



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
August 23, 2021
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Recognition that March 31, 2021 was Cesar Chavez Day.

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Tiny Homes Project Update.

CONSENT AGENDA:

1. Approve the August 9, 2021 regular council meeting minutes.
2. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the August period.
3. Approve the Affiliation Agreement with Central Michigan University for the Human Resources Department.
4. Approve the purchase with Phoenix Safety Outfitters for \$21,396 for a Digital Fire Training System for the Fire Department.
5. Approve the purchase with Webster Garner for \$960 for FY 2022; and pending budget approval, for FY 2023 and FY 2024 for propane service for the Fire Department, Training Division.
6. Approve a blanket purchase with Hammer Restoration, Inc. for \$18,000 for emergency board up services for FY 2022; and pending budget approval, for FY 2023 and FY 2024 for Neighborhood Services and Inspections, Inspections Division.
7. Accept the donation of a Positivity Bench for Bliss Park from Team One Credit Union, with a value of \$810, for the Public Services Department, Parks and Facilities Division.

8. Approve the purchase with Hymmco, LLC for \$15,000 for concrete restoration supplies for the Public Service Department, Streets Division.
9. Approve the purchases with Begick Nursery and Garden Center and Kluck Nursery, Inc. for \$5,000 each for trees for the Public Service Department, Streets Division.
10. Approve the purchase with TT Technologies for \$12,550 for two Grundomat 75P Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.
11. Approve the purchase with Rapid Water Recovery Services, LLC for \$19,250 water meter testing services for the Public Services Department, Maintenance and Service Division.
12. Approve the proposed parking regulation change as recommended by the Traffic Committee.
13. Approve the contract with D. V. M. Utilities, Inc. for \$2,263,547 for the Portsmouth Road Transmission Main Auxiliary Loop project for the Public Services Department, Maintenance and Service Division.
14. Approve the purchase with MSDSonline, dba VelocityEHS, for \$2,399 for FY 2022; and pending budget approval, for \$2,471 for FY 2023 and \$2,545 for FY 2024 for annual software maintenance/support for the Michigan Safety Data Sheets software for the Public Services Department.
15. Approve the contract with Wobig Construction, Inc. for \$199,280 for the Cooper Avenue pedestrian improvements in cooperation with the Covenant Healthcare Project for the Public Services Department, Right of Way Division. Further, approve a budget adjustment to recognize these funds.
16. Approve the purchase with USA BlueBook Company for \$3,885 for Hach chemical reagents for the Water and Wastewater Treatment Services Department, Water Treatment Division.
17. Approve the purchase with Infor for \$18,438 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.
18. Approve the Agreement with Kendall Electric, a sole source, for \$5,765.00 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.
19. Approve the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Jen Tafel as employee delegate and Dave Kendziorski as alternate employee delegate, to attend the Municipal Employees Retirement System's 75th Annual Meeting.
20. Approve the introduction of the proposed amendment to the City Council Rules of Order.

21. Approve the purchase with AKT Peerless for \$52,286 for environmentally hazardous materials services for residential and commercial demolitions for the Department of Neighborhood Services and Inspections, Inspections Division.
22. Approve the purchase with Rohde Bros. Excavating, Inc. for \$197,715 for demolition services at 1010 Hess Avenue for the Department of Neighborhood Services and Inspections.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council reappointment of Dennis Browning to the Saginaw Transit Authority Regional Services with a term to expire September 30, 2024.
2. Approve the Council reappointment of Floyd Kloc to the Saginaw Transit Authority Regional Services with a term to expire September 30, 2024.
3. Approve the Council reappointment of Vickie Dillon to the Saginaw Transit Authority Regional Services with a term to expire September 30, 2024.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Resolution supporting the transfer of an Obsolete Property Rehabilitation Certificate located at 413 Adams Street from Caspco, LLC. to Fifth Avenue Limited Partnership.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Williams v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Cesar E. Chavez, the most important Latino leader in U. S. history, was born March 31, 1927 in Yuma, Arizona to Librado and Juana Chavez; and

WHEREAS, Young Cesar and his family moved to California following seasonal work after losing both their farm and store in 1937 as depression intensified and years of drought forced thousands off their land. In 1944, Cesar joined the Navy at the age of 17 and served for two years; and

WHEREAS, Cesar Chavez toiled as a migrant farm worker alongside men, women, and children who performed daily, backbreaking labor for meager pay and in deplorable conditions. Cesar Chavez devoted his life to correcting these injustices, and to remind us that every job has dignity, every life has value, and every person should have the chance to get ahead; and

WHEREAS, Cesar Chavez, an American labor leader, co-founded the National Farm Workers Association, also known as the UFW. Cesar Chavez became the best known Latino American civil rights activist, and was strongly promoted by the American labor movement. Chavez led his demonstrations with non-violence and was instrumental in defending and protecting the rights for farm workers; and

WHEREAS, 2021 marks the seventeenth year of the American G.I. Forum of Saginaw, a Veterans Organization, celebrating and honoring Cesar E. Chavez. Since 2003, the American GI Forum has upheld his legacy of service, conviction and principled leadership that serves as an inspiration for all Americans.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, on behalf of my fellow Council Members, do hereby recognize that Wednesday, March 31, 2021 was *Cesar Chavez Day* in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this distinguished leader, veteran, and American.

