Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
August 15, 2022
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the July 25, 2022 regular council meeting minutes.

2. Approve the software license agreement for $6,100 with eSkills Corporation for the Human Resources Department.

3. Ratification of a purchase with Pro-Tech Cabling Systems, Inc. for $7,066 for repair of the fiber optic cable connected to the Police and Central Fire Departments for the Technical Services Department.

4. Approve the Donation Agreement with Consumers Energy for two speed trailers for the Public Services, Department, Engineering Division.

5. Approve the blanket purchase with Larry's Auto Supply for $7,500 for shop supplies for the Public Services Department, Garage Operations Division.

6. Approve the blanket purchases with specified vendors for a total amount of $165,000 for vehicle services and repairs for the Public Services Department, Garage Operations Division.

7. Approve the blanket purchases with specified vendors for a total amount of $443,000 for vehicle parts and supplies for the Public Services Department, Garage Operations Division.

8. Approve the blanket purchases with Ritter Technology, LLC for $4,000 for maintenance supplies for the Public Services Department, Maintenance and Service Division.

9. Approve the blanket purchase with Jack Doheny Company, a sole source, for $12,000 for parts and supplies for the Vactor/Hydro-excavation units for the Public Services Department, Maintenance and Service Division.

10. Approve the blanket purchase with ETNA Supply Company, a sole source, for $100,000 for water meters and meter reading components for the Public Services Department, Maintenance and Service Division.

11. Approve the blanket purchase with Grainger, Inc. for $8,000 for various tools and supplies the Public Services Department, Maintenance and Service Division.

12. Approve the blanket purchase with Larry's Auto Supply for $5,000 for various supplies for the Public Services Department, Maintenance and Service Division.

13. Approve the blanket purchase with Wohlfeil Hardware for $4,000 for various supplies for the Public Services Department, Maintenance and Service Division.

14. Approve the purchase with Clean Team, Inc. for $11,796 for janitorial services at Public Services Department, Traffic Engineering Division.

15. Approve the purchase with Republic Services of Michigan, dba Tri County Refuse, for $27,900 for FY 2023; and pending budget approval for $29,100 for FY 2024, for catch basin and sewer debris hauling for the Public Service Department, Maintenance and Service Division.

16. Approve the blanket purchase with T.T. Technologies, Inc. for $6,000 for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

17. Approve the Agreement with Kendall Electric, a sole source, for $5,553 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

18. Approve the blanket purchase with Nalco Pretreatment Solutions, LLC for $2,586 for annual deionized water system service for the Water and Wastewater Treatment Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Amending supplemental Resolution authorizing issuance of Water Supply System Revenue and Revenue Refunding Bonds, Series 2022.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JULY 25, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Balls offered a prayer and Council Member Boensch led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, and Brenda Moore: 8. Council Members absent: 0.

ANNOUNCEMENTS

Deputy Clerk Bolzman announced the following:

- The deadline to file for City Council and Saginaw School District Board is tomorrow, July 26 at 4:00 p.m. Petitions and Affidavit of Identity forms are available at the City Clerk's Office. The required documents must be filed with the City Clerk.
- Tuesday, August 2, 2022 is the Primary Election. Polls open at 7:00 a.m. until 8:00 p.m. If you need to vote absentee, absentee ballot applications are available in the Clerk's Office.
- The Clerk's Office will be open Saturday, July 30 at 8:00 a.m. until 4:00 p.m. for absentee ballot requests.

PUBLIC HEARINGS

Deputy Clerk Bolzman announced the public hearing to amend the Brownfield Plan for the City of Saginaw to include the Second National Building Redevelopment Project located at 101 and 113 N. Washington Avenue, 111 E. Genesee Avenue, and 101 N. Water Street. Mayor Moore called for comments. Tom Miller of Saginaw Future spoke in favor of the project. Mayor Moore called for comments two more times. No further comments were made.

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the Public that addressed the Council: Ralph Martin.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Ralph Martin by one and one half minute. 9 ayes, 0 nays, 0 absent.

Public Input continued with Dante Davis, Gabriella Buerkel, and Audrey Beatty.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Audrey Beatty by one and one half minute. 9 ayes, 0 nays, 0 absent.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Ostash, Flores, Copeland, Lamar-Silvia, Williams, Boensch, Scherzer, Balls, and Moore.

REPORTS FROM CITY MANAGER

Assistant City Manager Dennis Jordan had no updates to report.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the July 11, 2022 regular council meeting minutes.

2. Approve Petition 22-05 from the Saginaw African Cultural Festival to erect banners at East Genesee and West Genesee Avenues from July 26 through August 15, 2022 to promote the Saginaw African Cultural Festival.

3. Approve the purchase with Warwick Cleaners for $4,300 for dry cleaning services for the Fire Department.

4. Approve the purchase with Warwick Cleaners for $9,000 for dry cleaning services for the Police Department.

5. Approve the Fiscal Sponsorship Agreement with the Saginaw Community Foundation for the Saginaw Police Department K9 Fund.

6. Approve the Ojibway Island User Agreement with Vicki Hill for Gospel Fest on August 6, 2022.

7. Ratification of the purchase with John E. Green for $24,985 for repairs to the Police Department's cooling system for the Public Services Department, Facilities Division.

8. Approve the purchase with DHT Transport, LLC for $101,850 for FY 2023; and pending budget approval for $111,550 for FY 2024 for screened top soil for the Public Services Department, Maintenance and Service Division.

9. Approve the purchase with Rapid Recovery Services East, LLC for $27,860 for FY 2023; and pending budget approval for FY 2024 and FY 2025, for water meter testing for the Public Services Department, Maintenance and Service Division.

10. Approve the purchase with Hexagon for $20,794 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

11. Approve the blanket purchase with Kendall Electric, a sole source, for $12,000 for specific parts and supplies for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions, Instrumentation and Process Controls Division.

12. Approve the purchase with Great Lakes Tower for $20,000 for tower and antenna repairs for the Water and Wastewater Treatment Services Department, Water Treatment and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Scherzer reported that the deadline to register for the Saginaw Soup competition is July 31.

Mayor Pro Tem Balls reported that the MBS International Airport Commission continues with recruit efforts to bring other carriers in.

RESOLUTIONS

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to permit the Liquor License Classification transfer at 110 N. Washington Avenue. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to adopt the resolution to amend the Brownfield Plan for the City of Saginaw to include the Second National Building Redevelopment Project located at 101 and 113 N. Washington Avenue, 111 E. Genesee Avenue, and 101 N. Water Street. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Copeland, seconded by Council Member Lamar-Silvia to adjourn the meeting at 7:30 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Kristine Bolzman, MiPMC/CMC
Deputy City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: eSkills Software License Agreement

Prepared by: Dennis Jordan, ACM/Director of Human Resources

Manager's Recommendation:

I recommend the approval of the Software License Agreement with eSkills Corporation for $6,100 for the Human Resources Department.

Justification:

The City of Saginaw recruits and hires individuals to fill vacancies within the City. As part of the due diligence within the hiring process, the Human Resources department conducts practical skills and competency testing. We have selected a new vendor, eSkills, to provide that reoccurring, technical and professional service for the City of Saginaw. This testing application is used for the recruitment of positions throughout the City in all departments and divisions.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Offices of General Government, Office of Human Resources, Labor Professional Services Account No. 101-1725-809.000 $3,100 and Department of Technical Services, Information Services Fund, Computer Software Account No. 658-1720-741.000 $3,000.

I have approved the Software License Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Ratification for Emergency Fiber Repair

Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend the ratification of purchase with Pro-Tech Cabling Systems, Inc. for $7,066.00 for the repair of a fiber optic cable connected to the Saginaw Police Department and Fire Station No. 1 for the Technical Services Department.

Justification:

On July 30, 2022, the fiber optic communications line to the Saginaw Police and Fire Station No. 1 was damaged. This line carries phone and computer network service to both Police and Fire Department. It was important that these services be restored quickly. The repair of fiber optic cable is a highly specialized work requiring special equipment and training. Pro-Tech Cabling Systems, Inc. performed the initial installation of the cable. They also performed satisfactory fiber repairs for the City on prior occasions. Pro-Tech had technicians immediately available to make the repair.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, General Repairs Account No. 658-1720-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Tim Morales, City Manager

Subject: Speed Trailer Donation Agreement

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the approval of the Donation Agreement with Consumers Energy for two speed trailers, for a total value of $20,000, for the Public Services Department, Engineering Division.

Justification:

Consumers Energy has offered to donate two 2015 Wanco Radar Speed Trailers to the City. The City currently owns two 2017 Stalker Radar Speed Trailers utilized throughout the city to show vehicle speeds on various city streets. The radar speed trailers are used to discourage speeding on city streets where a speed study has shown there is a speeding issue. All summer long, the speed trailers are moved weekly due to the list of requested locations. The additional speed trailers will be used in the same manner throughout the city and improve our ability to monitor excessive speeding.

The City Attorney has reviewed the donation agreement and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order – Shop Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of the blanket purchase with Larry's Auto Supply for $7,500 for the purchase of shop supplies for the Public Services Department, Garage Operations Division.

Justification:

On July 11, 2022, City Council approved blanket purchase orders for the purchase of various shop supplies. At that time, specific amounts for each vendor were not listed as required by the City Purchasing Ordinance. This communication is for the correction of that, now providing an amount for the vendor purchase order that exceeds the $2,000 threshold. The City's Municipal Garage often requires the purchase of a variety of supplies and small equipment sold by Larry's Auto Parts to be used in the support of the maintenance and repair of the City's fleet vehicles from July 1, 2022 to June 30, 2023. The Garage purchases supplies such as batteries, gloves, drain pans, floor dry, etc. from Larry's Auto Parts. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and supplies and award purchases to the lowest and best vendor for each item. This accurately reflects the previous year's expenditures. It is in the best interest of the City to continue this procedure for Fiscal Year 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Parts and Supplies Account No. 661-4481-742.000 $7,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Services of Local Vendors

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below, for a total amount of $165,000, for vehicle services and repairs Public Services Department, Garage Operations Division.

Justification:

On June 20, 2022, City Council approved blanket purchase orders for fleet vehicle services. At that time, specific amounts for each vendor were not listed as required in the City Purchasing Ordinance. This communication is for the correction of that, now providing amounts for all vendor purchase orders that exceed the $2,000 threshold. The City's Municipal Garage requires the services of local vendors for various repairs of fleet vehicles from July 1, 2022 to June 30, 2023. There is no feasible means to predetermine what type of services will be needed to include suspension, engine, and upholstery repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2023 as follows:

Vendor	Cost
AIS Equipment, Co. Bridgeport, MI	$15,000
Diesel Truck Sales Saginaw, MI (in city)	$ 5,000
Engel's Auto Body Saginaw, MI (out city)	$30,000
Garber Chevrolet Saginaw, MI (out city)	$ 5,000
Interstate Truck Source Saginaw, MI (out city)	$14,000
Jack Doheny, Co. Shelby Township, MI	$20,000

McDonald Ford Saginaw, MI (out city)	$10,000
Michigan Cat Saginaw, MI (out city)	$23,000
Michigan Truck Spring Saginaw, MI (out city)	$16,000
Versalift Midwest Shelby Township, MI	$ 4,000
Wieland Truck Center Saginaw, MI (out city)	$20,000
Wilson Ford Saginaw, MI (out city)	$ 3,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 $165,000.

<u>Council Action:</u>

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Vehicle Parts and Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total of $443,000 for vehicle parts and supplies for the Public Services Department, Garage Operations Division.

Justification:

On June 20, 2022, City Council approved blanket purchase orders for vehicle parts & supplies. At that time, specific amounts for each vendor were not listed as required in the City Purchasing Ordinance. This communication is for the correction of that, now providing amounts for all vendor purchase orders that exceed the $2,000 threshold. The City's Municipal Garage requires the ability to purchase a vast array of original equipment manufacturer/distributor vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2022 to June 30, 2023. A yearly contract proposal is not feasible because it is not possible to determine the parts and quantities that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and award purchases to the lowest and best vendor for each item. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2023 as follows:

Vendor	Cost
AIS Equipment, Co. Bridgeport, MI	$30,000
Alta Equipment, LLC New Hudson, MI	$ 3,500
Bandit Industries, Inc. Remus, MI	$ 5,500
Bell Equipment, Co. Lake Orion, MI	$12,000
Diesel Truck Sales Saginaw, MI (in city)	$ 4,000
Garber Chevrolet Saginaw, MI (out city)	$11,000
Interstate Truck Source, Inc. Saginaw, MI (out city)	$21,000

Jack Doheny Supplies Northville, MI	$23,000
Larry's Auto Supply Saginaw, MI (in city)	$60,000
M Tech, Co. Cleveland, OH	$40,000
Mc Donald Ford Freeland, MI	$ 6,000
Meekhof Tire Sales & Service Saginaw, MI (out city)	$23,000
Michigan Cat Saginaw, MI (out city)	$35,000
Michigan Truck Spring Saginaw, MI (out city)	$11,000
Ritter Technology, LLC Saginaw, MI (out city)	$ 7,500
Scientific Brake & Equipment, Co. Saginaw, MI (in city)	$ 9,500
Spartan Distributors, Inc. Detroit, MI	$16,000
Tire Man Auto Service Centers Bay City, MI	$50,000
Truck and Trailer Specialties, Inc. Dutton, MI	$20,000
Wieland Truck Center Saginaw, MI (out city)	$42,000
Wilson Ford-Lincoln, LLC Saginaw, MI (out city)	$ 6,000
Winter Equipment, Co. Willoughby, OH	$ 7,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $443,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Ritter Technology LLC

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Ritter Technology, LLC for $4,000.00 for maintenance supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. Ritter Technology, LLC is a local vendor which makes the proximity of the store the most efficient vendor. This allows the Maintenance and Service Division to purchase items that include; pump parts and supplies, cam locks, specialty hydraulic hoses and other equipment parts required to complete water and sewer utility maintenance without having to establish a purchase order each time for products.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $2,000.00 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $2,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Blanket Purchases for Vactor Parts and Supplies

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Jack Doheny Company, a sole source, for $12,000.00 for the Vactor/Hydro-excavation units for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division has three Vactor/Hydro-excavation units in their fleet that require miscellaneous parts and supplies throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase wear items and other supplies required to complete maintenance work on the water distribution and sewer collection systems without having to establish a purchase order each time. Jack Doheny Company is a sole source vendor and is the only Vactor representative in the State.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Motor Vehicle Parts and Supplies Account No. 591-4721-737.000 $4,000.00, Water Operation and Maintenance Fund, Lead and Copper Service Division's Motor Vehicle Parts and Supplies Account No. 591-4722-737.000 $4,000.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Motor Vehicle Parts and Supplies Account No. 590-4821-737.000 $4,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for ETNA Supply Company.

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with ETNA Supply Company, a sole source, for $100,000.00 for replacement water meters and meter reading components for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires the ability to purchase water meters and meter reading components on a short notice or emergency basis throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order; this allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. ETNA Supply Company supplies the City with various types of water meters, such as Positive Displacement, Compound, Turbo, and Fire flow meters ranging in size from 5/8" to 10" in diameter on an as needed basis throughout the year. Sensus Water Meters are the most compatible meter with the City's Automated Meter Reading System (AMRS) for ease and cost of installation. ETNA Supply Company is a sole source and the only franchise supplier in the State of Michigan for Sensus Water Meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-4720-974.000 $50,000.00 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-4820-974.000 $50,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Grainger Inc.

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Grainger, Inc. for $8,000.00 for tools and supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include hand tools (i.e. shovels, rakes, sledge hammers, wrenches, sockets, industrial tools and sump pumps for wholesale customer meter pits) and other equipment required to complete water and sewer work without having to establish a purchase order each time for products. Grainger is a State Bid Vendor for the State of Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $4,000.00 Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $4,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Larry's Auto Supply.

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Larry's Auto Supply for $5,000.00 for supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include small engine repair parts, light bulbs, and other equipment parts required to complete water and sewer work without having to establish a purchase order each time for products that Larry's Auto Supply supplies. Larry's Auto Supply has free delivery on parts and supplies ordered and will give the City a 37% discount off the retail price on parts and supplies. Larry's Auto Supply will price match any local vendor on comparable items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $2,500.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $2,500.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Wohlfeil Hardware and Tools, Inc.

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Wohlfeil Hardware for $4,000.00 for supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. Wohlfeil Hardware is a local vendor, which makes the proximity of the store the most efficient vendor. This allows the Maintenance and Service Division to purchase items that include small engine parts, belts and other equipment parts required to complete water and sewer utility maintenance without having to establish a purchase order each time for products.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $2,000.00 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $2,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: Professional Services for Janitorial Services

Prepared by: Joe Nugent, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Clean Team, Inc. for $11,796 for janitorial services at Public Services Department, Traffic Engineering Division.

Justification:

On March 17, 2019, the City received a three year bid for janitorial services. Clean Team has agreed to extend their FY 2019 bid price for professional services for FY 2023. This proposal covers the janitorial services that are required to maintain the Traffic Engineering building at 1741 S. Jefferson. These services include: trash collection, sweeping and mopping of floors, dusting and vacuuming. The City has been unable to staff these positions at the required levels for multiple years. Having these duties performed as a professional service is the most efficient and cost effective option.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000 $7,864.00 and Local Street Fund, Traffic Engineering Division's Operating Services Account No. 203-4621-805.000 $3,932.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Annual Catch Basin and Sewer Debris Hauling

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Republic Services of Michigan, dba Tri County Refuse, for $27,900.00 for FY 2023; and pending budget approval, for $29,100.00 for FY 2024 for catch basin and sewer debris hauling for the Public Service Department, Maintenance and Service Division.

Justification:

On July 12, 2022, the City received one qualifying bid for catch basin and sewer debris hauling for the Maintenance and Service Division. This service provides 20 cubic yard containers to landfill the City's sewer debris from main line sewer and catch basin activities which amount to approximately 1,200 cubic yards of debris annually. The following is a tabulation of the bid received:

Vendor		Cost
Republic Services of Michigan	FY 2023	$ 23.25/CYD or $ 465.00/pull
DBA Tri County Refuse	FY 2024	$ 24.25/CYD or $ 485.00/pull

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's, Operations Account No. 590-4821-805.000 $27,900.00 and will be budgeted in the same account for Fiscal Year 2024 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase with T.T. Technologies, Inc. for $6,000.00 for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division has five horizontal boring tools that are used daily for the installation of water service connections and water extensions throughout the City's water distribution system. These horizontal boring tools require preventative maintenance and repairs throughout the fiscal year. T.T. Technologies, Inc. is a recognized dealer and offers preventative maintenance and repair services. Establishing a blanket purchase order allows the Maintenance and Service Division to schedule services without having to create a new purchase order each time for said services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Funds Water Operations and Maintenance Fund, Public Services Department, Lead & Copper Service Line Maintenance Division's, General Repairs Account No. 591-4722-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Rockwell Automation, Inc. TechConnect Support Agreement Renewal

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of an Agreement with Kendall Electric, a sole source, for $5,553.00 for hardware/software product support through Rockwell Automation, Inc. at the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

Justification:

On July 11, 2022, the City of Saginaw received a quote for a TechConnect Support Agreement renewal to provide automation software support services at the Water and Wastewater Treatment Divisions through September 13, 2023. This support covers hardware, software updates and phone and e-mail support for the Supervisory Control and Data Acquisition System which runs the electrical controls. Kendall Electric is the distributor for Rockwell Automation, Inc. and the sole source provider of this service.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Subscriptions Account No. 590-4815-823.002 $2,776.50 and the Water Operations and Maintenance Fund, Instrumentation and Process Controls Subscriptions Account No. 591-4715-823.002 $2,776.50.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: Annual Deionized Water System Services

Prepared by: Tia Sova, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Nalco Pretreatment Solutions, LLC for $2,585.54 for the annual deionized water system service for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Division is required to have reagent grade water for laboratory analysis. In order to remain certified by the Michigan Department of Environment, Great Lakes, and Energy, the lab must maintain the Deionized Reagent Water System.

Providing Grade I Reagent Water is a specialized service and quotes were requested from qualified vendors to provide annual service. Following is a tabulation of the quotes received on May 18 and July 7, 2022.

	Total Quote
Nalco Pretreatment Solutions, LLC Ypsilanti, MI	$2,585.54
Besco Water Treatment Battle Creek, MI	$4,601.54

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

AMENDING SUPPLEMENTAL RESOLUTION AUTHORIZING ISSUANCE OF WATER SUPPLY SYSTEM REVENUE AND REVENUE REFUNDING BONDS, SERIES 2022

Moved by Council Member _________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: by resolution adopted on March 7, 2022 (2022 Supplemental Resolution), the City Council of the City of Saginaw authorized the issuance of its Water Supply System Junior Lien Revenue Bonds, Series 2022 in the aggregate principal amount of not to exceed $4,500,973 (Series 2022 Bonds) under Act 94, Public Acts of Michigan, 1933, as amended (Act 94), for the purpose of paying the costs of acquiring and constructing improvements to the City's Water Supply System (2022 Project), as defined in the 2022 Supplemental Resolution; and

WHEREAS: the 2022 Supplemental Resolution supplemented the resolution adopted by the City Council on March 6, 2000, as previously supplemented by resolutions adopted by the City Council on December 7, 2007, October 25, 2010, August 22, 2016 and March 22, 2021, as supplemented (Resolution), that collectively authorized the issuance of various series of bonds by the City under Act 94, for the purposes set forth therein secured by a statutory first lien on the Net Revenues of the System; and

WHEREAS: the 2022 Supplemental Resolution authorized the sale of the Series 2022 Bonds by means of a private negotiated sale to the Michigan Finance Authority (Authority) as authorized by Act 227, Public Acts of Michigan, 1985, as amended (Act 227), in order to enable the Authority to provide assistance with respect to the 2022 Project from the proceeds of the State of Michigan Drinking Water Revolving Fund (DWRF); and

WHEREAS: the 2022 Supplemental Resolution provided an estimated cost of $4,500,973 for the 2022 Project, and said estimated cost has increased; and

WHEREAS: the 2022 Supplemental Resolution further provided a not to exceed borrowing amount of $4,500,973 to pay the costs of the 2022 Project; and

WHEREAS: the State of Michigan, acting through its Department of Environment, Great Lakes, and Energy, has indicated that the City may be eligible for additional funds through the DWRF program to pay additional costs of the 2022 Project; and

WHEREAS: it is necessary to amend the 2022 Supplemental Resolution as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City, approves the following:

1. DEFINITIONS. All terms not otherwise defined herein shall have the same meanings as provided in the 2022 Supplemental Resolution.

2. AMENDMENTS TO 2022 SUPPLEMENTAL RESOLUTION. The 2022 Supplemental Resolution is amended as follows:

The following is substituted for and in the place of Section 4 of the 2022 Supplemental Resolution:

> 4. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The Council adopts the estimates of twenty years and upwards as the period of usefulness of the 2022 Project and $5,435,000 as the cost of the 2022 Project, including no capitalized interest, which estimates are now on file with the City Clerk.

The following is substituted for and in the place of the first paragraph of Section 5 of the 2022 Supplemental Resolution:

> 5. AUTHORIZATION OF SERIES 2022 BONDS – PURPOSE. To pay part of the cost of acquiring, constructing and installing the 2022 Project, the City shall borrow the sum of not to exceed Five Million Five Hundred Thousand Dollars ($5,500,000), as finally determined in the Sale Order or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents, and issue the Series 2022 Bonds therefor pursuant to the provisions of Act 94. The remaining costs, including payment of legal, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2022 Bonds, are to be paid from the City's available funds on hand.

The following is substituted for and in the place of the first paragraph of Section 21 of the 2022 Supplemental Resolution:

> 21. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2022 BONDS; AUTHORIZATION OF OFFICERS. The Series 2022 Bonds shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227. The City Council determines that the sale and delivery of the Series 2022 Bonds to the Authority as provided in this 2022 Supplemental Resolution will provide the City with the lowest cost of borrowing money for the 2022 Project. Each sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (Purchase Contract) and a Supplemental Agreement (Supplemental Agreement) related to the Series 2022 Bonds. The City Manager is authorized to execute and deliver each Supplemental Agreement and each Purchase Contract in such forms as shall be approved by the City Manager, with such approval to be evidenced by the City Manager's signature thereon. Notwithstanding any other provision of this 2022 Supplemental Resolution,

the Series 2022 Bonds shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed $5,500,000. In addition, the City Manager and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2022 Bonds in accordance with the provisions of this 2022 Supplemental Resolution. The City Manager is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The City Manager is authorized to seek a credit assessment, or similar, from Standard & Poor's or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury, including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury.

3. <u>PUBLICATION AND RECORDATION</u>. This resolution amending the 2022 Supplemental Resolution shall be published in full in *The Saginaw News*, a newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption and shall be recorded in the official proceedings of the City Council and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

4. <u>RATIFICATION OF 2022 SUPPLEMENTAL RESOLUTION; CONFLICTING RESOLUTIONS</u>. The 2022 Supplemental Resolution, as amended herein, is hereby ratified and confirmed. All other resolutions and parts of other resolutions insofar as they may be in conflict herewith are hereby rescinded.

5. <u>EFFECTIVE DATE</u>. This amendment to the 2022 Supplemental Resolution shall take effect immediately.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 15, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Janet Santos, MiPMC/MMC
City Clerk