



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
February 20, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. 2023 Single Lot Assessment Tax Roll.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Andy Campbell, CPA, Director, Baker Tilly Municipal Advisors, Sewer Rate Update.
2. Thomas Beckley, Vice President, Raftelis Financial Consultants, Water Rate Update.
3. Paul Reinsch, Director of Water and Wastewater Treatment, Water and Sewer Capital Project Update.

CONSENT AGENDA:

1. Approve the February 6, 2023 regular council meeting minutes.
2. Approve the purchase with Data Supplies Company for \$22,900 for flooring replacement in the Election Center for the Election Division.
3. Approve the selling of the former Jefferson Apartments located at 505 Millard Street through the standard bid process.
4. Approve the agreement with Spicer Group, Inc. for the use of a portion of the City owned parking lot at 220 Baum Street.
5. Approve a five-year lease with Applied Innovation for a total of \$2,868.60, with \$573.72 in annual payments, for a multi-function copier for the Public Services Department, Traffic Engineering Division.
6. Approve the purchase with Charter Communications, a sole source, for \$111,336 for coaxial services for the Police Department.

7. Approve the purchase with CollinsFlags.com for \$2,637; and pending budget approval for \$3,047 for FY 2024 and \$3,234 for FY 2025 for U.S. flag grave markers for the Public Services Department, Cemeteries Division.
8. Approve the purchase with Detroit Salt Company for \$109,902 for seasonal road salt for the Public Services Department, Streets Division.
9. Approve the purchase with Snap-On Industrial for \$4,030 for a vehicle diagnostic scanner for the Public Services Department, Motor Pool Division. Further, recommend the acceptance of a \$1,073.99 trade-in credit for a 2017 Prolink scanner.
10. Approve the purchase with Versalift Midwest for \$2,815 for aerial lift unit parts for the Public Services Department, Traffic and Engineering Division.
11. Approve to increase the purchase order with Wieland Sales by \$15,000, for a new total of \$45,000, for vehicle repair services for the Public Services Department, Motor Pool Division
12. Approve the purchase with Todd Wenzel Buick GMC for \$41,371 for a 2022 GMC Sierra 1500 4x4 Double Cab pickup truck as specified for the Neighborhood Services and Inspections Department, Inspections Division.
13. Approve the purchase with Todd Wenzel Buick GMC for \$37,141 for a 2023 GMC Sierra 2500 4x4 Double Cab pickup truck as specified for the Public Services Department, Maintenance and Service Division.
14. Approve the purchase with Leica Geosystems, Inc. for \$29,969 for a Leica CS20 LTE data collector for the Public Services Department, Engineering Division.
15. Approve the proposed traffic regulation changes for the Public Services Department, Engineering Section of the Right of Way Division.
16. Approve the Drinking Water Grant Agreement with Michigan Department of Environment, Great Lakes, and Energy for the Public Services Department, Maintenance and Service Division.
17. Approve the water and sewer rate increases for the Water and Sewer Departments, Water and Wastewater Treatment Division.
18. Approve the purchase with SUEZ SES North America, Inc., a sole source, for \$6,000 for the e-Ris Reporting Software Medium Partner renewal fee for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.
19. Approve the purchase with Penn Valley Pump Company for \$85,990 for double disk pumps for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
20. Approve the proposal and contract agreement with Nelson Tank Engineering and Consulting, Inc. for \$5,350 for the inspection of the East Finished Water Tank for the Water and Wastewater Treatment Services Department, Water Treatment Division.

21. Approve the termination of the lease agreement for 1910 Fordney Street with Big Brothers Big Sisters of the Great Lakes Bay Region.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Manager appointment of John Miller to the Brownfield Redevelopment Authority with a term ending December 31, 2025.
2. Approve the Mayoral appointment of Drew Pursley to the Housing Board of Appeals with a term ending December 31, 2024.
3. Approve the Council reappointment of Darlean Carpenter to the Human Planning Commission with a term ending December 31, 2024.
4. Approve the Mayoral appointment of Viloshinee Murugan to the Riverfront Development Commission with a term ending April 1, 2024.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Authorize the re-submission of the MDOT Transportation Alternative Program Grant for the Cass Street Reconstruction Project.
2. Authorize the elimination of the at-grade railroad crossings at Mackinaw Street and Meredith Street.
3. Approve the Cost Agreement with the Michigan Department of Transportation for the reconstruction of Mackinaw Street from Congress Avenue to Alexander Street.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 6, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Brenda F. Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Priscilla Garcia, Michael Flores, George Copeland, Brenda Moore: 8. Council Members absent: William Ostash: 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- A revised agenda was distributed with the addition of consent agenda item #10 regarding approval of additional vendors for the Saginaw Home Rehabilitation Furnace Program.
- The City's Waste Convenience Station is open the second Saturday of the month from 8:00 a.m. to noon. City residents can dispose of large, bulky materials, recyclables, building materials, furniture, trash, etc. The station will be open Saturday, February 11.

Council Member Copeland read a proclamation recognizing February 2023 as "Black History Month."

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding a request for an obsolete property rehabilitation certificate at 1315 N. 5th Avenue. Mayor Moore called for public comments. Tom Miller, of Saginaw Future, spoke in favor of the project. Mayor Moore called for public comment two additional times. No further comments were made.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Clerk Santos announced the public hearing regarding the proposed Urban Cooperation Agreement with the City of Midland. Mayor Moore called for public comments. Fire Chief Thomas Raines spoke in favor of the agreement. Mayor Moore called for public comment two additional times. No further comments were made.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Clerk Santos announced the public hearing regarding the proposed Urban Cooperation Agreement with the District #2 Health Department. Mayor Moore called for public comments. Fire Chief Thomas Raines spoke in favor of the agreement. Mayor Moore called for public comment two additional times. No further comments were made.

Moved by Council Member Balls, seconded by Council Member Silvia to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Marsha Braun, Megan Cottingham-Heath, Jeffrey Bulls, Vicki Hill, Kelcei Schultz, Lula Woodard, Mary Lewis, Shandelier Yarn, Evelyn McGovern.

Moved by Council Member Flores, seconded by Council Member Balls to extend the time for Evelyn McGovern by 45 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

Public input continued with Roy Sims, Larry Brethauer.

Council Member Flores left the meeting at 7:18 p.m. and returned at 7:20 p.m.

Moved by Council Member Flores, seconded by Council Member Balls to extend the time for Larry Brethauer by 45 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

Public input continued with Sandra Robinson.

Moved by Council Member Flores, seconded by Council Member Balls to extend the time for Sandra Robinson by 45 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

Public input continued with Saleem Mannan.

Moved by Council Member Flores, seconded by Council Member Balls to extend the time for Saleem Mannan by 45 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Williams, Balls, Garcia, Flores, Copeland, Silvia, Boensch, and Moore.

Council Member Copeland left the meeting at 7:29 p.m. and returned at 7:31 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Council Member Silvia left the meeting at 7:53 p.m. and returned at 7:54 p.m.

Council Member Copeland left the meeting at 8:04 p.m.

CONSENT AGENDA:

Moved by Council Member Balls, seconded by Council Member Williams to approve the consent agenda, allowing room for exceptions. An exception was made to item #10. 7 ayes, 0 nays, 2 absent. Motion approved.

1. Approve the January 23, 2023 regular council meeting minutes.
2. Approve the selling of the Civitan Building located at 504 Carroll Street and 445 N. Roosevelt Austin Avenue through the standard bid process.
3. Approve the purchase with Online Web Services US, Inc. for \$6,250 for a five-year software subscription renewal for the Police Department, Victim Services Unit.

4. Ratification of the purchase with USA Bluebook for \$5,048 for two sewer pumps for the Andersen Enrichment Center for the Public Services Department, Facilities Division.
5. Approve the purchase with Mtech for \$2,552 for truck repairs for the Public Services Department, Maintenance and Services Division.
6. Approve the purchase with Bell Equipment Company for \$208,985 for a 2024 International Peterson Lightning Loader Truck for the Neighborhood Services and Inspections Department, Inspections Division.
7. Approve the purchase with Macallister Rentals for \$11,175 for two portable lighted arrow boards for the Public Services Department, Maintenance and Services Division.
8. Approve the purchase with Bostick Truck Center for \$3,450 for a Drop Spreader, Tractor attachment for the Public Services Department, Weed Abatement Division.
9. Approve the purchase with Michigan Air Compressor Technologies for \$3,726 for a gas engine air compressor for the Water and Wastewater Treatment Services Department, Water Treatment Division.
10. Approve the addition of the specified vendors for furnace replacements for the Saginaw Home Rehabilitation Furnace Program.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to approve consent agenda item #10 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Council Member Williams to adopt the resolution approving an Obsolete Property Rehabilitation Certificate at 1315 N. 5th Avenue. 7 ayes, 0 nays, 2 absent. Motion approved.

Council Member Copeland entered the meeting at 8:10 p.m.

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to adopt the resolution approving the Substantial Change Amendment to the Program Year 2021-2022 Annual Action Plan. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Williams to adopt the resolution approving the 2020 Homeland Security Sub-recipient Funding Agreement and Addendum. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Williams to adopt the resolution approving the 2021 Homeland Security Program Sub-recipient Funding Agreement and Addendum. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Silvia, seconded by Council Member Balls to adopt the resolution to allocate ARPA funds to the Houghton-Jones Neighborhood Task Force, Inc. in an amount not to exceed \$400,000.00 for eligible expenses. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores to approve ARPA funds to the Women of Colors in the amount of \$384,000.00 for eligible programming expenses. No second was given.

ADJOURNMENT

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adjourn the meeting at 8:11 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk



City of Saginaw

PUBLIC HEARING NOTICE

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.22, "Assessment Roll Hearing and Confirmation," of the City of Saginaw Code of Ordinances, O-204, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet in Council Chambers, Room 205, at **6:30 p.m. Monday, February 20, 2023**, and review the following single lot special assessment rolls:

1. Nuisances: Yard Violations, Board Ups, Site Obstructions, and Weed Cutting
2. False Alarms
3. Sewer Connections
4. Water Connections

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

A written or personally spoken objection must be given at the public hearing in this assessment proceeding as required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 1-24-23
By: ____JKS____

From: Tim Morales, City Manager
Subject: Election Center Flooring Replacement
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of the purchase with Data Supplies Company for \$22,900.00 for flooring replacement in the Election Center for the Election Division.

Justification:

On January 31, 2023, Data Supplies Company provided a quote for the replacement of the raised flooring in the Election Center. This is the same company that was approved to replace the raised flooring in the Technical Services-Information Services Division area in 2021.

The current raised floor is over 40 years old and is made of particle board with a metal plate. The flooring is failing and is no longer providing a safe work environment. This area is utilized for the setup and testing of election equipment, the Receiving Board on Election Nights, storage of election equipment and supplies, and public accuracy testing of election equipment.

Data Supplies Company will furnish and install approximately 1000 square feet of Haworth/Global IFS TecCrete bare corner lock panel system at a 7" FFH. This flooring is fireproof and capable of taking heavy loads. The quote includes: demolition and removing of existing floor, a dumpster, two 9' guardrails, and one 7' ramp.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of General Government, Election Division, Repair and Replacement Account No. 101-1731-974.000 for \$22,900.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Sale of the former Jefferson Apartments building located at 505 Millard Street

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend approval of selling the property commonly known as the former Jefferson Apartments located at 505 Millard Street, through the standard bid process.

Justification:

The Jefferson Apartments property was developed in 1926 as a residential apartment building. It remained privately owned and operated until it was acquired by the Saginaw County Land Bank in 2010 and transferred to the city in 2011. Since the City of Saginaw became the owner of the property, the City has completed various remediation and site prep activities to encourage development. This property was included as a priority site through the Redevelopment Ready Certification process in 2019.

Over the last few years, there has been interest from various sources however, no project has moved forward into a development agreement and the building remains vacant.

As the property has not been identified as a strategic parcel in the City's revitalization and development plans, staff would like to sell the property. The City has received interest in the property from multiple developers. The bid process will allow the City to market the property and require all interested parties to submit a sealed bid proposal. All proposals will be evaluated to determine the highest and best proposed use for the property.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Spicer Group Parking Lot Lease Agreement
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of an agreement with Spicer Group, Inc. for the use of 54 spaces or 40 percent of the City owned parking lot located at 220 Baum Street.

Justification:

The City was approached by Spicer Group who desired to use the City owned parking lot located at 220 Baum Street. The parking lot is currently open and available for paid public parking purposes.

The need for Spicer to use this lot arises from an increase in employment at their downtown Saginaw location. In the last year, Spicer has added 30 job and plans to add another 30 in the near future. The parking spaces will be utilized by employees working downtown.

The agreement provides that Spicer may lease 40 percent or 54 parking spaces for six months at the approved pay rate of \$30 per space, per month totaling \$1,620 per month, plus any additional property taxes that accrue due to the private use of the parking lot. Following the original six-month lease, the City will reevaluate the public need and use of the parking lot and renegotiate a longer-term lease agreement.

The agreement also provides that Spicer Group will indemnify and hold harmless the City against any and all liability, loss, damage, costs or expenses caused by the use of the lot.

This agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ricoh Multi-Function Copy Machine Lease Renewal
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend approval of a purchase with Applied Innovation at the State Bid price of \$2,868.60 for one multi-function copier with \$573.72 in annual payments due on a five-year lease for the Public Services Department, Engineering Division.

Justification:

The Technical Services Department conducted a copy/print study in 2011. The study concluded the city would see a dramatic decrease in print related cost if it were to remove all personal desktop printers from employees' desks and replace them with multi-function copy machines that are shared by a group of employees.

The Public Services Department, Traffic Engineering Division will be replacing their end of lease multi-function copy machine. This lease will be responsible for monthly payments for the next five years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Spectrum Enterprise Coaxial Cable Intersection Installation and Service
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with Charter Communications, a sole source, for \$111,336 for intersection coaxial cable installation, construction, and service for the Police Department.

Justification:

On October 11, 2021, City Council approved the purchase of an Avigilon Intersection Surveillance System for the Police Department (PD). After months of consultations with various vendors it has been determined that coaxial cable is the best option as the transmission conduit for this system. Spectrum Enterprise, a division of Charter Communications, is the sole provider of coaxial cable service in the City of Saginaw.

The installation and subsequent service will allow the utilization of the high-definition Avigilon system to provide the PD with multiple views of traffic and vehicle movements from the intersections selected for installation. These views will be available on specific assigned workstations within the PD. The equipment and design criteria chosen for this project best serves the infrastructure type of the City of Saginaw.

This purchase is payable over five years. FY23 includes a onetime construction and installation fee of \$946 placing the Year-1 (FY23) total at \$23,024. Pending budget approvals, future payments will be \$22,078 for Years 2 through 5 (FY24, FY25, FY26, and FY27). Funding for this project is available through the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY2019 Strategies for Policing Innovation Grant (Technology Grant), approved by City Council on October 7, 2019.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Police Justice Grant Fund, PD Justice Tech Grant Division, Professional Services Account No. 268-3342-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: U.S. Grave Marking Flags, Cemeteries Division
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with CollinsFlags.com for \$2,636.13, for FY 2023 and pending budget approval, \$3,046.94 for FY 2024 and \$3,233.04 for FY 2025 for the purchase of U.S. Flag Grave Markers for the Public Services Department, Cemeteries Division.

Justification:

On January 24, 2023, seven bids were received for the purchase of 4,500 U.S. Flag Grave Markers. Each year, the Cemeteries Division provide flags to the local VFW and American Legion Posts to be placed on Veterans grave sites for Memorial Day and the 4th of July holidays. The new flags will replace the flags used in past years and will be placed at all three City cemeteries by Post volunteers. The following is a tabulation of the bids received:

<u>Contractor</u>		<u>Cost</u>
CollinsFlags.com Marion, IN	1yr	\$2,636.13
	2yr	\$3,046.94
	3yr	<u>\$3,233.04</u>
		\$8,916.11
Bridge Associate Marietta, GA	1yr	\$2,995.00
	2yr	\$3,288.00
	3yr	<u>\$3,685.00</u>
		\$9,968.00
ConServ Flag Co. Sidney, NE	1yr	\$3,465.00
	2yr	\$3,600.00
	3yr	<u>\$3,735.00</u>
		\$10,800.00
Action Flag Charlotte, NC	1yr	\$3,591.16
	2yr	\$3,771.84
	3yr	<u>\$3,957.96</u>
		\$11,320.96

Fyre Marketing LLC Tampa, FL	1yr	\$4,860.00
	2yr	\$5,310.00
	3yr	<u>\$5,760.00</u>
		\$15,930.00
Agas Manufacturing, Inc. Philadelphia, PA	1yr	\$6,075.00
	2yr	\$6,075.00
	3yr	<u>\$6,075.00</u>
		\$18,225.00
Rocky Mountain Flag, Co. Centennial, CO	1yr	\$9,225.00
	2yr	\$9,450.00
	3yr	<u>\$9,675.00</u>
		\$28,350.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's Parts and Supplies Account No. 101-1747-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Seasonal Road Salt Purchase
Prepared by: Brett Reid, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Detroit Salt Company for \$109,902 for 1,950 tons of seasonal road salt for the Public Services Department, Streets Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2022, the City placed an order for 1,500 tons of seasonal road salt for this winter. Per the contract the City can decrease their seasonal salt purchase by 20% or increase their seasonal salt purchase by 30%. The City has elected to increase their seasonal salt purchase by 30% in order to replenish our inventory.

The Detroit Salt Company of Detroit, Michigan, was the low bidder on the State bid at \$56.36 per ton. This per ton price includes the salt, weighing, loading, handling and the truck freight charges.

The 2022 unit price for seasonal road salt was \$59.86 per ton, and the 2021 unit price for seasonal road salt was \$68.67. This year's unit price for seasonal road salt represents a 6% decrease over the 2022 unit price, and an 18% decrease over the 2021 unit price.

The City's salt barn storage capacity is 4,000 tons. At the end of last winter, the barn contained 2,500 tons of road salt. The City purchased 1,500 tons of early fill road salt last fall. As of Tuesday, February 7, 2023, the Streets Division has used 2,000 tons of road salt this winter.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 202-4655-743.000 \$43,960.80, Local Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 203-4655-743.000 \$16,485.30, and Major Streets Fund, State Winter Maintenance Division's Street and Road Materials Account No. 202-4692-743.000 \$49,455.90.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Diagnostic Equipment Replacement
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Snap-on Industrial for \$4,030.00 for a vehicle diagnostic scanner for the Public Services Department, Motor Pool Division.

I further recommend the acceptance of a \$1,073.99 trade in credit for a 2017 Snap-On Prolink scanner.

Justification:

The Motor Pool Division has budgeted to upgrade a 6-year-old vehicle diagnostic scanner which can no longer be updated for use on newer model vehicles. Snap-On Corporation is offering a promotional benefit to municipalities, accepting outdated diagnostic units as trade-in value to the purchase of a current fully-loaded model with expanded and updated versions of all software that was on the outdated device. This new replacement, Snap-on Edge version, incorporates the latest technology, production enhancing improvements, and available software. The Motor Pool services and repairs over 300 vehicles and specialized pieces of equipment, many of which contain as many as 30 or more individual computers and interconnected systems requiring consistently updated specialized diagnostic equipment. This purchase will be made using pricing from State bid contract # 171180000001102. Below is the pricing for each unit:

Model	Cost
EEHD189090TT	\$4,030.00
2017 Prolink Credit	- \$1,073.99
Total Cost	\$2,956.01

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operations Fund, Garage Operations Division's Shop Equipment Account No. 661-4481-741.000 \$2,956.01.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Repair Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Versalift Midwest for \$2,814.03 for aerial lift unit parts for truck No. 30-0847 for the Public Services Department, Traffic and Engineering Division.

Justification:

On January 31, 2023, truck No. 30-0847 was inspected and determined to need repairs to the aerial lift in order to meet OSHA requirements. This truck is used daily by the Traffic Division for installing and replacing street signs and maintaining traffic signals and lights. It is also used in emergency response for repair needs caused by storm and accident damages. Versalift Midwest is the manufacturer's local authorized vendor for this piece of equipment and is our sole source for these specialized parts.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$2,814.03, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001 \$2,814.03.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order with Wieland Sales by \$15,000, for a new total of \$45,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2023, the purchase order (PO) listed below was issued to Wieland Sales in the amount of \$30,000. The City's Municipal Garage requires the services of this vendor for various repairs from July 1, 2022 to June 30, 2023.

In FY 2022, the Garage spent \$9,964.54 with Wieland Sales. In the current fiscal year, we have spent \$29,896.99 leaving a balance of \$103.01. The Garage uses this vendor for various engine, emission, driveline, and suspension repairs on large front-line equipment that is used daily in multiple divisions. We currently have a truck for our Traffic and Engineering Division that is at this vendor for diagnostic repairs.

There are no feasible means to predetermine what services will be needed. The Garage Division's personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
513849	Wieland Sales	<u>\$30,000</u>	<u>\$15,000</u>	<u>\$45,000</u>
Total:		\$30,000	\$15,000	\$45,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$45,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Pickup Truck
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for \$41,370.25 for a 2022 GMC Sierra 1500 4x4 Double Cab pickup truck equipped as specified for the Neighborhood Services and Inspections Department, Inspections Division.

Justification:

The Inspections Division has budgeted in FY 2023 to purchase a 2022 GMC Sierra 1500 4x4 Double Cab pickup truck. As approved by City Council on September 26, 2022, this unit will be funded through the American Rescue Plan Act and will be used to improve environmental investigation, cleanup, and prevention services within the City. This truck will be used daily for inspection and cleanup operations related to City code enforcement for hauling various equipment, tools, supplies and debris. This purchase will be made using MiDeal contract # 071B7700184 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the American Rescue Plan Act Grant Fund, Public Health Division, Vehicles Account No. 285-1778-982.000-ENVINV \$41,370.25.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement Pickup Truck
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Todd Wenzel Buick GMC for \$37,140.20 for a 2023 GMC Sierra 2500 4x4 Double Cab pickup truck equipped as specified for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division has budgeted in FY 2023, to replace a 2012 pickup with a failed engine. An estimate for repairs exceeds the current value of the truck which also has electrical and other issues. This truck is used daily and in emergency situations to maintain and repair the City of Saginaw's water and sewer infrastructure system that serves Saginaw, parts of Bay, and Tuscola Counties. It also provides support services required to comply with lead and copper rules adopted by the State of Michigan in 2018. This purchase will be made using MiDeal contract No. 071B7700184 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Surplus Division's Vehicles Account No. 591-4740-982.000 \$24,759.20, and the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Vehicles Equipment Account No. 590-4840-982.000 \$12,381.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Leica Data Collector
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Leica Geosystems, Inc. for \$29,968.20 for a Leica CS20 LTE data collector for the Public Services Department, Engineering Division.

Justification:

On January 10, 2023, the City received a sole quote from Leica Geosystems, Inc. for one Leica CS20 LTE data collector. The Engineering Division currently has two Leica data collectors, which were purchased in 2021, and are shared between Engineering staff. The data collectors are used to inspect and record as-constructed information for all road, water, and sewer construction within the right-of-way. An additional data collector is needed to accommodate increased yearly construction project inspections. Leica Geosystems, Inc. is the certified Michigan supplier of Leica data collector equipment and this purchase will be made using MiDeal State bid pricing contract No. 180000000005.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Public Service's Engineering Administration Maintenance Equipment Account No. 202-4612-978.000 \$9,989.40, the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000 \$9,989.40, and the Water Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 591-4740-978.000 \$9,989.40.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Regulation Changes
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend that the following proposed traffic regulation changes be approved, each of which is recommended by the Traffic Committee.

1. Abolishment of Yield Control at Casimir Street and Narloch Street;

The yield control for Casimir Street at its intersection with Narloch Street is hereby abolished.

2. Establishment of Stop Control at Casimir Street and Narloch Street;

No person driving a vehicle on Casimir Street shall enter or cross Narloch Street without first bringing said vehicle to a complete stop.

3. Abolishment of Yield Control at McEwan Street and Witters Street;

The yield control for Witters Street at its intersection with McEwan Street is hereby abolished.

4. Establishment of Stop Control at McEwan Street and Witters Street;

No person driving a vehicle on Witters Street shall enter or cross McEwan Street without first bringing said vehicle to a complete stop.

5. Abolishment of Yield Control at Deindorfer Street and McEwan Street;

The yield control for Deindorfer Street at its intersection with McEwan Street is hereby abolished.

6. Establishment of Stop Control at Deindorfer Street and McEwan Street;

No person driving a vehicle on McEwan Street shall enter or cross Deindorfer Street without first bringing said vehicle to a complete stop.

7. Establishment of Stop Control at McEwan Street and Morgan Street;

No person driving a vehicle on Morgan Street shall enter or cross McEwan Street without first bringing said vehicle to a complete stop.

8. Abolishment of Traffic Signal Control at Brockway Street and Elm Street;

Traffic Signal Control at the intersection of Brockway Street and Elm Street shall be abolished.

9. Establishment of Stop Control at Brockway Street and Elm Street;

No person driving a vehicle on Elm Street shall enter or cross Brockway Street without first bringing said vehicle to a complete stop.

10. Abolishment of Traffic Signal Control at Bagley Street and Webber Street;

Traffic Signal Control at the intersection of Bagley Street and Webber Street shall be abolished.

9. Establishment of Stop Control at Bagley Street and Webber Street;

No person driving a vehicle on Bagley Street shall enter or cross Webber Street without first bringing said vehicle to a complete stop.

Justification:

These proposed changes in traffic regulations are a result of separate studies performed at the request of the public and the Engineering Section of the Right of Way Division. The City Engineer and the Traffic Committee have approved these changes, which should have a positive impact on traffic safety in these areas.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Drinking Water Asset Management Agreement
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the Drinking Water Grant Agreement with the Michigan Department of Environment, Great Lakes, and Energy for the Public Services Department, Maintenance and Service Division.

Justification:

The Drinking Water Grant Agreement (DWAM) Grant program is a financial assistance program developed by Michigan Department of Environment, Great Lakes, and Energy (EGLE). The program provides grant funding to assist drinking water supplies with asset management plan development and updates, and/or distribution system materials inventories as defined in Michigan's revised Lead and Copper Rule. The funding is approved through a competitive grant application process.

In December 2020, the City of Saginaw applied for funding through the DWAM grant program and was not approved for funding. In November 2022 the City of Saginaw was notified by EGLE that Public Act 53 allocated additional funds of Federal ARPA dollars to the DWAM grant program. In December 2022, the City re-applied for funding through this program in an amount of \$161,477. This application and dollar amount requested was in accordance with DWAM grant application "Minimum Service Line Material Verification Requirements" document.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has awarded the City of Saginaw a Drinking Water Asset Management (DWAM) Grant in the amount of \$161,477 as reimbursement for purchasing of equipment and work performed by the City and its work force for performing Preliminary Distribution System Materials Inventory (PDSMI) on the City's water services to determine exact material types. The Grant agreed to pay for up to 25% of equipment purchased and 40% of all labor and materials to perform line verifications completed to date.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION

CC-17

From: Tim Morales, City Manager

Subject: City Water and Sewer Rate Increases

Prepared by: Paul Reinsch, Director Water & Wastewater Treatment

Manager's Recommendation:

I recommend the approval of the water and sewer rate increases for the Water and Sewer Departments.

Justification:

Raftelis Financial Consultants, Inc. recently completed an update of the "City's Water Rate" and Baker Tilly Municipal Advisors, LLC recently completed an update of the "City's Sewer Rate." The changes to the water rates are for premises within the City, premises outside the City and for all wholesale water customers. The changes to the sewer rates are intended primarily for premises within the City and for wholesale sewer customers as appropriate. The changes in rates are mainly due to increased operating costs, implementation of the water & sewer system capital improvement schedules and regulatory compliance requirements. They are expected to generate enough revenue to operate and maintain the City's water system through June 30, 2026. The proposed rates will take effect July 1, 2023. The water and sewer rate amendments respectively are as follows:

WATER				
Charges for Premises within City	FEE	FY2024	FY2025	FY2026
Readiness-to-serve monthly charge:				
Meter size - in inches				
5/8	\$ 6.11	\$ 6.76	\$ 7.46	\$ 8.23
3/4	\$ 6.61	\$ 7.31	\$ 8.08	\$ 8.90
1	\$ 7.62	\$ 8.43	\$ 9.31	\$ 10.26
1 & 1/2	\$ 10.15	\$ 11.23	\$ 12.40	\$ 13.67
2	\$ 13.19	\$ 14.59	\$ 16.11	\$ 17.76
3	\$ 20.27	\$ 22.43	\$ 24.76	\$ 27.30
4	\$ 30.41	\$ 33.64	\$ 37.15	\$ 40.95
6	\$ 55.73	\$ 61.66	\$ 68.09	\$ 75.05
8	\$ 86.12	\$ 95.28	\$ 105.22	\$ 115.97
10	\$ 127.38	\$ 140.92	\$ 155.62	\$ 171.53
Commodity Charge:				
Usage per month per 1,000 gallons	\$ 3.94	\$ 4.36	\$ 4.81	\$ 5.31

COUNCIL COMMUNICATION

CC-17

	FEE	FY2024	FY2025	FY2026
Unmetered Fire Connections:				
Connection size - in inches				
4 or smaller	\$ 21.68	\$ 23.99	\$ 26.49	\$ 29.20
6	\$ 36.13	\$ 39.97	\$ 44.14	\$ 48.65
8	\$ 57.82	\$ 63.97	\$ 70.64	\$ 77.86
10	\$ 83.11	\$ 91.95	\$ 101.54	\$ 111.92
12	\$ 155.38	\$ 171.90	\$ 189.83	\$ 209.24
2" or less Service Line Replacement Rider per month	\$ 6.91	\$ 6.91	\$ 6.91	\$ 6.91
Charges for Premises outside City				
Readiness- to-serve monthly charge:				
Meter size - in inches				
5/8	\$ 6.19	\$ 6.85	\$ 7.56	\$ 8.34
3/4	\$ 9.28	\$ 10.27	\$ 11.34	\$ 12.50
1	\$ 18.14	\$ 20.07	\$ 22.16	\$ 24.43
1 & 1/2	\$ 36.27	\$ 40.13	\$ 44.31	\$ 48.84
2	\$ 61.67	\$ 68.23	\$ 75.34	\$ 83.05
3	\$ 99.66	\$ 110.26	\$ 121.76	\$ 134.21
4	\$ 166.10	\$ 183.76	\$ 202.93	\$ 223.68
6	\$ 332.19	\$ 367.51	\$ 405.85	\$ 447.34
8	\$ 531.51	\$ 588.02	\$ 649.37	\$ 715.75
10	\$ 797.27	\$ 882.04	\$ 974.05	\$1,073.63
Commodity Charge:				
Usage per month per 1,000 gallons	\$ 5.79	\$ 6.41	\$ 7.07	\$ 7.80
Wholesale Customer:				
(per 1,000 gallons)				
Albee	\$ 2.04	\$ 2.04	\$ 2.05	\$ 2.05
Bay County/Frankenlust	\$ 3.37	\$ 3.38	\$ 3.38	\$ 3.39
Birch Run Township	\$ 2.67	\$ 2.78	\$ 2.90	\$ 3.02
Birch Run Village	\$ 2.67	\$ 2.78	\$ 2.90	\$ 3.02
Blumfield-Reese	\$ 2.57	\$ 2.63	\$ 2.70	\$ 2.77
Bridgeport	\$ 1.97	\$ 1.99	\$ 2.00	\$ 2.02
Buena Vista	\$ 1.87	\$ 1.85	\$ 1.84	\$ 1.82
Carrollton	\$ 1.77	\$ 1.82	\$ 1.87	\$ 1.92
Delta College	\$ 4.73			
Frankenmuth	\$ 2.83	\$ 2.90	\$ 2.97	\$ 3.04

COUNCIL COMMUNICATION

CC-17

	FEE	FY2024	FY2025	FY2026
Kochville	\$ 2.32	\$ 2.39	\$ 2.46	\$ 2.53
Saginaw County	\$ 2.29	\$ 2.31	\$ 2.33	\$ 2.36
Saginaw Township	\$ 2.20	\$ 2.26	\$ 2.32	\$ 2.38
Spaulding	\$ 1.74	\$ 1.76	\$ 1.78	\$ 1.80
Taymouth	\$ 2.73	\$ 2.74	\$ 2.76	\$ 2.77
Thomas	\$ 2.30	\$ 2.34	\$ 2.38	\$ 2.42
Tittabawassee	\$ 2.79	\$ 2.80	\$ 2.80	\$ 2.81
Zilwaukee	\$ 2.18	\$ 2.30	\$ 2.44	\$ 2.57
Readiness-to-serve monthly charge:				
Wholesale Customer:				
(per 1,000 gallons)				
Albee	\$ 1,285.90	\$ 1,375	\$ 1,470	\$ 1,572
Bay County/Frankenlust	\$ 9,743.29	\$ 10,907	\$ 12,209	\$ 13,667
Birch Run Township	\$ 7,656.23	\$ 8,514	\$ 9,468	\$ 10,530
Birch Run Village	\$ 15,465.44	\$ 17,345	\$ 19,453	\$ 21,817
Blumfield-Reese	\$ 10,493.16	\$ 11,942	\$ 13,591	\$ 15,468
Bridgeport	\$ 29,554.68	\$ 32,770	\$ 36,335	\$ 40,288
Buena Vista	\$ 54,554.55	\$ 59,560	\$ 65,025	\$ 70,992
Carrollton	\$ 14,031.01	\$ 15,005	\$ 16,047	\$ 17,161
Delta College	\$ 3,167.96			
Frankenmuth	\$ 39,505.62	\$ 44,191	\$ 49,433	\$ 55,296
Kochville	\$ 19,273.70	\$ 21,169	\$ 23,252	\$ 25,539
Saginaw County	\$ 17,981.63	\$ 19,687	\$ 21,553	\$ 23,597
Saginaw Township	\$ 43,903.41	\$ 155,581	\$ 168,206	\$ 181,856
Spaulding	\$ 6,093.62	\$ 6,633	\$ 7,220	\$ 7,859
Taymouth	\$ 5,633.88	\$ 6,422	\$ 7,320	\$ 8,344
Thomas	\$ 93,439.26	\$ 102,622	\$ 112,707	\$ 123,783
Tittabawassee	\$ 24,751.83	\$ 27,720	\$ 31,043	\$ 42,321
Zilwaukee	\$ 5,590.79	\$ 6,093	\$ 6,639	\$ 7,235
SEWER				
Wastewater Disposal Charges within and outside the City				
Commodity Charge:				
Per Month per 1,000 gallons	\$ 4.82	\$ 5.49	\$ 6.18	\$ 6.89

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: e.RIS Medium Partner Renewal Fee
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with SUEZ SES North America Inc., a sole source, for \$6,000.00 for the e.Ris Reporting Software Medium Partner renewal fee for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.

Justification:

Personnel from the Water Treatment, Wastewater Treatment and Maintenance and Service Divisions utilize e.Ris reporting software, which pulls data from BS&A, GIS and EAM for asset management maintenance. An annual renewal maintenance fee is required to receive all new updates for the software and email and telephone support 24/7 for all software related questions and/or problems.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division's Operating Services Account No. 590-4815-805.000 \$3,000 and the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Operating Services Account No. 591-4715-805.000 \$3,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Penn Valley Double Disk Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Penn Valley Pump Company for \$85,990.00 for double disk pumps for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On January 31, 2023, a lone bid was opened for the purchase of two double disk diaphragm pumps. These pumps are used for transferring biosolids from temporary to long-term storage when space becomes an issue. The current sludge pumps have been in service since the 1970s and have reached the end of their service life and require replacement.

Over five years, Penn Valley pumps, in other areas of the plant, have proven themselves more reliable and less costly to maintain, than other sludge pumping options.

This purchase will complete the required upgrade of the sludge pumping portion of our biosolids handling improvements project. On January 31, 2023, the following lone bid was received:

<u>Vendor</u>	<u>Total Bid</u>
Penn Valley Pump Company, Inc. Warrington, PA	\$85,990.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Finished Water Tank Inspection
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of the proposal and contract agreement with Nelson Tank Engineering & Consulting, Inc. for \$5,350.00 for the inspection of the east finished water tank for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant is required by the State of Michigan to have the finished water underground storage tanks inspected every five years. Every ten years they are drained for inspection and in between at the fifth year, with a submersible vehicle inspection. The east tank is due for a submersible inspection in 2023. There are two engineering firms in Michigan that perform these inspections. Therefore, quotes were requested from these firms. Following is a tabulation of the quotes received on January 4 and 5, 2023.

<u>Vendor</u>	<u>Total Quote</u>
Nelson Tank Engineering & Consulting, Inc. Lansing, MI	\$5,350.00
Dixon Engineering, Inc. Lake Odessa, MI	\$5,500.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Engineering Services Account No. 591-4730-802.000.

I have approved the proposal and contract agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Termination of Lease to Big Brothers Big Sisters
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend approval of the termination of the lease agreement for 1910 Fordney Street with Big Brothers Big Sisters of the Great Lakes Bay Region.

Justification:

In 1958, the city agreed to lease the city owned property at 1910 Fordney Street for the construction of a new administration building to house activities of the Big Brothers program. This lease was renewed in 2013.

The lease includes the following termination clause:

Either party may terminate this Agreement on thirty (30) days written notice to the other, should the other party fail to comply with any of the material terms and conditions of this Agreement. If charitable use of the Property is discontinued, this Agreement shall automatically terminate.

Though neither party has defaulted on any term or condition of the lease, on February 10, 2023, the City received a letter stating that Big Brothers Big Sisters wish to vacate the building and turn it back over to the City of Saginaw by March 31, 2023. As the lease does not contain an option to terminate the lease for convenience, but it is in the best interests of both parties to do so, Council approval of the termination is being sought.

While the organization will no longer operate out of this facility, it has indicated it will continue to serve at-risk youth in Saginaw from a new location that better fits the current needs.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: TAP Grant Re-Submission – Cass Street Reconstruction
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution authorizing the re-submission of a Michigan Transportation Alternatives Program grant application for the reconstruction of Cass Street between Michigan Avenue and Niagara Street for the Public Services Department, Right of Way Division.

Justification:

A resolution for approval of the TAP Grant submission was adopted at the November 21, 2022 City Council Meeting. Through the initial review conducted by MDOT, further clarification and changes were necessary for final submission of the grant application. The new resolution includes additional language to address future maintenance of the proposed brick street and commits the City to maintain the street in its proposed condition in an historically appropriate manner. Language from the previous Council Communication is provided below for background information on the previously approved TAP Grant submission.

The Michigan Transportation Alternatives Program (TAP) is a federally funded program and has a category for *Historic Preservation and Repair of Transportation Facilities*. The existing Cass Street between Michigan Avenue and Niagara Street is old Saginaw brick and in poor condition. The project would include the removal and reinstallation of the existing brick road with curb and gutter, sidewalk, drainage improvements, and the replacement of an old water main.

The City of Saginaw Historic District Commission has been contacted about this proposed project and grant application. The Historic District Commission has provided a letter of support for the preservation of Cass Street as a brick paved street within the Old Saginaw City Historic District and believes the completed project would further enable the revitalization of the Historic District.

The total project cost is approximately \$856,788.50. The grant application is for \$642,591.37, approximately 75% of the total construction cost. The City would be required to provide a 25% match and any cost overruns, which is approximately \$214,197.13 of the total construction cost.

Funds for the match for this grant will be budgeted in the Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 \$75,000, the Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$64,197.13, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$75,000, upon approval of the FY 2024 budget.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

MDOT TRANSPORTATION ALTERNATIVE PROGRAM GRANT FOR CASS STREET RECONSTRUCTION PROJECT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Transportation Alternatives Program (TAP) is a federally funded program administered by the Michigan Department of Transportation (MDOT), which has grant funds available for the construction costs of the proposed reconstruction of Cass Street under the *Historic Preservation and Repair of Transportation Facilities* category; and

WHEREAS: the City of Saginaw Historic District Commission has provided a letter of support for the preservation of Cass Street as a brick pavement street within the Old Saginaw City Historic District and believes the completed project shall enable the further revitalization of the Historic District; and

WHEREAS: the City of Saginaw believes it to be appropriate to submit an application for the TAP grant in the amount of \$642,591.37, approximately 75% of the total construction cost, with the City providing a \$214,197.13 match, approximately 25% of the total construction cost, for a total project cost of \$856,788.50; and

WHEREAS: the City of Saginaw is applying for funds to reconstruct Cass Street from Michigan to Niagara, which includes 600 feet of brick pavement with curb and gutter, sidewalk, drainage improvements, and 300 feet of water main replacement; and

WHEREAS: the City of Saginaw has authorized Travis Hare, City Engineer, to act as agent on behalf of the City to request TAP funding and to act as the applicant's agent during the project development; and

WHEREAS: the City of Saginaw is committed to maintaining Cass Street as a brick street in an historically appropriate manner in accordance with MDOT standards, including maintaining a stockpile of bricks for future repair and replacement of the brick pavers through the useful life of the road, and has claimed responsibility for engineering, permitting, and any non-participating construction and administration items.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw hereby resolves to take all actions necessary to submit a Michigan Transportation Alternatives Program (TAP) grant application in connection with the above referenced road reconstruction along Cass Street, as outlined in the application.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 20, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Railroad Crossing Closures at Mackinaw Street and Meredith Street

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution authorizing the elimination of the at-grade railroad crossings at Mackinaw Street and Meredith Street for the Engineering Section, Right of Way Division.

Justification:

The Michigan Department of Transportation (MDOT) has funding available through the Local Grade Crossing Closure Program to allocate to the City for the purpose of removing railroad crossings. The goal of the Local Grade Crossing Closure Program is to close railroad crossings that are either not needed anymore or are considered low-traveled crossings. Eliminating railroad crossings increases safety by reducing the amount of interactions that can take place between vehicles and trains within the City.

The Mackinaw Street railroad crossing is located east of Niagara Street and the Meredith Street railroad crossing is located east of Franklin Street. Both of these segments of road have been previously vacated through adopted Ordinances. Mackinaw Street from Niagara Street to the west line of the Saginaw River was vacated on May 8, 2017 and Meredith Street from Franklin Street to Baum Street was vacated on April 24, 2017.

The City has received a closure offer from MDOT in the amount of \$50,000 for Meredith Street and upwards of \$100,000 for Mackinaw Street. This funding would go towards work required to complete the closures of the two railroad crossings, and any unspent funds would be eligible to be deposited into the City's Major Street (202) and Local Street (203) Funds. Adoption of the resolution is the first step in the process. If adopted, it will be sent to MDOT and a separate Cost Agreement would be provided with the funding amounts, to be brought back to Council for approval at that time.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

RAILROAD CROSSING CLOSURES AT MACKINAW STREET AND MEREDITH STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Michigan Department of Transportation has assured the City of certain funds, conditioned upon the closing of certain railroad crossings; and

WHEREAS: these funds appear to be sufficient to provide for work within the public right-of-way necessary to facilitate the closure of the crossing; and

WHEREAS: it appears the elimination of the at-grade roadway crossings at Mackinaw Street and Meredith Street at the Huron & Eastern Railroad right-of-way is determined to be in the best interest of the safety and welfare of the inhabitants of the City.

NOW, THEREFORE, BE IT RESOLVED that Mackinaw Street and Meredith Street be permanently closed to vehicular traffic at the Huron & Eastern Railroad right-of-way on both sides of the intersection, with the City reserving all crossing utility easements and right-of-way appurtenant thereto.

BE IT FURTHER RESOLVED that these closures be contingent upon the execution of a contract to obtain certain funding from the Michigan Department of Transportation which can be used for the costs of performing the closure and other transportation purposes within the City's jurisdiction.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 20, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement 22-5580, Mackinaw Street Reconstruction
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 22-5580 with the Michigan Department of Transportation for the reconstruction of Mackinaw Street from Congress Avenue to Alexander Street for the Public Services Department, Engineering Division.

Justification:

Michigan Department of Transportation Cost Agreement 22-5580 fixes the rights and obligations of the parties in agreeing to the following road improvements:

Part A – Federal Participation

Hot mix asphalt reconstruction along Mackinaw Street from Congress Avenue to Alexander Street including subbase, aggregate base, concrete curb and gutter, curb ramps, storm sewer, permanent signing and pavement markings; and all together with necessary related work.

Part B – No Federal Participation

Concrete sidewalk and watermain along the limits as described in Part A; and all together with necessary related work.

The total estimated project cost is \$2,473,000. The estimated Part A project cost is \$1,873,000 and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$1,533,050 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay for \$1,533,050 of the Part A project costs and the City's estimated share of the Part A project costs is \$339,950.

The estimated project cost for Part B is \$600,000. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main work included in the project.

Therefore, the City's cost obligation for this project is \$939,950 of the estimated total project cost of \$2,473,000. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$350,000, and Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$130,000, and will be budgeted in the FY 2024 Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$250,000, Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$100,000, and the Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 \$109,950, upon approval of the FY 2024 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 22-5580 FOR THE RECONSTRUCTION OF MACKINAW STREET FROM CONGRESS AVENUE TO ALEXANDER STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 22-5580 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of hot mix asphalt reconstruction along Mackinaw Street from Congress Avenue to Alexander Street including subbase, aggregate base, concrete curb and gutter, curb ramps, storm sewer, permanent signing and pavement markings, and water main installation work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 22-5580 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 22-5580 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 20, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk