



**City Planning Commission
Minutes**

Tuesday, November 28, 2023
1315 S Washington Avenue
Council Chambers – Room 205
989-754-8222

- I. **Call to Order** – Commissioner Milne called the meeting to order at 6:00 p.m.
- II. **Roll Call** – Cassi Zimmerman took roll.
Present: Michael Foust, Floyd Kloc, Brenda Moore, Jack Nash, William Ostash, John Milne
Absent: Yolanda Bland, Carla LaMarr
Staff: Bob Gollin, Cassi Zimmerman, City Attorney Amy Lusk
- III. **Approval of Minutes - October 24, 2023**

Motion by Commissioner Moore, seconded by Commissioner Ostash to approve the meeting minutes for the October 24, 2023 meeting. 6 ayes, 0 nays, 2 absent. Motion approved.
- IV. **Approval of Agenda**

Motion by Commissioner Ostash, seconded by Commissioner Moore to approve the agenda for the November 29, 2023 meeting. 6 ayes, 0 nays, 2 absent. Motion approved.
- V. **New Business**
 - a. **Public Hearing - Petition to Vacate Approximately 106.84 ft. of N Charles Street South of Weiss Street.**

Commissioner Milne opened the public hearing and asked if anyone representing the project would like to speak. Staff Gollin briefed the Commission on the purpose of the public hearing to vacate the right of way.

Commissioner Milne asked for additional comments three times. No additional comments were given.

Motion to close the public hearing by Commissioner Foust, seconded by Commissioner Kloc. 6 ayes, 0 nays, 2 absent. Motion approved.

Motion by Commissioner Moore, seconded by Commissioner Ostash to recommend the City Council approve the vacation of approximately 106.84 ft. of N Charles Street South of Weiss Street
Commissioner Kloc asked Staff Gollin about the specifics on what areas are being vacated, and if the property abutting Deindorfer had been vacated before. Commissioner Faust

explained that the properties along Weiss were part of a subdivision that included a right of way for the extension of N Charles, while the properties to the south were part of a different subdivision that did not include the extension of N Charles. Thus, the street was never constructed.

6 ayes, 0 nays, 2 absent. Motion approved.

b. J23-0205 Site Plan Review - Proposed Expansion of Hunger Solutions – 940 & 1014 E Genessee Avenue.

Joe Rybicki, MLR Engineering, presented the project stating it would add over 19,000 square feet to the existing Hunger Solutions building. He explained that the additional space would require the abandonment of Thompson St. between Genessee Ave and 4th St. Keith Kosik, TSSF Architects, added they hope to begin construction by 2024 and are currently raising funds for the project. He pointed out that the site plan includes a change in the traffic pattern with the added drive-through to alleviate traffic congestion.

Commissioner Milne asked staff if the commission will receive a separate petition for the vacation of Thompson St. Staff Gollin responded in the affirmative. Commissioner Kloc asked if the vacation request would be contingent upon fundraising for the project. Attorney Lusk responded that street vacations are dictated by ordinance, which requires a petition and further studies, with ultimately the Planning Commission considering the request. Commissioner Milne mentioned that approval of the site plan is contingent upon the engineering department approval.

Commissioner Moore commented that this project has been in the works for a while, and that vacating Thompson would likely not interfere with the flow of traffic, due to the upcoming changes to the one-ways.

Motion by Commissioner Moore, second by Commissioner Nash to approve of the Site Plan contingent upon the following:

- 1. Approval of the proposed site plan by the Engineering Department.**

6 ayes, 0 nays, 2 absent. Motion approved.

VII. Public Comment - None

VIII. Old Business

Staff Gollin mentioned that the City Council will be considering a contract with Giffels Webster to re-write the zoning ordinance during their meeting December 4.

IX. Adjournment

Motion by Commissioner Nash, seconded by Commissioner Moore to adjourn the meeting at 6:27 p.m. 6 ayes, 0 nays, 2 absent. Motion approved.

Prepared and submitted by

Cassi Zimmerman
Director of Planning and Economic Development
City of Saginaw