Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
June 20, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Request to establish an Obsolete Property Rehabilitation District at 101 N. Washington Avenue and 111 E. Genesee Avenue.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on American Rescue Plan Act Funding, David Sernick, Project Manager, Guidehouse, Inc.

CONSENT AGENDA:

1. Approve the June 6, 2022 regular council meeting minutes.

2. Approve Petition 22-03 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on July 4, 2022 at dusk.

3. Approve the insurance renewals with Saginaw Bay Underwriters under Princeton Excess and Surplus Insurance Company, Hanover Insurance Company, Gemini and Arch Insurance Company, and Houston Casualty Company for a total cost of $844,726.

4. Approve the Workers Compensation Insurance Renewal with Midwest Employers Casualty Company for an annual premium of $113,072, for a term of July 1, 2022 through June 30, 2023.

5. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the May period.

6. Approve the purchase with AKT Peerless and Intertek-PSI for an annual amount not to exceed $75,000 for inspection of environmentally hazardous materials for residential and commercial demolitions for FY 2023.

7. Approve the blanket purchase order to specified vendors for an amount not to exceed $369,311 for demolition services for FY 2023.

8. Approve the blanket purchases to specified vendors for a total of $125,000 for apparatus services and repairs for the Fire Department for FY 2023.

9. Approve the blanket purchase with MES/Douglass Safety Systems, a sole source, for $8,000 for self-contained breathing apparatus parts for the Fire Department for FY 2023.

10. Approve the blanket purchase with Angel Armor, LLC, a sole source, for $19,000 for ballistic vests for the Police Department for FY 2023.

11. Approve the blanket purchase order with M & R Auto Electronics, a sole source, for $6,000 for in-car camera repairs and replacements for the Police Department for FY 2023.

12. Approve the agreement with the Saginaw Valley Police Canine Association for the donation of a police canine at no cost to the Police Department.

13. Approve the purchase with UniFirst Corporation for $40,162 for city wide uniform rental services for various city departments for FY 2023.

14. Approve the blanket purchase with Lansing Sanitary Supply for $5,000 for janitorial supplies for the Public Services Department, Facilities Division for FY 2023.

15. Approve the purchase with City Sewer Cleaners for $7,650 for FY 2023; and pending budget approval for $8,100 for FY 2024 and $8,868 for FY 2025, for portable toilet rental and service for the Public Services Department, Facilities Division.

16. Approve the purchase with Great Lakes Elevator for $4,800 for FY 2023 for quarterly elevator inspections services; and pending budget approval for $4,800 for FY 2024 and $8,400, which includes the three-year load tests, for FY 2025 for the Public Services Department, Facilities Division.

17. Approve the purchase with Joseph M. Day Company for $6,738 for FY 2023; and pending budget approval for FY 2024 and FY 2025, for annual boiler inspections for the Public Services Department, Facilities Division.

18. Approve the blanket purchase with Wohlfeil Hardware for $2,950 for tools and supplies for the Public Services Department, Facilities Division for FY 2023.

19. Approve the blanket purchase with Standard Electric Company for $3,100 for electrical supplies for the Public Services Department, Facilities Division for FY 2023.

20. Approve the blanket purchases with the specified suppliers for an annual amount not to exceed $170,000 for FY 2023; and pending budget approval for FY 2024, for fleet vehicle services for the Public Services Department, Garage Operations Division.

21. Approve the blanket purchases with specified suppliers for an annual amount not to exceed $460,654 for FY 2023; and pending budget approval for FY 2024, for vehicle parts and supplies for the Public Services Department, Garage Operations Division.

22. Approve the blanket purchase with Carrier & Gable, Inc. for $12,000 for traffic signal equipment repairs for the Public Services Department, Traffic Division for FY 2023.

23. Approve the blanket purchase orders to Marshall E. Campbell Company and Standard Electric Company for $6,000 each for electrical parts and supplies for the Public Services Department, Traffic Division for FY 2023.

24. Approve the purchase with Professional Services Industries, Inc. for $100,000 for FY 2023; and pending budget approval for FY 2024 and FY 2025, for material testing services for the Public Services Department, Engineering Division.

25. Approve the contract with Edw. C. Levy, Co., dba Ace-Saginaw Paving Company, for $1,628,145 for the 2022 Mill and Resurface project for the Public Services Department, Engineering Division.

26. Approve the contract with Rohde Brothers Excavating, Inc. for $7,154,333 for the Lead Service Line Replacement project for the Public Services Department, Engineering Division.

27. Approve the one-year Adopt-A-Public Space Agreement with Cassi Zimmerman of the Great Mural Project and authorize the City Manager to approve extensions of the Agreement for subsequent years.

28. Approve the purchase with Wonderware North, a sole source, for $29,194 for software customer support for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division for FY 2023.

29. Approve the purchase with Michigan Department of Environment, Great Lakes, and Energy for $4,000 for laboratory analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2023.

30. Approve the purchase with Univar USA, Inc. for $97,500 for Hydrofluorosilicic Acid for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2023.

31. Approve the purchase with Carmeuse Lime & Stone for Calcium Oxide for $364,400 for the Wastewater Treatment Division and for $56,938 for the Water Treatment Division for FY 2023.

32. Approve the blanket purchases with specified vendors for a total annual amount of $190,500 for various parts, supplies and services needed to operate and maintain the Water and Wastewater Treatment Services Department, Wastewater Treatment and Remote Facilities Divisions for FY 2023.

33. Approve the increase to purchase order with Jacobi Carbon, Inc. by $10,000 for a new total of $62,150, for powdered activated carbon for the Water and Wastewater Treatment Services Department, Water Treatment Division.

<u>BOARD/COMMISSION/COMMITTEE REPORTS:</u>

<u>APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:</u>

1. Approve the Mayoral reappointment of William Ewald to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2025.

2. Approve the Council appointment of Lee Amo to the Historic District with a term to expire July 31, 2023.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Adopt Administrative Services Agreement with Michigan Employees' Retirement System.

2. Establishment of an Obsolete Property Rehabilitation District at 101 N. Washington Avenue and 111 E. Genesee Avenue.

3. Tentatively award a construction contract to Rohde Brothers Excavating, Inc. for water system improvements

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Cynthia Rose v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY COUNCIL
PUBLIC HEARING NOTICE

In compliance with requirements of Public Act 146, as amended, the following notice is posted:

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, June 20, 2022 at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from Landmark Saginaw, LLC to create an Obsolete Property Rehabilitation District at 101 N. Washington Avenue and 111 E. Genesee Avenue.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 6-07-22
By:__jks_____________

Michigan Department of Treasury
3674 (Rev. 12-20)

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility)
Landmark Saginaw, LLC

Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code)
507 S Grand Ave, Lansing, MI 48933

Location of obsolete facility (Number and Street, City, State, ZIP Code)
101 N Washington Ave and 111 E Genesee Ave, Saginaw, MI 48607

City, Township, Village (indicate which)	County
City	Saginaw

Date of Commencement of Rehabilitation (mm/dd/yyyy)	Planned date of Completion of Rehabilitation (mm/dd/yyyy)	School District where facility is located (include school code)
05/01/2023	05/01/2025	Saginaw, MI-73010

Estimated Cost of Rehabilitation	Number of years exemption requested
$45,000,000.00	12

Attach legal description of obsolete property on separate sheet.

Expected Project Outcomes (Check all that apply)

- [ ] Increase commercial activity
- [ ] Retain employment
- [x] Revitalize urban areas
- [ ] Create employment
- [ ] Prevent a loss of employment
- [x] Increase number of residents in the community in which the facility is situated

Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. 375 JS

[x] Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents)	Telephone Number	Fax Number
Marilyn Crowley	(517) 803-0634	

Mailing Address	E-mail Address
507 S Grand Ave, Lansing, MI 48933	marilyn@miccap.org

Signature of Company Officer (no authorized agents)	Title
Marilyn Crowley	VP of Investment

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature	Date Application Received
Janet Santos	MAY 1 8 2022

FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code

Separate Attachment

General Description of the Obsolete Property

Built in 1925, the 12-story, 170,000 square foot terra cotta and stone building located at 101 N Washington Ave in Saginaw, MI has been used as a bank office building since its construction. Designed by internationally renowned architect Wirt Rowland, the Romanesque building was built by the Second National Bank, a key part of the economic development of Saginaw and the Great Lakes Bay region. It is currently home to Huntington Bank, although floors 3-12 are vacant. In the 1970s, an addition was built at 111 E Genesee Ave. While using two separate addresses, the site is functionally one building, as the original tower and addition are joined by hallways and share mechanical equipment.

Proposed Use of the Rehabilitated Facility

The building will be rehabilitated to house 120 apartments with office space on portions of the first and second floors. The historic bank lobby will be converted into an event space.

Detailed Description of the Rehabilitation to be Undertaken

The building will have the interior completely gutted with all new construction and utilities inside. The exterior's historic character will be rehabbed, including masonry, window restoration, new roof, and other site improvements.

A preliminary itemized list of activities and costs is attached.

Descriptive List of Fixed Building Equipment that is part of the Facility

No equipment will remain in the facility as it will be gutted and completely rehabbed with new mechanicals.

Time Schedule for Rehabilitation

Construction is anticipated to commence May, 2023, with completion scheduled for May, 2025.

