



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
August 29, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Request to terminate Brownfield Plan 16 – Staples Building, aka Michigan Photo Redevelopment and Reuse Project, located at 119 and 127 South Jefferson Avenue and 124 South Baum Street.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on ARPA Advisory Committee Funding Recommendation Report, David Sernick, Project Manager, Guidehouse, Inc.

CONSENT AGENDA:

1. Approve the August 15, 2022 regular council meeting minutes.
2. Approve the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Juanita Oviedo as employee delegate and Jen Tafel as alternate employee delegate, to attend the Municipal Employees Retirement System's 76th Annual Meeting.
3. Approve the purchase with Kielser Police Supply, Inc. for \$38,873 for duty and training ammunition for the Police Department. Further, approve a budget adjustment for FY 2023 to recognize these funds.
4. Approve the purchase with Dover and Company for \$13,500 for annual overhead door maintenance service; and pending budget approval for FY 2024 and FY 2025, for the Public Services Department, Facilities Division.
5. Approve the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority for \$100,000 from July 1, 2022 through June 30, 2023. Further, approve a budget adjustment for FY 2023 to recognize these funds.
6. Approve the purchase with Marshall Campbell Company for \$8,229 for street light repair material for the Public Services Department, Traffic Maintenance Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Manager's appointment of Demiyah Barlow to the Downtown Development Authority - student representative with a term ending December 31, 2023.
2. Approve the Mayoral appointment of Grady Holmes, Jr. to the Housing Board of Appeals with a term ending December 31, 2023.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Terminate Brownfield Plan 16 – Staples Building, aka Michigan Photo Redevelopment and Reuse Project, located at 119 and 127 South Jefferson Avenue and 124 South Baum Street.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85



CITY OF SAGINAW

PUBLIC HEARING NOTICE

BROWNFIELD PLAN

In compliance with requirements of P.A. 267 of 1976, and P.A. 381 of 1996, as amended, the following notice is published:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to be held on August 29, 2022 at 6:30 pm in Council Chambers of City Hall, Room 205 located at 1315 S. Washington Avenues. The purpose of the public hearing is to consider the termination of a Brownfield Plan for Staples Building, aka Michigan Photo Redevelopment and Reuse Project, located at 119 & 127 S. Jefferson Avenue and 124 S. Baum Street Saginaw, Michigan within which the Brownfield Redevelopment Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed Brownfield property is:

Land situated in the City of Saginaw, County of Saginaw, State of Michigan, described as follows:

119 S. Jefferson Avenue:

LOT 11, LOT 12, EXC. S 30 FT, BLK 58, MAP OF THE CITY OF EAST SAGINAW, ALSO COMMONLY KNOWN AS HOYTS PLAT

127 S. Jefferson Avenue:

S 30 FT OF LOT 12, BLK 58, MAP OF THE CITY OF EAST SAGINAW, ALSO COMMONLY KNOWN AS HOYTS PLAT

124 S. Baum Street:

E ½ OF LOT 1, LOT 2, EXC., N. 20 FT, BLK 58, MAP OF THE CITY OF EAST SAGINAW ALSO KNOWN AS HOYTS PLAT

The description of the property along with any maps and a description of the Brownfield Plan are available for public inspection during regular business hours at the City Clerk's Office, Room 102, located at City Hall, 1315 S. Washington Avenue.

All interested parties are invited to attend and provide input.

Janet Santos, MiPMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: ____vd_____
Posted By: ____jks_____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, AUGUST 15, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Mayor Moore led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, and Brenda Moore: 8. Council Members absent: Reggie Williams: 1.

PUBLIC INPUT

Members of the Public that addressed the Council: Alex Clark and Debbie Melkonian.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Debbie Melkonian by 30 seconds. 8 ayes, 0 nays, 1 absent.

Public Input continued with Hurley Coleman III.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Hurley Coleman III by one and one half minute. 8 ayes, 0 nays, 1 absent.

Public Input continued with Abraham Allen.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Abraham Allen by one and one half minute. 8 ayes, 0 nays, 1 absent.

Public Input continued with Victor Moncada.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Victor Moncada by one minute. 8 ayes, 0 nays, 1 absent.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Flores, Copeland, Lamar-Silvia, Boensch, Scherzer, Ostash, Balls, and Moore.

Council Member Flores left the meeting at 7:06 p.m. and returned at 7:08 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Ostash to approve the consent agenda, allowing room for exceptions. An exception was made to item 7. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the July 25, 2022 regular council meeting minutes.

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2. Approve the software license agreement for \$6,100 with eSkills Corporation for the Human Resources Department.
 3. Ratification of a purchase with Pro-Tech Cabling Systems, Inc. for \$7,066 for repair of the fiber optic cable connected to the Police and Central Fire Departments for the Technical Services Department.
 4. Approve the Donation Agreement with Consumers Energy for two speed trailers for the Public Services, Department, Engineering Division.
 5. Approve the blanket purchase with Larry's Auto Supply for \$7,500 for shop supplies for the Public Services Department, Garage Operations Division.
 6. Approve the blanket purchases with specified vendors for a total amount of \$165,000 for vehicle services and repairs for the Public Services Department, Garage Operations Division.
 7. Approve the blanket purchases with specified vendors for a total amount of \$443,000 for vehicle parts and supplies for the Public Services Department, Garage Operations Division.
 8. Approve the blanket purchases with Ritter Technology, LLC for \$4,000 for maintenance supplies for the Public Services Department, Maintenance and Service Division.
 9. Approve the blanket purchase with Jack Doheny Company, a sole source, for \$12,000 for parts and supplies for the Vactor/Hydro-excavation units for the Public Services Department, Maintenance and Service Division.
 10. Approve the blanket purchase with ETNA Supply Company, a sole source, for \$100,000 for water meters and meter reading components for the Public Services Department, Maintenance and Service Division.
 11. Approve the blanket purchase with Grainger, Inc. for \$8,000 for various tools and supplies the Public Services Department, Maintenance and Service Division.
 12. Approve the blanket purchase with Larry's Auto Supply for \$5,000 for various supplies for the Public Services Department, Maintenance and Service Division.
 13. Approve the blanket purchase with Wohlfeil Hardware for \$4,000 for various supplies for the Public Services Department, Maintenance and Service Division.
 14. Approve the purchase with Clean Team, Inc. for \$11,796 for janitorial services at Public Services Department, Traffic Engineering Division.
 15. Approve the purchase with Republic Services of Michigan, dba Tri County Refuse, for \$27,900 for FY 2023; and pending budget approval for \$29,100 for FY 2024, for catch basin and sewer debris hauling for the Public Service Department, Maintenance and Service Division.
 16. Approve the blanket purchase with T.T. Technologies, Inc. for \$6,000 for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

17. Approve the Agreement with Kendall Electric, a sole source, for \$5,553 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.
18. Approve the blanket purchase with Nalco Pretreatment Solutions, LLC for \$2,586 for annual deionized water system service for the Water and Wastewater Treatment Department, Water Treatment Division.

Moved by Council Member Flores, seconded by Mayor Pro Tem Balls to approve item 7 to approve the blanket purchases with specified vendors for a total amount of \$443,000 for vehicle parts and supplies for the Public Services Department, Garage Operations Division. 8 ayes, 0 nays, 1 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Scherzer reported that the Saginaw Economic Development Corporation is having a Small Business Expo on August 25 and every Wednesday they have a Small Business Mixer at the CMURC in the SVRC Market Place.

Council Member Ostash reported that the next Planning Commission meeting will be August 23 and the draft City Master Plan is available for public comments.

Council Member Boensch stated that the City/County/School Liaison Committee will meet this Thursday at 5:30 p.m. at the Saginaw Public School Board room.

RESOLUTIONS

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to adopt the resolution amending supplemental resolution authorizing issuance of Water Supply System Revenue and Revenue Refunding Bonds, Series 2022. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to adjourn the meeting at 7:48 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

From: Tim Morales, City Manager
Subject: Municipal Employees Retirement System 76th Annual Meeting
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Juanita Oviedo as employee delegate and Jen Tafel as alternate employee delegate, to attend the Municipal Employees Retirement System's 76th Annual Meeting.

Justification:

The Municipal Employees Retirement Act provides that an annual meeting shall be held for representatives of participating municipalities for the purpose of selecting nominees for membership on the retirement board and to transact such business as may be required for the proper operation of the retirement system. The 2022 annual meeting has been scheduled for September 26 and 27, at the Grand Traverse Resort in Acme.

The officer delegate and alternate officer delegate are recommended based on appointing criteria. The employee delegate and employee alternate delegate are elected in accordance with the Act that requires the City Clerk to hold a secret ballot election for City eligible Municipal Employees Retirement System members. This election has been noticed to the applicable employees and secretly conducted. Upon conclusion, votes were counted, tallied and verified resulting in Juanita Oviedo receiving the highest number of votes and Jen Tafel the second highest.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Duty and Training Ammunition
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of purchase with Kiesler Police Supply, Inc. for \$38,872.20 for duty and training ammunition for the Police Department.

In addition, it is recommended that a budget adjustment should be completed to increase the General Fund Revenues, Use of Restricted Fund Balance Account No. 101-0000-989.000 in the amount of \$38,873 to cover the purchase of duty and training ammunition. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000.

Justification:

Kiesler Police Supply, Inc. was awarded the state contract to supply Michigan law enforcement agencies ammunition at a set price, per State of Michigan Enterprise Procurement, Notice of Contract No. 071B6600124. Price includes all costs, including palletizing, shipping and handling. Items are: 60 cases of Federal American Eagle 9mm Luger 147 grain full metal jacket, flat point ammo, priced at \$233.27 per case (1000 Rnds per case); 5 cases of Federal Premium HST 9mm 147 grain jacketed hollow point ammo, priced at \$360.00 per case (1000 Rnds per case); 100 cases of Federal American Eagle 223rem 55 grain full metal jacket boattail ammo priced at \$206.00 per case (500 Rnds per case); 10 cases of Federal Tactical TRU 223rem 55 grain hi-shok soft point ammo priced at \$217.00 per case (500 Rnds per case); and 2 cases of Federal TCTL 12ga 23/4 9plt 00buck ammo priced at \$153.00 per case (250 Rnds per case). This purchase will be made by utilizing donated funds from the Rutledge Fund. This purchase will ensure the Saginaw Police Department has sufficient duty and training ammunition available for the next two-plus years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Saginaw Police Department, General Fund, Parts and Supplies, Account No. 101-3514-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Overhead Door Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Dover and Company for \$13,500 for the annual overhead door maintenance service; and pending budget approval for FY 2024 and FY 2025, for the Public Service Department, Facilities Division.

Justification:

On June 28 2022, Dover and Company submitted the only bid for annual overhead door maintenance service for City Hall and the Public Service Building. This purchase includes items such as, overhead/garage door repairs and associated hardware, supplies and materials. The proposal price will be on a per job basis, at the rates quoted. Also, the inspection and preventative maintenance of all 42 doors to include the Balance Test, Alignment Test, and Force Test will be completed twice a year. Door replacement is not included and will be bid out as needed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, Operating Services Account No. 641-4439-805.000. \$12,750, General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 \$750, and will be budgeted in the same accounts for FY 2024 and FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Saginaw County Land Bank Authority Grass Cutting Services Agreement and Budget Adjustment

Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend the approval of the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority. The term of the Agreement is from July 1, 2022 through June 30, 2023. In addition, the amount of the Agreement is \$100,000.

It is also recommended that a budget adjustment be completed to increase the General Fund Revenues, Saginaw County Account No. 101-0000-674.003 in the amount of \$100,000. To offset the increase in revenues will be an increase to the Department of Public Services, Abatement of Nuisances Division, Employment Agency Fees Account No. 101-7571-804.000 by \$40,000 and to the Department of Public Services, Abatement of Nuisances Division, Maintenance Equipment Account No. 101-7571-978.000 by \$60,000 in Fiscal Year 2023.

Justification:

The Saginaw County Land Bank Authority (SCLBA) has collaborated with the City of Saginaw since 2010 to provide grass cutting services for SCLBA vacant properties. Based upon the City's prior performance, the parties have agreed to enter into this Agreement for the City to provide services and maintenance equipment replacements for the Fiscal Year 2023 grass cutting season July 1, 2022 through June 30, 2023. Specifically, the City will provide grass cutting services for cutting the right of way's and corner clearances for properties abutting City of Saginaw streets. The monies will be used to support the services provided for grass cutting season. In addition, the City will prepare and provide reports to the SCLBA regarding its grass cutting activities. The grass cutting season historically begins the middle of April and ends October 31, depending on the weather.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Street Light Parts and Supplies
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Marshall Campbell Company for \$8,229.00 for street light repair material for the Public Service Department, Traffic Maintenance Division.

Justification:

On August 4, 2022, the City received two quotes for street light maintenance material. The Traffic Maintenance Division maintains and repairs nearly 7,000 lights throughout the city. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Marshall Campbell Company Saginaw, MI 48602 (In-City)	\$8,229.00
Standard Electric Saginaw, MI 48603 (Out-City)	\$8,795.65

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services Street Lighting Division's Parts and Supplies Account No. 101-4620-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Brownfield Redevelopment Authority

Subject: Termination of Brownfield Plan 16, Staples Building, aka Michigan Photo Redevelopment and Reuse Project.

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that City Council approve the termination of Brownfield Plan 16 for the Staples Building, aka Michigan Photo Redevelopment and Reuse Project, located at 119 & 127 S. Jefferson Avenue and 124 S. Baum Street, Saginaw, MI.

Justification:

On September 29, 1997, City Council approve the creation of a Brownfield Redevelopment Authority and designated the boundaries of the Brownfield Redevelopment Zone. The purpose of the Brownfield legislation is to assist in the development of vacant and/or underutilized sites. On May 17, 1999, City Council approved the original Brownfield Plan.

On February 1, 2019, the Brownfield Redevelopment Authority approved an amendment to the Brownfield Redevelopment Zone Development Plan to include the Staples Building, aka Michigan Photo Redevelopment and Reuse Project. This project consists of the redevelopment of the subject property, which is located at 119 & 127 S. Jefferson Avenue and 124 S. Baum Street, Saginaw, MI. This project includes the rehabilitation of the existing structure for ground floor commercial and upper story residential uses. This project will ultimately put three underutilized properties back to productive use and will create new housing and commercial/retail opportunities in downtown Saginaw.

On April 12, 2022, the Brownfield Redevelopment Authority approved the termination of Staples Building, aka Michigan Photo Redevelopment and Reuse Project, as the investor has decided not to pursue the project.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

TO TERMINATE BROWNFIELD PLAN 16 - STAPLES BUILDING, AKA MICHIGAN PHOTO REDEVELOPMENT AND REUSE PROJECT, LOCATED AT 119 & 127 SOUTH JEFFERSON AVENUE & 124 SOUTH BAUM

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw established the City of Saginaw Brownfield Redevelopment Authority (the "Authority") pursuant to the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"); and

WHEREAS: on February 1, 2012, the Brownfield Redevelopment Authority approved an amendment to the Brownfield Redevelopment Zone Development Plan to include Brownfield Plan 16 - Staples Building Redevelopment and Reuse Project, located at 119 & 127 S. Jefferson Avenue and 124 S. Baum Street; and

WHEREAS: on April 12, 2022, the Brownfield Redevelopment Authority approved the termination of Brownfield Plan 16 - Staples Building, aka Michigan Photo Redevelopment and Reuse Project, as the investor is no longer pursuing the project.

NOW THEREFORE, BE IT RESOLVED THAT: that the Saginaw City Council does hereby approve the recommendation of the Brownfield Redevelopment Authority to terminate Brownfield Plan 16 – Staples Building, aka Michigan Photo Redevelopment and Reuse Project, located at 119 & 127 S. Jefferson Avenue and 124 S. Baum Street.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 29, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk