



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
September 26, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented designating October 9-15, 2022 as "Fire Prevention Week."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the September 12, 2022 regular council meeting minutes.
2. Approve the purchase with Brady's Business Systems for \$4,608 for a Pressure Seal and Folding system for the Fiscal Services Department.
3. Approve the three-year lease with DataWorks Plus for an annual amount of \$2,087 for a Fingerprint Identification System for the Police Department.
4. Approve the purchases with Hotsy of Mid-Michigan and Super-Flite Oil for a total of \$28,167 for the annual supply of fluids for the Public Services Department, Motor Pool Operations Division.
5. Approve the purchase with Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$19,372 for the annual supply of plow blades and guards for the Public Services Department, Motor Pool Operations Division.
6. Approve to increase the blanket purchase order with Interstate Trucksource by \$9,500, for a new total of \$23,500, for vehicle repair services for the Public Services Department, Motor Pool Division.
7. Approve the purchase with West Shore Services, Inc., a sole source, for \$8,506 for computer and software upgrades for the Public Safety Siren System for the Public Services Department, Traffic Division.
8. Approve to increase the blanket purchase order with ETNA Supply by \$17,627, for a new total of \$205,127, for the annual supply of water main appurtenances for the Public Services Department, Maintenance and Service Division.

9. Approve to increase the blanket purchase order with ETNA Supply Company, a sole source, by \$48,961, for a new total of \$148,961, for the purchase of replacement water meters and meter reading components for the Public Services Department, Maintenance and Service Division.
10. Approve the purchase with Mid-Michigan Fire Protection for \$7,561 for fire extinguisher services for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
11. Approve the purchase with R.L. Deppmann Company for \$29,330 for a condensate tank for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

1. An ordinance to create the Flint & Pere Marquette Potter Street Station Single Entity Local Historic District, in the City of Saginaw, to be added to the Table of Special Ordinances, of the City of Saginaw Code of Ordinances, O-204.

RESOLUTIONS:

1. Authorizing the extension of the Master Plan until October 14, 2022.
2. Authorizing application for certification under the Michigan Certified Local Government Program and to execute the certification agreement with the State of Michigan, Michigan Strategic Fund State Historic Preservation Office.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Taylor v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85

CITY OF SAGINAW

PROCLAMATION

WHEREAS, the City of Saginaw is committed to ensuring the safety and security of all those living in and visiting our city. Members of the Saginaw Fire Department are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally. According to the National Fire Protection Association, statistics show that four out of five fire deaths occur in the home; and

WHEREAS, three out of five home fire deaths resulted from fires in properties without working smoke alarms. Statistics show that working smoke alarms cut the risk of death in home fires by fifty percent; and

WHEREAS, the National Fire Protection Association has established “Fire Prevention Week” to create greater awareness and innovation in fire protection and prevention. As a result, countless lives have been saved each year; and

WHEREAS, the 2022 Fire Prevention Week theme, “Fire won’t wait. Plan your escape,” effectively serves to remind us it is important to learn at least two ways out of a burning building.

NOW, THEREFORE BE IT RESOLVED, I, Brenda Moore, Mayor of the City of Saginaw, do hereby proclaim the week of October 9-15, 2022 as

“FIRE PREVENTION WEEK”

throughout the City of Saginaw, and I urge all residents of this city to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2022, and to support the many public safety activities and efforts of the City of Saginaw Fire Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 26th day of September in the year of our Lord two thousand twenty-two.



Brenda F. Moore, Mayor

Councilpersons

Michael Balls, Mayor Pro Tem
Annie Boensch, George Copeland Jr.,
Michael R. Flores, Monique Lamar-Silvia Bill Ostash,
Autumn L. Scherzer, and Reggie Williams II

September 26, 2022

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 12, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Williams led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, and Brenda Moore: 8. Council Members absent: Michael Balls: 1.

ANNOUNCEMENTS

Deputy Clerk Kristine Bolzman announced that the Council Communication for Consent Agenda item #9 has been revised to correct a typo in the Manager's Recommendation.

PUBLIC INPUT

Members of the Public that addressed the Council: Larry Brethauer, and Armando Ramos.

Moved by Council Member Flores to extend the time for Armando Ramos by one minute. No second was given.

Public Input continued with Daniel Soza, Jamie Forbes, Alberto Jimenez, Megan Cottingham-Heath, Raymond Deleon, Karen Webster, John Ayala, Terry Alexander, and Leslie Gregory.

Council Member Flores left the meeting at 7:02 p.m. and returned at 7:04 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Lamar-Silvia, Williams, Boensch, Scherzer, Ostash, Flores, Copeland, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the consent agenda, allowing room for exceptions. No exceptions were made. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the August 29, 2022 regular council meeting minutes.
2. Approve the Petition 22-06 from Wolverine Fireworks Display, Inc. to display fireworks at 313 N. Water Street on October 1 and December 31, 2022 at dusk.
3. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the July period.

4. Approve the HOME Grant Agreement for \$517,426 from the Department of Housing and Urban Development for the HOME Investment Partnership Program for FY 2023.
5. Approve the HOME Subrecipient Agreements and Memorandum of Understanding for \$517,426 for operating expenses and three specific rehabilitation projects FY 2023.
6. Approve the Emergency Solutions Grant Agreement for \$184,255 from the Department of Housing and Urban Development for FY 2023.
7. Approve the Emergency Solutions Grant Subrecipient Agreements for \$184,255 to seven specific organizations providing shelters and transitional housing for the homeless for FY 2023.
8. Approve the Community Development Block Grant Agreement for \$2,184,409 from the Department of Housing and Urban Development for FY 2023.
9. Approve the Community Development Block Grant Subrecipient Agreements and Memorandums of Understanding for \$1,812,451 to specific organizations for housing, economic development, public improvements, and public service activities for FY 2023.
10. Approve the purchase with Homeland Title Company for an annual amount of \$5,000 for FY 2023; and pending budget approval, for FY 2024 and FY 2025, for Title Services for the Community Development Block Grant Division.
11. Approve the Professional Services Agreement with Bay Area Inspections and Consulting, LLC for an annual amount of \$60,000 for professional services for the Department of Neighborhood Services and Inspections, Inspections Division.
12. Approve the acceptance of the grant award from the Homeland Security, Federal Emergency Management Agency for \$40,639.29 to provide NFPA training and certification for the Fire Department.
13. Approve the FY 2022 Byrne Discretionary Community Project Funding grant through the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for \$482,000. Further, approve a budget adjustment for FY 2023 to recognize these funds.
14. Ratification of the purchase with Dover and Company for \$2,249 for repair of an overhead door at the Public Works Building for the Public Services Department, Facilities Division.
15. Approve the purchase with TruGreen for \$12,981 for annual lawn fertilization services for FY 2023 for the Public Services Department, Facilities Division.
16. Approve the increase to the blanket purchase order with UniFirst Corporation by \$2,581, for a new total of \$42,743, for citywide uniform rental services for the Public Services Department, Streets Division.

17. Approve the purchase with Detroit Salt Company, LLC for \$89,835 for early fill road salt for the Public Services Department, Streets Division.
18. Approve the Professional Services Agreement with Dragon's Keep Consulting, LLC for an annual amount not to exceed \$40,000 for professional engineering services for the Public Services Department, Right of Way Division.
19. Approve the purchase with Ovivo USA, LLC, a sole source, for \$8,761 for two hydraulic cylinders for the Bosker Rake System for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping Division.
20. Approve the agreement with Siemens Industries, Inc., a sole source, for \$1,632 for annual maintenance and calibration of the fire safety system at the Wastewater Treatment Plant; and pending budget approval for \$1,716 for FY 2024 and \$1,812 for FY 2025 for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Ostash reported that the next Planning Commission meeting is September 27 at 6:00 p.m.

Council Member Boensch reported that the next City/County/School Liaison Committee meeting is September 22 at 5:30 p.m. at the Board of Education building.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the following:

1. The appointment of Jennifer McKendree to the Historic District Commission – Study Committee for the Bearinger Building with a term to expire when the work is complete.
2. The appointment of Kevin Rooker, Jennifer McKendree, and Lee Amo to a standing Historic District Commission – Study Committee, to study the creation of the Roehtke Homes Local Historic District, and such other potential historic districts to be later approved by Council, each with a term ending December 31, 2024.

8 ayes, 0 nays, 1 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Boensch, seconded by Council Member Flores to introduce an ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.543 "Action of the Commission Regarding Historic Resources Threatened with Demolition by Neglect," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to introduce an ordinance to create the Flint & Pere Marquette Potter Street Station Single Entity Local Historic District, in the City of Saginaw, to be added to the Table of Special Ordinances, of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to designate Mayor Pro Tem Balls as official representative of the City, and Council

Member Ostash as the alternate, for the Michigan Municipal League Annual Meeting to be held in Muskegon, October 19-21, 2022. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to allocate up to \$1,275,000 in ARPA funds for demolition services and other maintenance activities at the Fairgrounds for the Saginaw Housing Commission, contingent upon the City and the Saginaw Housing Commission entering into an agreement relating to the expenditure of such funds. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Copeland to set the topic on a Single Subject meeting regarding ARPA funds to address housing and blight elimination with a date to be determined. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Scherzer, seconded by Council Member Copeland to adjourn the meeting at 7:49 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,
Kristine Bolzman, MiPMC/CMC
Deputy City Clerk

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Replacement of Pressure Seal & Folding System
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend the approval of a purchase with Brady's Business Systems for \$4,607.69 for the replacement of a Pressure Seal and Folding system for the Fiscal Services Department.

Justification:

On July 29, 2022, Brady Business Systems provided a quote for the replacement of a Pressure Seal and Folding system for the Fiscal Services Department. Two other vendors were requested to bid and Brady Business Systems was the only quote received. They are an In-City business.

The Pressure Seal and Folding System is used to fold and seal all tax refund, employee and vendor checks. Income tax alone use it to fold and seal 9,000 checks a year. It is also used to fold various letters to fit in envelopes The folder sealer machine has been having consistent errors, paper jams and poor performance over a long period of time. There have been multiple attempts on cleaning and maintenance on the folder sealer which are no longer providing acceptable performance and are causing delays in work completion.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services, Income Tax Division, Capital Outlay Less than \$5,000 Account No. 101-1745-971.000. \$2,304.00, Sewer Operations and Maintenance Fund, Customer Accounting Division, Repairs and Replacements Account No. 590-5311-974.000. \$1,151.85 and the Water Operations and Maintenance Fund, Customer Accounting Division, Repairs and Replacements Account No. 591-5310-974.000. \$1,151.84.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: DataWorks Plus Fingerprint Identification System Lease
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a three-year lease with DataWorks Plus for an annual amount of \$2,086.67, for FY 2023 through FY 2025 for a Fingerprint Identification System for the Police Department.

Justification:

Since first implemented by the Saginaw Police Department (SPD) in 2016 the DataWorks Evolution Fingerprint Identification Systems have become an invaluable tool for SPD officers, allowing them to obtain rapid and positive identification of deceased persons as well as individuals suspected of being deceitful about their true identity in efforts to conceal criminal behavior.

Due to requirement changes in the Michigan Criminal Justice Information System the two portable handheld units currently in use by the SPD are no longer eligible for repair/technical support and must be replaced.

The lease plan includes a discount of \$840.00 for trading-in DataWorks product currently in use by SPD. Upon conclusion of the three-year lease SPD would become eligible for another product exchange coinciding with a new three-year equipment lease agreement.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management, Professional Services, Account No. 101-3514-801.000.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Motor Vehicle Fluids
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of purchases with Hotsy of Mid-Michigan, and Super-Flite Oil for a total of \$28,166.75 for the annual supply of various fluids for the Public Services Department, Motor Pool Operations Division.

Justification:

On June 7, 2022, bids were received for an annual supply of 7,911 gallons of various fluids. The City's Municipal Motor Pool Operation requires various fluids to maintain its fleet. A cost comparison of items on the previous purchase in Fiscal Year 2022 shows a 29.3% increase. It is in the best interest of the City to distribute the purchases among the two bidders listed with their low respective pricing. The following is a listing of the purchase orders requested:

<u>Vendor</u>	<u>PO Amount</u>
Hotsy of Mid-Michigan Saginaw, MI (out-city)	\$ 957.00
Super-Flite Oil Saginaw, MI (out-city)	<u>\$27,209.75</u>
Total	\$28,166.75

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage, Operations Division's Motor Vehicle, Supplies Account No. 661-4481-737.000 \$28,166.75 and will be accounted for in the Motor Pool Operation Fund, Garage Operations Division's, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Snow Plow Blades & Guards
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of purchases with Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$19,371.34, for various snow plow blades, and guards for the Public Services Department, Motor Pool Operations Division.

Justification:

On June 7, 2022, four bids were received for the annual supply of 232 various snow plow blades and guards. The City's Municipal Motor Pool Operation requires various plow operations wear items to maintain its fleet. A cost comparison of items on the previous bid in Fiscal Year 2022 shows a 20.4% increase. It is in the best interest of the City to distribute the purchases among the two bidders listed with their low respective pricing. The following is a listing of the purchase orders requested:

<u>Vendor</u>	<u>PO Amount</u>
Truck and Trailer Specialties Howell, MI	\$ 4,446.02
Winter Equipment Co. Willoughby, OH	<u>\$14,925.32</u>
Total	\$19,371.34

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$19,371.34 and will be accounted for in the Motor Pool Operation Fund, Garage Operations Division's Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order No. 513840 with Interstate Trucksource by \$9,500, for a new total of \$23,500, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2023, the purchase order (PO) listed below was issued to Interstate Trucksource in the amount of \$14,000. The City's Municipal Garage requires the services of this vendor for various repairs from July 1, 2022 to June 30, 2023.

In FY 2022, the Garage spent \$14,373.89 on services from Interstate Trucksource. In the current fiscal year, we have spent \$6,500.18 leaving a balance of \$7,499.82. The Motor Pool received a quote of \$7,029.03 for needed engine repairs to Yard Waste collection truck. The Motor Pool Division uses Interstate Trucksource for repairs to Yard Waste, and Recycling collections trucks used by the Streets Division, to provide these services.

There are no feasible means to predetermine what services will be needed. The Garage Division's personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
513840	Interstate Trucksource	<u>\$14,000</u>	<u>\$9,500</u>	<u>\$23,500</u>
Total:		\$14,000	\$9,500	\$23,500

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$23,500.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Computer and Software Upgrades for the Public Safety Siren System
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with West Shore Services, Inc. for \$8,505.38 for computer and software upgrades for the Public Safety Siren System for the Public Services Department, Traffic Division.

Justification:

On August 22, 2022, a quote was received from West Shore for the computer equipment and software needed to bring the City's Public Safety Siren System up to current standards. The quote includes the labor to install the equipment and software. West Shore Inc. is the sole source provider for this equipment. The Traffic Maintenance Section maintains and monitors ten siren sites throughout the City of Saginaw. This upgrade will help assist and ensure the sirens will function properly in case of an emergency by providing the ability to remotely monitor the system.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Radio Operation Fund, Radio Operation Division's Repairs and Replacement Account No. 660-4422-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Water Main Appurtenances
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order No. 514095 with ETNA Supply, by \$17,626.40, for a new total of \$205,126.40, for the annual supply of Water Main Appurtenances for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires an increase of \$17,626.40 to the FY 23 annual blanket purchase order to ETNA Supply Company for water main appurtenances that were ordered in FY 22 and have yet to be delivered in FY 23. Due to the COVID-19 pandemic, many factories across the country were shut down due to the virus; this shut down has caused a nationwide shortage of products that were readily available before the Pandemic. Not adding the additional funding will hinder the ability to purchase the materials needed for FY 23.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Public Services Department, Lead & Copper Service Line Maintenance Division, Parts and Supplies Account No. 591-4722-742.000 \$3,525.28 and Water Operations and Maintenance Fund, Public Services Department, Maintenance and Service Division's, Parts and Supplies Account No. 591-4721-742.000 \$14,101.12.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for ETNA Supply Company.
Prepared by: Wayne W. Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order No. 514275 with ETNA Supply Company, by \$48,960.66 for a new total of \$148,960.66, for replacement water meters and meter reading components for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires an increase of \$48,960.66 to the FY 23 annual blanket purchase order to ETNA Supply Company for replacement water meters and meter reading components that were ordered in FY 22 and have yet to be delivered in FY 23. Due to the COVID-19 pandemic, many factories across the country were shut down due to the virus; this shut down has caused a nationwide shortage of products that were readily available before the Pandemic. By not adding the additional funding will hinder the Divisions ability to purchase the materials needed for FY 23. ETNA Supply Company is a sole source and the only franchise supplier in the State of Michigan for Sensus Water Meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-4720-974.000 \$24,480.33 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-4820-974.000 \$24,480.33.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Extinguishers
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Mid-Michigan Fire Protection for \$7,560.95 for the inspection, repair and replacement of fire extinguishers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Remote Facilities Division is required to maintain multiple functional fire extinguishers at each of the seven Retention Treatment Basins. Remote facilities personnel inspect firefighting equipment monthly, recording pressures and in-service dates. A recent inspection of facility extinguishers identified multiple units requiring repair or replacement due to their time in service. Sealed bids from vendors were opened August 30, 2022 and the results were as follows:

Mid-Michigan Fire Protection Grayling, MI	\$7,560.95
Summit Fire Protection St. Paul, MN	\$8,876.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's General Repairs Account No. 590-4835-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Operations Building Condensate Tank
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with R. L. Deppmann Company for \$29,330.00 for a replacement condensate tank for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

The Wastewater Treatment Division's operations building, which contains; the administrative offices, maintenance shop, laboratory, and operations control room, is heated with boilers. These boilers send steam throughout the building, which once cooled, drains into a condensate tank for return back to the boiler. After the latest heating season, an internal inspection on the condensate tank revealed extensive corrosion inside the tank and excessive wear on both condensate pumps. On September 6, 2022, a bid was opened for a replacement condensate tank. Following is a summary of the bid received:

R.L. Deppmann Company	\$29,330.00
Novi, MI	

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Wastewater Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

O-_____

AN ORDINANCE TO CREATE THE FLINT & PERE MARQUETTE POTTER STREET STATION SINGLE ENTITY LOCAL HISTORIC DISTRICT, IN THE CITY OF SAGINAW, TO BE ADDED TO THE TABLE OF SPECIAL ORDINANCES, OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

Section 1. An ordinance to create the Flint & Pere Marquette Potter Street Station Single Entity Local Historic District, in the City of Saginaw, to be added to the Table of Special Ordinances, of the City of Saginaw Code of Ordinances, O-204.

A generalized description of the boundaries for the proposed Flint & Pere Marquette Potter Street Station Historic District include all property boundaries located at 401 and 501 Potter Street, commonly known as the Potter Street Station District which encompasses the property on which the station and adjoining freight warehouse stands on Potter Street and more specifically described as:

401 & 501 Potter Street; A PARCEL OF LAND IN HOYTS NORTHERN ADDITION, SEC.18,T. 12,N.R.5,E.DESCRIBED AS FOLLOWS. COMG. AT THE INTERSECT-ION OF N. LINE OF POTTER ST. & ELY. LINE OF JEFFERSON AVE.EXTENDED,RUNG. THENCE WLY. ALONG SAID N. LINE OF POTTER ST. 80 FT., THENCE NLY. AT RIGHT ANGLES TO POTTERST. 72 FT., THENCE N.ELY. TO A POINT 78 FT. N. OF THE POINT OF BEG. & MEASURED AT RIGHT ANGLES TO SAID POTTER ST. THENCE ELY. PARL. TO SAID POTTER ST. 148 FT., THENCESLY. AT RIGHT ANGLES TO SAID POTTER ST.78 FT. TO N. LINEOF SAID POTTER ST., THENCE WLY. ALONG SAID N. LINE OF POTTER ST. 148 FT. TO POINT OF BEG. and; PART OF SW 1/4 OF SEC 18, T12N, R5E, VIZ., BEG ON N LN OF POTTER ST 148 FT E OF INTER.OF SD LN & E LN OF JEFFERSON ST EXTENDED, TH NE'LY 65 FT (MORE OR LESS) TO A POINT 20 FT S OF CL OF CSX MAIN TRACK, TH SE'LY PARL TO SD MAIN TRACK 415 FT, TH WS'LY AT RIGHT ANGLES TO POTTER ST 65 FT TO N LN OF SD ST, TH W'LY ALONG POTTER ST 415 FT TO POB; as one contiguous district.

Section 2. The Flint & Pere Marquette Potter Street Station Single Entity Local Historic District is hereby created accordingly.

This ordinance shall take effect on October 6, 2022.

Enacted: September 26, 2022.

Yeas:
Nays:
Absent:

Brenda F. Moore
Mayor

Janet Santos, MiPMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 26, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

AUTHORIZING THE EXTENSION OF THE MASTER PLAN FOR THE CITY OF SAGINAW UNTIL OCTOBER 14, 2022

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has a Master Plan that was adopted in 2011; and

WHEREAS: the Master Plan has been reviewed by the Michigan Municipal League, the City Planning Commission, and Michigan State University Extension; and

WHEREAS: the consensus of the reviews is that the City of Saginaw has a good Master Plan with many goals that have not been met and that only minor changes should be made to the Plan; and

WHEREAS: pending the City Planning Commission's approval on September 27, 2022 to extend the current Master Plan until October 14, 2022.

NOW, THEREFORE, BE IT RESOLVED, that contingent on the Planning Commission approval of the Master Plan, the City of Saginaw, through its City Council authorizes the extension of the Master Plan adopted in 2011 until October 14, 2022.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held September 26, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

**AUTHORIZING APPLICATION FOR CERTIFICATION UNDER THE MICHIGAN
CERTIFIED LOCAL GOVERNMENT PROGRAM AND TO EXECUTE THE
CERTIFICATION AGREEMENT WITH THE STATE OF MICHIGAN, MICHIGAN
STRATEGIC FUND STATE HISTORIC PRESERVATION OFFICE**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the CONGRESS OF THE UNITED STATES, in order to extend the federal-state historic preservation partnership to the local level, has required the State Historic Preservation Office of each state to develop and implement a Certified Local Government (CLG) Program, as described in Sections 302501-302505 of the National Historic Preservation Act (NHPA), as amended (NHPA; 54 USC 300101 et seq.), to carry out the purposes of the NHPA; and

WHEREAS: the MICHIGAN STATE HISTORIC PRESERVATION OFFICE (SHPO) has developed a CLG Program in accordance with the NHPA and the "Historic Preservation Fund Grants Manual" (Manual), issued by the United States Department of the Interior in June, 2007, which affords municipal units, including cities and counties, an opportunity to formalize and strengthen their local historic preservation programs, review property nominations to be submitted to the National Register of Historic Places, compete for matching grant-in-aid funds earmarked for the CLG Program, and perform other responsibilities delegated to it under the NHPA; and

WHEREAS: THE CITY OF SAGINAW, desires to participate in the CLG Program and receive certification from the SHPO of its ability to carry out the purposes of the NHPA and receive transfers of, in accordance with Section 302902(c) of the NHPA, a portion of the grants received by the State of Michigan under the NHPA.

NOW THEREFORE BE IT RESOLVED, THE CITY OF SAGINAW will submit a complete and adequate application for certification and related application materials as specified in the Manual and hereby accepts and assumes the required and optional responsibilities identified in the NHPA, the Federal Regulations set forth at 36 CFR Part 61, the Manual, and the approved certification application, including amendments; and

BE IT FURTHER RESOLVED, THE CITY OF SAGINAW, if approved, authorizes the Mayor, to execute the Certified Local Government Certification Agreement with the State of Michigan, Michigan Strategic Fund, State Historic Preservation Office on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 26, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk