



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
November 28, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation recognizing December 1, 2022 as "World Aids Day."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the November 21, 2022 regular council meeting minutes.
2. Approve the Professional Services Contract with Plante & Moran, PLLC for an annual amount not to exceed \$313,600 for 2023 for controller services for the Finance Department.
3. Approve the Cost Allocation Plan agreement with Maximus US Services, Inc. for an annual amount of \$13,750, for a total of \$41,250, for FY 2022 through FY 2024 for the preparation of the cost allocation plan for the Office of Management and Budget.
4. Approve the purchase of the Bearinger Building located at 126 North Franklin Street for \$1.00 from the Saginaw Economic Development Corporation.
5. Approve the Professional Services Agreement with New Birth Missionary Baptist Church for the Police Department.
6. Approve the purchase with HPI International for \$20,643 for eighteen Microsoft Surface Pro 8 tablets for the Police Department.
7. Approve the Policy Development and Accreditation Services Agreement with the Rossow Group for \$10,000 for FY 2023, \$15,000 for FY 2024 and \$7,500 for FY 2025, for a total of \$32,500, for the Police Department.
8. Ratification of a purchase with Arizona Heating and Cooling for \$2,580 for a furnace for the Fire Department.
9. Approve a one-year Adopt-A-Park Agreement with Drew Pursley, and authorize the City Manager to approve extensions of the Agreement for subsequent years.

10. Approve the purchase with Vulcan Aluminum for \$7,620 for aluminum sign blanks for the Public Services Department, Traffic Maintenance Division.
11. Approve the purchase with Deere & Company for \$20,445 for Sub-Compact Utility Tractor, as specified, for the Public Services Department, Weed Abatement Division.
12. Approve the purchase with RS Technical Services, Inc., a sole source, for \$5,996 for Lime Slaker repair parts for the Water and Wastewater Treatment Services Department, Water Treatment Division.
13. Approve the purchase with Gratiot Outdoor Equipment for \$30,388 for two zero turn mowers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
14. Approve the purchase with Lunghamer Ford for \$61,311 for a 2023 Ford F-150 Crew Cab 4x4 Pickup truck, as specified, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral reappointment of Thomas Darnell to the Saginaw-Midland Municipal Water Supply Corporation with a term to expire December 31, 2026.
2. Approve the Mayoral reappointment of Carissa Hillman to the Saginaw Water System Advisory Council with a term to expire December 31, 2026.
3. Approve the Mayoral reappointment of Ronald Sharp to the Saginaw Water System Advisory Council with a term to expire December 31, 2026.
4. Approve the Mayoral appointment of Josh Hoffman to the Saginaw Water System Advisory Council with a term to expire December 31, 2026.
5. Approve the Mayoral appointment of Daryl Gotham to the Saginaw Water System Advisory Council with a term to expire December 31, 2026.
6. Approve the Mayoral appointment of Peggy Sutter to the Saginaw Water System Advisory Council with a term to expire December 31, 2026.
7. Approve the Mayoral reappointment of Ana Hidalgo to the Saginaw Economic Development Corporation with a term to expire June 30, 2025.
8. Approve the Council reappointment of Tim Morales to the MBS International Airport Commission for an indefinite term.
9. Approve the Council reappointment of Tom Miller, Jr. to the MBS International Airport Commission for an indefinite term.
10. Approve the Council appointment of Brenda F. Moore to the MBS International Airport Commission with a term to expire October 31, 2026.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85

CITY OF SAGINAW

PROCLAMATION

WHEREAS, World AIDS Day takes place on the 1st of December each year. It's an opportunity for people worldwide to unite in the fight against HIV, to show support for people living with and affected by HIV and to remember those who lost their lives to AIDS; and

WHEREAS this year's theme for World AIDS Day is "Putting Ourselves to the Test: Achieving Equity to End HIV." The inequalities which perpetuate the AIDS pandemic are not inevitable; we can tackle them; and

WHEREAS, we have seen countless examples of how community activism and solidarity have, once again, been paramount in providing people affected by HIV with information, services, social protection and hope. On World AIDS Day, we are reminded that no challenge can defeat the unyielding American spirit. Together, we will continue to make progress in our efforts to find a cure for HIV/AIDS and to ensure that all Americans live healthier and happier lives; and

WHEREAS, we are grateful for organizations like Great Lakes Bay Health Centers that offer prevention, treatment and counseling for HIV. This includes medical care, an onsite laboratory, medication, insurance, testing, transportation assistance and other supportive services. We thank them for their commitment to support those living with and affected by HIV and AIDS.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim **December 1, 2022**, as

"World AIDS Day"

in the City of Saginaw and urge all residents of our community to join me in appropriate activities to remember those who have lost their lives to AIDS and to provide support and compassion to those living with HIV.



November 28, 2022

Brenda F. Moore, Mayor

Council Members

Annie Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr.,
Michael Flores, Priscilla Garcia, Monique Lamar-Silvia,
Autumn L. Scherzer, and Reggie Williams II

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, NOVEMBER 21, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and led the pledge of allegiance of the United States of America.

City Clerk Janet Santos announced the Council Member Elects: Brenda F. Moore, Autumn Scherzer, Michael Balls, and Priscilla Garcia. Clerk Santos announced that all members have previously taken their oath of office.

ROLL CALL

Clerk Santos called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, Priscilla Garcia, Michael Flores, George Copeland, and Brenda Moore: 9. Council Members absent: 0.

The first order of business was the election of a Mayor. Clerk Santos called for nominations. Council Member Boensch nominated Council Member Moore, which she accepted. Clerk Santos called for nominations two additional times and hearing no other nominations, closed the nominations for Mayor. Deputy Clerk Kris Bolzman proceeded with a roll call vote as follows:

Council Member Balls	Brenda Moore
Council Member Boensch	Brenda Moore
Council Member Copeland	Brenda Moore
Council Member Flores	Brenda Moore
Council Member Garcia	Brenda Moore
Council Member Scherzer	Brenda Moore
Council Member Silvia	Brenda Moore
Council Member Williams	Brenda Moore

Having received the majority vote, Brenda Moore was elected as the Mayor of the City of Saginaw. Clerk Santos administered the oath of office. Mayor Moore took her seat and proceeded with the election of Mayor Pro Tem.

Mayor Moore called for nominations for Mayor Pro Tem. Council Member Flores nominated Council Member Silvia, which she accepted. Council Member Scherzer nominated Council Member Boensch, which she accepted. Council Member Silvia nominated Council Member Balls, which he accepted. Mayor Moore called for nominations two additional times and hearing no other nominations closed the nominations. Deputy Clerk Bolzman conducted a roll call vote as follows:

Council Member Balls	Michael Balls
Council Member Boensch	Annie Boensch
Council Member Copeland	Annie Boensch
Council Member Flores	Monique Silvia
Council Member Garcia	Annie Boensch
Council Member Scherzer	Annie Boensch
Council Member Silvia	Monique Silvia

Council Member Williams
Mayor Moore

Annie Boensch
Annie Boensch

Having received the least amount of votes, Michael Balls was eliminated. Deputy Clerk Bolzman continued with a roll call vote for the remaining nominees as follows:

Council Member Balls	Monique Silvia
Council Member Boensch	Annie Boensch
Council Member Copeland	Annie Boensch
Council Member Flores	Monique Silvia
Council Member Garcia	Annie Boensch
Council Member Scherzer	Annie Boensch
Council Member Silvia	Monique Silvia
Council Member Williams	Annie Boensch
Mayor Moore	Annie Boensch

Having received the majority vote, Annie Boensch was elected as Mayor Pro Tem of the City of Saginaw. Clerk Santos administered the oath of office.