FURTHER, I encourage all citizens in the City of Saginaw to join me from September 15 through October 15, as part of Hispanic Heritage Month, as we celebrate the great contributions of Cesar E. Chavez and other Hispanic Americans in our city, state, and nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 23rd day of August in the year of our Lord two thousand twenty-one.



Brenda F. Moore, Mayor

Council Members

Michael D. Balls, Mayor Pro Tem
Annie Boensch, George Copeland,
Michael Flores, Monique Lamar-Silvia,
Bill Ostash, Autumn L. Scherzer and
Reggie Williams II

August 23, 2021

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, AUGUST 9, 2021, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

OPENING PRAYER

Council Member Copeland offered the opening prayer and led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Monique Lamar-Silvia, Reggie Williams II, Annie Boensch, Michael Balls, Autumn Scherzer, Bill Ostash, Michael Flores, George Copeland, and Brenda Moore: 9. Council Members absent: 0.

PUBLIC INPUT

Public input that addressed the Council: Maximus Jabbar, Kevin Jones, Jeffrey Bulls, Philip Graves, Nye Clark-Young, Kathy Watkins, TayVell Richmond, Sharon Brown-Hill, Edward Earl McQueen Thomas, and Cassi Zimmerman.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Boensch, Scherzer, Ostash, Flores, Copeland, Lamar-Silvia, Williams, Balls, and Moore.

Council Member Flores left the meeting at 7:22 p.m. and returned at 7:24 p.m.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

Manager Morales introduced Ken LeCureux and Pharrington Douglass of the Urban Racquet Sports Foundation. They presented an update on the Garber Tennis Court project at Celebration Park.

CONSENT AGENDA:

Moved by Council Member Copeland, seconded by Mayor Pro Tem Balls to approve the consent agenda, allowing room for exceptions. An exception was made to item 20. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the July 26, 2021 regular council meeting minutes.
2. Approve the purchase with AIS Construction Equipment for \$66,742 for a 2021 JCB Skid Steer for the Neighborhood Services and Inspections Department, Inspections Division.
3. Approve the purchase with Johnson Controls for \$8,590 for repairs to the cooling system at the Police Department for the Public Services Department, Facilities Division.
4. Approve the purchase with Advanced Business Communications, LLC for \$13,980 for security cameras at Celebration Square for the Public Services Department, Parks and Facilities Division.
5. Approve the purchase with Bandit for \$69,330 for a 2021 18XP Bandit Brush Chipper for the Public Services Department, Streets Division.

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6. Approve the purchases with Hotsy of Mid-Michigan for \$867, Michigan Petroleum for \$7,780, Rhomar Industries, Inc. for \$3,288, Rowleys Wholesale for \$3,650, and Webster & Garner for \$32,723 for the annual supply of fluids for the Public Services Department, Motor Pool Operations Division
 7. Approve the purchase with AIS Construction Equipment for \$272,289 for a 2021 John Deere 624P Wheel Loader for the Public Services Department, Streets Division.
 8. Approve the purchase with Bell Equipment Company for \$178,000 for a 2021 International Heil Packer Truck for the Pubic Services Department, Streets Division.
 9. Approve the purchase with Corby Energy Service, Inc. for \$1,900,000 for FY 2022; and pending budget approval, for FY 2023 and FY 2024 for water distribution and sewer collection maintenance services for the Public Services Department, Maintenance and Service Division.
 10. Adopt the resolution authorizing sponsors of specific community events to use amplifying equipment for 2021.
 11. Adopt the resolution authorizing the sale and consumption of alcoholic beverages during specific community events for 2021.
 12. Approve the agreement with Covenant Medical Center, Inc. for the Cooper Street Pedestrian Crossing Improvements for the Public Services Department, Right of Way Division.
 13. Approve the payment to the Urban Youth Tennis Foundation for \$22,950 for the replacement of public park sidewalk for the Public Services Department.
 14. Approve the Easement Agreement with SVRC Marketplace, LLC for the Public Services Department, Right of Way Division.
 15. Approve the blanket purchase with Kendall Electric, a sole source, for \$12,000 for specific parts and supplies for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions, Instrumentation and Process Controls Division.
 16. Approve the purchase with Lyden Oil Company for \$9,180 for gear oil for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
 17. Approve the purchase with ABBA Pump Parts and Service, a sole source, for \$12,822 for impeller and wear rings for Return Activated Sludge Pump No. 4 for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
 18. Approve a purchase with JWC Environmental, a sole source, for \$10,400 for parts to rebuild a primary treatment sludge grinding unit for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
 19. Ratification of the emergency purchase with Great Lakes Tower for \$30,000 for tower and antenna repairs for the Water and Wastewater Treatment Services Department, Instrumentation and Process Controls Division.

20. Ratification of the emergency purchase with Arizona Heating and Cooling for \$3,200 for the replacement of an air conditioning unit at Station No. 2 for the Fire Department.

Moved by Council Member Scherzer, seconded by Council Member Williams to approve consent agenda item 20, as presented. Mayor asked Clerk Santos to conduct a roll call vote.

Ayes: Ostash, Copeland, Lamar-Silvia, Williams, Boensch, Balls, Scherzer, Moore

Nays: Flores

Absent: None

Motion approved.

RESOLUTIONS

Moved by Council Member Scherzer, seconded by Council Member Boensch to adopt the resolution approving the Performance Resolution with the Michigan Department of Transportation. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Balls, seconded by Council Member Flores to designate Mayor Moore as the official representative and Council Member Boensch as the alternate for the Michigan Municipal League 2021 Annual Meeting. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Williams to issue a written notice upholding the disclosure denial regarding the Charles C. Smith, Jr. FOIA appeal. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to issue a written notice upholding the disclosure denial regarding the Felicia Hogan FOIA appeal. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Copeland to refer to staff a change to the Council Rules of Order regarding Section 6: Public Input, item 2 by changing the file deadline from 1:00 p.m. to 6:30 p.m. Discussion was held.

Moved by Council Member Scherzer, seconded by Council Member Boensch to call for the vote.

Moved by Council Member Flores, seconded by Council Member Copeland to amend the motion regarding the change to the Council Rules of Order by amending 6:30 p.m. to 3:30 p.m. Mayor asked the Clerk to conduct a roll call vote.

Ayes: Flores, Copeland, Lamar-Silvia, Ostash

Nays: Williams, Boensch, Balls, Scherzer, Moore

Absent: None

Motion is denied.

Mayor Moore asked the Clerk to conduct a roll call vote on the main motion to refer to staff a change to the Council Rules of Order regarding Section 6: Public Input, item 2 by changing the file deadline from 1:00 p.m. to 6:30 p.m.

Ayes: Flores

Nays: Copeland, Lamar-Silvia, Williams, Boensch, Balls, Scherzer, Ostash, Moore

Absent: None

Motion is denied.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to refer to staff a change to the Council Rules of Order regarding Section 6: Public Input, item 3 by changing the speaker limit from three (3) to five (5) minutes. Discussion was held. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Ostash to bring forward an ordinance amendment to §52.35 to change the penalty late fee from ten percent (10%) to one percent (1%). Discussion was held.

Moved by Council Member Copeland, seconded by Mayor Pro Tem Balls to postpone the motion to bring forward an ordinance amendment to §52.35 to change the penalty late fee from ten percent (10%) to one percent (1%) until the financial analysis plans and rates recommendation are received by the City Manager. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Flores to direct the City Manager to schedule a Committee of the Whole meeting to discuss the current crime, preventive measures and crime reduction. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Ostash, seconded by Council Member Scherzer to introduce an ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.358 "Historic District Commission," and §153.541 "Establishing New Districts and Identifying Historic Resources/Landmarks," of the city of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Ostash to adjourn the meeting at 9:10 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: August Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2021/2022 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of August.

Justification:

The 2021/2022 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2022 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for August, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a \$32,480, from \$38,898,674 to \$38,931,154.

- A budget adjustment has been requested in the amount of \$13,980 for the purchase and installation of cameras at Celebration Park in the areas of the skate park, splash park and playground. Expenditures will be recognized in the General Fund, Department of Public Services, Celebration Park Division, Fixtures Account No. 101-7580-985.000 in the amount of \$13,980. To offset this increase in expenditures will be an appropriation of available fund balance.
- On June 21, 2021 city council approved the expenditure up to \$11,000 for the Ojibway Island parking lot project. This budget adjustment appropriates funds for this project. Expenditures will be recognized in the General Fund, Department of Public Services, Park Maintenance Division, Repair and Replacement Account No. 101-7570-974.000 in the amount of \$11,000. To offset this increase in expenditures will be an appropriation of available fund balance.
- Community Public Safety - Police has received reimbursement for security detail at Bridgton Place on Vestry Drive in the amount of \$7,500. A budget adjustment is required to recognize these funds. Revenues will be recognized in the General Fund Revenues, Police Department Services Account No. 101-0000-632.000 and expenditures will be recognized in the Community Public Safety – Police, Police Patrol Division, Billable Overtime Account No. 101-3511-704.001.

The Boat Launch Operations Fund (239) should be increased from \$25,000 to \$27,535. This represents a \$2,535 increase. On July 9, 2020, the President of the United States declared a disaster for the county of Saginaw under the authority of The Robert T Stafford Disaster Relief and Emergency Assistance Act because of the severe storms and flooding during the incident period of May 16-22, 2020. This increase is to recognize the reimbursement from FEMA for damages at the Boat Launch gate house. Revenues will be recognized in the Boat Launch Fund, FEMA Account No. 239-0000-501.012. To offset the increase revenues will be the same increase in this fund's Parts and Supplies Account No. 239-7546-742.000.

The Community Development Block Grant Fund (275) should be increased from \$3,780,769 to \$3,792,019. This represents an \$11,250 increase. This increase is to recognize the funds received from sponsorships, donations, and vendor participation payments for the annual Saginaw Economic Development Corporation Business Expo that is planned for on Thursday, August 26, 2021 at Morley Plaza. This event occurs annually and prompts small businesses within the City of Saginaw. Revenues will be recognized in the Community Development Block Grant Fund, Business Expo Revenue Account No. 275-0000-501.048 in the amount of \$11,250. To offset the increase in revenues will be an increase to this fund's Saginaw Economic Development Corp Division, Business Expo Expenditure Account No. 275-6520-965.048 by the same amount.

The Capital Projects Fund (401) should be increased from \$496,121 to \$782,671, an increase of \$286,550. This increase is to recognize the carryover of the Baum Street Parking lot resurfacing project that was approved by city council in late 2019. Expenditures will be recognized in this fund's Parking Operation and Maintenance Division, Repair and Replacement Account No. 401-3868-974.000 in the amount of \$286,550. To offset the increase in expenditures will be an appropriation of fund balance.

In review of the Sewer Operations and Maintenance Fund (590), it is recommended that this fund should be increased by \$4,643, from \$25,501,088 to \$25,505,731. On July 9, 2020, the President of the United States declared a disaster for the county of Saginaw under the authority of The Robert T Stafford Disaster Relief and Emergency Assistance Act because of the severe storms and flooding during the incident period of May 16-22, 2020. This increase is to recognize the reimbursement from FEMA for emergency measures that had to be taken to mitigate the flooding, such as sandbagging around pump stations, and barricaded off roads, Genesee Street Bridge and parks. Revenue will be recognized in the Sewer Operations and Maintenance Fund, FEMA Account No. 590-0000-501.012 in the amount of \$4,643. To offset this increase in revenues will be the same increase to this fund's Maintenance and Service Division, Parts and Supplies Account No. 590-4821-742.000.

In review of the Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$4,643, from \$36,154,720 to \$36,159,363. On July 9, 2020, the President of the United States declared a disaster for the county of Saginaw under the authority of The Robert T Stafford Disaster Relief and Emergency Assistance

Act because of the severe storms and flooding during the incident period of May 16-22, 2020. This increase is to recognize the reimbursement from FEMA for emergency measures that had to be taken to mitigate the flooding, such as sandbagging around pump stations, and barricaded off roads, Genesee Street Bridge and parks. Revenue will be recognized in the Water Operations and Maintenance Fund, FEMA Account No. 591-0000-501.012 in the amount of \$4,643. To offset this increase in revenues will be the same increase to this fund's Maintenance and Service Division, Parts and Supplies Account No. 591-4721-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Central Michigan University Affiliation Agreement
Prepared by: Dennis Jordan, ACM/Director of Human Resources

Manager's Recommendation:

I recommend the approval of an Affiliation Agreement with Central Michigan University for the Human Resources Department.

Justification:

The Human Resources (HR) Department would like to utilize Central Michigan University's college internship program for the purpose of employing talented help with various HR projects while providing practical experience to the students as part of their professional preparation.

Central Michigan University offers a Human Resources Management degree program that is not available through other local universities.

The City will benefit from the work that will be performed while the student will gain knowledge and experience that will help them be successful in obtaining professional employment after they graduate.

Secondly, the internship program allows the City to observe the student and possibly consider the student for full time employment after graduation. This creates a great recruiting tool for the City and makes the overall experience a win-win for both the City and the student.

These positions may or may not be paid dependent on the situation.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Digital Fire Training System

Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Phoenix Safety Outfitters for \$21,395.75 for a Digital Fire Training System for the Saginaw Fire Department.

Justification:

On August 10, 2021, bids were received for the purchase of a LION – Digital Fire Training System. The Digital Fire Training System provides digital fire training technology that interacts with hose lines. The system comes complete with everything needed for firefighter training. The waterproof panel uses five infrared sensors and digital flames with smoke generation/sound effects for an interactive training experience. The system can be set up or packed-up in less than five minutes, and can be easily transported or shipped to multiple training locations. In addition this system will be used to train citizens on the proper use of fire extinguishers. This purchase is being made from funds donated to the Saginaw Fire Department from the Rutledge trust.

There was only one bid received:

<u>Vendor</u>	<u>Cost</u>
Phoenix Safety Outfitters Freeland, MI	\$21,395.75

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Repairs and Replacements Account No. 101-3551-974.000-FD-RUT.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Propane Service for Fire Training Facility
Prepared by: Thomas Raines, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Webster Garner for \$959.20 for FY 2022; and pending budget approval, for FY 2023 and FY 2024 for propane service for the Saginaw Fire Department, Training Division.

Justification:

On May 18, 2021, the City's Public Service Department received a bid for propane service including the tank from Webster Garner located in Clio, MI. The bid is \$1.199 per gallon for 3 years. This bid was approved by Council at the June 7, 2021 meeting. The Saginaw Fire Department will be utilizing this same bid.

The Saginaw Fire Department is currently in the process of renovating the Fire Department Training Center and recently added a heating system that requires propane. The heat will be used to ensure that new bathroom plumbing will not freeze. The estimated usage of propane annually is 800 gallons per year. The cost of the propane over the 3 year period will be \$2,877.60.

<u>Vendor</u>		<u>Cost</u>
Webster Garner	FY2022	\$959.20
Clio, MI	FY2023	\$959.20
	FY2024	\$959.20

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Fire, Fire Operations Division, Operating Services Account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket for Emergency Board Up Services
Prepared by: Darrin Jerome, Chief Inspector

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Hammer Restoration, Inc. for \$18,000.00 for emergency board up services for FY 2022; and pending budget approval, for FY 2023 and FY 2024 for Neighborhood Services and Inspections, Inspections Division.

Justification:

Hammer Restoration, Inc. has been providing board up services for open vacant and dangerous buildings, on an as needed basis, as emergency situations occur.

Hammer Restoration, Inc. provides these services to help keep our community safe and at a very reasonable price. The use of a blanket purchase order will assist staff in eliminating the need to issue individual purchase orders for each project, and make processing payments more efficient.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure, of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted and available in the General Fund Department of Neighborhood Services and Inspections, Inspections Division, Residential Board Up Account No. 101-3865-818.000 for \$18,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Donation of Positivity Bench from Team One Credit Union
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the acceptance of the donation of a Positivity Bench at Bliss Park from Team One Credit Union, with a value of \$810.00, for the Public Services Department, Parks and Facilities Division.

Justification:

Team One Credit Union offered to donate a Positivity Bench to Covenant Hospital for their use. Covenant Hospital recently adopted Bliss Park through an Adopt-a-Park Agreement and requested that the bench be installed in Bliss Park. Team One Credit Union agreed to donate the bench to the City so that it could be installed in the park.

The purpose of a Positivity Bench is to provide a quiet location to contemplate and reflect, practice guided meditation and deep thinking, and conduct self-care activities such as eating, writing, reading or talking to someone. These activities promote a sense of wellbeing, reduce stress and anxiety, enhance healthy thinking and recovery, and increase concentration, focus and discipline. The COVID 19 pandemic increased the importance of these activities by placing a spotlight on isolation, mental health, suicide, loneliness, achievement gaps and other issues facing the City of Saginaw. Placement of the bench in Bliss Park will provide a quiet location for these activities for staff and patients of Covenant Hospital as well as all City residents and visitors.

The City Attorney has reviewed the donation, and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Restoration Supply Purchase
Prepared by: Beth D. London, Public Service Department.

Manager's Recommendation:

I recommend the approval of a purchase with Hymmco, LLC for \$15,000.00 for concrete restoration supplies for the Public Service Department, Streets Division.

Justification:

The Streets Division requires concrete materials and supplies to perform permanent street repairs throughout the fiscal year, and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Streets Division to purchase items that include but are not limited to steel, poly flex forms, pins/bars and stakes that are required to complete road maintenance without having to establish a purchase order each time for products. Hymmco is a local approved supplier of concrete supplies and can provide most products needed the same day to reduce inventory items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 202-4651-742.000 \$12,000.00 and the Local Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 203-4651-742.000 \$3,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Tree Purchases
Prepared by: Beth D. London, Public Service Department

Manager's Recommendation:

I recommend the approval of purchases with Begick Nursery and Garden Center and Kluck Nursery, Inc. for \$5,000.00 each for trees for the Public Service Department, Streets Division.

Justification:

The Streets Division maintains approximately 60,000 trees in the Right of Way. Maintenance includes the removal of diseased or dead trees and the planting of new trees as requested, or for special projects. In the past, the Streets Division has purchased approximately 75 trees each year for planting in the Right of Way. It has been extremely difficult to plant this many trees at one time with the City's limited personnel and equipment. This also requires personnel to keep a list of requested new tree locations throughout the year so that request can be planted in the fall. By purchasing a small number of trees throughout the year, the Streets Division will be able to replace trees when requested and better manage the planting of new trees. Streets personnel will price quote individual purchases to the lowest and best vendor for each species of tree. The trees will be ordered from the successful bidder and billed to the respective purchase order as follows:

<u>Vendor</u>	<u>Cost</u>
Begick Nursery and Garden Center	\$5,000.00
Kluck Nursery, Inc.	\$5,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Nursery Supplies Account No. 202-4651-738.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Horizontal Boring Tool
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with TT Technologies for \$12,550.00 for two 3 inch Grundomat 75P Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

Justification:

On September 15, 2020, the Maintenance and Service Division received bids for the purchase of a 3 inch Grundomat 75P Horizontal Boring Tool, to be utilized for the installation of new water service connections and extensions in various sizes from ¾ inch to 2 inch in diameter throughout the City's water distribution system. TT Technologies has agreed to extend their FY 2021 low bid price of \$6,275.00 per unit for FY 2022. These boring tools are a frontline piece of equipment that are used daily by the Water Service Line replacement crew within the Maintenance and Service Division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Maintenance Equipment Account No. 591-4721-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Water Meter Testing
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Rapid Water Recovery Services, LLC for \$19,250.00 water meter testing services for the Public Services Department, Maintenance and Service Division.

Justification:

On May 29, 2018, the Maintenance and Service Division received multiyear bids for the annual testing of the City's master meters servicing the wholesale customers (out-city), industries, and businesses within the City with large volume water meter usage. On August 3, 2021, Rapid Water Recovery Services, LLC (RWRS) agreed to extend their FY 2021 low bid pricing for FY 2022. Testing water meters ensures the accuracy of the meter, the city tested 73 meters in the last fiscal year and if the meter fails to test within the acceptable range the meter will be repaired by the contractor to meet American Water Works standard for cold-water meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Meter Maintenance and Service Division's Operating Services Account No. 591-4720-805.000, \$9,625 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division's Operating Services Account No. 590-4820-805.000, \$9,625.00

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Parking and Traffic Regulation Changes
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend that the following proposed parking regulation change be approved, which is recommended by the Traffic Committee.

1. Establishment of Parking Regulation, Norman Street (900 block):

No person shall park a vehicle at or behind the curb on the north and south sides of Norman Street, beginning at the east curb line of Farwell Street extended and running easterly to the west curb line of North Third Avenue.

Justification:

This proposed change in parking regulations is a result of a separate study performed at the request of the public. The City Engineer and the Traffic Committee have approved this change.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Portsmouth Road Transmission Main Auxiliary Loop (C-1673)
Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with D. V. M. Utilities, Inc. for \$2,263,547.00 for the Portsmouth Road Transmission Main Auxiliary Loop project for the Public Services Department, Maintenance and Service Division.

Justification:

On August 3, 2021, the City received seven qualified bids for the Portsmouth Road Transmission Main Auxiliary Loop (C-1673) project. The project includes the installation of 7,672 feet of transmission water main varying in size from 20 inch to 24 inch in diameter. The new transmission water main will tie-in to the existing 24 inch transmission water main located at the Portsmouth Road and Herzog Road intersection and runs along Herzog Rd. and tie-in to the Frankenmuth Water Pump Station located at 5930 Reimer Rd.

The City currently delivers treated water to the City of Frankenmuth and Frankenmuth Township through one 20 inch water transmission main which was installed in 1971. The City has had multiple breaks over the last 25 years on this water transmission main where the City of Frankenmuth and Frankenmuth Township have had to rely on their water towers and emergency water main interconnects with neighboring municipalities for domestic water until repair could be done. The addition of the Portsmouth Road Transmission main will give the City the redundancy needed to supply domestic water to the Frankenmuth Pump Station from either transmission main in the case of a water main break. The additional transmission main will give the City the ability to repair and rehabilitate the 1970 era water transmission main without the loss of water supplied to the Frankenmuth Pump Station. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
D. V. M. Utilities, Inc. Sterling Heights, MI	\$2,263,547.00
Rohde Bros Excavating Saginaw, MI (out-city)	\$2,920,407.00
Fessler & Bowman Flushing, MI	\$3,085,000.00
Eric Construction, Inc. St. Charles, MI	\$3,102,084.00
American Excavating Saginaw, MI (out-city)	\$3,238,945.00

Zito Construction Grand Blanc, MI	\$3,494,924.00
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Sterling Excavation Inc. Saginaw, MI (out-city)	\$3,764,973.00
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This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Water Refunding Bonds Division's Construction Projects Account No. 591-4741-822.000 \$2,263,547.000.

The contract is subject to approval as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Velocity EHS, Annual Maintenance/Support Fees
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with MSDSonline, dba VelocityEHS, for \$2,399 for FY 2022; and pending budget approval for \$2,471 for FY 2023 and \$2,545 for FY 2024 for the renewal of annual software maintenance/support for the City's Michigan Safety Data Sheets online software for the Public Services Department.

Justification:

The City's Public Services Department uses VelocityEHS – Michigan Safety Data Sheets (MSDS) online software systems to help manage and maintain all of its required MSDS. MSDS's are requirements set by State statute, standards and regulations. Under these regulations, the Public Services Department is required to develop and maintain updated sheets of each chemical or liquid that it may use or has on hand, to include the ingredients of a product, its physical and chemical characteristics, its effect on human health, the chemicals with which it can adversely react, handling precautions, the types of measures that can be used to control exposure, emergency and first aid procedures, and methods to contain a spill. When new regulatory information such as exposure limits or new health effects information becomes available, the MSDS must be updated to reflect it. This online software is what our department uses to manage our hundreds of material safety data sheets.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Public Services Department, Facilities Division's, Operating Services Account No. 101-7575-805.000 \$240, Major Streets Fund, Routine Maintenance Division's, Operating Services Account No. 202-4651-805.000 \$480, Sewer Operation and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000 \$480, Water Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 \$480, Public Works Building Fund, Public Works Building Division's Operating Services Account No. 641-4439-805.000 \$240, Motor Pool Fund, Garage Operations Division's Operating Services Account No. 661-4481-805.000 \$480 and will be budgeted in the same accounts for FY 2023 and FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Cooper Avenue Pedestrian Improvements in Cooperation with Covenant Healthcare Contract

Prepared by: Louis Taylor, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Wobig Construction, Inc. for \$199,280.00 for the Cooper Avenue Pedestrian Improvements in Cooperation with the Covenant Healthcare project for the Public Services Department, Right of Way Division.

It is further recommended that a budget adjustment be completed to increase the Major Streets Fund Revenues, Reimbursements Account No. 202-0000-676.000 from \$0 to \$215,222.40, which is a \$215,222.40 increase. This increase is necessary in order to recognize the payment for construction and administration of the Cooper Avenue Pedestrian Improvements project. This increase in revenue will be offset by an increase to the Major Streets Fund, Street Projects Divisions Construction Projects Account No 202-4614-822.000 by the same amount.

Justification:

On August 17, 2021, the City received two qualified bids for Cooper Avenue Pedestrian Improvements in Cooperation with Covenant Healthcare (C-1674) project. The project includes the removal of existing pavement, walks, etc. and installation of new pedestrian islands, traffic signage, accessible ramps, walks, wayfinding signage, pavement markings and associated electrical work. The project is on Cooper Avenue between Stone Street and Schaefer Street.

The City entered into an agreement with Covenant Medical Center on August 9, 2021 to fund this project. The City will be reimbursed for the cost of this work plus an additional 8.0% to cover overhead costs to administer this project. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Wobig Construcion, Inc Saginaw, Mi (In-City)	\$199,280.00
Rohde Bros. Saginaw, MI (Out-City)	\$220,724.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Street Projects Divisions Construction Projects Account No 202-4614-822.000.

The contract is subject to approval as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hach Brand Reagent Pick and Ship Plan
Prepared by: Tia Sova, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with USA BlueBook Company for \$3,884.27 for Hach chemical reagents for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On July 27, 2021, the City received bids for Hach chemical reagents. The Water Treatment Division performs Turbidity and Free Chlorine Residual (Cl-) analyses using Hach Company's on-line and benchtop instruments. Turbidity analysis is an indication of water quality. The Environmental Protection Agency (EPA) and Michigan Department of Environment, Great Lakes, and Energy (EGLE) require continuous and periodic monitoring of these parameters. The requested reagents are on a one-year Reagent Pick and Ship Plan for automatic quarterly delivery and include shipping costs. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

USA BlueBook Waukegan, IL	\$3,884.27
HACH Company Loveland, CO	\$4,610.53

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: EAM Software Maintenance Renewal Fee
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Infor for \$18,437.28 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

Justification:

Personnel from the Water and Wastewater Treatment Plants utilize EAM Enterprise Edition Barcoding systems and software for asset management, maintenance processes, collaborative workflow, reporting and analysis and routine equipment maintenance. An annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the help desk for all software related questions and/or problems.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 590-4815-805.000 \$9,218.64 and the Water Operations and Maintenance Fund, Instrumentation and Controls Division's Operating Services Account No. 591-4715-805.000 \$9,218.64.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rockwell Automation, Inc. TechConnect Support Agreement Renewal
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of an Agreement with Kendall Electric, a sole source, for \$5,765.00 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions, through the Instrumentation and Process Controls Division.

Justification:

On July 8, 2021, the City of Saginaw received a quote for a TechConnect Support Agreement renewal to provide automation software support services at the Water and Wastewater Treatment Divisions through September 13, 2022. This support covers hardware, software updates, on-line training and phone and e-mail support for the Supervisory Control and Data Acquisition System, which runs the electrical controls. Kendall Electric is the distributor for Rockwell Automation, Inc. and the sole provider of this service.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Subscriptions Account No. 590-4815-823.002 \$2,882.50 and the Water Operations and Maintenance Fund, Instrumentation and Process Controls Subscriptions Account No. 591-4715-823.002 \$2,882.50.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Municipal Employees Retirement System 75th Annual Meeting
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Jen Tafel as employee delegate and Dave Kendziorski as alternate employee delegate, to attend the Municipal Employees Retirement System's 75th Annual Meeting.

Justification:

The Municipal Employees Retirement Act provides that an annual meeting shall be held for representatives of participating municipalities for the purpose of selecting nominees for membership on the retirement board and to transact such business as may be required for the proper operation of the retirement system. The 2021 annual meeting has been scheduled for October 7 and 8, at the Amway Grand Plaza Hotel in Grand Rapids.

The officer delegate and alternate officer delegate are recommended based on appointing criteria. The employee delegate and employee alternate delegate are elected in accordance with the Act that requires the City Clerk to hold a secret ballot election for City eligible Municipal Employees Retirement System members. This election has been noticed to the applicable employees and secretly conducted. Upon conclusion, votes were counted, tallied and verified resulting in Jen Tafel receiving the highest number of votes and Dave Kendziorski the second highest.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Council Rules of Order Amendment
Prepared by: Janet Santos, Council Member

Recommendation:

I recommend introduction of the proposed amendment to the Rules of Order of the Council of the City of Saginaw.

Justification:

On August 9, 2021, Council approved a motion to bring forth for introduction an amendment to the Council Rules of Order, regarding "Section 6: Public Input," item 3 by changing the speaker limit from three (3) to five (5) minutes. The proposed language change is as follows:

Section 6: Public Input

3. Each speaker is limited to ~~three (3)~~ **five (5)** minutes unless the Council shall by majority vote extend that time.

According to "Section 17: Amendments," "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." A copy of the amendments have been provided to Council for review and introduced at this regular meeting of the City Council.

Council Action:

Motion to approve the recommendation of the Manager.

From: Timothy Morales, City Manager
Subject: Hazard Material Inspector Contractor
Prepared by: Darrin Jerome, Neighborhood Services and Inspections

Manager's Recommendation:

I recommend the approval of a purchase with AKT Peerless for \$52,286 for environmentally hazardous materials services for residential and commercial demolitions for the Department of Neighborhood Services and Inspections, Inspections Division.

Justification:

The contract with AKT Peerless was originally approved on August 5, 2019 in the amount not to exceed \$95,000. As part of the contract, the City had an option to extend the contract for one additional year. We want to amend and extend this contract with AKT Peerless in the amount of \$52,286.

These inspections are required as part of the city's demolition process to determine the location and quantity of hazardous materials at each demolition site. The results of these inspections are used by the abatement contractor to remove and dispose of materials prior to demolition. AKT Peerless has experience working in the city's program and is qualified to perform this service under Michigan Law.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted and available in the Community Development Block Grant Fund – Special Project Division's Demolitions Account No. 275-6511-816.000 for \$50,000 and the TARP Blight Elimination Grant Fund, 2021 Blight Elimination Grant Division, Professional Services Account No. 274-3870-801.000 for \$2,286.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Demolition of 1010 Hess Ave
Prepared by: Darrin Jerome, Neighborhood Services and Inspections

Manager's Recommendation:

I recommend the approval of a purchase with Rohde Bros. Excavating, Inc. for \$197,714.68 for demolition services at 1010 Hess Avenue for the Department of Neighborhood Services and Inspections.

Justification:

On June 7, 2021, the City Council approved the 2021 Blight Elimination Grant for Environmental and Demolition services at 1010 Hess Avenue. Rohde Brothers Excavating, Inc. is our current low bidder under contract for demolition and environmental remediation services for the City of Saginaw. This property is a vacant, blighted and dangerous building which was partially demolished at an earlier date.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted and available in the TARP Blight Elimination Grant, 2021 Blight Elimination Grant Division, Demolition Account No. 274-3870-816.000 in the amount of \$197,714.68.

Council Action:

Motion to approve the recommendation of the City Manager.

TRANSFER OF OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY AT 413 ADAMS STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to approve Obsolete Property Rehabilitation Act Certificate (OPRA) transfers; and

WHEREAS: the Saginaw City Council approved an OPRA Certificate request from Caspco, LLC at 413 Adams, on May 7, 2018; and

WHEREAS: the Michigan Department of Treasury, State Tax Commission (STC) approved and issued OPRA certificate #3-18-0006 on December 18, 2018; and

WHEREAS: the OPRA certificate #3-18-0006 was issued by the STC with an ending date of December 30, 2028; and

WHEREAS: on July 22, 2021, an application and request letter was filed with the City Clerk to transfer OPRA certificate #3-18-0006 to Fifth Avenue Limited Partnership; and

WHEREAS: City records reflect that Fifth Avenue Limited Partnership is the current owner of the property at 413 Adams.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw hereby approves the transfer of OPRA certificate #3-18-0006 from Caspco, LLC to Fifth Avenue Limited Partnership, and the City Clerk will submit a certified resolution to the Michigan Department of Treasury – State Tax Commission.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 23, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) Fifth Avenue Limited Partnership									
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 202 East Madison Street, Ann Arbor, MI 48104									
Location of obsolete facility (Number and Street, City, State, ZIP Code) 413 Adams Saginaw MI (also known as 409 Adams, Saginaw, MI)									
City, Township, Village (indicate which) City		County Saginaw							
Date of Commencement of Rehabilitation (mm/dd/yyyy) 12/31/2018	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 10/31/2021	School District where facility is located (include school code) Saginaw 73010							
Estimated Cost of Rehabilitation \$500,000.00		Number of years exemption requested 10							
Attach legal description of obsolete property on separate sheet.									
Expected Project Outcomes (Check all that apply) <table border="0"><tr><td>☒ Increase commercial activity</td><td>☒ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☒ Create employment</td><td>☐ Prevent a loss of employment</td><td>☐ Increase number of residents in the community in which the facility is situated</td></tr></table>				☒ Increase commercial activity	☒ Retain employment	☒ Revitalize urban areas	☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated
☒ Increase commercial activity	☒ Retain employment	☒ Revitalize urban areas							
☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated							
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. <u>35</u>									
☒ Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.									

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Alex de Parry	Telephone Number (734) 216-6600	Fax Number (734) 761-4885
Mailing Address 202 East Madison Street, Ann Arbor, MI 48104	E-mail Address alex@annarborbuilders.com	
Signature of Company Officer (no authorized agents) <i>Alex de Parry</i>	Title Partner	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature <i>Janet Santos</i>	Date Application Received 7.22.21	
FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

2021

Fifth Avenue Limited Partnership
202 East Madison Street
Ann Arbor, MI 48104
734 761 8990

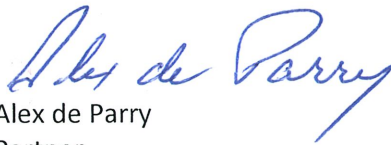
July 14, 2021

To Whom It May Concern

Fifth Avenue Limited Partnership purchased the property located at 409 Adams Street, also known as 413 Adams Street by the City of Saginaw, on February 15, 2021.

We are requesting that the attached OPRA be transferred from the previous owner to Fifth Avenue Limited Partnership.

Sincerely,



Alex de Parry
Partner



Obsolete Property Rehabilitation Exemption Certificate

Certificate No. 3-18-0006

Pursuant to the provisions of Public Act 146 of 2000, as amended, the State Tax Commission hereby issues an Obsolete Property Rehabilitation Exemption Certificate for the commercial property, as described in the approved application, owned by **CASPCO LLC**, and located at **409 Adams, City of Saginaw**, County of Saginaw, Michigan.

This certificate provides the authority for the assessor to exempt the commercial property for which this Obsolete Property Rehabilitation Exemption Certificate is in effect, but not the land on which the rehabilitated facility is located or the personal property, from ad valorem taxation. This certificate further provides the authority to levy a specific tax known as the Obsolete Properties tax.

This certificate, unless revoked as provided by Public Act 146 of 2000, as amended, shall remain in force for a period of **10 year(s)**;

Beginning December 31, 2018, and ending December 30, 2028.

The real property investment amount for this obsolete facility is **\$980,000**.

The frozen taxable value of the real property related to this certificate is **\$129,341**.

The State Treasurer **has excluded** from the specific tax **one-half of the mills levied for local school operating purposes and one-half of the state education tax** to be levied for this certificate for a period of six years, beginning **December 31, 2018** and ending **December 30, 2024**.

This Obsolete Property Rehabilitation Exemption Certificate is issued on **December 18, 2018**.



Douglas B. Roberts, Chairperson
State Tax Commission

A TRUE COPY
ATTEST:

Emily Leik
Michigan Department of Treasury