



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
January 24, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Guidehouse-State and Local Government Technology Management Consulting.

CONSENT AGENDA:

1. Approve the January 10, 2021 regular council meeting minutes.
2. Approve the filing of the 2022 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination, and that City Council call a public hearing to be held on February 21, 2022.
3. Approve the insurance policy renewal with Chubb/Federal Insurance Company; Hanover Insurance Group; Cincinnati Insurance Company; and Scottsdale Insurance Company effective February 1, 2022 to February 1, 2023, for a total of \$443,661.
4. Approve the revised guidelines for applicants requesting Poverty Exemptions.
5. Approve to increase the blanket purchase order with Cummins, Inc. by \$2,500, for a new total of \$4,000, for the Fire Department.
6. Approve the purchase with Holland Supply, Inc. for \$3,929 for one lowering device for the Public Services Department, Cemeteries Division.
7. Approve the purchase with Gratiot Outdoor Equipment for \$28,105 for two zero turn mowers for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Remote Facilities Divisions.
8. Approve the contract increase with Wm. E. Walter, Inc. by \$892,200, for a new total contract cost of \$2,141,700, for the Kochville Pump Station Phase II Improvement project.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the City Manager reappointment of Bryan Weiss to the Brownfield Redevelopment Authority with a term to expire December 31, 2024.
2. Approve the Council appointment of Carla LaMarr to the Historic District Commission with a term to expire July 31, 2024.
3. Approve the Council appointment of Jeffrey Bulls to the Human Planning Commission with a term to expire December 31, 2022.
4. Approve the Council appointment of Henry Porterfield to the Human Planning Commission with a term to expire December 31, 2023.
5. Approve the Council reappointment of Debra Melkonian to the Human Planning Commission with a term to expire December 31, 2023.
6. Approve the Council appointment of Dennis Morrison to the Human Planning Commission with a term to expire December 31, 2023.
7. Approve the City Manager reappointment of James Nightingale to the Planning Commission with a term to expire December 31, 2024.
8. Approve the City Manager reappointment of Robert Hanley to the Planning Commission with a term to expire December 31, 2024.
9. Approve the Council appointment of Kathy Miller to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2023.
10. Approve the Council appointment of Andrea Foster to the Citizens-Police Advisory Commission with a term to expire February 28, 2024.
11. Approve the Mayoral appointment of Christina Jones to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
12. Approve the Mayoral appointment of Kevin Albosta to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
13. Approve the Mayoral appointment of Amy Spadafore to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
14. Approve the Mayoral appointment of Renee Johnston to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
15. Approve the Mayoral appointment of Veronica Horn to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
16. Approve the Mayoral appointment of James Hernandez to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
17. Approve the Mayoral appointment of Sharon Leamon-Case to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
18. Approve the Mayoral appointment of Jeffrey Bulls to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

19. Approve the Mayoral appointment of Hurley Coleman Jr. to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
20. Approve the Mayoral appointment of James Doane to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
21. Approve the Mayoral appointment of Grady Holmes Jr. to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
22. Approve the Mayoral appointment of Calvin Talley to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
23. Approve the Mayoral appointment of Fenobia Dallas to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
24. Approve the Mayoral appointment of Tina Swanton to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.
25. Approve the Mayoral appointment of Valerie Toney to the American Rescue Plan Act (ARPA) Advisory Committee with a term to expire upon completion of the ARPA Program.

ORDINANCE INTRODUCTION:

1. An ordinance to amend the official city map to rezone, lots 1, 2, 3, 12, 13, 14, Blk.25, Glasby, Gallagher and Littles Addition, City of Saginaw, from RO-1, Restricted Office to B-2, General Business.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Adopting the Five-Year Parks, Recreation and Open Space Plan.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JANUARY 10, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Williams led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Santos announced that City Hall will be closed Monday, January 17, 2022 for the Martin Luther King Holiday.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the official intent to reimburse project expenditures with bond proceeds and authorizing publication of notice of intent to issue bonds. Mayor Moore called for public comments. Paul Reinsch, Director of Water and Wastewater, spoke in favor and summarized the prior approval of the project. Mayor Moore called for public comments two more times. No other comments were made.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Santos announced the public hearing regarding the proposed draft of the City of Saginaw Five Year Parks and Recreation Plan. Mayor Moore called for public comments. Cynthia Todd, Director of Planning with Spicer Group, spoke in favor of the plan and provided a recap of steps taken for consideration of items included in the draft plan. Mayor Moore called for additional comments two more times. No other comments were made.

Moved by Council Member Boensch, seconded by Council Member Flores to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the Public that addressed the Council: Angie Miller, Indigo Dudley, Jessie Addison, Patrice Boulware, Dawn Hinton, Audrey Beatty.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Audrey Beatty by forty-five (45) seconds. 9 ayes, 0 nays, 0 absent. Motion approved.

Public Input continued with Henry Hill, and Apral Williams.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Flores, Copeland, Lamar-Silvia, Williams, Boensch, Scherzer, Ostash, Balls, and Moore.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the December 20, 2021 regular council meeting minutes.
2. Approve the professional services agreement with Dickinson Wright, PLLC for \$15,000 to act as bond counsel in connection with the issuance of bonds for the purpose of designing, acquiring, and constructing improvements to the City's water supply system, including lead service line replacement.
3. Adopt the resolution authorizing sponsors of various community events to use amplifying equipment for 2022.
4. Adopt the resolution authorizing the sale and consumption of alcoholic beverages during various community events for 2022.
5. Approve the proposed traffic regulation changes for the Public Services Department, Engineering Section of the Right of Way Division.
6. Approve the increase to the blanket purchase order with Engels Auto Body by \$17,000, for a new total of \$32,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
7. Approve the purchase with Ferguson Enterprise for \$9,450 for Portland cement for the Public Services Department, Maintenance and Service Division.
8. Approve to increase the purchase order with Waste Management by \$13,430, for a new total of \$27,650, for trash containers and disposal at the City's Convenience Station for the Public Services Department, Street Division.
9. Approve the purchase with HACH Company for \$7,609 for SC200 Controllers for the Water and Wastewater Treatment Services Department, Water Treatment Division.
10. Approve the purchase with Ferguson Waterworks for \$18,015 for valve operators for the Water and Wastewater Treatment Services Department, Water Treatment Division.
11. Approve the increase to the purchase order with JCI Jones Chemicals, Inc. by \$13,320, for a new total of \$57,960, for chlorine for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
12. Approve the increase to the purchase order with JCI Jones Chemicals, Inc. by \$52,863, for a new total of \$227,285, for Sodium Hypochlorite for the Water and Wastewater Treatment Services Department, Remote Facilities Division; and approve the increase to the purchase order with JCI Jones Chemicals, Inc. by \$25,927, for a new total of \$140,284 for Sodium Hypochlorite for the Water Treatment Division.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Council Member Copeland, seconded by Council Member Lamar-Silvia to introduce an ordinance to add "Low Income Housing Tax Exemption for Amurcon Corporation," to "Table VIII: Low Income Housing Tax Exemption," by amending "Ordinance O-44," of the "Table of Special Ordinances," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to adopt the resolution declaring official intent to reimburse project expenditures with bond proceeds and authorizing publication of the notice of intent to issue bonds. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Lamar-Silvia to adjourn the meeting at 7:34 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: 2022 Single Lot Special Assessment Tax Roll
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend that the 2022 Single Lot Special Assessment Tax Roll transmitted herewith be received and filed in the office of the City Clerk for public examination; that City Council conduct a public hearing at a regular meeting to be held Monday, February 21, 2022; and that the City Clerk is hereby directed to post a public notice of said hearing.

Justification:

The City Engineer filed the 2022 Single Lot Special Assessment Tax Roll with the City Clerk on January 10, 2022, for the following assessments:

1. Nuisances: Yard Violations YV22, and Board Ups BU22
2. False Alarms FA22
3. Sewer Connections SEW22
4. Water Connections WAT22
5. Sidewalk Replacements SDW22

The expenses on single lot assessments are not the type that require prorating of costs among several lots and parcels of land in the special assessment district, but are assessed to owners of the individual lots on which a service was performed. The owners of record have been billed in accordance with provisions of Title III, Administration, Chapter 33, "Taxation and Assessment," § 33.21, "Assessing Single Lots," of the Saginaw Code of Ordinances, O-204.

Council Action:

Motion to approve the recommendation of the City Manager.



City of Saginaw

PUBLIC HEARING NOTICE

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.22, "Assessment Roll Hearing and Confirmation," of the City of Saginaw Code of Ordinances, O-204, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet virtually at **6:30 p.m. Monday, February 21, 2022**, and review the following single lot special assessment rolls:

1. Nuisances: Yard Violations YV22, and Board Ups BU22
2. False Alarms FA22
3. Sewer Connections SEW22
4. Water Connections WAT22
5. Sidewalk Replacements SDW22

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

A written or personally spoken objection must be given at the public hearing in this assessment proceeding as required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 1-25-22
By: ___JKS_____

From: Timothy Morales, City Manager

Subject: February 1, 2022 Insurance Coverage Renewal

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals with Chubb Insurance Company for Commercial Property, Equipment, and Bridges/Docks and Floater Coverage; with Hanover Insurance Group for Crime Coverage; with Cincinnati Insurance Company for Machinery and Equipment Breakdown Coverage, and Scottsdale Insurance Company for Storage Tank Liability Insurance effective February 1, 2022 to February 1, 2023, for a total cost of \$443,661.

I further recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.

Justification:

Recently, Saginaw Bay Underwriters received proposals for insurance coverage on City Buildings & Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake and Animals in the Petting Zoo, Crime Coverage, Equipment Floater & Bridges Coverage, Machinery & Equipment Breakdown Coverage and Storage Tank Liability Insurance to be effective February 1, 2022 to February 1, 2023. Upon receipt and review of the proposals received by Saginaw Bay Underwriters, the following insurance policies are being recommended:

PROPERTY COVERAGE

Chubb Insurance Company policy includes Blanket Coverage for Buildings and Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake, and Animals in the Petting Zoo. Last year's premium was \$262,005 and this year's premium is \$282,763 which includes a Terrorism Coverage charge of \$4,113. This is an increase of \$20,758 over last year's premium due to a 3% increase to the building limits and a rate increase by Chubb. This policy carries a \$100,000 deductible with the exception of the Animals in the Petting Zoo, which has a \$500 deductible and Computer Coverage, which has a \$10,000 deductible. The policy has a \$100,000,000 loss limit.

CRIME COVERAGE

The Hanover Insurance Group policy includes coverage for Public Employee Dishonesty, Forgery and Alteration, Theft, Disappearance and Destruction, inside and outside the premises, Computer Fraud & Funds Transfer Fraud. Last year's premium was \$7,765 and this year's premium will be the same at \$7,765. This policy carries a \$10,000 deductible, with the exception of Forgery and Alteration which carries a \$1,000 deductible.

EQUIPMENT FLOATER POLICY

Chubb Insurance Company policy includes Contractors Equipment, Miscellaneous Unscheduled Equipment, Employee Tools, Rental Cost Reimbursement, Equipment leased/rented from others, Floating Docks, Fire Department Service Charges, Inventory or Appraisals, Pollutant Clean-up, Fire Protection Equipment Refill. Last year's premium was \$33,565 and this year's premium is \$33,913 which is an increase of \$348. The deductible for this policy ranges from \$1,000-\$5,000, with the exception of the Floating Docks which carries a \$25,000 deductible.

BRIDGES POLICY

Chubb Insurance Company policy includes coverage on the Douglas Schenck, Frank Andersen, G. Stewart Francke (formerly Holland Avenue), Genesee Avenue, Johnson Street, Norman Street, Ojibway Island (South End) and Ojibway Island Pedestrian, North & South end, Bridges. Last year's premium was \$88,811 and this year's premium is \$91,422 which is an increase of \$2,611. The deductible on this policy is \$50,000.

MACHINERY & EQUIPMENT BREAKDOWN

Cincinnati Insurance Company policy includes, but is not limited to, coverage on Mechanical Equipment, Electric Generators, Miscellaneous Electrical Apparatus, Recip. Eng. Internal Combustion, Transformers, Water Damage, Expediting Expenses, Ammonia Contamination and Hazardous Substance. The premium for this policy is \$12,662 which is the same as last year's premium. The deductible on this policy is \$10,000.

STORAGE TANK LIABILITY INSURANCE

Scottsdale Insurance Company policy includes coverage on 13 tanks, 8 aboveground and 5 underground, that are insured at 4 locations. The deductible on this policy is \$25,000. Last year's premium was \$13,749 and this year's premium is \$15,136 which is an increase of \$1,387.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

The vendors meet the requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Self Insurance Fund's Insurance Account No. 677-1762-806.000, with \$184,859 to be expended from the FY2021 budget and \$258,802 from the FY2022 budget.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Revised Guidelines for Applicants Requesting Poverty Exemptions
Prepared by: Mary Malocha, Deputy Assessor

Manager's Recommendation:

I recommend approval of the revised Guidelines for Applicants Requesting Poverty Exemptions.

Justification:

The State Tax Commission is now requiring local governing bodies to annually approve guidelines establishing standards for the local board of review when granting Poverty Exemptions as authorized under MCL 211.7u. The exemption is for the principal residence of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute toward the public charges. The exemption may be in whole or in part from taxation under the act.

City Council last approved guidelines on February 8, 2021. The updated guidelines have been revised to adopt the federal poverty guidelines as determined annually by the U.S. Department of Health and Human Services and in accordance with State Tax Commission recommended standards.

I have approved the revised Poverty Exemption Guidelines as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471



GUIDELINES FOR APPLICANTS REQUESTING POVERTY EXEMPTIONS
(Adopted by City Council ~~February 08, 2021~~ January 24, 2022)

BY LAW, ALL BOARD OF REVIEW MEETINGS AND INFORMATION DISCUSSED ARE SUBJECT TO THE OPEN MEETINGS ACT. EVIDENCE GIVEN TO THE BOARD OF REVIEW OR THE ASSESSOR IS SUBJECT TO THE FREEDOM OF INFORMATION ACT. INFORMATION MAY BE RELEASED TO THE PUBLIC.

The City of Saginaw Board of Review will accept and evaluate applications for a property tax reduction or exemption based on the taxpayer's inability to pay property taxes or the taxpayer's poverty according to MCLA 211.7u. This hardship reduction is only available to residents of the City of Saginaw for their homestead. The Board of Review will objectively evaluate hardship reduction applications utilizing all available information, including statements, under oath, by applicants upon appearance before the Board of Review.

1. The taxpayer must complete an annual application for a one-year hardship reduction or exemption and submit it to the City of Saginaw Board of Review. Applications are available at the City of Saginaw Assessor's Office. If granted, exemptions are in effect for one year only.
2. Applicants must provide federal and state income tax returns for the current year or immediately preceding year for all members of the household. If an applicant was not required to file a federal or state income tax return for the current year or immediately preceding year, the applicant must submit an affidavit attesting to the same. In addition documentation to verify all income or assets is required which may include Social Security Statements, pay stubs, statements from Social Services and bank statements.
3. Applicants must produce a driver's license or other acceptable identification if asked by the Board of Review. Applicants must also produce a deed, land contract or other proof of property ownership if requested.
4. The Board of Review shall consider State Tax Commission Guidelines when granting a hardship exemption.
5. Applicants cannot have more than \$10,000 in assets to be eligible for consideration and no more cash than an amount equal to one month's gross household income. Assets do not include the homestead or an automobile. Assets do include: stocks, bonds, mutual funds, insurance policies, coin collections, boats, ORVs, motorcycles,

recreational vehicles, second homes or salable property, additional automobiles, retirement accounts, bank accounts, cash/money, jewelry, etc.

6. Applicants may be asked to appear in person and are subject to testimony under oath. An authorized agent may appear on an applicant's behalf. Applicants or their authorized agents may be asked to answer questions related to health or financial matters.

7. The Board of Review will evaluate each exemption based upon the guidelines as defined in this procedure, as set forth by the State Tax Commission, and as established by law. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the State Tax Commission.

8. Applicants cannot be considered for an exemption if their total household gross income exceeds the Federal Poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The guidelines to be used for ~~2021~~ 2022 exemptions are as follows:

FEDERAL POVERTY GUIDELINES	
Size of Family Unit	Poverty Guidelines
1	\$ 12,760 \$ 12,880
2	\$ 17,240 \$ 17,420
3	\$ 21,720 \$ 21,960
4	\$ 26,200 \$ 26,500
5	\$ 30,680 \$ 31,040
6	\$ 35,160 \$ 35,580
7	\$ 39,640 \$ 40,120
8	\$ 44,120 \$ 44,660
For each additional person	\$ 4,480 \$ 4,540

9. Applicants will be sent a written notification of the Board of Review decision. An applicant or the Assessor may appeal the Board of Review decision to the Michigan Tax Tribunal.

The City of Saginaw Poverty Exemption guideline uses the following definitions:

Household Income: total household resources as set forth in the Michigan Homestead Property Tax Credit Claim Form.

Homestead: as defined by Michigan's General Property Tax Act.

Homestead Property Tax Credit: a program authorized by State Statute and managed by the Department of Treasury to provide a credit for homestead property taxes for eligible individuals.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order – Generator Maintenance
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order to Cummins, Inc. by \$2,500, for a new total of \$4,000.00, for generator maintenance and repair for the Saginaw Fire Department.

Justification:

In FY 2022, the blanket purchase order to Cummins Inc. was issued in the amount of \$1,500. The Fire Department uses this vendor to perform regular annual maintenance of the generators located at Fire Stations One and Two.

The preventative maintenance found that the generator at Fire Station Two is in need of repair. The technician found several issues that need to be addressed before the generator will be able to meet our needs in the case of a power outage. These issues need to be repaired as soon as possible to avoid a situation that leaves Station Two without power.

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
511974	Cummins, Inc.	\$1,500	\$2,500	\$4,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Operating Services Account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Cemeteries Lowering Device
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Holland Supply, Inc. for \$3,928.02 for a lowering device for the Public Services Department, Cemeteries Division.

Justification:

On December 22, 2021, Cemeteries Division received two quotes to purchase one lowering device. Holland Supply, Inc. is the low quote and this will replace a worn out device purchased in 2011. Below is a list of the quotes received.

<u>Vendor</u>	<u>Cost</u>
Holland Supply, Inc Holland, MI	\$3,928.02
Frigid Fluid Co. Northlake, IL	\$4,016.06

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services Cemeteries Division's Repairs and Replacements Account No. 101-1747-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Zero Turn Mowers
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Gratiot Outdoor Equipment for \$28,105.00 for two zero turn mowers for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Remote Facilities Divisions.

Justification:

The Wastewater Treatment and Remote Facilities Divisions maintain over 40 acres of grass area at the treatment plant, several lift stations, and seven retention treatment basins, operating four mowers throughout the summer months. These mowers have been in service since 2007, have begun having major mechanical problems and have been scheduled for replacement as part of the Capital Improvement Program. Multiple replacement mowers were researched and tested before deciding on the Ferris zero turn mowers, which will be purchased using Buy Board purchasing contract #611-20. Bids were obtained from the Buy Board Purchasing Cooperative, ensuring competitive pricing. Gratiot Outdoor Equipment was the lowest bidder.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Contract Increase Kochville Pump Station Phase II Improvement (C-1671)
Prepared by: Paul Reinsch Water and Wastewater Treatment Services Department

Manager's Recommendation:

I recommend the approval of the contract increase with Wm. E. Walter, Inc. for \$892,200.00, for a new total contract cost of \$2,141,700.00, for the Kochville Pump Station Phase II Improvement project.

Justification:

On July 12, 2021, the City approved a contract (C-1671) with Wm. E. Walter, Inc., for the Kochville Pump Station Phase II Improvement project in the amount of \$1,249,500.00. Additional work is required to add a pad mount backup power generator for the raw water pump station. The original trailer mounted Caterpillar generator originally located at the Kochville site, has been moved to the Water Treatment Plant (WTP). Due to the size of the Caterpillar generator, it is our intention to make the generator a permanent part of the back up power system at the WTP site. We instructed Spicer Engineering to design the smaller pad mount required at Kochville and to ask the current contractor to provide pricing. After the pricing was received Spicer provided recommendations to accept the proposed new Blue Star pad mount generator cost proposal. This is based on cost related to engineer's estimates, time frame to bid and obtain a unit outside the contract, as well as cost implications and availability of other unit options. Backup power at this site is important to our ability to appropriate reliability of raw water supply from the site.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Fund, Surplus Divisions Construction Projects Account No. 591-4740-822.000 \$2,141,700.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Rezoning request for 510 S. Warren from RO-1, Restricted Office to B-2, General Business

Prepared by: Robert Gollin, Urban Planner

Planning Commission's Recommendation:

I recommend City Council deny the request to rezone 510 S. Warren from RO-1, Restricted Office to B-2, General Business.

Justification:

The Warren Avenue Presbyterian Church submitted a request to rezone their property located 510 S. Warren from RO-1, Restricted Office, to B-2, General Business. The primary reason for this request is to allow the Restoration Community Outreach Emergency Shelter for Men to expand into this location. In accord with Section 153.561 of the Saginaw City Code of Ordinances, the City Council may, upon recommendation from the City Planning Commission, amend, supplement, or change the zoning ordinance, pursuant to the authority and procedure set forth in the Michigan Planning Enabling Act, Public Act 33 of 2008.

This request was considered during the regular meeting of the Planning Commission on December 21, 2021. A public hearing was held and the issue was considered. A motion was made to approve the rezoning, but the motion failed due to a lack of a support/second for the motion, effectively indicating the Planning Commission's opposition to the request.

The ultimate decision on zoning ordinance amendments rests with the City Council. City Council may approve, approve with conditions, or deny the request.

Council Action:

This communication is provided for explanation only. An ordinance appears on the agenda for Council consideration.

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, LOTS 1,2,3,12,13,14,BLK.25,GLASBY,GALLAGHER AND LITTLES ADDITION, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-2, GENERAL BUSINESS.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on January 24, 2022 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, LOTS 1,2,3,12,13,14,BLK.25,GLASBY,GALLAGHER AND LITTLES ADDITION, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-2, GENERAL BUSINESS.

The City of Saginaw Ordains:

Section 1. An Ordinance To Amend The Official City Map To Rezone, Lots 1,2,3,12,13,14,Blk.25,Glasby,Gallagher And Littles Addition, City Of Saginaw, From RO-1, Restricted Office To B-2, General Business:

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective March 17, 2022.

Enacted: March 7, 2022.

Yeas:

Nays:

Absent:

Brenda Moore
Mayor

Janet Santos, MiPMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 7, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

TO ADOPT THE CITY OF SAGINAW PARKS, RECREATION AND OPEN SPACE PLAN

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2026; and

WHEREAS: the City of Saginaw began the process of developing a parks, recreation and open space plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS: residents of the City of Saginaw were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan; and

WHEREAS: the public was given a well-advertised opportunity and reasonable accommodations to review the final plan for a period of at least 30 days; and

WHEREAS: a public hearing was held on January 10, 2022 at the Council Chambers, City Hall in the City of Saginaw to provide an opportunity for all residents of the planning area to express opinions, and discuss all aspects of the City of Saginaw, Parks, Recreation and Open Space Plan; and

WHEREAS: the City of Saginaw has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Saginaw; and

WHEREAS: after the public hearing, the City of Saginaw voted to adopt said City of Saginaw Parks, Recreation and Open Space Plan.

NOW, THEREFORE BE IT RESOLVED the City of Saginaw hereby adopts the City of Saginaw Parks, Recreation and Open Space Plan.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held January 24, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

January 24, 2022

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