Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
December 19, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Fiscal Year 2022 Annual Audit, Jamie L. Rivette, CPA, CGFM, Principal, Yeo & Yeo CPA's and Business Consultants.

CONSENT AGENDA:

1. Approve the December 12, 2022 special meeting and regular council meeting minutes.

2. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the November period.

3. Approve the fee for the City's Electric Charging Stations at 113 S. Hamilton St., 100 N. Hamilton St., 211 S. Water St. and 220 S. Baum St. as well as a parking fee at 220 S. Baum St.

4. Approve the write off of four demolition receivable accounts totaling $169,542.75 that have been deemed uncollectable.

5. Approve to increase the blanket purchase order with Jack Doheny Supplies by $20,000, for a new total of $43,000, for vehicle parts for the Public Service Department, Motor Pool Division.

6. Approve the proposal with Spicer Group for $320,000 for easement assistance and design services for the Birch Run Parallel Water Transmission Main for the Public Service Department, Maintenance and Service Division.

7. Approve the purchase with DTN, LLC, a sole source, for $4,896 to provide weather services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

8. Approve the purchase with USA Bluebook for $4,239 for a Finish Thompson Magnetic Drive pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

9. Approve the purchase with Kerr Pump and Supply for $10,230 for repair parts for the Kochville Station vacuum system for the Water and Wastewater Treatment Service Department, Water Treatment Division.

10. Approve the purchase with Kennedy Industries, a sole source, for $3,085 for chlorine pump repair parts for FY 2023 for the Water and Wastewater Treatment Service Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Manager's reappointment of JoAnn Crary to the Brownfield Redevelopment Authority with a term to expire December 31, 2025.

2. Approve the Council reappointment of Heather Collins to the Human Planning Commission with a term to expire December 31, 2024.

3. Approve the Council appointment of Michael Foust to the Human Planning Commission with a term to expire December 31, 2024.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Establish the National Incident Management System as the Standard for Incident Management.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85

A SINGLE-SUBJECT SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, DECEMBER 12, 2022, AT 5:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore opened with a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Priscilla Garcia, and Brenda Moore: 6. Council Members absent: Michael Flores, and George Copeland: 2.

Mayor Moore stated that the Single-Subject Special meeting is for the purpose of discussion relating to expenditure of American Rescue Plan Act funds for Youth Development.

Council Member Copeland entered the meeting at 5:34 p.m.

PUBLIC INPUT

Members of the Public that addressed the Council: Tyrese Pratt-Little, Eric Eggleston, Mike Tribble, Jeffrey Bulls, Denita Dorsey, Trenika Jones, Canika Owen-Robinson.

Council Member Flores entered the meeting at 5:41 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Garcia, Flores, Copeland, Silvia, Balls, Boensch, and Moore.

Council Member Copeland left the meeting at 6:00 p.m. and returned at 6:02 p.m.

MISCELLANEOUS BUSINESS

Moved by Council Member Williams, seconded by Council Member Silvia to allocate $10,000,000 in ARPA funds to Youth Development with a 6 month review in place. Discussion held.

Moved by Council Member Balls, seconded by Council Member Copeland to call the question. 8 ayes, 0 nays, 0 absent. Motion approved.

Vote was taken on the main motion. 8 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Flores to come back in two weeks regarding Youth Development. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes:	Balls, Flores
Nay:	Silvia, Williams, Boensch, Garcia, Copeland, Moore
Absent:	None

Motion denied.

City Manager Morales will set up a meeting for the Youth Development Committee and Guidehouse.

ADJOURNMENT

Moved by Council Member Williams, seconded by Council Member Silvia to adjourn the meeting at 6:34 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, DECEMBER 12, 2022, AT 6:50 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Priscilla Garcia, Michael Flores, George Copeland, and Brenda Moore: 8. Council Members absent: 0.

ANNOUNCEMENTS

Clerk Santos made announcements as follows:

- On Monday, December 19 Council will conduct a COW at 4:00 p.m. to interview candidates for the Council vacancy; at 6:00 p.m. Council will have a Single-Subject Special Meeting to consider an appointment to the Council vacancy; and at 6:30 p.m. Council will have their regular meeting.
- Collection of old Christmas lighting is being accepted at the Public Works Building located at 1435 S. Washington Ave. Collection will run through January 15, 2023.
- City Hall will be closed Friday, December 23, and Monday, December 26 for the Christmas Holiday, and Friday, December 30, and Monday, January 2 for the New Year Holiday.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the MDNR Michigan Sparks Grants for the Riverfront/Iron Belle Trail Rehabilitation Project. Mayor Moore called for comments. City Engineer Travis Hare spoke in favor of the project and gave details of both projects. Mayor Moore called for comments two additional times. No further comments were given.

Motion by Council Member Silvia, seconded by Council Member Williams to close the public hearing. 8 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the Public that addressed the Council: Pamela Henley, Nicole Liggins, Henry Hill.

Moved by Council Member Flores, seconded by Council Member Silvia to extend the time for Henry Hill by 30 seconds. 8 ayes, 0 nays, 0 absent. Motion Approved.

Public input continued with Anna Patton, Gwendolyn Thompson McMillion, Julian Morris, and Patsy Willis.

Moved by Council Member Flores, seconded by Council Member Silvia to extend the time for Patsy Willis by 30 seconds. 8 ayes, 0 nays, 0 absent. Motion Approved.

Public Input concluded with Jeffrey Bulls.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Garcia, Flores, Copeland, Silvia, Williams, Balls, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Williams, seconded by Council Member Silvia to approve the consent agenda, allowing room for exceptions. No exceptions were made. 8 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the November 28, 2022 special and regular council meeting minutes.

2. Approve the 2023 City Council meeting schedule.

3. Approve to increase the purchase order with The Masters Touch, LLC by $2,549, for a new total of $12,053, for the printing and mailing of utility bills for FY 2023.

4. Approve a five-year lease with Applied Innovation for a total of $12,418, with $2,483.64 in annual payments, for a multi-function copier for the Wastewater Treatment Plant.

5. Approve the purchase with Advanced Lighting and Sound for $35,095 for a control switch and camera replacement for SGTV Division, Technical Services Department.

6. Approve the purchase with DHT Transport, LLC for $7,350 for FY 2023 and pending budget approval for $8,050 for FY 2024, for screened top-soil for the Public Services Department, Cemeteries Division.

7. Approve the purchase with specified vendors for a total amount not to exceed $1,000,000 for furnace replacements for the Saginaw Home Rehabilitation Program funded through the American Rescue Plan Act funds.

8. Approve to increase the purchase order with Wieland Sales, Inc. by $10,000, for a new total of $30,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

9. Approve to increase the purchase with Harlan Electric Company by $20,000, for a new total of $40,000, for emergency pole setting and removal for the Traffic Maintenance Section, Right of Way Division.

10. Approve the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act Permit Extension issued to KEPS Technologies, Inc. d/b/a ACD.net through October 1, 2027 and that the City Manager be authorized to approve extensions of the Agreement for subsequent years.

11. Approve the purchase with VWR International, LLC for $5,176 for an AT1000 Chlorine Titrator for the Water and Wastewater Treatment Services Department, Water Treatment Division.

12. Approve the purchase with JCI Jones Chemicals for $148,200, for Sodium Hypochlorite for the Water and Wastewater Treatment Services Department, Water

Treatment Division; and for $166,400 for Sodium Hypochlorite for the Remote Facilities Division.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Williams, seconded by Mayor Pro Tem Boensch to approve the Council appointment of Michael Gavin to the Saginaw Transit Authority Regional Services Board with a term to expire December 31, 2025. 8 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adopt the ordinance to add "Low Income Housing Tax Exemption for Brookwood 60 Limited Dividend Housing Association, L.L.C" to "Table VIII: Low Income Housing Tax Exemption," by amending "Ordinance 157," of the "Table of Special Ordinances," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Council Member Williams to adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for the preventative maintenance of the Johnson Street Bridge. 8 ayes, 0 nays, 0 absent. Motion approved.

Council Member Copeland left the meeting at 7:55 p.m.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adopt the resolution to approve the City of Saginaw annual apportionment of $8,541.84 for the Saginaw Area Storm Water Authority Budget for FY 2023. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Williams to adopt the resolution to approve the submission of two MDNR Michigan Spark Grant applications for the rehabilitation of the Riverfront/Iron Belle Trail. 7 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Mayor Moore asked Council Members to submit two questions for the Council vacancy interview process. Questions are to be submitted to Clerk Santos.

Council Member Copeland returned to the meeting at 7:58 p.m.

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to allocate $500,000.00 each, from the Youth Development allocation, to the Community Action Center and the First Ward Community Center, contingent upon the County matching the funds. 8 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Williams to adjourn the meeting at 7:57 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: November Budget Adjustment

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2022/2023 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of November.

Justification:

The 2022/2023 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2023 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for November, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $134,291, from $41,150,439 to $41,284,730.

- A budget adjustment is required for the purchase of two 2022 Xtreme Vac self-contained trailer debris collector for the Department of Public Services in the amount of $63,160. This purchase will be shared with the Major Street, Rubbish Collection, and Sewer Operations and Maintenance Funds. Expenditures will be recognized in the General Fund Department of Public Services, Parks Ground Maintenance Division, Maintenance Equipment Account No. 101-7570-978.000. To offset the increase in expenditures will be an available appropriation of fund balance.

- A budget adjustment is required for engineering services for City Hall Design Build Improvement project to determine the cost to upgrade the HVAC system in the amount of $55,000. Expenditures will be recognized in the General Fund, Department of Public Services, Facilities Division, Professional Services Account No. 101-7575-801.000. To offset the increase in expenditures will be an available appropriation of fund balance.

- A budget adjustment is required to recognize unanticipated revenues for Community Public Safety – Fire in the total amount of $138. The following increases will be recognized, in the Sale of Property/FD Account No. 101-0000-673.004 in the amount of $15,993 for the sale of an old vehicle and electronic equipment, in Fire Department – Cost Recoveries Account No.101-0000-628.002 in the amount of $128, and in FD Overtime Reimbursement Account No. 101-

0000-676.017 in the amount of $10. This increase in revenues will be offset by the same increase to the General Fund, Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

The Major Streets Fund (202) should be increased from $10,189,925 to $10,253,085. This represents a $63,160 increase. This increase is for the purchase of two 2022 Xtreme Vac self-contained trailer debris collector for the Department of Public Services. This purchase will be shared with the General, Rubbish Collection, and Sewer Operations and Maintenance Funds. Expenditures will be recognized in this fund's Routine Maintenance Division, Maintenance Equipment Account No. 202-4651-978.000. To offset the increase in expenditures will be an available appropriation of fund balance.

The Rubbish Collection Fund (226) should be increased $63,160 from $5,150,216 to $5,213,376. This increase is for the purchase of two 2022 Xtreme Vac self-contained trailer debris collector for the Department of Public Services. This purchase will be shared with the General, Major Street, and Sewer Operations and Maintenance Funds. Expenditures will be recognized in this fund's Environmental Improvement Division, Maintenance Equipment Account No. 226-4583-978.000. To offset the increase in expenditures will be an appropriation of available fund balance.

The Community Development Block Grant Fund (275) should be increased $5,000 from $2,973,600 to $2,978,600. This increase is to recognize a CRA Grant from Huntington Bank for the Saginaw Economic Development Corporation Business Expo. Revenues will be recognized in this fund's Local Grant Account No. 275-6520-580.004 in the amount of $5,000. To offset the increase in revenues will be the same increase to this fund's Saginaw Economic Development Corporation Division, Business Expo Expenditure Account No. 275-6520-965.048.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Electric Charging Station and Parking Fee

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the approval of a fee for the City's Electric Charging Stations at 113 South Hamilton Street, 100 North Hamilton Street, 211 S. Water Street and 220 South Baum Street as well as a Parking Fee at 220 South Baum Street.

Justification:

In February 2020, the City of Saginaw was awarded grant funds from Consumer's Energy through its PowerMIDrive program and the Department of Environment, Great Lakes and Energy (EGLE) for the purchase of six Level II charging stations and two DCFC charging stations that have been installed in both in Old Town and Downtown at 113 South Hamilton, 100 North Hamilton, 211 South Water Street, and 220 South Baum Street. All of these chargers have been installed and are available for use. This council communication is to establish a fee for these charging stations.

Location	Type of Station	Fee	Overstay Fee
113 South Hamilton Street	DC Fast Charge	$0.16 per kwh	$2.00 per hour
100 North Hamilton Street	Level II	$0.12 per kwh	$2.00 per hour
211 South Water Street	Level II	$0.12 per kwh	$2.00 per hour
220 South Baum Street	Level II	$.12 per kwh + parking fee	$1.00 + parking fee

In addition, in late 2019 City Council approved the parking lot resurfacing project at 220 South Baum Street, which will include a kiosk system for the lot. The parking lot is now completed. This council communication is to also establish a parking rate structure at 220 South Baum.

220 South Baum	Fee
Hourly	$1.00 per hour
Daily	$6.00 per day
Monthly	$30.00 per month

Vehicles parked in the Electric Charging Station that are not utilizing the station will be charged the normal no parking zone fee as outlined in the City's parking fee schedule.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Write Off Uncollectable Miscellaneous Receivables

Prepared by: Lori D. Brown, Finance Director

Manager's Recommendation:

I recommend the approval of the write off of four demolition receivable accounts totaling $169,542.75 that have been deemed uncollectable.

Justification:

Pursuant to Administrative Regulation No. 2-4, Collection Procedures, a division or department may write off a liability up to $2,000 per account when the debt is deemed uncollectable. The Finance Director or City Manager is authorized to write off amounts up to $10,000. Debt deemed uncollectable over $10,000 requires Council approval to be written off.

During the course of the audit cycle, the auditors identified accounts deemed uncollectable and should be written off. There are four accounts over $10,000 that need Council approval prior to being written off. These accounts represent emergency demolitions that were performed by the City or its subcontractor and the cost of the work incurred was billed to the property owner. Prior collection efforts were unsuccessful. Due to the age of these accounts little or no history remains. Furthermore, all of the accounts are beyond the statute of limitation for collection efforts.

Account No.	Balance	Reason for Write Off	Date Billed
115694	$19,833.00	Uncollectable	10/07/2002
106068	$27,230.75	Uncollectable	02/01/2002
170123	$46,626.00	Uncollectable	10/01/2007
115695	$75,853.00	Uncollectable	10/07/2002

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Increase Blanket Purchase Orders – Vehicle Repair Parts

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase with Jack Doheny Supplies by $20,000, for a new total of $43,000, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2023, the purchase order (PO) listed below was issued to Jack Doheny Supplies in the amount of $23,000. The City's Municipal Garage requires parts from this vendor for various repairs from July 1, 2022 to June 30, 2023.

In FY 2022, the Garage spent $17,112.61 on parts from Jack Doheny Supplies. In the current fiscal year, we have spent $9,754.48 leaving a balance of $13,245.52. The Garage received a quote on November 28 in the amount of $17,757.58 for a Rodder Pump Assembly. This part is needed to make repairs to a Sewer Jet used by Maintenance and Service in their everyday operation.

There are no feasible means to predetermine what services will be needed. The Motor Pool Division purchases parts throughout the year to keep the City's fleet running. This is a 365-day operation and these vehicle parts are needed on a continual basis. The Garage Division's obtained price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

PO Number	Vendor	Current Amount	Recommended Increase	New Total
513880	Jack Doheny Supplies	$23,000	$20,000	$43,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $43,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001 $43,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Birch Run Parallel Water Transmission Main Agreement

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of the proposal with Spicer Group for $320,000.00 for easement assistance and design services for the Birch Run Parallel Water Transmission Main for the Public Service Department, Maintenance and Service Division.

Justification:

On June 17, 2019, the City Council approved professional engineering services agreements with 10 firms, including Spicer Group. The proposal will be treated as an Exhibit A to Spicer's engineering agreement, but the cost will be separate from the approved total amount of $1,700,000.

On November 29, 2022, the City received the proposal from Spicer Group for easement assistance and design services for a 16-inch Parallel Water Transmission Main for the Bridgeport Township, Taymouth Township, Birch Run Township and Birch Run Village. Spicer Group was selected for this project since they are the firm that is most familiar with the City's Water Transmission System and acquiring utility easements for water main installation. The most recent example of when Spicer Group provided these types of services was the 2015 Davis Road Water Main Relocation Project in Kochville Township. The services of Spicer Group are to include project plan assistance if needed, preliminary design, final design and bid assistance. Any construction related services will be added at a later date.

Currently, the Dixie Highway 16-inch water transmission main south of Junction Road in Saginaw County is the sole supply of treated drinking water from the City to four wholesale water customers: Bridgeport Township, Taymouth Township, Birch Run Township and Birch Run Village. The City has had over 15 water main breaks on this transmission main over the last 20 years. Constructing a parallel transmission main to service these wholesale communities will not only provide a redundant transmission main for reliability but will also allow the City to rehabilitate the existing 16-inch transmission main in the future to further improve the reliability of service. The overall cost estimate for this project at this time is $4,000,000.00, which includes the engineering services described above.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Engineering Services Account No. 591-4740-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: DTN Weather Services

Prepared by: Dan Simmer, Water & Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with DTN, LLC, a sole source, for $4,896.00 to provide weather services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

This service allows the Water Treatment Plant staff to track in-coming storms and properly assess the need for emergency power generation. Information provided by this service includes radar, lightning strike occurrences and wind speeds, to allow for faster response for approaching storms. Generators are run when storms approach, to help maintain proper water pressure. DTN, LLC is the sole provider of this service and has been providing it to the City since September 1996.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Subscription/Reference Account No. 591-4715-823.002.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Magnetic Drive Pump

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with USA Bluebook for $4,238.90 for a Finish Thompson Magnetic Drive pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Remote Facilities Division has seven Retention Treatment Basins (RTB's) located throughout the city. The RTB's are used to store and treat excess wastewater flow during wet weather events.

Hypochlorite is a liquid bleach that is used for disinfection of wastewater at the RTB's. This disinfection process requires pumps used to feed, mix, and transfer hypochlorite throughout each basin. One of the pumps recently failed at the Salt Fraser RTB, and requires replacement. On November 22, 2022 the City received the following bids:

Vendor	Total Bid
USA Bluebook Waukegan, IL	$4,238.90
Holzberg Communications, Inc. Totowa, NJ	$4,338.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Busch Dry Claw Vacuum Pump

Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Kerr Pump and Supply for $10,230.00 for repair parts for the Kochville Station vacuum system for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Justification:

The City of Saginaw Kochville Pump Station is a reservoir that supplies raw water to the Water Treatment Plant. The Kochville Station vacuum system is not operational and is need of replacement. The vacuum system plays a vital role in the operation of the plant in the case of low levels in the reservoirs. The current parts are in need of replacement for the vacuum system to function properly. Kerr Pump and Supply provided a quote on November 30 2022, and is the sole supplier for Busch parts.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Chlorine Pump Repair Parts

Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Kennedy Industries for $3,084.80 for chlorine pump repair parts for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Justification:

The Water Treatment Plant uses liquid chlorine bleach as the primary disinfectant in the treatment process of the drinking water. The chlorine pumps are essential and having repair parts on hand are required for emergency repairs and routine maintenance. Kennedy Industries is a sole source vendor.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Parts and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION R-1

From: Timothy Morales, City Manager

Subject: National Incident Management System Resolution

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend approval of the resolution to adopt the National Incident Management System Resolution as the standard for incident management.

Justification:

The President of the United States directed that a consistent nationwide approach be adopted for the management of emergency incidents. This was derived from a recommendation of the National Commission on Terrorist Attack (9-11 Commission).

The standardization of procedures for managing personnel, communications, facilities, and resources is required to be eligible for certain federal grants and funding as it relates to readiness and emergency responder safety.

The City of Saginaw has used the National Incident Management System for emergency incident management for several years.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

RESOLUTION R-1

ESTABLISHING THE NATIONAL INCIDENT MANAGEMENT SYSTEM AS THE STANDARD FOR INCIDENT MANAGEMENT

Moved by Council Member ________, seconded by Council Member _______ to adopt the following resolution:

WHEREAS: The President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS: the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation, and utilization of a comprehensive NIMS; and

WHEREAS: it is necessary and desirable that all Federal, State, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS: to facilitate the most efficient and effective incident management, it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS: the NIMS standardized procedures for managing personnel, communications, facilities, and resources will improve the county's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS: the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the county, including current emergency management training programs; and

WHEREAS: the National Commission on Terrorist Attacks (9-11 Commission) recommended the adoption of a standardized Incident Command System; and

WHEREAS: a specific individual needs to be designated as a Local Point of Contact (LPOC) to coordinate NIMS activities and to ensure compliance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Saginaw, Michigan, that the National Incident Management System (NIMS) is hereby established as the standard for incident management in Saginaw, Michigan.

BE IT FURTHER RESOLVED that Fire Chief Thomas Raines, is hereby designated as the Local Point of Contact (LPOC).

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 19, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk