



Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER PA 267 OF 1976
March 8, 2021
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Economic Outlook Update, Dr. Eric Scorsone, Director of MSU Extension Center for Local Government Finance and Policy.

CONSENT AGENDA:

1. Approve the February 22, 2021 regular council meeting minutes.
2. Approve the purchase with Data Supplies Company for \$17,500 for the replacement of the raised floor workspace in the Technical Services-Information Services Division.
3. Approve the purchase with West Side Decorating, Inc. for \$7,611 for carpet installation in the Technical Services-Information Services Division.
4. Approve the purchase with Pinnacle Design for \$14,698 for the professional services associated with the renovation of the Technical Services-Information Services Division.
5. Approve the transfer of ownership of retired K-9, Nvee, to his handler retired Police Officer, Douglas Stacer.
6. Approve the contract with Consumers Energy to provide law enforcement support with the 2021 Grid Project in the City.
7. Approve the purchase with Primera Technology, Inc. for \$5,390 for two Bravo 4202 Disc Publishers for the Police Department Support Services Division.
8. Approve the Light Pole Attachment Agreement with the YMCA of Saginaw.
9. Approve to increase the blanket purchase order with Jack Doheny Supplies, a sole source, by \$6,500, for a new total of \$19,000, for vehicle parts for the Garage Division.

10. Approve the purchase with Signature Ford Lincoln for \$204,276 for four 2021 Police Interceptor Utility vehicles and one 2021 Super Crew Police Responder for the Police Department.
11. Approve the purchase with Ferguson Waterworks for \$4,315 for a Mueller B101 Tap Machine with accessories for the Maintenance and Service Division.
12. Approve the purchase with Michigan Cat for \$18,920 for the voltage change, inspection and testing of the Kochville generator for the Water Treatment Division.
13. Approve the purchase with Trace Analytical Laboratories, Inc. for \$6,600 for laboratory analysis for the Water Treatment Plant.
14. Approve the purchase with USA Blue Book for an electromagnetic flow meter for \$2,173 for the Wastewater Treatment Division.
15. Approve the purchase with Kerr Pump and Supply, a sole source, for \$11,386 for wear rings on raw sewage pump No. 2 for the Wastewater Treatment Division.
16. Approve the purchase with Hesco, a sole source, for \$70,905 for an Accusonics flow meter for the Wastewater Treatment Division.
17. Approve the purchase with Mr. Asphalt for \$8,368 for parking lot seal coating and line striping for the Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Timothy Holden to the Citizens-Police Advisory Commission with a term to expire February 28, 2024.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 22, 2021, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER PUBLIC ACT 267 OF 1976. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

OPENING PRAYER

Mayor Brenda Moore offered the opening prayer and led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Reggie Williams II, attending remotely from Saginaw, MI, Michael Balls, attending remotely from Saginaw, MI, Annie Boensch, attending remotely from Saginaw, MI, Bill Ostash, attending remotely from Saginaw, MI, Autumn Scherzer, attending remotely from Saginaw, MI, Monique Lamar-Silvia, attending remotely from Saginaw, MI, George Copeland, attending remotely from Saginaw, MI, Michael Flores attending remotely from Saginaw, MI, and Brenda Moore, attending remotely from Saginaw, MI: 9. Council Members absent: 0.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the 2021 Single Lot Special Assessment Tax Roll. Mayor Moore called for public comments. The following persons presented their objections: Genoveva Ells, Russell Inman, and Don Jackson.

Mayor Moore called for public comments two more times. There were no additional objections.

Moved by Council Member Scherzer, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Santos announced the public hearing regarding the request to amend the Brownfield Plan for the City of Saginaw to include the 700 Court Street Redevelopment and Reuse Project, located at 700 Court Street. Mayor Moore called for public comments. Eric Tankersley of Shaheen Development spoke in favor and presented information on the project. Mayor Moore called again for public comments. Tom Miller of Saginaw Future spoke in favor. Mayor Moore called a third time for public comments. Samantha Seimer of AKT Peerless spoke in favor. No additional comments were made.

Moved by Council Member Scherzer, seconded by Council Member Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Public input that addressed the Council: Jackson Nixon.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Scherzer, Copeland, Lamar-Silvia, Flores, Williams, Balls, Boensch, Ostash, and Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

He introduced Zachary Branigan and Ted Lind of the Saginaw Basin Land Conservancy. They presented an update regarding the vacant land use initiative.

CONSENT AGENDA:

Mayor Moore asked if there were any exceptions to the consent agenda. An exception was made to item 9.

1. Approve the February 8, 2021 regular council meeting minutes.
2. Approve the adjusted allocation from the Department of Housing and Urban Development for the Community Development Block Grant Agreement for FY 2020-2021 from \$2,162,219 to \$2,162,004; and the adjusted allocation for the HOME Investment Partnerships Agreement from \$437,069 to \$436,985.
3. Approve the Emergency Solutions Grant COVID-19 Agreement for \$795,509 from the Department of Housing and Urban Development for FY 2021.
4. Approve the Emergency Solutions Grant COVID-19 Subrecipient Agreements to three organizations providing shelters and transitional housing for the homeless for \$795,509 for FY 2021.
5. Approve the Community Development Block Grant COVID-19 Agreement for \$1,532,994 from the Department of Housing and Urban Development for FY 2021.
6. Approve the Community Development Block Grant COVID-19 Subrecipient Contracts and Memorandums of Understanding with various organizations for personal protection equipment, economic development assistance, sanitation supplies, senior meal delivery, public improvements and public service activities for \$1,532,994 for FY 2021.
7. Approve the amendment to the Development Agreement with Staples Building, LLC.
8. Approve the donation of a Multiple Interactive Learning Objectives Range Training System from Saginaw Valley State University to the Police Department.
9. Approve the purchase with DreamSeats, LLC for \$13,162 for office and living quarters chairs for the Fire Department.
10. Approve the purchase with Compass Minerals America, Inc. for \$171,675 for 2,500 tons of seasonal road salt for the Streets Division.
11. Approve the increase the blanket purchase orders issued to various vendors by \$20,000, for a new total of \$39,995, for vehicle parts for the Garage Division.
12. Approve to increase the blanket purchase orders issued to various vendors by \$25,500, for a new total of \$37,700, for vehicle repair services for the Garage Division.
13. Approve to increase the purchase order to Champagne and Marx Excavating by \$26,000, for a new total of \$52,775, for Stone Crete for the Maintenance and Service Division.
14. Approve to increase the purchase order to Fishbeck by \$278,900, for a new total of \$489,120, for the next phase of optimization studies required for the Water Treatment Division.

15. Approve the contract from Consumers Energy for an amount not to exceed \$377,600, for the design and build of a 1,000 kW back-up generator system for the 14th Street Retention and Treatment Basin for the Wastewater and Treatment Division.
16. Approve the 5-year Agreement with Johnson Controls for \$3,455 for annual maintenance and monitoring fees for the Water and Wastewater Treatment Services Administration Building, through the Instrumentation and Process Controls Division.

Moved by Council Member Boensch, seconded by Council Member Scherzer to approve consent agenda items 1 through 8 and 10 through 16 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item 9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

No reports were given.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to approve the following appointments:

1. Council appointment of Kelcei Schultz, Evelyn McGovern, Debra Melkonian, John Milne, and Pastor Bob Davis to the Citizens-Police Advisory Commission each with a term to expire February 28, 2024.
2. Council reappointment of Ricardo Longoria to the Human Planning Commission - District 11 with a term to expire January 31, 2023.
3. Council reappointment of Auguster Alexander to the Saginaw Transit Authority Regional Services with a term to expire January 31, 2024.
4. Council reappointment of Carl Ruth to the Saginaw Transit Authority Regional Services with a term to expire January 31, 2024.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Scherzer to adopt the resolution amending the Brownfield Plan for the City to include the 700 Court Street Redevelopment and Reuse Project, located at 700 Court Street. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Williams to adjourn the meeting at 8:00 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Raised Floor Replacement, Technical Services - IS Division
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of a purchase with Data Supplies Company for \$17,500.00 for the demolition and replacement of the raised floor workspace area for the Technical Services-Information Services Division.

Justification:

On February 17, 2021, Data Supplies Company provided a quote for the replacement of a raised floor in the Technical Services-Information Services Division work area. Two other vendors were requested to bid and the only company that provided a bid was Data Supplies Company.

The current raised floor is over 40 years old and is made of particle board with a metal plate. The flooring is failing and is no longer providing a safe work environment for the Technical Services-Information Services Division staff. This area is utilized for setup, repair and storage of Information Technology equipment in which all staff utilize. It is also used for the office and work area for a part time Technical Services position. The new flooring requirements are to be fire resistant due to power and data cables running under the floor. The flooring is being replaced with panels of TecCrete material which are fireproof and also capable of taking heavy loads.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-1720-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Carpet Replacement in Technical Services - IS Division
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of a purchase with West Side Decorating, Inc. for \$7,610.20 for carpet installation in the Technical Services- Information Services Division in City Hall.

Justification:

On February 10, 2021, West Side Decorating Center, Inc. provided a quote for new carpet of the Technical Services - Information Services Division work area. The current carpet is over 40 years old and is need of replacement. The carpet will be replaced on a raised floor and in three offices.

West Side Decorating has been used in multiple carpeting replacement projects within City Hall and has been the low bidder. The same unit cost is being used for the carpet installation that was approved by City Council in prior installations.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-1720-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Office Furniture Purchase, Technical Services - IS Division
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of a purchase with Pinnacle Design for \$14,697.90 for the professional services associated with renovation of the office and workspace area for the Technical Services- Information Services Division.

Justification:

On February 17, 2021, Pinnacle Design provided a quote for new office furniture for the renovation of the Technical Services- Information Services Division work area. The current office furniture is over 40 years old and does not provide an efficient work environment for Technical Services- Information Services (IS) Division staff.

Pinnacle Design has provided a design plan which includes the construction and design oversight to reconfigure the Technical Services IS Office area. This new design will better utilize the office workspace and storage of Information Technology equipment.

The new furniture includes two work stations and two computer work benches and four storage units for computer equipment. Each workstation will be equipped with desk tops and both lower and upper file cabinet units.

Pinnacle Design and the City of Saginaw are participants in US Communities Contracts which is a program by which the product and services are bid to vendors on a national basis. Therefore, an additional bidding process is not required. Pinnacle Design is a local vendor in Saginaw Township and has been doing business in Saginaw and the surrounding area for over 35 years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-1720-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Transfer of Ownership of Police K-9 Nvee
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the transfer of ownership of retired K-9, Nvee to his handler retired Police Officer, Douglas Stacer.

Justification:

The City of Saginaw accepted the donation of Nvee on February 18, 2019, from the Saginaw Valley Police Canine Association (SVPCA). Nvee has spent his career working and residing with Officer Stacer, both retired from the Saginaw Police Department (SPD) on January 31, 2021. Due to their established bond, it is reasonable that Officer Stacer assume ownership of his canine partner. The SVPCA has covered all expenses related to the feeding, lodging, and care of Nvee. The City of Saginaw has not been, and will not be, responsible for any future expenses related to the feeding, lodging, and care of Nvee. The SVPCA has plans to furnish the SPD with a replacement K-9 as soon as the SPD advises it is prepared to take one on.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Consumers Energy Law Enforcement Security Agreement
Prepared by: Brian Rowell, Community Public Safety - Police

Manager's Recommendation:

I recommend approval of the Security Detail Agreement with Consumers Energy to provide law enforcement support for its 2021 Grid Project in the City.

Justification:

Consumers Energy (Consumers) has requested the services of off-duty Saginaw Police Department (SPD) officers to help ensure order and safety at worksites throughout the City as it replaces gas pipelines during its 2021 Grid Project in the City. Under this agreement, SPD shall furnish law enforcement officers at times and dates to be determined by the SPD Chief of Police and Consumers Gas Systems Operation Manager, under the terms and conditions outlined within the agreement. The Saginaw Police Department (SPD) will bill Consumers monthly for services rendered at rates set forth by the current union contract.

The term of this agreement is for one year, but may be extended upon the mutual written agreement of both parties. Either party may terminate this agreement, with or without cause, upon thirty days' written notice to the other party.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Bravo 4202 Disc Publishers
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the purchase with Primera Technology, Inc. for \$5,390 for two Bravo 4202 Disc Publishers for the Police Department Support Services Division.

Justification:

One qualified vendor submitted a quote in response to the City of Saginaw's request for quotes for two Bravo 4202 Disc Publishers. The following is a tabulation of the quote received:

VENDOR & LOCATION	TOTAL COST
Primera Technology, Inc. Plymouth, MN	\$5,390.00

Perhaps the most requested record format the Saginaw Police Department receives is for body-camera and/or in-vehicle camera footage. These requests come most often from detectives, prosecutors, and Freedom of Information Act requestors. On average, it takes the employee responsible for producing discs containing requested footage an hour to burn five DVDs using their desktop computer. They must then label the discs' contents upon the disc surface using a marker. The Bravo 4202 Disc Publisher is an all-in-one desktop machine that automates the process of burning and printing quantities of recordable CDs and DVDs. Once data has been burned onto a disc, the machine then prints a professional, high-resolution, full-color label on the disc. It is capable of publishing up to 28 DVDs per hour.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Saginaw Police Department, Drug Forfeiture Fund, Parts and Supplies, Account No. 264-3040-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: YMCA Attachment Agreement for light poles
Prepared by: Phil Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of a Light Pole Attachment Agreement with the Young Men's Christian Association of Saginaw (YMCA).

Justification:

On February 23, 2021, the YMCA requested permission to place banners on City owned decorative poles, located on Fordney Street between Rust Avenue and Ezra Rust Avenue. The YMCA has commissioned banners supporting the KidsCampUS campaign, as well as other banners to promote Safe, Essential, Open for ALL. The banners will be placed at various times of the year as determined by the YMCA following review and approval by Public Services.

This agreement will allow the City to regulate the proper attachments for these banners and YMCA will indemnify the City for any damage caused as a result of their placement and maintenance of these banners. This agreement may be terminated by either party upon thirty days' notice.

I have approved the Light Pole Attachment Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order - Vehicle Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase order No. 508525 issued to Jack Doheny Supplies, a sole source, by \$6,500, for a new total of \$19,000, for vehicle parts for the Garage Division.

Justification:

In FY 2021, the purchase order No. 508525 was issued to Jack Doheny Supplies in the amount of \$12,500. The City's Municipal Garage requires parts sold by this vendor for various repairs of fleet vehicles from July 1, 2020 to June 30, 2021.

In FY 2020, the Garage spent \$9,586.91 on parts from Jack Doheny Supplies. In the current fiscal year we have spent \$11,239.25, leaving a balance of \$1,260.75. The Garage purchases replacement parts for Sewer Jets and the Hydro-excavator used by the Maintenance and Service Division. Due to the Lead and Copper rule the Maintenance and Service Division is using two Sewer Jets and one Hydro-excavator continuously in order to meet the requirements set forth by the state. The continuous use of these specialty machines is causing more wear than in previous years. Jack Doheny Supplies is a sole source vendor for these specialized parts.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. The Garage Division's personnel obtain price quotes for parts awarding purchases to the lowest and best vendor for each item. The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
508525	Jack Doheny Supplies	<u>\$12,500</u>	<u>\$6,500</u>	<u>\$19,000</u>

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$19,000 and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Police Patrol Vehicles
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Signature Ford Lincoln for \$204,275.60 for four 2021 Police Interceptor Utility vehicles and one Super Crew Police Responder for the Police Department.

Justification:

The Saginaw Police Department is scheduled to replace three patrol vehicles and two sergeant vehicles in 2021. The Police Department's replacement schedule on patrol vehicles is every three years and sergeant's vehicles is every five years due to the high use and continuous idling of these vehicles. Using this replacement plan has allowed the Police Department to save an average of \$58,000.00 annually on vehicle maintenance for the last two years along with ensuring the Police Department's fleet is in a ready-to-use state. The current vehicles will be sold at auction and will be replaced with four new 2021 Ford Police Interceptor Utility vehicles for \$38,832.14 each and one Police Responder Pickup for \$48,947.04 for a total of \$204,275.60. The cost of each vehicle includes the installation of specialized equipment. These vehicles are similar to a Ford Explorer and Ford F150. However, to Ford they are different vehicles due to differences in the drive train, interior, suspension, and trim that make it suitable for police operations. This purchase meets the requirements of a municipal bid per the Macomb County Bid #53-17 and P.2 Alternate. A portion of this purchase is funded through a donation from the Rutledge Trust.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division's Vehicle Account No. 101-3514-982.000 \$146,613.60, and Department of Justice – JAG Fund, JAG 2020 Division, Vehicles Account No. 263-3339-982.000 \$57,662.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Mueller B101 Tap Machine with Accessories
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Ferguson Waterworks for \$4,314.84 for a Mueller B101 Tap Machine with accessories for the Maintenance and Service Division.

Justification:

On February 9, 2021, the Maintenance and Service Division received three bids for the purchase of a Mueller B101 Tap Machine with accessories; this unit will be utilized to perform water service taps that vary in size from ¾ inch to 1 inch in diameter throughout the City's water distribution system. The Maintenance and Service Division has increased its workforce, equipment, and tools needed to perform the requirements mandated by State and Federal regulations and the new lead copper laws. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Ferguson Waterworks Saginaw, MI (out of City)	\$4,314.84
ETNA Supply Company Grand Rapids, MI	\$4,362.45
Michigan Pipe & Valve Saginaw, MI (out of City)	\$4,375.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Maintenance Equipment Account No. 591-4721-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Kochville Station Generator Voltage Change, Service & Testing
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Michigan Cat for \$18,919.06 for the voltage change, inspection and testing of the Kochville generator for the Water Treatment Division.

Justification:

On February 16, 2021, the City received a quote for the voltage change, inspection and testing of the Kochville generator. The Water Treatment Division's generator No.1 has experienced mechanical issues, requiring it to be taken offline for investigative service and repair. Backup electrical generation is critical to maintaining water pumpage and pressure to the water system. Therefore, City staff has decided to bring the trailer mounted generator from the Kochville raw water reservoir and pumping station to the Water Plant as a backup power source. This requires the generator voltage to be converted to work with the Water Plant's electrical system. The generator will receive a maintenance inspection and electrical load bank test to verify proper operation after the voltage change. The generator and the engine that powers it were manufactured by Caterpillar, Inc. The conversion and service work required is specialized and a quote was requested from Michigan Cat of Saginaw. They are the sole qualified Caterpillar service facility in this region

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Professional Services Account No. 591-4730-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lead and Copper Analysis
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Trace Analytical Laboratories, Inc. for \$6,600.00 for laboratory analysis for the Water Treatment Division.

Justification:

On February 16, 2021, the City received bids for laboratory services for calendar year 2021. The tests to be performed are Lead (Pb) and Copper (Cu) analyses of finished drinking water, with shipping costs included. These analyses will be performed as a part of the Lead Service Line replacement requirements and June thru September 2021 annual analysis. These analyses are a part of the National Primary Drinking Water Regulations, the Environmental Protection Agency's (EPA) Lead and Copper Rule, and the Michigan Department of Environment, Great Lakes and Energy's (EGLE) Revised Lead and Copper Rule. Testing must be performed by a laboratory that is EGLE certified in the approved method. The bid price of \$11.00 per sample is a decrease of 12% from the price approved for similar services during calendar year 2020. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Total Bid</u>
Trace Analytical Laboratories Muskegon, MI	\$6,600.00
Prein & Newhof Grand Rapids, MI	\$12,000.00
Xperiential Laboratories Novi, MI	\$21,390.00
Alliance Analytical Laboratories Cooperville, MI	\$45,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000, and will be budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000 for FY22, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Electromagnetic Flow Meter
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with USA Blue Book for an electromagnetic flow meter for \$2,172.95 for the Wastewater Treatment Division.

Justification:

On December 7, 2020, we received bids for a replacement electromagnetic flow meter. The flow meter to be replaced helps control the primary treatment system at the Wastewater Treatment Plant. The primary treatment system separates floatable and settleable solids from the incoming wastewater. Following is a summary of the bids received:

USA Bluebook Waukegan, IL	\$2,172.95
Midwest Municipal Instrumentation, Inc. Jackson, MI	\$2,628.40

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Wastewater Treatment Division's Capital Less than \$5,000 Account No. 590-4830-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Raw Sewage Pump Wear Rings
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Kerr Pump and Supply, a sole source, for \$11,386.00 for wear rings on raw sewage pump No. 2 for the Wastewater Treatment Division.

Justification:

On February 16, 2021, the City received a quote from Kerr Pump and Supply, a sole source for ABBA parts for Fairbanks Morse pumps, to replace worn wear rings on raw sewage pump No. 2. The Wastewater Treatment Plant's six raw sewage pumps have been in service since 1950. City staff removed raw sewage pump No. 2 from service for a maintenance inspection and it was revealed that the impeller and casing wear rings were worn beyond their allowed limit.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus, Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Accusonics Flow Meter
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Hesco, a sole source, for \$70,904.54 for an Accusonics flow meter for the Wastewater Treatment Division.

Justification:

On January 27, 2021, we received a quote from Hesco, the manufacturer's representative for Accusonics and the sole source in our area, for a direct replacement Accusonics model 8510+ flow meter, meter cables and the labor to install, program and calibrate it. The Accusonics flow meter was installed in 2007 and has provided a consistent, accurate measurement during its time in service. However, following a lightning strike at the Wastewater Treatment Plant in the fall of 2020, we developed intermittent problems with the unit. City maintenance staff, Tetra Tech, and Hesco have determined that replacement is required. City maintenance staff evaluated different options for measurement including Flow Dar, ADS Shark Meter, and probe type meters from McCrometer. Due to the constraints of the enclosed 72" fully flooded pipe, the only meter that will reliably perform, to the degree of accuracy required, is the Accusonics meter.

An accurate final effluent flow is one of the requirements of our National Pollutant Discharge Elimination System permit. This flow measurement is also required for proper dosing of chlorine, which is used to disinfect our final effluent prior to discharge to the Saginaw River. Currently chlorine dose rates are being controlled by the Wastewater Treatment Division's influent flow metering system.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Parking Lot Seal Coating & Line Striping
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Mr. Asphalt for \$8,367.48 for parking lot seal coating and line striping for the Wastewater Treatment Division.

Justification:

On September 15, 2020, the City received bids for the seal coating, crack filling and line striping of the access roads and parking areas at the Wastewater Treatment Plant. Upon approval, work will be scheduled in the spring of 2021. The Wastewater Treatment Division had approximately 76,155 square feet of roadway and parking area within the plant resurfaced in 2018. Sealcoating and crack filling after the initial cure period is recommended to prolong the new asphalt's life span. Following is a summary of the bids received:

Mr. Asphalt Saginaw, MI (out of City)	\$8,367.48
Yeager Asphalt, Inc. Carrollton, MI	\$11,422.30

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-1.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's, General Repairs Account No. 590-4830-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.