



## **Saginaw City Council Agenda**

1315 S. Washington Avenue  
Council Chambers, Room 205  
November 8, 2021  
6:30 p.m.

### PRAYER AND PLEDGE OF ALLEGIANCE:

### ROLL CALL:

### ANNOUNCEMENTS:

### PUBLIC HEARINGS:

### PUBLIC INPUT:

*(A list will be provided following submittal deadline.)*

### REMARKS OF COUNCIL:

### REPORTS FROM MANAGER:

1. ARPA Revenue Loss Presentation, Brian Camiller, CPA, Partner, and Amanda Cronk, Senior Manager, Plante Moran.

### CONSENT AGENDA:

1. Approve the October 25, 2021 regular council meeting minutes.
2. Approve the HOME-ARP Grant Agreement for FY 2021-2030 for \$1,627,448.
3. Accept the donation of kitchen appliances, washers, dryers, and water heaters from Consumers Energy, with a value not to exceed \$30,000, for the Fire Department.
4. Approve the purchase with Tri County International for \$109,530 for a HV607 SBA Chassis and with Bell Equipment for \$109,052 to upfit the chassis for the Public Services Department, Streets Division.
5. Approve the trade in of four 2021 Ford F-250 Pickup Trucks to McDonald Ford for a trade-in value of \$113,624. Further, approve the purchase with McDonald Ford for four 2022 Ford F-250s for \$119,800 through the Municipal Vehicle Buy-Back Program; and for FY 2023-2025, pending budget approval, for the Public Services Department, Weed Abatement Division.
6. Accept the donation of five Riverfront Saginaw gateway signs from the Leadership Saginaw Class of 2015 of the Saginaw County Chamber of Commerce, with a value of \$55,180, for the Public Services Department.
7. Approve the purchase with Michigan Cat for \$143,818 for a Caterpillar Backhoe for the Public Services Department, Maintenance and Service Division.
8. Approve the purchases with Marshall E. Campbell for \$11,861, Standard Electric Co. for \$7,699 and Brilled Lighting for \$591, for a total of \$20,151 for the outdoor facilities

lighting replacement upgrade to LED fixtures at specific locations in the City for the Public Services Department, Facilities Division.

9. Approve the purchase with Gerald G. Bergman, Inc. for \$8,100 for roof replacements at the Traffic Engineering facility for the Public Services Department, Traffic Engineering Division.
10. Approve the contract with American Excavating, Inc. for \$731,512 for the Baum Street Surface Lot Project for the Public Services Department, Right of Way Division.
11. Approve the Light Pole Attachment and Decoration Agreement with Old Saginaw City, Inc. for the Public Services Department, Right of Way Division.
12. Ratification of an emergency purchase with Cummins, Inc., a sole source, for \$4,928 for repair of the Birch Run Pump Station Generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.
13. Approve the purchase with Midwest Municipal Instrumentation for \$3,860 for a magnetic flow meter for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
14. Approve the agreement with Ixom Watercare, Inc., a sole source, for \$8,713 for FY 2022; and pending budget approval, FY 2023 and FY 2024, for the Solarbee Service Program for the Water and Wastewater Treatment Services Department, Water Treatment Division.
15. Approve the purchase with York Repair, Inc. for \$30,500 for the repair of a 150 Hp Fairbanks Morse Motor for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
16. Approve the request to waive the special event application fee, tent inspection fee, and other applicable fees related to the Saginaw County Health Department's drive thru vaccination event to be conducted on Ojibway Island on November 9, 2021.

**BOARD/COMMISSION/COMMITTEE REPORTS:**

**APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:**

1. Approve the City Manager reappointment of Lori Brown to the Brownfield Redevelopment Authority with a term to expire December 31, 2024.
2. Approve the Council appointment of Darla Hane to the Historic District Commission - Study Committee for Pere Marquette Potter Street Station with a term to expire when committee work is complete.
3. Approve the Council appointment of Darla Hane to the Historic District Commission - Study Committee for Bearinger Building with a term to expire when committee work is complete.
4. Approve the Mayoral appointment of George Copeland to the Saginaw Housing Commission with a term to expire September 30, 2025.

**ORDINANCE INTRODUCTION:**

1. Ordinance to amend §153.576, "Membership," and §153.587, "Vote Required to Reverse Decisions; Limitations of Power," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.
2. Ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.538 "Historic District Commission," §153.541 "Establishing New Districts and Identifying Historic Resources/Landmarks," of the City of Saginaw Code of Ordinances, O-204.
3. Ordinance to amend, Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," By Amending §12.037, "Saginaw Human Planning Commission," of the City of Saginaw Code of Ordinances, O-204.

**ORDINANCE CONSIDERATION AND ADOPTION:**

**RESOLUTIONS:**

1. Objecting to the transfer of tax reverted properties from Saginaw County.
2. Approve the City of Saginaw annual apportionment of \$6,305.17 for the Saginaw Area Storm Water Authority Budget for FY 2022.
3. Appointment of Travis Hare as trustee and Beth London as alternate trustee to the Saginaw Area Storm Water Authority Board of Trustees.

**UNFINISHED BUSINESS:**

**MISCELLANEOUS BUSINESS:**

**ADJOURNMENT:**

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 25, 2021, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Lamar-Silvia offered a prayer and Council Member Flores led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, Brenda Moore: 7. Council Members absent: Reggie Williams, George Copeland: 2.

ANNOUNCEMENTS

City Clerk Santos made the following announcements:

- Halloween Trick or Treat Hours are scheduled for October 31, from 6:00 p.m. to 8:00 p.m.
- City Council will conduct Open House discussions on Tuesday, November 2 from 10:00 a.m. to 8:00 p.m. and on Friday, November 5 from 10:00 a.m. to 2:00 p.m. to obtain public input regarding project ideas for ARPA funding allocations. The Open House sessions will be held in the Council Chambers, Room 205. No appointment is necessary.
- The City does not have a November election this year.

Council Member Scherzer read a proclamation designating October 24-30, 2021 as "Pro Bono Week." William Calgary accepted the proclamation for the Saginaw County Bar Association – Pro Bono Committee.

PUBLIC INPUT

Members of the Public that addressed the Council: Marcus Muhammad, Philip Graves, Henry Hill, Steve Meyer.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Steve Meyer by 45 seconds. 7 ayes, 0 nays, 2 absent. Motion approved.

Public input continued with Jeffrey Bulls, Tamara Tucker, Stacy Bryon.

*Council Member Williams entered the meeting at 6:59 p.m.*

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Stacy Byron by 30 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

Public input continued with Lynn Vela.

*Council Member Flores left the meeting at 7:02 p.m.*

Public input continued with Tarsha Works.

*Council Member Flores returned to the meeting at 7:04 p.m.*

Public input continued with Amy Spadafore, Tanya Welch, Teairis Harris, Eric Layton.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to extend the time for Steve Meyer by 45 seconds. 8 ayes, 0 nays, 1 absent. Motion approved.

Public input continued with Gwendolyn Simms and concluded with Patrice Boulware.

#### REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Lamar-Silvia, Boensch, Williams, Flores, Ostash, Scherzer, Balls, and Moore.

#### REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects.

#### CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the consent agenda, allowing room for exceptions. No exceptions were made. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the September 27, 2021 and October 11, 2021 regular council meeting minutes.
2. Approve Petition 21-05 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on November 19, 2021 at 8:30 p.m.
3. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the September and October periods.
4. Approve to increase the blanket purchase order with T.T. Technologies, Inc. by \$5,001, for a new total of \$7,000, for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.
5. Approve the purchase with Hotsy of Mid-Michigan for \$11,100 for a Hotsy 558 and a Hotsy 1473N Pressure Washer for the Public Services Department, Maintenance and Service Division.
6. Approve the purchase with Wohlfeil's Ace Hardware for \$11,478 for a Gravely PT460-33-KHEFI Pro Turn Mower for the Public Services Department, Maintenance and Service Division.
7. Approve the purchase with Top Flight, LLC for \$2,875 for tree removal services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
8. Approve the purchase with Visual Inspection Systems, LLC for \$1,200 for FY 2022; and pending budget approval, FY 2023 and FY 2024, for Pump and Motor Set Vibration Analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

9. Ratification of a purchase with Beltz Mechanical Systems, Inc., for \$13,296 for the installation of two mini split cooling systems for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

#### BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Balls reported that the MBS International Airport Commission will be adding a new runway and approved additional buildings to house equipment.

#### APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Flores, seconded by Council Member Scherzer to approve the following:

1. Council appointment of Sarah Keenan-Lechel to the Public Libraries of Saginaw with a term to expire June 30, 2025.
2. Mayoral appointment of Albert Harvey to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2024.
3. Mayoral appointment of Martin Chelekis to the Riverfront Development Commission with a term to expire April 1, 2026.

8 ayes, 0 nays, 1 absent. Motion approved.

#### ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Lamar-Silvia to adjourn the meeting at 8:25 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC  
City Clerk

**From:** Timothy Morales, City Manager

**Subject:** HUD HOME Investment Partnership Program American Rescue Plan  
(HOME-ARP) Grant Agreement

**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the HOME-ARP Grant Agreement for FY 2021-2030 in the amount of \$1,627,448.

**Justification:**

The City of Saginaw has received a HOME-ARP Grant Agreement (Agreement) from the Department of Housing and Urban Development (HUD) for FY 2021 through September 30, 2030 for the HOME Investment Partnership Program American Rescue Plan. The Agreement is in the amount of \$1,627,448 and the funds are to assist with at risk individuals of becoming homeless; sheltered and unsheltered homeless populations; individuals and families currently housed populations at risk of homelessness; other families requiring services or housing assistance to prevent homelessness; those at greatest risk of housing instability or in unstable housing situations and supportive services. The Community Development Block Grant Division (CDBG) will work with the Saginaw County Consortium of Homeless Assistance Providers (SC-CHAP) and their partners to either create or use existing programs in allocating these funds for eligible activities.

In accepting this Agreement, the City agrees to comply with all of its terms and conditions, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the HOME-ARP Grant. These conditions are also made a part of all contracts with third parties or subgrantees financed with HOME-ARP monies.

I have approved the Agreement as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Donation of New Appliances from Consumers Energy  
**Prepared by:** Thomas Raines, Fire Chief

**Manager's Recommendation:**

I recommend the acceptance of the donation of kitchen appliances, washers, dryers, and water heaters from Consumers Energy, with a value not to exceed \$30,000.00, for the Saginaw Fire Department.

**Justification:**

Consumers Energy has offered to donate new kitchen appliances, washers, dryers and water heaters to the Saginaw Fire Department for all three of the Fire Stations that we currently staff. Consumers Energy will order, purchase, and install appliances at no cost to the Saginaw Fire Department or the City of Saginaw.

The Saginaw Fire Department utilizes a working schedule requiring members to remain at the Fire Station for 24 hours at a time. Members prepare meals daily at the Stations. In addition, the washers and dryers will be used to ensure that contaminants from fires do not go home with our Firefighters. This new equipment will not only replace older, less-efficient equipment it will also raise morale throughout the Saginaw Fire Department.

The City Attorney has reviewed the donation, and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Replacement Claw Truck  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of a purchase with Tri County International for a HV607 SBA Chassis for \$109,530.00 and with Bell Equipment to upfit the chassis, as specified, for \$109,051.02 for the Public Services Department, Streets Division.

**Justification:**

The Streets Division has budgeted, in FY 2022, to purchase a 2023 HV607 SBA Chassis upfitted as a Claw Truck, replacing a 2008 Claw Truck with over 60,095 miles, scheduled for replacement in 2022. It has extensive rust, fatigue to the body, and frame along with mechanical issues that make it expensive to maintain to DOT and OSHA standards. This claw truck is used daily for tree removal of damaged and diseased trees as well as during storm events. This truck is required to be in a ready to use state. This purchase will be made using Sourcewell Contract Number 040621-PII and MIDeal Contract Number 071B6600122 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Vehicle Account No. 202-4651-982.000 \$218,581.02.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Replacement Pickup Trucks

**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval to trade in four 2021 Ford F-250 Pickup Trucks to McDonald Ford for \$113,624.00. Further, I recommend the purchase of four 2022 Ford F-250s for \$119,800.00 with McDonald Ford through the Municipal Vehicle Buy-Back Program; and pending budget approval, for \$119,800.00 for FY 2023 - 2025 for the Public Services Department, Weed Abatement Division.

**Justification:**

On February 17, 2020 City Council approved the purchase of four Ford F-250s and a five year buy-back program with McDonald Ford. The Facilities and Weed Abatement Divisions would like to replace four 2021 Ford F-250s through the Municipal Vehicle Buy-Back Program. This allows the City to save on maintenance costs such as tires, breaks, oil changes, etc. This truck will be replaced with a new 2022 Ford F-250, 4x4 Pickup truck equipped as specified. Through the Municipal Vehicle Buy-Back Program, McDonald Ford offers to buy back these municipal vehicles at the vehicles original purchase price when a replacement vehicle's purchase from McDonald Ford is finalized 12 months after the original purchase date. The Buy-Back vehicle remains in operation with the municipality until the replacement vehicle is delivered. This Buy-Back program will remain in effect for five years and extend annually thereafter upon mutual agreement as authorized by the City Manager. This purchase will be made using the Government Price Concession that is only available to municipalities through Ford's fleet division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatement of Nuisances Division's Vehicles Account No. 101-7571-982.000 \$43,930.66, Major Street Fund, Routine Maintenance Division's Vehicle Account No. 202-4651-982.000 \$29,554.66, Local Street Fund, Routine Maintenance Division's Vehicle Account No. 203-4651-982.000 \$29,554.66, and Public Works Building Fund, Vehicles Account No. 641-4439-982.000 \$16,760.02. Funds will be budgeted in the same accounts in the amount of \$119,800.00 pending approval of FY2023, FY2024 and FY2025 budgets.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager  
**Subject:** Donation of Riverfront Signs by Leadership Saginaw Class of 2015  
**Prepared by:** Phillip Karwat, Public Services Department

**Manager's Recommendation:**

I recommend the acceptance and approval of the donation of five Riverfront Saginaw gateway signs from the Leadership Saginaw Class of 2015 of the Saginaw County Chamber of Commerce, with a value of \$55,180 for the Public Services Department.

**Justification:**

In 2019, the Saginaw County Chamber of Commerce, Leadership Class of 2015, installed four Riverfront Saginaw gateway signs at the following locations: the northwest corner of Rust Avenue (M-46) and Washington Avenue (M-13), southeast corner of Michigan Avenue and State Street (M-58), the southeast corner of Gratiot Avenue (M-46) and Stephens Street (M-46), and the entrance to Ojibway Island. The signs are four feet by eight feet limestone monuments with landscaping and lighting, with the exception of the sign on Gratiot Avenue (M-46) at Stephens Street (M-46). The sign at this location is a wooden sign due to space limitations. The signs say, "Welcome to Riverfront Saginaw" and utilize the riverfront logo.

A fifth Saginaw Riverfront gateway sign is scheduled to be installed on the southwest corner of Houghton Avenue at Michigan Avenue later this year. This sign will also be an eight feet by four feet limestone monument with landscaping and lighting but will say "Riverfront Saginaw" on the top and "Bliss Park" on the bottom. This sign will replace an existing "Bliss Park" sign at this location. The existing "Bliss Park" sign will be refurbished and relocated along the perimeter of the park at a location to be determined.

The City Attorney has reviewed the donation, and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Purchase Replacement Backhoe  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of a purchase with Michigan Cat for \$143,817.30 for a Caterpillar Backhoe for the Public Services Department, Maintenance and Service Division.

**Justification:**

The Maintenance and Service Division has budgeted in FY 2022 to purchase a new Caterpillar 430 07A Backhoe as a front-line piece of equipment that will be used daily and required for emergency situations for the maintenance and repairs of utilities within the City. This backhoe will be replacing a 2011 backhoe that has become unreliable due to age and wear. This purchase will be made using the Source Well Contract Number 032119-CAT.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 591-4740-978.000 \$71,908.65 and the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000 \$71,908.65.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Outdoor Facilities Lighting Replacement w/ Upgrade to LED Fixtures  
**Prepared by:** Travis Hare, Public Services Department

**Manager's Recommendation:**

I recommend the approval of the purchases with Marshall E. Campbell for \$11,861.00, Standard Electric Co. for \$7,698.50 and Brilled Lighting for \$590.74, totaling \$20,150.24 for the outdoor facilities lighting replacement upgrade to LED fixtures at specific locations in the City for the Public Services Department, Facilities Division.

**Justification:**

On October 12, 2021, the Facilities Division received bids for the outdoor facilities lighting replacement upgrade to LED fixtures. The City has split the bid between the vendors in each bid group to maximize savings. The following is a tabulation of the bids received, with Marshall E. Campbell awarded items #1, #2, #3, #4, #6, #7, #8, #9, #10, #12 and #13, Standard Electric Co. awarded items #15 and #16, and Brilled Lighting awarded items #5, #11, and #14. These materials are for the lighting upgrade project that was made possible because of the Financially Distressed Cities, Villages, and Townships (FDCVT) Grant. This grant, in the amount of \$37,109.00, was accepted and approved at the September 17, 2021 Council Meeting. Bids are awarded based on lowest bid for each item as follows:

| <b><u>Bid Groups:</u></b>                                    | <b><u>Marshall E.<br/>Campbell<br/>Saginaw, MI (In-City)</u></b> | <b><u>Standard Electric Co.<br/>Saginaw, MI (Out-City)</u></b> | <b><u>Brilled Lighting<br/>Logan, UT</u></b> |
|--------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------|
| <b><u>PUBLIC WORKS BUILDING</u></b>                          |                                                                  |                                                                |                                              |
| #1 10' Steel Pole                                            | <b>\$3,647.00</b>                                                | \$4,050.62                                                     | \$4,877.53                                   |
| #2 Shoebox Fixture 60W LED & Arm Mount Bracket               | <b>\$784.00</b>                                                  | \$868.00                                                       | \$1,186.29                                   |
| #3 Flood w/ ¾" Threads                                       | <b>\$1,472.00</b>                                                | \$1,632.00                                                     | \$1,568.00                                   |
| #4 Shoebox Fixture 150W LED & Full Trunnion Mounting Bracket | <b>\$264.00</b>                                                  | \$291.60                                                       | \$352.12                                     |
| #5 Wall Pack 21W LED                                         | \$297.00                                                         | \$327.99                                                       | <b>\$113.94</b>                              |
| #6 Canopy Light 45W LED                                      | <b>\$1,050.00</b>                                                | \$1,153.20                                                     | \$1,470.00                                   |
| #7 Mogul Base 100W LED 120-277V                              | <b>\$372.00</b>                                                  | \$411.76                                                       | \$392.00                                     |
| <b><u>CELEBRATION PARK – PARKING LOT</u></b>                 |                                                                  |                                                                |                                              |
| #8 Shoebox Fixture 150W LED & Arm Mount Bracket              | <b>\$2,340.00</b>                                                | \$2,592.00                                                     | \$3,169.08                                   |
| <b><u>CELEBRATION PARK SIGN</u></b>                          |                                                                  |                                                                |                                              |
| #9 90W LED                                                   | <b>\$348.00</b>                                                  | \$384.00                                                       | \$392.00                                     |
| <b><u>CELEBRATION SKATE PARK</u></b>                         |                                                                  |                                                                |                                              |
| #10 Shoebox Fixture 150W LED & Slip Fitters                  | <b>\$792.00</b>                                                  | \$874.80                                                       | \$1,056.36                                   |
| <b><u>BOXWOOD STREET</u></b>                                 |                                                                  |                                                                |                                              |
| #11 Farm Light 71W LED                                       | \$155.00                                                         | \$125.00                                                       | <b>\$119.20</b>                              |

**FIRE TOWER**

|                                                             |                 |          |          |
|-------------------------------------------------------------|-----------------|----------|----------|
| #12 Shoebox Fixture 150W LED & Slip Fitter Mounting Bracket | <b>\$264.00</b> | \$291.60 | \$352.12 |
|-------------------------------------------------------------|-----------------|----------|----------|

**FORDNEY PARK**

|                                                             |                 |          |          |
|-------------------------------------------------------------|-----------------|----------|----------|
| #13 Shoebox Fixture 150W LED & Slip Fitter Mounting Bracket | <b>\$528.00</b> | \$583.20 | \$704.24 |
|-------------------------------------------------------------|-----------------|----------|----------|

**HOYT PARK**

|                        |          |          |                 |
|------------------------|----------|----------|-----------------|
| #14 Farm Light 71W LED | \$465.00 | \$375.00 | <b>\$357.60</b> |
|------------------------|----------|----------|-----------------|

**CITY HALL**

|                                  |        |                   |            |
|----------------------------------|--------|-------------------|------------|
| #15 Lumecon Ring of Fire 54W LED | NO BID | <b>\$1,539.70</b> | \$3,200.00 |
|----------------------------------|--------|-------------------|------------|

**100 N. HAMILTON PARKING LOT**

|                                  |        |                   |             |
|----------------------------------|--------|-------------------|-------------|
| #16 Lumecon Ring of Fire 54W LED | NO BID | <b>\$6,158.80</b> | \$12,800.00 |
|----------------------------------|--------|-------------------|-------------|

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|                     |                    |                   |                 |
|---------------------|--------------------|-------------------|-----------------|
| <b><u>TOTAL</u></b> | <b>\$11,861.00</b> | <b>\$7,698.50</b> | <b>\$590.74</b> |
|---------------------|--------------------|-------------------|-----------------|

**Awarded bid based on lower quote for each Group.**

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Public Services Department, Facilities Division's Fixtures Account No. 101-7575-985.000 \$20,150.24.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Traffic Engineering Roof Replacements  
**Prepared by:** Joe Nugent, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with Gerald G. Bergman, Inc. for \$8,100.00 for roof replacements for the Public Services Department, Traffic Engineering Division.

**Justification:**

On October 12, 2021 the City received two bids for the roof replacement of two storage buildings at the Traffic Engineering facility, located at 1741 S. Jefferson Avenue. The storage buildings house signs and barricading materials for water and sewer setups. These repairs include the removal of the existing roofs down to the roof deck, replacing any damaged or deteriorated roof decking, fascia boards, and installing the new roofing materials. The following is a tabulation of the bids received:

| <b><u>Vendor</u></b>                     | <b><u>Cost</u></b> |
|------------------------------------------|--------------------|
| Gerald G. Bergman, Inc.<br>Saginaw, MI   | \$8,100.00         |
| Mid Michigan Roofing, LLC<br>Saginaw, MI | \$9,874.00         |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Repairs and Replacements Account No. 590-4821-974.000 \$4,050, and the Water Operation and Maintenance Fund, Maintenance and Service Division's Repairs and Replacements Account No. 591-4721-974.000 \$4,050.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Baum Street Surface Lot Contract  
**Prepared by:** Travis Hare, Public Services Department

**Manager's Recommendation:**

I recommend the approval of the contract with American Excavating, Inc. for \$731,512.00 for the Baum Street Surface Lot Project for the Public Services Department, Right of Way Division.

**Justification:**

On October 5, 2021, the City received four qualified bids for the Baum Street Surface Lot (C-1663) project. The project includes the construction of a parking lot that will be fenced, gated, striped and will have lighting. The parking lot is located in the City block between Federal Avenue and Janes Avenue, and between Franklin Street and Baum Street. The following is a tabulation of the bids received:

| <b><u>Vendor</u></b>                                 | <b><u>Cost</u></b> |
|------------------------------------------------------|--------------------|
| American Excavating, Inc<br>Saginaw, Mi (Out-City)   | \$731,512.00       |
| Rohde Bros. Excavating<br>Saginaw, MI (Out-City)     | \$824,636.00       |
| Champagne & Marx Excavating<br>Saginaw, Mi (In-City) | \$909,354.56       |
| Fessler & Bowman<br>Flushing, MI                     | \$1,029,031.00     |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Project Fund, Parking Operations and Maintenance Division's Repair and Replacement Account No. 401-3868-974.000.

I have approved the contract as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Old Saginaw City, Inc. Attachment Agreement for Light Poles  
**Prepared by:** Phillip Karwat, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a Light Pole Attachment and Decoration Agreement with Old Saginaw City, Inc. for the Public Services Department, Right of Way Division.

**Justification:**

Old Saginaw City, Inc. has requested permission to place banners on City owned decorative poles, located on Court Street and Hamilton Avenue. The banners and decorations will be placed at various times of the year as determined by Old Saginaw City, Inc. following review and approval by Public Services.

This agreement will allow the City to regulate the proper attachments for these banners. Old Saginaw City, Inc. will indemnify the City for any damage caused as a result of their placement and maintenance of these banners. This Agreement shall continue from the date set forth until termination. Either party may terminate this Agreement at any time and for any reason upon thirty days written notice to the other.

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Ratification of Emergency Purchase - Birch Run Generator Repair  
**Prepared by:** Theodore Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend ratification of an emergency purchase with Cummins, Inc., a sole source, for \$4,927.60 for repair of the Birch Run Pump Station Generator for the Water and Wastewater Treatment Services Department, Water Treatment Division.

**Justification:**

On October 20, 2021, emergency purchase order No. 512215 was issued to Cummins, Inc., a sole source, for purchase of a generator circuit board, timing clock and the labor required to remove and install the failed components. The generator provides emergency power to the pump station that services Birch Run Village and Birch Run Township. Maintaining water service and water pressure is a critical function of the pump station.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Capital Outlay Less Than \$5,000 Account No. 591-4730-971.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Magnetic Flow Meter  
**Prepared by:** John Frollo, Water and Wastewater

**Manager's Recommendation:**

I recommend the approval of a purchase with Midwest Municipal Instrumentation for \$3,860.00, for a magnetic flow meter for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

**Justification:**

The Remote Facilities Division operates seven Retention and Treatment Basins (RTB's) which treat excess flow during rain events. Prior to discharge to the Saginaw River, chlorine dosing at the RTB's is controlled and monitored with the use of magnetic flow meters. The flow meter at the Salt Fraser RTB failed recently and couldn't be repaired. Limits on chlorine dosages are a National Pollutant Discharge Elimination System permit requirement and are reported to the Michigan Department of Environment, Great Lakes & Energy for each rain event. On October 19, 2021, the City received the following bids:

|                                                         |            |
|---------------------------------------------------------|------------|
| Midwest Municipal Instrumentation<br>Jackson, MI        | \$3,860.00 |
| USA Bluebook<br>Waukegan, IL                            | \$4,851.20 |
| Simpson Technical Services, LLC<br>South Charleston, WV | \$9,784.87 |

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Parts and Supplies Account No. 590-4835-742.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** SolarBee Service Program Agreement  
**Prepared by:** Theodore Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend the approval of an agreement with Ixom Watercare, Inc., a sole source, for \$8,713.00 for FY 2022; and pending budget approval, FY 2023 and FY 2024, for the Solarbee Service Program for the Water and Wastewater Treatment Services Department, Water Treatment Division.

**Justification:**

The Water Treatment Division currently owns three SolarBee water re-circulation units. These units preserve and enhance the raw water quality in our storage reservoirs. The units are proprietary and only serviced by Ixom Watercare, Inc.

The service program includes twice yearly servicing by SolarBee technicians for preventative maintenance and repair and includes all travel, parts and labor. The cost of the service program is a 30% savings over service that is scheduled on an as needed basis. The cost listed has increased 7.5% since our last three year agreement from FY 2019-2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Service Fees Account No. 591-4730-824.000 for FY 2022, and will be budgeted in the same account for FY 2023 and 2024, pending budget approval.

I have approved the agreement as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Raw Sewage Pump Motor Repair  
**Prepared by:** John Frollo, Water and Wastewater

**Manager's Recommendation:**

I recommend approval of a purchase with York Repair, Inc. for \$30,500.00 for the repair of a 150 Hp Fairbanks Morse Motor for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

**Justification:**

The Wastewater Treatment Plant's six raw sewage pumps have been in service since 1950. Raw sewage is pumped from fifty feet below ground level into the grit channels, which are several feet above ground level. This change in elevation enables raw sewage to flow hydraulically through the plant without the aid of additional pumps. Any loss of pumping capacity at the Wastewater Treatment Plant may result in National Pollutant Discharge Elimination System (NPDES) permit violations.

Raw Sewage Pump #2's motor was removed from service after failing and taken to York Repair, Inc., where it was disassembled and tested. York determined that the motor required a complete rebuild. Cost assessments were conducted, comparing the purchase of a new motor to repair of the current motor. Having York Repair, Inc. repair the current motor was determined to be the most cost effective. In our experience, they are responsive, professional and skilled. They have successfully completed this repair in the past. Diagnosis required disassembly. We recommend proceeding with the quoted repair due to our confidence in York, the logistics of obtaining multiple quotes and the time frame in which we need this repair.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Request to Waive Special Event Fees  
**Prepared by:** Vicki Davis, City Manager's Office

**Manager's Recommendation:**

I recommend that Council consider a request to waive the special event application fee, tent inspection fee, and other applicable fees related to the Saginaw County Health Department's drive thru vaccination event to be conducted on Ojibway Island on November 9, 2021.

**Justification:**

On November 9, 2021, the Saginaw County Health Department will conduct a drive thru vaccination event on Ojibway Island. As this is a free event open to the public, in service to improving and protecting the health of the community, it is appropriate for the special event and other associated fees to be waived.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager

**Subject:** Amendment to Board of Appeals on Zoning Ordinance

**Prepared by:** Robert Gollin, Urban Planner

**Manager's Recommendation:**

I recommend the introduction of an ordinance to amend §153.576, "Membership," and §153.587, "Vote Required to Reverse Decisions; Limitations of Power," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.

**Justification:**

The Board of Appeals on Zoning has had four resignations this year and is struggling to fill the available positions which makes it difficult to obtain a quorum at the regular meetings. Michigan Zoning Enabling Act, Act 110 of 2006, provides for zoning board of appeals to be composed of not fewer than 5 members, if the local unit of government has a population of 5,000 or more. This amendment would decrease the regular board members from six to five, while still maintaining openings for two alternate members. The other recommended amendments match membership language with that of State law.

The Planning Commission held a public hearing on October 26, 2021 and all interested parties were given the opportunity to be heard. There was no opposition to the changes from anyone communicating with the City or at the public hearing. The Planning Commission found in favor of the proposed amendment.

**Council Action:**

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to introduce an ordinance entitled and reading as follows:

O-\_\_\_\_\_

AN ORDINANCE TO AMEND §153.576, "MEMBERSHIP," AND §153.587, "VOTE REQUIRED TO REVERSE DECISIONS; LIMITATION OF POWER," OF CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under Charter provision.

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced November 8, 2021 entitled and reading as follows, be taken up and enacted:

O-\_\_\_\_\_

AN ORDINANCE TO AMEND §153.576, "MEMBERSHIP," AND §153.587, "VOTE REQUIRED TO REVERSE DECISIONS; LIMITATION OF POWER," OF CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §153.576, "Membership," and §153.587, "Vote Required to Reverse Decisions; Limitations of Power," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§153.576 MEMBERSHIP**

- (A) The Board of Appeals on Zoning is created for the city in accordance with the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, being M.C.L. §§ 125.3101 et seq.
- (B) The Board of Appeals on Zoning ~~as created by the city in Ord. D-465, effective October 15, 1958,~~ shall continue to so function and shall consist of ~~six~~ five members.
- (C) When the terms of the individual members of the Board expire, no more than two terms expiring in any one year, the City Council shall appoint a successor for a three-year term from the date of expiration of said original member's term.
- (D) All members shall be ~~freeholders residing in~~ electors of the city, ~~shall be citizens of the United States, and residents of the city for a full year prior to appointment provided, that~~ One regular or alternate member of the Board of Appeals on Zoning may be a member of City Council; such member shall not serve as Chair. No employee or contractor of the city may serve simultaneously as a member of the Board of Appeals on Zoning.
- (E) One member shall be appointed from the membership of the City Planning Commission, ~~and the Board of Appeals on Zoning, and the City Planning Commission shall at all times have one member in common.~~
- (F) After the initial appointment, each member shall hold office for a period of three years ~~or until a successor is appointed,~~ except for the City Planning Commission member, whose term shall be limited to the time he or she serves on the City

Planning Commission. Successors shall be appointed not more than 1 month after the term of the preceding member has expired.

- (G) Members may be removed ~~by at the pleasure of the City Council~~ for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Any vacancy in the Board shall be filled by the City Council for the remainder of the unexpired term.
- (H) The City Council may appoint not more than two alternate members to the Board, said alternate members to have the same term as regular members of the Board and to be subject to the same qualifications and other provisions contained herein applicable to regular members of the Board.
- (I) The ~~Chair of the Board President~~, or the Vice ~~Chair President~~ in the absence of the ~~Chair President~~, may call upon either or both of the alternate members on a rotating basis to sit as regular members of the Board in the absence of one or two regular members; or where a regular member has abstained for reasons of a conflict of interest.
- (J) Once appointed to hear a case, an alternate member shall serve in the case until a final decision has been made and shall have the same voting rights as a regular member of the Board.

## **§ 153.587 VOTE REQUIRED TO REVERSE DECISIONS; LIMITATION OF POWER.**

- (A) The concurring vote of ~~three~~ four members of the Board of Appeals on Zoning shall be necessary to reverse any order, requirement, decision, or determination of the Chief Inspector in favor of the applicant on any matter upon which it is authorized by this chapter to render a decision.
- (B) The power or authority to alter or change the zoning regulations or the Zoning Map is reserved to the City Council in the manner provided by law.

This ordinance shall become effective December 30, 2021.

Enacted: December 20, 2021.

Yeas:

Nays:

Absent:

## **ORDINANCE DECLARED ADOPTED**

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Brenda F. Moore  
Mayor

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Janet Santos, MiPMC/MMC  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 20, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MiPMC/MMC  
City Clerk

**From:** Tim Morales, City Manager

**Subject:** Amendment to Historic District Ordinance

**Prepared by:** Robert Gollin, Urban Planner

**Manager's Recommendation:**

I recommend the introduction of an ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.538 "Historic District Commission," §153.541 "Establishing New Districts and Identifying Historic Resources/Landmarks," of the City of Saginaw Code of Ordinances, O-204.

**Justification:**

The Historic District Commission Ordinance was originally adopted in 1982. At this time, there have been issues adhering to the strict requirements for membership eligibility making it difficult to fill the seats on the commission. The commission has had four resignations this year and is struggling to fill the available positions. This made it difficult to obtain a quorum at the regular meetings. In addition, there has been confusion about the process for establishing and altering historic districts.

These amendment changes bring the Historic District Commission Ordinance more consistent with the language of the Michigan's Local Historic Districts Act, Public Act 169 of 1970, as amended. City Staff believes these changes will help address both issues.

The Planning Commission held a public hearing on October 26, 2021 and all interested parties were given the opportunity to be heard. There was no opposition to the changes from anyone communicating with the City or at the public hearing. The Planning Commission found in favor of the proposed amendment.

**Council Action:**

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to introduce an ordinance entitled and reading as follows:

O-\_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," BY AMENDING §153.538 "HISTORIC DISTRICT COMMISSION," AND §153.541 "ESTABLISHING NEW DISTRICTS AND IDENTIFYING HISTORIC RESOURCES / LANDMARKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under Charter provision.

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced November 8, 2021, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," BY AMENDING §153.538 "HISTORIC DISTRICT COMMISSION," AND §153.541 "ESTABLISHING NEW DISTRICTS AND IDENTIFYING HISTORIC RESOURCES / LANDMARKS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.538 "Historic District Commission," §153.541 "Establishing New Districts and Identifying Historic Resources/Landmarks," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§ 153.538 HISTORIC DISTRICT COMMISSION.**

(A) *Creation of Historic District Commission.* In order to execute the purposes declared in this subchapter, there is hereby created a commission to be called the Saginaw Historic District Commission.

(B) *Membership of Commission.* The Historic District Commission shall consist of seven to nine members whose residence is located in the city. Members shall be appointed by the City Council for terms of office of three years, except that the initial appointments of some of the members shall be for less than three years so that the initial appointments are staggered and that subsequent appointments do not recur at the same time. Subsequent members shall be appointed for terms of three years as terms expire. Members of the Historic District Commission may be re-appointed after their terms expire. The terms of office of the members shall begin as of the effective date of Ord. D-1914 (March 7, 2002).

(C) *Membership eligibility.*

(1) A majority of the members shall have a clear and demonstrated interest in or knowledge of historic preservation.

(2) All members must have their principal place of residence within the city; removal from the city causes the member's seat to become vacant. ~~All~~ **One or more** duly organized historic preservation **organizations societies** within the city shall be requested to submit a list of citizens' names as nominees for any vacancy; at least two members of the Historic District Commission shall be appointed from ~~such~~ **these** nominations. At least one member of the Historic District Commission shall be a graduate of an accredited school of architecture who has two years of architectural

experience or who is an architect registered in the state, if such person resides in the city and is available for appointment. ~~At least one of the remaining members shall be a property owner who is a resident of a Residential Landmark Structure or District and at least one of the remaining members shall be a property owner of a Commercial Landmark or District.~~

(3) A vacancy occurring in the membership of the Historic District Commission for any cause shall be filled within 60 calendar days by a person appointed by the City Council for the unexpired or new term.

(4) The members of the Historic District Commission shall serve without compensation.

*(D) Duties and powers of the Historic District Commission.*

(1) The Historic District Commission shall have the authority to review all work affecting the exterior appearance of a resource in a historic district and shall not consider interior arrangements, nor shall it disapprove applications except in regard to considerations as set forth in § 153.539.

(2) If an application is for work that will adversely affect the exterior of a resource the Commission considers valuable to local unit, state, or nation, and the Commission determines that the alteration or loss of that resource will adversely affect the public purpose of the local unit, state, or nation, the Commission shall attempt to establish with the owner of the resource an economically feasible plan for preservation of the resource.

(3) Work within a historic district shall be permitted through the issuance of a notice to proceed if any of the following conditions prevail and if the proposed work can be demonstrated by finding of the Commission to be necessary to substantially improve or correct any of the following conditions:

(a) The resource constitutes a hazard to the safety of the public or to the structure's occupants;

(b) The resource is a deterrent to a major improvement program that will be of substantial benefit to the community and the applicant proposing the work has obtained all necessary planning and zoning approvals, financing, and environmental clearances;

(c) Retaining the resource will cause undue financial hardship to the owner when a governmental action, act of God, or other events beyond the owners control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the historic district have been attempted and exhausted by the owner; and

(d) Retaining the resource is not in the interest of the majority of the community.

(4) The Historic District Commission shall have the following powers and duties in regard to the identification of historic resources:

(a) To establish basic standards for the selection of sites, buildings, structures, and districts to be placed on the list of potential historic districts;

(b) To compile and maintain a current list of potential landmarks and districts, such list to include a description setting forth the general characteristics and location thereof, and the reasons for its inclusion in the list;

(c) To identify specific historical resources/landmarks and districts of historical or cultural value to be preserved and protected under this subchapter after a public hearing of local area occupants and property owners; and

(d) To recommend to City Council such historic resources/landmarks and historic districts and the locations and boundaries thereof.

(E) *Rules of the Historic District Commission.*

(1) The Historic District Commission shall elect from its membership a Chairperson and Vice Chairperson whose terms of office shall be fixed by the Commission. The Chairperson shall preside over the Commission and shall have the right to vote. The Vice Chairperson shall, in the case of the absence or disability of the Chairperson, perform the duties of the Chairperson.

(2) The Associate Planner, or his or her designee, shall be Secretary. The Secretary shall keep a record of all resolutions, proceedings, and actions of the Historic District Commission and report periodically to the City Council.

(3) The number of members of the Historic District Commission necessary for the transaction of business shall depend upon the overall number of members. If the Historic District Commission has seven members, a quorum will consist of four members; if the Historic District Commission has eight or nine members, a quorum will consist of five members. The Historic District Commission shall adopt rules for the transaction of its business which shall provide for the time and place of holding regular meetings. They shall provide for the calling of special meetings by the Chairperson or by at least two members of the Historic District Commission. All meetings of the Historic District Commission shall be open to the public and any person or his or her duly constituted representative shall be entitled to appear and be heard on any matter before it reaches its decision.

(4) The Historic District Commission shall keep a record, which shall be open to public view, of its resolutions, proceedings, and actions. The concurring affirmative vote of a majority of members shall constitute approval of plans before it for review or for the adoption of any resolution, motion, or other action of the Historic District Commission.

(5) The Historic District Commission shall promulgate regulations, guidelines, and standards to enable the Commission and applicants to evaluate proposals. The Historic District Commission can declare certain plan elements described in an application involving minor classes of work and allow for issuance of a certificate of appropriateness by staff. In such case, any applicant aggrieved by the decision of the staff shall be entitled to have the application reviewed by the Historic District Commission at its next meeting.

(6) The Historic District Commission shall submit an annual report to the Council of the general activities of the Historic District Commission for the preceding year and shall submit such special reports as requested by the City Council.

**§ 153.541 ESTABLISHING NEW DISTRICTS AND IDENTIFYING HISTORIC RESOURCES/ LANDMARKS, MODIFYING OR ELIMINATING EXISTING DISTRICTS.**

(A) *Establishment of new districts and identifying historic resources.* Establishment of new historic districts and historic resources, including proposed districts previously considered and rejected, modifying boundaries of an existing historic district, or eliminating an existing historic district shall be established by ordinance. ~~Before such establishment~~ To conduct these activities, the City Council shall appoint a historic district study committee to consider only specific proposed districts and then be dissolved, retain the initial study committee, or establish a standing committee to conduct the activities of a study committee on a continuing basis. The committee shall contain a majority of the persons who have clearly demonstrated interest in or knowledge of historic preservation and shall contain representation from one or more duly organized local historic preservation organizations. The committee shall do the following:

(1) Conduct a photographic inventory of resources within each proposed historic district following procedures established by the center;

(2) Conduct basic research of each proposed historic district and the historic resource located within that district;

(3) Determine the total number of historic and nonhistoric resources within a proposed historic district and the percentage of historic resources of that total. In evaluating the significance of the historic resources, the committee shall be guided by the selection criteria for evaluation issued by the United States Secretary of the Interior for inclusion of resources in the National Register of Historic Places, as set forth in 36 C.F.R. Part 60, and additional criteria in division (F) below;

(4) Prepare a preliminary historic district study committee report that addresses at a minimum all of the following:

(a) The charge of the committee;

(b) The composition of the committee;

(c) The historic district or districts studied;

(d) The boundaries for each proposed historic district in writing and on maps;

(e) The history of each proposed historic district; and

(f) The significance of each district as a whole, as well as a sufficient number of its individual resources to fully represent the variety of resources found within the district, relative to the evaluation criteria.

(5) Transmit copies of the preliminary report for review and recommendations to the Planning Commission, to the Michigan Historical Center, to the Michigan Historical Commission, and to the State Historic Preservation Review Board; and

(6) Make copies of the preliminary report available to the public in compliance with the Freedom of Information Act, Public Act 442 of 1976, being M.C.L. §§ 15.231 et seq.

(B) *Notice of public hearing.* Not less than 60 days after transmittal of the preliminary report, the committee shall hold a public hearing in compliance with the Open Meetings Act, Public Act 267 of 1976, being M.C.L. §§ 15.261 et seq. Public notice of the time, date, and place of the hearing shall be given in the manner required by the Open Meetings Act, Public Act 267 of 1976, being M.C.L. §§ 15.261 et seq.

(C) *Written notice.* Written notice shall be mailed by first-class not less than 14 calendar days before the hearing to the owners of properties within the proposed historic district, as listed on the tax rolls of the local unit.

(D) *Actions.* After the date of the public hearing, the committee and the City Council shall have not more than one year, unless authorized by the City Council, to take the following actions.

(1) The committee shall prepare and submit a final report with its recommendations and the recommendations, if any of the Planning Commission to the City Council. If the recommendation is to establish a historic district or districts, the final report shall include a draft of a proposed ordinance or ordinances.

(2) After receiving a final report that recommends the establishment of a historic or historic districts, the City Council, at its discretion, may introduce and pass or reject an ordinance or ordinances. If City Council passes an ordinance or ordinances establishing one or more historic districts, the city shall file a copy of that ordinance or those ordinances, including the legal description of the property or properties located within the historic district or districts, with the Register of Deeds. The City Council shall not pass an ordinance establishing a contiguous historic district less than 60 days after a majority of the property owners within the proposed district, as listed on the tax rolls of the local unit, have approved the establishment of the historic district pursuant to a written petition.

(E) *Writing available to the public.* A writing prepared, owned, used, in the possession of, or retained by the Historic District Study Committee in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, Public Act 442 of 1976, being M.C.L. §§ 15.231 et seq.

(F) *Historic district criteria.* A historic district shall not be established unless the resources in the proposed district are at least 30 years old and meet at least one of the following criteria:

(1) *Historic.*

(a) Has significant character, interest, or value as part of the development, heritage, or cultural characteristics of the city, state or nation; or is associated with the life of a person significant in the past;

(b) Is the site of a historic event with a significant effect upon society; or

(c) Exemplifies the cultural, political, economic, social, or historic heritage of the community.

(2) *Architecturally worthy.*

(a) Portrays the environment in an era of history characterized by a distinctive architectural style; or

(b) Embodies those distinguishing characteristics of an architectural or engineering type;

(c) Is the work of a designer whose individual work has significantly influenced the development of the community;

(d) Is the work of a designer of such prominence that such work gains its value from the designer's reputation;

(e) Contains elements of design, detail, materials, or craftsmanship which represent a significant innovation;

(f) Contains any architectural type, detail, or other element in danger of becoming extinct; or

(g) Owing to its unique location or physical characteristics, represents an established and familiar visual feature of a neighborhood or the city.

This ordinance shall become effective December 30, 2021.

Enacted: December 20, 2021.

Yeas:

Nays:

Absent:

## ORDINANCE DECLARED ADOPTED

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Brenda F. Moore  
Mayor

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Janet Santos, MiPMC/MMC  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 20, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos  
City Clerk

**From:** Timothy Morales, City Manager  
**Subject:** Ordinance Amendment  
**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the introduction of an ordinance to amend Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," by amending §12.037, "Saginaw Human Planning Commission," of the City of Saginaw Code of Ordinances O-204.

**Justification:**

The Human Planning Commission (HPC) is comprised of 21 Neighborhood Districts throughout the City of Saginaw. The amendment is to change the Commission seats from Neighborhood Districts to Quadrant Representatives. This change will give the City of Saginaw more flexibility in seating new Commissioners to the Board. Quadrants 1 through 4 will have 5 Quadrant Representatives seated within their respective Quadrant boundaries. Quadrant 5 which is comprised of the Old Town and Downtown areas will have 1 Representative which keeps the HPC seats at 21 Quadrant Representatives. The HPC has reviewed the proposed amendment and is in favor of the ordinance revisions. The ordinance change also keeps the City in compliance with the Department of Housing and Urban Development.

The ordinance has been reviewed by me for substance and the City Attorney as to form. It appears under the regular order of business.

**Council Action:**

This Council Communication is for explanation, purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

# **ORDINANCE INTRODUCTION**

**IO-3**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_  
to introduce an ordinance entitled and reading as follows:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND, CHAPTER 12, "BOARDS AND COMMISSIONS,"  
OF TITLE I, "ADMINISTRATIVE CODE," BY AMENDING §12.037, "SAGINAW  
HUMAN PLANNING COMMISSION," OF THE CITY OF SAGINAW CODE OF  
ORDINANCES, O-204.

Laid over under Charter provision.

# ORDINANCE

O-3

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced November 8, 2021, entitled and reading as follows, be taken up and enacted:

O-\_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," BY AMENDING §12.037, "SAGINAW HUMAN PLANNING COMMISSION," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

Section 1: An ordinance to amend Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," by amending §12.037, "Saginaw Human Planning Commission," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## § 12.037 SAGINAW HUMAN PLANNING COMMISSION.

### (A) *Creation and membership.*

(1) The Saginaw Human Planning Commission is hereby created to provide effective citizen participation in an advisory capacity only to aid the City Council in solving the social and physical problems of the city ~~City~~.

(2) There shall be 21 ~~Neighborhood District~~ **Quadrant** representatives on the Commission, one to be appointed by City Council (hereinafter in this section referred to as "Council") from the ~~21 Neighborhood Districts~~ **5 Quadrants** adopted by City Council at the time this section becomes effective and any subsequent amendments.

(3) A map clearly indicating the geographical area of each of the ~~Neighborhood Districts~~ **Quadrants** in the city ~~City~~ shall be maintained in the City Clerk's office for public examination.

(B) ~~Neighborhood Districts.~~ **Quadrants and Number of Individual Quadrant Representatives.** The ~~neighborhood districts~~ **Quadrants** and the number of ~~representatives for each~~ are as follows:

- (1) ~~Human Planning Commission Neighborhood District One~~ **Human Planning Commission Quadrant One, will be comprised of 5 representatives;**

- (2) ~~Human Planning Commission Neighborhood District Two~~ Human Planning Commission Quadrant Two, will be comprised of 5 representatives;
- (3) ~~Human Planning Commission Neighborhood District Three~~ Human Planning Commission Quadrant Three, will be comprised of 5 representatives;
- (4) ~~Human Planning Commission Neighborhood District Five~~ Human Planning Commission Quadrant Four, will be comprised of 5 representatives;
- (5) ~~Human Planning Commission Neighborhood District Five~~ Human Planning Commission Quadrant Five, will be comprised of 1 representative;
- (6) ~~Human Planning Commission Neighborhood District Six;~~
- (7) ~~Human Planning Commission Neighborhood District Seven;~~
- (8) ~~Human Planning Commission Neighborhood District Eight;~~
- (9) ~~Human Planning Commission Neighborhood District Nine;~~
- (10) ~~Human Planning Commission Neighborhood District Ten;~~
- (11) ~~Human Planning Commission Neighborhood District Eleven;~~
- (12) ~~Human Planning Commission Neighborhood District Twelve;~~
- (13) ~~Human Planning Commission Neighborhood District Thirteen;~~
- (14) ~~Human Planning Commission Neighborhood District Fourteen;~~
- (15) ~~Human Planning Commission Neighborhood District Fifteen;~~
- (16) ~~Human Planning Commission Neighborhood District Sixteen;~~
- (17) ~~Human Planning Commission Neighborhood District Seventeen;~~
- (18) ~~Human Planning Commission Neighborhood District Eighteen;~~
- (19) ~~Human Planning Commission Neighborhood District Nineteen;~~
- (20) ~~Human Planning Commission Neighborhood District Twenty; and~~
- (21) ~~Human Planning Commission Neighborhood District Twenty-One.~~

(C) *Qualification of representatives.*

(1) A ~~Neighborhood District~~ Quadrant representative must meet the following qualifications prior to appointment:

- (a) United States citizenship;
- (b) Eighteen years old; and
- (c) Registered voter of the city City.

(2) During the ~~Neighborhood District~~ Quadrant representative's tenure, the individual cannot ~~old~~ hold any board membership, employment, or subcontracting relationship with any agency currently being funded with or applying for Community Development Block Grant funds while the person is serving on the Human Planning Commission.

(D) *Term of office.* The term of office of the ~~Neighborhood District~~ **Quadrant** representatives shall be two years from the date of appointment.

(E) *Vacancy in office.* The office of a ~~Neighborhood District~~ **Quadrant** representative shall be declared to be automatically vacant due to one of the following circumstances:

(1) Death;

(2) Resignation;

(3) The ~~Neighborhood District~~ **Quadrant** representative no longer occupies as a principle residence, a dwelling in the ~~Neighborhood District~~ **Quadrant** from which the person was appointed;

(4) The ~~Neighborhood District~~ **Quadrant** representative has been convicted of a felony;

(5) The ~~Neighborhood District~~ **Quadrant** representative has been judicially declared mentally incompetent; and

(6) The ~~Neighborhood District~~ **Quadrant** representative holds any board membership or obtains employment or a subcontracting relationship with any agency currently being funded with or applying for Community Development Block Grant funds while the individual is serving on the Human Planning Commission.

(F) *Filling vacancy in office.* City Council shall fill a vacancy by appointment. The individual will complete the remainder of the former ~~Neighborhood District~~ **Quadrant** representative's term.

(G) *Organization of Commission.* The Saginaw Human Planning Commission shall select its own Chairperson, Vice Chairperson, Secretary, and any other officers it may deem necessary. The Commission shall establish its own rules of procedure.

(H) *General duties and powers.* The Saginaw Human Planning Commission shall address itself to the social and physical problems of the ~~city~~ **City**. Nothing in this section is intended to or shall be construed to conflict with the provisions of the Michigan Planning Enabling Act, Public Act 33 of 2008, being M.C.L. §§ 125.3811 et seq., vesting certain powers and duties concerning a program for public structures and improvements in the City Planning Commission. The Commission will establish program priorities by direct communication with the citizens in the respective ~~neighborhood districts~~ **quadrants**. The Commission shall have authority to plan and research social programs and review and recommend programs and action proposed by others in the area of social programming proposed for the ~~city~~ **City**.

(I) *Personnel.* Personnel to assist the Commission will be assigned from the city's ~~City's~~ Community Development Block Grant Division. The ~~Community Development Block Grant Administrator~~ **Deputy Director of Community Services or his/her designee** will consult with the Commission as to type and number of staff to be assigned to it.

This ordinance shall become effective December 3, 2021.

Enacted: November 22, 2021.

Yeas:

Nays:

Absent:

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Brenda F. Moore  
Mayor

---

Janet Santos, MiPMC/MMC  
City Clerk

## ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 22, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MiPMC/MMC  
City Clerk

## **OBJECTION TO TRANSFER OF TAX REVERTED PROPERTIES**

Moved by \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** Under Public Act 123 of 1999, all tax delinquent property not sold at the mandatory yearly auctions held by the Saginaw County Treasurer automatically revert to the city, township, or village in which the property is located unless written objection is received by Saginaw County; and

**WHEREAS:** The Saginaw County Treasurer submitted to the City of Saginaw Treasurer the attached list of tax delinquent property within the City of Saginaw that did not sell at public auction; and

**WHEREAS:** City of Saginaw staff have reviewed the list and determined that the City of Saginaw has no public purpose or use for said delinquent property; and

**WHEREAS:** Council for the City of Saginaw wishes to object to any such transfer of the property to the City of Saginaw.

**NOW, THEREFORE, BE IT RESOLVED,** that the City of Saginaw objects to the transfer of the tax delinquent properties on the attached list from Saginaw County to the City of Saginaw; and

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be sent to the Saginaw County Treasurer prior to November 19, 2021.

Ayes:

Nays:

Absent:

## **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 8, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, MiPMC/MMC  
City Clerk

|    | Parcel Id           | Address          | SEV   | Legal Description                                                                            |
|----|---------------------|------------------|-------|----------------------------------------------------------------------------------------------|
| 1  | 90-10-0-25-2000-000 | 1122 CARLISLE    | 4800  | E.60 FT.OF LOT 8E.60 FT.OF LOT 9EXC.S.35 FT.BLK.116HOYTS NORTHERN ADDITION                   |
| 2  | 90-10-0-38-9000-000 | 1029 N 5TH       | 300   | LOT 11BLK.126HOYT S NORTHERN ADDITION                                                        |
| 3  | 90-10-0-40-2000-100 | 1110 KIRK        | 100   | E.32 FT.OF N.23 FT.OF LOT 7E. 32 FT.OF LOT 8BLK.127HOYT S NORTHERN ADDITION                  |
| 4  | 90-10-0-46-4000-000 | 1029 N 4TH       | 300   | LOT 11BLK.131HOYT S NORTHERN ADDITION                                                        |
| 5  | 90-10-0-63-3000-000 | 1341 FARWELL     | 4400  | LOT 9JESSE HOYTS SUBDIVISION OF A PART OF THE S.1/2 OF LOT 3 ENGLISHS ADDITION               |
| 6  | 90-30-0-06-8000-000 | 217 N 3RD        | 200   | N.1/2 OF LOT 10BLK.47GLASBY& GALLAGHER S ADDITION                                            |
| 7  | 90-30-0-40-4000-000 | 709 LAPEER       | 15500 | LOTS 12 & 3 & 4 BLK 86 MAP OF THE CITY OF EAST SAGINAW ALSO COMMONLY KNOWN AS HO             |
| 8  | 90-40-0-30-4000-000 | 323 N 6TH        | 4600  | LOT 9BLK.63GLASBY & GALLAGHERS ADDITION                                                      |
| 9  | 90-40-0-39-3000-100 | 1409 JOHNSON     | 500   | E.30FT.OF W.66-1/3FT.OF S.96.5 FT.AND E.66FT.OF S.96FT OF S.E.1/4 OF OUT LOT 48 GLASBY & C   |
| 10 | 90-50-0-03-1000-000 | 203 S 13TH       | 4800  | N 1/2 OF LOT 23 N 1/2 OF LOT 24 BRECHLESBAUER'S SUBDIVISION OF OUT LOT 38 GLASBY & GA        |
| 11 | 90-50-0-12-3000-000 | 1803 LYMAN       | 300   | LOT 18BLK.3FLEITZ-SUBDIVISION OF OUT LOT 52 AND EAST 1/2 OF OUT LOT 51GLASBY & GALLAGH       |
| 12 | 90-50-0-36-5000-000 | 1410 CARROLL     | 200   | N.1/2 OF LOT 6BLK.9WILLIAM N. LITTLES ADDITION                                               |
| 13 | 90-50-0-49-7000-000 | 202 S 11TH       | 2100  | LOT 10MARKS SUBDIVISION OF THE S.E.1/4 OF OUT LOT 36 GLASBY & GALLAGHERS ADDITION            |
| 14 | 90-60-0-12-8000-000 | 1507 WALNUT      | 1800  | S.90FT.OF E.1/2 OF LOT 11S.90 FT.OF LOT 12EXC.E.33.375FT. DIECKMANN'S SUBDIVISION OF C       |
| 15 | 90-60-0-17-2000-000 | 366 S 4TH        | 300   | N.WLY.44FT.OF LOT 5BLK.2 GLASBYGALLAGHER & LITTLES ADDITION                                  |
| 16 | 90-60-0-22-4000-000 | 510 S 4TH        | 3800  | LOT 2BLK.4GLASBYGALLAGHER AND LITTLES ADDITION                                               |
| 17 | 90-60-0-30-6000-000 | 419 S 13TH       | 6600  | LOT 8HAYDENS SUBDIVISION OF OUT LOTS 10 & 11GLASBY GALLAGHER & LITTLES ADDITION              |
| 18 | 90-60-0-35-3000-000 | 1523 WALNUT      | 600   | LOT 9 ON S 10TH ST LOT 10 ON S 10TH ST outlot 20 WM.LLOYDS SUBDIVISION OF OUT LOT 21 AN      |
| 19 | 90-60-0-59-7000-000 | 340 S 11TH       | 4900  | N.1/2 OF LOT 7BLK.6SMITH JONESGLASBY AND LITTLES ADDITION                                    |
| 20 | 90-70-0-05-1000-000 | 1006 BURT        | 6900  | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 21 | 90-70-0-11-2000-000 | 512 S WEADOCK    | 10000 | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 22 | 90-70-0-41-0000-000 | 427 S JEFFERSON  | 2400  | N.39.5 FT.OF LOT 11BLK.55MAP OF THE CITY OF EAST SAGINAW ALSO COMMONLY KNOWN AS HO           |
| 23 | 90-70-0-46-0000-000 | 324 S WARREN     | 10500 | LOT 1LOT 2EXC.THE NLY.40 FT. BLK.76MAP OF THE CITY OF EAST SAGINAWALSO COMMONLY KN           |
| 24 | 90-80-0-10-1000-000 | 1609 SHERIDAN    | 5600  | E.77 FT.OF LOT 9BLK.17 BREWSTER PARK ADDITION TO THE CITY OF EAST SAGINAW                    |
| 25 | 90-80-0-13-5000-000 | 1523 OWEN        | 10000 | LOT 14S.1/2 OF LOT 13BLK.3 CAMPBELLS ADDITION                                                |
| 26 | 90-80-0-21-1000-000 | 923 SHERIDAN     | 10200 | LOT 4BLK.13EMERSONS ADDITION                                                                 |
| 27 | 90-80-0-25-3000-000 | 713 ATWATER      | 300   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 28 | 90-80-0-26-1000-000 | 709 ATWATER      | 4000  | ELY.48 FT.OF W.111 FT.OF LOT 16BLK.15EMERSONS ADDITION                                       |
| 29 | 90-80-0-28-2000-000 | 1127 HOWARD      | 700   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 30 | 90-80-0-30-7000-100 | 604 HOLDEN       | 200   | ELY.38.5 FT.OF WLY.82.5 FT.OF LOT 9BLK.19EMERSONS ADDITION                                   |
| 31 | 90-80-0-30-8000-000 | 602 HOLDEN       | 300   | WLY.44 FT.OF LOT 9BLK.19 EMERSONS ADDITION                                                   |
| 32 | 90-80-0-84-0000-000 | 1307 HIGH        | 10100 | LOT 5BLK.4JOHN GALLAGHERS SUBDIVISION OF LOT 29JAMES RILEYS RESERVATION                      |
| 33 | 90-90-0-29-6000-000 | 1927 COLLINGWOOD | 5000  | LOTS 57 & 58HOME LAWN ALSO THE E 1/2 OF THE VACATED ADJACENT ALLEY                           |
| 34 | 90-90-0-31-7000-000 | 1922 COLLINGWOOD | 500   | N.1/2 OF LOT 79LOT 80HOME LAWN ALSO THE W 1/2 OF THE VACATED ADJACENT ALLEY                  |
| 35 | 90-90-0-33-9000-000 | 2517 WEBBER      | 8000  | THAT PART OF LOTS 101 & 102 HOME LAWN LYING WLY.OF A LINE VIZ.BEG.AT A POINT ON S.LINE       |
| 36 | 90-90-0-44-7000-000 | 1224 S PARK      | 200   | W.55 FT.OF S.44 FT.OF LOT 12 BLK.5MERRILLMOTT & GAGESADDITION                                |
| 37 | 90-90-0-63-5000-000 | 1115 S WARREN    | 6600  | LOT 15BLK.2PHELONS ADDITION                                                                  |
| 38 | 90-90-0-74-9000-000 | 1328 SHERIDAN    | 500   | LOT 4BLK.4S.REMINGTONS ADDITION                                                              |

|    | Parcel Id           | Address           | SEV    | Legal Description                                                                            |
|----|---------------------|-------------------|--------|----------------------------------------------------------------------------------------------|
| 39 | 90-90-0-76-2000-000 | 1441 CORNELIA     | 7700   | LOTS 16 17 & 18 BLK 4 S.REMINGTON'S ADDITION                                                 |
| 40 | 91-00-0-04-6000-000 | 825 S 11TH        | 3500   | LOT 19BLK.2DUNCANS ADDITION                                                                  |
| 41 | 91-00-0-12-6000-000 | 825 S 15TH        | 3100   | E.18 FT.OF LOT 5LOT 13BLK.6 DUNCANS ADDITION INC. W'LY 1/2 OF ADJ VACATED S 15TH ST          |
| 42 | 91-00-0-20-3000-000 | 1015 S 4TH        | 7500   | LOT 22BLK.11DUNCANS ADDITION                                                                 |
| 43 | 91-00-0-25-6000-000 | 649 S 14TH        | 200    | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 44 | 91-00-0-29-5000-000 | 627 S 12TH        | 6500   | A PARCEL OF LAND IN W.PART OF OUT LOT 27GLASBYGALLAGHER & LITTLES ADDITION DESCRIBE          |
| 45 | 91-00-0-36-9000-000 | 646 S 10TH        | 300    | LOT 8EXC.N.30 FT.BLK.4GEORGE W.HESSE'S SUBDIVISION OFOUT LOTS 29 & 30GLASBY GALLAGHE         |
| 46 | 91-00-0-37-0000-000 | 648 S 10TH        | 6600   | LOT 9BLK.4GEORGE W.HESSES SUBDIVISION OF OUT LOTS 29 & 30GLASBYGALLAGHER & LITTLES A         |
| 47 | 91-00-0-55-9000-000 | 1502 PERKINS      | 500    | LOT 11BLK.6PERKINS CLARY & MILLERS ADDITION                                                  |
| 48 | 91-00-0-59-5000-000 | 614 S 12TH        | 600    | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 49 | 91-00-0-88-5000-000 | 3100 RUST         | 4200   | LOT 290SOUTH PARK ADDITION                                                                   |
| 50 | 91-00-1-10-4000-000 | 3216 FULTON       | 8100   | LOT 512SOUTH PARK ADDITION                                                                   |
| 51 | 91-00-1-17-8000-000 | 3435 WEBBER       | 10900  | LOT 587SOUTH PARK ADDITION                                                                   |
| 52 | 91-00-1-20-2000-000 | 1313 CRAPO        | 400    | LOT 14BLK.4WADSWORTH FARM                                                                    |
| 53 | 91-00-1-29-2000-100 | 1438 BAGLEY       | 100    | N.1 FT.OF S.42 FT.OF LOT 7 N.1 FT.OF S.42 FT.OF W.20 FT. OF LOT 8BLK.10 WADSWORTH FARM       |
| 54 | 91-00-1-33-5000-000 | 2016 E REMINGTON  | 300    | E.20 FT.OF N.78 FT.OF LOT 13 W.20 FT.OF N.78 FT.OF LOT 14 BLK.18WADSWORTH FARM               |
| 55 | 91-00-1-40-8000-000 | 2328 E GENESEE    | 993000 | A PARCEL OF LAND IN S.E.1/4 OF SEC.30 & S.W.1/4 OF SEC. 29T.12 N.R.5 E.VIZ.COMG.AT W.1       |
| 56 | 91-10-0-39-3000-000 | 2011 JEFFERS      | 6600   | S.1/2 OF LOT 8N.1/4 OF LOT 9 BLK.3SUBDIVISION OF OUT LOT 18 AND PART OF 19 RILEY RESERVA     |
| 57 | 91-10-0-46-6000-000 | 1926 OAKWOOD      | 600    | LOT 28S.1/2 OF LOT 29BLK.1 SAGINAW IMPROVEMENT COMPANYS ADDITION A                           |
| 58 | 91-10-0-63-8000-000 | 2016 OWEN         | 6500   | LOT 7BLK.7SAGINAW IMPROVEMENT COMPANYS ADDITION A                                            |
| 59 | 91-10-0-80-2000-000 | 2003 HILAND       | 400    | LOT 13BLK.14SAGINAW IMPROVEMENT COMPANYS ADDITION BINC. W'LY.1/2 OF VACATED ALLEY            |
| 60 | 91-10-0-82-1000-000 | 2205 OAKWOOD      | 900    | LOTS 7 & 8BLK.15SAGINAW IMPROVEMENT COMPANYS ADDITION BINC. E'LY.1/2 OF VACATED              |
| 61 | 91-10-1-03-4000-000 | 2327 OWEN         | 9100   | LOT 6BLK.33SAGINAW IMPROVEMENT COMPANYS ADDITION B INC E 1/2 OF VACATED ALLEY                |
| 62 | 91-10-1-03-6000-000 | 2405 OWEN         | 4100   | LOT 8BLK.33SAGINAW IMPROVEMENT COMPANYS ADDITION B                                           |
| 63 | 91-10-1-08-0000-000 | 2517 LOWELL       | 6000   | LOT 4BLK.35SAGINAW IMPROVEMENT COMPANYS ADDITION B INC. 1/2 OF E'LY ADJ. ALLEY THE           |
| 64 | 91-10-1-20-8000-000 | 1216 WEBBER       | 600    | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 65 | 91-10-1-26-6000-000 | 1217 MORRIS       | 7800   | LOT 5BLK.14THATCHERS ADDITION TO THE VILLAGE OF SALINAALSO KNOWN AS THATCHERS                |
| 66 | 91-10-1-28-1000-000 | 1411 MORRIS       | 8900   | LOT 4BLK.16THATCHERS ADDITION TO THE VILLAGE OF SALINAALSO KNOWN AS THATCHERS                |
| 67 | 91-10-1-31-2000-000 | 1117 RANDOLPH     | 4600   | LOT 5EXC.W.20.26 FT.W.4.87 FT.OF LOT 6 BLK.20THATCHERS ADDITION TO THE VILLAGE OF SA         |
| 68 | 91-10-1-37-9000-000 | 702 RANDOLPH      | 8800   | W.54 FT.OF LOT 3W.54 FT.OF FRL.LOT 4BLK.8THAYER & WIGGINS ADDITION TO SALINA ALSO KNO        |
| 69 | 91-10-1-41-1000-000 | 2420 WILKINS      | 500    | LOT 2BLK.16THAYER & WIGGINS ADDITION TO SALINAALSO KNOWN AS THAYER & WIGGINS ADDIT           |
| 70 | 91-10-1-47-4000-000 | 2520 RIVER        | 7500   | LOT 4BLK.3SALINA                                                                             |
| 71 | 91-10-1-50-6000-000 | 2602 S WASHINGTON | 25700  | A PART OF LOTS 12& 3BLK. 15SALINA VIZ.BEG.AT INTERSECTION OF S.LINE OF RANDOLPH ST.& S       |
| 72 | 91-20-0-09-2000-000 | 3232 DOUGLASS     | 7000   | LOT 10BLK.4DERBYS ADDITION TO THE VILLAGE OF SALINA                                          |
| 73 | 91-20-0-09-6000-100 | 3253 GRANT        | 8100   | LOT 2BLK.5DERBY'S ADDITION TO THE VILLAGE OF SALINA                                          |
| 74 | 91-20-0-11-4000-000 | 3221 BUNDY        | 5100   | LOT 7BLK.6DERBYS ADDITION TO THE VILLAGE OF SALINA                                           |
| 75 | 91-20-0-11-7000-000 | 3232 GRANT        | 3500   | LOT 10BLK.6DERBYS ADDITION TO THE VILLAGE OF SALINA                                          |
| 76 | 91-20-0-23-7000-000 | 3143 GRANT        | 500    | LOT 15BLK.7FLAGLER & YORKS ADDITION TO SALINA                                                |

|     | Parcel Id           | Address           | SEV   | Legal Description                                                                            |
|-----|---------------------|-------------------|-------|----------------------------------------------------------------------------------------------|
| 77  | 91-20-0-44-6000-000 | 614 HESS          | 500   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 78  | 91-20-0-51-7000-100 | 3414 DOUGLASS     | 500   | LOT 8BLK.1RUST & HAYS ADDITION                                                               |
| 79  | 91-20-0-70-5000-000 | 2723 LOWELL       | 1300  | LOT 5BLK.58SAGINAW IMPROVEMENT COMPANYS ADDITION B                                           |
| 80  | 91-20-0-92-9000-000 | 3237 PRESCOTT     | 9500  | LOTS 78 & 9 INCLUDING 1/2 VACATED ALLEY 8 FT ADJ TO AND ALG REAR OF SD LOT BLK 79 SAGIN      |
| 81  | 91-20-0-96-0000-000 | 3263 PARKWOOD     | 400   | LOT 13BLK.80SAGINAW IMPROVEMENT COMPANYS ADDITION E ALSO ADJ E'LY 1/2 OF VACATED             |
| 82  | 91-20-0-98-9000-000 | 3267 GLENWOOD     | 15300 | LOTS 13 & 14 BLK 81 SAGINAW IMPROVEMENT COMPANY'S ADDITION E. ALSO ADJ E'LY 1/2 OF VA        |
| 83  | 91-20-1-17-1000-000 | 2708 MARION       | 11800 | LOT 2BLK.26THATCHERS ADDITION TO THE VILLAGE OF SALINAALSO KNOWN AS THATCHERS                |
| 84  | 91-20-1-28-7000-000 | 2722 LINCOLN      | 200   | W.60 FT.OF S.45 FT.OF LOT 1 BLK.11THAYER & WIGGINS ADDITION TO SALINAALSO KNOWN AS T         |
| 85  | 91-20-1-28-9000-000 | 2718 LINCOLN      | 100   | N.15 FT.OF W.60 FT.OF LOT 1S. 15 FT.OF W.60 FT.OF LOT 2BLK. 11THAYER & WIGGINS ADDITIO       |
| 86  | 91-20-1-31-0000-100 | 915 HESS          | 4300  | W.50 FT.OF LOT 7W.50 FT.OF LOT 8BLK.21THAYER & WIGGINS ADDITION TO SALINA ALSO KNOW          |
| 87  | 91-20-1-33-4000-000 | 204 WISNER        | 300   | N.60 FT.OF LOT 1BLK.10SALINA                                                                 |
| 88  | 91-20-1-33-6000-000 | 208 WISNER        | 500   | LOT 2BLK.10SALINA                                                                            |
| 89  | 91-30-0-27-5000-000 | 2314 STONE        | 400   | PROPERTY EXEMPT FROM AD VALOREM TAXES AND ASSESSED ON THE SPECIAL ACT ROLL PURS              |
| 90  | 91-30-1-80-9000-000 | 821 PLEASANT      | 4200  | THE WLY.35 FT.OF NLY.64.5 FT.OF LOT 7ALSO NLY.64.5 FT.OF LOT 9EXC.WLY.50 FT. SMITH & PAR     |
| 91  | 91-30-2-04-7000-000 | 2114 N BOND       | 17500 | LOT 9BLK.17UNION PARK PLAT                                                                   |
| 92  | 91-40-0-44-4000-000 | 1523 N CHARLES    | 10000 | N.1/2 OF LOT 24S.G.PAINES ADDITION                                                           |
| 93  | 91-40-0-57-6000-000 | 2014 BENJAMIN     | 700   | S.40 FT.OF LOT 10BLK.8PENoyer FARM                                                           |
| 94  | 91-40-0-66-0000-000 | 2021 DELAWARE     | 1400  | LOT 4BLK.15PENoyer FARM                                                                      |
| 95  | 91-40-0-66-2000-000 | 1709 STATE        | 17000 | LOT 6BLK.15PENoyer FARM                                                                      |
| 96  | 91-40-0-93-3000-000 | 1820 SCHAEFER     | 16800 | LOT 12BLK.37PENoyer FARM                                                                     |
| 97  | 91-40-1-02-1000-000 | 1809 N BOND       | 500   | LOT 1EXC.S.60 FT.BLK.44 PENoyer FARM                                                         |
| 98  | 91-40-1-02-3000-000 | 1813 N BOND       | 13100 | LOT 3EXC.N.20 FT.BLK.44 PENoyer FARM                                                         |
| 99  | 91-40-1-07-3000-000 | 1602 CONGRESS     | 1100  | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 100 | 91-40-1-07-8000-000 | 1829 N WOODBRIDGE | 14700 | LOT 5EXC.S.40 FT.LOT 6EXC. N.40 FT.BLK.48PENoyer FARM                                        |
| 101 | 91-40-1-09-2000-000 | 1703 UNION        | 15600 | E.72 FT.OF LOT 6BLK.49 PENoyer FARM                                                          |
| 102 | 91-50-0-26-5000-000 | 703 N WEBSTER     | 17300 | LOT 7EXC.N.WLY.40 FT.LOT 8 EXC.N.WLY.40 FT.BLK.134CITY OF SAGINAW IN DIVISION NORTH O        |
| 103 | 91-50-0-34-0000-000 | 507 N GRANGER     | 900   | LOT 8BLK.161CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET ALSO SE'LY 1/2 OF ADJ VACA      |
| 104 | 91-60-0-30-0000-000 | 814 AMES          | 1000  | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 105 | 91-60-0-30-1000-000 | 310 N GRANGER     | 800   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 106 | 91-60-0-30-2000-000 | 314 N GRANGER     | 800   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 107 | 91-60-0-30-3000-000 | 821 CLEVELAND     | 500   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 108 | 91-60-0-38-2000-000 | 131 S PORTER      | 18000 | N.ELY.5 FT.OF S.ELY.50 FT.OF LOT 7 S.ELY.50 FT.OF LOT 8 BLK.169 CITY OF SAGINAW IN DIVISION  |
| 109 | 91-60-0-40-9000-000 | 426 N BOND        | 11600 | N.ELY.1/2 OF FRL LOT 5LOT 6 BLK.173 INC SW'LY ADJ. ALLEY CITY OF SAGINAW IN DIVISION NORTH   |
| 110 | 91-70-0-16-5000-000 | 417 S WEBSTER     | 14700 | LOT 7BLK.8CITY OF SAGINAW IN DIVISION SOUTH OF CASS STREET                                   |
| 111 | 91-70-0-36-7000-000 | 622 S OAKLEY      | 600   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 112 | 91-70-0-42-9000-000 | 513 S MASON       | 8000  | LOT 8BLK.191CITY OF SAGINAW IN DIVISION SOUTH OF CASS STREET                                 |
| 113 | 91-80-1-13-2000-000 | 312 LEE           | 7500  | S.ELY.1/2 OF LOT 4BLK.69 CITY OF SAGINAW IN DIVISION SOUTH OF CASS STREET                    |
| 114 | 91-90-0-10-4000-000 | 1519 VERMONT      | 11700 | E.1/2 OF N.1/2 OF THE N 1/2 OF LOT 19LYING BETWEEN MAINE & VERMONT STS. BINDER & SE          |

|     | Parcel Id           | Address          | SEV   | Legal Description                                                                            |
|-----|---------------------|------------------|-------|----------------------------------------------------------------------------------------------|
| 115 | 91-90-0-17-6000-000 | 503 MAPLE        | 15300 | LOT 1EXC.N.30 FT.TAKEN FOR DIVISION ST.N.25.25 FT.OF LOT 2EXC.S.3 FT.OF E.100 FT.BLK.1G.K    |
| 116 | 91-90-0-56-0000-000 | 711 PERRY        | 11900 | LOT 3BLK.10HARRY MILLERS ADDITION                                                            |
| 117 | 91-90-0-70-6000-000 | 1721 KING        | 7900  | LOT 5BLK.105H.L.MILLERS 3RD ADDITION                                                         |
| 118 | 91-90-0-77-1000-000 | 802 VERMONT      | 6900  | LOT 6S.WLY.1/2 OF LOT 7 ROBISONS SUBDIVISION OF BLOCK NUMBER 15 HARRY MILLERS ADDITIO        |
| 119 | 91-90-1-22-8000-000 | 1732 WOOD        | 700   | LOT 12BLK.20SAGINAW IMPROVEMENT COMPANY'S ADDITION H. ALSOA PARCEL OF LAND IN E.1            |
| 120 | 91-90-1-47-3000-100 | 2201 S NIAGARA   | 6700  | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 121 | 91-90-1-63-2000-000 | 1528 STANLEY     | 13900 | LOT 25BLK.41SAGINAW IMPROVEMENT COMPANYS ADDITION I                                          |
| 122 | 91-90-1-69-1000-000 | 1648 GILBERT     | 13100 | LOT 21BLK.50SAGINAW IMPROVEMENT COMPANYS ADDITION I ALSO S 1/2 OF ADJ VACATED A              |
| 123 | 91-90-1-78-1000-000 | 1755 W MICHIGAN  | 20500 | LOT 11EXC.E.20 FT.LOT 12BLK.43SAGINAW IMPROVEMENT COMPANY'S ADDITION K                       |
| 124 | 91-90-2-01-3000-000 | 1826 KENDRICK    | 12500 | LOT 5WHITES SUBDIVISION OF LOTS 15 TO 21 INCL.OF ABBEYSSUBN.                                 |
| 125 | 92-00-0-39-0000-000 | 1410 CYPRESS     | 12700 | LOT 157BELMONTBEING A REPLAT OF LOTS 1 TO 20 INCLUSIVE EXCEPT THE RIGHT OF WAY OF PE         |
| 126 | 92-00-0-97-8000-000 | 131 N ANDRE      | 19400 | FRL.LOT 15BLK.297P.C.& E.C. ANDRES SECOND ADDITIONFRL.LOT 15BLK.297 C.T.BRENNERS A           |
| 127 | 92-00-1-62-3000-200 | 115 S BATES      | 2400  | PART OF LOTS 11 12 & 13 OF BLOCK 293 GANSCHOW'S SUBDIVISION OF BLOCKS 1 & 2 FRED GANS        |
| 128 | 92-00-2-48-4000-100 | 1819 VAN BUREN   | 100   | ELY.12 FT.OF FRL.LOT 5 BLK.255 STORCHS ADDITION                                              |
| 129 | 92-00-3-28-4000-000 | 1431 N CLINTON   | 16000 | A PARCEL OF LAND IN THE N.E.1/4 OF S.W.1/4 OF SEC.23T.12N.R. 4E.VIZ.COMG.AT A POINT ON TH    |
| 130 | 92-10-0-01-7000-000 | 4039 FULTON      | 300   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 131 | 92-10-0-01-8000-000 | 4045 FULTON      | 300   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 132 | 92-10-0-61-5000-000 | 337 S 15TH       | 7100  | S.50 FT.OF N.100 FT.OF LOT 3 BLK.15SARAH BUGBEES SUBDIVISION OF SO MUCH OF THE W.1/2 OF      |
| 133 | 92-10-0-71-5000-000 | 502 S 15TH       | 600   | W.1/2 OF N.2 ACRES OF OUT LOT 2EXC.THE S.166 1/2 FT.& EXC. THAT PART TAKEN FOR FIFTEENTH     |
| 134 | 92-10-0-74-4000-000 | 4112 FULTON      | 400   | LOT 22CRANKSHAFT GARDENS                                                                     |
| 135 | 92-10-0-75-3000-000 | 4115 FULTON      | 300   | LOT 31CRANKSHAFT GARDENS                                                                     |
| 136 | 92-10-0-79-8000-000 | 4122 PEMBERTON   | 300   | LOT 76CRANKSHAFT GARDENS                                                                     |
| 137 | 92-10-1-67-8000-000 | 2231 HOSMER      | 3800  | LOT 19E.8 FT.LOT 20BLK.3 HOSMER FARM                                                         |
| 138 | 92-10-1-77-6000-000 | 2106 HAMMEL      | 6200  | LOT 2BLK.7HOSMER FARM                                                                        |
| 139 | 92-10-1-77-7000-000 | 2112 HAMMEL      | 400   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 140 | 92-10-2-04-2000-000 | 2326 ANNESLEY    | 7700  | LOT 6BLK.16HOSMER FARM                                                                       |
| 141 | 92-10-2-08-6000-000 | 2303 ANNESLEY    | 400   | LOT 34BLK.17HOSMER FARM                                                                      |
| 142 | 92-10-2-50-9000-000 | 304 N 22ND       | 4800  | LOTS 154 & 155LIBERTY PARK                                                                   |
| 143 | 92-10-2-61-1000-000 | 3129 E GENESEE   | 14700 | PART OF LOT 16 OF AMENDED POPP & WOLF'S SUBDIVISION OF A PORTION OF W 1/2 OF NW 1/           |
| 144 | 92-10-3-11-2000-000 | 2127 COLLINGWOOD | 400   | LOT 6BLK.18SAGINAW IMPROVEMENT COMPANYS ADDITION C                                           |
| 145 | 92-10-3-13-9000-000 | 2501 HILAND      | 7400  | LOT 15BLK.19SAGINAW IMPROVEMENT COMPANYS ADDITION C                                          |
| 146 | 92-10-3-18-5000-000 | 2400 LYNNWOOD    | 400   | LOT 18BLK.21SAGINAW IMPROVEMENT COMPANYS ADDITION C                                          |
| 147 | 92-10-3-21-6000-000 | 2518 HILAND      | 8500  | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 148 | 92-10-3-25-1000-000 | 2326 MAPLEWOOD   | 400   | LOT 19 ALSO W 1/2 OF VACATED ADJACENT ALLEY BLK.24SAGINAW IMPROVEMENT COMPANY                |
| 149 | 92-10-3-30-7000-000 | 2601 COLLINGWOOD | 400   | LOT 7 AND E1/2 OF ADJACENT VACATED ALLEY BLK.41SAGINAW IMPROVEMENT COMPANYS ADD              |
| 150 | 92-10-3-39-3000-000 | 2523 ELMWOOD     | 400   | LOT 5 E 1/2 OF ADJACENT VACATED ALLEY BLK.45SAGINAW IMPROVEMENT COMPANYS ADDITI              |
| 151 | 92-10-3-52-3000-000 | 2706 MAPLEWOOD   | 400   | Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 26 |
| 152 | 92-10-4-04-2A33-200 | 2414 HAMPSHIRE   | 700   | LOT 13BLK.12SHERIDAN PARK                                                                    |

|     | Parcel Id           | Address     | SEV   | Legal Description                                                                     |
|-----|---------------------|-------------|-------|---------------------------------------------------------------------------------------|
| 153 | 92-10-4-05-2000-000 | 222 S 16TH  | 6500  | LOT 8EXC.S.40 FT.LOT 9EXC. N.18 FT.BLK.1I.M.& H.P.SMITHS ADDITION                     |
| 154 | 92-10-4-46-7000-100 | 2900 WEBBER | 200   | A PARCEL OF LAND IN THE NW 1/4 OF SEC 31 T12N R5E VIZCOMG AT N 1/4 COR TH N 89DEG 05M |
| 155 | 92-1C-0-06-1A01-401 | 2388 ALPINE | 11200 | N.WLY.60 FT.OF LOT 14N.WLY.60 FT.OF N.ELY.30 FT.OF LOT 15HALJEAN-SUBDIVISION          |

**From:** Timothy Morales, City Manager  
**Subject:** Saginaw Area Storm Water Authority Apportionment  
**Prepared by:** Travis Hare, Public Services Department

**Manager's Recommendation:**

I recommend that adoption of the apportionment of \$6,305.17 be approved for the FY 2022 Saginaw Area Storm Water Authority membership.

**Justification:**

On October 20, 2021 at the Saginaw Area Storm Water Authority (SASWA) general board meeting, a FY 2022 proposed budget and apportionment was submitted for each member to present to their governing body for approval. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet storm water requirements, a cost that was once estimated at \$50,000 annually per community.

For FY 2022, the apportionment for all members is 6.67% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The new MS4 permits require annual catch basin inspections on a variable number of catch basins. This cost is being divided between the agencies of SASWA based on the percentage of catch basins each agency has, compared to the total.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000.

**Council Action:**

This communication is for explanation purposes only of the Resolution to be adopted.

**APPROVING APPORTIONMENT OF OPERATIONAL COSTS  
AND ACCEPTING THE FISCAL YEAR 2022 BUDGET  
OF THE SAGINAW AREA STORM WATER AUTHORITY**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, to adopt the following resolution:

**WHEREAS:** the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority," and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

**WHEREAS:** two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

**WHEREAS:** the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

**NOW, THEREFORE, BE IT RESOLVED,** that

1. The City of Saginaw apportionment of the 2022 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw 2022 annual budget, for the Authority is accepted and approved as presented, in the amount of \$6,305.17.

Ayes:

Nays:

Absent:

**RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 8, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, MiPMC/MMC  
City Clerk

## **APPOINTMENT OF THE TRUSTEE AND ALTERNATE TRUSTEE TO THE SAGINAW AREA STORM WATER AUTHORITY BOARD OF TRUSTEES**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, to adopt the following resolution:

**WHEREAS:** The City of Saginaw has previously joined the Saginaw Area Storm Water Authority (“Authority”), and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

**WHEREAS:** Each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED,** that the following are hereby appointed as constituent member and alternate constituent member, respectively, of this City:

|                    |             |
|--------------------|-------------|
| Trustee:           | Travis Hare |
| Alternate Trustee: | Beth London |

The above appointed trustee and alternate trustee will serve a four-year term from January 1, 2022 through December 31, 2025, or until otherwise replaced by the Saginaw City Council.

Ayes:  
Nays:  
Absent:

## **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 8, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos, MiPMC/MMC  
City Clerk