



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
May 22, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring May 25, 2023 as "Theodore Roethke Day."

PUBLIC HEARINGS:

1. Fiscal Year 2023-2024 Proposed Budget and Property Tax Millage.
2. Special Assessment District for a Police and Fire Millage for Fiscal Year 2023-2024.
3. Downtown Development Authority District millage to be levied on properties within the district.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on American Rescue Plan Act Funding, David Sernick, Project Manager, Guidehouse, Inc.

CONSENT AGENDA:

1. Approve the May 8, 2023 regular council meeting minutes.
2. Approve Petition 23-06 from Saginaw Art Initiative to erect a banner located at Court Street from May 29 through June 12, 2023 to promote Saginaw Old Town Art Fair.
3. Approve the Claims Service Contract with The ASU Group for an annual amount of \$12,000, for the City's third party administrator for claims services from July 1, 2023 through June 30, 2029.
4. Approve the acceptance of the grant award of \$1,500 from the Saginaw Community Foundation for the City of Saginaw's 2023 Team Up to Clean Up efforts. Further, approve a budget adjustment for FY 2023 to recognize the additional grant monies.
5. Approve the acceptance of the grant award of \$500 from the Saginaw Community Foundation for the City's 2023 Neighborhood Recognition Award Program. Further, approve a budget adjustment for FY 2023 to recognize the additional grant monies.

6. Approve the agreement for \$35,000 with Consumers Energy for engineering design and development for the relocation of utility lines on South Water Street between Hayden Street and Hoyt Avenue.
7. Approve the purchase with Frontline Services, Inc. for \$10,790 to repair the steering system of the Fire Department aerial ladder truck for the Fire Department.
8. Approve the purchase with Nye Uniform, Co. for \$18,500 for FY 2024 and FY 2025, pending budget approval, for uniforms for the Fire Department.
9. Approve the purchase with Magnum K-9 for \$13,500 for a police canine for the Police Department, Patrol Services, K9 Unit.
10. Approve the purchase with Bostick Truck Center for \$6,684 for a Western M78003 salt spreader for the Public Services Department, Cemeteries Division.
11. Approve the purchase with Hoffman's Power Equipment for \$14,300 for a 2023 Toro mower for the Public Services Department, Cemeteries Division.
12. Approve the purchase with Hoffman's Power Equipment for \$28,600 for two 2023 Toro mowers for the Public Services Department, Weed Abatement Division. Further, recommend the acceptance of a \$1,000 trade-in credit for a non-functioning mower.
13. Approve the annual purchase with Harlan Electric Company for an annual amount of \$45,000 for FY 2024 through FY 2026, pending budget approval, for emergency pole setting for the Public Services Department, Traffic Division.
14. Approve the purchase with M & M Control Service, Inc. for a cooling water thermostat for diesel generator No. 1 for \$3,754 for the Water and Wastewater Treatment Services Department, Water Treatment Division.
15. Approve the purchase with Michigan CAT, a sole source, for \$11,067 for repair of the breaker on the CAT generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.
16. Approve the purchase with CDW-G for \$22,844 for back-up and security equipment for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.
17. Approve the purchase with System Specialties, Co., a sole source, for \$8,284 for a Rotork actuator for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
18. Approve the purchase with Global Environmental Consulting, LLC for \$4,050 for FY 2024, pending budget approval, for Whole Effluent Toxicity Testing for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
19. Approve the purchase with Trace Analytical Laboratories, Inc. for \$57,720 for FY 2024, pending budget approval, for outside laboratory toxicity testing for Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

20. Approve the purchase with PVS Minibulk, Inc. for \$92,250 for FY 2024 through FY 2026, pending budget approval, for Ferric chloride for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral reappointment of Veronica Horn to the Hospital Finance Authority with a term to expire June 30, 2028.
2. Approve the Mayoral reappointment of Matthew Wiesenauer to the Hospital Finance Authority with a term to expire June 30, 2028.
3. Approve the Council appointment of Lula Woodard to the Human Planning Commission with a term to expire December 31, 2024.
4. Approve the Council appointment of Carmen Hamilton to the Human Planning Commission with a term to expire December 31, 2024.
5. Approve the Mayoral reappointment of Leslie Tincknell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
6. Approve the Mayoral reappointment of Joseph Turner to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
7. Approve the Mayoral reappointment of Craig Bell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2026.
8. Approve the Mayoral reappointment of Jamie Forbes to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
9. Approve the Mayoral reappointment of James Graham to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
10. Approve the Mayoral reappointment of Gary Fahndrich to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Approving the FY 2023-2024 Budget.
2. Approving the amount for the FY 2023-2024 Public Safety Millage.
3. Approving the request of the Downtown Development Authority to levy a 2 mill tax on all real and tangible personal property not exempt by law and as finally equalized in The Downtown Development District for FY 2024.
4. Approving to apply for the Protecting MI Pension Grant.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Theodore Roethke, a famous poet, was born May 25, 1908 and died August 1, 1963; and

WHEREAS, Theodore's birthplace, 1805 Gratiot Avenue in the City of Saginaw, is maintained as a museum in his honor; and

WHEREAS, Theodore attended the University of Michigan, earning A.B. and M.A. degrees and briefly attended law school before entering Harvard University. The Great Depression caused Theodore to leave school. Theodore then taught English at several universities including Lafayette College, Pennsylvania State University, Bennington College and University of Washington; and

WHEREAS, Theodore also taught at Michigan State University in East Lansing. During this period of time he became a well-known poet and author; and

WHEREAS, Theodore continued writing poetry and books which resulted in receiving a Pulitzer Prize, two National Book Awards, and the Bollingen Prize, amongst many other honorable awards; and

WHEREAS, Theodore's legacy remains strong in the City of Saginaw, his final resting place, as his remains are interred at Saginaw's Oakwood Cemetery; and

WHEREAS, in April 2012, the United States Postal Service dedicated a postage stamp in honor of Theodore Roethke, the "Roethke Forever Stamp"; and

WHEREAS, Theodore once was quoted as saying, "A lively understandable spirit once entertained you. It will come again. Be still. Wait." As we proudly honor this magnificent individual, we know the wait is over, as he is before us and will continue to entertain us through his poetry and writings;

NOW, THEREFORE, BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, hereby proclaim, May 25, 2023 as

"THEODORE ROETHKE DAY"

in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this brilliant individual.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 22nd day of May in the year of our Lord two thousand twenty-three.



May 22, 2023

Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr. Michael Flores
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

Timothy Morales, City Manager



CITY OF SAGINAW

PUBLIC HEARING NOTICE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held on the proposed Fiscal Year 2023-2024 Budget of the City of Saginaw before its final adoption by the City Council of the City of Saginaw.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Said public hearing will be held in the City Council Chambers at the City Hall at 6:30 p.m. on Monday, May 22, 2023. At this time residents are invited to present to the Council oral and/or written comments and to ask questions on the proposed budget for Fiscal Year 2023-2024.

A copy of the proposed Fiscal Year 2023-2024 municipal budget will be available for public inspection seven days prior to the hearing in the Office of the City Clerk in City Hall from 8:00 a.m. to 4:00 p.m. on weekdays.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: _____
By: __jks_____



PUBLIC HEARING NOTICE

SPECIAL ASSESSMENT DISTRICT FOR A POLICE AND FIRE MILLAGE

In compliance with requirements of Act 267, P.A. 1976,
the following notice is published

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to determine the amount of the special assessment required and to be levied in the special assessment district for a police and fire millage.

The public hearing will be held Monday, May 22, 2023, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos, MiPMC/MMC
City Clerk

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Posted: _____
By: __jks_____



PUBLIC HEARING NOTICE

FOR A DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT MILLAGE

In compliance with requirement of Act 267, P.A. 1976,
the following notice is published

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to receive comments on the Downtown Development Authority District millage to be levied on properties within the district.

The public hearing will be held Monday, May 22, 2023, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: _____
By: __jks_____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 8, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and Mayor Moore led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, William Ostash, Priscilla Garcia, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- The agenda has been revised to include the consideration of two FOIA appeals under Miscellaneous Business.
- Yard Waste pick up has begun and collection is on your regular trash day. Yard waste stickers are available in the City Clerk's Office during regular business hours.
- The City's Waste Convenience station is open the second Saturday of the month. It will be open this Saturday, May 13 from 8:00 a.m. to 12:00 p.m. City residents can drop off items not collected at curbside.
- The 3rd Annual Team Up to Clean Up event will be Saturday, May 13. This citywide event is an effort to clean up litter and debris in various locations throughout the city. Individuals & organizations wishing to volunteer may visit the City's website at www.saginaw-mi.com/cleanup to sign up. Kickoff will be at 8:00 a.m. in front of City Hall and volunteers will return to wrap up at 12:00 p.m.

Council Member Ostash presented a proclamation declaring May 2023 as "Mental Health" month to Tammy Johnson.

PUBLIC INPUT

Members of the public that addressed the Council: Wendy Saunier, Debbie Melkonian, Dawne Lee, Tonya Jones, Charles Allen, Larry Rodarte, and Jennifer Tanney.

Moved by Council Member Flores, seconded by Council Member Ostash to extend the time for Jennifer Tanney by 45 seconds. 9 ayes, 0 nays, 0 absent. Motion approved.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Williams, Balls, Ostash, Garcia, Flores, Copeland, Silvia, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects. Manager Morales introduced Alex Shepard, Code Enforcement Inspector, Department of Neighborhood Services. Mr. Shepard provided information for the upcoming 2023 Neighborhood Recognition Award Program for the "Best Kept Yards."

Manager Morales introduced Yolanda Bland, Director of the Office of Management and Budget. Mrs. Bland presented an overview of the Fiscal Year 2023-2024 proposed budget.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. Exceptions were made to items #12 and 13. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the April 17, 2023 regular council meeting minutes.
2. Approve Petition 23-03 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on July 4, 2023 at dusk.
3. Receive and file Petition 23-04 from the United Together Lupus Foundation to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
4. Approve Petition 23-05 to approve the capital expenditure items for the 2023-2024 Budget for Operations, Capital Improvement, and Emergency Repair for the Saginaw-Midland Municipal Water Supply Corporation.
5. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the March period.
6. Approve the purchase with The Masters Touch, LLC for \$6,875 for FY 2024, pending budget approval, for the printing and mailing of utility bills for the Fiscal Services Department, Customer Accounting Division.
7. Approve the purchase with Axon Enterprise, Inc., a sole source, for \$15,860 for FY 2023; and pending budget approval, for \$16,494 for FY 2024 for 10 Taser 7 Conducted Energy Weapons for the Police Department.
8. Approve the purchase with Northeastern Paint Supply, Inc. for \$8,410 for replacement flooring at Station No. 4 for the Fire Department.
9. Approve the purchase with Sol-Air Heating and Cooling for \$21,808 for the replacement of two rooftop HVAC units at Station No. 1 for the Fire Department.
10. Approve the purchase with the specified vendors for a total amount not to exceed \$2,000,000 for roof replacements for the Saginaw Home Rehabilitation Program funded through the American Rescue Plan Act funds.
11. Approve the annual purchase with Environmental Testing and Consulting and Saginaw Shiawassee Habitat for Humanity for a total amount not to exceed \$5,000 for lead inspections, assessments, abatement, and clearance testing for the Community Services Division Rehabilitation Program.
12. Approve the Community Development Block Grant COVID-19 Amendment Agreements and Subrecipient Agreement for FY 2020-2021 for \$54,084.
13. Approve the purchase with Rohde Brothers Excavating, Inc. for \$369,311 for FY 2024, pending budget approval, for demolition services for Neighborhood Services and Inspections Department, Inspections Division.

14. Approve the Consent to Grade Easement with the Michigan Department of Transportation for the Public Services Department, Engineering Division.
15. Approve the Cash Contribution and Assurances Document and payment to the Saginaw Metropolitan Planning Organization, the Saginaw Area Transportation Agency for \$33,479 for the City's portion of the required cash match for federal planning funds for FY 2024, and at the local match pricing for FY 2025 through FY 2027, pending budget approval, for the Public Services Department, Engineering Division.
16. Approve the purchase with Tri-Valley Construction, LLC for \$7,982 for guardrail repairs for the Public Services Department, Engineering Division.
17. Approve the increase to the blanket purchase order with Engel's Autobody by \$10,000, for a new total of \$40,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
18. Approve the purchase with Woodland Industries for \$14,670 for an enclosed trailer for the Public Services Department, Maintenance and Service Division.
19. Approve the agreement with Precision Concrete Cutting, Inc. for \$50,000 for a sidewalk trip hazard elimination pilot project for the Public Services Department, Engineering Division.
20. Approve the purchase with Vega Americas, Inc., a sole source, for \$17,185 for radar level detection units for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions.
21. Approve the purchase with purchase with ETNA Supply, a sole source, for \$48,630.00 for FY 2024; \$51,065.00 for FY 2025; \$53,620 for FY 2026; \$56,300 for FY 2027 and \$59,115 for FY 2028, pending budget approval, for annual hosting fees for Sensus Analytics and Regional Network Interface for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.
22. Approve the purchase with Grainger, Inc. for \$4,029 for a replacement sand blast cabinet for the Water and Wastewater Treatment Service Department, Water Treatment Division.
23. Approve the blanket purchase with Kraft Power Corporation, a sole source, for \$25,000 for generator repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
24. Approve the purchase with Kerr Pump & Supply, for \$11,139 for repair parts for the Kochville Station vacuum system for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Moved by Council Member Silvia, seconded by Council Member Copeland to approve consent agenda item #12 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to approve consent agenda item #13 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Copeland reported that the ARPA Food Security survey review has been completed and a memo is forth coming. Guidehouse is expected to report on this at the May 22 Council meeting.

ORDINANCE INTRODUCTION

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to introduce an ordinance to amend the official city map to rezone 2100 and 2300 Hartsuff Street from M-1, Light Industrial, to R-1A, Residential Agricultural, of the "Tables of Special Ordinances," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved. Mayor Moore announced that the ordinance will be laid over per the Zoning Act.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Council Member Flores, seconded by Mayor Pro Tem Boensch to adopt the ordinance to amend §§153.021 "Definitions," and §§153.197, 153.282, 153.317, and 153.347 all Titled "Permitted Uses After Special Approval," and by adding a new Section Titled, "Solar Energy Systems," by adding §§153.625 "General," 153.626 "Definitions," 153.627 "Roof-Mounted And Accessory Ground-Mounted SES," and 153.628 "Principal-Use Solar Power Systems," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Ostash to adopt the ordinance to add "Low Income Housing Tax Exemption for Saginaw-Shiawassee Habitat for Humanity," to the Table of Special Ordinances, VIII, of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Council Member Copeland to adopt the resolution recognizing the United Together Lupus Foundation as a non-profit organization for the purpose of obtaining a charitable gaming license. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Copeland to adopt the resolution to authorize the Change in the Standard Street Lighting Contract with Consumers Energy Company for the Public Services Department, Engineering Division. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to uphold the disclosure denial pertaining to Patrick Shaltry's April 7, 2023 FOIA request and issue a written response related to same. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to uphold the grant in part and denial in part response pertaining to Patrick Shaltry's April 7, 2023 FOIA request and issue a written response related to same. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Boensch, seconded by Council Member Garcia to adjourn the meeting at 8:21 p.m. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Boensch, Ostash, Garcia, Copeland, Silvia, Williams, Balls, Moore

Nays: Flores

Absent: None

Motion approved.

Submitted by,

Janet Santos, MiPMC/MMC
City Clerk

Petition for Banner

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **one or two** locations marked below. We understand that the **\$150.00 banner fee per location** must be paid to prior to display at either the Engineering Department or the Treasurer's Office. Banners must be made to City specifications. Display start and end dates cannot be on a weekend and cannot exceed a 30-day span.

#23-06 ☒ 500 Block of Court Street ☐ 300 Block of South Michigan
☐ 200 Block of West Genesee ☐ 1000 Block of East Genesee Avenue

OLD TOWN SAGINAW ASSOCIATION
Organization Name

ART FAIR
Purpose of Banner

BANNER MESSAGE: OLD TOWN ART FAIR JUNE 8-9

DISPLAY: MAY 29, 2023 to JUNE 12, 2023
Deliver to Engineering Dept. within 2 weeks of this date Pick-up within 10 days after this date or they will be disposed of

PETITIONER/S:

1. PAUL BARRERA 2. _____

CONTACT:

NAME PAUL BARRERA PHONE 989.737.9782
ADDRESS 100 SOUTH HAMILTON
EMAIL PAUL@JAKESFORSTEAKS.COM

----- CLERK'S OFFICE USE ONLY -----

EMAIL: Engineer@saginaw-mi.com BY: _____ DATE: _____

COUNCIL APPROVED: _____

Janet Santos, MMC
CITY CLERK

From: Timothy Morales, City Manager
Subject: Third Party Administration (TPA) Services Contract
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of The ASU Group contract for \$12,000 annually for the period of July 1, 2023, through June 30, 2029, for the City's third-party claims services administrator.

Justification:

The third-party administrator reviews all claims and loss reports arising under the City's insurance policy and investigates, adjusts, settles, or resists all losses and/or claims with specific prior approval of the City. On June 3, 2019, City Council approved a 4-year contract with The ASU Group (ASU). The current contract expires June 30, 2023.

Due to the significant cost savings recognized by the City by contracting with ASU and satisfaction with the services received, a request was made to continue services under a longer contract. There are no feasible means to project quantities of claims that will be received to determine annual cost. Based on the previous years' total costs a \$12,000 projection will be budgeted. Below is a list of the new pricing for a 6-year contract.

Per Claim Pricing	Proposed	Current	Difference
Mini-Tort / Subrogation Only	\$195	\$180	\$15
Auto - Physical Damage	\$395	\$350	\$45
Auto Liability - Bodily Injury	\$875	\$795	\$80
Auto Liability - Property Damage	\$395	\$350	\$45
General Liability - Property Damage	\$395	\$350	\$45
General Liability - Bodily Injury	\$875	\$795	\$80
Error & Omissions - Public Officials	\$875	\$795	\$80
Law Enforcement	\$875	\$795	\$80
Annual Administration Fee	\$5,500	\$5,000	\$500
Term Length	6 years	4 years	

ASU will indemnify and hold the City harmless for any claims asserted as a result of any errors, omissions, torts, intentional torts or other negligence on the part of ASU or its employees, unless the complained of actions of ASU were taken at the specific direction of the City. ASU is based in Okemos, Michigan.

The contract has been approved by the City Manager as to substance and by the City Attorney as to form.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are available in the Self-Insurance Fund Professional Services Account No. 677-1762-801.000.

Council Action:

Motion to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Approval of the 2023 Team Up to Clean Up Grant Award from the Saginaw Community Foundation

Prepared by: Cassi Zimmerman, Director of Planning and Economic Development

Manager's Recommendation:

I recommend the acceptance of the grant award for \$1,500 from the Saginaw Community Foundation to assist the City's 2023 Team Up to Clean Up efforts.

In addition, a budget adjustment should be completed to recognize these funds in the General Fund Revenues, Contribution Account No. 101-0000-674.000 in the amount of \$1,500. To offset the increase in revenues will be the same increase in the Department of Neighborhood Services and Inspections, Inspections Division, Operating Services Account No. 101-3865-805.000.

Justification:

This grant was sought to assist the City of Saginaw with our 2023 Team Up to Clean Up event. The citywide event was held on Saturday, May 13 from 8am to 1pm at key locations throughout the city. The event is a community-wide day of service where residents, neighborhood groups, and local community organizations can come together to help beautify the city. The event is an effort to not only clean-up litter and debris throughout the City, but also prompt individuals to take greater responsibility for their local neighborhoods and community.

The City submitted a request to the Saginaw Community Foundation for funds to promote the 2023 Team Up to Clean Up event. On May 11, 2023, the city was notified that our grant request was approved. The total award will be \$1,500 with no matching fund requirement by the City.

Monies received will provide funding for supplies used for this event and future clean up events. Supplies include t-shirts, gloves and trash bags, along with a light breakfast and lunch for volunteers.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Accept a Donation from the Saginaw Community Foundation for the Neighborhood Recognition Award Program

Prepared by: Cassi Zimmerman, Director of Planning and Economic Development

Manager's Recommendation:

I recommend the acceptance of the grant award for \$500 from the Saginaw Community Foundation to assist the City's 2023 Neighborhood Recognition Award Program.

In addition, a budget adjustment be completed to increase the General Fund Revenue, Contribution Account No. 101-0000-674.000 in the amount of \$500. To offset the increase in revenues will be the same increase to the General Fund, Department of Neighborhood Services, Inspections Division, Operating Services Account No. 101-3865-805.000.

Justification:

The Neighborhood Recognition Awards are intended to recognize those residents and business owners who take pride in their properties and care about the look of their neighborhood. Residents, Neighborhood Groups, and City employees can nominate local homes and businesses for exceptional yardwork and landscaping improvements. This is the 6th year for the successful program. The City will award one winner from each Neighborhood Quadrant in June, July, and August; and a grand prize winner will be selected from the monthly winners and announced at the September Neighborhood Association Action Group meeting.

On May 11, 2023, the city was notified that our grant request was approved. The total award will be \$500 with no matching fund requirement by the City of Saginaw. These funds will be used to purchase yard signs to recognize the winning properties throughout the summer as well as prizes for the grand prize package, which will include gift cards to local businesses and items to assist with lawn maintenance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Agreement with Consumer Energy

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the approval of the agreement with Consumers Energy for \$35,000 to provide engineering design and development for the relocation of utility lines on South Water Street between Hayden Street and Hoyt Avenue. In addition, to authorize the city manager and/or his designee to sign all required documents.

Justification:

During FY 2022, the City and Saginaw Future, Inc. completed a grant application through the Office of Dan Kildee for the burial of utility lines along South Water Street. In March 2023, the City was notified that they were a recipient of a \$3 million grant from the Department of Housing and Urban Development Fiscal Year 2023 Economic Development Initiative – Community Project Funding. The purpose of this grant is to provide funding to assist with the burial of utility lines on South Water Street between Hayden Street and Hoyt Avenue.

The agreement with Consumers Energy is to provide a non-refundable engineering down payment for engineering design and development for the relocation of these utility lines.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the Capital Project Fund, Engineering Administration Division, Engineering Services Account No. 401-4611-802.000.

This agreement is subject to my approval as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Repair of Fire Department Aerial Ladder Truck
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Frontline Services, Inc. for \$10,790.00 to repair the steering system of the Fire Department aerial ladder truck for the Fire Department.

Justification:

On May 4, 2023, the Aerial Ladder Truck (T-1) was diagnosed with a failed steering box. T-1 is a 2002 Pierce, 100' aerial ladder truck. The steering box must be removed and sent to Pierce to be rebuilt. Pierce parts are proprietary, and the rebuild can only be made by Pierce. The service of removing the box, sending it to Pierce, and re-installing the rebuilt box must be completed by a Pierce approved provider which is Frontline Services. We have explored replacing the steering box with a new one, but a new steering box is not readily available. Rebuilding the current steering box is our only option. This fire apparatus will be out of service until the repairs are made.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Operations and Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Uniforms for Fire Department Personnel
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Nye Uniform, Co. for \$18,500 for FY 2024 and FY 2025, pending budget approval, for uniforms for the Fire Department.

Justification:

On March 28, 2023, the City of Saginaw opened sealed bids for Fire Department uniforms for FY 2024 and 2025. The City of Saginaw provides uniforms for fire department personnel in accordance with the collective bargaining agreement between the City and IAFF Local 102. The sole bid received was from Nye Uniform Company. The bid package was itemized per uniform article such as pants, shirts, hats, belts and uniform hardware.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Clothing Supplies Account No. 101-3551-728.000 for FY 2024 and FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Police Patrol Canine Purchase
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of purchase with Magnum K9 for \$13,500 for a highly trained police canine for the Saginaw Police Department, Patrol Services, K9 Unit.

Justification:

Magnum K9 has been the source of police canines and their continued training for the Saginaw Police Department (SPD) since 2019.

Taz, a fifteen-month-old Shepherd/Malinois mix from Portland, Oregon, is trained in tracking, narcotics detection, and handler protection. The SPD K9 units have been highly effective in the discovery and removal of dangerous narcotics in the community, as well as tracking lost children and vulnerable adults who wandered away from their homes. Our canine units have proven to be invaluable in providing a pathway to establishing a foundation to stronger relationships within the community, particularly the youth.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Byrne Grant Stabenow #1, Professional Services, Account No. 101-3346-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Salt Spreader
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Bostick Truck Center for \$6,684.00 for a Western M78003 Salt Spreader for the Public Services Department, Cemeteries Division.

Justification:

The Cemeteries Division has budgeted, in fiscal year 2023 to purchase a Western model M78003 salt spreader, replacing a smaller 2015 unit that is failing This salter is used for snow and ice control on roads and walkways during winter maintenance at the three City cemeteries. At this time as a gesture of appreciation to Michigan Municipalities our vendor is offering additional discounted pricing that exceeds the discounts offered within the cooperative municipal bid per Sourcewell Contract # 062222-DDY pricing, allowing us an additional \$1,901.50 savings as shown below.

<u>Vendor</u>	<u>Cost</u>
Bostick - Sourcewell Contract pricing	\$8,585.50
Bostick- 2023 Municipal Pricing	<u>\$6,684.00</u>
Savings	\$1,901.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's, Maintenance Equipment Account No. 101-1747-978.000 \$6,684.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Mower
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Hoffman's Power Equipment for \$14,300.00 for a 2023 Toro mower for the Public Services Department, Cemeteries Division.

Justification:

The Cemeteries Division has budgeted, in fiscal year 2023 to purchase a Toro Model #72921 mower with 60" rear discharge deck, replacing a Toro mower scheduled for replacement in 2022. The mowers are used in the summer maintaining over 220 acres of ground at three cemeteries. At this time as a gesture of appreciation to the Saginaw Community, our local vendor is offering additional discounted pricing that exceeds the discounts offered within the cooperative municipal bid per Sourcewell Contract # 031121-TC pricing allowing us an additional \$416.00 savings as shown below.

<u>Vendor</u>	<u>Cost</u>
Hoffman Power Equipment -Sourcewell Contract pricing	\$14,716.00
Hoffman Power Equipment -2023 Bid Pricing	<u>\$14,300.00</u>
Savings	\$ 416.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's, Maintenance Equipment Account No. 101-1747-978.000 \$14,300.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Mowers
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Hoffman's Power Equipment for \$28,600.00 for two 2023 Toro mowers for the Public Services Department, Weed Abatement Division. I further recommend the acceptance of a \$1,000 trade-in credit for a mower that is no longer in operation.

Justification:

The Weed Abatement Division has budgeted, in fiscal year 2023 to purchase 2 Toro Model #72921 mowers with 60" rear discharge decks, replacing two Toro mowers scheduled for replacement in 2022. These mowers are used to maintain abandoned and overgrown lots throughout the City. At this time as a gesture of appreciation to the Saginaw Community, our local vendor is offering additional discounted pricing that exceeds the discounts offered within the cooperative municipal bid per Sourcewell Contract # 031121-TC pricing allowing us an additional \$832.00 savings as shown below.

<u>Vendor</u>	<u>Cost</u>
Hoffman Power Equipment -Sourcewell Contract pricing	\$14,716.00
Hoffman Power Equipment -2023 Bid Pricing	<u>\$14,300.00</u>
	\$ 416.00
	x 2
Total Savings	\$ 832.00

<u>Model</u>	<u>Cost</u>
Model #72921 Mowers @ \$14,300.00 x2	\$28,600.00
Non-functioning Parts Mower Credit	<u>- \$ 1,000.00</u>
Total Cost	\$27,600.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatement of Nuisances Division's Maintenance Equipment Account No. 101-7571-978.000 \$27,600.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Pole Setting Annual Purchase Order
Prepared by: Travis J. Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of an annual purchase with Harlan Electric Company for an annual amount of \$45,000 for FY 2024 through FY 2026, pending budget approval, for emergency pole setting for the Public Services Department, Traffic Division.

Justification:

On April 11, 2023, the City received three bids for pole setting. These services are provided on an as-needed basis for the Traffic Maintenance Section to replace streetlights and traffic signal poles damaged during storms or by vehicular accidents and other incidents. The pole setting costs include the cost to transport the pole from the Traffic Maintenance yard, digging the hole, and setting the pole. Some of these costs will be reimbursed through successful claims against City property damage offenders.

Bid quantities are given for bidding purposes only and do not constitute a minimum or maximum quantity that will be used. Based on current bid prices and past annual quantities used, it is estimated that less than \$45,000 annually will be needed for emergency streetlight and traffic signal pole replacements or removals for the next three years. The following is a tabulation of the bids received:

<u>Vendor</u>		<u>Cost</u>
Harlan Electric Company Rochester Hills, MI	FY24	\$51,579.47
	FY25	\$52,170.60
	FY26	\$53,200.99
J. Ranck Electric, Inc. Mt. Pleasant, MI	FY24	\$68,900.00
	FY25	\$68,900.00
	FY26	\$68,900.00
Rauhorn Electric, Inc. Bruce Township, MI	FY24	\$99,900.00
	FY25	\$104,895.00
	FY26	\$110,367.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances O-204.

Funds are budgeted in the General Fund, Department of Public Services, Street Lighting Division's Operating Services Account No. 101-4620-805.000 \$30,000, Major Streets Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000 \$10,000, and the Local Streets Fund, Traffic Engineering Division's Operating Services Account No. 203-4621-805.000 \$5,000 for FY 2024 through FY 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Diesel Generator No. 1 Cooling Water Thermostat
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with M & M Control Service, Inc. for a cooling water thermostat for diesel generator No. 1 for \$3,753.12 for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant has two Waukesha diesel generators for providing essential power redundancy for the Water Treatment Plant. This part is required for cooling the generator to ensure efficient operation. This part will replace an original 40 year-old temperature control valve. Following is a tabulation of the quotes received on February 16 and May 2, 2023.

<u>Vendor</u>	<u>Total Quote</u>
M & M Control Service, Inc. Grayslake, IL	\$3,753.12
Kraft Power Corporation Gaylord, MI	\$4,021.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's General Repairs Account No. 591-4730-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Breaker Repair CAT Generator
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Michigan CAT, a sole source, for \$11,066.29 for repair of the breaker on the CAT generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

During emergency repairs on the CAT generator, the main breaker was found to be malfunctioning. The generator provides emergency power to the Water Treatment Plant. Maintaining water service and water pressure is a critical system function. A repair quote was provided on May 2, 2023 to remove, repair and re-install the breaker.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's General Repairs Account No. 591-4730-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SCADA Backup and Security Equipment
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with CDW-G, LLC for \$22,843.42 for backup and security equipment for the Supervisory Control and Data Acquisition Systems for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.

Justification:

On May 5, 2023, we received a quote from CDW-G, LLC. of Vernon Hills, IL for backup and security equipment for the Supervisory Control and Data Acquisition (SCADA) systems at the Water and Wastewater Treatment Divisions. The current equipment is over 5 years old and is obsolete. CDW-G, LLC was awarded the MiDEAL State bid contract, #071B6600110 to provide these items for governmental agencies in the State of Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000 \$9,441.59 and Water Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 591-4740-974.000 \$13,402.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rotork Actuator Replacement
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with System Specialties,, Co., a sole source, in the amount of \$8,284.00 for a Rotork actuator for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

On April 25, 2023, a quote was received from System Specialties, Co. for a replacement actuator. The current actuator is at the end of its service life and has been scheduled to be replaced in the Division's Capital Improvement Plan (CIP).

In the 1990's, Wastewater's Treatment and Pumping and Remote Facilities Divisions were automated to include a computer system called the Supervisory Control and Data Acquisition (SCADA) system. In conjunction with this technology upgrade, numerous gates that control flows at the Retention Treatment Basins (RTB's) were retrofitted with electronic actuators to enable remote control capabilities.

Dozens of these Rotork actuators are installed throughout the seven RTB's. Rotork is the leader in actuators and provides decades of uninterrupted reliable service. System Specialties, Co. is the manufacturer's representative and the sole source for Rotork.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 1-Year Extension of Whole Effluent Toxicity Testing
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Global Environmental Consulting, LLC for \$4,050.00 for FY 2024, pending budget approval, for whole effluent toxicity testing for the Water and Wastewater Services Department, Wastewater Treatment Division.

Justification:

On April 13, 2021, the City received a single bid for the cost of nine annual tests for the Wastewater Treatment Division, as required by our National Pollutant Discharge Elimination System Permit. Global Environmental Consulting, LLC was the lone bidder. The bid pricing ends June 30, 2023, and Global Environmental Consulting has agreed to extend their FY 2023 bid pricing into FY 2024. All pricing and testing requirements will remain unchanged.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 590-4830-805.000 for FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 1-Year Extension of Laboratory Toxicity Testing
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Trace Analytical Laboratories, Inc. for \$57,720.00 for FY 2024, pending budget approval, for outside laboratory toxicity testing, for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

The Wastewater Treatment Division's National Pollutant Discharge Elimination System permit and Industrial Pretreatment Program require numerous laboratory analyses which are not performed in-house. These tests include total toxic organics, heavy metals, mercury, and polychlorinated biphenyls.

On June 14, 2022, the City received bids for outside laboratory testing. The bid pricing ends June 30, 2023, and Trace Analytical Services has agreed to extend the previous FY 2023 bid pricing for FY 2024. All quantities and pricing will remain unchanged.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Operational Services Account No. 590-4830-805.000 for FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ferric Chloride Minibulk Purchase
Prepared by: Aaron Rose, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with PVS Minibulk, Inc. for \$92,250.00 for FY 2024, FY 2025 and FY 2026, pending budget approval, to provide Ferric Chloride for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

Ferric Chloride is used in the wastewater treatment process for phosphorus removal. Phosphorus is a natural fertilizer, and its removal is required in the Wastewater Treatment Plants National Pollutant Elimination System (NPDES). One of the 30,000-gallon underground storage tanks used to hold the Ferric has been taken out of service due to a failed interstitial seal. Failure of the remaining storage tank would prohibit any deliveries and severely impact plant processes, resulting in excess Phosphorus discharge and NPDES permit violations.

Due to the condition of the underground storage tanks, and their repair histories, additional treatment options were explored. PVS Technologies has offered to provide us with a separate treatment option, which would enable us to either delay or avoid the capital costs of replacing the two underground chemical Storage tanks. A study to evaluate the existing systems, new technologies and a path forward on Phosphorus removal will be conducted in FY 2024.

Due to the lack of treatment redundancy, plant personnel opted to go with the Minibulk Option for a three-year period as an interim step. Multiple vending options were explored and PVS was the only vender able to provide this service in the region. Following is a received three-year price agreement:

<u>Vendor</u>	<u>Per Pound</u>
PVS Minibulk, Inc. Detroit, MI	\$0.3690 (based on 4500 gal deliveries)

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 for FY 2024 and will be budgeted in the same account for FY 2025 and FY 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

2023/2024 PROPOSED BUDGET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures, and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2023-2024 budget was held on Monday, May 22, 2023, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$529,715,701 being 8.58% of \$6,170,974,231, the December 31, 2022 calendar year 2023 total Ad Valorem taxable value of property in Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2023, as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2023-2024 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:

Property Tax	\$	4,218,504	
City Income Tax		15,095,500	
State Revenue Sharing		9,235,647	
Grants		2,535,461	
Licenses, Permits, and Fees		2,861,790	
Charges for Services & Sales		1,388,189	
Fines and Forfeitures		397,800	
Interest		621,404	
Rents		74,600	
Reimbursements		3,218,529	
Other Revenues		494,277	
Fund Balance		0	
Transfers		123,337	\$ 40,265,038

Estimated Requirements:

General Government	\$	3,211,846	
Fiscal Services		3,394,948	
Community Public Safety - Police		15,280,455	
Community Public Safety - Fire		9,594,048	
Neighborhood Services & Inspections		1,911,490	
Public Services		4,491,205	
Other Expenditures*		2,381,046	\$ 40,265,038

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$	6,364,604	
State Reimbursement		556,298	
Non Business Permits		24,500	
Services - Sales		4,000	
Other Revenues		46,300	
Fund Equity		419,975	\$ 7,415,677

Estimated Requirements:

Engineering Administration	\$	351,994	
Street Projects		1,890,978	
Bridge Projects		290,000	
Traffic Engineering		647,767	
Street Administration		648,259	
Routine Maintenance		1,789,978	
Bridge Maintenance		66,898	
Winter Maintenance		1,127,535	
State Trunkline		45,948	
State Routine Maintenance		65,264	
State Winter Maintenance		334,549	
Debt Service		142,349	
Transfers		14,158	\$ 7,415,677

Local Streets Fund - 203

Means of Financing:

State Revenue	\$	1,796,068	
Other Revenue		33,478	
Fund Equity		380,352	\$ 2,209,898

Estimated Requirements:

Engineering Administration	\$	77,392	
Street Resurfacing		376,895	
Street Projects		290,000	
Traffic Engineering		282,069	
Street Administration		435,962	
Routine Maintenance		638,370	
Winter Maintenance		99,863	
Transfers		9,347	\$ 2,209,898

Public Safety Fund - 205

Means of Financing:

Property Taxes	\$	3,256,626	\$ 3,256,626
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Estimates Requirements:

Community Public Safety - Police	\$	2,426,326	
Community Public Safety - Fire		830,300	\$ 3,256,626

Rubbish Collection Fund - 226

Means of Financing:

Property Taxes	\$	3,047	
Services and Sales		400	
Charges for Service		2,954,574	
Interest and Rents		78,500	
Other Revenues		1,569,951	
Fund Equity		362,414	\$ 4,968,886

Estimates Requirements:

Administration	\$	725,665	
Rubbish Collections		1,462,199	
Environmental Improvement		510,229	
Sanitary Landfill		6,400	
Brush Collections		557,581	
Recycling		372,711	
Composting		384,149	
Yard Waste		713,830	
Debt Service		84,975	
Transfers		151,147	\$ 4,968,886

Clean Energy Coalition - 230

Means of Financing:

Transfers	\$	40,000	\$ 40,000
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Estimated Requirements:

Clean Energy Coalition	\$	40,000	\$ 40,000
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Andersen Enrichment Center - 236

Means of Financing:

Charge for Services	\$	29,000	
Interest and Rents		52,000	
Other Revenues		15,606	\$ 96,606

Estimated Requirements:

Andersen Enrichment Center	\$	96,606	\$ 96,606
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Saginaw Arts and Enrichment Commission - 237

Means of Financing:

Donations	\$	170,000		
Interest and Rents		1,000		
Other Revenues		33,000	\$	204,000

Estimated Requirements:

Arts and Enrichment Commission	\$	184,322		
Increase to Fund Equity		19,678	\$	204,000

Boat Launch Operations Fund - 239

Means of Financing:

Charges for Service	\$	25,000	\$	25,000
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Estimated Requirements:

Boat Launch Operations	\$	25,000	\$	25,000
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Brownfield Authority - 245

Means of Financing:

Property Taxes	\$	110,747	\$	110,747
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Estimated Requirements:

Tax Increment Payments	\$	110,747	\$	110,747
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Downtown Development Authority - 2011 - 259

Means of Financing:

Property Taxes	\$	129,849	
Transfers		42,000	\$ 171,849

Estimated Requirements:

Grants	\$	42,000	
2-Mill Levy		129,849	\$ 171,849

Police Training Fund - 261

Means of Financing:

State Grants	\$	9,000	\$ 9,000
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Estimated Requirements

Police Training	\$	9,000	\$ 9,000
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DOJ - JAG Grant Fund - 263

Means of Financing:

Grants	\$	35,334	\$ 35,334
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Estimated Requirements:

Justice Assistance Grant	\$	35,334	\$ 35,334
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Drug Forfeiture Fund - 264

Means of Financing:

Interests and Rents	\$	1,000	
Other Revenues		30,000	\$ 31,000

Estimated Requirements:

Drug Forfeitures	\$	31,000	\$ 31,000
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Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:

Other Revenues	\$	14,344	\$	14,344
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Estimated Requirements:

Saginaw County TAPS	\$	14,344	\$	14,344
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Police Justice Grant Fund 268

Means of Financing:

Grant	\$	50,000	\$	50,000
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Estimated Requirements:

Justice Victims Grant	\$	50,000	\$	50,000
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Community Development Block Grant (CDBG) Fund - 275

Means of Financing:

Federal Grants	\$	2,526,899	\$	2,526,899
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Estimated Requirements:

CDBG Administration	\$	498,391		
Special Projects		894,482		
Economic Development		42,000		
Economic Development Subgrantees		327,661		
Saginaw Economic Development Corp.		187,209		
Code Compliance		131,234		
Subgrantees		261,667		
McKinney Homeless		184,255	\$	2,526,899

CDBG Residential Loan Fund - 276

Means of Financing:

Federal Grants	\$	554,553		
Interest		8,500		
Other Revenues		25,000	\$	588,053

Estimated Requirements:

Residential Loans	\$	288,053		
Single Family		300,000	\$	588,053

Home Program - 278

Means of Financing:

Federal Grants	\$	706,242	\$	706,242
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Estimated Requirements:

Home Program	\$	706,242	\$	706,242
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SEDC Revolving Loan Fund - 282

Means of Financing:

Interest and Rents	\$	50,000		
Other Revenues		252,000		
Fund Equity		500,000	\$	802,000

Estimated Requirements:

SEDC	\$	802,000	\$	802,000
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American Rescue Plan Act Fund - 285

Means of Financing:

Fund Equity	\$ 23,089,736	\$ 23,089,736
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Estimated Requirements:

Public Health	\$ 9,978,826	
Negative Economic Impact	6,955,149	
Revenue Replacement	5,886,850	
ARPA - Administration	268,911	\$ 23,089,736

Unfunded Liability Fund - 296

Means of Financing:

Other Revenues	\$ 178,000	\$ 178,000
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Estimated Requirements:

Increase Fund Equity	\$ 178,000	\$ 178,000
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Capital Project Fund - 401

Means of Financing:

Transfers	\$ 496,121	\$ 496,121
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Estimated Requirements:

General Fund	\$ 350,936	
Rubbish Collection Fund	145,185	\$ 496,121

Sewer Operations and Maintenance Fund - 590

Means of Financing:

Non Business Permits	\$	400	
Services and Sales		22,468,900	
Fines and Forfeitures		65,515	
Interest and Rents		561,500	
Other Revenues		3,745,686	
Retained Earnings		5,328,738	\$ 32,170,739

Estimated Requirements:

Sewer Administration	\$	1,493,334	
Engineering Administration		360,666	
Process Control Systems		855,268	
Meter Maintenance and Services		620,272	
Maintenance and Services		4,202,856	
Catch Basin Cleaning		730,762	
Treatment and Pumping		10,663,688	
Sewer Asset Management		363,855	
Remote Facilities		2,679,999	
Sewer Surplus		8,580,000	
Debt Service		989,084	
Customer Accounting		604,278	
Transfers		26,677	\$ 32,170,739

Water Operations and Maintenance Fund - 591

Means of Financing:

Services - Sales	\$	30,802,667	
Interest and Rents		240,000	
Reimbursement		18,053	
Other Revenues		10,197,838	
Retained Earnings		8,399,965	\$ 49,658,523

Estimated Requirements:

Cross Connections	\$	69,562	
Water Administration		1,315,399	
Engineering Administration		582,221	
Process Control Systems		852,579	
Meter Maintenance and Services		611,952	
Maintenance and Services		4,011,764	
Lead & Copper Replacement		2,434,027	
Treatment and Pumping		8,872,751	
Water Asset Management		425,137	
Raw Water		1,100,000	
Water Surplus		16,182,167	
Water Bond Construction		8,745,000	
Debt Service		3,810,899	
Customer Accounting		623,857	
Transfers		21,208	\$ 49,658,523

Public Works Building Fund - 641

Means of Financing:

Services and Sales	\$	565,232	
Other Revenues		17,236	\$ 582,468

Estimated Requirements:

Public Works Building	\$	582,468	\$ 582,468
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Technical Services - Geographical Information Systems Fund - 650

Means of Financing:

Charge for Services	\$	367,177	\$ 367,177
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Estimated Requirements:

Geographical Information Systems	\$	367,177	\$ 367,177
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Technical Services - Information Services Fund - 658

Means of Financing:

Charge for Services	\$	2,000,000	
Sale of Property		4,068	
Reimbursement		1,486	\$ 2,005,554

Estimated Requirements:

Information Services	\$	2,005,554	\$ 2,005,554
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Radio Operations Fund - 660

Means of Financing:

Charge for Services	\$	119,846	
Reimbursement		44	\$ 119,890

Estimated Requirements:

Radio Operations	\$	119,890	\$ 119,890
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Motor Pool Operations Fund - 661

Means of Financing:

Charge for Services	\$	2,632,707	
Interest		3,567	
Reimbursement		3,863	
Other Revenues		42,600	\$ 2,682,737

Estimated Requirements:

Garage - Administration	\$	1,238,701	
Garage - Operations		1,444,036	\$ 2,682,737

Self-Insurance Fund - 677

Means of Financing:

Charge for Services	\$ 1,866,729	
Interest	1,218	\$ 1,867,947

Estimated Requirements:

Self-Insurance	\$ 1,867,947	\$ 1,867,947
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Workers Compensation Fund - 678

Means of Financing:

Charge for Services	\$ 1,442,707	
Interest	5,838	\$ 1,448,545

Estimated Requirements:

Workers Compensation Administration	\$ 1,049,050	
Employee Health	304,427	
Increase to Fund Equity	95,068	\$ 1,448,545

Forest Lawn Cemetery Fund - 711

Means of Financing:

Charge for Services	\$ 29,674	\$ 29,674
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Estimated Requirements:

Increase in Fund Equity	\$ 29,674	\$ 29,674
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Oakwood Cemetery Fund - 712

Means of Financing:

Charge for Services	\$	5,236	\$	5,236
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Estimated Requirements:

Increase in Fund Equity	\$	5,236	\$	5,236
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TOTAL GENERAL FUNDS AND OTHER FUNDS		\$178,229,546		
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RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line-item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by City Council. In all other funds, line-item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby a 7.500 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 7.2279 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2023; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$240.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2023 without additional charge up to and including July 31, 2023 provided that after said thirty-first day of July, 2023 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2024, with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%
To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2023-2024 General Fund Budget be automatically amended on July 1, 2023, to re-appropriate encumbrances outstanding and reserved at June 30, 2023, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2023-2024 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2023-2024 Budget.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

2023/2024 PUBLIC SAFETY MILLAGE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS: the proposal to further authorize the Council to create a special assessment district with a millage rate not to exceed seven and one-half (7.5000) mills was approved by voters at an election held on March 10, 2020; and

WHEREAS: a public hearing shall be held on May 22, 2023, on the estimate for funding the special assessment district for 2024 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that the District shall be the entire City of Saginaw and that seven and one-half (7.5000) mills on the taxable value of all real property in the district is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

**APPROVING THE REQUEST OF THE DOWNTOWN DEVELOPMENT AUTHORITY
TO LEVY A 2 MILL TAX ON ALL REAL AND TANGIBLE PERSONAL PROPERTY
NOT EXEMPT BY LAW AND AS FINALLY EQUALIZED IN THE DOWNTOWN
DEVELOPMENT DISTRICT FOR FISCAL YEAR 2024**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Part 2, Downtown Development Authorities, of Michigan's Recodified Tax Increment Financing Act, being Public Act 57 of 2018, as amended, authorizes the Saginaw Downtown Development Authority to levy not more than two mills of tax on the real and tangible personal property not exempt by law and as finally equalized in the Downtown District, which is also sometimes referred to as the Downtown Development Authority District; and

WHEREAS: The Saginaw Downtown Development Authority, at a regular meeting of its board on March 28, 2017, found and determined that the levying of such tax is necessary to carry out the purposes for which it was created, including to correct and prevent deterioration in the Downtown District and promote economic growth therein; and

WHEREAS: The Saginaw Downtown Development Authority had held an informational public meeting on March 14, 2017, pursuant to notice requesting input from property owners within the Downtown District, and all affected individuals were provided the opportunity to speak in support of or objection to the levying of such a tax; and

WHEREAS: The Council for the City of Saginaw approves the levying of such a tax to halt property value deterioration and increase property valuation where possible in the Downtown District and to eliminate the causes of that deterioration and to promote economic growth.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw approves the levy of a 2 mill ad valorem tax on all real and tangible personal property not exempt by law and as finally equalized in the Downtown District.

BE IT FURTHER RESOLVED, that all officials and employees of the Saginaw Downtown Development Authority and the City of Saginaw are hereby directed and authorized to take whatever action is necessary and proper to levy the 2 mills for fiscal year 2024.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Michigan Local Pension Grant Program
Prepared by: Graciela DeLeon, Director of Human Resources

Manager's Recommendation:

I recommend adoption of the resolution authorizing the submission of the Protecting MI Pension Grant Application.

Justification:

Pursuant to Public Act 166 of 2022, legislation was passed that appropriated funding for the Protecting MI Pension: Michigan Local Pension Grant Program. This program was created to help Michigan municipal pension systems that were underfunded with a ratio below 60%.

Under the Fiscal Year 2022-23 budget, the Michigan Department of Treasury was appropriated \$750 million to establish and operate a local unit municipal pension principal payment program for qualified retirement systems.

Eligibility for the Protecting MI Pension: Michigan Local Pension Grant Program will be determined by using the funded ratio reported to Michigan Department of Treasury as of December 31, 2021. The City of Saginaw was reported as 49.1% funded. Applicants must be from a "qualified unit" (city, county, township, village or road commission) that operates a "qualified retirement system" (a retirement pension benefit within a retirement system).

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

APPROVAL TO APPLY FOR THE PROTECTING MI PENSION GRANT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: pursuant to Section 979a of Public Act 166 of 2022, the Protecting MI Pension Program: Michigan Local Pension Grant Program was created to help Michigan's underfund municipal pension systems that had a funded ratio below 60%, as defined in the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017; and

WHEREAS: the City of Saginaw is considered an "underfunded local unit of government" with a qualified retirement system as defined in Section 3 of the Protecting Local Government Retirement and Benefit Act 2017, PA 202, with a funded ration below 60% funded based on the last report filed as required by Section 5 of that Act, as of December 31, 2021; and

WHEREAS: the City of Saginaw has determined that it meets all of the eligible criteria of the grant and should proceed with submitting an application to the State of Michigan Department of Treasury; and

WHEREAS: the City Council of the City of Saginaw authorizes the City Manager to file a claim for a grant award from the Protecting MI Pension Grant Program.

NOW THEREFORE, BE IT RESOLVED THAT, the City of Saginaw hereby approves the submission of its grant application to the State of Michigan, Department of Treasury for the Protecting MI Pension Program and authorizes the City Manager to file a claim for a grant award from the Protecting MI Pension Grant Program.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk