Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
February 7, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation recognizing February 2022 as “Black History Month.”

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the January 24, 2022 regular council meeting minutes.

2. Approve the agreement and purchase with Guidehouse, Inc. for an amount not to exceed $850,000 for consulting services related to funds received under the American Rescue Plan Act grant.

3. Approve the grant agreement between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development for the FY 2021 Family Self Sufficiency Program.

4. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the November period.

5. Approve the purchase with Applied Imaging for a five-year lease of one multi-function copier for an annual of amount of $949.68, for a total of $4,748.40, for the Fiscal Services Department.

6. Approve the purchase with Apollo Fire Equipment Company, a sole source, for $7,000 for one Hurst Fire Service StrongArm tool package for the Fire Department.

7. Approve the Memorandum of Agreement between the Navy Operational Support Center, Saginaw and the Saginaw Police Department.

8. Approve the agreement with the Saginaw Valley Police Canine Association for the donation of a police canine at no cost to the Police Department.

9. Approve the purchase with Detroit Salt Company, Inc. for $149,650 for seasonal road salt for the Public Services Department, Streets Division.

10. Approve to increase the purchase with Woodland Industries by $2,459, for a new total of $11,576, for an enclosed trailer for the Public Services Department, Maintenance and Service Division.

11. Approve the blanket purchase order with Diesel Truck Sales, a sole source, for $6,500 for vehicle repair services for the Public Service Department, Motor Pool Division.

12. Approve the proposal with Spicer Group for $835,000 for the design of the Water System Elevated Storage Improvements for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Michael Foust to the Board of Review with a term to expire December 31, 2026.

ORDINANCE INTRODUCTION:

1. An ordinance to amend § 153.426, "Uses And Parking Standards," of Chapter 153 "Zoning Regulations," Title XV, "Land Useage," of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Concurring with the provision of a Brownfield Plan for the Hall Block Redevelopment Project.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Black History Month was created by Carter G. Woodson in 1926 to highlight the vast endeavors and accomplishments of African Americans that have impacted our nation's history and identity; and

WHEREAS, in this national celebration, we applaud the transformational contributions of the African American community, which has overcome tremendous adversity to build lasting change for generations to come; and

WHEREAS, the City of Saginaw is proud to honor the African Americans who have helped to shape and transform our city, including lumber baron William Atwood, physician Dr. Archer A. Claytor, former Mayor Henry G. Marsh, educator Ruben Daniels, former UAW President and Airport Commissioner Harry Browne, and countless others whose contributions are woven into the fabric of our city; and

WHEREAS, in our city's recognition of Black History Month, we reflect on the great strides that we have made to ensure freedom for all people, regardless of race, color, creed, in the pursuit of life, liberty, and happiness—and we recognize that our work must continue.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore**,** Mayor of the City of Saginaw, do hereby proclaim **February**, **2022** as

"Black History Month"

in the City of Saginaw and encourage all residents to honor black history and culture in our city and continue the efforts to create a world that is more just, peaceful, and prosperous for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 7th day of February in the year of our Lord two thousand twenty-two.

Brenda F. Moore

Brenda F. Moore, Mayor

Councilpersons
Michael Balls, Mayor Pro Tem
Annie Boensch, George Copeland Jr.,
Michael R. Flores, Monique Lamar-Silvia,
Bill Ostash, Autumn L. Scherzer, and Reggie Williams II

February 7, 2022

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JANUARY 24, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

PUBLIC INPUT

Members of the Public that addressed the Council: Cecilia Olvera, Philip Graves, and Apral Williams.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Apral Williams by forty-five (45) seconds. 9 ayes, 0 nays, 0 absent. Motion approved.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Copeland, Lamar-Silvia, Williams, Boensch, Scherzer, Ostash, Flores, Balls, and Moore.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects. He introduced Melissa Castro and David Sernick of Guidehouse. The presented information of their experience with communities and services they can provide in assisting with the administration of managing the American Rescue Plan Act process.

CONSENT AGENDA:

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve the consent agenda, allowing room for exceptions. An exception was made to item #2. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the January 10, 2021 regular council meeting minutes.

2. Approve the filing of the 2022 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination, and that City Council call a public hearing to be held on February 21, 2022.

3. Approve the insurance policy renewal with Chubb/Federal Insurance Company; Hanover Insurance Group; Cincinnati Insurance Company; and Scottsdale Insurance Company effective February 1, 2022 to February 1, 2023, for a total of $443,661.

4. Approve the revised guidelines for applicants requesting Poverty Exemptions.

5. Approve to increase the blanket purchase order with Cummins, Inc. by $2,500, for a new total of $4,000, for the Fire Department.

6. Approve the purchase with Holland Supply, Inc. for $3,929 for one lowering device for the Public Services Department, Cemeteries Division.

7. Approve the purchase with Gratiot Outdoor Equipment for $28,105 for two zero turn mowers for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Remote Facilities Divisions.

8. Approve the contract increase with Wm. E. Walter, Inc. by $892,200, for a new total contract cost of $2,141,700, for the Kochville Pump Station Phase II Improvement project.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to approve consent agenda item #2. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Balls reported that the MBS International Airport has received grant funds to expand a runway and build an additional storage shelter for equipment and also working to meet the requirements for PFAS regulations.

Mayor Moore and Council Member Ostash reported on the recommendation from the Planning Commission to deny the rezoning request for 510 S. Warren.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to approve appointments 1 through 25 allowing for exceptions. Exceptions were made to 12 through 17, 19, 23 and 24. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the City Manager reappointment of Bryan Weiss to the Brownfield Redevelopment Authority with a term to expire December 31, 2024.

2. Approve the Council appointment of Carla LaMarr to the Historic District Commission with a term to expire July 31, 2024.

3. Approve the Council appointment of Jeffrey Bulls to the Human Planning Commission with a term to expire December 31, 2022.

4. Approve the Council appointment of Henry Porterfield to the Human Planning Commission with a term to expire December 31, 2023.

5. Approve the Council reappointment of Debra Melkonian to the Human Planning Commission with a term to expire December 31, 2023.

6. Approve the Council appointment of Dennis Morrison to the Human Planning Commission with a term to expire December 31, 2023.

7. Approve the City Manager reappointment of James Nightingale to the Planning Commission with a term to expire December 31, 2024.

8. Approve the City Manager reappointment of Robert Hanley to the Planning Commission with a term to expire December 31, 2024.

9. Approve the Council appointment of Kathy Miller to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2023.

10. Approve the Council appointment of Andrea Foster to the Citizens-Police Advisory Commission with a term to expire February 28, 2024.

11. Approve the Mayoral appointment of Christina Jones to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

12. Approve the Mayoral appointment of Kevin Albosta to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

13. Approve the Mayoral appointment of Amy Spadafore to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

14. Approve the Mayoral appointment of Renee Johnston to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

15. Approve the Mayoral appointment of Veronica Horn to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

16. Approve the Mayoral appointment of James Hernandez to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

17. Approve the Mayoral appointment of Sharon Leaman-Case to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

18. Approve the Mayoral appointment of Jeffrey Bulls to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

19. Approve the Mayoral appointment of Hurley Coleman Jr. to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

20. Approve the Mayoral appointment of James Doane to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

21. Approve the Mayoral appointment of Grady Holmes Jr. to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

22. Approve the Mayoral appointment of Calvin Talley to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

23. Approve the Mayoral appointment of Fenobia Dallas to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

24. Approve the Mayoral appointment of Tina Swanton to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

25. Approve the Mayoral appointment of Valerie Toney to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

Moved by Council Member Lamar-Silvia, seconded by Council Member Williams to approve the Mayoral appointment of items # 12, 15, 16, 17, and 23. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to postpone until the next meeting the Mayoral appointment of item #13. Mayor Moore asked Clerk Santos to conduct a roll call vote.
Ayes: Lamar-Silvia, Flores
Nays: Williams, Boensch, Balls, Scherzer, Ostash, Copeland, Moore
Absent: None
Motion denied.

Moved by Council Member Scherzer, seconded by Council Member Boensch approve the Mayoral appointment of item #13. Mayor Moore asked Clerk Santos to conduct a roll call vote.
Ayes: Williams, Boensch, Balls, Scherzer, Ostash, Copeland, Lamar-Silvia, Moore
Nays: Flores
Absent: None
Motion approved.

Moved by Council Member Flores to postpone until the next meeting the Mayoral appointment of item #14. No second was given.

Moved by Council Member Scherzer, seconded by Council Member Boensch approve the Mayoral appointment of item #14. Mayor Moore asked Clerk Santos to conduct a roll call vote.
Ayes: Boensch, Balls, Scherzer, Ostash, Copeland, Lamar-Silvia, Williams, Moore
Nays: Flores
Absent: None
Motion approved.

Moved by Council Member Flores to postpone until the next meeting the Mayoral appointment of item #19. No second was given.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve the Mayoral appointment of item #19. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores to postpone until the next meeting the Mayoral appointment of item #24. No second was given.

Moved by Council Member Scherzer, seconded by Council Member Boensch approve the Mayoral appointment of item #24.

Ayes:	Balls, Scherzer, Ostash, Copeland, Lamar-Silvia, Williams, Boensch, Moore
Nays:	Flores
Absent:	None

Motion approved.

ORDINANCE INTRODUCTION

Moved by Mayor Pro Tem Balls, seconded by Council Member Flores to introduce an ordinance to amend the official city map to rezone, lots 1, 2, 3, 12, 13, 14, Blk.25, Glasby, Gallagher and Littles Addition, City of Saginaw, from RO-1, Restricted Office to B-2, General Business. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes:	None
Nays:	Scherzer, Ostash, Flores, Copeland, Lamar-Silvia, Williams, Boensch, Balls, Moore
Absent:	None

Motion denied.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Flores to adopt the resolution adopting the Five-Year Parks, Recreation and Open Space Plan. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to adjourn the meeting at 8:39 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION CC-2

<u>From</u>: Timothy Morales, City Manager

<u>Subject</u>: Guidehouse, Inc. Consulting Services

<u>Prepared by</u>: Lori Brown, Finance Director

<u>Manager's Recommendation</u>:

I recommend the approval of an agreement with Guidehouse, Inc. not to exceed $850,000 for consulting services related to funds received under the American Rescue Plan Act grant.

<u>Justification</u>:

Guidehouse, Inc. (Guidehouse) has extensive experience in assisting government entities across the United States. It is in the best interest of the City to retain consulting services of Guidehouse to help navigate federal guidelines and ensure compliance and transparency of American Rescue Plan Act (ARPA) funds.

Guidehouse services include financial administration, oversight and reporting of grant funds, risk assessments, and develop internal controls to maintain compliance as well as projects budgets, and assist with day-to day operations as needed to ensure necessary compliance with the US Treasury Final Rule. Guidehouse will also provide support to the ARPA Advisory Committee. In addition, Guidehouse will subcontract with Plante Moran for additional support with financial reporting. Plante Moran currently serves as the City's contract Controller under a separate agreement.

Guidehouse will invoice for services on a monthly basis for time, materials, and incidental expense, such as travel, not to exceed $850,000 over the three years of the agreement. These services can be scaled up or down as City Council determines the allocation of funds and the level of consulting services needed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the American Rescue Plan Act Grant Fund, Administration Division, Professional Services Account No. 285-1784-801.000.

I have approved the agreement as to substance and the City Attorney as to form.

<u>Council Action</u>:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Lesley Foxx, Executive Director, Saginaw Housing Commission

Subject: Saginaw Housing Commission Grant Agreement

Prepared by: Saginaw Housing Commission

Recommendation:

I recommend approval of the grant agreement between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development for the FY 2021 Family Self-Sufficiency Program.

Justification:

In accordance with §12.036(B)(3) of the Saginaw Code of Ordinances, the Saginaw Housing Commission shall obtain City Council approval prior to entering or accepting any grant agreements in the name of the Saginaw Housing Commission. In accepting the grant agreement, the Saginaw Housing Commission agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of the Department of Housing and Urban Development (HUD) now or hereafter in effect pertaining to the Family Self Sufficiency (FSS) Program and other applicable laws. The effective date of each agreement shall be the date of execution as set forth by the U.S. Department of Housing and Urban Development.

The Saginaw Housing Commission was notified by HUD on December 28, 2021 that they were selected to receive an award for the FY 2021 Family Self Sufficiency Program in the amount of $76,538. On January 24, 2022, HUD requested acceptance of the award. The Saginaw Housing Commission has been awarded the FSS Program Grant since 2005. The purpose of the FSS program is the development of local strategies to coordinate the use of assistance with public and private resources to enable participating families to increase earned income, reduce or eliminate the need for welfare assistance and make progress toward achieving economic independence and housing self-sufficiency. Participating families are in the Housing Choice Voucher Section 8 program.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: November Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2021/2022 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of November.

Justification:

The 2021/2022 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2022 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for November, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $887,274, from $39,076,286 to $39,963,560.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $1,000. Donations were received from Nexteer in the amount of $1,000 and will be recognized in the General Fund Revenues Police Donation Account No. 101-0000-674.009. To offset the increase in revenues will be an increase in the General Fund, Community Public Safety – Police, Police Administration Division, Operating Services Account No. 101-3512-805.000. These funds will be used for lunches for employees.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $3,652. Donations were received from 100 Club in the amount of $3,652 and will be recognized in the General Fund Revenues Police Donation Account No. 101-0000-674.009. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Administration Division, Parts and Supplies Account No. 101-3512-742.000. These funds were used for the purchase of ammunition.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $8,444. This is to recognize a reimbursement from the Bridge the Gap Campbell. Funds will be recognized in the General Fund Revenues Reimbursement – PD Account No. 101-0000-676.020. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No. 101-3512-823.003.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $1,879. This is to recognize a reimbursement from the MCOLES Academy for two police officers. Funds will be recognized in the General Fund Revenues Reimbursement – PD Account No. 101-0000-676.020. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No. 101-3512-823.003.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $65. This is to recognize a reimbursement for the purchase of a badge from a police officer. Funds will be recognized in the General Fund Revenues Reimbursement – PD Account No. 101-0000-676.020. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No. 101-3512-823.003.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $3,110. This is to recognize additional funds received from the Bullet Proof Vest Grant. Funds will be recognized in the General Fund Revenues Other Federal Grants Account No. 101-0000-501.027. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Clothing Supplies Account No. 101-3514-728.000.

- A budget adjustment is required to recognize unanticipated revenue in a total amount of $300. This is to recognize a reimbursement for the restitution from court damages to a vehicle. Funds will be recognized in the General Fund Revenues Reimbursement – PD Account No. 101-0000-676.020. To offset the increase revenues will be an increase in the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Parts and Supplies Account No. 101-3514-742.000.

- On December 6, 2021, city council approved the purchase of a 2022 Ford Police Interceptor Utility Truck Community Public Safety – Police. Community Public Safety - Police will utilize their portion of the Rutledge monies to make this purchase. Therefore, a budget adjustment requested from appropriation of restricted Fund Balance Account No. 101-0000-989.000 in the amount of $12,899. To offset the increase in revenues there will be an increase to the General Fund, Community Public Safety – Police, Police Building Maintenance Division, Vehicles Account No. 101-3514-982.000 for the same amount.

- A budget adjustment is required to recognize unanticipated sale of property for Community Public Safety Fire in the amount of $5,925. Most of the items sold range from exercise equipment to assorted garage equipment. Revenues will be recognized in the General Fund Revenues, Sale of Property/Fire Department Account No. 101-0000-673.004 in the amount of $5,925. To offset the increase in revenues will be the same increase to Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

- In the city's continued effort to achieve its number one strategic goal of "Economic Development of its Urban Core", the city administration has been working on various projects in the Old Town and Downtown areas. Projects that have been ongoing since FY 2019 include the purchase and installation of electric charging stations as well as deconstruction and construction of the Baum Street Parking lot, as such, restricted funds were allocated for this project that improve the aesthetic of the urban core. For the construction of parking lot that was approved by city council on November 18, 2021, the appropriation for this project is $850,000. These expenditures will be recognized in the Other General Fund Expenditures, Operating Transfers Division, Capital Improvements Fund Account No. 101-9660-999.401 and will be offset by use of restricted fund balance.

The Drug Forfeiture Fund (264) should be increased $17,617, from $31,000 to $48,617. This increase is recognized as $17,617 of unanticipated revenues in Sales of Firearms Account No. 264-0000-673.005 of $1,455, Forfeited Property – State Account No. 264-0000-655.010 of $13,696, and Reimbursements Account No. 264-0000-676.000 of $2,466. To offset the increase in revenues there will be the same increase to this fund's Parts and Supplies Account No. 264-3341-742.000.

The American Rescue Plan Act (ARPA) Fund (285) should be increased from $0 to $880,000. This increase is primarily due to the allocation funds to cover Guidehouse, Inc consulting services in the amount not to exceed $850,000, for costs incurred by Plante Moran to assist with revenue calculations in the amount of $7,000, a reimbursement for Public Sector Consultants in the amount of $4,420 for the City's Strategic Planning Session, as well as other administrative cost in the amount of $18,580 to set up the city's processes. Revenues will be recognized in this fund's Other Federal Grants – ARPA Account No. 285-0000-528.003 in the amount of $876,592 and Interest on Investments 285-0000-664.000 in the amount of $3,408. To offset the increase in revenues there will be an increase to the Administration Division, Professional Services Account No. 285-1784-801.000 by $880,000.

The Capital Projects Fund (401) should be increased from $782,671 to $1,632,671, an increase of $850,000. This increase is to recognize the construction of the Baum Street Parking lot resurfacing project that was approved by city council in late 2019 and November of 2021. Expenditures will be recognized in this fund's Parking Operation and Maintenance Division, Repair and Replacement Account No. 401-3868-974.000 in the amount of $850,000. To offset the increase in expenditures will be an operating transfer from the General Fund.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Ricoh Multi-Function Copy Machine Lease Renewal

Prepared by: Jeff Klopcic, Technical Services Department

Manager's Recommendation:

I recommend approval of a purchase with Applied Imaging at the State Bid price of $4,748.40. This amount consists of one multi-function copier, with $949.68 in annual payments due on a five-year lease.

Justification:

The Technical Services Department conducted a copy/print study in 2011. The study concluded the City would see a dramatic decrease in print related cost if it were to remove all personal desktop printers from employees' desks and replace them with multi-function copy machines that are shared by a group of employees.

The Fiscal Services Department, Payroll Division will be replacing their end of lease multi-function copy machine. This lease will be responsible for monthly payments for the next five years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services, Controllers Office, Operating Services Account No. 101-1741-805.000 $474.84, in the Sewer Operations and Maintenance Fund, Customer Accounting Division, Operating Services Account No. 590-5311-805.000 $237.42, and in the Water Operations and Maintenance Fund, Customer Accounting Division, Operating Services Account No. 591-5310-805.000 $237.42.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Hurst Fire Service StrongArm Tool

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Apollo Fire Equipment Company, a sole source, for $7,000.00 for one Hurst Fire Service StrongArm tool package for the Fire Department.

Justification:

On January 10, 2022, we received a quote of $7,000.00 from Apollo Fire Equipment Company for the Hurst Fire Service StrongArm tool package. The Saginaw Fire Department currently has two of the StrongArm tools in service. The StrongArm tools are versatile hydraulic tools used for forcible entry, cutting burglar bars, and extricating people from machinery. The purchase of a third tool allows us to outfit all three of our frontline apparatus with this capability.

Apollo Fire Equipment Company is the sole source provider of Hurst StrongArm tools in our region.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: U.S. Navy and Saginaw Police Department Memorandum of Agreement

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Memorandum of Agreement between Navy Operational Support Center, Saginaw and Saginaw Police Department.

Justification:

The Department of Defense requires the development of mutual aid agreements of anti-terrorism measures for off-installation facilities with local authorities. This memorandum precisely outlines the security support that the Saginaw Police Department will provide to the Navy Operational Support Center, Saginaw. This agreement generally does not require the provision of services beyond that would which would be provided in the regular course.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Saginaw Valley Police Canine Association Donation

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the agreement with the Saginaw Valley Police Canine Association for the donation of a highly trained police canine at no cost to the Police Department.

Justification:

The Saginaw Valley Police Canine Association (SVPCA) is donating Denver, a highly trained police canine (K9), to replace recently retired canine Mitch. The SVPCA has pledged to cover any and all expenses related to the feeding, temporary lodging, and medical care of Denver, as they do for all of the Saginaw Police Department's (SPD) current police canines. Denver, a two-year-old Dutch shepherd mix, born in Mexico, is trained in tracking and narcotics detection. The SPD K9 units have been highly effective in the discovery and removal of dangerous narcotics in the community, and the tracking of lost children and vulnerable adults who wander away from their homes. Our canine units have proven to be invaluable in providing a pathway to establishing a foundation to stronger relationships within the community, particularly the youth in our community.

I have approved the new K9 Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Seasonal Road Salt Purchase

Prepared by: Brett Reid, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with The Detroit Salt Company for $149,650.00 for 2,500 tons of seasonal road salt for the Public Services Department, Streets Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2021, the City placed an order for 2,500 tons of seasonal road salt for this winter.

The Detroit Salt Company of Detroit, Michigan, was the low bidder on the State bid at $59.86 per ton. This per ton price includes the salt, weighing, loading, handling and the truck freight charges.

The 2021 unit price for seasonal road salt was $68.67 per ton, and the 2020 unit price for seasonal road salt was $73.96. This year's unit price for seasonal road salt represents a 13% decrease over the 2021 unit price, and a 19% decrease over the 2020 unit price.

The City's salt barn storage capacity is 4,000 tons. At the end of last winter, the barn contained 3,800 tons of road salt. The City did not purchase any early fill road salt last fall. As of Tuesday, January 25, 2022, the Streets Division has used 2,000 tons of road salt this winter.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 202-4655-743.000 $59,860.00, Local Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 203-4655-743.000 $22,447.50, and Major Streets Fund, State Winter Maintenance Division's Street and Road Materials Account No. 202-4692-743.000 $67,342.50.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Tool and Equipment Trailer

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval to increase the purchase order No. 510684 with Woodland Industries by $2,459.00, for a new total of $11,575.73, for an enclosed trailer for the Public Service Department, Maintenance and Service Division.

Justification:

On April 13, 2021, one qualified bid was received for an enclosed trailer equipped as specified. However, there has been a material surcharge, of 26.97% amounting to a $2,459.00 cost increase. Maintenance and Service needs this trailer to haul tools, equipment, forms, and barricades for various repairs on job sites within the City. The trailer was ordered on April 13, 2021 but due to COVID the build date was pushed back to December of 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Repairs and Replacements Account No. 591-4721-974.000 $1,229.50 and the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Repairs and Replacements Account No. 590-4821-974.000 $1,229.50.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Vehicle Repair Services

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order with Diesel Truck Sales, a sole source, for $6,500.00 for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

On January 8, 2022, truck No. 57-0460 arrived at the Motor Pool with a check engine light. This truck was delivered to Diesel Truck Sales and upon further inspection it was found to require replacement of the EGR cooler system at an estimated cost of $4,839.41. The truck is out of service until this repair is made. The addition in the requested blanket PO will assist with any additional costs that may be necessary to complete the repairs. The failure has been determined to be due to normal wear on this high service front line 2008 10-yard dump truck, which is used daily and in emergencies to provide water and sewer infrastructure system repairs that serve Saginaw, parts of Bay, and Tuscola Counties. Diesel Truck Sales is the local sole source vendor for this repair.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 $6,500.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Water System Elevated Storage Agreement, Spicer Group

Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend approval of the proposal with Spicer Group for $835,000.00 for the design of the Water System Elevated Storage Improvements for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On June 17, 2019, the City Council approved professional engineering services agreements with 10 firms, including Spicer Group. The proposal will be treated as an exhibit to Spicer's engineering agreement, but the cost will be separate from the approved total amount of $1,300,000.

On January 24, 2022, the City received the proposal for design services for a 2 to 3 million gallon finished water elevated storage tank. The services of Spicer are to include project plan assistance if needed, preliminary design, final design and bid assistance. Any construction related services will be added at a later date.

The project will result in greatly improved resiliency. The elevated storage will add 2 to 3 million gallons of available stored finished water for use during emergencies. The elevated storage of water provides system pressure to protect the water supply during power outages, main breaks, fire and/or pumping system failures.

Funds are budgeted in the FY 2022 Water Operations and Maintenance Fund, Surplus Division's Engineering Services Account No. 591-4740-802.000 $700,000.00 and will be budgeted in the FY 2023 Water Operations and Maintenance Fund, Surplus Division's Engineering Services Account No. 591-4740-802.000 $135,000.00, pending budget approval.

I have approved the proposal as to substance subject to the review of the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION O-1

From: Tim Morales, City Manager

Subject: Rezoning Ordinance § 153.426

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend the introduction of an ordinance to amend § 153.426, "Uses And Parking Standards," of Chapter 153 "Zoning Regulations," Title XV, "Land Useage," of the City of Saginaw Code of Ordinances, O-204.

Justification:

In an effort to encourage flexibility with developers within the Downtown and Old Town districts of the Riverfront Mixed Use (RMU) zone, the Planning Commission is proposing a change to the parking standards. The parking standards within these two areas, in many cases, create requirements that discourage historic building redevelopment and site reuse consistent with the form based goals. Historically, buildings were constructed within the entire site envelope making it physically impossible to provide the required off-street parking identified in the Zoning Ordinance. Likewise, these properties are typically within close proximity to public parking lots and other shared parking that would accommodate development without the need to provide any on-site parking. This proposed change gives the Planning Commission more latitude in approving site plans within the RMU zone, especially in the Downtown and Old Town subzones, if the case can be made for reduced parking.

The Planning Commission held a public hearing on January 25, 2022 regarding this proposed change and all interested parties were given the opportunity to be heard. The Planning Commission found in favor of the recommendations by staff for the proposed changes.

Council Action:

This Council Communication is for explanation purposes of the ordinances to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

Moved by Council Member ____________, seconded by Council Member ______________ to introduce an Ordinance entitled and reading as follows:

O-_______

AN ORDINANCE TO AMEND § 153.426, "USES AND PARKING STANDARDS," OF CHAPTER 153, "ZONING REGULATIONS," TITLE XV, "LAND USEAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter Provision.

Moved by Council Member ____________, seconded by Council Member ______________ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND § 153.426, "USES AND PARKING STANDARDS," OF CHAPTER 153, "ZONING REGULATIONS," TITLE XV, "LAND USEAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

An ordinance to amend § 153.426, "Uses And Parking Standards," of Chapter 153, "Zoning Regulations," Title XV, "Land Useage," of the City of Saginaw Code of Ordinances, O-204.

§ 153.426 USES AND PARKING STANDARDS.

(B) *Parking standards.*

(1) *Parking requirements.* Parking shall be provided for all uses in accordance with the requirements of § 153.126 except that the Planning Commission may reduce the amount of on-site parking required in the Riverfront Mixed Use District by up to 50% in the UE, RC, UF, INST and RR districts and up to 100% in the MS districts within the following instances:

(a) The parking requirement may be satisfied through shared parking with an adjacent use. All uses must be located within 300 feet of the shared parking and a copy of an executed shared parking agreement must be provided to the city. A mixed-use development that has uses with different peak hour parking demands, such as a restaurant in an office building.

(b) This may include on-street parking that is located along the lot's frontage and public off-street parking lots that are located within 500 feet of the site.

(c) The parking requirement may be reduced where the applicant can demonstrate, based on supporting documentation provided by the applicant, the parking need for that particular use is less than required by this subchapter or valet service to a satellite parking lot will be provided.

~~(d) Total parking requirements shall not be reduced by more than 50% even where a site satisfied more than one of the above criteria.~~

This ordinance shall become effective March 17, 2022.
Enacted: March 7, 2022.

Yeas:
Nays:
Absent:

Brenda F. Moore	Janet Santos, MiPMC/MMC
Mayor	City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 7, 2022, the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION R- 1

From: Saginaw County Brownfield Redevelopment Authority

Subject: Concurring with the Provision of a Brownfield Plan for Hall Block Redevelopment project located at 301 and 311 Court Street and 103, 115, and 117 South Niagara Street

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended to adopt the resolution approving the brownfield plan for the Hall Block Redevelopment project located at 301 and 311 Court Street and 103, 115, and 117 South Niagara Street, Saginaw MI with the Saginaw County Brownfield Redevelopment Authority. Furthermore, City Council authorizes the Mayor and/or their designee to sign all necessary and related documents.

Justification:

On December 16, 2021, the Saginaw County Brownfield Redevelopment Authority approved the Brownfield Plan for Hall Block Redevelopment project located at 301 and 311 Court Street and 103, 115, and 117 South Niagara Street, Saginaw, MI. The project consists of the redevelopment of the above mentioned property, part of a city block located between Adams Street and Court Street, South Hamilton, and South Niagara Streets. This project includes the complete demolition and rehabilitation of two buildings, and select demolition and rehabilitation of one 3-story building into a mixed-use commercial and 2-levels of condominium units with an associated parking garage. This project will ultimately put five underutilized properties back to productive use and will improve the Old Town and downtown areas of Saginaw inviting other similar developments to follow.

It is also anticipated that the Brownfield Plan will be amended in the future to include the capture of Tax Increment Revenues (TIR) when new construction plans are completed. This project will put an underutilized property back into productive use and will provide a safer and healthier downtown for the public.

The Saginaw County established the Saginaw County Brownfield Redevelopment Authority, in compliance with Public Act 381 of 1996. The purpose of Brownfield legislation is to assist in the development of vacant and/or underutilized sites. Public Act 381 of 1996 requires that Saginaw County Brownfield Redevelopment Authority obtain the approval of the local government prior to the establishment of the brownfield plan.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

CONCURRING WITH THE PROVISIONS OF A BROWNFIELD PLAN FOR THE HALL BLOCK REDEVELOPMENT PROJECT

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: pursuant to and in accordance with the provisions of State of Michigan Public Act 381 of 1996, as amended; and

WHEREAS: the Saginaw County established the Saginaw County Brownfield Redevelopment Authority (the "Authority") pursuant to the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"); and

WHEREAS: pursuant to the Act, the Authority shall exercise its powers with respect to eligible property within a city within the county only if that city has concurred with the provisions of a brownfield plan that applies to that eligible property within the city; and

WHEREAS: the Authority has determined the property located at 301 and 311 Court Street, 103, 115, and 117 South Niagara in the City of Saginaw also known as the Hall Block is a functionally obsolete and adjacent and contiguous under the state statute; and

WHEREAS: the eligible property is being included in a Brownfield Plan in order to qualify for a loan or grant from the Authority's Local Brownfield Revolving Fund; and

WHEREAS: the Authority has determined that the Brownfield Plan (the "Plan") submitted for at 301 and 311 Court Street, 103, 115, and 117 South Niagara in Saginaw meets all the requirements for a Brownfield Plan set forth in Section 13 of the Act; and

WHEREAS: the Authority, pursuant to and in accordance with the Act, has reviewed the Plan and, contingent upon concurrence by the Saginaw City Council, recommends its approval by the Saginaw County Commission; and

WHEREAS: as a result of its review of the Plan and upon consideration of the views and recommendations of the Authority, the Saginaw City Council desires to proceed with approval of the Plan.

NOW THEREFORE, BE IT RESOLVED THAT:

1. **Plan Concurrence.** Pursuant to the authority vested in the Saginaw City Council by the Act, and pursuant to and in accordance with the provisions of Section 3 of the Act, the City of Saginaw hereby concurs with the provisions of the Plan for at 301 and 311 Court Street, 103, 115, and 117 South Niagara.

2. **Severability.** Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

3. **Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 7, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk