



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
October 25, 2021
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating October 24-30, 2021 as "Pro Bono Week."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the September 27, 2021 and October 11, 2021 regular council meeting minutes.
2. Approve Petition 21-05 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on November 19, 2021 at 8:30 p.m.
3. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the September and October periods.
4. Approve to increase the blanket purchase order with T.T. Technologies, Inc. by \$5,001, for a new total of \$7,000, for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.
5. Approve the purchase with Hotsy of Mid-Michigan for \$11,100 for a Hotsy 558 and a Hotsy 1473N Pressure Washer for the Public Services Department, Maintenance and Service Division.
6. Approve the purchase with Wohlfeil's Ace Hardware for \$11,478 for a Gravely PT460-33-KHEFI Pro Turn Mower for the Public Services Department, Maintenance and Service Division.
7. Approve the purchase with Top Flight, LLC for \$2,875 for tree removal services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
8. Approve the purchase with Visual Inspection Systems, LLC for \$1,200 for FY 2022; and pending budget approval, FY 2023 and FY 2024, for Pump and Motor Set Vibration

Analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

9. Ratification of a purchase with Beltz Mechanical Systems, Inc., for \$13,296 for the installation of two mini split cooling systems for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Sarah Keenan-Lechel to the Public Libraries of Saginaw with a term to expire June 30, 2025.
2. Approve the Mayoral appointment of Albert Harvey to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2024.
3. Approve the Mayoral appointment of Martin Chelekis to the Riverfront Development Commission with a term to expire April 1, 2026.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, access to justice is a fundamental and essential right to a democratic society however, countless citizens cannot afford the legal representation that they need to protect their lives, properties, and natural liberties; and

WHEREAS, each year, volunteer attorneys donate thousands of hours of pro bono time and expert knowledge to these vulnerable populations. The invaluable contributions of pro bono attorneys help to ensure and protect a just society for every citizen; and

WHEREAS, few other professions are in a position to offer this specialized assistance; and in doing so, these volunteer attorneys substantially enhance the distribution of justice and equality throughout our community; and

WHEREAS, the Saginaw Bar Association is joining with the American Bar Association to designate October 24 – 30, 2021 as National Pro Bono Week and to highlight the need for pro bono services during these challenging economic times. During this week, we celebrate the outstanding work of pro bono lawyers who volunteer their services throughout the year; and

WHEREAS, the energy generated by the National Pro Bono Celebration is a powerful force that helps to build a just legal system that will result in equal access to justice for all. We support the efforts to ensure all people receive adequate representation and protection in the legal system regardless of their economic standing.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, hereby proclaim October 24 – 30, 2021, as

“PRO BONO WEEK”

in the City of Saginaw and urge all citizens of Saginaw to recognize the contributions of pro bono work in our community. We recognize this generous effort and the pro bono lawyers who serve our communities, strengthen our justice system and support the rule of law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of October in the year of our Lord two thousand twenty-one.



October 25, 2021

Brenda F. Moore, Mayor

Council Members

Michael D. Balls, Mayor Pro Tem
Annie Boensch, George Copeland, Jr.
Michael Flores, Monique Lamar-Silvia, Bill Ostash,
Autumn L. Scherzer, and Reggie Williams II

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 27, 2021, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Lamar-Silvia offered a prayer and Council Member Boensch led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

Deputy Clerk Bolzman made the following announcements:

- Council Communication for Consent Agenda item #13 has been revised to make an address correction.
- The City's Waste Convenience Station will be open Saturday, October 9, from 8:00 a.m. to 12:00 p.m.

Council Member Scherzer read a proclamation designating October 3-9, 2021, as "Fire Prevention Week." Fire Marshal Derron Suchodolski accepted the proclamation.

Council Member Ostash read a proclamation designating September 28, 2021, as "National Voter Registration Day." Deputy Clerk Bolzman accepted the proclamation.

Council Member Flores left the meeting at 7:06 p.m. and returned at 7:09 p.m.

PUBLIC INPUT

Members of the Public that addressed the Council: Doug Wortley, Christina Jones, Alex Mixter, Lynn Vela, and Matthew Carpus.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Flores, Copeland, Lamar-Silvia, Boensch, Williams, Scherzer, Ostash, Balls, and Moore.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects. He introduced Les Tincknell and Todd Hall of the Tea House Board. Mr. Tincknell provided an overview of planned building construction on the Tea House property.

Council Member Copeland left the meeting at 7:39 p.m. and returned at 7:42 p.m.

Manager Morales introduced Steven Black, Transaction Manager, and David Favero, Michigan Deputy Cleanup Manager. Mr. Black provided an update on RACER Trust properties in Saginaw.

CONSENT AGENDA:

Moved by Council Member Copeland, seconded by Council Member Lamar-Silvia to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the September 17, 2021 regular council meeting minutes.
2. Ratification of the purchase with Braddock's Demolition, Cleaning, & Hauling, LLC for \$10,500 for emergency repairs to 126 N. Franklin Street for the Office of Management and Budget.
3. Approve the first amendment to the Subrecipient HOME Agreement for FY 2020-2021 with Saginaw Shiawassee Habitat for Humanity for \$44,000 for the rehabilitation of 1702 Brown Street.
4. Approve the purchase with Motorola Solutions, Inc., for \$6,085 for 25 Bluetooth NTN2570C Mission-Critical Wireless Earpiece units for the Police Department's Emergency Services Team.
5. Approve the contract with VanHerweg Electric, Inc. for \$63,098 for the Generator Install Fire Station 4 project for the Fire Department.
6. Approve the amendment to the second lease agreement with Saginaw County Veterans Memorial Plaza, Inc., for the Public Services Department, Parks and Facilities Division.
7. Approve the increase to blanket purchase orders to specific vendors by \$62,500, for a new total of \$82,500, for vehicle repair services for the Public Services Department, Motor Pool Division.
8. Approve the purchase with Todd Wenzel Buick GMC for \$34,076 for a 2022 GMC Sierra 1500 Double Cab 4x4 Pickup truck for the Public Services Department, Engineering Division.
9. Approve the purchase with Todd Wenzel Buick GMC for \$63,781 for two 2022 GMC Sierra 2500 4x4 Pickup trucks for the Public Services Department, Maintenance and Service Division.
10. Approve the purchase with Tri County International Trucks for \$180,073 for two 2022 International HV607 SBA Cab and Chassis; and with Truck and Trailer Specialties, Inc. for \$85,230 for equipment installation for the Public Services Department, Maintenance and Service Division.
11. Approve the purchase with Highway and Heavy Parts for \$2,265 for turbocharger repairs to truck No. 53-0412 for the Public Services Department, Streets Division.
12. Approve the purchase with Macallister Rentals for \$9,640 for two portable lighted arrow boards for the Public Services Department, Traffic Engineering Division.

13. Approve the one-year Adopt-A-Park Agreement with Kevin Rooker and authorize the City Manager to approve extensions of the Agreement for subsequent years.
14. Approve the amendment to the User Agreement with Pride in Saginaw, Inc. for the Public Services Department, Right of Way Division.
15. Approve the Light Pole Attachment Agreement with Saginaw Valley State University for the Public Services Department, Right of Way Division.
16. Accept and approve the donation of a concrete pad from Pride in Saginaw, Inc. and a limited Adopt-A-Park agreement for the Public Services Department, Parks and Facilities Division.
17. Accept and approve the donation of a digital sign from Carol Morley-Beck and a limited Adopt-A-Park agreement for the Public Services Department, Parks and Facilities Division.
18. Authorize the Japanese Tea House Board to proceed with construction at the Japanese Tea House, 527 Ezra Rust Drive, for the Public Services Department, Right of Way Division.
19. Approve the purchase with Core & Main LP for \$230,032 and ETNA Supply for \$131,653, totaling \$361,685, for the annual supply of Water Main Appurtenances for the Public Services Department, Maintenance and Service Division.
20. Approve the proposal with Tetra Tech for \$760,700 for the second phase of the Supervisory Control and Data Acquisition upgrades for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division.
21. Approve the purchase with Metropolitan Air Compressor Co., Inc., a sole source, for \$3,539 for the Water and Wastewater Treatment Services Department, Water Treatment Division.
22. Approve the purchase with Vega Americas, Inc., a sole source, for \$3,128 for three radar level detection units for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
23. Ratification of an increase to a purchase with JCI Jones Chemicals, Inc. by \$8,160, for a new total of \$36,360, for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
24. Ratification of a payment to Fibertec, Inc. for \$2,998 for Polyfluoroalkyl Substance sample analysis of plant processes and biosolids for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
25. Approve the purchase with Hamlett Environmental Technologies, a sole source, for \$11,180 for a chlorine analyzer for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the following:

1. the Council appointment of Richard Ciolek to the Historic District - Study Committee for the Pere Marquette Potter Street Station with a term to expire when work is complete.
2. acknowledge the reappointment of Juan Yrlas to the Police & Fire Civil Service Commission with a term to expire September 30, 2027.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Scherzer, seconded by Council Member Boensch to adopt the resolution adopting the City of Saginaw 2021 Transportation Asset Management Plan. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Copeland, seconded by Council Member Scherzer to enter closed session pursuant to MCL 15.268(h) to consider material, an attorney-client privileged memorandum, exempt from discussion or disclosure pursuant to MCL 15.243(1)(g). Mayor Moore asked Deputy Clerk Bolzman to conduct a roll call vote.

Ayes: Williams, Boensch, Scherzer, Ostash, Flores, Copeland, Lamar-Silvia,
Balls, Moore

Nays: None

Absent: None

Motion approved.

Council entered a closed session at 8:09 p.m.

Moved by Mayor Pro Tem Balls, seconded by Council Member Williams to return to regular session at 8:58 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Williams to adjourn the meeting at 8:59 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by Deputy Clerk Kristine Bolzman.

Janet Santos, MiPMC/MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 11, 2021, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Williams led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Santos announced that Consent Agenda item #1 has been revised to state that Council Member Lamar-Silvia offered the prayer.

Council Member Scherzer read a proclamation recognizing the 100th anniversary of the Exchange Club of Saginaw. John Milne accepted the proclamation.

PUBLIC INPUT

Members of the Public that addressed the Council: Tim Fritch, Marcus Muhammad, Dennis Muhammad, Audrey Beatty, Stacy Byron, Nicole Flores, Adam Olivarez, Catherine Davis, Matthew Carpus, Robert Adams.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Copeland, Lamar-Silvia, Boensch, Williams, Scherzer, Ostash, Flores, Balls, and Moore.

Council Member Flores left the meeting at 7:13 p.m. and returned at 7:14 p.m.

Council Member Lamar-Silvia left the meeting at 7:19 p.m. and returned at 7:22 p.m.

REPORTS FROM CITY MANAGER

Manager Morales provided information and updates regarding City projects.

Council Member Copeland left the meeting at 7:34 p.m. and returned at 7:37 p.m.

CONSENT AGENDA:

Moved by Council Member Boensch, seconded by Council Member Scherzer to approve the consent agenda, allowing room for exceptions. Exceptions were made to item #1 and #5. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the September 27, 2021 regular council meeting minutes.
2. Approve the Mid-State Health Network Treatment and Prevention Services Grant for \$55,705 for the Police Department. Further, approve a budget adjustment for FY 2022 to recognize these funds.

3. Approve the purchase with Absolute Security & Investigations, Inc., for \$273,144 for an Avigilon Intersection Surveillance System for the Police Department.
4. Approve the Electrical Facilities Easement Agreement with Consumers Energy for the Public Services Department, Right of Way Division.
5. Approve the trade-in of a 2021 Ford F-250 Pickup Truck to McDonald Ford for a trade-in value of \$28,406. Further, approve the purchase with McDonald Ford for a 2022 Ford F-250 for \$29,950 through the Municipal Vehicle Buy-Back Program and for FY 2023 – 2025, pending budget approval, for the Public Services Department, Motor Pool Division.
6. Adopt the Resolution authorizing the use of amplifying equipment at various locations in Downtown Saginaw during the “Block Party” event on October 16, 2021 from 10:00 a.m. to 10:00 p.m.
7. Approve the purchase with Todd Wenzel Buick GMC for \$33,160 for a 2022 GMC Sierra 2500 Double Cab 4X4 Pickup Truck for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
8. Approve the agreement with Spicer Group for \$849,000 for the Water Treatment Plant High Service Pump Station and Piping Improvements for the Water and Wastewater Treatment Services Department, Water Treatment Division.
9. Approve the purchase with System Specialties Co., a sole source, for \$15,485 for two Rotork valve actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
10. Approve the Demand Response Customer Agreement with Consumers Energy for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to postpone the approval of the September 27, 2021 regular council meeting minutes until the next meeting on October 25, 2021. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve the trade-in of a 2021 Ford F-250 Pickup Truck to McDonald Ford for a trade-in value of \$28,406. Further, approve the purchase with McDonald Ford for a 2022 Ford F-250 for \$29,950 through the Municipal Vehicle Buy-Back Program and for FY 2023 – 2025, pending budget approval, for the Public Services Department, Motor Pool Division. Mayor Moore asked for a roll call vote.

Ayes: Ostash, Copeland, Lamar-Silvia, Williams, Boensch, Balls, Scherzer, Moore

Nay: Flores

Absent: None

Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Balls reported that the MBS International Airport Commission has approved a rental agreement for their surrounding property that will increase their income.

Council Member Copeland reported that the Board of Appeals on Zoning has vacancies and encouraged citizens to apply.

City Attorney Lusk reported that the Human Rights Study Committee continues to monitor pending legislation.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Council Member Scherzer to approve the following:

1. the Mayoral reappointment of Larry Campbell to the Saginaw Housing Commission with a term to expire September 30, 2026.
2. the Council appointment of Misty Grumbley to the Historic District - Study Committee for the Bearinger Building with a term that expires when work is complete.
3. the Council appointment of Jamie Forbes to the Board of Appeals on Zoning with a term to expire December 31, 2022.

9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores, seconded by Council Member Williams to enter closed session to discuss pending litigation in the Johnson v. City, and Weigandt v. Woodcock, et al, per MCL 15.268(e). Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Flores, Copeland, Lamar-Silvia, Williams, Boensch, Balls, Scherzer, Ostash, Moore

Nays: None

Absent: None

Motion approved.

Council entered a closed session at 8:03 p.m.

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to return to regular session at 8:32 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Copeland to approve the recommendations of legal counsel as discussed in closed session regarding pending litigation in the Johnson v. City, and Weigandt v. Woodcock, et al cases. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Copeland, seconded by Council Member Ostash to adjourn the meeting at 8:34 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256
Compliance: Voluntary
Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks
☒ Public Display ☐ Private Display
☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT
Wolverine Fireworks Display, Inc.

ADDRESS OF APPLICANT
205 W. Seidlers Rd., Kawkawlin, MI 48634

AGE (18 YEARS OR OLDER) OF APPLICANT
N/A

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
Jennifer Campau

ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
Same

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

TELEPHONE NUMBER
989-662-0121

NAME OF PYROTECHNIC OPERATOR

Raymond Meyer

ADDRESS OF PYROTECHNIC OPERATOR

7183 Dutch Rd., Saginaw, MI 48609

AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR
21+

NO. YEARS EXPERIENCE

35+

NO. DISPLAYS

100+

WHERE

Throughout MI, WI and IA

NAME OF ASSISTANT

Chris Roenicke

ADDRESS OF ASSISTANT

15 Valentin Ct., Saginaw, MI 48603

AGE OF ASSISTANT (18 YEARS OR OLDER)

18+

NAME OF OTHER ASSISTANT

Tim Roenicke

ADDRESS OF OTHER ASSISTANT

7885 Una Dr., Saginaw, MI 48609

AGE OF OTHER ASSISTANT (18 YEARS OR OLDER)

18+

EXACT LOCATION OF PROPOSED DISPLAY

Ojibway Island, Saginaw, MI

DATE OF PROPOSED DISPLAY

11/19/21 RD 11/20/21

TIME OF PROPOSED DISPLAY

8:30 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)
\$10,000,000

NAME OF BONDING CORPORATION OR INSURANCE COMPANY
The Partners Group Ltd.

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
11225 SE 6th St. Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS

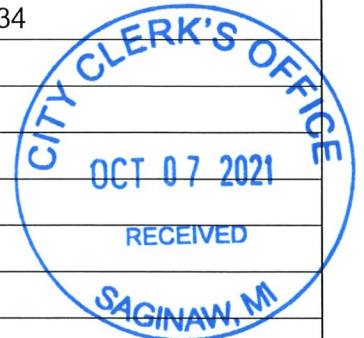
KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)

6

1" - 2.5" Multi-Shot Cakes, 1.3G, UN0334

474

3"-5" Aerial Shells, 1.3G, UN0334



SIGNATURE OF APPLICANT

Jennifer Campau

DATE

October 4, 2021



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004		CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): 425-455-5640 E-MAIL: jnau@tpgrp.com ADDRESS: FAX (A/C, No): 425-455-6727	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : T.H.E. Insurance Company	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1044309605 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC	Y		CPP010729701	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0			ELP001317401	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$ GL ONLY
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.
Pride in Saginaw and City of Saginaw, MI are additional insured as respects the aerial fireworks display on 11/19/21 (RD: 11/20/2021) located at the North Parking Lot on Ojibway Island, Saginaw, MI. This policy extends coverage to the special event and its spectators.

CERTIFICATE HOLDER

CANCELLATION

City of Saginaw 1315 S Washington Ave Saginaw MI 48601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.



From: Timothy Morales, City Manager
Subject: September/October Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2021/2022 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of September and October as well as the carry forward of purchase orders into the 2022 Approved Budget.

Justification:

The 2021/2022 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2022 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for September and October, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a \$90,035, from \$38,931,154 to \$39,021,189.

- On September 17, 2021 city council approved the Financially Distressed Cities, Villages, and Township Grant Agreement. A budget adjustment was a part of the original council communication but did not reflect the entire financial entry. Therefore, a budget adjustment is requested again in the amount of \$37,109 for the upgrade to the LED Fixtures project for the Department of Public Services, Facility Division. Revenues will be recognized in the General Fund Revenue, State Grant Account No. 101-0000-539.000 in the amount of \$37,109. The offset in the same amount will be to the Department of Public Services, Facilities Division, Fixture Account No. 101-7575-985.000.
- A budget adjustment is required for repairs to Green Point Nature Center due to the vandalism that occurred last month in the amount of \$41,400. These damages included broken windows, counter tops and flooring. Expenditures will be recognized in the General Fund, Department of Public Services, Facilities Division, Repair and Replacement Account No. 101-7575-974.000. To offset this increase to expenditures will be an appropriation of available and unrestricted fund balance for the same amount.
- A budget adjustment needed to reflect the encumbrance of funds from the prior year in the amount of \$4,460. Projects that will continue from the previous fiscal year will be realized in the Department of Public Services. These projects include surveying of the City of Saginaw boundary, the Ojibway Island Bank Stabilization, and engineering services as needed. An appropriation of fund balance will be utilized to offset these expenditures.

- A budget adjustment is required to carryover purchase order 0510405 to Spicer Group for engineering services for the generator at Fire Station 4 in the amount of \$1,288. In June, city council approved the purchase of the generator station 4, however, the work was not completed prior to year-end. Expenditures will be recognized in the General Fund, Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be the appropriation of restrict fund balance from the Rutledge Trust Fund.
- A budget adjustment is required to recognize the unanticipated revenues from Homeland Security for training for Community Public Safety – Fire. These revenues will be recognized in the General Fund Revenues, FD Overtime Reimbursement Account No. 101-0000-676.017 in the amount of \$2,078. To offset the increase in revenues will be the same increase to Community Public Safety – Fire, Fire Technical Services Division, Overtime Account No. 101-3552-704.000.
- A budget adjustment is required to recognize unanticipated sale of property for Community Public Safety Fire in the amount of \$2,300. Most of the items sold ranged from a treadmill to flood lights. Revenues will be recognized in the General Fund Revenues, Sale of Property/Fire Department Account No. 101-0000-673.004 in the amount of \$2,300. To offset the increase in revenues will be the same increase to Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.
- A budget adjustment is required to recognize the fire donations received for the fire award ceremony that occurred on Tuesday, October 5, 2021. Revenues will be recognized in the General Fund Revenues, Fire Donations Account No. 101-0000-674.010 in the amount of \$1,400. To offset the increase to revenues, will be the same increase to Community Public Safety – Fire, Fire Operations Division, Food Supplies Account No. 101-3551-731.000.

The Major Street Fund (202) should be increased from \$8,422,978 to \$9,696,250. This is an increase of \$1,273,272. This amendment reflects the encumbrance of funds from the prior year. Council approved projects that will continue from the previous fiscal year are – various engineering and design services projects for Davenport Avenue, Mackinaw Street reconstruction – Congress to State, Iron Belle Trail North Connector, Center Street Bridge, East/West Holland and East Remington, Hancock & Ames reconstruction, Lapeer Avenue 2nd to 6th, Adams/Cass: Michigan to Niagara; Wickes Park Trail Concepts Plans, Holland Avenue Bridge Improvement, Genesee Avenue Bridget Follow Up Survey, 2021 Routine Bridge Inspections, Wheeler Road Reconstruction, traffic engineering services; as well as construction projects to include Center Street Rehabilitation, Mackinaw Street Reconstruction – Alexander to Hamilton, 17th Street Rehabilitation, Baum Street Reconstruction, sidewalk and ADA ramp replacement. An appropriation of fund balance will be utilized to offset these expenditures.

The Local Street Fund (203) should be increased from \$1,838,282 to \$1,862,022. This is an increase of \$23,740. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – design services for Wadsworth Avenue Reconstruction and Meredith Street Reconstruction. An appropriation of fund balance will be utilized to offset these expenditures.

The Rubbish Collection Fund (226) should be increased from \$5,049,349 to \$5,093,617. This represents a \$44,268 increase. This increase is due to a reconciliation of the MMWA invoices

to realize that additional services were provided to the city for the disposal of trash from environmental cleanups and public trash cans. Expenditures will be realized in the Rubbish Collection Fund, Rubbish Collection Division, Operating Services Account No. 226-4582-805.000 in the amount of \$44,268. An appropriation of fund balance will be utilized to offset the increase in expenditures.

The Sewer Operations and Maintenance Fund (590) should be increased \$457,872, from \$25,505,731 to \$25,963,603. This amendment continues to reflect the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – Well installation Groundwater monitoring, computer software for HSP Control, Aqua Station and Weiss Street Basin upgrades, EAM Software upgrades, Sanitary Sewer Rate Study, WWTP Risk Resilience Assessment, Mackinaw Street Reconstruction – Alexander to Hamilton, Baum Street Reconstruction, Meredith Street Reconstruction and as needed engineering services from Spicer Group Inc. An available appropriation of retained earnings will offset the fund's increase.

The Water Operations and Maintenance Fund (591) should be increased \$1,193,141, from \$36,159,363 to \$37,352,504. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – the interim flow study for the water treatment plant, the treatment optimization studies agreement, lead and copper rule strategic plan assistance and communications, HSP Control, Aqua Station and Weiss Street Basin Upgrades, EAM Software upgrades that is shared with the Sewer Operations and Maintenance Fund, Kochville Pump Station Improvements, 2020 Consumer Confidence Report, annual lead and copper analysis, emergency purchase of UPS and contractors for the water treatment plant, water treatment plant high service pump station survey, water asset management program, water storage evaluation and additional engineering services, East/West Holland and East Remington, Hancock & Ames reconstruction, Lapeer Avenue 2nd to 6th, Adams/Cass: Michigan to Niagara as well as construction projects to include Mackinaw Street Reconstruction – Alexander to Hamilton, 17th Street Rehabilitation, Baum Street Reconstruction that are shared with Major Streets. An available appropriation of retained earnings will offset this fund's increase.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval to increase a blanket purchase order with T.T. Technologies, Inc. by \$5,001.00, for a new total of \$7,000.00, for preventative maintenance and repairs to the Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division has five horizontal boring tools that are used daily for the installation of water service connections and water extensions throughout the City's water distribution system. These horizontal boring tools require preventative maintenance and repairs throughout the fiscal year. T.T. Technologies, Inc. is a recognized dealer and offers preventative maintenance and repair services. Establishing a blanket purchase order allows the Maintenance and Service Division to schedule services without having to establish a new purchase order each time for said services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Funds in the Water Operations and Maintenance Fund, Lead & Copper Service Line Maintenance Division's General Repairs Account No. 591-4722-930.000, \$5001.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Pressure Washer Purchase
Prepared by: Wayne Tornberg, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Hotsy of Mid-Michigan for \$11,100.00 for a Hotsy 558 and a Hotsy 1473N Pressure Washer for the Public Services Department, Maintenance and Service Division.

Justification:

On September 16, 2021, the Maintenance and Service Division received a sole source quote for the purchase of a Hotsy 558 and a Hotsy 1473N Pressure Washer, these units will be direct replacements for a 43 and 22 year old pressure washers. Due to excessive maintenance cost, and down time of this equipment, it is in the best interest of the City to replace these two pieces of equipment. These replacement pressure washers will be utilized by staff in the preventative maintenance and cleaning of vehicles and equipment. Hotsy of Mid-Michigan is the only authorized Hotsy dealer in the City of Saginaw area.

<u>Vendor</u>	<u>Cost</u>
Hotsy of Mid-Mlchigan Saginaw, MI (Out of City)	\$11,100.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Public Services Department, Maintenance and Service Division's Maintenance Equipment Account No. 591-4721-974.000 \$5,550.00 and Sewer Operations and Maintenance Fund, Public Services Department, Maintenance and Service Division's, Maintenance Equipment Account No. 590-4821-974.000 \$5,550.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Zero Turn Lawn Mower Purchase
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Wohlfeil's Ace Hardware for \$11,477.98 for a Gravely PT460-33-KHEFI Pro Turn Mower for the Public Services Department, Maintenance and Service Division.

Justification:

On October 5, 2021, the Maintenance and Service Division received one qualified bid for the purchase of a Gravely PT460 Pro Turn Mower, this unit will be a direct replacement for a 16 year old mower. Due to excessive maintenance cost, and down time of this equipment, it is in the best interest of the City to replace this equipment. This replacement mower will be utilized by staff in the maintenance of approximately three acres of lawn at Water and Sewer Maintenance and Service Facility. The following is a tabulation of the qualified bid received:

<u>Vendor</u>	<u>Cost</u>
Wohlfeil's Ace Hardware Saginaw, MI (Out of City)	\$11,477.98

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Maintenance Equipment Account No. 591-4721-978.000 \$5,738.99 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Maintenance Equipment Account No. 590-4821-978.000 \$5,738.99.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Celebration Square Lake Linton Tree Removal
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Top Flight, LLC for \$2,875.00 for tree removal services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On October 4, 2021, the City received a quote to remove a storm damaged tree in Celebration Square on the bank of Lake Linton. The tree is a safety hazard to the public and at risk of falling into the Lake Linton raw water reservoir. The Facilities Management Division has a 3 year annual agreement that establishes Top Flight, LLC as the preferred vendor through FY 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Pump Vibration Analysis
Prepared by: Theodore Bomba, Water and Wastewater.

Manager's Recommendation:

I recommend the approval of a purchase with Visual Inspection Systems, LLC for \$1,200.00 for FY 2022; and pending budget approval, FY 2023 and FY 2024, for Pump and Motor Set Vibration Analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant has 15 pump and motor sets used to pump raw water, process water at the Water Treatment Plant and to deliver potable water to the City's customers. Potential failures to these pump and motor sets may be anticipated based on vibration analysis.

The professional service specified in the bid package is for annual vibration analysis, including a comprehensive report of results. This service has been performed annually for several years, establishing baseline and continuing results for performance comparisons. On July 13, 2021, the City opened sealed bids. Following is a tabulation of the bids received:

	<u>Fiscal Year</u>	<u>Total Bid</u>
Visual Inspection Systems, LLC Cranberry Township, PA	FY 2022	\$1,200.00
	FY 2023	\$1,200.00
	FY 2024	\$1,200.00
Johnson Controls Saginaw, MI (out-city)	FY 2022	\$3,135.00
	FY 2023	\$1,915.00
	FY 2024	\$1,975.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Professional Services Account No. 591-4730-801.000 for FY 2022, and will be budgeted in the same account for FY 2023 and FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Purchase - Mini Split Systems
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend ratification of purchase order no. 512149 with Beltz Mechanical Systems, Inc., for \$13,296.00 for the installation of two mini split cooling systems for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On September 7, 2021, the City received a lone bid for supply of two mini split cooling units. The Wastewater Treatment Division maintains and operates four 1.62 million gallon aeration basins. Each aeration basin has five mechanical aerators that control the amount of oxygen added into the process flow. Variable frequency drives (VFD's) are used to control the speed of the mechanical aerators. The VFD's create excess heat in the two buildings in which they were installed. Standard ventilation does not provide sufficient protection from overheating. To protect the VFD's internal electronic components, the mini split cooling units are being installed in the two buildings. Installation has been completed in one building. This purchase completes the project.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.