Expected Economic Advantages from Exemption

This project will redevelop the tallest, most significant building in the Great Lakes Bay region into 120 apartments, bringing new residents to downtown Saginaw and providing desperately needed workforce and attainable housing in the city's central business district.

Legal Description of Obsolete Property

101 N Washington: LOTS 11 & 12,BLK.18,MAP OF THE CITY OF EAST SAGINAW ALSOCOMMONLY KNOWN AS HOYTS PLAT

111 E Genesee: LOTS 1&2,BLK.18,MAP OF THE CITY OF EAST SAGINAW,ALSO COMMONLY KNOWN AS HOYT'S PLAT,ALSO E.1/2 OF VACATED N. WATER STREET LYING ADJACENT THERETO.

Summary of Overall Project Cost
2ND NATIONAL BANK - 33% DD

		COST ESTIMATE 12/27/2021	
Category	Description		
Construction Costs			$37,063,683
	Construction Costs (See Attached)	$37,063,683	
	PreConstruction Costs	incl. above	
	CM Personnel, Fee, Bonds	incl. above	
	Escalation Costs	incl. above	
	Design, Estimating and CM Contingency	incl. above	
Design Fees			Not Included
	Architect Fees	Not Included	
	MEP Design	Not Included	
	Civil Engineering Design	Not Included	
	Design Reimbursables, Misc.	Not Included	
Owner Costs			Not Included
	Surveys and Site Investigations	Not Included	
	Soil Borings	Not Included	
	Furnishings	Not Included	
	Data Cabling, Cable TV	Not Included	
	AV Systems	Not Included	
	Security/Card Access System	Not Included	
	Builders Risk Insurance	Not Included	
	Municipal (water, storm, san) Utility Connection Fees	Not Included	
	Electric Service Connection Fees	Not Included	
	Project/Owner Contingency	Not Included	
	Estimated Total Project Costs:		
	Project Budget:		
	Under / (OVER) Budget:		

Potential Alternates			**Construction Cost**	
1	FITOUT	Tenant Fit-Outs	$1,448,700	
2	INFILL	Atrium Infill	$107,000	

Huntington National Bank 5/27/2022
OPRA application

	Taxable Values		
	Land	**Frozen**	*Total*
101 N Washington	**13,700**	**521,400**	*535,100*
111 E Genesee	**17,600**	**477,700**	*495,300*
Totals	*31,300*	*999,100*	*1,030,400*

CITY OF SAGINAW

ASSESSOR'S OFFICE
1315 S WASHINGTON AVE
SAGINAW, MI 48601

Tuesday, November 30, 2021

Michigan Department of Treasury
State Tax Commission
Treasury Building
Lansing, MI 48922

Re: Second National Building- 101 N Washington Ave.

To Whom It May Concern:

Please allow this letter to serve as finding by the City of Saginaw Assessors Office that the building located at the above address is functionally obsolete.

The building is a 12-story, 170,000-square-foot facility built in 1925. It is currently owned and occupied by Huntington Bank, who occupies less than 9,000 square feet of the property. The building will need to undergo a gut rehabilitation for future use, as the majority of the space has been vacant for decades and is at risk of deteriorating. There are potentially high levels of lead and asbestos throughout. The entire building's plumbing, electrical, HVAC systems, elevators, and roof need replacement. In addition, portions of the exterior brick are crumbling.

If you have any questions, feel free to contact our office.

Sincerely,

Lori D. Brown

Lori D. Brown, MAAO (3)
City Assessor
City of Saginaw
(989) 759-1473
lbrown@saginaw-mi.com

CITY OF SAGINAW

ASSESSOR'S OFFICE
1315 S WASHINGTON AVE
SAGINAW, MI 48601

Friday, May 27, 2022

Michigan Department of Treasury
State Tax Commission
Treasury Building
Lansing, MI 48922

Re: Huntington National Bank Building - 111 E Genesee

To Whom It May Concern:

Please allow this letter to serve as finding by the City of Saginaw Assessors Office that the building located at the above address is functionally obsolete.

The building is a 3-story, 41,760-square-foot facility built in 1977 as an addition to the Second National Bank at 101 N Washington, connected by hallways and sharing mechanical equipment. It is currently owned and occupied by Huntington Bank. The building has no elevators, partial heating system, and limited ingress and egress. As with the main, older building, this building will need to be gutted for future use, including plumbing, electrical, and HVAC.

If you have any questions, feel free to contact our office.

Sincerely,

Lori D. Brown

Lori D. Brown, MAAO (3)
City Assessor
City of Saginaw
(989) 759-1473
lbrown@saginaw-mi.com

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 6, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Boensch led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, William Ostash, Michael Flores, George Copeland, and Brenda Moore: 8. Council Members absent: Autumn Scherzer: 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- The City's Waste Convenience Station is open the second Saturday of the month from 8:00 a.m. to 12:00 p.m. City residents who wish to dispose of large, bulky materials are encouraged to utilize this service. Items that can be dropped off include recyables, building materials, furniture, trash, etc. The station will be open this Saturday, June 11.
- The City is hosting a Job Fair at City Hall on Wednesday, June 15 from 3:00 p.m. to 6:00 p.m.

Council Member Ostash read a proclamation declaring June as "Pride Month." Lee Ann Keller-Rouse, Great Lakes Pride President and Gregg Barrick, Great Lakes Pride Vice President, accepted the proclamation.

Council Member Lamar-Silvia read a proclamation declaring June 19, 2022 as "Juneteenth." The proclamation was accepted by Renee Hawkins-Morris.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the proposed Elevated Water Storage Project. Mayor Moore called for public comments. Paul Reinsch, Director of Water and Wastewater spoke in favor of the project and presented details regarding the need of the elevated water storage. Mayor Moore called for comments. John Milne spoke in favor of the project. Mayor Moore called for comments for the third and final time. No further comments were made.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Members of the Public that addressed the Council: Willie Humphrey.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Williams, Boensch, Ostash, Flores, Copeland, Lamar-Silvia, Balls, and Moore.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the consent agenda, allowing room for exceptions. No exceptions were made. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the May 23, 2022 regular council meeting minutes.

2. Approve the polling location change for precinct 3 to the Saginaw Public School District-Success Academy located at 1000 Tuscola.

3. Approve the polling place agreements with the New Birth Missionary Baptist Church, Christ the Good Shepherd Church, St. Dominic Church, the Y.M.C.A., and the Saginaw Public School District.

4. Approve the acceptance of the 2022 First Responder Training and Recruitment Grant for $170,000 from the State of Michigan for Community Public Safety-Police and Fire. Further, approve a budget adjustment for FY 2022 to recognize the additional grant monies.

5. Ratification of the purchase with Braddock's Demolition Cleaning and Hauling, LLC for $8,500 for the additional emergency repairs to the Bearinger Building, 126 N. Franklin Street for the Office of Management and Budget.

6. Approve the grant award of $7,373 from the 100 Club of Saginaw County to the Police Department for four ballistic shields and one mountable shield light for the Police Emergency Services Team. Further, approve a budget adjustment for FY 2022 to recognize these funds.

7. Approve the purchase with Kiesler Police Supply, Inc. for $7,373 for ballistic shields and a mountable shield light for the Saginaw Police Emergency Services Team.

8. Approve the blanket purchase with CFS Inspections for $2,500 for annual ground and aerial ladder testing for the Fire Department for FY 2023.

9. Approve the blanket purchase with Phoenix Safety Outfitters for $30,000 for turnout gear for the Fire Department for FY 2023.

10. Approve the blanket purchase with Phoenix Safety Outfitters for $5,000 for annual maintenance of the breathing compressor systems for the Fire Department for FY 2023.

11. Approve the blanket purchases to various vendors for a total of $12,000 for vehicle services and repairs for the Fire Department for FY 2023.

12. Approve the purchase with Nye Uniform Co. for $18,500 for uniforms for the Fire Department for FY 2023.

13. Ratification of a purchase with Hammer Restoration, Inc. for $3,489 for mitigation dry out services at the Public Works Building.

14. Approve the purchase with Garpiel Group for $10,000 for landscaping renovation for the Public Services Building for the Public Services Department, Facilities Division.

15. Approve the renewal of the Farmland Rental Agreement with Wasmiller Farms for lease of property at 1615 Williamson Street.

16. Approve the purchase with Marshall E. Campbell for $11,277 for LED light fixtures and motion sensors for the Public Works Building parking garage for the Public Services Department, Facilities Division.

17. Approve to increase the blanket purchase orders issued to various vendors by $9,000, for a new total of $51,500, for vehicle parts for the Public Services Department, Motor Pool Division.

18. Approve the purchase with Todd Wenzel Buick GMC for $37,863 for a 2022 GMC Sierra 3500 4X4 Double Cab Pickup truck for the Public Services Department, Maintenance and Service Division.

19. Approve the purchase with Waste Management for $30,590 for FY 2023; and pending budget approval, for $33,038 for FY 2024, for trash containers and disposal at the City's Convenience Station for the Public Services Department, Streets Division.

20. Approve the purchase with Waste Management for $137,500 for FY 2023; and pending budget approval for $148,500 for FY 2024, for the hauling and disposal of street sweeping debris for the Public Services Department, Streets Division.

21. Approve the purchase with Wirt Saginaw Stone Dock for $8,100 for crushed stone for the Durapatch machine for the Public Service Department, Streets Division for FY 2023.

22. Approve the purchase with Bit-Mat Products of Michigan for $18,895 for tack coat and emulsified asphalt for the Public Services Department, Streets Division for FY 2023.

23. Approve the blanket purchases with various vendors for a total amount of $750,000 for FY 2023; and pending budget approval for FY 2024 for service and repair parts for water main appurtenances for the Public Services Department, Maintenance and Service Division.

24. Approve the blanket purchases with various vendors for a total amount of $100,000 for FY 2023; and pending budget approval for FY 2024 for maintenance and repair parts for the City's storm sewer systems for the Public Services Department, Maintenance and Service Division.

25. Approve the purchase with Unique Paving Material, a sole source, for $200,000 for cold patch asphalt for the Public Services Department, Maintenance and Service Division for FY 2023.

26. Approve the purchase with Unique Paving Material, a sole source, for $50,000 for cold patch asphalt for the Public Services Department, Streets Division for FY 2023.

27. Approve the purchase with Hymmco, LLC for $15,000 for concrete restoration supplies for the Public Services Department, Streets Division for FY 2023.

28. Approve the purchase with Holzberg Communications, Inc. for $4,729 for parts to repair the chemical feed system for the Water and Wastewater Treatment Services Department, Water Treatment Division.

29. Approve a purchase with PVS Technologies, Inc. for Ferric Chloride for $177,400 for the Water Treatment Division and $51,446 for the Wastewater Treatment Division for FY 2023.

30. Approve the purchase with PVS Nolwood Chemicals, Inc. for Sodium Hypochlorite for $235,200 the Water Treatment Division and $343,000 for the Remote Facilities Division for FY 2023.

31. Approve the purchase with JCI Jones Chemical, Inc. for $97,740 for chlorine for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division for FY 2023.

32. Approve the purchase with Midwest Municipal Instrumentation, Inc. for $7,600 for two magnetic flow meters for the Water and Wastewater Department, Remote Facilities Division.

RESOLUTIONS

Moved by Council Member Lamar-Silvia, seconded by Council Member Williams to adopt the resolution approving the emergency Election Polling Location change for precinct 3. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Williams to adopt the resolution approving the final Project Plan for water system improvements and designating an authorized project representative. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Williams to adjourn the meeting at 7:44 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

#22-03

2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☑ Display Fireworks

☐ Public Display ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.

PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)

NAME OF PERSON PERMIT ISSUED TO: Wolverine Fireworks Display, Inc.

AGE (18 YEARS OR OLDER) ☑ YES ☐ NO

ADDRESS OF PERSON PERMIT ISSUED TO: 205 W. Seidlers Rd., Kawkawlin, MI 48631

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION: Saginaw Area Fireworks, Inc.

ADDRESS: PO Box 1923, Saginaw, MI 48605

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)

See Proposal

EXACT LOCATION OF DISPLAY OR USE: Ojibway Island and Holland Ave. Bridge, Saginaw, MI

CITY, VILLAGE, TOWNSHIP: Saginaw

DATE: July 4, 2022 RD July 5, 2022

TIME: Dusk

BOND OR INSURANCE FILED ☑ YES ☐ NO

AMOUNT: $10,000,000.00

Issued by action of the Legislative Body of a

☐ City ☐ Village ☐ Township of ______________ on the ______________ day of

____

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256
Compliance: Voluntary
Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- [ ] Agricultural or Wildlife Fireworks
- [ ] Articles Pyrotechnic
- [x] Display Fireworks
- [x] Public Display
- [ ] Private Display
- [ ] Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Wolverine Fireworks Display, Inc.	ADDRESS OF APPLICANT 205 W. Seidlers Rd., Kawkawlin, MI 48634	AGE (18 YEARS OR OLDER) OF APPLICANT N/A
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Jennifer Campau	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
NAME OF PYROTECHNIC OPERATOR John Campau	ADDRESS OF PYROTECHNIC OPERATOR 1872 Midland Rd., Bay City, MI 48706	AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR 21+
NO. YEARS EXPERIENCE 20+ — NO. DISPLAYS 200+	WHERE Throughout MI (Including Saginaw)	
NAME OF ASSISTANT Jeff Quast	ADDRESS OF ASSISTANT 2401 Muirhead Dr., Bay City, MI 48706	AGE OF ASSISTANT (18 YEARS OR OLDER) 18+
NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT (18 YEARS OR OLDER)

EXACT LOCATION OF PROPOSED DISPLAY
Ojibway Island and Holland Ave. Bridge, Saginaw, MI

DATE OF PROPOSED DISPLAY
July 4, 2022 RD July 5, 2022

TIME OF PROPOSED DISPLAY
Dusk

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)
$10,000,000

NAME OF BONDING CORPORATION OR INSURANCE COMPANY
The Partners Group Ltd.

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
11225 SE 6th St. Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
	Please see attached proposal

SIGNATURE OF APPLICANT
Jennifer Campau

DATE
June 1, 2022

BFS 999 (Rev 06/15)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Partners Group Ltd
11225 SE 6th St., Suite 110
Bellevue WA 98004

CONTACT NAME: Janet Nau
PHONE (A/C, No, Ext): 425-455-5640 FAX (A/C, No): 425-455-6727
E-MAIL ADDRESS: jnau@tpgrp.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co	10851
INSURER B : Arch Specialty Insurance Company	21199
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 14347
Wolverine Fireworks Display, Inc.
205 West Seidlers Road
Kawkawlin MI 48631

COVERAGES CERTIFICATE NUMBER: 1972303154 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC	Y		SI8ML02442221	2/1/2022	2/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ Excluded $ 1,000,000 $ 2,000,000 $ 2,000,000 $
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
B	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ $0			UXP104806300	2/1/2022	2/1/2023	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000 $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
A	Excess Liability - Occurrence			SI8EX01908221	2/1/2022	2/1/2023	Each Occurrence Aggregate	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The following are Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract:
Re: Aerial fireworks display located at North end of Ojibway Island and Holland Avenue Bridge, Saginaw,MI.
Show Date: 7/4/22 Rain Date 7/5/22

City of Saginaw; Saginaw Area Fireworks and Linear Motion, its subsidiaries, affiliates, directors and officers, BR FMC Saginaw Investments, LLC, and Linear Motion, LLC/Umbra are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.

CERTIFICATE HOLDER

City of Saginaw
1315 S Washington Ave
Saginaw MI 48601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

COUNCIL COMMUNICATION CC -3

From: Tim Morales, City Manager

Subject: Insurance Policy Renewal

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Princeton Excess & Surplus Insurance Company for General Liability, Employee Benefits Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Automobile Liability; with Princeton Excess & Surplus Insurance Company & Hanover Insurance Company for Automobile Physical Damage; with Gemini and Arch Insurance Company for the Excess (Umbrella) Liability Policies with a policy term from July 2, 2022 to July 2, 2023; and with Houston Casualty Company for the Cyber Liability Policy with a policy term from July 1, 2022 to July 1, 2023. I, and/or my designee shall be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers and other insurance providers for the City's policies expiring on July 2, 2022. Saginaw Bay Underwriters seeks quotes from multiple companies every two to three years. After review and consideration, this year I am recommending the following carriers and policies with coverage, premiums and deductibles:

Princeton Excess & Surplus Insurance Company: premium is $500,415. The coverage is for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability and will have a limit of $7,000,000 with a $500,000 self-insured retention. The policy also provides $2,000,000 for sexual abuse and molestation coverage. For the Automobile Physical Damage the limit is $1,000,000 and the deductible is $25,000.

Hanover Insurance Company: This is Excess Automobile Physical Damage coverage providing a limit of $5,000,000 for vehicles at City locations. The premium for this is $46,593

Gemini & Arch Insurance Companies. This is for the Excess (Umbrella) Liability Coverage, providing an additional $8,000,000 in liability coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Employee Benefits Liability, Employers Liability and Auto Liability. The total premium quoted is $249,500.

Houston Casualty Company. This is the Cyber and Privacy Liability coverage protecting the City from cyber theft of personally identifiable information of City residents and employees and ransomware coverage. The has a $50,000 deductible. The premium quoted is $48,218.

Comparison between last year's premium and the renewal premium for FY 2022-2023 is as follows:

Description of Coverage	***2021-22 Premium***	***2022-23 Premium***	***Difference***
Liability Coverages Princeton E&S Ins Co $7,000,000 in limits	$491,804	$500,415	$8,611
Commercial Auto MCCA Charge	Included Above $0	Included Above $0	
Commercial Auto Physical Damage Hanover Ins Co Excess $5,000,000 limit		$46,593	$46,593
Cyber Houston Casualty	$35,488	$48,218	$12,730
Excess Liability Gemini Ins Co Arch Ins Co $8,000,000 in limits	$220,000	$249,500	$29,500
Total Estimated Premium	**$747,292**	**$844,726**	**$97,434**

The City will see an overall increase of $97,434 in insurance costs for FY 2022-2023 as compared to FY 2021-2022. The increase is a reflection of the insurance marketplace which is experiencing significant price increases on excess liability (Umbrella) and cyber liability policies. The price increases are being driven by larger verdicts on law enforcement liability claims, automobile liability claims and an increase on cyber liability claims including ransomware attacks. Quotes received were comparable to those of the industry standards and all insurance carriers have excellent ratings according to the Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the "act of terrorism" only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds are available in the Self-Insurance Fund Insurance Account No. 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Workers' Compensation Insurance Renewal

Prepared by: Dennis Jordan, ACM/Director of Human Resources

Manager's Recommendation:

I recommend the approval of the Workers' Compensation Insurance Renewal with Midwest Employers Casualty Company for an annual premium of $113,072 for the Excess Insurance coverage on the City of Saginaw's Self-Funded Workers' Compensation Program with a term of July 1, 2022 through June 30, 2023.

Justification:

The City is self-insured for employee worker's compensation illnesses and injuries which covers indemnity and medical claims as well as associated legal services up to a specific retention dollar limit per claim. At such time a claim reaches the specific retention limit, those claims then become the liability of the excess insurance company.

The City obtained quotes from multiple workers' compensation excess insurance companies, including our current company. Midwest Employers Casualty Company provided the most favorable pricing and terms.

Comparison between the expiring and renewal premium and retention limit is as follows:

	Expiring	Renewal
Specific Retention Limit	$750,000	$750,000
Annual Excess Premium	$106,990	$113,072

This is a 5.4% increase from last year. The next quote we rejected was $35,000 more.

The primary reason for the increase is a hard market which means there are fewer Insurance Companies quoting this line of business. Many excess carriers are not writing policies with municipalities that have police and fire. With less competition, and companies tightening their underwriting rules, pricing tends to increase.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Workers' Compensation Fund, Employee Health Insurance Account No. 678-1751-806.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: May Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2021/2022 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of May.

Justification:

The 2021/2022 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2022 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for May, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a net $781,706, from $41,172,923 to $41,954,629.

- During FY 2022, six public safety employees left employment from Community Public Safety – Police and Fire. This budget adjustment recognizes the payment to three police and three fire employees for their accumulated compensatory and paid time off payouts in the amount of $251,853. These expenditures will be partially offset by the additional Public Act 425 monies.

- A budget adjustment is required to recognize $17,967 from ICMA for a reimbursement for the pension forfeiture fund for a non-union City Manager payment. Revenues will be recognized in the General Fund Revenues Reimbursement Account No. 101-0000-676.000 of $17,967. To offset this increase in revenues will be the same increase to the General Fund, Office of General Government, Office of the City Manager ICMA Account No. 101-1710-715.012.

- A budget adjustment is required for additional funds needed for the emergency demolition at 700 and 704 Lapeer Avenue due to a structure fire that is currently under investigation. During the course of FY 2022, the General Fund, Department of Neighborhood Services and Inspections fully expended the emergency funds that are set aside for the year. Expenditures will be incurred in the General Fund, Department of Neighborhood Services and Inspections, Inspection Division, Demolition Account No. 101-3865-816.000 in the amount of

$40,166. These expenditures will be partially offset by the additional Public Act 425 monies.

- A budget adjustment is required to recognize the restricted funds from the 2021 Installment Contract for the purchase of a Fire Truck. Revenues will be recognized in the General Fund Revenues Restricted Use of Fund Balance Account No. 101-0000-989.000 of $250,858. To offset the increase in revenues will be an increase to Community Public Safety – Fire, Fire Apparatus & Operations Division, Vehicles Account No. 101-3554-982.000.

- A budget adjustment is required in the total amount of $158,254 for the General Fund. This increase is due to the re-allocation of additional expenditures for general liability insurance of $150,903 and the workers compensation excess insurance of $7,351 as the economic conditions of the national market has driven the cost of insurance up. These expenditures will be recognized throughout the General Fund appropriation centers. These expenditures will be partially offset by the additional Public Act 425 monies.

- During the final review of the General Fund Revenues, the following revenue accounts will be decreased: Parking Violations Fines - Delinquent Account No. 101-0000-655.017 in the amount of $90,000, Marihuana Rental Fees Account No. 101-0000-452.002 in the amount of $40,000, Special Assessments Account No. 101-0000-672.000 in the amount of $132,117, Saginaw County Account No. 101-0000-674.003 Account No. 101-0000-674.003 in amount of $50,000 and the Use of Fund Equity Account No. 101-0000-989.000 in the amount of $371,386. To offset the General Fund Revenue reduction will be an increase to the Income Tax 101-0000-438.000 Account No. 101-0000-438.000 in the amount of $297,286 and the Public Act 425 Account No. 101-0000-608.015 in the amount of $386,217. (Please note that the total additional amount received for Public Act 425 monies is $836,490, however, the $450,273 of the total will be utilize to cover additional expenditures within the General Fund Budget).

- A budget adjustment is required in the amount of $600 for the donations received for the Employee Appreciation Breakfast. Funds were received from Huntington Bank of $500 and $100 from an anonymous donor. These funds will be recognized in the General Fund Revenues Contribution Account No. 101-0000-674.000 of $600. To offset this increase in revenues will be the same increase to the General Fund, Office of General Government, Office of City Council, Public Meals Account No. 101-0101-961.000.

- A budget adjustment is required for the continued payment of the approved internal five-year deficit elimination plan for the Neighborhood Stabilization Fund for $59,204. This is the third year of the deficit elimination plan. Expenditures will be recognized in General Fund, Other General Fund Expenditures, Transfers Division, Transfer to Other Fund – NSP Account No. 101-9660-999.279 in the amount of $59,204. To offset this increase will be an appropriation of available fund balance.

- A budget adjustment is required to recognized unanticipated revenue for Community Public Safety – Police in the total amount of $2,804. Revenues will be recognized in the General Fund Revenues, Witness Fees Account No. 101-0000-608.003 of $310, Vehicle Storage Account No. 101-0000-609.003 of $2,170, and Reimbursement – PD Account No. 101-0000-676.020 of $324. To offset the increase in revenues will be an increase to Community Public Safety – Police, Police Building Management Division, Fuel Account No. 101-3514-732.000 of $2,804.

The Major Streets Fund (202) should be increased $9,746,633 to $9,786,967. This represents a $40,334 increase. This increase is due to the re-allocation of additional expenditures for the general liability insurance of $4,998 and the workers compensation excess insurance of $202 as the economic conditions of the national marker has driven the cost of insurance up. These expenditures will be recognized throughout the Major Streets Fund. To offset this increase in expenditures will be the recognition of unanticipated revenues – Material and Services of $2,262, Sale of Property Items of $29,476, Sale of Junk of $3,619, and Right-of-Way Permits of $4,977; totaling $40,334.

The Local Streets Fund (203) should be increased $5,200 from $1,894,655 to $1,899,855. This increase is due to the re-allocation of additional expenditures for the general liability insurance of $4,998 and the workers compensation excess insurance of $202 as the economic conditions of the national marker has driven the cost of insurance up. These expenditures will be recognized throughout the Local Streets Fund. To offset this increase in expenditures will be the recognition of unanticipated revenues for the Sale of Property Items of $5,200.

The Rubbish Collection Fund (226) should be increased $16,500 from $5,093,617 to $5,110,117. This increase is due to the re-allocation of additional expenditures for general liability insurance of $15,454 and the workers compensation excess insurance of $1,046 as the economic conditions of the national market has driven the cost of insurance up. These expenditures will be recognized throughout the Rubbish Collection Fund. To offset this increase in expenditures will be the appropriation of unrestricted and available fund balance.

The Art and Enrichment Commission Fund (237) should be increased $26,670 from $204,704 to $231,374. This increase is to recognize unanticipated revenues for donations and sales of materials/ services in the amount of $26,670. Revenues will be recognized in this fund’s Donations Account No. 237-0000-580.003 of $24,915 as well as Sale of Materials and Services Account No. 237-0000-674.005 of $1,755. To offset the increase in revenues will be an increase to expenditures in the Sub-grantee Account No. 237-7541-965.010 in the amount of $26,670.

The Neighborhood Stabilization Program (NSP) Fund (279) should be increased $59,204 from $0 to $59,204. This increase is due to the State of Michigan – Department of Treasury Audit Division requiring that the city recognize any deferred inflows and/or receivables that were due as of June 30 but were not received until the next fiscal year. This adjustment recognizes these funds. Revenues will be recognized in the NSP Fund – Transfer from Other Funds – General Fund Account No. 279-0000-699.101 in the amount of $59,204. To offset this increase will be the same increase to the NSP Fund, Increase to Fund Equity Division, Fund Equity Account No. 279-8559-989.001.

The Auto Theft Prevention Fund (289) should be increased from $0 to $3,329. This is an increase of $3,329. This increase represents the close out of the fund from previous fiscal years. These funds will be transferred to the General Fund and will be utilized by Community Public Safety. Revenues will be recognized in the Use of Fund Equity Account No. 289-0000-989.000. To offset this increase in revenues will be the same increase to Operating Transfers Account No. 289-9660.999.101.

The Sewer Operations and Maintenance Fund (590) should be increased from $26,451,980 to $30,038,553, which represents a $3,586,573 increase. This increase represents the recognition of depreciation for the fiscal year. Depreciation will be recognized in the Sewer Operations and Maintenance Fund, Administration Division, Depreciation Account No. 590-4810-968.000. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Water Operations and Maintenance Fund (591) should be increased from $37,499,367 to $39,814,853, which represents a $2,315,486 increase. This increase is to recognize depreciation for the fiscal year. Depreciation will be recognized in the Water Operations and Maintenance Fund, Administration Division, Depreciation Account No. 591-4710-968.000. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Self-Insurance Fund (677) should be increased from $1,356,353 to $1,776,808, which represents a $420,455 increase. This increase is attributed to increases to the city's insurance policy for FY 2022 because of the economic effects of the national market. Revenues will be recognized in this fund's Contribution from Other Funds Account No. 677-0000-675.000. To offset this increase in revenues will be the same increase to this fund's Insurance Account No. 677-1762-806.000.

The Workers Compensation Fund (678) should be increase from $1,304,544 to $1,324,951. This is a $20,407 increase. This increase is attributed to increases to the city's excess workers compensation policy for FY 2022 because of the economic effects of the national market. Revenues will be recognized in this fund's Contributions from Other Funds Account No. 678-0000-675.000. To offset this increase in revenues will be the same increase to this fund's Insurance Account No. 678-1751-806.000.

<u>Council Action:</u>

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC -6

From: Timothy Morales, City Manager

Subject: Hazardous Material Inspection Contractor

Prepared by: Darrin Jerome, Director of Neighborhood Services

Manager's Recommendation:

I recommend the approval of a purchase with AKT Peerless and Intertek-PSI for an annual amount not to exceed $75,000 for inspection of environmentally hazardous materials services by individual projects, to the applicable qualified vendor.

Justification:

On May 17, 2022, the City received bids for inspection of environmentally hazardous materials for residential and commercial demolitions. These inspections are required as a part of our demolition process to determine the location and quantity of Hazardous Materials at each demolition site. The results of these inspections are used by the abatement contractor to remove and dispose of these materials prior to demolition. AKT Peerless has experience working in our programs, both vendors qualified to perform this service under Michigan Law. Bids were received by the following firms:

AKT Peerless Saginaw, MI (in City)	Intertek-PSI Saginaw, MI (out City)

The term of these services will be for two years with an optional third year if vendors agree to no increases in price and both parties agree to extend the term to three years, subject to City Council approval of subsequent years.

All bids were evaluated based the firm's ability to meet production goals within timelines, demonstration of the firms understanding of the scope of work, readiness to proceed, availability to complete work assigned, the provision of a letter from the City or County indicating that the firm is a certified HUD Section 3 business concern, and the firm is located within Saginaw County, and price.

Bids will be qualified and work will be awarded to the highest scoring bidder until such time that the highest scoring bidder cannot meet the volume demands as determined by the City. Work will then be awarded to the second highest scoring bidder until such time that volume demands are met. All determinations as to whether a bidder can or will meet the volume demands shall be determined solely by the City.

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Community Development Block Grant Fund – Special Project Division's Demolitions Account No. 275-6511-816.000 for $75,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Demolition Contractor

Prepared by: Darrin Jerome, Director of Neighborhood Services

Manager's Recommendation:

I recommend the approval to purchase demolition services by individual project to the applicable qualified vendor for a cumulative total of $369,311.00 for FY 2023.

Justification:

On April 27, 2021, the City received bids for demolition, curb replacements, concrete removal, tree removal, and debris removal for various buildings in the City. Bids were received from the following firms:

Rohde Brothers. Excavating, Inc. Saginaw, MI (in City)	Bolle Contracting LLC Clare, MI

Both bidders are qualified and the bids from both firms will be accepted. Work will be assigned to each bidder at the sole discretion of the City based on each firms work load and their availability to meet the volume demands of the City.

Bids were evaluated based on the firm's ability to meet production goals within timelines, demonstration of the firms understanding of the scope of work, readiness to proceed and availability to complete work assigned, the provision of a letter from the City or County indicating that the firm is a certified HUD Section 3 business concern, the firm is located within Saginaw County, and price. In this case both bidders scored essentially the same and therefore it is in the best interest of the City to utilize the services of both bidders.

The bids submitted by these firms meet City specifications and the contractors are currently in compliance with the City's dangerous building demolition contracting policy.

The term of these services were for two years commencing on July 1, 2021, with an optional third year assuming both parties agree and pricing for the third year to be the same as the second year pricing.

All vendors listed meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure, of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Community Development Block Grant Fund – Special Project Division's Demolitions Account No. 275-6511-816.000 for $278,154.00 and the General Fund Department of Neighborhood Services and Inspections, Inspections Division, Demolition Account No. 101-3865-816.000 for $91,157.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Apparatus Services and Repairs – Blanket Purchase Orders for FY 2023

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders to specified vendors totaling $125,000 for apparatus services and repairs for the Fire Department for FY 2023.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit our out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

Vendor	Area		Amount
Front Line Services	Freeland		$50,000
CSI Fire Apparatus	Grayling		$10,000
Diesel Truck Sales	Saginaw in-City		$20,000
Scientific Brake	Saginaw in-City		$10,000
Michigan Truck Spring	Saginaw out-City		$10,000
Cummins Bridgeway	Saginaw out-City		$10,000
Meekhof Tire Sales	Saginaw out-City		$15,000
		TOTAL	$125,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Tim Morales, City Manager

Subject: MES/Douglass Safety Systems – SCBA Parts for FY 2023

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with MES/Douglass Safety Systems, a sole source provider, for $8,000 for the purchase of self-contained breathing apparatus parts for the Fire Department for FY 2023.

Justification:

The Saginaw Fire Department uses Avon self-contained breathing apparatus equipment exclusively and MES/Douglass Safety Systems LLC is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to our self-contained breathing apparatus.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Angel Armor, LLC. – Blanket Purchase Order

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Angel Armor, LLC, a sole source, for $19,000 for ballistic vests, with carriers, for the Police Department for fiscal year 2023.

Justification:

As part of their uniform, all sworn officers are equipped with concealable body armor to be replaced every five years. New and replacement vests are purchased on an as needed basis. Angel Armor, LLC. is the manufacturer and sole source provider of Angel Armor products, which include uniformed body armor, tactical body armor, vehicular ballistic plates, and TSA compliant armored panels for purses, backpacks, briefcases, laptop bags, and duffel bags.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division, Clothing Supplies, Account No. 101-3514-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: M&R Auto Electronics – Blanket Purchase Order

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with M & R Auto Electronics, a sole source, for $6,000 for in-car camera repairs and replacements for the Police Department patrol vehicles for fiscal year 2023.

Justification:

The Police Department patrol vehicles are equipped with in-car cameras that need service and repair, oftentimes unexpectedly. M & R Auto Electronics is the sole source provider for these services. These cameras are a vital component of our officers policing efforts and it is important that they are in working order and down time is limited when being serviced.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Saginaw Police, Drug Forfeiture Fund, Repairs and Replacements, Account No. 264-3040-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Saginaw Valley Police Canine Association Donation

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the agreement with the Saginaw Valley Police Canine Association for the donation of a highly trained police canine at no cost to the Police Department.

Justification:

The Saginaw Valley Police Canine Association (SVPCA) is donating Krixus, a highly trained police canine, to replace recently retired canine Deebo. The SVPCA has pledged to cover any and all expenses related to the feeding, temporary lodging, and medical care of Krixus, as they do for all of the Saginaw Police Department's (SPD) current police canines. Krixus, a two-year-old Belgian Malinois, born in Mexico, is trained in tracking and narcotics detection. The SPD K9 units have been highly effective in the discovery and removal of dangerous narcotics in the community, as well as tracking lost children and vulnerable adults who wander away from their homes. Our canine units have proven to be invaluable in providing a pathway to establishing a foundation to stronger relationships within the community, particularly the youth in our community.

I have approved the New K9 Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Tim Morales, City Manager

Subject: City Wide Uniform Rental Service

Prepared by: Kim Jaime, Purchasing Division

Manager's Recommendation:

I recommend the approval of a purchase with UniFirst Corporation for $40,161.47 for City Wide Uniform Rental Services for all departments with the exception of Fire and Police for FY 2023.

Justification:

On July 17, 2018, the City received 3 qualified bids for uniform rental services with UniFirst Corporation being the low bidder. The qualified bids were for three-year pricing. UniFirst has agreed to extend their FY 2021 pricing and services in accordance with the terms and conditions of bid #P1586-19 for FY 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division, Operating Services Account No. 101-1747-805.000, $584.48, Street Lighting Division, Operating Services Account No. 101-4620-805.000 $309.00, the Facilities Division, Operating Services Account No. 101-7575-805.000 in the amount of $4,118.92, the Major Streets Fund, Traffic Engineering Division, Operating Services Account No. 202-4621-805.000 $987.00, Routine Maintenance Division, Operating Services Account No. 202-4651-805.000 $3,433.89, the Local Street Fund, Traffic Engineering Division, Operating Services Account No. 203-4621-805.000 $678.00, the Rubbish Collection Fund, Brush Collection Division, Operating Services Account No. 226-4585-805.000 $490.19, Recycling Division, Operating Services Account No. 226-4586-805.000 $490.19, Composting Division, Operating Services Account No. 226-4587-805.000 $245.09, and Yard Waste Division, Operating Services Account No. 226-4588-805.000 $489.67, the Sewer Operations and Maintenance Fund, Maintenance and Services Division, Operating Services Account No 590-4821-805.000 $4,430.40, Treatment and Pumping Division, Operating Services Account No. 590-4830-805.000 $11,538.21, and Remote Facilities Division, Operating Services Account No 590-4835-805.000 $1,282.03, the Water Operations and Maintenance Fund, Maintenance and Services Division, Operating Services Account No 591-4721-805.000 $4,430.40, and Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000 $4,300.00, and the Motor Pool Operations Fund, Garage Operations Division, Operating Services Account No. 661-4481-805.000 in the amount of $2,354.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Janitorial Supplies

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Lansing Sanitary Supply for $5,000.00 for general janitorial supplies for the Public Services Department, Facilities Division for FY 2023.

Justification:

The Facilities Division requires the purchase of select standard janitorial products, such as cleaning supplies and bathroom products to maintain the City's buildings and facilities. The purchase will be made using State of Michigan's State Contract Bid #071B7700155.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Cleaning Supplies Account No. 101-7575-735.000 $4,250.00, the Public Works Building Fund, Cleaning Supplies Account No. 641-4439-735.000 $375.00, and the General Fund, Department of Public Services, Celebration Park Division's Cleaning Supplies Account No. 101-7580-735.000 $375.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Annual Portable Toilet Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with City Sewer Cleaners for $7,650 for FY 2023; and pending budget approval for $8,100 for FY 2024 and $8,868 for FY 2025 for eight annual portable toilet rentals and services for the Public Services Department, Facilities Division.

Justification:

On April 26, 2022, two bids were received for the annual portable toilet services to be located at various City properties. This service requires that portable toilets be set out at designated City properties from May 1st thru October 31st. The City properties that will receive these eight portable toilets include Bliss Park, Celebration Square Splash Park, Crayola Park, Deindorfer Park, Lee Street Boat Launch, Ojibway Island and Fordney Park. The Parks Division provides the oversight for these services of various City properties annually May through October during City Park open operational months. The following is a tabulation of the bids received as follows:

Vendor		Cost	
City Sewer Cleaners		FY23	$ 7,650
Carrollton, MI		FY24	$ 8,100
		FY25	$ 8,868
	Total		$24,618
Jonnie on the Spot Company		FY23	$ 13,680
Saginaw, MI (In City)		FY24	$ 13,680
		FY25	$ 13,680
	Total		$ 41,040

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for these services are budgeted in the General Fund - Department of Public Services – Parks Operations and Maintenance Division's Operating Services Account No. 101-7570-805.000 $5,040, Celebration Park Division's Operating Services Account No. 101-7580-805.000 $1,440, Boat Launch Operation Fund, Operating Services Account No. 239-7546-805.000 $1,170, and pending approval, will be budgeted in the same account numbers for $8,100 in FY 2024 and $8,868 in FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: Elevator Inspection Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Great Lakes Elevator for $4,800 for FY 2023 for quarterly elevator inspection services; and pending budget approval for FY 2024 for quarterly elevator inspection services, and $8,400.00 for FY 2025 which includes quarterly elevator inspection services and the three-year load tests due in FY 2025, for the Public Services Department, Facilities Division.

Justification:

On April 12, 2022, Great Lakes Elevator submitted a bid for the Quarterly Elevator Inspection Services at various City properties. The State of Michigan requires that all elevators be inspected on a quarterly basis. The City properties that will receive these inspections include City Hall, Public Services and the Police Department. The Facilities Division provides the oversight for these services. The following is a tabulation of bids received:

Vendor		Total	
Great Lakes Elevator		FY 23	$4,800.00
Williamston, MI		FY 24	$4,800.00
		FY 25	$8,400.00
	Total		$18,000.00
Otis Elevator Company		FY 23	$4,464.00
Lansing, MI		FY 24	$4,464.00
		FY 25	$9,864.00
	Total		$18,792.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 $1,600, General Fund, Community Public Safety, Police, Building Management Division's Operating Services, Account No. 101-3514-805.000 $1,600, Public Works Building Fund Operating Services Account No. 641-4439-805.000 $1,600 and pending approval, will be budgeted in the amount of $4,800.00 and $8,400.00 in the same account numbers respectively for FY 2024 and 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Annual CSD-1 and Monthly Boiler Inspection Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Joseph M. Day Company for $8,352.00 for FY 2023; and pending budget approval, FY 2024 and FY 2025 for annual boiler inspections for the Public Services Department, Facilities Division.

Justification:

On March 29, 2022, three qualifying bids were received for an annual CSD-1 and Monthly Boiler Inspection Services at various City properties. This service requires boilers at designated City properties be inspected annually according to the State of Michigan CSD-1, Rule 27, Testing and Documentation of the boiler controls and safety devices. The City properties to be inspected include the City Hall, Police Department, Forest Lawn Cemetery, Greenpoint Nature Center, and Merrill Park. The following is a tabulation of the bids received as follows:

Vendor			Cost
Joseph M. Day Company		FY23	$ 8,352.00
Saginaw, MI (in-city)		FY24	$ 8,352.00
		FY25	$ 8,352.00
	Total		$25,056.00
Johnson & Wood Mechanical		FY23	$20,600.00
Saginaw, MI (out-City)		FY24	$20,800.00
		FY25	$21,000.00
	Total		$62,400.00
Detroit Boiler Company		FY23	$34,106.32
Detroit, MI		FY24	$34,576.28
		FY25	$35,096.32
	Total		$103,778.92

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 $2,088, General Fund, Community Public Safety, Police, Building Management Division's Operating Services, Account No. 101-3514-805.000 $2,088, General Fund Department of Public Services, Cemeteries Division's Operating Services Account No. 101-1747-805.000 $1,044, General Fund, Parks and Grounds Maintenance Operating Services Account No. 101-7570-805.000 $3,132, and will be budgeted in the same account for FY 2024 and FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Wohlfeil Hardware

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Wohlfeil Hardware for $2,950.00 for tools and supplies for the Public Services Department, Facilities Division.

Justification:

The Facilities Division requires tools and various supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. Wohlfeil Hardware is a local vendor, which makes the proximity of the store the most efficient vendor. This allows the Facilities Division to purchase items that include hand tools (i.e. shovels, rakes, sledge hammers, wrenches and sockets), keys, paint, caulk and any other equipment required to complete facilities work without having to establish a purchase order each time.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-7575-742.000 $1,700, Public Works Building Fund, Parts and Supplies Account No. 641-4439-742.000 $1,000, General Fund, Department of Public Services, Celebration Park Division, Parts and Supplies Account No. 101-7580-742.000 $250.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Standard Electric Company

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Standard Electric Company for $3,100.00 for electrical supplies for the Public Services Department, Facilities Division.

Justification:

The Facilities Division requires electrical supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Facilities Division to purchase items that include electrical switches, light fixtures, bulbs, wires and any other equipment required to complete facilities work without having to establish a purchase order each time. Standard Electric Company is the local vendor for these items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-7575-742.000 $1,200.00 Public Works Building Fund, Parts and Supplies Account No. 641-4439-742.000 $1,900.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Services of Local Vendors

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of blanket purchase orders with the following primary suppliers of fleet services for a total annual amount not to exceed $170,000 for FY 2023; and pending budget approval, for FY 2024 for the Public Services Department, Garage Operations Division.

Justification:

The City's Municipal Garage requires the ability to purchase the professional services of local vendors throughout the fiscal year, these services are used daily in the maintenance and repair of the City's fleet vehicles and equipment. These services include but are not limited to the following, collision repair, engine and transmission diagnostics and repair, suspension and alignment, exhaust, brakes, and upholstery, etc. The Municipal Garage personnel will price quote individual services and select the lowest and best vendor for each service. The following is a list of the primary service providers;

Vendor	Vendor
AIS	Bushey Automotive
Diesel Truck Sales	Engel's Auto Body
Garber Chevrolet	Garber Chrysler
General Top &Trim	Henderson Brothers Service
Interstate Truck Source	Jack Doheny Supplies
JO Service Center	McDonald Ford
Michigan Cat	Michigan Truck Spring
Prostyle Auto	Scientific Brake & Equipment
Versalift Midwest	Wieland Truck Center
	Wilson Ford Lincoln

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 and will be budgeted in the same account for FY 2024.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Vehicle Parts & Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of blanket purchase orders with the following specified suppliers of fleet parts and supplies for a total annual amount not to exceed $460,654 for FY 2023; and pending budget approval for FY 2024 for the Public Services Department, Garage Operations Division.

Justification:

The City's Municipal Garage requires the ability to purchase of a vast array of Original Equipment Manufacturer/Distributor vehicle parts and supplies, to be used daily in the maintenance and repair of the City's fleet vehicles. The vehicle parts and supplies include but are not limited to the following items, automotive, truck, and heavy equipment, filters and lubricants, brakes shoes drums and hardware, engine operation and emissions components, suspension bushings linkage and springs, exhaust and body components etc. A yearly contract proposal is not feasible due to volatility in the commodity market and supply chain issues. Vendors are not able to guarantee pricing on many items past two business days, let alone be able to hold a bid price throughout the fiscal year without inflating the cost anywhere from 100 to 200 percent of today's cost. The Municipal Garage personnel will price quote parts and award the purchase to the lowest and best vendor for each item. The following is a list of the primary suppliers;

Vendor	Vendor
A-1 Truck Parts	AIS
Alro Steel	Alta Equipment LLC
American Cutting Edge	Applied Industrial Technologies
Bandit	Bell Equipment
Bridgeport Equipment	Bushey Automotive
Clark Hardware	Diesel Truck Sales
FB Wright	Flint New Holland
Garber Chevrolet	Garber Chrysler
Grainger	H & B Equipment
Highway and Heavy Parts	Interstate Truck Source
Jack Doheny Supplies	Joint Clutch and Gear
Lafave Saw Service Inc	Larry's Auto
McDonald Ford	Meekhof Tire Sales & Service
Michigan Cat	Michigan Kenworth
Michigan Truck Equipment	Michigan Truck Spring
Mid State Bolt	MKR Fabricators
MTech Company	NBC Truck Equipment
Neal's Automotive Parts	Prostyle Auto
Redmond Automotive	Ritter Technologies
RPM Wholesale Auto & Parts	Saginaw Auto Recyclers

Scientific Brake & Equipment	Spartan Distributors
Spaulding Manufacturing	Stoney Crest Regrind
Tire Man Auto Service	Tow Line Trailer
Truck and Trailer Specialties	Universal Lift Parts
Weller Truck Parts LLC	Wieland Truck Center
Wilson Ford Lincoln	Winter Equipment Co.
Wohlfeil Hardware	

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's, Motor Vehicle Supplies Account No. 661-4481-737.000 460,654, and will be budgeted in the same account for FY 2024. These items will be accounted for in the Motor Pool Operation Fund, Garage Division's Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Traffic Signal Repair

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Carrier & Gable, Inc. for $12,000 for repair costs of traffic signals for the Public Services Department, Traffic Division for FY 2023.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. City staff estimates annual cost for such services is $12,000 based on past repair history. Since this service is necessary to properly maintain the City's traffic signal system, and Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure for FY 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 $6,000 and the Local Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000 $6,000.

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Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: Blanket Purchases for Electrical Parts and Supplies

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchases with Marshall E. Campbell Company and Standard Electric Company for $6,000 each for electrical parts and supplies for the Public Services Department, Traffic Division for FY 2023.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Maintenance Section. Traffic Maintenance requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic Maintenance personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of the City to continue this procedure for FY 2023, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

Vendor	Cost
Marshall E. Campbell Company Saginaw, MI (in-city)	$6,000
Standard Electric Company Saginaw, MI (out-city)	$6,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000 $3,000, Local Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 203-4621-742.000 $3,000.00, and the General Fund, Public Services Department, Street Lighting Division's Parts and Supplies Account No. 101-4620-742.000 $6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: Material Testing (P1872-22)

Prepared by: Travis J. Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Professional Services Industries, Inc. for $100,000 for FY 2023; and pending budget approval for FY 2024 and FY 2025 for material testing services for the Public Services Department, Engineering Division.

Justification:

On May 10, 2022, the City received two qualified bids for material testing services. These services are necessary for quality control for road, water main and sewer construction and maintenance. Some projects use federal funds and the Federal Highway Administration requires that all construction materials be tested by certified labs during production and placement. The bids were submitted based on estimated quantities for various types of testing services. Individual purchase orders will be issued in the amounts required for each project, according to the unit bid prices submitted. The following is a tabulation of the bids received:

Vendor	Cost	
Professional Services Industries, Inc.	FY 2023	$53,985
Saginaw, MI Out-City	FY 2024	$53,985
	FY 2025	$53,985
SMAC Testing Services, Inc.	FY 2023	$66,475
Saginaw, MI Out-City	FY 2024	$66,475
	FY 2025	$66,475

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Engineering Division's Professional Services Account No. 101-4611-801.000, Major Street Fund, Street Projects Division's Professional Services Account No. 202-4614-801.000, Sewer Operations and Maintenance Fund, Surplus Division's Professional Services Account No. 590-4840-801.000, and Water Operations and Maintenance Fund, Surplus Division's Professional Services Account No. 591-4740-801.000 for FY 2023, and will be budgeted in the same accounts for FY 2024 and FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-25

From: Timothy Morales, City Manager

Subject: 2022 Mill and Resurface Contract

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Edw. C. Levy Co., dba Ace-Saginaw Paving Company, for $1,628,144.25 for the 2022 Mill and Resurface project for the Public Services Department, Engineering Division.

Justification:

On June 7, 2022, the City received two qualified bids for the 2022 Mill and Resurface Contract C-1683. The contract includes pavement milling and resurfacing on Court Street from Bay/Alexander Street to Hamilton Street, East Genesee Avenue from Harold Street to Hartsuff Street, Janes Avenue from Water Street to 6th Avenue, Berger Road from Delaware Boulevard to North Woodbridge Street, Delaware Boulevard from Davenport (M-58) to Weiss Street, Northmoor Road from Delaware Boulevard to North Woodbridge Street, and Webber Street from Fordney Street to South Washington Avenue (M-13). The following is a tabulation of the bids received:

Vendor	Cost
Edw. C. Levy Co., dba Ace-Saginaw Paving Company Saginaw, MI (out-city)	$1,628,144.25
Pyramid Paving & Contracting Bay City, MI	* $1,662,862.50

*Corrected Bid

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 $716,064.25, and the Local Street Fund, Street Resurfacing Division's Street Resurfacing Account No. 203-4613-821.000 $96,367.00, and in the FY 2023 Major Street Fund, Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 $500,000.00, and the Local Street Fund, Street Resurfacing Division's Street Resurfacing Account No. 203-4613-821.000 $315,713.00.

I have approved the contract as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-26

From: Timothy Morales, City Manager

Subject: Lead Service Line Replacement (C-1678)

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Rohde Brothers Excavating, Inc. for $7,154,332.50 for the Lead Service Line Replacement project for the Public Services Department, Engineering Division.

Justification:

On April 12, 2022, the City received two qualified bids for the Lead Service Line Replacement C-1678 project. A post-bid addendum was issued through negotiations with the contractor. The post-bid addendum decreased all bid quantities in order to decrease the total project cost under the $7,200,000 budget available.

The project includes replacement of lead and galvanized water connections, water extensions, water meter sets and limited indoor plumbing, along with road and lawn repairs. The work is located in four selected areas of the City, making as many replacements as possible with the funds available. This project will span the next 3 years.

In June of 2021, the City began the application process to receive funding through the Michigan Department of Environment, Great Lakes and Energy (EGLE), for a principle forgiveness loan from the Drinking Water State Revolving Fund (DWSRF). On October 15, 2021 the City was awarded $4,500,000 for this project. A resolution is on this agenda for adoption that will tentatively award a construction contract for the water system improvements as required by Department of Environment, Great Lakes and Energy EGLE. The following is a tabulation of the bids received:

Vendor	Cost
Rohde Brothers Excavating, Inc. Saginaw, MI (out-City)	$10,220,475.00
All Seasons Underground Tipton, MI	$10,515,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-4740-822.000 $900,000.00 for FY 2023, 2024, and 2025, and will be budgeted in the Water Operations and Maintenance Fund, Water Refunding Bonds Division Construction Projects Account No. 591-4741-822.000 $1,454,332.50 in FY 2023 and $1,500,000 in FY 2024 and 2025, upon approval of the FY 2023, 2024 and 2025 budgets.

I have approved the contract as to substance, and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-27

From: Timothy Morales, City Manager

Subject: Adopt-A-Public Space Agreement

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of the one-year Adopt-A-Public Space Agreement with Cassi Zimmerman of the Great Mural Project and that the City Manager be authorized to approve extensions of the Agreement for subsequent years without further Council approval.

Justification:

Cassi Zimmerman of the Great Mural Project has completed an Adopt-A-Public Space application seeking the City's approval to adopt and maintain various utility boxes located throughout the City and in the manner set forth in its Adopt-A-Public Space application and agreement. The work to be performed includes painting utility boxes by local artists at the locations listed in the Adopt-A-Park application and agreement. All utility boxes are located within the City of Saginaw public road right of way and owned by the City of Saginaw.

Upon approval by City Council of the above application, the City shall enter into an agreement with the applicant requiring a one-year commitment to the performance of the utility box painting. The applicant will be responsible for having the proposed work approved by the City Manager; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from the applicant's adoption of the utility boxes and work performed at same.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-28

From: Timothy Morales, City Manager

Subject: Wonderware AVEVA Customer First Support Program

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Wonderware North, a sole source, for $29,194.00 for one year of AVEVA software customer support for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division for FY 2023.

Justification:

On May 11, 2022, we received a proposal from Wonderware North for customer support for our Supervisory Control and Data Acquisition (SCADA) system, the human machine interface between the plant operators and the plant equipment. Support includes technical support and assistance, upgrades, fixes, patches and service packs. Wonderware North is the sole source provider for support of this software.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Computer Software Acct. No. 591-4715-741.000 $14,597 and the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Acct. No. 590-4815-741.000 $14,597.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-29

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for EGLE Laboratory Services

Prepared by: Tia Sova, Water and Wastewater

Manager's Recommendation:

I recommend approval of a blanket purchase order with the Michigan Department of Environment, Great Lakes, and Energy for $4,000.00 for laboratory analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2023.

Justification:

The Water Treatment Division is mandated to perform various routine tests as a result of several Environmental Protection Agency and Michigan Department of Environment, Great Lakes, and Energy (EGLE) regulatory requirements. Copies of the results must be furnished to EGLE and local county health departments. The EGLE laboratory performs most of the required testing in their laboratory and sends copies of the results to the appropriate regulatory agencies. This is critical analysis and the EGLE laboratory is reliable and consistent. Any alternate laboratories would have to be certified by EGLE to perform these services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-30

From: Timothy Morales, City Manager

Subject: Hydrofluorosilicic Acid Purchase, Joint Bid

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar Solutions USA, Inc. for $97,500.00 for 150 tons of Hydrofluorosilicic Acid for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2023.

Justification:

Hydrofluorosilicic Acid (Fluoride) is added to the drinking water for the prevention of tooth decay. The Cities of Saginaw and Bay City and Bay County issued a joint bid for chemical purchases. On May 10, 2022, sealed bids were opened. The low bid of $650.00 per ton is an increase of 13% from Fiscal Year 2022. Following is a tabulation of the bids received:

	Per Ton	Total Bid
Univar Solutions USA, Inc. Fairfield, OH	$650.00	$97,500.00
Alexander Chemical Corp. LaPorte, IN	$778.00	$116,700.00
PVS Nolwood Chemicals, Inc. Detroit, MI	$800.00	$120,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-31

From: Timothy Morales, City Manager

Subject: Calcium Oxide Purchase, Joint Bid

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Carmeuse Lime & Stone for Calcium Oxide for the Water and Wastewater Treatment Services Department, 1,600 tons for $364,400 for the Water Treatment Division and 20 tons for $56,937.50 for the Wastewater Treatment Division.

Justification:

Calcium Oxide (Lime) is used in the treatment of both water and wastewater for pH control and for bio-solids stabilization. The Cities of Saginaw and Bay City and Bay County issued a joint bid for chemical purchases. On May 10, 2022, sealed bids were opened. The sole qualified bid of $227.75 per ton is a 15.2% increase from Fiscal Year 2022.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $56,937.50; and the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 $364,400.00 for Fiscal Year 2023.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-32

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for FY2023

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of $190,500 for the purchase of various parts, supplies and services that will be needed to operate and maintain the Water and Wastewater Treatment Services Department, Wastewater Treatment and Remote Facilities Divisions for FY2023.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include; pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, cleaning supplies, laboratory supplies, repair services, and repair parts only available from a sole source. Wastewater personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

AirGas Great Lakes Saginaw, MI	$2,500.00
Alro Steel Saginaw, MI	$4,000.00
Applied Industrial Saginaw, MI	$4,000.00
Fastenal Saginaw, MI	$3,000.00
Fisher Scientific Hanover Park, IL	$5,000.00
Grainger Lincolnshire, IL	$5,000.00
Idexx Distribution, Inc Westbrook, ME	$6,000.00
Home Depot	$2,900.00

Saginaw, MI	
Hydro International Santa Anna, CA	$20,000.00
JWC Hillsboro, OR	$40,000.00
Kendall Electric Saginaw, MI	$21,900.00
Lansing Supply Lansing, MI	$7,000.00
McMaster Carr Aurora, OH	$3,000.00
McNaughton McKay Saginaw, MI	$4,000.00
Motion Industries Saginaw, MI	$3,400.00
Nalco Saginaw, MI	$3,000.00
NCL of Wisconsin Birnamwood, WI	$3,500.00
Safety Services Inc. Kalamazoo, MI	$2,400.00
Standard Electric Saginaw, MI	$9,000.00
The Macomb Group Sterling Heights, MI	$8,000.00
Thomas Scientific Swedesboro, NJ	$10,000.00
Tommark Inc. Saginaw, MI	$2,900.00
Waterworks Systems Lakeland, MI	$20,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for these purchases have been budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Laboratory Supplies Account No. 590-4830-734.000 $23,300.00, Operating Services Acct. No. 590-4830-805.000 $3,000.00, Cleaning Supplies Acct. No. 590-4830-735.000 $5,600.00, and Parts and Supplies Account No. 590-4830-742.00 $136,800.00. Funds are also budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Cleaning Supplies Acct. No. 590-4835-735.000 $1,400.00, Laboratory Supplies Account No. 590-4835-734.000 $1,200.00, and Parts and Supplies Account No. 590-4835-742.000 $19,200.00 for Fiscal Year 2023.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-33

From: Timothy Morales, City Manager

Subject: Purchase Order Increase for Powdered Activated Carbon

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend an increase to purchase order number 511842 with Jacobi Carbon, Inc. by $10,000.00, for a new total of $62,150.00, for powdered activated carbon for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On June 7, 2022, the City received notice from Jacobi Carbon, Inc. indicating that there would be an increase in the cost for powdered activated carbon (PAC) effective immediately. The cost increased from $0.745 per pound to $1.06 per pound. PAC is used to assist in the elimination of organic and chemical impurities that effect taste and odor of water. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. It is important that we receive this delivery as no bids for FY 2023's annual supply for PAC were received and we need to have enough for the coming months.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION R-1

From: Timothy Morales, City Manager

Subject: MERS Administrative Service Agreement Resolution

Prepared by: Dennis Jordan, ACM/Director of Human Resources

Manager's Recommendation:

I recommend the approval of the Administrative Service Agreement Resolution with Michigan Employees' Retirement System for the administration of employee contribution withdrawals.

Justification:

Michigan Employees' Retirement System (MERS) is the administrator for all of the City of Saginaw retiree pensions. The proposed Administrative Service Agreement provides MERS with a policy when handling retirees that have withdrawn prior contributions from the system as a result of employment termination and rehire. This agreement allows employees who have withdrawn funds previously from the system the ability to pay back contributions plus applicable interest prior to an effective retirement date in order to receive credit for those years of service in question. MERS standard payback period is five years however, the police and fire pension system that transferred to MERS did not have a time limit to pay those funds back. This will bridge that gap and allow the employee to pay back the funds and receive the applicable service credit.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

RESOLUTION R-1

ADOPTING ADMINISTRATIVE SERVICES AGREEMENT WITH MICHIGAN EMPLOYEES RETIREMENT SYSTEM

Moved by Council Member _____________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: the City of Saginaw has adopted the Municipal Employees' Retirement System of Michigan ("MERS") Defined Benefit Plan, and has established employee divisions #02 and #20 of the City's MERS Defined Benefit Plan, for patrol and command police officers who are covered under collective bargaining agreements and letters of understanding entered into between the City and Police Officers Association of Michigan ("POAM"), and Command Officers Association of Michigan ("COAM"); and

WHEREAS: the City has received and reviewed the terms of an Administrative Services Agreement regarding certain matters concerning the administration of employee division #02 and #20, and which was prepared and provided by MERS at the request of the City; and

WHEREAS: the Council is in agreement with, approves and wishes to adopt the Administrative Services Agreement as presented with MERS.

NOW, THEREFORE, BE IT RESOLVED: the Administrative Services Agreement with MERS is hereby adopted, effective as of June 20, 2022, to be uniformly applicable to all individuals covered by the City's MERS Defined Benefit Plan employee division #02 and #20, and that Timothy Morales is hereby authorized by this Council to execute the Administrative Services Agreement and take such other steps as may be required by MERS and necessary to effectuate the terms of this Administrative Services Agreement.
Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 20, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MiPMC/MMC
City Clerk

This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this Resolution is filed with MERS together with an executed Administrative Services Agreement.

Received and Approved by the Municipal Employees' Retirement System of Michigan:

Dated: _______________, 20____.

Signature of Authorized MERS Representative__________________________________

Printed name:____

RESOLUTION R-2

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 101 N. WASHINGTON AVENUE AND 111 E. GENESEE AVENUE

Moved by Council Member _____________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 101 N. Washington Avenue and 111 E. Genesee Avenue, parcels #03-0094-00000 and 03-0094-00100 respectively, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has been notified by certified mail that a public hearing will be conducted on June 20, 2022, in accordance with P.A. 146 of 2000.

NOW THEREFORE BE IT RESOLVED, that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible properties are legally described as:

101 N. Washington Avenue
Parcel #: 03-0094-00000
LOTS 11 & 12, BLK.18, MAP OF THE CITY OF EAST SAGINAW ALSO COMMONLY KNOWN AS HOYTS PLAT.

111 E. Genesee Avenue
Parcel # 03-0094-00100
LOTS 1 & 2, BLK.18, MAP OF THE CITY OF EAST SAGINAW, ALSO COMMONLY KNOWN AS HOYT'S PLAT, ALSO E. 1/2 OF VACATED N. WATER STREET LYING ADJACENT THERETO.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 20, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

RESOLUTION R-3

TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: the City of Saginaw wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS: the water system improvements project formally adopted on April 18, 2022 will be funded through the state of Michigan's Drinking Water Revolving Loan Fund (DWRF) program; and

WHEREAS: the City of Saginaw has sought and received construction bids for the proposed improvements and has received a low qualified bid in the amount of $7,154,332.50 from Rohde Brothers Excavating, Inc.; and

WHEREAS: the City of Saginaw's engineer, Travis Hare has recommended awarding the contract to the low bidder.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw tentatively awards the contract for construction of the proposed water system improvements project to Rohde Brothers Excavating, Inc., contingent upon successful financial arrangements with the DWRF.

Yeas:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 20, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MiPMC/MMC
City Clerk