Remote Facilities Division's Chemicals Account No. 590-4835-727.000 \$364,000.00 for Fiscal Year 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Chlorine Purchase, Joint Bid
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc. for \$93,000.00 for FY 2024 for sixty tons of chlorine for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

Chlorine is used by the Wastewater Treatment Division for disinfection of treated wastewater prior to its discharge to the Saginaw River. Disinfection of all discharged waters is required by Michigan Department of Environment, Great Lakes, and Energy (EGLE), and is stipulated in the National Pollutant Discharge Elimination System (NPDES) permit.

The Saginaw-Midland Municipal Water Supply Corporation (SMMWSC) jointly specifies and competitively bids chlorine for its annual needs and for the requirements of several other communities, including the City of Saginaw. The SMMWSC submitted requests for FY 2024 chlorine bids to JCI Jones Chemical, Inc. and Alexander Chemical. JCI Jones was the lone bidder, and their bid represents a 4.8% decrease from FY23 prices.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Chemicals Account No. 590-4830-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Repair Services
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency repair purchase with Engel's Auto Body for \$11,747.23 for repair to a 2020 Police Patrol Vehicle. Further, I recommend an increase to blanket purchase order No. 513835 by \$11,800, for a new total of \$51,800 for the Public Services Department, Motor Pool Division.

Justification:

On May 9, 2023, a Police Patrol vehicle was involved in an accident-causing significant damage to the front driver side. Quotes were received, and Engel's holds the lowest pricing. The Police Department is short on in-service vehicles and needs all vehicles in working order daily. Therefore, we needed to get the repairs made to this vehicle immediately. These costs exceeded the City's current blanket purchase order (PO) balance with this vendor, necessitating the recommended increase to cover this cost. The current blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>Total Amount</u>
513835	Engel's Auto Body	\$40,000	\$11,800	\$51,800

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$51,800.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Donation of Native American Land Acknowledgement Marker
Prepared by: Phil Karwat, Public Services

Manager's Recommendation:

I recommend the acceptance of the donation of the Native American Land Acknowledgement Marker for Ojibway Island from Saginaw Valley State University for the Public Services Department, Parks and Facilities Division.

Justification:

Saginaw Valley State University, in collaboration with the Marshall M. Fredericks Sculpture Museum, has offered to donate this marker to honor the Native American inhabitants who first populated this region. The marker will specifically acknowledge the Anishinaabe's Saginaw Chippewa Indian Tribe, whose land the City of Saginaw resides on. The marker will be placed at the entrance of Ojibway Island and maintained by the City of Saginaw.

The City Attorney has reviewed the donation and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Amendment to Zoning Ordinance – Flood Plain District

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend the introduction of an ordinance to amend §150.01, "Agency Designated," of "Building Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204

Justification:

In May, 2021, the Federal Emergency Management Agency began the process of updating the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Saginaw County. The finalized FIRM maps and FIS report are set to be adopted August 15, 2023. To participate in the National Flood Insurance Program, the City will need to adopt the new maps with an ordinance that is effective on or before August 15, 2023. Much of the construction within the flood hazard area is regulated and must comply with the standards set forth by the Michigan Building Code, and specifically, Appendix G, which deals with construction within flood hazard areas. These amendments, along with the proposed amendments to Zoning Ordinance, Section titled "Floodplain District," will bring the City in compliance with National Flood Insurance Program.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §150.01, "AGENCY DESIGNATED," OF "BUILDING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced June 5, 2023, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND §150.01, "AGENCY DESIGNATED," OF "BUILDING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

An ordinance to amend §150.01, "Agency Designated," of "Building Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204, as follows:

BUILDING CODE

§ 150.01 AGENCY DESIGNATED.

(A) *Agency Designated.* Pursuant to the provisions of the Michigan Building Code, Michigan Plumbing Code, Michigan Mechanical Code, Michigan Electrical Code (NEC), *Michigan Rehabilitation Code for Existing Buildings*, and the Stille-Derosset-Hale Single State Construction Code Act, Public Act 239 of 1972, being M.C.L. § 125.1508b(26), as amended, the Chief Inspector is hereby designated as the enforcing agency to discharge the responsibility of the city under Public Act 230 of 1972, being M.C.L. §§ 125.1501 through 125.1531, as amended, State of Michigan. The city assumes responsibility for the administration and enforcement throughout its corporate limits.

(B) *Code Appendix Enforced.* Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the city.

(C) *Designation of Regulated Flood Prone Hazard Areas.* The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled "Flood Insurance Study for Saginaw County, All Jurisdictions" and dated August 15, 2023 and the Flood Insurance Rate Maps (FIRMs) panel numbers included on Index Panels 26145CIND1A and 26145CIND2A, effective August 15, 2023 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

(D) *Most Restrictive Standards.* If another ordinance contains standards inconsistent with the provisions of this chapter, the most restrictive standards shall apply.

This ordinance shall become effective July 20, 2023.

Enacted: July 10, 2023.

Yeas:
Nays:
Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore
Mayor

Janet Santos, MiPMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 10, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

From: Tim Morales, City Manager

Subject: Amendment to Zoning Ordinance – Flood Plain District

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend the introduction of an ordinance to amend Section 153.505, 153.507, 153.508, 153.509, 153.520, 153.521, 153.510, 153.511, 153.512, 153.513, 153.514, 153.515, 153.516, 153.517, 153.519, set forth in this Subchapter," of Title "Floodplain District," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.

Justification:

The City of Saginaw Planning Commission is requesting consideration of an amendment to Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending section titled "Floodplain District." In May 2021, the Federal Emergency Management Agency began the process of updating the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Saginaw County. The finalized FIRM maps and FIS report are set to be adopted August 15, 2023. To participate in the National Flood Insurance Program, the City will need to adopt the new maps with an ordinance that is effective on or before August 15, 2023. In addition, much of the construction within the flood hazard area is regulated and must comply with the standards set forth by the Michigan Building Code.

The Planning Commission held a public hearing on the proposed amendment on May 23, 2023. There were no comments given. The Planning Commission approved a motion to recommend introduction and adoption of the proposed zoning ordinance amendment by the City Council.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §§153.505, "STATEMENT OF PURPOSE," 153.507, "FLOODPLAIN DISTRICT AREAS (OVERLAY)," 153.508 "PRECEDENCE OF FEDERAL EMERGENCY MANAGEMENT AGENCY DATA," 153.509, "GENERAL PROVISIONS OF BOTH THE FLOODWAY AND FLOODWAY FRINGE AREAS," 153.520, "CONFLICT BETWEEN THIS SUBCHAPTER AND THE REMAINDER OF THIS CHAPTER," 153.521, "RELATIONSHIP OF THIS SUBCHAPTER TO STATE AND FEDERAL LAWS," AND BY REPEALING AND REPLACING §§153.510, "PERMITTED USES BY RIGHT IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.511, "USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.512, "REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.513, "STANDARDS FOR SPECIAL APPROVAL IN THE FLOODWAY," 153.514, "PERMITTED USES BY RIGHT IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.515, "USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.516, "REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.517, "STANDARDS FOR SPECIAL APPROVAL WITHIN THE FLOODWAY FRINGE," 153.518, "MOBILE HOMES AND MOBILE HOME PARKS AND SUBDIVISIONS LOCATED IN FLOODPLAIN AREAS," 153.519, "STANDARDS FOR VARIANCE BY THE BOARD OF APPEALS ON ZONING FROM THE STRICT INTERPRETATION OF THE REGULATIONS SET FORTH IN THIS SUBCHAPTER," OF TITLE "FLOODPLAIN DISTRICT," OF CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Zoning Act.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced June 5, 2023, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND §§153.505, "STATEMENT OF PURPOSE," 153.507, "FLOODPLAIN DISTRICT AREAS (OVERLAY)," 153.508 "PRECEDENCE OF FEDERAL EMERGENCY MANAGEMENT AGENCY DATA," 153.509, "GENERAL PROVISIONS OF BOTH THE FLOODWAY AND FLOODWAY FRINGE AREAS," 153.520, "CONFLICT BETWEEN THIS SUBCHAPTER AND THE REMAINDER OF THIS CHAPTER," 153.521, "RELATIONSHIP OF THIS SUBCHAPTER TO STATE AND FEDERAL LAWS," AND BY REPEALING AND REPLACING §§153.510, "PERMITTED USES BY RIGHT IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.511, "USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.512, "REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT," 153.513, "STANDARDS FOR SPECIAL APPROVAL IN THE FLOODWAY," 153.514, "PERMITTED USES BY RIGHT IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.515, "USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.516, "REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT," 153.517, "STANDARDS FOR SPECIAL APPROVAL WITHIN THE FLOODWAY FRINGE," 153.518, "MOBILE HOMES AND MOBILE HOME PARKS AND SUBDIVISIONS LOCATED IN FLOODPLAIN AREAS," 153.519, "STANDARDS FOR VARIANCE BY THE BOARD OF APPEALS ON ZONING FROM THE STRICT INTERPRETATION OF THE REGULATIONS SET FORTH IN THIS SUBCHAPTER," OF TITLE "FLOODPLAIN DISTRICT," OF CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

An ordinance to amend §§153.505, "Statement of Purpose," 153.507, "Floodplain District Areas (overlay)," 153.508 "Precedence of Federal Emergency Management Agency Data," 153.509, "General Provisions of both the Floodway and Floodway Fringe Areas," 153.520, "Conflict between this Subchapter and the remainder of this Chapter," 153.521, "Relationship of this Subchapter to State and Federal Laws," and by repealing and replacing §§153.510, "Permitted uses by right in the Floodway Area of the Floodplain District," 153.511, "Uses permitted by special approval in the Floodway Area of the Floodplain District," 153.512, "Requirements for special approval for uses in the Floodway Area of the Floodplain District," 153.513, "Standards for special approval in the Floodway," 153.514, "Permitted uses by right in the Floodway Fringe Area of the Floodplain

District,” 153.515, “Uses permitted by special approval in the Floodway Fringe Area of the Floodplain District,” 153.516, “Requirements for special approval for uses in the Floodway Fringe Area of the Floodplain District,” 153.517, “Standards for special approval within the Floodway Fringe,” 153.518, “Mobile Homes and Mobile Home Parks and Subdivisions Located in Floodplain Areas,” 153.519, “Standards for variance by the Board of Appeals on Zoning from the strict interpretation of the regulations set forth in this Subchapter,” of Title “Floodplain District,” of Chapter 153, “Zoning Code,” of Title XV, “Land Usage,” of the City of Saginaw Code of Ordinances, O-204, as follows:

§ 153.505 STATEMENT OF PURPOSE. It is the purpose of the Floodplain District to protect the natural resources of the city, and to promote the public health, safety, and general welfare; by application of special regulations for the use of land which may be subject to periodic inundation at predictable intervals, while permitting reasonable economic use and considering the physical limitations of such land. A further purpose is to help ~~protect the public health, public safety, and general welfare, and~~ reduce the financial burdens imposed upon the community which may result from improper use of land. All lands included in the Floodplain District shall be subject to the terms imposed herein in addition to the terms imposed by any other zoning district in which said lands may be located.

§ 153.507 FLOODPLAIN DISTRICT AREAS (OVERLAY). The Floodplain District shall be considered to overlay existing zoning districts and shall constitute additional terms over and above those imposed by the underlying zoning districts. ~~The Floodplain District within the jurisdiction of this subchapter is hereby divided into two areas: Floodway Areas and Floodway Fringe Areas. The location and boundaries of the Floodway and Floodway Fringe~~ Floodplain District shall coincide with those locations and boundaries of Floodways and Floodway Fringe Areas ~~the Flood prone areas~~ as shown on the Flood Boundary and Floodway Map and by the Flood Insurance Study, as published by the Federal Emergency Management Agency, effective date October 16, 1997. Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled “Flood Insurance Study for Saginaw County, All Jurisdictions” and dated August 15, 2023 and the Flood Insurance Rate Maps (FIRMs) panel numbers included on Index Panels 26145CIND1A and 26145CIND2A, effective August 15, 2023.

§ 153.509 GENERAL PROVISIONS OF ~~THE FLOODPLAIN DISTRICT BOTH THE FLOODWAY AND FLOODWAY FRINGE AREAS.~~ The following restrictions constitute those general provisions which shall govern development, construction, improvement, and relocation within ~~the Floodway and Floodway Fringe Area of~~ the Floodplain District. The provisions of 44 CFR Part 60.3 shall apply along with the provisions of the Stille-DeRossett-Hale Single State Construction Code Act, Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, and Appendix G of the Michigan Building Code 2015.

(A) All persons proposing development within the ~~Floodway and Floodway Fringe Areas~~ Floodplain District shall obtain approved permits from those government agencies having jurisdiction over floodplain development. No building permit or

certificate of occupancy shall be issued until all such aforementioned permits have been obtained and have been reviewed by the Chief Inspector.

(B) (1) Developers of new, substantially improved, or relocated structures within the ~~Floodway and Floodway Fringe Areas~~ **Floodplain District** shall submit to the Chief Inspector a written document indicating:

(a) The elevation of the lowest ~~habitable~~ floor in the structure including basement;

(b) The elevation to which a structure has been floodproofed, if floodproofing methods have been employed; and

(c) Whether or not the structure contains a basement.

(2) Details of specifications proposed, and as-built drawings shall be kept on record and available for public inspection and for use in determining flood insurance risk premium rates.

(3) **Where applicable, a letter of approval from the Michigan Department of Environment, Great Lakes, and Energy (EGLE);**

(C) Persons wishing to develop in areas designated as "A" Zones on the Flood Insurance Rate Map (that "A" having no number affixed to the designation) shall provide intermediate regional floodplain elevations with on-site reference marks set by a registered civil engineer, architect, or land surveyor. Such elevations shall be subject to review by the Department of Engineering.

(D) When floodproofing measures are employed, a registered engineer or architect shall certify that methods used produce a watertight condition and are adequate to withstand the flood depths, pressures, velocities, impact, and uplift forces and any other factors associated with the intermediate regional floodplain elevation.

(E) All new construction and substantial improvements made to existing structures, including mobile homes, shall be firmly anchored to prevent flotation and lateral movement, and shall be constructed with flood-resistant materials and methods.

(F) If new and replaced utility, water, and sanitary facilities must be located below elevation of the intermediate regional floodplain, they shall be constructed so as to be watertight, to resist hydrostatic and hydrodynamic loads, and to be resistant to the effects of buoyancy. All measures to floodproof utility and sanitary facilities are subject to the approval of the Department of Engineering.

(G) On-site waste disposal systems such as septic tanks and leach fields shall be located to avoid impairment by flood waters associated with the intermediate regional flood level.

(H) The application or discharge of persistent toxic compounds whose direct or indirect effects through residuals have a half-life greater than six months, or landfill or any decomposable material, onto or within those areas defined as Floodway or Floodway Fringe Areas is strictly forbidden.

(I) Service facilities such as electrical and heating equipment shall be constructed at or above the intermediate regional flood protection elevation for the particular area or shall be floodproofed.

(J) Fill or other materials shall be protected against erosion by rip-rap, vegetative cover, or bulkheading.

(K) Should any watercourse relocation or alteration be proposed, notification of said change in the watercourse shall be sent by the developer to all adjacent communities,

to the ~~State Department of Natural Resources~~ **Michigan Department of Environment, Great Lakes, and Energy (EGLE)**, and to the U.S. Department of Housing and Urban Development **Federal Emergency Management Agency (FEMA)**. With the altered or relocated portion of any watercourse, the carrying capacity shall be maintained.

(L) Nothing in this subchapter shall be construed to prevent any permanent structures being constructed on piles meeting the requirements of the city's Building Code.

(M) All subdivision proposals and proposals for new development shall be designed and located to be consistent with the need to minimize flood damage. In addition, all subdivision proposals shall have public utilities and facilities such as sewer, gas, electric, and water systems located and constructed to minimize flood damage.

(N) Base flood elevation data shall be provided for subdivision proposals and other proposed developments which contain at least 50 lots or five acres, whichever is less.

~~§ 153.510 PERMITTED USES BY RIGHT IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT.~~ The following uses having a low flood damage potential and presenting no, or minimal, obstruction to flood flows shall be permitted within the Floodway District to the extent that they are not prohibited by any other ordinance and provided they do not require structures, fill, or storage of materials or equipment. No use shall in any manner affect the capacity of the channels or floodways of any tributary to the main stream, drainage ditch, or any other drainage facility or system. Approval from the ~~State Department of Natural Resources~~ is needed for any construction activity taking place in the Floodway and Floodway Fringe Areas of the Floodplain District:

~~—(A) Recreation uses: parks, playgrounds, playfields, bridle paths, nature trails, natural wildlife preserves, outdoor tennis courts, archery ranges, boat launching ramps, target ranges, trap and skeet ranges, game farms, fish hatcheries, and similar uses; land owned by the developer of multiple housing or of a planned residential development in the Floodway Area of the Floodplain District may be used to provide the necessary open space required under the provisions of this subchapter;~~

~~—(B) Golf courses and driving ranges;~~

~~—(C) Non-structural agricultural uses: general farming, pasture, grazing, outdoor plant nurseries, horticulture, viticulture, truck farming, and wild crop farming;~~

~~—(D) Non-structural uses incidental to single family dwellings: lawns, gardens, and play areas;~~

~~—(E) Parking areas: provided said parking areas are unpaved and are incidental to those uses permitted in divisions (A) through (D) listed above; and~~

~~—(F) Uses not permitted: permitted uses in underlying zoning districts shall not be construed as being permitted uses in the Floodway Area of the Floodplain District unless those uses are indicated as being permitted in divisions (A) through (E) listed above.~~

~~§ 153.511 USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT.~~ Provided such uses shall not, in the opinion of the City Planning Commission, be adverse to the purpose of this section or damaging to the public health, safety, or welfare or impose a financial burden upon the community or shall in any manner affect the capacity of the channels or floodways of the main stream

~~or tributaries thereto, drainage ditch, or any other drainage facility or system is needed for any of the following uses may be permitted by issuance of a special approval in accordance with § 153.562 and any other requirements stipulated herein:~~

- ~~—(A) Railroads, streets, bridges, utility transmission lines, and pipelines;~~
- ~~—(B) Marinas, boat rentals, docks, piers, and wharves;~~
- ~~—(C) Extraction of sand, gravel, and other materials;~~
- ~~—(D) Structures accessory to recreational uses such as shelter houses, out buildings, or wildlife sanctuaries;~~
- ~~—(E) Parking areas, paved; and~~
- ~~—(F) Other uses similar in nature to uses described above which are consistent with the provisions of this section.~~

~~§ 153.512 REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY AREA OF THE FLOODPLAIN DISTRICT. In addition to the requirements of § 153.562, the applicant for a special approval in the Floodway Area of the Floodplain District shall submit the following:~~

- ~~—(A) A letter of approval from the Approval from the State Department of Natural Resources~~
- ~~—(B) A location map including existing topographic data at two-foot interval contours at a scale of one inch representing 50 feet (one inch = 50 feet) for parcels ten acres and under, and at a scale of one inch representing 100 feet (one inch = 100 feet) for parcels over ten acres;~~
- ~~—(C) A map showing proposed grading and drainage plans including the location of all public drainage easements, the limits, extent, and elevations of the proposed fill and/or excavation;~~
- ~~—(D) A statement from the County Drain Commissioner indicating that he or she has reviewed and approved the proposal;~~
- ~~—(E) A statement from the County Health Department indicating that it has reviewed and approved the proposal;~~
- ~~—(F) A statement from the Department of Engineering concerning feasibility of the proposal and its approval; and~~
- ~~—(G) Any other information requested by the City Planning Commission.~~

~~§ 153.513 STANDARDS FOR SPECIAL APPROVAL IN THE FLOODWAY. The City Planning Commission shall review the particular circumstances and facts of each proposed use in terms of the following standards as well as those in §§ 153.440 and 153.562(F).~~

- ~~—(A) Structures shall not be designed for human habitation and shall have a low flood damage potential.~~
- ~~—(B) Structures, if permitted, shall be constructed and placed on the building site so as to offer the minimum obstruction to the flow of floodwaters and, whenever possible, shall be constructed with the longitudinal axis parallel to the direction of floodflow.~~
- ~~—(C) No special approval shall be granted for the development of new structures, the substantial improvement or relocation of old structures, or development of any kind within the Floodway Area, when such development, construction, improvement, or~~

~~relocation would cause any increase in flood level associated with the intermediate regional flood.~~

~~—(D) All new nonresidential structures and nonresidential structures requiring substantial improvements shall have the lowest floor (including basement) elevated to or above the level of the intermediate regional floodplain or shall be floodproofed to one foot above the level of the intermediate regional floodplain.~~

~~§ 153.514 PERMITTED USES BY RIGHT IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT. The following uses having a low flood damage potential and presenting no, or minimal, obstruction to floodflows shall be permitted within the Floodway Fringe District to the extent that they are not prohibited by any other ordinance and provided they do not require structures, fill, or storage of materials or equipment. Approval from the State Department of Natural Resources is required prior to development activity taking place in the Floodway Fringe:~~

~~—(A) Recreation uses: parks, playgrounds, playfields, bridle paths, nature trails, natural wildlife preserves, outdoor tennis courts, archery ranges, boat launching ramps, target ranges, trap and skeet ranges, game farms, fish hatcheries, and similar uses. Land owned by the developer of multiple housing or of a planned residential development in the Floodway Fringe Area of the Floodplain District may be used to provide the necessary open space required under the provisions of this subchapter, provided the open space requirements of the specific section of this subchapter are met;~~

~~—(B) Golf courses and driving ranges;~~

~~—(C) Non-structural agricultural uses: general farming, pasture, grazing, outdoor plant nurseries, horticulture, viticulture, truck farming, and wild crop farming;~~

~~—(D) Non-structural uses incidental to single-family dwellings: lawns, gardens, play areas, and parking areas;~~

~~—(E) Permitted uses in underlying zoning districts, including residential areas, provided that the petitioner submits to the Chief Inspector drawings signed by a registered civil engineer or architect that indicate that the elevation of the lowest floor, including basement floor, of the structure will be higher than the regulatory flood elevation; and~~

~~—(F) Accessory structures to permitted uses in underlying zoning districts, provided that they are not utilized for human habitation; they are designed to have low flood damage potential; they are constructed and placed on the building site so as to offer the minimum resistance to the flow of flood waters; they are firmly anchored to prevent flotation; and service facilities shall be elevated or floodproofed. Where accessory structures have a current replacement cost equal to more than 20% of the principal structure, they must also satisfy the minimum elevation or floodproofing requirements of the principal structure.~~

~~§ 153.515 USES PERMITTED BY SPECIAL APPROVAL IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT.~~

~~—Provided such uses shall not, in the opinion of the City Planning Commission, be adverse to the purpose of this section or damaging to the public health, safety, or welfare, or impose a financial burden upon the community, the following uses may be~~

~~permitted by issuance of special approval in accordance with other requirements stipulated in § 153.562:~~

- ~~—(A) Railroads, streets, bridges, utility transmission lines, and pipelines;~~
- ~~—(B) Marinas, boat rentals, docks, piers, wharves;~~
- ~~—(C) Extraction of sand, gravel, and other materials;~~
- ~~—(D) Accessory structures for recreational uses such as shelter houses, out buildings, or wildlife sanctuaries;~~
- ~~—(E) Those uses which are permissible with a special approval in those zoning districts which underlie the Floodplain District;~~
- ~~—(F) Dumping or backfilling with any material in any manner. In the case where Floodway Fringe Areas have no groundwater recharge or impoundment potential, filling may occur through compensating excavation and shaping of the Floodway Fringe in such a way as to maintain or improve the flow or natural impoundment capacity of the Floodway Fringe; and~~
- ~~—(G) Other uses similar in nature to uses described above.~~

~~§ 153.516 REQUIREMENTS FOR SPECIAL APPROVAL FOR USES IN THE FLOODWAY FRINGE AREA OF THE FLOODPLAIN DISTRICT.~~

~~—In addition to the requirements of § 153.562, the applicant for a special approval in the Floodway Fringe Area of the Floodplain District shall submit that information listed as necessary in § 153.562.~~

~~§ 153.517 STANDARDS FOR SPECIAL APPROVAL WITHIN THE FLOODWAY FRINGE.~~

~~—The City Planning Commission shall review the particular circumstances and facts of each proposed use in terms of the following standards as well as those in §§ 153.440 and 153.562(F):~~

- ~~—(A) All new residential structures and residential structures requiring substantial improvement shall have the lowest floor (including basement) elevated to or above the level of the intermediate regional floodplain; and~~
- ~~—(B) All new nonresidential structures and nonresidential structures requiring substantial improvements shall have the lowest floor (including basement) elevated to or above the level of the intermediate regional floodplain or shall be floodproofed to one foot above the level of the intermediate regional floodplain.~~

~~§ 153.518 MOBILE HOMES AND MOBILE HOME PARKS AND SUBDIVISIONS LOCATED IN FLOODPLAIN AREAS.~~

~~—When a mobile home, mobile home park, or mobile home subdivision is to be developed or substantially redeveloped or reconstructed and is located either totally or partially within the Floodway and/or Floodway Fringe Areas of the Floodplain District, the following regulations shall apply in addition to those applicable in other sections of this subchapter.~~

- ~~—(A) No mobile homes shall be placed in the Floodway Area of the Floodplain District except within mobile home parks or mobile home subdivisions which were existing prior to the effective date of this section.~~

~~—(B) Mobile homes placed within the Floodway and Floodway Fringe Areas shall be anchored to resist flotation, collapse, or lateral movement in the following manner:~~

~~—(1) Over the top ties to ground anchors shall be provided at each of the four corners of the mobile home with two additional ties per side at intermediate locations, however, mobile homes of less than 50 feet long shall be required to have only one additional tie per side.~~

~~—(2) Frame ties shall be provided at each corner of the home with five additional ties per side at intermediate points along the mobile home; however, mobile homes of less than 50 feet long shall be required to have only four additional ties per side.~~

~~—(3) All equipment used to tie down the mobile home shall be capable of carrying a force of 4,800 pounds.~~

~~—(4) Any additions to the mobile homes located within the floodway shall be anchored in a similar manner.~~

~~—(C) No new mobile home parks or mobile home subdivisions, or expansions to existing mobile home parks and mobile home subdivisions, shall take place in the floodplain areas.~~

~~—(D) Any mobile home which is to be located, reconstructed, or repaired on an individual lot not associated with a mobile home park or mobile home subdivision and which is located either totally or in part in the Floodway Fringe Area shall meet those requirements for elevation, drainage, and piling design set forth herein.~~

~~—(E) All mobile home parks and mobile home subdivisions located within the Floodway Area shall develop an evacuation plan indicating alternate vehicular access and escape routes and shall submit copies of said plan to the civil defense agencies for the county and to any other disaster relief agency deemed appropriate.~~

~~§ 153.519 STANDARDS FOR VARIANCE BY THE BOARD OF APPEALS ON ZONING FROM THE STRICT INTERPRETATION OF THE REGULATIONS SET FORTH IN THIS SUBCHAPTER.~~

~~—(A) No variance shall be granted for the development of new structures, the substantial improvement, or relocation of old structures, or development of any kind within the Floodway Area when such development, construction, improvement, or relocation would cause any increase in flood levels associated with the intermediate regional flood.~~

~~—(B) The following four criteria shall be met in addition to those stipulated in § 153.586(B) before a variance shall be granted:~~

~~—(1) A sufficient cause for granting the variance must be shown;~~

~~—(2) A determination that failure to grant the variance would result in exceptional hardship to the applicant;~~

~~—(3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with this subchapter; and~~

~~—(4) A determination that the variance is the minimum necessary to afford relief.~~

~~—(C) (1) Upon application for a variance for construction below the elevation of the intermediate regional flood, the city shall notify the applicant for variance in writing that:~~

~~— (a) Issuance of a variance to construct a structure below the elevation of the intermediate regional flood will result in increased premium rates for flood insurance commensurate with the increased risk resulting from the reduced lowest flood elevation; and~~

~~— (b) Such construction below the elevation of the intermediate regional flood increases risk to life and property.~~

~~— (2) Record of such notification shall be maintained along with records of all variance actions dealing with floodplain development.~~

§ 153.52¹⁰ CONFLICT BETWEEN THIS SUBCHAPTER AND THE REMAINDER OF THIS CHAPTER.

In the event of conflict between those regulations stipulated in this subchapter and the remainder of this chapter, those regulations found in this subchapter shall take precedence. **In the event of a conflict between this subchapter and 44 CFR Part 60.3(d), 44 CFR Part 60.3(d) shall control.**

§ 153.52¹¹ RELATIONSHIP OF THIS SUBCHAPTER TO STATE AND FEDERAL LAWS.

Nothing in this subchapter shall be deemed to exempt a property owner from the requirements of any state or federal statute or regulation applicable to the proposed activity; nor shall any permit or approval issued to an owner from a state or federal agency be deemed to exempt the developer from the requirements of this chapter.

This ordinance shall become effective July 20, 2023.

Enacted: July 10, 2023.

Yeas:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore
Mayor

Janet Santos, MiPMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 10, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk