Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
February 21, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. 2022 Single Lot Assessment Tax Roll.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the February 7, 2022 regular council meeting minutes.

2. Approve the purchase with Westside Decorating Center for $2,736 for flooring in the Public Services building for the Public Services Department, Facilities Division.

3. Approve the purchase with Todd Wenzel Buick GMC for $45,045 for a 2022 GMC Sierra 2500 Double Cab 4x4 Pickup truck for the Fire Department.

4. Approve the blanket purchase with NBC Truck Equipment for $5,500 for snow plow parts for the Public Services Department, Motor Pool Division.

5. Approve to increase the blanket purchase order with Larry's Auto Supply by $4,500, for a new total of $8,500, for supplies for the Public Services Department, Motor Pool Division.

6. Approve to increase the blanket purchase orders issued to various vendors by $22,500, for a new total of $86,500, for vehicle parts for the Public Services Department, Motor Pool Division.

7. Approve the purchase with National Business Furniture for $8,524 for office furniture for the Public Services Department, Engineering Division.

8. Approve the purchase with Applied Industrial Technologies, Inc. for $6,871 for a shaft alignment tool for the Water and Wastewater Treatment Services Department, Water Treatment Division.

9. Approve the purchase with ABBA, a sole source, for $265,733 for the replacement of raw sewage pump No. 5 for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

10. Approve the blanket purchase with Chicago Underwater for an amount not to exceed $25,000 for FY 2022; and pending budget approval, for an annual amount not to exceed $30,000 for FY 2023 and FY 2024, for underwater inspection and repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

11. Approve the purchase with Tri-County Equipment for $2,606 for a John Deer Gator utility vehicle for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the City Manager appointment of Brandon Errer to the Brownfield Redevelopment Authority with a term to expire December 31, 2023.

2. Approve the Council appointment of Anthony Kolka to the Human Planning Commission with a term to expire December 31, 2023.

3. Approve the Council appointment of Fenobia Dallas to the Board of Review with a term to expire December 31, 2026.

4. Approve the Council appointment of Kevin Rooker to the Board of Review with a term to expire December 31, 2026.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Approving the Cost Agreement with the Michigan Department of Transportation for the scour revetment of the Genesee Avenue Bridge.

2. Approving the Cost Agreement with the Michigan Department of Transportation for the reconstruction of West Holland Avenue from Woodbridge Street to Hamilton Street and East Remington Street from Water Street to Washington Avenue.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

City of Saginaw

PUBLIC HEARING NOTICE

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.22, "Assessment Roll Hearing and Confirmation," of the City of Saginaw Code of Ordinances, O-204, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet in Council Chambers, Room 205, at **6:30 p.m.** **Monday, February 21, 2022**, and review the following single lot special assessment rolls:

1. Nuisances: Yard Violations YV22, and Board Ups BU22
2. False Alarms FA22
3. Sewer Connections SEW22
4. Water Connections WAT22
5. Sidewalk Replacements SDW22

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

A written or personally spoken objection must be given at the public hearing in this assessment proceeding as required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 1-25-22
By:___JKS_______

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 7, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, Michael Flores, George Copeland, Brenda Moore: 8. Council Members absent: William Ostash: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced that the March 21 City Council meeting was scheduled to begin at 12:00 p.m. for Student Government Day. However, due to COVID and out of an abundance of caution, Student Government Day has been cancelled. Therefore, the Council meeting will begin at its regular time of 6:30 p.m.

Mayor Pro Tem Balls read a proclamation recognizing February 2022 as Black History Month.

PUBLIC INPUT

Members of the Public that addressed the Council: Julian Morris, Apral Williams, and Henry Hill.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Lamar-Silvia, Williams, Boensch, Scherzer, Flores, Copeland, Balls, and Moore.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects.

CONSENT AGENDA:

Moved by Council Member Scherzer, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. Exceptions were made to items #2 and 3. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the January 24, 2022 regular council meeting minutes.

2. Approve the agreement and purchase with Guidehouse, Inc. for an amount not to exceed $850,000 for consulting services related to funds received under the American Rescue Plan Act grant.

3. Approve the grant agreement between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development for the FY 2021 Family Self Sufficiency Program.

4. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the November period.

5. Approve the purchase with Applied Imaging for a five-year lease of one multi-function copier for an annual of amount of $949.68, for a total of $4,748.40, for the Fiscal Services Department.

6. Approve the purchase with Apollo Fire Equipment Company, a sole source, for $7,000 for one Hurst Fire Service StrongArm tool package for the Fire Department.

7. Approve the Memorandum of Agreement between the Navy Operational Support Center, Saginaw and the Saginaw Police Department.

8. Approve the agreement with the Saginaw Valley Police Canine Association for the donation of a police canine at no cost to the Police Department.

9. Approve the purchase with Detroit Salt Company, Inc. for $149,650 for seasonal road salt for the Public Services Department, Streets Division.

10. Approve to increase the purchase with Woodland Industries by $2,459, for a new total of $11,576, for an enclosed trailer for the Public Services Department, Maintenance and Service Division.

11. Approve the blanket purchase order with Diesel Truck Sales, a sole source, for $6,500 for vehicle repair services for the Public Service Department, Motor Pool Division.

12. Approve the proposal with Spicer Group for $835,000 for the design of the Water System Elevated Storage Improvements for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item #2. Mayor Moore asked Clerk Santos to conduct a roll call vote.
Ayes: Balls, Scherzer, Copeland, Lamar-Silvia, Williams, Boensch, Moore
Nays: Flores
Absent: Ostash
Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve consent agenda item #3. 8 ayes, 0 nays, 1 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Copeland reported that the Saginaw Housing Commission does have housing units available and he encouraged those interested to apply. Their next meeting is February 23 at 4:00 p.m. and the Saginaw Housing Administration office.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Copeland, seconded by Mayor Pro Tem Balls to approve the Council appointment of Michael Foust to the Board of Review with a term to expire December 31, 2026. 8 ayes, 0 nays, 1 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to introduce an ordinance to amend §153.426, "Uses and Parking Standards," of Chapter 153 "Zoning Regulations," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Scherzer to adopt the resolution concurring with the provision of a Brownfield Plan for the Hall Block Redevelopment Project. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Scherzer, seconded by Council Member Copeland to approve a budget adjustment of $4,000.00 from General Fund - Fund Balance to Training and Development 101-0101-823.003. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Scherzer, Copeland, Lamar-Silvia, Williams, Boensch, Balls, Moore
Nays: Flores
Absent: Ostash
Motion approved.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to adjourn the meeting at 7:43 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: Replacement Flooring at Public Services Building

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Westside Decorating Center for $2,735.17 for the replacement of flooring in the Public Services Building for the Public Services Department, Facilities Division.

Justification:

On January 31, 2022, a quote was received to replace the flooring in the Right of Way Foreman's office in the Public Services Building. The existing flooring in this area is the original flooring installed when the building was constructed in the 1970s and is in need of replacement. The flooring that will be installed will match new flooring previously installed in other first floor administrative areas of the Public Services Building.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance's Parts and Supplies Account No. 202-4651-742.000 $1,367.59 and the Rubbish Fund, Rubbish Administration's Parts and Supplies Account No. 226-4581-742.000 $1,367.58.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Replacement Fire Department Pickup Truck

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for $45,044.05 for a 2022 GMC Sierra 2500 Double Cab 4x4 Pickup truck equipped as specified for the Fire Department.

Justification:

The Fire Department has budgeted to replace a 2007 Pickup Truck, which will be sold at auction. This vehicle is used to plow all of the Fire Department properties. The purchase price includes the plow that is installed through the dealer. The Fire Department plows each of their properties due to their seven day 24-hour operations. We must always keep our apparatus platforms clear so that we can respond. Plowing at the fire department occurs whenever it is necessary regardless of the day of the week or the time of the day. We have also had the plow truck respond to the scene when the side roads do not allow us to take our apparatus down the road safely. This purchase will be made using State of Michigan MiDeal contract #71B7700184 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Operations and Maintenance Division's Vehicle Account No. 101-3554-982.000 $45,044.05.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Plow Truck Parts

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase with NBC Truck Equipment for $5,500.00 for plow parts for the Public Services Department, Motor Pool Division.

Justification:

The Motor Pool has nearly exhausted the stock of plow parts for five trucks manufactured by NBC Truck Equipment (NBC). The parts purchased from NBC are pins and cylinders used on the underbody plow assemblies. NBC is the current supplier for these replacement parts. These parts are 14 days out once ordered. We are requesting a blanket purchase order in the amount of $5,500 to ensure these five plow trucks are always in a ready to use state.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $450,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001 $5,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Orders – Shop Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order 511144 with Larry's Auto Supply by $4,500, for a new total of $8,500, for shop supplies for the Public Services Department, Motor Pool Division.

Justification:

In FY 2022, the purchase order listed below was issued to Larry's Auto Supply in the amount of $4,000. The City's Municipal Garage requires supplies from this vendor to complete tasks within the Municipal Garage from July 1, 2021 to June 30, 2022.

In FY 2021, the Garage spent $3,988.91 on supplies from Larry's Auto Supply. In the current fiscal year, we have spent $3,430.53 leaving a balance of $569.47. The Garage purchases supplies from Larry's such as batteries, gloves, drain pans, floor dry, and other miscellaneous supplies needed to complete day to day tasks.

There are no feasible means to predetermine what services will be needed. The Garage Division's personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

PO Number	Vendor	Current Amount	Recommended Increase	New Total Amount
511144	Larry's Auto Supply	$4,000	$4,500	$8,500
	Total:	$4,000	$4,500	$8,500

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Parts and Supplies Account No. 661-4481-742.000 $8,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Orders – Vehicle Repair Parts

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued to various vendors by $22,500, for a new total of $86,500, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2022, the purchase orders listed below were issued to the vendors in the amount of $64,000. The City's Municipal Garage requires parts from these vendors for various repairs from July 1, 2021 to June 30, 2022.

In FY 2021, the Garage spent $6,863.83 on parts from Interstate Truck Source. In the current fiscal year, we have spent $5,999.14 leaving a balance of $4,000.86. The Garage purchases parts for the Refuse Trucks in the Streets Division.

In FY 2021, the Garage spent $3,748.24 on parts from Michigan Truck Spring. In the current fiscal year, we have spent $5,104.47 leaving a balance of $395.53. The Garage purchases suspension parts for the Refuse Trucks in the Streets Division and 10-yard dump trucks in the Streets and Maintenance and Service Divisions.

In FY 2021, the Garage spent $7,700.31 on parts from Truck and Trailer Specialties. In the current fiscal year, we have spent $11,436.49 leaving a balance of $6,563.51. The Garage purchases parts for the 10-yard dump trucks in the Streets and Maintenance and Service Divisions.

In FY 2021, the Garage spent $18,329.34 on parts from Wieland Truck Center. In the current fiscal year, we have spent $25,560.94 leaving a balance of $4,939.06. The Garage purchases parts for the plow trucks in Streets Division and 10-yard dump trucks in the Maintenance and Service Division.

There are no feasible means to predetermine what services will be needed. The Garage Division's personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

PO Number	Vendor	Current Amount	Recommended Increase	New Total Amount
511116	Interstate Truck Source	$10,000	$ 4,500	$14,500

511125	Michigan Truck Spring	$ 5,500	$ 3,500	$ 9,000
511133	Truck and Trailer Specialties	$18,000	$ 4,500	$22,500
511134	Wieland Truck Center	$30,500	$10,000	$40,500
	Total:	$64,000	$22,500	$86,500

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $450,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001 $86,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Engineering Office Furniture Purchase

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with National Business Furniture for $8,524.00 for office furniture for the Public Services Department, Engineering Division.

Justification:

On February 8, 2021, Council approved a purchase with National Business Furniture for Phase IV of the replacement office furniture. On February 2, 2022, National Business Furniture provided a quote for Phase V of the replacement of the Engineering Division's office furniture. National Business Furniture's furniture has proven to be durable and of high quality. Their products also come with a lifetime guarantee.

The items included in this quote are desks, file cabinets, and a conference table to replace office furniture that is over 30 years old and not suitable for computers and current office equipment requirements. The new furniture is specifically designed to handle a modern work environment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Engineering Administration Division's Capital Outlay less than $5,000 Account No. 202-4612-971.000 $2,841.34, Sewer Operations and Maintenance Fund, Engineering Division's Capital Outlay less than $5,000 Account No. 590-4811-971.000 $2,841.33, and Water Operations and Maintenance Fund, Engineering Division's Capital Outlay less than $5,000 Account No. 591-4711-971.000 $2,841.33.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: SKF Alignment Tool

Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Applied Industrial Technologies, Inc. for $6,870.77 for a shaft alignment tool for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Division maintains and repairs multiple motor and pump assemblies that require re-alignment during repairs. This unit is replacing a 20-year-old tool that is obsolete. On January 25, 2022, the City opened sealed bids. Following is a tabulation of the bids received:

	Total Bid
Applied Industrial Technlogies, Inc. Saginaw, MI (out-city)	$6,870.77
Motion Industries Saginaw, MI (out-city)	$7,375.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Maintenance Equipment Account No. 591-4730-978.000

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Raw Sewage Pump No. 5

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with ABBA, a sole source, for $265,733.00 for replacement of failed raw sewage pump No. 5 and its internal components for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On January 17, 2022, the City received a quote in the amount of $265,733.00 for a remanufactured replacement pump from ABBA, manufacturer of Fairbanks Morse replacement pumps and the sole source in Michigan. The Wastewater Treatment Plant's six raw sewage pumps, in service since 1950, pump combined raw sewage from fifty feet below ground level into the grit channels several feet above ground level. This change in elevation enables raw sewage to flow hydraulically through the plant without the aid of any additional pumps.

On October 24, 2021, operations personnel received a fault alarm for raw sewage pump No. 5. Investigation revealed pump room flooding and catastrophic failure caused by impeller nut failure that shattered the pump casing. Subsequent inspection of the interior sections of the pump casing revealed that an unrecorded catastrophic failure had previously occurred to this pump. Multiple options were explored, including direct replacement pumps from alternate brands and a new versus remanufactured Fairbanks Morse pump, but alternate brand pumps required excess piping restructuring that was cost prohibitive and a new Fairbanks Morse pump came in at over $20,000 more than a remanufactured one.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Underwater Repair Services

Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase with Chicago Underwater for an amount not to exceed $25,000.00 for FY 2022; and pending budget approval, for an annual amount not to exceed $30,000 for FY 2023 and FY 2024, for underwater inspection and repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On January 18, 2022, the Water Treatment Division received a sole bid for as needed underwater inspection and repair services for various water control structures and related valves. The professional services specified in the bid package are itemized and priced per service type or equipment, including a comprehensive report of results. Prior to beginning work, the City and Contractor will review the job requirements and select appropriate services. The contractor will then provide a project quote so that staff may decide if the work is appropriate.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Professional Services Account No. 591-4730-801.000 for FY2022 and will be budgeted in the same account for FY2023 and FY2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Utility Vehicle

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Tri County Equipment for $2,605.93 for a John Deere Gator utility vehicle for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On January 12, 2022, the City received a quote from Tri County Equipment for $2,605.93 to replace a utility vehicle. The Wastewater Treatment Division performs various types of outdoor maintenance on over 60 acres of property. To efficiently transfer tools, supplies, and personnel between job sites not accessible with full size vehicles, maintenance staff uses a utility vehicle. The current Toro utility vehicle has been in service for over 20 years and is due for replacement. Staff researched and tested multiple replacement utility vehicles and determined that the John Deere Gator was the most cost effective option. The combination of a Sourcewell Contract price and credit from a trade-in garden tractor reduced the cost by over $10,000 of the manufacturer's suggested retail price.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Maintenance Equipment Account No. 590-4840-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION R-1

From: Timothy Morales, City Manager

Subject: MDOT Cost Agreement 21-5475, Genesee Ave Bridge Scour Revetment

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 21-5475 with the Michigan Department of Transportation for the scour revetment project of the Genesee Avenue Bridge for the Public Services Department, Right of Way Division.

Justification:

The Michigan Department of Transportation Cost Agreement 21-5475 is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements for the scour revetment of Genesee Avenue over the Saginaw River, Structure No. 9446, including riprap replacement, construction material testing and inspection, and maintaining traffic work; and all together with necessary related work. This work is to re-establish the scour protection measures that were washed away by the May 2020 flood event. Funds received are Emergency Relief through the Detailed Damage Inspection Report (DDIR) submitted in 2021.

The total estimated project cost is $316,005, which includes $29,000 for Construction Testing and Inspection, and is partially funded with Federal Emergency Relief Funds. Federal Emergency Relief Funds shall be applied to the project cost up to the lesser of; 1) $252,804, or 2) 80 percent, the normal participation ratio for such funds. The balance of the project costs, after deduction of all Federal funds, shall be paid by the City. In summary, Federal funds will pay for $252,804 of the project costs. The City is responsible for $63,201 and any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Bridge Projects Division's Construction Projects Account No. 202-4616-822.000 $57,401 and the Major Street Fund, Bridge Projects Division's Professional Services Account No. 202-4616-801.000 $5,800.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

RESOLUTION R-1

APPROVING MDOT COST AGREEMENT 21-5475
FOR THE SCOUR REVETMENT OF THE GENESEE AVENUE BRIDGE

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: Cost Agreement No. 21-5475 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of scour revetment work on the Genesee Avenue Bridge over the Saginaw River Structure No. 9446; including riprap replacement, construction material testing and inspection, and maintaining traffic work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 21-5475 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 21-5475 as submitted by the Michigan Department of Transportation.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 21, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION R-2

From: Timothy Morales, City Manager

Subject: MDOT Cost Agreement 21-5532, W. Holland Ave & E. Remington St.

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 21-5532 with the Michigan Department of Transportation for the reconstruction of West Holland Avenue from Woodbridge Street to Hamilton Street and East Remington Street from Water Street to Washington Avenue (M-13) for the Engineering Section, Right of Way Division.

Justification:

Michigan Department of Transportation Cost Agreement 21-5532 fixes the rights and obligations of the parties in agreeing to the following road improvements:

> Part A – Job #205662 Federal Participation
> Hot mix asphalt reconstruction along West Holland Avenue from Woodbridge Street to Hamilton Street; including pavement repairs, storm sewer, concrete curb and gutter, sidewalk and sidewalk ramps, permanent signing and pavement markings; and all together with necessary related work.
>
> Part B – Job #205662 No Federal Participation
> Water main along the limits as described in Part A; and all together with necessary related work.
>
> Part C – Job #205669 Federal Participation
> Hot mix asphalt reconstruction along East Remington Street from Water Street to Washington Avenue (M-13); including concrete curb and gutter, sidewalk and sidewalk ramps, permanent signing and pavement markings; and all together with necessary related work.

The total estimated project cost is $2,873,900. The estimated Part A project cost is $2,020,500, and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of; 1) $1,653,779, or 2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City. In summary, Federal Funds will pay for $1,653,779 of the Part A project costs. The City's estimated share of the Part A project costs is $366,721.

The estimated project cost for Part B is $648,150. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main work included in the project.

The estimated Part C project cost is $205,250, and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part C portion of the project cost up to the lesser of; 1) $167,997, or 2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part C project costs, after deduction of all Federal Funds, shall be paid by the City. In summary, Federal Funds will pay for $167,997 of the Part C project costs. The City's estimated share of the Part C project costs is $37,235.

Therefore, the City's cost obligation for this project is $1,052,124 of the estimated total project cost of $2,873,900. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 $125,000, Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 $60,000 and the Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 $163,974, and will be budgeted in the FY 2023 Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 $523,150, and Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 $180,000, upon approval of the FY 2023 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

RESOLUTION R-2

APPROVING MDOT COST AGREEMENT 21-5532 FOR THE RECONSTRUCTION OF WEST HOLLAND AVENUE FROM WOODBRIDGE STREET TO HAMILTON STREET EAST REMINGTON STREET FROM WATER STREET TO WASHINGTON AVENUE

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: Cost Agreement No. 21-5532 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of hot mix asphalt reconstruction work along West Holland Avenue from Woodbridge Street to Hamilton Street and East Remington Street from Water Street to Washington Avenue; including concrete curb and gutter, sidewalk and sidewalk ramps, permanent signing and pavement markings, and water main installation work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 21-5532 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 21-5532 submitted by the Michigan Department of Transportation.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 21, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MiPMC/MMC
City Clerk