ANNOUNCEMENTS

Clerk Santos made announcements as follows:

- A revised agenda has been issued. The revision is the addition of a Public Hearing regarding resolution #4 authorizing the submission of the MDOT Transportation Alternative Program Grant for the Cass Street Reconstruction Project.
- Yard Waste pick-up continues on your regular collection day through December 2.
- Collection of old Christmas lighting is being accepted at the City Public Works Building located at 1435 S. Washington Ave. Collection will run through January 15, 2023.
- City Council will hold a Special Single-Subject Meeting on Monday, November 28 at 5:30 p.m. The Single-Subject is ARPA Funding for Public Health.
- The next regular Council meeting will be Monday, November 28 at 6:30 p.m.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the request to amend the Brownfield Plan to include 2205 N. Michigan Avenue. Mayor Moore called for public comments. Ginny Dougherty, Project Consultant for PM Environmental and the representative for Michigan Garage, LLC, spoke in favor of the amendment and provided information regarding the redevelopment of the site. Mayor Moore called for additional comments. Tom Miller of Saginaw Future spoke in favor of the amendment. Mayor Moore called for additional comments. No other comments were given.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Santos announced the public hearing regarding the Transportation Alternatives Program Grant with the State of Michigan for the proposed reconstruction of Cass Street. Mayor Moore called for public comments three times. No comments were given.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the Public that addressed the Council: Vincent McMillon, Porche Spiller, Gwendolyn McMillon, Betty Chaney, Rhonda Butler, Eugene Seals, Jamie Forbes, Cecilia Olvera, Denise Meyer, Terry, Alexander, Victoria Harris, Alex Mixter, Jacob Way, and Paul Nugent.

Council Member Copeland left the meeting at 7:30 p.m. and returned at 7:31 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Copeland, Silvia, Williams, Balls, Scherzer, Garcia, Flores, Boensch, and Moore.

Council Member Williams left the meeting at 7:42 p.m. and returned at 7:45 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects. Manager Morales introduced Allen Rabideau, Environmental Investigator. Mr. Rabideau presented information regarding the Blight Elimination and Environmental Clean Up program.

Manager Morales introduced Yolanda M. Bland, Director of Office of Management and Budget and Community Services. Director Bland presented an update regarding the ARPA Home Rehabilitation Program.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. An exception was made to item #7 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the October 24, 2022 regular council meeting minutes.
2. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the October period.
3. Approve the five-year lease agreement with Saginaw County Mental Health Agency for 1901 Maple Street.
4. Approve the purchase with Beck's Trailer Store for \$16,305 for an enclosed trailer for the Police Department, K-9 Division.
5. Approve the purchase with Hoffman's Power Equipment for \$40,650 for three Toro mowers as specified for the Public Services Department, Weed Abatement Division.
6. Approve the purchase with Pinnacle Design for \$34,523 for the professional services associated with the renovation of the Administrative Professional front office for the Public Services Department, Maintenance and Service Division.
7. Approve the purchase with Kendall Electric, a sole source, for \$292,437 for Allen Bradley Programmable Logic Controllers and equipment to upgrade the Supervisory

Control and Data Acquisition panels for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions.

8. Approve the purchase with Detroit Pump and Manufacturing for \$25,650 for a replacement impeller and wear rings on Raw Sewage Pump No. 1 for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
9. Ratification of a purchase with Kendall Electric, Inc. for \$20,295 for replacement of an uninterruptable power supply units for the Technical Services Department, Instrumentation and Process Controls Division.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to approve item #7 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Williams, seconded by Council Member Flores to approve appointments as follows:

1. Manager's reappointment of John Milne to the Brownfield Redevelopment Authority with a term to expire December 31, 2025.
2. Manager's reappointment of John Strzynski to the Board of Examiners of Stationary Boiler Operators and Stationary Engineers with a term to expire December 31, 2025.
3. Council appointment of Viloshinee Murugan to the Building Authority with a term to expire December 31, 2024.
4. Manager's reappointment of John Markey to the Downtown Development Authority with a term to expire December 31, 2026.
5. Council reappointment of Jamie Forbes to the Board of Appeals on Zoning with a term to expire December 31, 2025.
6. Manager's reappointment of Jack Nash to the Planning Commission with a term to expire December 31, 2025.
7. Council reappointment of Jack Nash to the Board of Appeals on Zoning with a term to expire December 31, 2025.
8. Manager's reappointment of Wasyl Fred Czerewko to the Planning Commission with a term to expire December 31, 2025.
9. Manager's appointment of Bill Ostash to the Planning Commission with a term to expire December 31, 2024.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Silvia, seconded by Council Member Williams to introduce an ordinance to amend O-157, "Low Income Housing Tax Exemption for Brookwood 60 Limited Dividend Housing Association, L.L.C.," of the "Table of Special Ordinances," section VIII, of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Boensch, seconded by Council Member Scherzer to adopt the resolution objecting to the transfer of tax reverted properties from Saginaw County. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adopt the resolution to amend the Brownfield Plan for the City of Saginaw to include 2205 North Michigan Avenue, located at 2205 North Michigan Avenue, Saginaw, MI. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Scherzer to adopt the resolution to appoint Phil Karwat as trustee and Beth London as alternate trustee to the Mid Michigan Waste Authority Board. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adopt the resolution authorizing the submission of the MDOT Transportation Alternative Program Grant for the Cass Street Reconstruction Project. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Council Member Williams to adjourn the meeting at 9:04 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Plante & Moran, PLLC – Controller Services Contract
Prepared by: Lori D. Brown, Finance Director

Manager's Recommendation:

I recommend the approval of a professional services contract with Plante & Moran, PLLC in the amount not to exceed \$313,600 for controller services to be performed in calendar year 2023 for the Department of Finance.

Justification:

Since July 1, 2008 Plante & Moran, PLLC (P&M) Governmental Accounting Professionals Team has provided accounting assistance to the City as the contractual controller's office. That decision has yielded substantial positive results for the City, including timely submitted audits and annual receipt of the Certificate of Achievement in Financial Reporting from the Government Finance Officers Association. P&M has been able to maintain a consistent fee and has saved the City additional audit and consulting fees. P&M provides the preferred service delivery model and maintains continuity in the operation.

For the previous fifteen years, P&M has charged a fixed monthly rate, but has eliminated this fee structure practice wide and has moved to a billable hourly rate. This is due to industry standards and market conditions. P&M will charge a discounted blended hourly rate of \$140 per hour and estimates 2,240 hours in calendar year 2023. Total fees are estimated at \$313,600 for calendar year 2023. The City has an option to renew this contract annually on January 1. The hourly rate may increase due to CPI inflation.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services – Controller Division's Professional Services, Account No. 101-1741-801.000 for FY 2023 and pending approval will be budgeted in the same account for FY 2024.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Maximus US Services, Inc. – Cost Allocation Plan
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the approval of the city-wide Cost Allocation Plan Agreement with Maximus US Services, Inc. for an annual amount of \$13,750, for a total of \$41,250, for FY 2022 through FY 2024, for the preparation of a cost allocation plan for the Office of Management and Budget.

Justification:

A Cost Allocation Plan (CAP) is an allocation of indirect costs to programs, activities, and/or cost objectives. The CAP promotes fair and equitable sharing of indirect costs, allow as a local unit to recognize the "full" cost of service, allow for better management of resources, and allocates certain general fund cost to other funds. The CAP essentially allows the City to charge other funds for general fund services such as accounting, payroll, purchasing human resources, general management etc. These expenses are charged to other funds, such as water and sewer, and the results is revenue returned to the general fund. The City has contracted with Maximus US Services, Inc. to prepare the CAP since 2008, as Maximus US Services, Inc. is one of the leaders in CAP preparation in Michigan and throughout the region.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of General Government, Office of Management and Budget, Professional Services Account No. 101-1735-801.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Purchase of 126 North Franklin Street – Bearinger Building

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the approval of the purchase of the Bearinger Building located at 126 North Franklin Street in the amount of \$1.00 from the Saginaw Economic Development Corporation.

Justification:

The Bearinger Building was built in 1893 and is located at 126 North Franklin Street. This fireproof building is located on the east side of Saginaw and is a six story Chicago-inspired building constructed of brick and steel and is faced with red brick. This building has changed ownership continuously since 1957 and became the property of the Saginaw Economic Development Corporation through a judicial foreclosure in 2015.

This building has sat vacant for several years. During the past year the building has been the center of attention because of how hazardous it has become from the deterioration of the brick and façade. As a result of its hazardous nature, the City has provided general fund allocations to respond to emergency repairs from falling debris and windows.

The City made an offer to the Saginaw Economic Development Corporation to purchase the building for \$1.00. On October 13, 2022, the Saginaw Economic Development Corporation accepted the offer. The City intends to seek interested parties for the redevelopment and restoration of the building.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of the General Government, Office of Management and Budget, Professional Services Account No. 101-1735-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: New Birth Missionary Baptist Church Agreement for Professional Services

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Agreement for Professional Services with New Birth Missionary Baptist Church for the period of October 1, 2022 to September 30, 2023 for the Police Department.

Justification:

With the approval of this professional services agreement, New Birth Missionary Baptist Church will provide staffing and oversight of the Saginaw Violence Interrupter Program (SVIP). The purpose of the SVIP program is to provide survivors of traumatic injuries caused by interpersonal acts of violence (shootings, stabbings, homicide, etc.) with active support, mentorship and a connection to community resources necessary to promote safety, health, and prosperity, while addressing the underlying risk factors of community violence. Costs associated with this program will be reimbursed up to \$94,815.80 through the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY22 Byrne Discretionary Community Project Funding Grant.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Microsoft Surface Pro 8 Touchscreen Tablets
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with HPI International for \$20,642.94 for eighteen Microsoft Surface Pro 8 Tablets for the Police Department.

Justification:

On November 15, 2022, thirteen qualified vendors submitted bids in response to the City of Saginaw's Request for Bids for the purchase of eighteen Microsoft Surface Pro 8 13-inch Touchscreen Intel Evo Platform Core i7-16GB memory, 256GB SSD – Platinum (latest model) tablets for the Saginaw Police Department (SPD). This equipment will be utilized by the K9 Units and newly appointed officers enlisted in the Field Training Program (FTP). The K9 Units will use the tablets to monitor and track training and utilization statistics and information. Officers in the FTP will use the tablets to monitor and track their training, as well as to access the litany of documents encountered throughout the FTP. This purchase will be made utilizing funds from the Stabenow Grant.

The following is a tabulation of the four lowest bids received:

VENDOR & LOCATION	TOTAL COST
HPI International Brooklyn, NY	\$20,642.94
Ocean, Inc. Grand Rapids, MI	\$21,581.28
Princeton IT Services, Co. Princeton, NJ	\$21,977.84
CDW Government Vernon Hills, IL	\$22,054.86

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Byrne Grant Stabenow #1, Parts and Supplies, Account No. 101-3346-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rossow Group Accreditation Services Agreement
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Policy Development and Accreditation Services Agreement with the Rossow Group for \$10,000 for FY 2023, \$15,000 for FY 2024 and \$7,500 for FY 2025, for a total of \$32,500, for a 24-month service agreement beginning January 1, 2023 and terminating January 2, 2025 for the Police Department.

Justification:

With the approval of the Accreditation Services Agreement, the Rossow Group will advise, recommend, and facilitate policy and procedure development in order to further the Saginaw Police Department's (SPD) professional development and ensure its methods, policies, procedures and daily operations are in compliance with the best practices or "standards" in the law enforcement arena as specified by the Michigan Law Enforcement Accreditation Commission Standards Manual. The SPD intends to ensure it has a body of standards, policies, training specifications, proof of compliance and oversight to place it in the best possible position for accreditation. Accreditation will provide SPD more opportunities for federal grant awards. Many federal grants require applying agencies to be accredited and others are adopting that requirement.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Management Division, Professional Service Account No. 101-3514-801.000.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase of a furnace for Station 4
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

Ratification of a purchase with Arizona Heating and Air Conditioning for \$2,580.00 for the replacement of a furnace for the Fire Department.

Justification:

On November 21, 2022, emergency purchase order #514879 was issued to Arizona Heating and Cooling for the purchase of a Rheem 80% efficient, 100,000 BTU gas furnace and its installation. This furnace is to replace the failed furnace located at Fire Station 4 located at 2208 State. This unit is used to heat the living and work spaces for crews assigned there. We did receive two estimates and chose the lowest option. Due to the weather and immediate need for heat at the station, an emergency purchase was needed to get the work completed in a timely manner.

<u>Vendor</u>	<u>Area</u>	<u>Amount</u>
Arizona Heating	Saginaw – out-City	\$2,580.00
GW Heating	Saginaw – in-City	\$3,882.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Fire, Fire Operations, General Repairs No. 101-3551-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Adopt-A-Park Agreement – St. Vincent Park
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the one-year Adopt-A-Park Agreement with Drew Pursley and that the City Manager be authorized to approve extensions of the Agreement for subsequent years.

Justification:

Drew Pursley has completed an Adopt-A-Park application seeking the City's approval to adopt and maintain the parcel of land located at 802 Howard Street in the manner set forth in its Adopt-A-Park application and Agreement. The City of Saginaw is the owner of the property as described. The described work to be performed includes playground updates, ground maintenance and beautification.

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of revitalizing the current park with ground maintenance and beautification. The applicant will be responsible for having the proposed work approved by the City Manager; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant's adoption of the public area and work performed at same.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Aluminum Sign Blanks
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Vulcan Aluminum for \$7,619.75 for aluminum sign blanks for the Public Service Department, Traffic Maintenance Division.

Justification:

On November 3, 2022, the City received four quotes for aluminum blanks for sign maintenance material. The Traffic Maintenance Division maintains and repairs nearly 28,000 signs throughout the city. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Vulcan Aluminum Foley, AL	\$ 7,619.75
Osburn Associates, Inc. Logan, OH	\$10,835.50
MD Solutions, Inc Plain City, OH	\$10,984.00
Dornbos Sign, Inc. Charlotte, MI	\$13,627.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's parts and supplies Account No. 202-4621-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Mowers
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Deere & Company for \$20,444.30 for Sub-Compact Utility Tractor with a front blade as specified for the Public Services Department, Weed Abatement Division.

Justification:

The Abatement of Nuisances Division has budgeted, in fiscal year 2023, to purchase a John Deere Model #1025R, Sub-Compact Utility Tractor with a 54" quick hitch front blade. This piece of equipment will be used to clear snow from walks at numerous locations where a full sized vehicle is too large. It will also be used with a spray tank in the summer to spray for noxious weeds in various locations. This has many options for additional attachments if needed in the future. This purchase will be made using MiDeal contract # 071B7700085 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatement of Nuisances Division's Maintenance Equipment Account No. 101-7571-978.000 \$20,444.30.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lime Slaker Repair Parts
Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with RS Technical Services, Inc., a sole source, for \$5,996.00 for Lime Slaker repair parts for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Justification:

The Water Treatment Plant uses lime in the treatment process of the City's drinking water. The Lime Slaker equipment prepares the lime for use and feeds proper dosage of lime. The current parts are in need of replacement for the lime feed to function properly. RS Technical Services, Inc., is a sole source vendor.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Repairs and Replacement Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Zero Turn Mowers
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Gratiot Outdoor Equipment for \$30,388.00 for two zero turn mowers for the Water and Wastewater Treatment Services Department, Remote Facilities Divisions.

Justification:

The Wastewater Treatment and Remote Facilities Divisions maintain over 40 acres of grass at the treatment plant, pump stations, and seven Retention Treatment Basins. During the summer months, personnel operate four mowers to maintain these facilities. The current mowers have been in service since 2007, and have begun developing major mechanical problems. Therefore, due to their age and condition, they have been scheduled for replacement as part of the Capital Improvement Program.

Multiple replacement mowers were researched and tested before deciding upon the Ferris zero turn mowers. Bids were obtained thru the Buy Board Purchasing Cooperative #611-20, to ensure competitive pricing. Gratiot Outdoor Equipment was the lowest bidder.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Water Treatment Pickup
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Lunghamer Ford for \$61,311.00 for a 2023 Ford F-250 Crew Cab 4x4 Pickup truck equipped as specified for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Division has budgeted in FY 2023 to replace a 2005 GMC Pickup Truck scheduled for replacement in 2015, which will be sold at auction. Extensive rust and fatigue to the body and frame and corrosion related electrical issues necessitate the replacement of this vehicle. This truck is used for transportation in the daily maintenance of the City's Water treatment equipment, properties, and for snow removal. As a water treatment maintenance vehicle it must be maintained in a constant state of readiness in order to respond for emergency repairs to the City's Water treatment system. This purchase will be made using State of Michigan MiDeal contract #71B7700180 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Surplus Division's Vehicles Account No. 591-4740-982.000 \$61,311.00.

Council Action:

Motion to approve the recommendation of the City Manager.